

**PITT COUNTY BOARD OF COMMISSIONERS
GREENVILLE, NORTH CAROLINA
SEPTEMBER 13, 1999**

The Pitt County Board of Commissioners met in a regular session meeting on Monday, September 13, 1999, at 9:00 a.m. in the Commissioners' Auditorium, Pitt County Office Building, Greenville, North Carolina with the following commissioners present:

Eugene James, Chairman
Jeffrey E. Savage, Vice Chairman
Glenn Bowen, Commissioner
Charles P. Gaskins, Commissioner
David Hammond, Commissioner
Thomas H. Johnson, Commissioner
Mark W. Owens, Jr., Commissioner
M. Theresa Shank, Commissioner
Beth B. Ward, Commissioner

Also present were:

Thomas B. Robinson, County Manager
JoAnne Burgdorff, County Attorney
Susan J. Banks, Clerk to the Board
Arlen Holt, PIO and Cable Coordinator
John K. Bulow, Assistant Manager
Melonie T. Bryan, Director of Financial Services

Call to Order and welcome by Chairman James.

Prayer by Vice Chairman Savage.

Pledge led by Commissioner Johnson.

APPROVAL OF AGENDA

Commissioner Bowen asked to pull the appointments to the Ayden Planning Board off of the consent agenda and reconsider this item at the next meeting.

UPON MOTION by Commissioner Hammond, seconded by Commissioner Shank, the Board voted to approve the agenda with the requested amendment.

Public Addresses to the Board

Betty Moore spoke on concerns about the NC Highway 11 North Corridor Committee and the ongoing work on this project. She was dissatisfied with the progress of the project and the input that was allowed by citizens.

Vernon Morrison said he agreed with Ms. Moore's comments and stated that he did not believe that the Board operated under Roberts Rules of Order.

Nancy Colville spoke about concerns about the Coastal Chemical Plant spill several years ago and stated that the newspaper had done an excellent review of the situation in their recent article. She was unhappy with the responses given to environmental matters by private companies

There were disruptions from the audience. Chairman James stated that if the disruptions continued the people would be asked to leave.

Manager's Report - Tom Robinson

- Mr. Robinson reported that the Eastern Carolina Vocational Center Annual Banquet was scheduled for October 28, 1999 at the Hilton Inn. The Board of Commissioners has been invited and he asked the Commissioners to inform Ms. Banks if they wish to attend.
- Mr. Robinson reported that Phase I of the Courthouse Improvements is scheduled for completion and the offices to begin moving in October, 1999. He stated that it would take at least two weeks to move the offices and work to secure the furniture. He stated that they want to arrange an Open House for the facility once the move is complete.
- Mr. Robinson reported that he had met with officials from different agencies concerning the traffic situation at Belvoir School. He stated that the North Carolina Department of Transportation would fund \$50,000 and that would leave 65,000 to other agencies to fund. He stated he had talked with Dr. Sosne and he had agreed to split the difference of the remaining amount. He recommended to the Board that he work with the School Board to authorize and undertake the improvements for the traffic situation at the Belvoir School. He said timing is a concern because of the weather.

UPON MOTION by Commissioner Ward, seconded by Vice Chairman Savage, to split the cost and appropriate approximately \$32,000 for the traffic improvements at Belvoir School. Commissioner Owens said he respected the honor and intent of the Board but the parking lot concept is good but a turn lane would alleviate this problem. He said that the County has already given the schools the funds to take care of these problems and they determine how their funds should be allocated. He stated that this action would set a precedent and they would appear to play favorites. Chairman James said that they have looked at a turn lane and a stop light. He said he had never known there to be 1,000 students in a school this size.

Chairman James called for a vote on the motion. The motion passed with a seven to two vote with Commissioners Owens and Gaskins voting in opposition.

Mr. Robinson reported that a grant for bullet proof vests had been found on the Internet by Ward Parker. They have put in an application for \$52,226 with \$8,000 in county matching funds. Mr. Robinson commended the Sheriff's Department on their initiative.

Commissioner Savage offered a motion to have the County donate surplus computers to the Martin Community Action Headstart program prior to the scheduled County auction. Commissioner Bowen seconded the motion. Commissioner Shank stated concerns with opening this up to one agency and not to all non-profit agencies. Commissioner Savage said he understood the school system did not have a need for these computers. Mr. Mike Taylor said he had tried to find a market for these computers but that they are so outdated that the schools do not want them. Mr. Taylor said that they will be upgrading some newer systems which would not be as old, if Vice Chairman Savage would be willing to wait for them. Commissioner Savage restated the motion to remove the computer items from the surplus list and make them available to non-profit agencies including Martin Community Action. Discussion followed. Vice Chairman Savage withdrew the motion. The additional list of surplus items are reported as follows:

VEHICLES

1985 Nissan 300zx
1988 Chevrolet Caprice
1990 Chevrolet SW

1994 Chevrolet Caprice
1994 Chevrolet Caprice
1994 Chevrolet Caprice

1991 Chevrolet Truck
1991 Ford Crown Victoria
1991 Plymouth Acclaim
1993 Chevrolet Caprice
1993 Ford Taurus
1993 Chevrolet Caprice

1994 Chevrolet Caprice
1994 Chevrolet Caprice
1994 Chevrolet Caprice (wrecked)
1995 Chevrolet Caprice
1995 Ford Taurus
1995 Ford Crown Victoria (wrecked)

FURNITURE

(2) drawer file
(4) drawer file
(8) Cabinets
(1) Credenza
(6) Book Cases
(35) Assorted Desks
(1) Sofa and Chair
(3) Seater Units
(1) Lateral File Cabinet
(35) Assorted Chairs
(3) Stools
(1) Commercial Lawn Mower (Grasshopper)
(1) Savin 7150 Copier
(16) Keyboards
(1) Scanner
(1) Laptop Computer

(14) PC Monitors
(27) IBM 3471 Terminals
(1) Electric Dryer
(1) Washing Machine
(1) Map Cabinet
(2) Electric Typewriters
(7) Dresser Drawers
(1) Computer Desks
(1) Drafting Table
(6) Assorted Tables
(5) Round Tables
(4) Cedar Wardrobes
(1) Panasonic 3030 Copier
(8) Printers
(49) Personal Computers

Finance Report - Melonie Bryan

Ms. Bryan gave the Month of August Financial report as follows:

Fund Balance:	\$19,397,521
	\$3,091,964
	\$8,930,989
	Draft numbers from 6/30/99
Summary of Revenues:	\$18,822,735
Summary of Expenditures:	\$9,544,124

Revenue amounts do not include any appropriated fund balance. Expenditures include operating transfers to Health, Mental Health and Social Services.

Ms. Bryan reported that the second installment payment from the Hospital has been received. She stated that tax collections appear down but that was because they received the tape of collections late and they did not get included in this report but will be reflected in the September report.

Commissioner Owens asked several questions about investments.

Ms. Bryan stated that the Mental Health Center is in a positive posture by about \$500,000 comparing this year to last year. Ms. Bryan stated that the Hospital funds were invested in several banks. She reported that Mental Health appeared to be controlling their spending and following up on a lot of details. Commissioner Ward thanked Ms. Bryan for all the work she has done with Mental Health. Chairman James asked about follow up on billing and stated that they went to Raleigh to see if the County could use some higher risks investments so the County would earn higher interest rates on investments. Ms. Bryan stated that they are

looking at mutual funds and have sent them to the Local Government Commission for their approval.

Chairman James recognized Representative Marian McLawhorn in the audience. She said she just wanted to watch the commissioners working and hope to see great things from the legislation for investments.

Tax Releases and Refunds for \$100 or less for August 1999

Total County Releases: 231	\$8,375.06
Total City Releases: 125	\$4,469.26
Total Tax Refunds: 48	\$1,240.69

Tax Collections Report - Floyd Little, Tax Collector

Mr. Little reported that during the month of August the citizens can pay their taxes and receive a discount.

Tax Collection activity Pitt County:

Total August 1999 Collections:	\$14,950,874
Total to Date 1999/2000:	\$15,949,902

Total Collection activity all units including Pitt County:

Total August 1999 Collections:	\$22,163,573
Total to Date 1998/1999:	\$23,498,861

Garnishments for August 1999:	\$80,915
Bankruptcy for August 1999:	\$2,336
Occupancy for July 1999:	\$98,414
Occupancy Total to Date 1999/2000:	\$98,414

ITEMS FOR CONSENT

Commissioner Owens asked to eliminate the public records part of the landfill daily records and receipts and not dispose of those records.

Commissioner Savage asked that the minutes be pulled out of consent agendas in the future. It was the consensus of the Board for the minutes to be placed on Items for Decision in the future.

UPON MOTION by Commissioner Hammond, seconded by Commissioner Ward, the Board voted unanimously to approve the consent agenda as amended.

1. August 2 and August 16, 1999 Minutes
2. Educational Leave for Judy Warren to pursue degree in Business Administration at Pitt Community College. She requested educational leave to take a Human Resource Management Course. She has asked for time from 11:30 am to 1:30 pm three times a week which encompasses her travel time as well as actual classroom time.
3. Education Leave for Tony McKee to attend Foundation Skills in Social Work Practice at East Carolina University. He is taking this course in order to pursue a Master of Social Work degree. His request is consistent with our Educational Leave Policy of 3 hours.
4. Educational Leave for DonnaLynn Dixon and Patricia A. Daniels. Ms. Dixon has requested 1.5 hours of educational leave on Monday and Tuesday to attend Lenoir

Community College to pursue a Bachelor of Science in Criminal Justice. Ms. Daniels is requesting 4 hours of educational leave on Tuesday and Thursday and 1.5 hours on Monday to attend ECU to pursue a degree in Human Services.

5. Tax Releases and Refunds greater than \$100 for the month of July. Total County Releases greater than \$100 were 36 account for a total count of \$8,071.12. Total Greenville Releases greater than \$100 were 17 accounts for a total count of \$2,418.18. Total refunds greater than \$100 were 3 accounts for a total count of \$332.15.

RELEASES GREATER THAN \$100.00

NAME	ACCOUNT #	PARCEL	AMOUNT
ANDREWS, AARON MAURICE REF: 31880 NOTE:1995 - RELEASED MOBILE HOME DUE TO REPOSSESSED MAY 1993.		1085175/0	155.17
BARNES, MICHELE REF: 31857 NOTE:1998 - RELEASED MOBILE HOME, TAXABLE IN BEAUFORT COUNTY.		1124694/0	111.12
BARNES, MICHELE REF: 31855 NOTE:1996 - RELEASED MOBILE HOME, TAXABLE IN BEAUFORT COUNTY.		1124694/0	131.12
BARNES, MICHELE REF: 31856 NOTE:1997 - RELEASED MOBILE HOME, TAXABLE IN BEAUFORT COUNTY.		1124694/0	123.12
BLOUNT IV, FERRELL LEIGHTON REF: 31928 NOTE:1999 - VEHICLE CHARGED IN ERROR.		9030404/4	129.20
BONALDO, DEREK PATRICK REF: 31789 NOTE:1998 - VEHICLE CHARGED IN ERROR.		8120566/6	102.50
BOYER, RICHARD DANIEL REF: 31797 NOTE:1999 - VEHICLE CHARGED IN ERROR.		9030384/2	150.52
COX, TUANYA REF: 32021 NOTE:1996 - RELEASED MOBILE HOME DUE TO DOUBLE LISTED. SEE ACCOUNT NUMBER 11523350, LANG, EMMET.		1162444/0	182.47
COX, TUANYA REF: 32022		1162444/0	172.51

NOTE:1997 - RELEASED MOBILE HOME DUE TO DOUBLE LISTED, SEE ACCOUNT NUMBER 11523350, EMMET LANG.

COX, TUANYA 1162444/0 153.58
REF: 32023

NOTE:1998 - RELEASED MOBILE HOME DUE TO DOUBLE LISTED, SEE ACCOUNT NUMBER 1523350, EMMET LANG.

DAIL, KENNETH RAY & 1154283/0 178.35
REF: 32047

NOTE:1998 - RELEASED MOBILE HOME DUE TO REPOSSESSED MARCH 1997.

DAVISON, JERMAINE FITZPATRICK 9040676/4 106.01
REF: 32062

NOTE:1999 - VEHICLE CHARGED IN ERROR.

FLEMING, J RUSSELL & 1172794/0 59116 851.83
REF: 31912

NOTE:1999 - RELEASE AND RECHARGE TO ACCOUNT NUMBER 1149351/0 (FLEMING, J.RUSSELL & WF. LINDA P.) DUE TO ANNEXATION PER MB 51-100.

GURKIN, WILLIAM DALMER 9020170/5 116.79
REF: 31978

NOTE:1998 - VEHICLE CHARGED IN ERROR.

HARDEE, GLADYS B. 93292/0 9804 205.82
REF: 31897

NOTE:1999 - RELEASE FOR BLD OFF AND ACREAGE ADJUSTED.

HARRELL, ALLEN G. 1167008/0 239.55
REF: 31964

NOTE:1998 - MOBILE HOME DOUBLE CHARGED WITH ACCOUNT NUMBER 1175266/0 (WARD, PENNY TERISA).

HARRELL, ALLEN G. 1167008/0 268.33
REF: 31963

NOTE:1997 - MOBILE HOME DOUBLE CHARGED ON ACCOUNT NUMBER 1175266/0 (WARD, PENNY TERISA).

HOWARD, HOLLY ELIZABETH 9030176/3 129.47
REF: 31863

NOTE:1999 - PRORATE TAXES ON VEHICLE.

JOHNSON JR, JAMES ELTON 9030376/0 106.56
REF: 32045

NOTE:1999 - VEHICLE CHARGED IN ERROR.

LEFTDWRIGE, DAVID LEE & 1149128/0 152.93
REF: 31864

NOTE:1998 - RELEASED MOBILE HOME, TAXABLE IN WAYNE COUNTY.

MAY, EDDIE WAYNE 1075077/0 120.06
REF: 31794

NOTE:1997 - MOBILE HOME CHARGED IN ERROR.

MAY, EDDIE WAYNE 1075077/0 108.48
REF: 31793

NOTE:1998 - MOBILE HOME CHARGED IN ERROR.

MEADS, WAYNE O. SR. & 1169362/0 57226 391.38
REF: 31917

NOTE:1998 - RELEASED DOUBLEWIDE MOBILE HOME DUE TO CLASSIFIED AS REAL IN ERROR AND THIS TAXPAYER IS NOT OWNER.

MINHAS, BALBIR S 8100143/1 232.35
REF: 31945

NOTE:1998 - PRORATE TAXES ON VEHICLE.

MOYE CONSTRUCTION C, 9030346/4 105.26
REF: 31830

NOTE:1999 - VEHICLE CHARGED IN ERROR.

MOYE CONSTRUCTION C, 9030346/8 105.26
REF: 31831

NOTE:1999 - VEHICLE CHARGED IN ERROR.

MOYE CONSTRUCTION C, 9030346/6 105.26
REF: 31829

NOTE:1999 - VEHICLE CHARGED IN ERROR.

PETERIK, STEVEN J. & 1168406/0 48160 118.44
REF: 32056

NOTE:1999 - RELEASE MOBILE HOME DUE TO INCORRECT YEAR BILLED. WILL BILL FOR CORRECT MOBILE HOME.

PIERCE, JOSEPH 2930600/0 107.90
REF: 31976

NOTE:1998 - RELEASED MOBILE HOME DUE TO TRADED IN 1997. NEW MOBILE HOME LISTED ON ACCOUNT NUMBER 11701350, PIERCE, JOSEPH LEE AND JESSE LEE PIERCE.

POWELL, EARL CARLTON JR. ETALS 1171349/0 42112 246.84
REF: 31898
NOTE:1999 - RELEASE FOR CORRECTION OF TRANSFER ON ACREAGE TO
PARCELS 60445 & 60446 (ROSS, LEDYARD E & WF. MARTIEL).

SELLS, TERESA 1162640/0 186.32
REF: 32054
NOTE:1998 - MOBILE HOME LISTED IN ERROR BY TAXPAYER. MOBILE HOME
IS TAXABLE IN FORSYTH COUNTY.

SELLS, TERESA 1162640/0 230.75
REF: 32055
NOTE:1997 - RELEASED MOBILE HOME, LISTED IN ERROR BY TAXPAYER.
MOBILE HOME IS TAXABLE IN FORSYTH COUNTY.

STANCILL, LINDA M & 1148277/0 52478 1466.76
REF: 31913
NOTE:1999 - RELEASE FOR PORTION OF ACREAGE SPLIT TO PARCEL
NUMBER 60441 (STANCILL, LINDA M.ETAL) DUE TO ANNEXATION PER MB 51-186.

THE COVENGTON GROUP, LTD. 1098105/0 4191 500.24
REF: 31901
NOTE:1999 - RELEASE FOR ACREAGE SPLIT TO PARCEL NUMBER 60444
(THE COVENGTON GROUP, LTD.) DUE TO ANNEXATION PER MB 51-191.

WHITEHURST, THELMA HARDEE 1178746/0 9797 163.20
REF: 31914
NOTE:1999 - DOUBLE CHARGED COUNTY IN ERROR.

WORTHINGTON, CHARLENE WALL 9030767/0 115.67
REF: 31832
NOTE:1999 - VEHICLE CHARGED IN ERROR.

TOTAL RELEASES: 36 \$8,071.12

RELEASES GREATER THAN \$100.00

NAME	ACCOUNT #	PARCEL	AMOUNT
BONALDO, DEREK PATRICK	8120566/6		103.20
REF: 31789			
NOTE:1998 - VEHICLE CHARGED IN ERROR.			

BORTZ, DAVID EDWARD 9040657/5 101.51
REF: 32037
NOTE:1999 - VEHICLE CHARGED IN CITY LIMITS IN ERROR.

COCO, WILLIAM JOSEPH 9040176/6 359.63

REF: 31931
NOTE:1999 - VEHICLE CHARGED IN CITY LIMITS IN ERROR.

DAVISON, JERMAINE FITZPATRICK 9040676/4 105.75
REF: 32062
NOTE:1999 - VEHICLE CHARGED IN ERROR.

EAST COAST TRUCK ACIES INC 9040362/0 119.33
REF: 31933
NOTE:1999 - VEHICLE CHARGED IN CITY LIMITS IN ERROR.

FARM CREDIT LEASING 9040653/6 115.50
REF: 32030
NOTE:1999 - VEHICLE CHARGED IN CITY LIMITS IN ERROR.

HESTER, ALEATHEA BURCH 9040469/4 147.00
REF: 31994
NOTE:1999 - VEHICLE CHARGED IN CITY LIMITS IN ERROR.

HOWARD, HOLLY ELIZABETH 9030176/3 104.72
REF: 31863
NOTE:1999 - PRORATE TAXES ON VEHICLE.

MINHAS, BALBIR S 8100143/1 188.43
REF: 31945
NOTE:1998 - PRORATE TAXES ON VEHICLE.

NICHOLS, JAMES REDMOND 9030509/0 107.34
REF: 31837
NOTE:1999 - VEHICLE CHARGED IN CITY LIMITS IN ERROR.

POWELL, EARL CARLTON JR. ETALS 1171349/0 42112 199.65
REF: 31898
NOTE:1999 - RELEASE FOR CORRECTION OF TRANSFER ON ACREAGE TO
PARCELS 60445 & 60446 (ROSS, LEDYARD E & WF. MARTIEL).

SHELLER, RUDOLF HANS 9040496/8 136.44
REF: 31955
NOTE:1999 - VEHICLE CHARGED IN CITY LIMITS IN ERROR.

SELLS, TERESA 1162640/0 125.14
REF: 32055
NOTE:1997 - RELEASED MOBILE HOME, LISTED IN ERROR BY TAXPAYER.
MOBILE HOME IS TAXABLE IN FORSYTH COUNTY.

SELLS, TERESA 1162640/0 100.75
REF: 32054
NOTE:1998 - MOBILE HOME LISTED IN ERROR BY TAXPAYER. MOBILE HOME
IS TAXABLE IN FORSYTH COUNTY.

TAYLOR, ELAINE CLARK 9040223/9 136.38
REF: 31938
NOTE:1999 - VEHICLE CHARGED IN CITY LIMITS IN ERROR.

TRADE OIL COMPANY 9040329/6 138.80
REF: 31990
NOTE:1999 - VEHICLE CHARGED IN CITY LIMITS IN ERROR.

VAUGHN, JAMES ODELL & 1150573/0 128.61
REF: 31836
NOTE:1995 - RELEASED CITY OF GREENVILLE DUE TO MOBILE HOME
MOVED JUNE 1994. SEE MOVING PERMIT.

TOTAL RELEASES: 17 \$2,418.18

6. Hunting and Fishing Day Proclamation recognizing September 25, 1999 as
Hunting and Fishing Day.

SAMPLE PROCLAMATION
HUNTING AND FISHING DAY
BY THE
COUNTY OF PITT_

Hunting and fishing have always been an important part of the North Carolina tradition. While these activities may no longer be necessary for survival, as during the early days of Pitt County, they are still relevant today. And most Americans believe that such activities continue to be popular. Their perceptions are right on target. For example, the number of women involved in the shooting sports has increased by more than 80% in the past ten years.

But hunting and fishing are so much more than recreational pursuits. For over 100 years, hunters and anglers have been at the forefront of the conservation movement. Not content with vocalizing their support, they requested special fees and taxes on their equipment to pay for wildlife management, habitat restoration and other conservation programs. During that time they raised over \$21 billion, now adding some \$3.5 million per day nationally.

This financial support has provided the basis for scientific research, habitat restoration, and education which have led to the dramatic come back of wildlife in North Carolina such as wild turkey, river otters, tundra swans, and other waterfowl, alligators, shore birds, bald eagles, and other raptures and fur bearers.

Of course dollars and cents alone do not represent the true worth of our outdoor traditions. Wealthier than any millionaire is one with greater awareness, understanding, and respect of the natural environment and its wildlife. Wealthier still are the ethical hunters and anglers who share this treasure with a youngster, friend or relative. We

would like to urge hunters and anglers in Pitt County to recognize this year's Hunting & Fishing Day observance by inviting a friend, family member or co-worker to experience the outdoor traditions together and to continue our important work in wildlife conservation.

In recognition of past and current conservative achievements of ethical hunters and anglers in Pitt County, we the Commission of Pitt County do hereby proclaim Saturday, September 25, 1999 as:

Hunting and Fishing Day in Pitt County.

Attest:

Clerk to the Board

Chairman Signature

7. City of Greenville recommendations for appointments to the Convention and Visitors Authority. Recommendation are Stephanie Davenport to replace Phyllis Broughton and Susie Glynn to replace Peter Hickey.
8. Endorsement of current membership of the Pitt County Council on Physical Fitness and Health as provided by Alice Keene.
9. Budget Amendment for Social Services for Day Care Allocations.

<u>Account No.</u>	<u>Title of Account</u>	<u>Increase</u>	<u>Decrease</u>
165421-531401	Day Care Child	313,079	
162400-433061	Day Care	313,079	
165421-531402	Day Care Head Start		127,488
162400-423400	Head Start		127,488
165421-531403	Day Care Smart		43,140
162400-423401	Smart Start		43,140

11. Budget Amendment for Health Department. \$4,389 WIC Program- DHHS is allocating additional funding to WIC for FY 99-00 due to exceeding its base caseloads in the prior year. This funding will be split between nutrition education and client services. \$18,304 for Maternity Care Coordination - DHHS has awarded Pitt County Public Health a grant to provide services to pregnant and post-partum women who are not Medicaid eligible. These funds will be used to supplement existing funds. \$34,993 - Cardiovascular Health - DHHS has approved carryover funding of a prior year grant which was originally awarded in January 1999. Program works to reduce the incidence of heart disease and strokes. \$10,000 - Project ASSIST - NC ASSIST has awarded Pitt County funding to promote a Smoke-Free Zone through a media campaign.

<u>Account No.:</u>	<u>Title of Account</u>	<u>Increase</u>	<u>Decrease</u>
153168-436500	DHHS Funds	877.80	
155168-523000	Med Tech	877.80	
153170-436500	DHHS Funds	3,511.20	
155170-523000	Med Tech	3,511.20	
153165-436500	DHHS Funds	18,304.00	
155165-512000	Salaries	18,304.00	
153145-436500	DHHS	34,993.00	
155145-52600	Office Supplies	1,250.00	
155145-53700	Advertising	16,872.00	
155145-52300	Med Tech	16,871.00	
153152-436501	DHHS Funds	10,000.00	
155152-560004	Project ASSIST	10,000.00	

12. Budget Amendments for Solid Waste, Mental Health, General Fund, and School Capital Projects Fund. - Solid Waste - \$125,000 to appropriate funding to finalize cap installation of Coastal Chemical Cell. Mental Health - \$35,000 to appropriate balance of grant and fund operating accounts for the supported living program. General Fund - \$23,500 to appropriate funding to make payment related to audit of franchise fees performed by Robert Segal, CPA, \$2,500 to appropriate funding from Time Warner Cable earmarked for equipment to be used in televising Board meetings, \$11,290 to bring forward prior year grant receipts due to the Mediation Center. School Capital Projects Fund - \$1,000,000 to establish the projects to be funded with the annual sales tax funded capital projects of the Board of Education.

<u>Account No.:</u>	<u>Title of Account</u>	<u>Increase</u>	<u>Decease</u>
602850-499100	Fund Balance	125,000	
607200-561013	EcoSystems, Inc.	125,000	
193248-426300	Supported Living Grant	35,000	
195248-526000	Supplies	5,000	
195248-512000	Salaries	6,000	
195248-531200	Travel	4,000	
195248-549900	Miscellaneous	20,000	
102600-444000	Cable TV Franchise Fees	23,500	
104999-519122	Cable System Audit	23,500	
102600-444000	Cable TV Franchise Fees	2,500	
104200-551000	Furniture & Equipment	2,500	
102900-499100	Fund Balance	11,290	
105840-569399	Prior Year Grant Expense	11,290	
421000-498020-2000	Interfund Transfer	1,000,000	
428110-558103-2000	Electrical	55,000	
428110-555001-2000	Mobile Units	125,000	
428110-559100-2000	Roadway/Paving	104,085	
428110-558106-2000	Canopies	150,000	
428110-558107-2000	Steamlines	22,000	
428110-558104-2000	Roofing	543,915	

13. Disposition of Old Records. The Finance Department requested authority to dispose of old records in accordance with the NC Records Retention Laws. The following are records they wish to dispose of at this time:

Prior to FY 1996-1997

Cash receipt books, bank statements/canceled checks/investment files, reconciliation deposit slips, invoices and paid check copies, cash receipt report/files, journal entries, daily and monthly reports, audit workpapers, employee insurance files, payroll deduction files (401K, sick leave longevity, NACO, Garnishments), local government employees retirement system report file, recipient check and calculation registers (DSS), Landfill daily and monthly tickets, reports and statements, departmental correspondence, CVA records, tax collection reports, grant files, accident reports and vehicle maintenance files, property and equipment inventory records, payroll check registers, edits, monthly and yearly work papers, credit card receipts.

Prior to FY 1995-1996

IR Files including W2's (payroll copy only), Employee Time Sheets, 1099 Files

Prior to FY 1994-1995

Budget Amendments, annual budget workpapers

Prior to FY 1988-1989

Year end expense and revenue statements, year end trial balance

14. Schedule Public Hearing for Multimedia Transfer Request to Cox Communications, Inc. The Public Hearing to be scheduled for 9:00 am on October 4, 1999.
15. Schedule Public Hearing on Rural Operating Assistance Program for October 4, 1999 at 9:00 am.
16. Petition to add secondary road entitled Vail Drive in Vail Estates Subdivision as well as secondary road entitled Celtic Court in Meadowlands Subdivision (Section 2).

Commissioner Bowen asked why County Manager could not approve the educational leave requests. Chairman James said that the Board likes to encourage the employees to further their education and they like to acknowledge the education.

Ten Minutes recess until 9:54 a.m.

ITEMS FOR DECISION

Request for Assistance from Town of Farmville - John Chaffee

Mr. Robinson reported that the Town of Farmville has requested financial assistance from the County for the installation of a sewer pump station. The estimated cost of the project is \$150,000, of which \$100,000 will be funded through a grant from the North Carolina Rural Center. The Pitt County Development Commission Board of Directors recommended the County make a contribution of \$12,000 to assist with this installation. John Chaffee was present for questions.

UPON MOTION by Commissioner Owens, seconded by Commissioner Ward, and the Board voted unanimously to approve funding one quarter of the difference in the project cost and the grant not to exceed \$12,000 for installation of a sewer pump station for the Town of Farmville.

Chairman James asked questions pertaining to status of the sale of the shell building in Farmville.

Endorsement of Comprehensive Economic Development Strategy for Mid-East Commission Region - John Chaffee

Mr. Chaffee reported that there was a mandated name change and the document is now the Comprehensive Economic Development Strategy. He stated that they are working on updating statistics as required by the Federal Government to make Pitt County and Region Q eligible for grants. He asked that the Board endorse the Comprehensive Development Strategy for the Mid-East Commission of which the Board had received copies.

UPON MOTION by Commissioner Owens, seconded by Commissioner Hammond, the Board voted unanimously to approve the change in the name and endorse the Comprehensive Development Strategy for the Mid-East Commission.

Vice Chairman Savage asked about the rates of unemployment and race make up of those statistics. He stated that Pitt County's poverty level has dramatically increased. Mr. Chaffee stated that these statistics for Pitt County include the income levels of the students at East Carolina University. Commissioner Shank asked for a report without the students included so the Board could see the difference.

Resolutions of Global TransPark for Grifton and Ayden/GUC - JoAnne Burgdorff

Ms. Burgdorff reviewed the need for the Board to adopt resolutions supporting the request for Global Transpark loans for the Town of Ayden and the Town of Grifton and Greenville Utilities Commission.

The Town of Grifton has requested a loan from the Global Transpark for construction of a pump station and force main along Highland Avenue to support gravity sewer system for a 600 acre area north of Grifton including service to former Cox Trailers facility. This is considered a primary growth corridor within Grifton's extraterritorial jurisdiction. The loan requested is for \$261,000.

The Town of Ayden has requested a loan from the Global Transpark for construction of an eight inch gas main along North Carolina Highway 11 from south of Winterville to the Worthington Industrial Park (0.8 miles south of NC 903 intersection) south of Ayden. This project will serve an industrial corridor and is a component of the Pitt County Development Commission Strategic Plan.

Ms. Burgdorff developed an interlocal agreement which shows that the Town of Grifton will agree to offset the payments as a responsibility of the town.

UPON MOTION by Commissioner Johnson, seconded by Commissioner Shank, the resolutions required by the Global Transpark Development Commission for the Global Transpark loans were approved by unanimous vote.

UPON MOTION by Commissioner Owens, seconded by Commissioner Hammond, the Board voted unanimously to schedule public hearings on the two loans from the Global Transpark for Ayden and Grifton economic development items as required by the Global Transpark Development Commission by-laws.

UPON MOTION by Commissioner Owens, seconded by Commissioner Ward the Board voted unanimously to authorize the Chairman to execute the necessary documents for the Global Transpark loans.

Interlocal Agreement between Pitt County and the Town of Grifton - JoAnne Burgdorff

UPON MOTION by Commissioner Owens, seconded by Commissioner Hammond, the Board voted unanimously to approve the interlocal agreement between Pitt County and the Town of Grifton.

INTERLOCAL AGREEMENT PITT COUNTY AND TOWN OF GRIFTON

This INTERLOCAL AGREEMENT entered into this 13th day of September, 1999 (the "Agreement"), by and between the COUNTY OF PITT, NORTH CAROLINA (the "County") and the TOWN OF GRIFTON, NORTH CAROLINA (the "Town"), pursuant to the provisions of Article 20 of Chapter 160A of the General Statutes of North Carolina, as amended;

WITNESSETH:

WHEREAS, the County continues to encourage all Towns within their jurisdiction to embark on economic development in all possible ways, and

WHEREAS, THE Town desires to improve its sewer system through construction of a pump station and force main along Highland Avenue, and

WHEREAS, the Town sought the assistance of the County in securing a trust fund loan from the Global Transpark Commission, and

WHEREAS, pursuant to the procedures and By-laws of the Global Transpark Development Commission, trust fund loans are only available to Counties; and

WHEREAS, at the request of the Town, the County has applied for and been granted a trust fund loan in the amount of TWO HUNDRED SIXTY ONE THOUSAND AND NO/100 Dollars (\$261,000.00) from the Global Transpark Development Commission for an economic development project in the Town of Grifton; and

WHEREAS, This loan is specifically for use of the Town in constructing a Pump Station and Force Main along Highland Avenue (old NC 11) to support a gravity sewer system for a 600 acre area north of Grifton, including service to the former Cox Trailers facility; and

WHEREAS, this Interlocal Agreement provides that the County will make available these borrowed funds for the use of the Town in expanding these sewer facilities for purposes of economic development; and

WHEREAS, the County and the Town desire to reach an understanding concerning the obligation of the Town to meet the debt service required to retire this financial obligation over a ten (10) year period.

WHEREAS, both the Town and the County, in reliance upon this Interlocal Agreement, have agreed that the Town shall make quarterly payments to Pitt County until this financial obligation to the County has been paid in full.

WHEREAS, the County and the Town have determined that the terms of this Interlocal Agreement are in compliance with the laws of the State of North Carolina; and

WHEREAS, the County and the Town desire to enter into this Agreement for the purpose of providing assurances to the County that the quarterly payments will be paid to the County; and

WHEREAS, the County will receive public benefits from the improvements to be made by the Town of Grifton providing opportunities for residents of the County in accordance with the goal of creating employment opportunities for its citizens by fostering economic development; and

WHEREAS, the County and the Town both acknowledge that the obligations of the County under this Agreement shall not be deemed to be indebtedness of the County;

NOW, THEREFORE, in consideration of the mutual covenants and promises contained herein and other valuable consideration, the receipt of which is hereby acknowledged, the County and the Town hereby agree as follows:

Section 1. The County shall borrow the sum of \$261,000.00 in the form of a trust fund loan from the Global Transpark Commission to be repaid over a ten (10) year period.

Section 2. The County shall pay said loan proceeds over to the Town of Grifton to be used specifically in constructing a Pump Station and Force Main along Highland Avenue (old NC 11) to support a gravity sewer system for a 600 acre area north of Grifton, including service to the former Cox Trailers facility; and

Section 3. The Town shall meet the debt service on this trust fund loan in quarterly payments in the amount of \$_____ payable on the _____ day of _____, 1999, and every three months

thereafter, beginning on the _____ day of _____, 1999 and continuing for a period of ten (10) years.

Section 4. This Agreement becomes effective upon the receipt of the funding from the Global Transpark Commission and execution by both the County and the Town of this Interlocal Agreement.

Section 5. The recitals contained in the preamble to this Agreement shall be deemed part of this Agreement.

Section 6. This Interlocal Agreement may not be amended unless agreed in writing between both parties.

IN WITNESS WHEREOF, this Interlocal Agreement is executed as of the day and year first written above pursuant to resolutions adopted by the governing bodies of the County and the Town.

COUNTY OF PITT, NORTH CAROLINA

[SEAL]

BY: _____
Chairman

Attest:

Clerk to the Board

Approved as to form:

County Attorney

TOWN OF GRIFTON, NORTH CAROLINA

[SEAL]

By: _____
Mayor

Attest:

Town Clerk

Approved as to form:

Town Attorney

Endorsement of Mission, Vision, and Values Statements - Tom Robinson

Mr. Robinson said that he and the staff were attempting to build a culture of how county business is conducted by using Total Quality Transformation, Supervisory Training, Teambuilding, Strategic Planning Team, integrated performance measurements, accomplishments, objectives, and benchmarks. He asked that the Commissioners endorse the Mission, Vision and Values Statements for Pitt County.

MISSION STATEMENT

The Mission of Pitt County Government is to enhance the health, safety, and well-being of our community by advocating for and providing quality services in a friendly and cost-effective manner.

VISION STATEMENT

A Leader in the State; the Best in the East

VALUE STATEMENT

Pitt County Government believes our purpose is public service. Thus, we adhere to the following:

- 1) *Encourage honesty and behavior that is consistent with our mission;*
- 2) *Recognize and promote competence, excellence and open communication;*
- 3) *support each other in working toward our goals;*
- 4) *maintain an open government that is a good steward of public resources;*
- 5) *support decision making that is deliberate, conscientious, and based on fact.*

UPON MOTION by Commissioner Shank, seconded by Commissioner Ward, the Board voted eight to one to endorse the Mission, Vision, and Value Statements as prepared by the staff as noted above. Commissioner Savage opposed the motion stating that his objection was because he felt the Board should discuss each element of these statements.

Award Courthouse Security Contract - Sheriff Mac Manning

Sheriff Manning presented the bids for the new Courthouse Annex Security System. He recommended the Board award the contract to the lowest bidder. Bids were as follows:

**BID TABULATION
DUAL MONITOR X-RAY SYTEM AND WALK
THROUGH METAL DETECTOR
AUGUST 30, 1999**

Company	Grand Total Bid
Coastal Screening Greensburg, PA	\$30,247.00
EG&G Astrophysics, Inc Norcross, GA	\$29,176.50
Heimann Systems Pinebrook, NJ	\$36,511.70

American Science & Engineering, Inc. \$66,080.00
Billerica, MA

Security Defense Systems Corp. \$28,530.00
New Jersey

UPON MOTION by Commissioner Owens, seconded by Commissioner Ward, the Board voted to approve the contract with Security Defense Systems as low bidder for the security contract .

Housekeeping Contract - Phil Dickerson

Mr. Dickerson stated that Commissioner Savage asked for review of the Housekeeping contract and had asked to look at placing the housekeeping services and employees back under the county staff's supervision. Mr. Dickerson said that he did not see a big difference in cost but that it was a broader issue than just housekeeping employees being made county employees because there were other costs incurred. Commissioner Savage said that the cost of the contract was around \$500,000. He stated that housekeeping is an essential service to county operations and that this would be a gesture of good stewardship because the employees should receive the same fringe benefits as county employees. He suggested the Board take a comprehensive look at all the county departments for privatizing.

Commissioner Savage motioned to approve the request for the housekeeping staff to become county employees. There was no second to the motion so the motion died.

Ten Minute Recess until 10:43 a.m.

Reconvened by Chairman James.

Communications Specialist/Graphics Assistant Position - Phil Dickerson/Arlen Holt

Mr. Dickerson stated that a year ago the Recycling Coordinator position had contact with over 6,000 people including the students in the schools and he would like to go back to encouraging recycling and training the public on solid waste. He said he was looking for a position which would be half-time for solid waste and half-time for assistance in the public information office.

Mr. Holt stated that his department is already set up to assist with getting some of this information and programs together but he needs some assistance. The Board further discussed the need for the position with diverse opinions. Several commissioners commented that the position should be reconsidered during budget time. Other commissioners commented that they were in favor of the position. Commissioner Ward said that she thought this position was a vital part of the program for elementary schools and assisted the teachers in teaching environmental science to the students. Chairman James stated that Deputy Steve Cannon was doing an excellent job in policing his area for illegal dumping.

Vice Chairman Savage motioned to table this item but the motion died due to lack of a second.

Commissioner Shank offered a motion to approve creating the position and hiring a Communications Specialist/Graphics Assistant Position. The motion died due to lack of a second.

No further action was taken.

Grants Coordinator Position - Tom Robinson

Mr. Robinson stated that there was a need for a Grants Coordinator Position because there were numerous grant opportunities that the County was missing. He said that this position was requested at budget time but the Board did not approve the position. He stated that he could justify a grantwriter position because of the funding that the position could bring into the County. Mr. Robinson stated that this position would be under the supervision of County Administration but would also investigate grants for the Sheriff's Department.

Commissioner Savage commented on the Mid-East Commission's role in assisting counties with pursuing grants.

Commissioner Owens motioned, seconded by Vice Chairman Savage, not to create the Grants Coordinator position at this time.

Commissioner Shank spoke in support of the grantwriter position. Commissioner Hammond stated opposition because the Mid-East Commissioner is supposed to be performing this service for the County.

Commissioner Bowen stated support for a grantwriter for the Sheriff's Department who could also be used by other departments.

Commissioner Bowen offered a substitute motion to hire a grantwriter to be under the supervision of the Sheriff. The motion died due to lack of a second.

Chairman James called for a vote on the original motion to table the request for hiring of a grantwriter under the Manager's supervision. The vote was five to four. Commissioners in favor of the motion were: Owens, Hammond, Savage, James and Gaskins. Commissioners opposed were: Shank, Ward, Bowen, and Johnson.

Northwest Planning Area Steering Committee Appointments - James Rhodes, Planning Director

Mr. Rhodes reported that there was a public interest meeting on the Northwest Planning Area held on August 5th at Belvoir with approximately 75 people in attendance. It was an informal meeting and a question and answer session. He stated that there is a large interest in people who want to serve on this Northwest Planning Area Steering Committee. He recommended that the committee be made up of eleven people with one county commissioner, one planning board member and nine property owners.

The following members were recommended by Chairman James:

Phyllis Adams, Naomi Buck, Tony Bullock, Steve Little, Richard Rizzuti, Stephen Scott, Milton Spain, Joe Whitaker, Frances Whitfield, Joe Wright, Planning Board representative, and Jeffrey Savage, County Commissioner representative.

UPON MOTION by commissioner Ward, seconded by Commissioner Savage, the Board voted seven to two to follow Chairman James recommended list of members for the Northwest Planning Area Steering Committee. Commissioners Owens and Bowen opposed the motion.

Chairman James thanked Mr. Rhodes for the job he had done so far on the Northwest Planning Area.

Commissioner Bowen motioned to do away with all policies for the Board of Commissioners, with a second by Commissioner Savage. The motion failed with an one to eight vote. Commissioner Bowen voted in favor of the motion with the remaining eight members opposed.

Coastal Carolina Trail - James Rhodes/Alice Keene

Mr. Rhodes recognized the Committee members that were present: Tom Potter, Debbie Vargas and Ruth Leggett, Herb Carlton, as well as Alice Keene and Rita Lloyd.

Mr. Rhodes provided background about the initial efforts which have already been taken to ensure the Coastal Carolina Trail project. He stated he initially came before the Board in 1996 with the beginning of this project. He stated that they have recently been informed that the CSX railroad no longer holds any rights and interests on the 130 foot easement previously used for railroad operations. He asked the Board to endorse the four recommendations from the committee. Ms. Alice Keene said that the publishing of documents had been done with grant money and that there had already been many dedicated people assisting with walking the trails and the feasibility study. The Feasibility Study centered around the Stokes-Pactolus segment of the trail. Trail Design and Construction cost estimates were for \$3,000 - 5,000. They have created an Executive Summary and Resource guide to use with property owners, grant applications, etc. They have been very specific in working with property owners.

The recommendations were for the Board to:

1) adopt the Master Plan for Coastal Carolina Trail and Feasibility Study for Phase I; 2) Designate the Coastal Carolina Trail as an official Pitt county project with Community Schools & Recreation as lead agency; 3) Allow staff to secure easement agreements from affected property owners between Stokes and Pactolus with acceptance of easement dedication by the County; 4) Add project to County insurance policy; and 5) Allow staff to pursue funding for trail construction.

Mr. Rhodes stated that most trails of this size are in the western part of the state. Commissioner Shank asked about the safety issues. Ms. Keene said the "Friends of the Trail" would assist as well as Sheriff's Department, Wildlife Commission and others in determining the best way to address safety.

Commissioner Johnson and Ward offered their support. Mr. Rhodes said that they are not asking for funding today but do want the Board's permission go to the landowners. Chairman James said that he had received some complaints and that some of the land goes up to the landowners front doors. Chairman James said they needed to have the right of way before coming to the Board.

UPON MOTION by Commissioner Ward, seconded by Commissioner Hammond, the Board voted unanimously to accept and endorse the recommendation from the committee as follows: 1) adopt the Master Plan for Coastal Carolina Trail and Feasibility Study for Phase I; 2) Designate the Coastal Carolina Trail as an official Pitt county project with Community Schools & Recreation as lead agency; 3) Allow staff to secure easement agreements from affected property owners between Stokes and Pactolus with acceptance of easement dedication by the County; 4) Add project to County insurance policy; and 5) Allow staff to pursue funding for trail construction.

Pitt County Planning Board Appointments - Susan Banks, Clerk

Ms. Banks reported that William Wooten, District C, was eligible for reappointment to the Pitt County Planning Board.

UPON MOTION by Commissioner Owens, seconded by Commissioner Bowen, the Board voted unanimously to reappoint William Wooten, District C, to a second term on the Pitt County Planning Board.

Ms. Banks informed the Board that there were two positions that were available for appointment. Lessie Bass, District A, and Russell Harris, District 4, were not eligible for reappointment. Commissioner Owens asked for these appointments to be postponed for now.

Ms. Banks also informed the Board that Mr. Rhodes had asked that Wilbert Futrell and Ervin Hardee be allowed to continue to serve until there was some completion on the NC Hwy 11 Corridor Planning project since they both served on that committee also.

UPON MOTION by Commissioner Shank, seconded by Commissioner Hammond, the Board voted eight to one to defer any action on these appointments until a later date. Commissioner Bowen opposed the motion.

Board of Health Appointment - Susan Banks, Clerk

Ms. Banks informed the Board that she had received an application from Ms. Patricia Feeser who was a veterinarian. Dr. Morrow requested that Ms. Feeser be appointed to the Board of Health to replace Mr. Dail McLawhorn, who's term had expired.

UPON MOTION by Commissioner Ward, seconded by Commissioner Shank, the Board voted unanimously to appoint Patricia Feeser, Veterinarian, to fill an unexpired term on the Board of Health of Dail McLawhorn. This term will expire February, 2002.

Schedule Joint Meeting with Mental Health Board - Tom Robinson

Mr. Robinson stated that the Board need to schedule a meet to hear a report from Ms. Martha Knisley, of Technical Assistance Collaborative, Inc. on Mental Health. He stated they may wish to meet at the Agricultural Building because of space. Commissioner Bowen asked about the costs to televise the meeting from the Agricultural Building. Mr. Holt said that it would cost \$650 to televise the meeting. It was decided by the consensus of the Board to meet on Thursday, September 23, at 7:00 p.m. in the Agricultural Building Auditorium.

Schedule Workshop on Capital Improvement Plan - Tom Robinson

Mr. Robinson asked the Board to consider scheduling a workshop meeting in order to review the present financing plan, and capital projects. He suggested the meeting be held at the end of October. Board discussed this meeting and decided to hold off until the next meeting to discuss setting a workshop date.

Vice Chairman Savage stated that the Board of Commissioners has no board room and no office in the County Office Building. He said he would like some office space for the commissioners and was interested in using the space on the first floor that is currently being used as a conference room to be turned into an office for commissioners.

UPON MOTION by Vice Chairman Savage, seconded by Commissioner Bowen, the Board voted four to five on turning the conference room into a commissioners' office. Commissioners in favor of the motion were: Hammond, James, Savage, Bowen and Gaskins. The remainder of the Board members were opposed.

COMMISSIONERS' COMMENTS

Vice Chairman Savage asked that someone look into the food at the jail and noted that Hurricane Floyd was a category 5 storm that the County should not take lightly. He said the drainage districts are not being responsive to requests and asked if the County could discontinue collecting drainage tax. Commissioner Gaskins said it was statutory.

Commissioner Johnson said he asked the staff to look at the Grimesland area, terrible railroad accident, look into signalization and see if county can lend any assistance.

Commissioner Bowen said that rates are going up at hospital because of patients with aids are coming to Pitt County.

Commissioner Ward spoke on the policy for board appointments and how the policy does address situations which need to reconsidered.

At this time, the Board recessed for lunch which was held in the Emergency Operations Center in the basement.

The Board returned at 12:30 p.m. and reconvened the meeting.

CLOSED SESSION

The County Attorney read the General Statutes for closed session items. NCGS 143-318.11(a)(5) for acquisition of property and (6) for personnel items.

UPON MOTION by Commissioner Ward, seconded by Commissioner Gaskins, the Board voted unanimously to go into closed session.

UPON MOTION by Commissioner Hammond, seconded by Commissioner Ward, the Board returned to open session.

UPON MOTION by Commissioner Hammond, seconded by Commissioner Shank, the Board voted unanimously to acknowledge receipt of the option concerning the purchase of 346 acres (2 tracts) on Gum Swamp Church Road. The County is pursuing the property with the Community College for a firing range and defensive driving training.

Mr. Robinson said that this action was moving forward on a master plan for facilities. Mr. Bruce Simpkins, and others own the front portion of the property consisting of 46 acres, and R. Mason Lilly owns the back 300 acres.

UPON MOTION by Commissioner Savage, seconded by Commissioner Hammond, the Board voted unanimously to adjourn the meeting at 1:25 p.m.

Respectfully submitted,

Susan J. Banks, CMC
Clerk to the Board