

**PITT COUNTY BOARD OF COMMISSIONERS  
MINUTES FOR JUNE 5, 2000**

The Pitt County Board of Commissioners met in a regular session on Monday, June 5, 2000, at 9:00 a.m. in the Commissioners' Auditorium, Pitt County Office Building, 1717 W. 5<sup>th</sup> Street, Greenville, North Carolina. The purpose of the meeting is to consider public business as indicated on the following agenda.

Commissioners present:

Charles P. Gaskins, Chairman  
David Hammond, Vice Chairman  
Glenn Bowen, Commissioner  
Ann Huggins, Commissioner  
Eugene James, Commissioner  
Thomas H. Johnson, Commissioner  
Mark W. Owens, Jr., Commissioner  
M. Theresa Shank, Commissioner  
Beth B. Ward, Commissioner

Others present were:

Thomas B. Robinson, County Manager  
JoAnne Burgdorff, County Attorney  
Susan J. Banks, Clerk to the Board  
Melonie Bryan, Director of Financial Services  
Arlen Holt, Public Information Officer

**CALL TO ORDER – Chairman Gaskins**

The invocation was offered by Vice Chairman Hammond.

The Pledge of Allegiance was led by Commissioner Johnson.

**APPROVAL OF AGENDA**

**UPON MOTION** by Commissioner Bowen/Commissioner James, the Board unanimously approved the agenda.

**APPROVAL OF MINUTES**

1. March 22, 2000

**UPON MOTION** by Vice Chairman Hammond, seconded by Commissioner James, the Board voted unanimously to approve the minutes of March 22, 2000.

**PUBLIC ADDRESSES TO THE BOARD**

- Vernon Morrison spoke about the recent election and the existing districts. He said his district had been changed and his vote was diluted. He said this election proved nothing. He said his vote does not count a thing anymore and the person who ran for county commissioner used church vans to carry people to vote. He said the church should have its exemption taken away.
- Keith Cooper spoke about the struggle of senior citizens. He asked that the Board set aside a fund for medication used by senior citizens for chronic diseases. He suggested for the Board to use animal shelter funds for senior citizens and form partnerships to help these folks.
- Bryant Tripp spoke about zoning in the County. He said his community is very upset. The fourth amendment has been violated. When someone can come to your house and get a

warrant. He said the 14<sup>th</sup> Amendment was also violated. He cited the Section 3.8 investigations and inspections of the Proposed Zoning Ordinance.

## **ITEMS FOR REPORT**

### **Manager's Report – Tom Robinson**

- FEMA Report – County Overtime and Project Worksheets  
He reported 100% payment for all overtime and most of the \$8 million in project worksheets have been authorized for payment. Most of the funds should be in during this fiscal year.
- Public Hearing and Budget Consideration scheduled for June 12<sup>th</sup> @ 7:00 pm  
There will be a draft budget ordinance available. Adoption of budget is scheduled for June 19<sup>th</sup>.
- Grant Report – REAL Crisis Grants Awarded
  - 1) Domestic Violence Prevention Unit - \$37,125 (in-kind match)  
Total Grant \$49,500 with match of \$12,375
  - 2) Assistant Victim's Advocate in Law- \$39,825 (in-kind match)  
Total Grant \$53,100 with match of \$13,275
- Radio Communications System Report
  - 1) Meeting with Fire and Rescue, Law Enforcement, etc. to present Radio Study and have question and answer period
  - 2) Technical Assistance by Hay, Seay, Mattern and Mattern
  - 3) Time Table for Decision - October 1, 2000 Board meeting to make decision

He stated they are asking consultants to come to Pitt County and hold a meeting with volunteers from fire and rescue departments. Mr. Joyner will get notices out to interested parties. Mr. Robinson said that Hay, Seay, Mattern and Mattern will also be working with County on technical assistance.

- State Utilities Commission to meet at Pitt County Courthouse, June 7<sup>th</sup> @ 7pm, Courtroom #1 – Hearing on Sprint/MCI merger - Mr. Jeff Savage informed Manager of meeting.

### **Sheppard Memorial Library Report – Willie Nelms**

Mr. Willie Nelms shared with the Board an update on the building project. He reviewed all the branches and the numbers of users of the library. He said they are moving to increase facilities for continued growth in the future. The East Branch will open today to the public which was funded entirely by the City of Greenville. New expansion of Sheppard Library is a \$6 million expansion. Architecturally they have tried to keep consistent lines with the existing facility. They will operate with existing staff. The first part of the expansion will be open the first of August and then they will do renovations to the entire building. January 2001 is the scheduled completion date. There will be much more meeting space. The integrity of the existing building has been maintained. He thanked the County Commissioners for their support. Commissioner Bowen noted that the City of Greenville had reduced their funding to the library. Vice Chairman Hammond asked about trust funds and other funding. Mr. Nelms said they have received funds from the Perkins Trust. Commissioner James commended Mr. Nelms on his fiscal responsiveness.

### **Return to Manager's Report for discussion**

Commissioner Owens asked Mr. Robinson about the Domestic Violence Prevention Unit and the in-kind match. Commissioner Owens thanked Mr. Savage for informing the Board of the State Utilities Commission coming to Pitt County for a public hearing.

Commissioner James asked about the categories on the FEMA worksheets. Ms. Bryan said the County has received approximately \$4.5 million. She said FEMA is due to close about twelve project worksheets on Thursday. He asked about the funds for motor vehicles. Ms. Bryan said that they calculate a rate for wear and tear on county vehicles and other equipment and FEMA is reimbursing the County based on that rate. She said the reimbursements are going into the General Fund.

**Funding for Housing Assistance Programs – James Rhodes**

Mr. Rhodes said Dr. Jai Park will also be present later. He gave a brief report noting the following:

**Funds Received:**

SARF funds - \$4 million in late March with 186 properties affected. (Gap financing)  
Repair and Rehabilitation - \$1.3 million was awarded May 22 with 82 properties that may be eligible. Housing Counselors are available five days a week in the Recovery Operations Center.  
Replacement Housing - \$5.1 million awarded May 23 with 72 properties affected

**Still pending:**

5 properties were removed. These homes were well above the \$300,000 limit.

\$17.1 million pending for 179 properties.  
\$1.3 million working to get these properties included.

Total Awarded \$10.3 million  
Total Pending - \$18.4 million  
Grand Total - \$28.7 million

Vice Chairman Hammond asked why it is taking so long to get the money to the people once its received in the County. Mr. Rhodes said the money is awarded but it has not been received in Pitt County. They are qualifying people for the programs. There are five completed folders. They are working with Dr. Park on the homes that are over the \$300,000 limit. He asked how many of these people have flood insurance. Mr. Rhodes said that four out of the five properties had flood insurance. This is pre-flood fair market value. He said they may only receive \$100,000 from the insurance policy. Mr. Rhodes said there could be a duplication of benefits when people receive flood insurance and they will also receive the funds from the Federal government. Commissioner James thanked Sue Jenkins for what she has done in the Recovery Operations Center by getting Housing Counselors staffed in the operations center five days a week. Commissioner Shank spoke about a family that she has received calls from concerning the Buyout Program. She asked what the Board of Commissioners can do to speed the process up to get the funds into Pitt County. He suggested that the Board ask Dr. Park about this problem. Commissioner Huggins asked about a letter that went out to the citizens. She suggested that the letters go to the FEMA trailer parks notifying them. Vice Chairman Hammond had questions about people who did not have flood insurance that were not living in their residence. Commissioner Bowen asked about the housing counselors and their schedules in the Recovery Operations Center.

**ITEMS FOR CONSENT**

**UPON MOTION** by Vice Chairman Hammond, seconded by Commissioner James, the Board voted unanimously to approve the consent agenda as presented.

- 1. Releases and Refunds Greater than \$100

|   |       |             |
|---|-------|-------------|
| April 2000 – Total County Releases (Greater than \$100) –     | 39    | \$12,685.30 |
| April 2000 – Total Greenville Releases (Greater than \$100) - | 23    | 6,841.50    |
| <br>Total Refunds (Greater than \$100) -                      | <br>4 | <br>755.93  |

**RELEASES GREATER THAN \$100.00**

| NAME | ACCOUNT # | PARCEL | AMOUNT |
|------|-----------|--------|--------|
|------|-----------|--------|--------|

ATLANTIC OIL CO INC            10925/6            189.11

REF: 34922

NOTE:2000 - ADJUST VALUE ON VEHICLE.

BOWEN, LINDA ALLEN            9060731/8            104.80

REF: 34842

NOTE:1999 - VEHICLE CHARGED IN ERROR.

BROWN, ROSA MAE            1176193/0 8556            238.07

REF: 34764

NOTE:1999 - RELEASE AND RECHARGE TO ACCOUNT NUMBER 1183928/0 (HARRIS,  
MALCOLM SYLVESTER).

CAPE POINT DEVELOPM            11450/9            120.62

REF: 34853

NOTE:1999 - PRORATE TAXES ON VEHICLE.

FORD MOTOR CREDIT C            9060856/0            143.11

REF: 34803

NOTE:1999 - VEHICLE CHARGED IN ERROR.

GARRETT, THOMAS EDWARD            10889/6            120.12

REF: 34934

NOTE:2000 - VEHICLE CHARGED IN ERROR.

HOWARD, BOBBY LOUIS            1183013/0            268.68

REF: 34874

NOTE:1999 - RELEASED MOBILE HOME DUE TO DOUBLE LISTED, SEE ACCOUNT  
NUMBER 11622720, BOBBY LOUIS HOWARD.

HUGGINS JR, LLOYD FRANKLIN            10947/6            158.01

REF: 34900

NOTE:2000 - VEHICLE CHARGED IN ERROR.

HUGGINS, JERRY WAYNE            1168916/0 13741            708.65

REF: 34816

NOTE:1999 - ADJUST VALUE ON BUILDING.

HUGGINS, JERRY WAYNE 1168916/0 13741 769.85

REF: 34817

NOTE:1998 - ADJUST VALUE ON BUILDING.

JOHNSON, HENRY IRVING 11098/6 126.21

REF: 35027

NOTE:1999 - VEHICLE CHARGED IN ERROR.

KENNEDY, SAMUEL REED 9010878/8 130.53

REF: 34788

NOTE:1998 - VEHICLE CHARGED IN ERROR.

KREIBICK, MATTHEW DAVID 1154006/0 132.71

REF: 34805

NOTE:1998 - RELEASED MOBILE HOME DUE DOUBLE LISTED, SEE ACCOUNT NUMBER  
11818220, SALUATIONO VILLEDA.

METALS PLUS RECYCLI 10728/6 109.19

REF: 34927

NOTE:2000 - ADJUST VALUE ON VEHICLE.

MILLS, MELVIN 1170051/0 24799 369.32

REF: 34752

NOTE:1997 - DEFERRED TAXES BILLED IN ERROR.

MILLS, MELVIN 1170051/0 24799 385.10

REF: 34753

NOTE:1996 - DEFERRED TAXES BILLED IN ERROR.

MILLS, MELVIN 1170051/0 24799 646.70

REF: 34754

NOTE:1995 - DEFERRED TAXES BILLED IN ERROR.

MILLS, MELVIN 1170051/0 24799 346.82

REF: 34751

NOTE:1998 - DEFERRED TAXES BILLED IN ERROR.

MILLS, MELVIN 1170051/0 24799 312.56

REF: 34755

NOTE:1999 - FARM USE REMOVED FROM PARCEL IN ERROR.

PERKINS, ROBIN 1162318/0 255.64

REF: 34806

NOTE:1998 - RELEASED MOBILE HOME DUE TO DOUBLE LISTED SEE ACCOUNT  
NUMBER 11669170, PERKINS, ROBIN N.

REID, EVROOD L 1163072/0 56685 398.87

REF: 34775

NOTE:1997 - MOBILE HOME CHARGED TO INCORRECT OWNER.

SMITH, FRANCES 1175539/0 102.10

REF: 34735

NOTE:1998 - MOBILE HOME DOUBLE CHARGED ON ACCOUNT NUMBER 1170077/0.

SPAIN, REGINALD COLEMAN & 1118897/0 25552 1200.76

REF: 34840

NOTE:1996 - ADJUST VALUE ON LAND DUE TO THE FACT THAT THE LAND  
IS NOT BUILDABLE.

SPAIN, REGINALD COLEMAN & 1118897/0 25552 1067.64

REF: 34838

NOTE:1998 - ADJUST VALUE ON LAND DUE TO THE FACT THAT THE LAND  
IS NOT BUILDABLE.

SPAIN, REGINALD COLEMAN & 1118897/0 25552 1152.54

REF: 34839

NOTE:1997 - ADJUST VALUE ON LAND DUE TO THE FACT THAT THE LAND  
IS NOT BUILDABLE.

SPAIN, REGINALD COLEMAN & 1118897/0 25552 982.75

REF: 34837

NOTE:1999 - ADJUST VALUE ON LAND DUE TO THE FACT THAT IT IS  
NOT BUILDABLE.

STEPPEES, JAMES D. & 1120765/0 27768 390.58

REF: 34779

NOTE:1999 - MOBILE HOME CHARGED TO INCORRECT TAXPAYER.

SWENOR, ELKE MARIE 9100104/2 108.84

REF: 34829

NOTE:1999 - VEHICLE CHARGED IN ERROR.

TAYLOR, KENDRICK FLOYD 9120385/8 159.27

REF: 34955

NOTE:1999 - VEHICLE CHARGED IN ERROR.

TRIPP, WILLIAM LEE 1181991/0 219.08

REF: 34836

NOTE:1999 - RELEASED MOBILE HOME DUE TO DOUBLE LISTED, SEE ACCOUNT  
NUMBER 11815100, TRIPP, LEE.

UC CELLULAR / NC RS 9070265/1 120.49

REF: 34957

NOTE:1999 - VEHICLE CHARGED IN ERROR.

UC CELLULAR / NC RS 9070265/3 120.49

REF: 34958

NOTE:1999 - VEHICLE CHARGED IN ERROR.

UC CELLULAR / NC RS 9070264/9 120.49

REF: 34960

NOTE:1999 - VEHICLE CHARGED IN ERROR.

UC CELLULAR / NC RS 9070265/2 120.49

REF: 34959

NOTE:1999 - VEHICLE CHARGED IN ERROR.

WACHOVIA AUTO LEASI OF NC 9060376/4 144.89

REF: 34859

NOTE:1999 - VEHICLE CHARGED IN ERROR.

WAINWRIGHT, DENISE 1145421/0 227.92

REF: 34873

NOTE:1995 - RELEASED MOBILE HOME DUE TO DOUBLE LISTING, LISTED IN THE  
NAME OF FOSTER BORDEAUX.

WATTS JR, LAWRENCE ADAMS      10991/3      124.85

REF: 35005

NOTE:1999 - VEHICLE CHARGED IN ERROR.

WEST, WILLIS      9040802/0      130.10

REF: 34956

NOTE:1999 - VEHICLE CHARGED IN ERROR.

WISNIEWSKI, MARK ADAM      9120288/1      157.35

REF: 34792

NOTE:1999 - VEHICLE CHARGED IN ERROR.

TOTAL RELEASES: 39      \$12,685.30

RELEASES GREATER THAN \$100.00

| NAME            | ACCOUNT # | PARCEL | AMOUNT |
|-----------------|-----------|--------|--------|
| BROWN, ROSA MAE | 1176193/0 | 8556   | 141.63 |

REF: 34764

NOTE:1999 - RELEASE AND RECHARGE TO ACCOUNT NUMBER 1183928/0 (HARRIS,  
MALCOLM SYLVESTER).

EASTERN OMNI CONSTRS INC      9120271/0      123.79

REF: 34861

NOTE:1999 - VEHICLE CHARGED IN CITY LIMITS IN ERROR.

EASTERN OMNI CONSTRS INC      9120551/7      133.41

REF: 34860

NOTE:1999 - VEHICLE CHARGED IN CITY LIMITS IN ERROR.

GRIFFITH, SUSAN RUTH      9100781/5      117.28

REF: 34809

NOTE:1999 - VEHICLE CHARGED IN CITY LIMITS IN ERROR.

HUGGINS, JERRY WAYNE      1168916/0      13741      622.70

REF: 34817

NOTE:1998 - ADJUST VALUE ON BUILDING.

HUGGINS, JERRY WAYNE            1168916/0 13741            573.20

REF: 34816

NOTE:1999 - ADJUST VALUE ON BUILDING.

JOHNSON, HENRY IRVING            11098/6            122.08

REF: 35027

NOTE:1999 - VEHICLE CHARGED IN ERROR.

MORRIS JR, GREGG            10290/6            131.21

REF: 35030

NOTE:2000 - VEHICLE CHARGED IN CITY LIMITS IN ERROR.

REID, ALICE PARTIN            10237/9            141.99

REF: 34949

NOTE:1999 - VEHICLE CHARGED IN CITY LIMITS IN ERROR.

SPAIN, REGINALD COLEMAN &    1118897/0 25552            946.30

REF: 34840

NOTE:1996 - ADJUST VALUE ON LAND DUE TO THE FACT THAT THE LAND  
IS NOT BUILDABLE.

SPAIN, REGINALD COLEMAN &    1118897/0 25552            863.50

REF: 34838

NOTE:1998 - ADJUST VALUE ON LAND DUE TO THE FACT THAT THE LAND  
IS NOT BUILDABLE.

SPAIN, REGINALD COLEMAN &    1118897/0 25552            794.92

REF: 34837

NOTE:1999 - ADJUST VALUE ON LAND DUE TO THE FACT THAT IT IS  
NOT BUILDABLE.

SPAIN, REGINALD COLEMAN &    1118897/0 25552            881.39

REF: 34839

NOTE:1997 - ADJUST VALUE ON LAND DUE TO THE FACT THAT THE LAND  
IS NOT BUILDABLE.

SUTTON, JAMES ELMER            1107331/0            145.43

REF: 34833

NOTE:1989 - RELEASED CITY DUE SITUS ERROR.

SWENOR, ELKE MARIE            9100104/2            108.34

REF: 34829

NOTE:1999 - VEHICLE CHARGED IN ERROR.

TRIPP, WILLIAM LEE            1181991/0            128.28

REF: 34836

NOTE:1999 - RELEASED MOBILE HOME DUE TO DOUBLE LISTED, SEE ACCOUNT  
NUMBER 11815100, TRIPP, LEE.

UC CELLULAR / NC RS            9070264/9            118.19

REF: 34960

NOTE:1999 - VEHICLE CHARGED IN ERROR.

UC CELLULAR / NC RS            9070265/3            118.19

REF: 34958

NOTE:1999 - VEHICLE CHARGED IN ERROR.

UC CELLULAR / NC RS            9070265/2            118.19

REF: 34959

NOTE:1999 - VEHICLE CHARGED IN ERROR.

UC CELLULAR / NC RS            9070265/1            118.19

REF: 34957

NOTE:1999 - VEHICLE CHARGED IN ERROR.

WACHOVIA AUTO LEASI OF NC    9060376/4            138.09

REF: 34859

NOTE:1999 - VEHICLE CHARGED IN ERROR.

WAINWRIGHT, DENISE            1145421/0            134.22

REF: 34873

NOTE:1995 - RELEASED MOBILE HOME DUE TO DOUBLE LISTING, LISTED IN THE  
NAME OF FOSTER BORDEAUX.

REF: 35005

NOTE:1999 - VEHICLE CHARGED IN ERROR.

TOTAL RELEASES: 23 \$6,841.50

2. Educational Leave – Chris Thompson – Mental Health

Chris Thompson has requested educational leave to attend Contemporary Alcohol/Drug Abuse issues at East Carolina University. Mr. Thompson is taking this course in order pursue a Master of Science degree. The course is job related and will help Mr. Thompson with follow-up on the current and significant issues in the alcohol/drug field. His request is consistent with our Educational Leave Policy of 3 hours and is proper.

3. Educational Leave – Sandra Jordan – Mental Health

Sandra Jordan has requested educational leave to attend an English class at Pitt Community College. This is a required course for Ms. Jordan to pursue a Human Services Technology degree. Ms. Jordan has extensive contact on a daily basis with internal and external customers, making referrals and recording medical information in medical records. She is a core person in our Detox area. Her request is consistent with our Educational Leave Policy (3 hours) and is proper.

4. Proclamation for ADA Celebration Week – July 24-28

Mr. Bill Sheiry requests that the Board proclaim the week of July 24, 2000 as ADA Celebration Week. The Board granted this ADA Celebration Week on an annual basis.

**PROCLAMATION**

**WHEREAS**, citizens across North Carolina are endeavoring to give greater emphasis to the advancement of persons with physical and mental disabilities; and

**WHEREAS**, such citizens are valued members of the citizenry of Pitt County and Greenville, North Carolina; and

**WHEREAS**, employers of the private and public sector and other entities which are engaged in public accommodations can impact the quality of life experienced by physically and mentally impaired persons; and

**WHEREAS**, the County of Pitt aspires to provide equal opportunities to all persons within its geographical boundaries in conjunction with any related efforts by the municipalities; and

**WHEREAS**, July 26, 1990 is the date of the original signing of the Americans with Disabilities Act and there is a movement to make an annual event during this week to provide awareness to the citizens; and

**WHEREAS**, the goals of the ADA 2000 celebration are to celebrate the existence of ADA and to enhance consumer awareness of ADA through increased consumer attendance at the celebrations.

**NOW, THEREFORE**, the Pitt County Board of Commissioners do hereby proclaim the week of July 24 through July 28, 2000 as

"ADA CELEBRATION WEEK".

ADOPTED this the 5<sup>th</sup> day of June 2000.

\_\_\_\_\_  
Charles P. Gaskins, Chairman  
Pitt County Board of Commissioners

ATTEST:

\_\_\_\_\_  
Susan J. Banks, CMS  
Clerk to the Board

5. Reappointment of Lee Armstrong on Mid-East Workforce Development Board

Mid-East Workforce Development seeks reappointment of Lee Armstrong for another term. His term expires June 30, 2000 and he is eligible for reappointment to a three-year term.

6. Reappointment of James Nelson on ABC Board

ABC Board seeks reappointment of James A. Nelson for another term. His term expires June 30, 2000 and he is eligible for reappointment of a three-year term.

7. Reappointment of Kathryn Welborn on Convention & Visitors Authority

Convention & Visitors Authority seeks reappointment of Kathryn Welborn for another term. Her term expires June 30, 2000 and she is eligible for reappointment.

8. Budget Amendments – DSS – Align Budget and Increase Energy Assistance

| <u>Account No.:</u> | <u>Title of Account</u>        | <u>Increase</u> | <u>Decrease</u> |
|---------------------|--------------------------------|-----------------|-----------------|
| 165411-519200       | Legal Services                 |                 | 4,000           |
| 165411-529900       | Misc Operating Expense         |                 | 3,500           |
| 165411-537000       | Advertising                    |                 | 3,500           |
| 165411-543500       | Rent Other Office Equipment    |                 | 4,500           |
| 165421-531600       | In Home Aides                  |                 | 8,000           |
| 165473-529900       | Misc Operating Expense         |                 | 7,000           |
| 165421-519200       | Legal Services                 | 30,500          |                 |
| 165488-560501       | CP&L Energy Assistance         | 857             |                 |
| 162400-42300        | Social Services Administration | 857             |                 |

9. Budget Amendments – General Governmental Funds

- (a) \$800,000 – Homeowner Grants – The Governor's Hurricane Relief Package included funding to make grants to homeowners who were successful in obtaining SBA loans. This is pass-through funding on a dollar to dollar basis. To date, we have issued checks in excess of 5.7 million to Pitt County citizens.
- (b) \$620,000 – Hospitalization – we need to recognize additional premiums paid into the fund this year to cover health insurance costs of our employees
- (c) \$249,500 – Jail/Ag Fund – to recognize the final payment and make proper accounting entries to close out this bond fund.
- (d) \$320,000 – Installment Payment Funds (36,36,38) – to recognize the necessary accounting entries to properly book debt service entries for the audit

| <u>Account No.:</u> | <u>Title of Account</u> | <u>Increase</u> | <u>Decrease</u> |
|---------------------|-------------------------|-----------------|-----------------|
| 242400 436000       | SBA Grants              | 800,000         |                 |

|               |                     |         |        |
|---------------|---------------------|---------|--------|
| 245500 569503 | Homeowner Grants    | 800,000 |        |
| 842900 498000 | Interfund Transfers | 620,000 |        |
| 844000 519105 | BCBS Administration | 620,000 |        |
| 399130 598030 | Fund Transfer       |         | 7,500  |
| 399130 598038 | Fund Transfer       | 257,000 |        |
| 392900 499100 | Fund Balance        | 233,997 |        |
| 392800 483000 | Refund Prior Year   | 11,963  |        |
| 392700 449100 | Interest            | 3,540   |        |
| 362700 449100 | Interest            | 20,000  |        |
| 369130 598037 | Fund Transfer       | 40,000  |        |
| 369130 598030 | Fund Transfer       |         | 20,000 |
| 372700 449100 | Interest            | 1,000   |        |
| 372900 498036 | Fund Transfer       | 40,000  |        |
| 379131 598030 | Fund Transfer       | 41,000  |        |
| 382900 498039 | Fund Transfer       | 259,000 |        |
| 389195 598030 | Fund Transfer       | 259,000 |        |

10. Project Ordinance – Series 2001 COPS Issue

Pitt County is in the design stages of the Phase II improvements to the Courthouse. This phase will renovate the existing 1960s structure and the original 1915 Courthouse. Currently, we are incurring costs related to the Architectural and Engineering phase of this project. We have an adopted Reimbursement Resolution in place to repay the County from bond proceeds when we officially fund the project. Until that time, this ordinance is needed to make the proper accounting entries. Once the project is finalized, we will revise the Project Ordinance to reflect the complete cost of the project.

**OFFICE OF THE PITT COUNTY BOARD OF COMMISSIONERS  
GREENVILLE, NORTH CAROLINA**

**June 5, 2000**

**Series 2001 – Courthouse (Phase II) Construction/Renovation Capital Project**

**UPON MOTION** by Vice Chairman Hammond and seconded by Commissioner James, the Pitt County Board of Commissioners unanimously adopted the following Capital Project Ordinance.

**BE IT ORDAINED** by the Pitt County Board of Commissioners pursuant to Section 13.2 of Chapter 159 of the General Statutes of North Carolina, the following Capital Project Ordinance is hereby adopted to construct additions or renovations to the courthouse complex pay the related closing/issuance costs for this transaction.

**Section 1.** The project authorized is to construct and renovate certain school properties and acquire land for future school development through the sale of Certificates of Participation with an anticipated sale date of Spring 2001.

**Section 2.** The officers of this unit are hereby authorized to proceed within the terms of this resolution and the budget contained herein.

**Section 3.** The following revenues are hereby appropriated for the projects listed above:

Proceeds – Certificates of Participation \$ 1,000,000.

**Section 4.** The following amounts are appropriated for the projects' expenditures:

A/E Costs \$ 600,000

|                           |                   |
|---------------------------|-------------------|
| Contingency/Closing Costs | \$ <u>400,000</u> |
| TOTAL EXPENDITURES        | \$ 1,000,000      |

**Section 5.** The Director of Financial Services is hereby directed to maintain within the Capital Projects Funds sufficient specific detailed accounting records in accordance with general accepted accounting principals. Reports of this detail will be made available upon request.

**Section 6.** Copies of this Capital Project Ordinance shall be made available to the Pitt County Manager and the Director of Financial Services for direction in carrying out this project.

**NOW, THEREFORE, BE IT RESOLVED** this 5<sup>th</sup> day of June 2000 that the Pitt County Board of Commissioners endorsed this Capital Project Ordinance for the renovation and construction of the courthouse complex.

\_\_\_\_\_  
Chairman, Board of Commissioners

\_\_\_\_\_  
Clerk to the Board

11. Adopt Loan Resolution for Grifton Community Fire Association, Inc.

The Grifton Community Fire Association, Inc. is borrowing \$60,000 from First Citizens Bank and Trust Company to purchase a new fire truck. In order to qualify for the loan the attached resolution needs to be adopted.

STATE OF NORTH CAROLINA

COUNTY OF PITT

CERTIFICATE OF CLERK RE APPROVAL  
OF TAX-EXEMPT LOAN TO VOLUNTEER FIRE  
DEPARTMENT BY BOARD OF COMMISSIONERS

The undersigned, being the duly qualified Clerk of Pitt County, North Carolina, does hereby certify that the following is a true and accurate copy of a Resolution passed by the Board of Commissioners of Pitt County, North Carolina, at its regular meeting on the 5<sup>th</sup> day of June 2000, which Resolution was duly introduced, seconded, and approved, and that said Resolution remains in full force and effect:

“NOW, THEREFORE, BE IT HEREBY RESOLVED, that the Board of Commissioners of Pitt County, North Carolina have no objection to (within the scope of the qualifying language set forth below) a tax-exempt loan to the Grifton Community Fire Association, Inc. from First-Citizens Bank and Trust Company in the principle amount of \$60,000.00, which loan is for the following purpose.

Purchase of a fire truck, which fire truck will be owned and operated by the VFD at 106 Highland Avenue, Grifton, North Carolina.

RESOLVED, FURTHER, that the approval of the loan to the VFD set forth about is given solely for purposes of the public approval requirements for tax-exempt financing applicable to the FD set forth above is given solely for purposes of the public approval requirements for tax-exempt financing applicable to the VFD because of Section 150 (e) (3) and Section 147 (f) of the Internal Revenue Code of 1986, as amended, and such approval (i) does not obligate the County or its Board of Commissioners in any way regarding repayment of the debt, and (ii) such approval does not indicate whether or not the VFD is in compliance with any laws regarding bids,

purchasing, or nonprofit corporation may be applicable to the VFD.”

Duly certified by the execution hereof and the placing hereon of the seal of the said County, this the 5<sup>th</sup> day of June 2000.

(SEAL)

CHAIRMAN, PITT COUNTY BOARD OF COMMISSIONERS  
PITT COUNTY, NORTH CAROLINA

CLERK, PITT COUNTY BOARD OF COMMISSIONERS  
PITT COUNTY, NORTH CAROLINA

**ITEMS FOR DECISION**

**North Carolina Department of Transportation Secondary Road Program – Collice Moore/Danny Taylor/Neal Lassiter**

Mr. Danny Taylor said they have completed only sixty percent paving of the roads due to work they had to do because of the flood. He reviewed roads they were trying to complete. Mr. Neal Lassiter introduced Mr. Dwayne Allegood in the District Maintenance Office. Mr. Lassiter said they do not have any bond allocations in this year’s proposal. He reviewed the schedule for paving of the roads.

Commissioner James said the roads on the map are mixed up. He spoke about the routing of Highway 264 and Highway 33 which could save people ten minutes of travel time. He said the area around Peaden’s Grill is very congested.

**UPON MOTION** by Commissioner Ward, seconded by Commissioner James, the Board voted unanimously to adopt the 2000-2001 Secondary Road Improvement Program as presented.

**PITT COUNTY  
2000-2001 SECONDARY ROAD IMPROVEMENT PROGRAM**

**Resolution Approving the Proposed 2000-2001 Secondary  
Road Improvement Program for Pitt County  
by the North Carolina Department of Transportation**

The Pitt County Board of Commissioners unanimously voted in regular session on June 5, 2000, to adopt a resolution supporting the Proposed 2000-2001 Secondary Road Improvement Program for Pitt County as presented.

| Map No. | Priority No. | SR No. | Local Name          | Length | From    | To          | Proposed Improvements    | Estimated Cost |
|---------|--------------|--------|---------------------|--------|---------|-------------|--------------------------|----------------|
| 1*      | 30R          | 1207   | Nash Joyner Road    | 0.50   | SR 1155 | SR 1206     | Grain, Drain, Base Pave  | \$75,000       |
| 2*      | 32R          | 1410   | W.C. Cobb Road      | 1.60   | SR 1409 | County Line | Grain, Drain, Base Pave  | \$240,000      |
| 3*      | 33R          | 1526   | Sycamore Church Rd. | 0.40   | SR 1523 | SR 1529     | Grade, Drain, Base, Pave | \$60,000       |
| 4*      | 34R          | 1513   | Sandy Ridge Rd.     | 1.60   | SR 1514 | NC 30       | Grade, Drain Base, Pave  | \$240,000      |
| 5**     | 35R          | 1407   | Bud Parker Rd.      | 1.00   | NC 33   | SR 1404     | Grade, Drain Base, Pave  | \$150,000      |
| 6**     | 37R          | 1769   | Fox Pen Rd.         | 0.80   | SR 1755 | Dead End    | Grade, Drain Base, Pave  | \$120,000      |

|  |     |       |                   |      |         |         |                            |           |
|--|-----|-------|-------------------|------|---------|---------|----------------------------|-----------|
| 7**  | 38R | 1424B | Alpine-Taylor Rd. | 0.70 | NC 11   | SR 1425 | Grade, Drain<br>Base, Pave | \$105,000 |
| 8  | 8S  | 1328  | Gooding Dr.       | 0.09 | SR 1200 | SR 1327 | Grade, Drain<br>Base, Pave | \$13,500  |
| 9  | 9S  | 1327  | Devenwood Dr.     | .023 | SR 1328 | SR 1328 | Grade, Drain<br>Base, Pave | \$34,500  |
| Subtotal for Paving  |     |       |                   | 6.92 | miles   |         | \$1,048,000                |           |
| Reserved for Maintenance (Spot Stabilization, Pipe, and Paved Road Improvements) |     |       |                   |      |         |         | \$192,787                  |           |
| Countywide Surveys & Contingencies   |     |       |                   |      |         |         |                            | \$234,449 |

\*Right of Way Existing

\*\* Right of Way Acquisition Incomplete

If right of way is unavailable on any of the above projects, alternate projects will be set up in priority order. Program is contingent upon funding and will be adjusted in priority order based on funding. Also, program subject to environmental review.

Note: 31R – SR1799: Keel Road – Right of Way is Unavailable.  
36R – SR1914: Jolly Ole Field Road – Right of Way is Unavailable.

\_\_\_\_\_  
Charles Gaskins, Chairman

\_\_\_\_\_  
Date

ATTEST:

\_\_\_\_\_  
Susan J. Banks, Clerk

A five-minute break was called by the Chairman.

**State Officials on FEMA funds**

Stacey High, Project Manager from Hazard Mitigation, has been working from the onset with Pitt County. Mr. John Trotman, Supervisor from Hazard Mitigation was also present. They will be meeting with FEMA officials later today. Mr. Robinson explained the frustrations of the Board and the County citizens.

Ms. High stated that Rocky Mount submitted their application the first of January and Pitt County was later in January. There is money set aside for Pitt County. FEMA is going through the approval process and they already have supplemental funds set aside for the Pitt County. Commissioner Ward asked when the County may get the funds. Ms. High stated that the City of Rocky Mount has not gotten their money either and the Board had been misinformed. Ms. High said that the money should be forthcoming from FEMA in Washington, DC and Atlanta, Georgia. Vice Chairman Hammond said the people are tired of the circumstances and want to know when they will get the money. Mr. Trotman said the Board should not depend on what they read in the newspaper and they will directly inform the County when the money is released.

**Amendment to the Wooten Company's Contract for Professional Services Related to Debris Removal – Phil Dickerson**

Mr. Dickerson said the County has spent \$3 million and will probably spend \$3 million more on debris removal from the flood. He said that he needs the contract with the Wooten Company to be extended for twelve additional months. They have been paid \$75,000 based on an hourly rate. He estimated an additional \$75,000 will be needed to complete their services. Mr. Dickerson recommended that the amendments be executed raising the ceiling on the

contract an additional \$75,000 to a total of \$150,000. Mr. Dickerson said they would like to provide more public assistance. He said the remainder of work is either monitoring or buyout work and it should be reimbursed by FEMA.

**UPON MOTION** by Commissioner Owens, seconded by Commissioner Ward, the Board voted unanimously to follow the staff recommendation to amend the contract to raise the ceiling on the contract an additional \$75,000 to a total of \$150,000.

**Ayden Inspections Services – Phil Dickerson**

Mr. Dickerson stated that the County has been providing the Town of Ayden with building inspections services and they have been advised that the Town of Ayden wishes to take over the inspection services. He recommended that the County turn the building inspections back over to the Town of Ayden.

**UPON MOTION** by Vice Chairman Hammond, seconded by Commissioner James, the Board voted unanimously to approve the staff recommendation to turn building inspection services back over to the Town of Ayden.

**Request by The East Group for Additional Compensation on Phase I of the Pitt County Courthouse Construction – Phil Dickerson**

Mr. Dickerson said that the contract for the Courthouse ran about 280 days beyond scheduled completion date due to adding the fourth floor. Changes were made to the courthouse to accommodate the Judges, Administrative Office of the Courts and others, without the County's control. He said the East Group is asking for additional compensation for work performed. Mr. Dickerson said there is money in the Phase I portion of the courthouse construction and he felt they were entitled to the additional compensation.

Commissioner Owens said he would like to hear directly from the East Group about their experience. Commissioner James agreed. Commissioner James asked about the changes to the Judges benches that generated an additional cost of \$30,000. Mr. Dickerson explained the process which was followed in making changes on the courthouse. He said there was a committee which included the judges. It was the consensus of the Board to have the East Group representatives come before the Board on this request. Commissioner Shank said that if the County gave the flexibility to the committee to approve changes to the construction, then the County is responsible for the bill for the work. Mr. Dickerson said that there was a 4% estimate in the budget for change orders and this is a reasonable cost because you can expect a 5% flexibility in the construction. The East Group is asking for 10% in architectural fees.

Commissioner Owens said he was not questioning the change orders but he was questioning the fee.

**UPON MOTION** by Commissioner Owens, seconded by Commissioner James, the Board voted unanimously to table this item on the courthouse.

**Proposed Construction and Demolition Landfill – Phil Dickerson**

Mr. Dickerson explained the difference in kinds of landfills and said Mr. Judson Whitehurst of EJE Recycling and Disposal, Inc. of Pactolus is asking for approval to establish a construction and demolition debris landfill on property directly behind the EJE Recycling facility. Approval by the Board of County Commissioners is required for this landfill site to be established. He stated he has also received another request. He stated that he and the Manager suggests that the Board receive public input before making a decision. Mr. Dickerson stated that he feels that the location of the proposed C&D Landfill will be an asset to the general public.

**UPON MOTION** by Commissioner James, seconded by Commissioner Shank, the Board voted unanimously to approve the staff recommendation for the Board of Commissioners to

receive public input on the request to establish a Construction and Demolition Landfill by Judson Whitehurst.

### **Elevation Certificates and Permits – Phil Dickerson**

Mr. Dickerson stated that the County has been providing elevation certificates and permits at no charge to the public since the flood. He said that a large number of people have received certificates and now they may come under the Buyout Program. He recommended that as of July 1, 2000, they have discontinued the free elevation certificates and permits. He said it is getting harder to determine if people were really flooded at this point in time and he would recommend this “free” service not be offered after June 30, 2000.

**UPON MOTION** by Commissioner Johnson, seconded by Commissioner Ward, to stop providing “free” elevation certificates and permits after June 30, 2000. Commissioner Bowen asked if they could provide the people with a thirty day notice that this service will no longer be available.

Commissioner Bowen offered a substitute motion that a 30-days notice be provided to the citizens before this free service is terminated. Commissioner James agreed that the people be notified. Commissioner Shank seconded Commissioner Bowen’s motion. The Board voted unanimously to approve the substitute motion by Commissioner Bowen. Mr. Dickerson said that there were funds budgeted if this ran over the deadline.

### **Contract for Technical Assistance for Housing Assistance Programs – James Rhodes**

Mr. Robinson informed the Board that the Planning Department had received the request for proposals on the Technical Assistance for Housing Assistance Programs. Mr. Rhodes said this is not exclusively for the Buyout Program but also for repair and replacement, and requesting that these funds be used for technical assistance. Proposals were received from three firms. The staff recommended the Wooten Company because of their local presence, dealing with the public in the Planning Office, and their existing knowledge of the situation and people. Mr. Rhodes said if the second phase is awarded, they will take additional time to complete the program. Staff has proposed a twelve-month contract, with a not to exceed \$500,000 cap, to be billed on an hourly basis. Mr. Rhodes said the work is already waiting. Commissioner James asked if this money would also come from FEMA. Mr. Rhodes said that this expense would be paid by several different programs. Mr. Rhodes stated that the Repair, Replacement, and Relocation programs are from the State.

Commissioner Owens **motioned** to approve the twelve-month contract with the Wooten Company for Technical Assistance for Housing Assistance Program with a cap of \$250,000. Commissioner Bowen seconded the motion. Mr. Rhodes said this cost was just a projection. Mr. Rhodes said the fees were comparable. He stated the Wooten Company personnel has worked with the clients previously and would be able to move quickly on the program. Commissioner James offered an **amendment to the motion** to amend the cap on the program to \$500,000, with a second offered by Commissioner Shank. Vice Chairman Hammond asked if the \$500,000 would be enough to cover the entire project. Mr. Rhodes said there is a twelve-month limit on the contract and he would have to come back to the Board with an update at that time for an extension if the work was not completed. The total amount projected was \$775,000. They will bill this on an hourly rate. Commissioner Ward said that Mr. Rhodes emphasized that the bulk of the program would be done within the first twelve months. There is a clause in the contract for an extension on the amount of time. Mr. Rhodes said he was trying to keep the contract aligned with the fiscal year. The amendment to the motion was the staff’s original recommendation.

The Board voted seven to two to approve the amendment to the motion. Commissioner Owens and Commissioner Bowen opposed the motion.

### **Legislative Agenda – JoAnne Burgdorff**

Ms. Burgdorff presented the Board with a defined Legislative Goals package for the 2000 short session for the Legislative Briefing on June 7, 2000 as follows:

### **PITT COUNTY – 2000 LEGISLATIVE GOALS**

- 1) Request expansion of local act House Bill 847, passed by the General Assembly in 1999 allowing Pitt County the authority to invest funds received from the sale of PCMH in higher yield investments. By expansion, we mean that we are asking that Pitt County be authorized to use the same investment opportunities to invest funds in our fund balance in excess of 10% which would continue to be our minimum fund balance position.
- 2) A statewide increase in Sheriff's fees:  
  
We are asking that civil service of papers fees be increased from \$5.00 to \$25.00, This fee is still far below what is charged in other states and still does not cover the costs associated with this service.  
The legislation to increase service of papers fees was introduced in 1997 in the Senate and was referred to the Senate Finance Committee. It was not passed.
- 3) Local Option Sales Tax  
  
We presented two proposals in 1999; one to allow Pitt County an additional 1% local option sales tax and the other supporting a statewide additional 1% sales tax. Our delegation advised that no bills for any new taxes would be approved in the General Assembly at that time. Many counties have lobbied for this same legislation. None of these requests will be addressed in this session. Pitt County will be actively pursuing this legislation in the long session 2001.
- 4) Seek Statewide legislation to give credit to counties who have overmatched their share of Community College funding. For instance, this increase in funding would give Pitt County credit for overmatching our contribution to Pitt Community College, instead of Pitt County receiving \$8.2 million of bond money, Pitt County should receive \$10.4 million. This is based upon the formula established for low wealth counties, that our required match is \$.79 on the dollar, yet we have matched dollar for dollar at \$8.2 million. We should receive credit for our efforts in funding our community college.
- 5) Seek State contribution to make up the difference in funding the Willie M and Thomas S programs to compensate counties for loss of federal funding for these mandatory Mental Health programs.
- 6) Support the One Million Acres Initiative -  
To set in law Governor Hunt's goal of conserving an additional 1,000,000 acres of farmland, urban green spaces, stream buffers, flood plains, wetlands and wildlife habitat in the next decade. Pitt County has suggested that we can provide many acres to the project through our Hazard Mitigation Program. The land we purchase in the Buyout Program cannot be used for anything other than green space.
- 7) Seek support of both our State and National Legislators to allow counties and municipalities access to FEMA data banks when dealing with disaster recovery and in emergency situations. Pitt County had many problems during and after Hurricane Floyd that could have been resolved through use of the FEMA data banks which we were not allowed to access.
- 8) Support State and National taxes of catalog, internet, and remote sales of all kinds.
- 9) Seek expansion of the statutory authority in N.C.G.S. 143-215.51 (1971) to clarify the roles of State and local government in management of the development in the

one hundred year flood plain to minimize property damage and environmental harm, through increased use of planning and land control measures at the local level.

She stated that all the sales tax proposals will have to be addressed in the long session and not in this year's short session. Vice Chairman Hammond asked about the increase in Sheriff's fees. Ms. Burgdorff stated that the fee for delivery of civil papers is extremely low and the County has continually supported the increase in this fee.

**UPON MOTION** by Commissioner James, seconded by Vice Chairman Hammond, the Board voted unanimously to support this legislative package as prepared by the County Attorney.

**Resolution Supporting Legislation for Remote Sales Tax – JoAnne Burgdorff**

Mrs. Burgdorff provided the Board with a supporting resolution for the State and Federal legislation that will return those remote sales taxes to the point of origin.

**UPON MOTION** by Commissioner Shank, seconded by Commissioner Ward, the Board voted unanimously to approve the Resolution Supporting Legislation for Remote Sales Tax.

**RESOLUTION  
PITT COUNTY BOARD OF COMMISSIONERS SUPPORTS  
LEGISLATION FOR REMOTE SALES TAX**

THAT WHEREAS, the loss of tax revenue from remote sales is a growing problem for North Carolina and local government; and

WHEREAS, under North Carolina law, unless a company has a physical presence in the state, the company is not required to collect sales tax on purchases made by mail order, Internet, telephone, etc.; and

WHEREAS, at the federal level the National Association of Counties has argued that remote sales should be treated the same as purchases made at the local level; and

WHEREAS, the sales numbers and potential sales loss associated with remote sales are huge. The North Carolina Department of Revenue estimates up to \$52 million in losses to local government and up to \$155 million in revenue loss at the state level for 1999; and

WHEREAS, the National Association of Counties estimates that in 2004 sales tax revenue losses from remote sales will total \$15 billion across the nation and an additional \$11 billion on Internet sales; and

WHEREAS, Pitt County supports local business and industry with local sales tax dollars and expects all business, whether local or Internet, to be treated and taxed fairly. Charging remote sales taxes and distributing the proceeds levels the business playing field and lessens the tax burden on local business.

NOW, THEREFORE, BE IT RESOLVED, that the Pitt County Board of Commissioners supports legislation which would provide a solution to the issue of remote sales tax in an equitable manner to North Carolina businesses and counties. This resolution will be forwarded to all 100 County Government offices and to all North Carolina Representatives.

AND BE IT FURTHER RESOLVED, that the Chairman of the Pitt County Board of Commissioners and the Clerk to the Board shall execute this Resolution confirming support of this legislation.

Duly adopted this the 5th day of June, 2000.

PITT COUNTY BOARD OF COMMISSIONERS

\_\_\_\_\_  
Chairman

Attest:

\_\_\_\_\_  
Susan J. Banks, Clerk

**Levying of Gross Receipts tax to replace property tax on rental or leased vehicles by Ordinance— JoAnne Burgdorff**

Ms. Burgdorff informed the Board that the General Assembly has repealed the tax on rental vehicles and it allows the local governments the authority to levy taxes on rental or leased vehicles.

Mr. Floyd Little said that he did not know how much money could be made, but if this source of revenue is lost it could have a serious tax loss. If the Board does not enact this ordinance it could cost the County around \$45,000 to \$50,000.

**UPON MOTION** by Commissioner James, seconded by Commissioner Shank, the Board voted unanimously to enact the Ordinance Levying Tax on Gross Receipts Derived from Retail Short-Term Leases or Rental of Motor Vehicles.

**ORDINANCE LEVYING TAX ON GROSS RECEIPTS DERIVED FROM RETAIL SHORT-TERM LEASES OR RENTAL OF MOTOR VEHICLES**

**WHEREAS**, the North Carolina General Assembly has ratified Senate Bill 1076, signed into law as Session Law 2000-2 (S.L. 2000-2) and effective for taxable years beginning on or after July 1, 2000; and

**WHEREAS**, this act repealed the property tax on certain vehicles leased or rented under retail short-term leases or rentals and through N.C.G.S. 153A-156 authorized counties to replace the lost tax revenue through enactment of a local tax on gross receipts derived from retail short-term leases or rentals.

**NOW, THEREFORE BE IT RESOLVED**, by the Pitt County Board of Commissioners that the following ordinance is enacted:

SECTION 1. Tax on Gross Receipts derived from retail short-term motor vehicle leases or rentals. The County of Pitt hereby imposes and levies a tax of one and one half percent (1 ½%) of the gross receipts from the short-term lease or rental of vehicles at retail to the general public, as defined by N.C.G.S. 105-187.1.

SECTION 2. Administration. The County will administer and collect from operators of leasing and rental establishments the taxes levied hereby and the County may promulgate additional rules and regulations necessary for implementation of the taxes according to Chapter 105 of N.C.G.S.

SECTION 3. Payment of Taxes and Filing of Returns. The taxes levied hereby are due and payable to the County in monthly installments on or before the fifteenth (15<sup>th</sup>) day of the month following the month in which the tax accrues. Every taxable establishment required to collect the tax shall, on or before the fifteenth (15<sup>th</sup>) day of each month, prepare and render a return with payment of the taxes to the County. Report must be filed each month even though no taxes are due. The County shall design, print, and furnish to all taxable establishments the necessary forms for filing returns and instructions to insure full compliance and collection of the tax. A return filed for this purpose if not a public record as defined by Section 132-1 of the North Carolina General Statutes and may not be disclosed except as required by law.



|                        |              |                    |
|------------------------|--------------|--------------------|
| Council on Aging       | \$372,374.24 |                    |
| Creative Living Center |              | <u>\$59,845.86</u> |
| Total                  | \$664,954.00 |                    |

**UPON MOTION** by Commissioner Bowen, seconded by Commissioner Ward, the Board voted unanimously to approve the budget recommendation on the Home and Community Care Block Grant as presented.

**Approval to Declare Property as Surplus and Donate to Pitt Greenville Airport - Melonie Bryan**

Ms. Bryan stated that in the past the County has awarded some surplus items to related governmental units. She explained that there is a computer that could be declared surplus and donated to the Airport. This computer would enable the Airport to communicate with the County allowing the County Finance Office the ability to run checks and maintain the books for the airport capital projects.

Vice Chairman Hammond **motioned** to approve request to surplus this computer, valued at \$150, and for it to be donated to the Pitt-Greenville Airport. Commissioner Huggins seconded the motion. Mr. Michael Taylor, Management Information Services Director, said the computer will talk to the gas system at the Airport. Commissioner Bowen said this is \$150 more than the City is putting into their budget. Ms. Bryan said the City and County only provide in-kind and funding for capital projects for the Airport. The motion passed unanimously.

**Appointments to Boards – Susan Banks**

- Pitt Community College Board of Trustees

Ms. Banks stated that William Cain has served two full terms and under the Board's policy would not be eligible for reappointment. The Board has received a letter from Dr. Russell and Raymond Reddrick, Chairman of the Pitt Community College Board of Trustees requesting that the Board consider reappointing Mr. Cain.

Commissioner Shank nominated Valerie Dixon and spoke on her finance background. Commissioner Bowen nominated Tom Craft. Commissioner James spoke on behalf of Tom Craft. Commissioner Huggins said that in favor of diversity on this board, she would support Ms. Dixon.

Commissioner Ward motioned, seconded by Commissioner James, the Board voted unanimously to close the nominations.

Chairman Gaskins called for a vote on Tom Craft. Mr. Craft received votes from Commissioner James, Commissioner Bowen, and Commissioner Owens. The Chairman then called for a vote on Valerie Dixon. Ms. Dixon received votes from Commissioner Shank, Commissioner Ward, Commissioner Huggins, Commissioner Johnson, and Vice Chairman Hammond.

- Board of Health – Pharmacist position

Ms. Banks informed the Board that there was a need to appoint a pharmacist to the Pitt County Board of Health.

Commissioner Ward nominated Robert Ogden to the Board of Health.

**UPON MOTION** by Commissioner James, seconded by Commissioner Ward, the Board voted unanimously to accept Robert Ogden's nomination by acclamation and appoint him to the Board of Health.

- Greenville Planning & Zoning

Ms. Banks informed the Board that due to the flooding Mr. Rex Fleming had to relocate outside of Greenville's extraterritorial jurisdiction and he was not eligible for reappointment. Mr. Kenneth Wilson was serving as Vice Chairman and is eligible for reappointment. She also stated that Mr. Albert Holloman was serving as an alternate member and his term would expire June 30, 2000.

**UPON MOTION** by Commissioner Johnson, seconded by Commissioner Ward, the Board voted unanimously to reappoint Kenneth Wilson to an additional three-year term on the Greenville Planning and Zoning Board.

Commissioner Bowen nominated Bobby Harrington to fill Mr. Rex Fleming's vacancy.

**UPON MOTION** by Commissioner Owens, seconded by Commissioner James, the Board voted unanimously to close the nominations and accept Bobby Harrington as a regular member on the Greenville Planning and Zoning Board by acclamation.

Commissioner Shank nominated Gregg Morris as the alternate member on the Greenville Planning and Zoning Board.

**UPON MOTION** by Vice Chairman Hammond, seconded by Commissioner James, the Board voted unanimously to close the nominations and accept Gregg Morris as an alternate member to the Greenville Planning and Zoning Board by acclamation.

- Greenville Board of Adjustment

Ms. Banks stated that Danny Tucker's term expires June 30, 2000 and he has served two complete terms and is not eligible for reappointment. She also stated that Mike Johnston was serving as an alternate member and his attendance has met the minimum requirements.

**UPON MOTION** by Commissioner Ward, seconded by Commissioner Huggins, the Board voted unanimously to move Mike Johnston from an alternate member to a regular member on the Greenville Board of Adjustment.

Commissioner Huggins nominated Ms. Dewey Grubb as an alternate member on the Greenville Board of Adjustment. Commissioner Bowen nominated Marvin Wells as an alternate member.

**UPON MOTION** by Commissioner Ward, seconded by Commissioner James, the Board voted unanimously to close the nominations.

Chairman Gaskins called for a vote on the alternate members. Mr. Wells received seven votes and Ms. Grubb received two votes. Mr. Wells was appointed as an alternate member to the Greenville Board of Adjustment.

**Budget Amendment for Medical Examiner – Melonie Bryan**

Mr. Robinson stated that there have been more medical examinations this year. Ms. Bryan stated that the State also increased the examiners' fees and with the problem with caskets after the flood there was an additional increase in costs.

**UPON MOTION** by Commissioner Johnson, seconded by Commissioner James, the Board voted unanimously to approve the budget amendment for autopsies.

| ACCOUNT NO.   | TITLE OF ACCOUNT | INCREASE | DECREASE |
|---------------|------------------|----------|----------|
| 109910 599100 | Contingency      |          | 28,000   |
| 104360 539921 | Autopsies        | 28,000   |          |

Chairman Gaskins recessed the meeting for lunch at 11:55 a.m.

The Chairman reconvened the meeting at 12:45 p.m.

**Selection of Short List of Money Managers to Interview – Walter Jones, Davenport and Co.**

Mr. Robinson stated that the staff has worked with Davenport and Company to get investment proposals. He stated that the Board needs to narrow down the list of firms to interview and schedule when they want to conduct the interviews.

Ms. Bryan stated there were 35 responses and copies of the responses are in her office and available for the Board members review. Walter Jones and Sean Ekiert were present from Davenport Company. Mr. Jones said they sent out forty-six request for proposals and received thirty-six proposals. They went through proposals for completeness and reviewed for goals and objectives. They have contractual relationships with nine firms for investments themselves. Mr. Jones said that three of those firms responded but Davenport will not receive anything from their proposals or investments. They also checked the ADV which is audited with the exception of the banks. He reviewed the criteria examined for Equity and Fixed Proposals Analysis.

The criteria included completeness of proposal, disciplinary actions, mutual funds; joint proposals, 5-Year History; \$.05 billion in total assets and fitness strategy. Information that was not considered was; location, performance, fee structure, assets under Management, and SEC Registration. Money managers that responded stated how they would comply with the applicable General Statute. He said they did not independently verify fee structures because the Board would do that when they interview the companies.

The top five EQUITY Proposals recommended were:

BB& T Institutional Trust  
Franklin Street Partners  
Sovereign Asset Management (subsidiary of John Hancock Financial Services)  
Trusco Capital Management (subsidiary of SunTrust)  
Wedge Capital Management

Top five FIXED Income Proposals recommended were:

Brown Brothers Harriman & CO.  
MDL Capital Management  
Tattersall Advisory Group (subsidiary of First Union)  
U.S. Trust of NC (subsidiary of U.S. Trust Corp., pending merger)  
Wachovia Asset Management

Any money manager with less than \$1.0 million investments was not considered. Mr. Jones noted that it was easier to benchmark the fixed income investment firms. He said last year was a tough year on the market. Additional information was provided for the Board.

Commissioner James said that the ones to consider were the top five and the Board can eliminate the rest. Mr. Jones said that Sovereign Asset Management is one firm that the Davenport Company does have an affiliation with on the list. He said Sovereign Asset Management was recommended by someone else in a joint proposal. Commissioner James asked if the Board was going to get more information on each firm. Ms. Bryan said that if the Board will decide on their "short" list to interview, then she will provide the Board with copies of each companies information. Ms. Bryan said that two equity firms and one fixed firm is the goal. Commissioner Bowen asked if any of the firms were local. Ms. Bryan said that some of the firms have a local presence but these investments would not be done here locally. Commissioner James stated he did not agree that the firm needs to be local and the main purpose is for the

Board needs to look at the returns on investments. Commissioner Shank suggested they schedule a date to interview these companies.

Commissioner Owens asked what they used for criteria since they eliminated so many criteria. He asked if their recommendation was on statistics. Mr. Jones said that they looked at money managers that have been in the business a long time.

Mr. Jones reviewed the explanations that were provided in the proposal on each of the five top firms recommended.

#### Equity Proposals

- BB&T would need to make a few changes in their strategy.
- Franklin Street Partners has a history of management of State retirement funds.
- Sovereign Asset Management complies with the statutory requirements on dividend performers
- Trusco Capital Management has an overall good understanding of the requirements.
- Wedge Capital Management has a large cap product focused on low P/E & High Dividends

County can only have 1 ½ of assets in stocks, or a minimum of 33 stocks.

Wedge Capital Management used PCMH as reference and they look at high dividend yields.

#### Fixed Income Proposals

- Brown Brothers Harriman & CO. has an intermediate portfolio with AAA average rating.
- MDL Capital Management has a minimum rating, no derivatives, 5.8 year duration, gradual shifts, in portfolio positions and closely track Lehman index.
- Tattersall Advisory Group Core/Total Return Product has Core/Total Return Produce, AA average rating, reduce volatility, team of specialists, 4-12 average duration targeted, some adjust to meet regs.
- U.S. Trust of NC has a minimum rating, no dervs, identify risk 1<sup>st</sup>, then look at value, pursue diversification & predictability, 5.16 duration.
- Wachovia Asset Management has active management of duration, curve, sector & credit; AA+/AAA average rating, A minimum, derivs only with direction from client, 4.7 year duration

Mr. Jones said if there were more than 30% of top ten stocks in a strategy that did not abide by North Carolina General Statutes, it would be difficult to administer.

Commissioner Owens asked what the golden rule would be for evaluating or measuring the firms.

On the fixed income it will be easier to measure performance such as five year U.S. Treasury Bond, and possibly Lehman Brothers Index. On the equity side, the NC Statute is unusual, the Russell 1000 value index could be used as a benchmark. They have also been trying to get information on the State Retirement benchmarks. Generally money managers that have more than 30% of stocks in top ten stocks, they would not be considered.

Commissioner Ward said the Board would be able to request the index information. Mr. Jones said that Commissioner Owens' question about the golden rule was a good question and should be directed to the individual firms during the interviewing process.

Vice Chairman Hammond **motioned** to accept the short list of money managers that has been recommended by Davenport and Company The motion received a second from Commissioner Huggins. Mr. Jones spoke about the maximum amounts that can be invested in stocks. Commissioner James called for the question. The vote on the motion was eight to one with Commissioner Owens voting in opposition.

Commissioner Bowen **motioned** that the firms that were not in the finals be notified and told why they were not considered. Commissioner James seconded the motion. The Board voted unanimously to approve the motion.

Ms. Bryan stated that five companies will take about two and a half hours to interview.

Commissioner Shank **motioned** for the Board to meet at 8:30 a.m. on Monday and Tuesday mornings of June 12 and 13 to interview the investment firms. Commissioner James seconded the motion and the motion was unanimously approved.

Commissioner Owens offered a **motion** stating that since the Board has received the recommendation of the short list of firms from Davenport and Company, for Davenport and Company to bring back a further recommendation from the five firms in each area. Commissioner Ward seconded the motion. Mr. Jones said they would like to interview the firms or be present during the interviews. Ms. Bryan said there is an annual contract for oversight review of the firms and not just for Davenport and Company to help by recommending the firms. Commissioner Bowen asked to see a copy of the minutes where this firm was originally contracted. Commissioner Ward stated that this recommendation is the next step in the process. Mr. Jones said they would like to submit some questions to these firms. Commissioner Huggins asked if Mr. Jones would provide the questions about the golden rule and benchmarks in regard to State Statutes. Mr. Robinson said they need to question the firms about their fees and the actual money manages. Mr. Jones said they will need some evaluation time following the interviews to prepare a recommendation for the Board. He stated they are doing the same services for Durham. Commissioner Ward said there needs to be a consistent set of questions for the interviews.

Commissioner Ward called the question. The motion was approved unanimously.

#### **COMMISSIONER REPORTS AND COMMENTS**

- Commissioner Bowen asked Ms. Burgdorff to read a letter about Christian Endeavor of the Methodist Men to hold work camps for youth to help with rebuilding of flood damaged areas. They would like to use the cafeteria and facilities of Ayden-Grifton High School. The total amount of manpower in excess of 20,000 hours would be provided to the community. He said the School Board would not allow them to use the schools and he would like to ask them to reconsider that decision.

Commissioner Bowen **motioned** to appeal to the School Board to reconsider their use of the school facilities to house the volunteer youth coming in to help in the community. There was no second to the motion so the motion failed.

**UPON MOTION** by Vice Chairman Hammond, seconded by Commissioner James, the Board voted unanimously to adjourn the meeting at 1:40 p.m.

Respectfully submitted,

Susan J. Banks, CMC  
Clerk to the Board