

**PITT COUNTY BOARD OF COMMISSIONERS  
MINUTES FOR APRIL 16, 2001**

The Pitt County Board of Commissioners met as the Board of Equalization and Review at 8:45 a.m. on April 16, 2001 prior to the regular meeting. The Board met in a regular session on Monday, April 16, 2001, at 9:00 a.m. in the Commissioners' Auditorium, Pitt County Office Building, 1717 W. 5<sup>th</sup> Street, Greenville, North Carolina. The purpose of the meeting was to consider public business.

Commissioners present were:

David Hammond, Chairman  
Glenn Bowen, Vice Chairman  
Tom Coulson, Commissioner  
Eugene James, Commissioner  
Tom Johnson, Commissioner  
Mark Owens, Commissioner  
Randy Royal, Commissioner  
Terry Shank, Commissioner  
Beth Ward, Commissioner

Staff present was:

Thomas B. Robinson, County Manager  
JoAnne Burgdorff, County Attorney  
Susan J. Banks, Clerk to the Board  
Arlen Holt, PIO and Cable Coordinator  
Melonie Bryan, Director of Financial Services  
John K. Bulow, Assistant County Manager

**CALL TO ORDER – Chairman Hammond**

**INVOCATION AND PLEDGE**

Commissioner Royal offered the invocation.

Commissioner Ward led in the Pledge of Allegiance to the American Flag.

**APPROVAL OF AGENDA – Chairman Hammond**

Mr. Robinson stated the County Attorney has informed him that the Resolution for Agricultural Revenue Bonds for the proposed cotton gin needed to be pulled off the agenda at the Harvey's request. Ms. Burgdorff stated that the representatives for the Harvey's had asked to remove the resolution from this agenda. Vice Chairman Bowen asked for a report from the Manager and Attorney on the appointment of a commissioner to the Hospital Board of Trustees. He also asked to discuss the bill concerning the taping of closed sessions that is being considered in the Legislature.

Mr. James Rhodes, Planning Director, stated he had two proposed changes for the Northwest Zoning Ordinance. One amendment is concerning the underpinning and one amendment is a text amendment on the nonconforming language. This ordinance was originally adopted in January. At that time there were concerns about the skirting or underpinning requirement. He provided the current language and the proposed language. The revised language deals with requiring some type of skirting underneath. He cited the North Carolina Building Code for manufactured housing. However, the homes in the flood zone still have to meet the amendments of the flood damage prevention ordinance. All those homes in the NW area would require skirting, unless the home is elevated six feet or more because of flood prevention. The underpinning will have to be in place before the home can be occupied. Commissioner Johnson asked if there had been any consideration to letting people move in prior to having the underpinning in place. Mr. Rhodes said the staff still recommends that the underpinning be done before occupancy.

Commissioner Owens asked if the staff have computed the cost for complying. Mr. Rhodes said he had been informed by J. T. Williams that this cost is usually included in the sell of the mobile homes. Mr. Williams said that the cost is about \$750.

Mr. Rhodes spoke about the nonconforming use of property. He spoke about an existing commercial building in an area zoned for residential use. Planning staff has looked at the options. He stated that they would be documenting any nonconforming uses and they will be duly noted. He recommended they maintain the language that was currently in the ordinance. Vice Chairman Bowen stated that he wanted to have the 180 days changed to one year for the nonconforming use of land where the business ceases for any reason for a continuous period of 180 days. Mr. Rhodes said there are other ways to accommodate this request other than changing the language in the ordinance.

Chairman Hammond opened the public hearing.

- ? J.T. Williams said the mobile home industry does not object to the underpinning. He said it is a major job to inspect a home with underpinning. He said the system they have designed is the best in the United States. He recommended that there needs to be more consideration to the process of inspection of the underpinning. He said the normal process will take two weeks but some times it takes longer because of weather conditions. He said he did not want the homeowner to be held up from moving in because of the underpinning. He said he hoped they could get lights turned on and later require the underpinning to be completed because it is only a cosmetic issue.
- ? Rick Hill, a mobile home dealer, spoke about the process of the installation of the mobile homes and the underpinning. He said if they underpin the houses prior to the people moving in the home, then they cannot get under the houses and check for water leaks or other problems that may exist under the houses. If the dealers are made responsible, they could be given thirty days to put the underpinning on the house and then the dealer could be fined. He asked the Board to reconsider this issue.

There being no further speakers, Chairman Hammond announced that the public hearing was closed. Commissioner James said he tried to get the Planning Department to do what these people are asking but he did not get anywhere at the last meeting. Commissioner James stated

Commissioner Shank seconded the motion. The motion passed with a seven to two vote. Commissioner Owens and Commissioner Coulson opposed the motion.

Ms. Burgdorff stated that if a time frame is included in the ordinance, a penalty must be included or you will have no enforceability. Mr. Rhodes said there is a civil penalty already cited in the ordinance.

Commissioner Shank **motioned**, seconded by Commissioner Ward, to accept the staff recommendation for the nonconforming language in the ordinance to remain as originally written. The motion passed with a six to three vote. Commissioner Owens, Commissioner Coulson, and Vice Chairman Bowen voted in opposition to the motion.

### *Amendments to the Northwest Planning Area Zoning Ordinance* Masonry Underpinning Requirements

1) Amendment to Table 5-1, Table of Permitted Uses:

**Remove:** Manufactured Home on Individual Lot

**Add:** Manufactured Home

2) Amendment to Section 8.43.1, Manufactured Home on Individual Lot:

**Remove:** Manufactured Home on Individual Lot

**Add:** Manufactured Home

3) Amendment to Section 8.43.1.2, General Requirements:

**Remove:** There shall be a continuous, permanent masonry curtain wall, unpierced except for required ventilation and access, installed underneath the manufactured home.

**Add:** Skirting shall be installed underneath all manufactured homes for the purpose of enclosing the space from the bottom of the manufactured home to grade and shall consist of a weather-resistant material. Skirting shall also provide for required ventilation and access as required by Section 4.7.7 of the State of North Carolina Regulations for Manufactured/Mobile Homes, Pitt County Building Code. Skirting for mobile homes located within a flood hazard area shall meet the requirements of the Pitt County Flood Damage Prevention Ordinance. Skirting shall be installed in accordance with this section within 60 days after the approval for occupancy and the electrical permit is issued by Pitt County Building Inspections.

4) Amendment to Section 8.43.1.3, Exceptions:

## **Amendment to Flood Damage Prevention Ordinance**

Mr. Rhodes introduced Stephen Smith and spoke about his recent award as a Certified Floodplain Administrator received from the State and sanctioned by the Federal Government. Mr. Smith stated he would review each area of the ordinance where amendments were proposed.

Commissioner Coulson asked to leave the original dates and amendment dates in the amended ordinance.

Commissioner Coulson **motioned** to add the dates of amendments back to the ordinance in Section 4-86. Commissioner James talked about his discussions with a gentleman about having to have flood insurance regardless of whether or not he lives in the flood plain. Ms. Burgdorff said this is a requirement of the SBA whenever they loan money. Commissioner Owens seconded Commissioner Coulson's motion. The motion passed unanimously.

Chairman Hammond opened the public hearing.

? J. T. Williams stated he wrote an ordinance, some years ago, which is what was adopted as rules to go by following the flood. He said he was recommending a clarification and the mobile home industry would not have any problem with this ordinance. He said there are some areas in it that provides protection. He said he had the endorsement of some individuals in the mobile home industry in Raleigh.

Vice Chairman Bowen **motioned** to adopt the proposed amendments. Commissioner Ward seconded the motion and the motion passed unanimously.

## **Summary of Amendments to the Pitt County Flood Damage Prevention Ordinance**

### **1. Section 4-80. Statutory authorization.**

Added correct statutory authorization.

The authorization comes from Chapter 153A (Counties) of the General Statutes, not Chapter 160A (Cities and Towns) as previously cited.

### **2. Section 4-84. Definitions.**

Added nine new definitions:

- a. Accessory structure
- b. Base Flood Elevation
- c. North American Vertical Datum
- d. Flood Zone
- e. Floodplain
- f. Floodproofing

3. **Section 4-85. Lands to which the ordinance applies.**

Change section to read, This ordinance shall apply to all areas of special flood hazard within the county outside the corporate or extraterritorial jurisdiction of any municipality. This ordinance may also apply within the jurisdiction of any municipality who's governing body agrees, by resolution, to such applicability.

4. **Section 4-86. Basis for establishing the areas of special flood hazard.**

Added the phrase: "...in its Pitt County Flood Insurance Study which includes the..." and deleted "September 14, 1990".

5. **Section 4-92. Local Administrator—Designated.**

Change the local administrator from the Pitt County Engineer to the Pitt County Planning Director or his designee.

6. **Section 4-95. Local Administrator—Application; certificates.**

Added that the plot plan must be drawn at a scale that clearly shows all required information.

Added two new requirements for development permits:

- a. A plot plan that shows the one hundred-(100) year floodplain contour must be provided by the development permit applicant when there is uncertainty as to the location of the mapped 100 year floodplain. The plot plan must be prepared by or under the direct supervision of a registered land surveyor or professional engineer and certified by the same.
- b. The plot plan required by section 4-95(1) must show the floodway, if any, as identified.....

7. **Section 4-96. Same—Inspection; stop-work orders; revocation; corrective action; appeals from orders.**

Added Variance Procedure (Subsection j)

8. **Section 4-97. Flood hazard reduction—General standards.**

Added three new standards.(Subsections 2,11, and 12)

- (2) Regulatory Flood Protection Elevation: The additional elevation to which structures or uses located within the areas of special flood hazard must be elevated or floodproofed. Within areas that have approved engineered flood studies such as the FEMA Flood Insurance Study, local flood study extensions

- (12) Provide that a structure or tank for chemical or fuel storage incidental to a use that is allowed by this ordinance or to the operation of a water treatment plant or wastewater facility may be in a 100-year floodplain only if the structure or tank is either elevated to the base flood elevation(state mandate) or the regulatory flood protection elevation, or designed to be watertight....

**9. Section 4-98. Standards for streams with established base flood elevations and floodways.**

Added “Regulatory Flood Protection Elevation” to the following subsections.

- (1) Residential construction
- (2) Non-residential construction
- (3) Manufactured homes

**10. Section 4-100. Standards for subdivision, mobile home park, and multi-family development proposals.**

Changed the heading to include Mobile Home Parks and Multi-Family Development proposals.

Deleted the word subdivisions in all four subsections for clarity. Added the terms spaces and units to account for the change in the heading.

**11. Section 4-102. Legal Status Provisions.**

Added entire section on legal provisions

**Sec. 4-102. Legal Status Provisions.**

- (a) Effect on rights and liabilities under the existing flood damage prevention ordinance.

This Ordinance in part comes forward by re-enactment of some of the provisions of the flood damage prevention ordinance enacted \_\_\_\_\_, as amended, and it is not the intention to repeal but rather to re-enact and continue to enforce without interruption of such existing provisions, so that all rights and liabilities that have accrued thereunder are reserved and may be enforced. The enactment of this ordinance shall not affect any action, suit, or proceeding instituted or pending. All provisions of the flood damage prevention ordinance of Pitt

designated use of any building, structure or part thereof for which a building permit has been granted by the Chief Building Inspector, or his authorized agents, before time of passage of this ordinance; provided, however, that when construction is not begun under such outstanding permit within a period of sixty (60) days subsequent to passage of this ordinance, construction or use shall be in conformity with the provisions of this chapter.

(c) Effective date

This ordinance shall become effective on June 1, 2001.

(d) Adoption certification

I hereby certify that this is a true and correct copy of the flood damage prevention ordinance as adopted by the Board of County Commissioners of Pitt County, North Carolina, on the 16 day of April, 2001.

WITNESS my hand and the official seal of \_\_\_\_\_, this the \_\_\_\_\_ day of \_\_\_\_\_, 2001.

Revised and amended April 16, 2001.

**PUBLIC ADDRESSES TO THE BOARD**

- ? Wayne Cleft spoke about the cotton gin and a product called DEF6 being used that has not been properly tested. The Harvey's want to treat 30-35 bales of cotton with this agent. He said the people are hearing that they are going to get water out in this area and they have not heard about this before and want to know if it is true. He commented about an annual budget for the operation but stated that they are being told it will only be three to four months' operation. He asked how this could be qualified as a small business when they are going to use \$4.5 million. He asked how the County Commissioners could be by-passed on this cotton gin and the local government could be over ridden by the State. He asked why the ordinance is slack in some areas like for the cotton gin and strict in other areas.
- ? Barbara Kelly spoke in opposition to the cotton gin. She spoke about a call she received from a person who lives near a cotton gin in LaGrange owned by the Harvey's. She said he spoke of all the nuisances that come from a cotton gin such as trucks, dust, etc. She said there are other tracts of land where this gin could be built that would not be a nuisance to a residential area. She asked if the County could oppose it and ask that they look at other

bypassed. He asked what kind of message is being sent to the County. He asked that the County write a letter to the Agricultural Financing Authority asking that they deny the approval of the \$4.5 million tax-exempt revenue bonds. He said that Mr. Harvey has someone on that Financing Authority who has abstained from voting but said that if you were serving on that board with him, they are not going to vote against something he supports. He said this Board needs to let the citizens know that they support them.

- ? Roger McIntire spoke about the Agriculture Development Bond Resolution that was pulled off the agenda. He said this is Welfare for the agri-business man. He spoke about how these bonds work. He said they want to build a cotton gin in an area that is going to be zoned. They are taking advantage of a loophole in the law. He said the Harvey's have not even applied for a building permit. This plant will last for fifty-sixty years. He said no one is offering to pay them for the loss in property values. They will be blocked from immediate ambulance services by the trains stopping at the cotton gin. He said they were told that the County has to approve the bonds and now they are being told that the rules have been changed.
- ? Nancy Colville spoke about appointments to the Hospital Board. She asked that the Board stay focused on the problems they can do something about. She said the Chair needs to recognize everyone the same amount and some commissioners are not being recognized. She spoke about property taxes and that they will be going up. She spoke about the Hospital Foundation function and they did not contribute to the Cancer Relay for Life but they spent money on their function, which was extreme and an abuse of power.
- ? Beth Manning spoke against the cotton gin. She asked that the Board write a letter to the Governor and Agricultural Financing Board by Wednesday before they meet to consider the revenue bonds. She spoke about other operations that they have supported.

## **ITEMS FOR REPORT**

### **Manager's Report - Tom Robinson**

#### Board Schedule:

- ? Workshop tonight on EMS Study at 7:00 p.m. in the Commissioners' Auditorium
- ? April 22<sup>nd</sup>, Sheppard Memorial Library Ribbon Cutting
- ? April 30<sup>th</sup>, 5:30 p.m., Budget Workshop on the Budget Plan and Capital Improvement Program
- ? May 7 and 21, Regular meetings
- ? May 9<sup>th</sup> North Carolina Association of County Commissioners Annual Legislative Briefing
- ? NACO - July 13-17, Philadelphia, Pennsylvania

Radio Study will be presented on May 7<sup>th</sup> agenda.

Ms. Burgdorff reported on the 911 Legislative Bill stating that she had spoken with Representative Marian McLawhorn who said there were five 911 bills proposed but they like the Pitt County bill the most and other counties may want to join Pitt County's bill.

Ms. Burgdorff stated she had met with Senator Warren who stated that House Speaker Pro-Tem Marc Basnight would be able to meet with the Board early on a Monday. Senator Warren said it would be best if the issues were identified such as transportation needs, northwest bypass, and

time because the ordinance is not in place. Commissioner Shank asked what contact the Harvey's or their representatives have had with the County. Mr. Robinson stated that the County received a letter requesting approval of the resolution then they spoke with them on the telephone and they later asked to remove the resolution. Commissioner James said that the County is not opposed to the cotton gin but is opposed to the location. He stated this Board will have to support the citizens. Commissioner Ward asked what was the possibility of having the cotton gin placed under the moratorium. She asked to see what could be done. Commissioner Owens said if the ordinance had been in place, then the cotton gin would have been able to be put in this area. He said this Board would be in proper order to take action to add the cotton gin to the Moratorium Ordinance.

Commissioner Ward **motioned**, seconded by Commissioner Owens, to proceed as expeditiously to include the cotton gin in the moratorium ordinance for the northwest area and send letters to the proper parties in Raleigh by Wednesday, opposing this location, as well as a copy to the Harvey's. Mr. Rhodes said it would be an amendment to the ordinance. Mr. Rhodes said money has been expended and they are now applying for certain permits from the State. He said the moratorium ordinance is the best way to approach the opposition to this location. Commissioner Owens said the cotton gin was left out of the moratorium in the first place and this Board should rectify the situation. Commissioner Ward stated that this Board passed an ordinance stating that this type of use would not be an appropriate business to have in this area. Add to moratorium to be considered at the next meeting. Vice Chairman Bowen suggested that the County Attorney investigate and find out if the project is already vested. Ms. Burgdorff stated that they could be "grandfathered in" in this particular area but she was not sure what determines if they are vested. Commissioner Ward said that the Attorney will be responsible for getting the letter to the people in Raleigh. Mr. Robinson said that a copy of this letter should be sent to the Harvey's as well.

Commissioner Shank stated that copies of the letters go to the Harvey's as well as a letter stating that Pitt County is not opposed to the cotton gin and would welcome it in another location.

Rick Holder, representing the Harvey's cotton gin, stated that as a rule there is not public assistance requested by the County. These projects do not require County approval. He said there is a project in Lenoir County that did come before the Board because they were receiving some local funds. He stated that the current cap this year for the State is \$503 million for this type of bonds. This site is very specific. He said tobacco acres have been cut back and people are having to be diversified and going into cotton. He noted that in the past there was 43,800 acres of cotton in Pitt County. There will be over a million acres of cotton this year. He provided information to Ms. Burgdorff about the cotton crops and the growth in this crop. He said it took eighteen weeks to gin the cotton crop last year and there has to be more infrastructure out there to handle the crop. Over \$600,000 has been expended already on the project. He said that Cliff Harris Jr. had called the Pitt County Planning Department and was told that it within the zoning but that as long as their permits were in place on July 1, then they would be fine. He stated that the cotton gin industry would be good for the area because people would be moving into the area and will become Bethel residents. This is a \$4.5 million project. The State of North Carolina and DEHNR are waiting for a letter from the Planning Department stating that they are within their rights locating in this area

Commissioner Coulson asked about pesticides. Mr. Holder said cotton gins have changed a lot in the last five to ten years. They have to do things right or they could be closed down. There will not be a trash pile on this site. He said there is no pesticide residue on this product, to his knowledge. Commissioner Coulson asked about the litter on the sides of the road. During the short season, he said they will be trying to clean up the litter. He said they will not be cleaning it daily but they are going to try to put a flap on the back of the trucks that will be hauling the cotton, to prevent the cotton flying out. Commissioner Coulson spoke about litter in Pitt County and encouraged him to do everything possible to hold litter to a minimum or eliminated completely. Mr. Holder said this gin meets or exceeds the requirements.

He mentioned the erosion site permit, and the septic permit, and when the two permits come together then they go to get building permits. It could be done in ten days to two weeks. Mr. Rhodes said it would take thirty days to get the Review Committee together to look at the permit.

Mr. Holder said they will require tarps on trailers while hauling cotton and that they have module trucks so that cotton is not flying out of the trucks. Mr. Holder said that there was an innuendo said earlier that they knew this area was going to be zoned, but he denied the accusation. Commissioner James said the citizens are opposed to the cotton gin. He said he wished they would pick another area. Mr. Holder said they try to clean up the cotton as they go through and they try to be proactive in cleaning up. Commissioner James asked about pesticide residues running off the trash pile. Mr. Holder said there would not be trash piles so pesticides are not needed.

Commissioner Royal said that he supported maintaining the past motion, which supports the citizens and suggested this item be concluded. Chairman Hammond called for a vote on the motion and the motion passed unanimously.

Chairman Hammond called for a ten-minute break. He called the meeting back to order at 11:12 a.m.

Mr. Robinson asked if the Board wished to meet with the School Board to hear their budget requests. Chairman Hammond suggested May 21<sup>st</sup> in the evening. Mr. Robinson stated he would confer with Dr. Michael Priddy, School Superintendent and report back to the Board.

#### **Monthly Financial Report - Melonie Bryan**

Ms. Bryan stated that the report on the investments would be made at the next meeting. She said they are watching expenditures and revenues closely in light of the Governor's actions. She said they are also working closely with FEMA on timely reimbursements.

<b>Fund Balance – General Fund:</b>	\$44,625,858
	\$ 4,047,261
	\$32,652,074

**Total Budget: \$161,474,316**

**75%** of Fiscal year completed

<b>Summary of Expenditures:</b>	<u>Mar 2001</u>
General Operating Funds	\$10,806,417
Enterprise Funds	212,479
All Other Funds	<u>3,369,484</u>
	\$ 14,388,380
Percent of Budget:	<b>8.91%</b>

\*\*Does not include appropriated fund balance as budgeted.

**Tax Releases and Refunds - \$100 or Less**

Total County Release:	382	\$12,339.80
Total City Releases:	238	\$ 8,203.59
Total Tax Refunds:	29	\$ 838.86

**Monthly Tax Collection Report - Jeff Niebauer**

Mr. Niebauer reported they were up 12.7% in tax collections.

The Board discussed the timeliness of the staff waiting to make reports.

**SUMMARY OF 2000/2001 INFORMATION**

Tax collection activity Pitt County:

Total Mar 2001 Collections:	\$ 1,142,239
Total to Date 2000/2001:	\$40,055,731
Pitt County Levy:	
Mar 2001 Levy:	\$41,221,768

Mar 2001 Percent Collected:	92.59
Original Levy	95.60
Supplemental & Vehicle	77.8

Total collection activity all units including Pitt County:

Total Mar 2001 Collections:	\$ 1,724,427
Total to Date 2000/2001:	\$59,297,875

## **Mental Health Annual Report - Deby Dihoff**

Ms. Dihoff stated that they have had a very positive year. She said this report was in their package. She thanked Dr. Charlie Mitchell and Melonie Bryan for the work that they did to put Mental Health in a good status. She stated they were proud of what Mental Health staff did during the flood. She said they faced many regulatory and statutory changes this past year. She cited those changes for the breakdown of some of their services. They are serving a lot of young children, age's 0-7 years old. She stated concern about not serving a lot of elderly people. The County provides \$1.9 million, which is matched with \$8 million with federal funds and \$3 million in patient fees. Thirty-four percent of the population is uninsured and a large portion, approximately 43%, is Medicaid. Of the \$13 million, only \$1.6 is for administration. The majority of funding is put into their services. They are looking at lowering the cost and stretching the dollar. They achieved last year with over \$60,000 in the black and this year they already have over \$1 million. They are working hard at Mental Health. She stated that they will be coming back and asking for additional funding for the next year's budget. Chairman Hammond asked if staff had increased since their funds have increased. She stated that there are five new positions being added for next year.

Vice Chairman Bowen **motioned**, seconded by Commissioner Ward, to approve the recommendation for the Mental Health Board to be reduced from 21 members to 19 members, as previously approved by the Mental Health Board. The motion passed unanimously.

### **ITEMS FOR CONSENT**

**Upon Motion** by Commissioner James, seconded by Commissioner Shank, the Board voted unanimously to accept the Items for Consent with the exception of some minor changes on the minutes pursuant to a request from Commissioner Coulson to the Clerk.

1. Minutes approved for March 19, 2001, March 21, 2001 and April 2, 2001
2. Additions to State Maintained Secondary Road System

North Carolina State Department of Transportation Request for Addition to State Maintained Secondary Road System. They are the following:

Sutter's Place Drive in Sutter's Place Subdivision  
Beaver Creek Road in Sutton Farm Subdivision  
Wallace Lane in Hunterchase Subdivision  
Mannsfield Circle in Mannsfield Subdivision

The North Carolina Department of Transportation (NCDOT) after receiving a petition requesting that a road be added to the State Maintained Secondary Road System, investigates the situation to determine if the road meets their requirements. If after this investigation it is determined that the road meets certain criteria, the NCDOT District Engineer will request the County's endorsement for the addition by way of a resolution.

3. Budget Amendments - Sheriff

<u>Acct No</u>	<u>Title of Account</u>	<u>Increase</u>	<u>Decrease</u>
225601-528000	Law Enforcement Supplies	8,324.49	
223601-426600	Revenue – Fed. Asset Seizure Funds	8,324.49	
225602-528000	Law Enforcement Supplies	2,000.00	
225602-539500	Training	4,135.03	
225602-539903	Drug Information	3,000.00	
223602-426500	Revenue – State Tax on Controlled Sub	9,135.03	

\$5,543 – Appropriation of grant received from the Bureau of Justice for purchase of bulletproof vests for the Sheriff’s Department

<u>Acct No</u>	<u>Title of Account</u>	<u>Increase</u>	<u>Decrease</u>
102400 432003	Bureau of Justice Grant	5,543	
104310 528002	Law Enforcement Supplies – Vests	5,543	

4. Budget Amendment – Health Department

\$1,500 – Reduction to the Environmental Health budget due to state budget shortfalls. The N.C. Department of Environment and Natural Resources has decreased the amount of funding that they initially intended to award the Pitt County Health Department.

<u>Acct No</u>	<u>Title of Account</u>	<u>Increase</u>	<u>Decrease</u>
153111 436510	DENR Funds		1,500
155111 561000	Contracted Services		500
155111 532900	Other Communications		500
155111 534100	Printing		500

\$5,000 – Increase to the Infant Mortality budget. The March of Dimes has granted the Health Department \$5,000 to aid in decreasing birth defects. This mini-grant is to be used to purchase and distribute vitamins containing folic acid to women who are enrolled in our clinics. Additionally, educational materials will be distributed along with the vitamins.

<u>Acct No</u>	<u>Title of Account</u>	<u>Increase</u>	<u>Decrease</u>
153161 484000	Contributions and Donations	5,000	
155161 529901	Contributions and Donations		5,000

\$8,512 – Project ASSIST – The Tobacco Prevention and Control Branch of the NC Department of Human Services (DHHS) has awarded the Health Department \$8,512. This award is composed of monies from the American Legacy Foundation

<u>Acct No</u>	<u>Title of Account</u>	<u>Increase</u>	<u>Decrease</u>
153148 436501	DHHS Funds	8,512	
155148 560022	Legacy	8,512	

6. Tax Releases and Refunds Greater than \$100

February 2001 Total County Releases (Greater than \$100) -	113	\$	33,314.97
February 2001 Total Greenville Releases (Greater than \$100) -	20	\$	11,071.23
Total Refunds (Greater than \$100) -	5	\$	650.99

RELEASES GREATER THAN \$100.00

NAME	ACCOUNT #	PARCEL	AMOUNT
ALEXANDER, HAZEL REF: 38102 NOTE:2000 - RELEASED MOBILE HOME DUE TO DOUBLE LISTED, SEE ACCOUNT NUMBER 11771050, ALEXANDER, HAZEL.	1188003/0		299.60
ALLEN, E T CO INC REF: 38441 NOTE:2000 - MOBILE HOME CHARGED ON PARCEL IN ERROR.	1166706/0	55725	290.95
ALLEN, E T CO INC REF: 38442 NOTE:1999 - MOBILE HOME CHARGED ON PARCEL IN ERROR.	1166706/0	55725	316.36
ALVAREZ, THOMAS REF: 38245 NOTE:2000 - RELEASED MOBILE HOME DUE TO DOUBLE LISTED, SEE ACCOUT NUMBER 11813510, ALVAREZ, KATHERINE.	1187313/0		201.82
ANDERSON, SELENA HOLLOMAN REF: 38047 NOTE:2000 - RELEASED MOBILE HOME DUE TO LISTED ON ACCOUNT NUMBER 11826770, ANDERSON, SELENA.	1187642/0		137.86
BAKER, JR WALLACE STEWART REF: 38050 NOTE:2000 - RELEASED MOBILE HOME DUE TO DOUBLE LISTED SEE ACCOUNT NUMBER 11849560, BAKER, WALLACE S.	1187094/0		196.70
BARNES, AMANDA ARTIS HEIRS REF: 38188	408100/0	979	191.68

REF: 38196  
NOTE:1990 - RELEASE HOUSE CHARGED IN ERROR.

BARNES, AMANDA ARTIS HEIRS 408100/0 979 309.12  
REF: 38194  
NOTE:1992 - RELEASE HOUSE CHARGED IN ERROR.

BARNES, AMANDA ARTIS HEIRS 408100/0 979 293.11  
REF: 38195  
NOTE:1991 - RELEASE HOUSE CHARGED IN ERROR.

BARNES, AMANDA ARTIS HEIRS 408100/0 979 292.97  
REF: 38191  
NOTE:1995 - RELEASE HOUSE CHARGED IN ERROR.

BARNES, AMANDA ARTIS HEIRS 408100/0 979 307.33  
REF: 38192  
NOTE:1994 - RELEASE HOUSE CHARGED IN ERROR.

BARNES, AMANDA ARTIS HEIRS 408100/0 979 292.75  
REF: 38193  
NOTE:1993 - RELEASE HOUSE CHARGED IN ERROR.

BARNES, AMANDA ARTIS HEIRS 408100/0 979 214.73  
REF: 38190  
NOTE:1996 - RELEASE HOUSE CHARGED IN ERROR.

BARNES, AMANDA ARTIS HEIRS 408100/0 979 176.95  
REF: 38187  
NOTE:1999 - RELEASE HOUSE CHARGED IN ERROR.

BARNES, AMANDA ARTIS HEIRS 408100/0 979 166.90  
REF: 38186  
NOTE:2000 - RELEASE HOUSE CHARGED IN ERROR.

BARNES, SARA LEE 1176254/0 313.76  
REF: 38254  
NOTE:2000 - RELEASED MOBILE HOME DUE TO LISTED ON ACCOUNT NUMBER

REF: 38174  
NOTE:2000 - ADJUST VALUE ON VEHICLE.

BYNUM, JIMMY                    1187946/0                    147.69  
REF: 38248  
NOTE:2000 - RELEASED MOBILE HOME DUE TO DOUBLE LISTED, SEE ACCOUNT  
NUMBER 109959470, BYNUM, JIMMY.

CAROLINA FORKLIFT REPAIR, INC. 1161282/0                    368.45  
REF: 38275  
NOTE:2000 - BUSINESS PERSONAL PROPERTY CHARGED IN ERROR.

CENTURA BANK                    50538/3                    130.57  
REF: 38344  
NOTE:2000 - PRORATE TAXES ON VEHICLE.

CHESTER, ANGELA T.                    1187753/0                    158.21  
REF: 38230  
NOTE:2000 - RELEASED MOBILE HOME DUE TO LISTED ON ACCOUNT NUMBERS  
11755600, 11818160, RUTH WITMER.

COBURN, VIRGINIA LYNN                    1187300/0                    226.78  
REF: 38308  
NOTE:2000 - MOBILE HOME DOUBLE CHARGED ON ACCOUNT NUMBER 1176735/0  
(GRIFFIN, VIRGINIA).

CORINA, MARCO                    1187673/0                    154.78  
REF: 38253  
NOTE:2000 - RELEASED DUE TO LISTED ON ACCOUNT NUMBER 11815930, QUALITY  
BUILT CONSTRUCTION.

DILDA, STEPHEN WAYNE                    80195/7                    133.16  
REF: 38090  
NOTE:2000 - VEHICLE CHARGED IN ERROR.

DIXON, BENJAMIN LUTHER JR                    1099384/0                    148.10  
REF: 38095  
NOTE:1998 - RELEASED MOBILE HOME DUE TO DISCOVERED IN ERROR.

ACCOUNT NUMBER 11453860.

DIXON, BENJAMIN LUTHER JR    1099384/0            170.91  
REF: 38092  
NOTE:1995 - RELEASED DUE TO MOBILE HOME BILLED IN ERROR.

DIXON, BENJAMIN LUTHER JR    1099384/0            173.38  
REF: 38093  
NOTE:1996 - RELEASED MOBILE HOME, DISCOVERED IN ERROR.

ELLIS, GREGORY KEITH            1157543/0            161.59  
REF: 38289  
NOTE:2000 - MOBILE HOME DOUBLE CHARGED.

ENTERPRISE LEASING FOLK RICHMO 100652/8            122.88  
REF: 38128  
NOTE:2000 - VEHICLE CHARGED IN ERROR.

ENTERPRISE LEASING K/RICHMOND 100474/2            127.70  
REF: 38129  
NOTE:2000 - VEHICLE CHARGED IN ERROR.

FAMILY LIFE TABERNACLE        1179928/0 49486        973.20  
REF: 38287  
NOTE:2000 - PROPERTY EXEMPT FOR 2000.

FORD MOTOR CREDIT C            80393/1            179.10  
REF: 38158  
NOTE:2000 - VEHICLE CHARGED IN ERROR.

FOUNTAIN COMMUNITY DEV.CORP. 1180670/0 1292        197.80  
REF: 38251  
NOTE:2000 - PROPERTY EXEMPT FOR 2000.

GODLEY, BOBBY WAYNE            8110252/9            109.21  
REF: 38378  
NOTE:1998 - PRORATE TAXES ON VEHICLE.

NOTE:1999 - PRORATE TAXES ON VEHICLE.

GRIFFIN, VIRGINIA L. 1176735/0 244.02

REF: 38309

NOTE:2000 - MOBILE HOME DOUBLE CHARGED ON THIS ACCOUNT.

HALES, WILLIAM HARVEY 30212/5 156.08

REF: 38133

NOTE:2000 - VEHICLE CHARGED IN ERROR.

HARDEE, LISA BARNHILL 10890/1 101.59

REF: 38263

NOTE:1999 - VEHICLE CHARGED IN ERROR.

HARDEWOOD, SARAH 1187988/0 260.40

REF: 38519

NOTE:2000 - MOBILE HOME DOUBLE CHARGED ON ACCOUNT NUMBER 1165504/0  
(HAREWOOD, SARAH JANE AND SPADY, CORNELIUS).

HAREWOOD, SARAH JANE 1165504/0 242.66

REF: 38139

NOTE:2000 - RELEASED MOBILE HOME DUE TO DOUBLE LISTED ON THIS SAME  
ACCOUNT, SAME NAME.

HARRIS, KARY ORMOND 90244/3 238.54

REF: 38165

NOTE:2000 - VEHICLE CHARGED IN ERROR.

HIGGINS, ALFRED JOHN 1174604/0 58938 237.45

REF: 38048

NOTE:2000 - RESIDENCE FLOODED IN 1999.

HOLLOWAY-BAILEY, DEBORAH 1182676/0 188.67

REF: 38301

NOTE:2000 - MOBILE HOME DOUBLE CHARGED ON ACCOUNT NUMBER 1187935/0  
(HOLLOWAY, DEBORAH).

HOLY TEMPLE CHURCH 9120188/8 130.17

HOUSE, THOMAS                    1187408/0                    175.21  
REF: 38240  
NOTE:2000 - MOBILE HOME DOUBLE CHARGED ON ACCOUNT NUMBER 1181398/0  
(THOMAS, GLADYS HOUSE).

HULON, DORIS JEAN                1171278/0                    113.82  
REF: 38274  
NOTE:2000 - MOBILE HOME DOUBLE CHARGED ON ACCOUNT NUMBER 1155999/0  
(TRIPP, FRANK R.).

JAMES, ALMA WILLIS                9120728/8                    138.35  
REF: 38416  
NOTE:2000 - VEHICLE CHARGED IN ERROR.

JARVIS UNITED METHODIST CHURCH 1151527/0 24436                    1691.70  
REF: 38318  
NOTE:2000 - PROPERTY EXEMPT FOR 2000.

JONES, BOBBY                    1187827/0                    205.16  
REF: 38299  
NOTE:2000 - MOBILE HOME DOUBLE CHARGED ON ACCOUNT NUMBER 1155490/0  
(JONES, MICHAEL A.).

JONES, PIA MOORE                1182974/0                    261.92  
REF: 38262  
NOTE:2000 - RELEASED MOBILE HOME DUE TO LISTED ON ACCOUNT NUMBER  
11873690, JONES, WILLARD AND PIA JONES.

JOYNER, JOYCE E.                1181066/0                    250.24  
REF: 38297  
NOTE:2000 - MOBILE HOME DOUBLE CHARGED ON ACCOUNT NUMBER 1181304/0  
(PERKINS, JOYCE).

KITE, KELLY MARIE (HARDEE)    1082614/0                    180.30  
REF: 38214  
NOTE:2000 - RELEASED MOBILE HOME DUE TO DOUBLE LISTED ON THIS SAME  
ACCOUNT TWICE.

KNIGHT, EDWARD CHEVONNE        1182937/0                    155.12

LEGGETT, BARBARA            1155334/0            103.68  
REF: 38250  
NOTE:2000 - RELEASED MOBILE HOME DUE TO DOUBLE LISTED SEE ACCOUNT  
NUMBER 11872940, BARBARA LEGGETT.

MACK SR, LAWRENCE NUNLEY    9030969/2            103.81  
REF: 38281  
NOTE:1999 - VEHICLE CHARGED IN ERROR.

MACKLIN V, ALEXANDER WILLIAM   40233/7            143.95  
REF: 38455  
NOTE:2000 - PRORATE TAXES ON VEHICLE.

MARTIN, JOANNA R.            60864/0            121.05  
REF: 38142  
NOTE:2000 - VEHICLE CHARGED IN ERROR.

MATTHEWS, JAMES ALAN        100097/7            133.76  
REF: 38130  
NOTE:2000 - VEHICLE CHARGED IN ERROR.

MAYE, TWAIN                1181482/0            144.78  
REF: 38332  
NOTE:2000 - MOBILE HOME DOUBLE CHARGED ON ACCOUNT NUMBER 1157159/0.

MERCER, SUE CARSON        70758/8            215.80  
REF: 38151  
NOTE:2000 - VEHICLE CHARGED IN ERROR.

MOORE, WILLIAM MICHAEL      1092567/0            119.53  
REF: 38503  
NOTE:2000 - MOBILE HOME DOUBLE CHARGED ON ACCOUNT NUMBER 1188130/0  
(MOORE, MIKE).

MOORING, GWENDOLYN        9080921/1            106.87  
REF: 38521  
NOTE:2000 - VEHICLE CHARGED IN ERROR.

NOTE:1999 - VEHICLE CHARGED IN ERROR.

NORTH CAROLINA, STATE OF 63448/0 5420 5188.97  
REF: 38507

NOTE:2000 - EXEMPT PROPERTY CHARGED DUE TO KEYPUNCH ERROR.

NORTH CAROLINA, STATE OF 63448/0 19984 405.18  
REF: 38509

NOTE:2000 - EXEMPT PROPERTY CHARGED DUE TO KEYPUNCH ERROR.

NORTH CAROLINA, STATE OF 63448/0 4827 151.26  
REF: 38506

NOTE:2000 - EXEMPT PROPERTY CHARGED DUE TO KEYPUNCH ERROR.

NORTH CAROLINA, STATE OF 63448/0 4826 933.82  
REF: 38505

NOTE:2000 - EXEMPT PROPERTY CHARGED DUE TO KEYPUNCH ERROR.

NORTH CAROLINA, STATE OF 63448/0 4825 480.56  
REF: 38504

NOTE:2000 - EXEMPT PROPERTY CHARGED DUE TO KEYPUNCH ERROR.

ONEAL, BOBBY RAY & 1160533/0 20562 417.68  
REF: 38515

NOTE:2000 - RELEASE AND RECHARGE TO ACCOUNT NUMBER 1189266/0 (SMITH,  
SUE W.).

ONEAL, BOBBY RAY & 1160533/0 20562 986.31  
REF: 38518

NOTE:1997 - RELEASE AND RECHARGE TO ACCOUNT NUMBER 1189266/0 (SMITH,  
SUE W.).

ONEAL, BOBBY RAY & 1160533/0 20562 917.91  
REF: 38517

NOTE:1998 - RELEASE AND RECHARGE TO ACCOUNT NUMBER 1189266/0 (SMITH,  
SUE W.).

ONEAL, BOBBY RAY & 1160533/0 20562 849.51

PARKER, PHYLLIS            1187605/0            106.34  
REF: 38163  
NOTE:2000 - RELEASED MOBILE HOME DUE TO TAXPAYER LISTED ON 1999  
ABSTRACT SOLD NO LONGER OWN.

PATEL, PARESH KANTIBHAL    9010128/5            112.40  
REF: 38432  
NOTE:1998 - PRORATE TAXES ON VEHICLE.

PEED, CECIL                1188016/0            348.95  
REF: 38480  
NOTE:2000 - RELEASED MOBILE HOME DUE TO DOUBLE LISTED, SEE ACCOUNT  
NUMBER 11704060, VELMA COOPER.

PERKINS, JOAN              1187640/0            204.88  
REF: 38307  
NOTE:2000 - MOBILE HOME DOUBLE CHARGED ON ACCOUNT NUMBER 1181752/0.

PITT, RICHARD & SANDRA    1187820/0            261.22  
REF: 38475  
NOTE:2000 - MOBILE HOME DOUBLE CHARGED ON ACCOUNT NUMBER 1176804/0  
(PITTS, SANDRA).

PITTMAN, TIMOTHY          1175457/0            105.20  
REF: 38265  
NOTE:1998 - MOBILE HOME CHARGED IN ERROR.

POLLARD, DANNY MORTON    1156756/0            177.44  
REF: 38205  
NOTE:1995 - RELEASED MOBILE HOME DUE TO DOUBLE LISTED, SEE ACCOUNT  
NUMBER 682860, RUBELLE SMITH POLLARD.

POLLARD, DANNY MORTON    1156756/0            173.66  
REF: 38204  
NOTE:1996 - RELEASED MOBILE HOME DUE TO DOUBLE LISTED, SEE ACCOUNT  
NUMBER 682860, RUBELLE SMITH POLLARD.

SALAZAR, JESUS                    1166246/0                    131.84  
REF: 38445  
NOTE:1998 - MOBILE HOME DOUBLE CHARGED ON ACCOUNT NUMBER 1175519/0  
(GALLEGOS, JESUS).

SHACKELFORD, JAMES OTIS SR    7012950/0                    130.99  
REF: 38520  
NOTE:1992 - VEHICLE CHARGED TO INCORRECT ACCOUNT DUE TO CLERICAL  
ERROR.

STALLINGS, GARY W.            1183365/0                    278.59  
REF: 38249  
NOTE:2000 - RELEASED MOBILE HOME DUE TO DOUBLE LISTED. PICKED UP AS  
REAL PARCEL NUMBER 61409, STALLINGS, GARY W.

STRICKLAND, JAMES WILLIS      20206/6                    130.61  
REF: 38269  
NOTE:1999 - PRORATE TAXES ON VEHICLE.

TAYLOR, BEATRICE                1181957/0                    254.02  
REF: 38305  
NOTE:2000 - MOBILE HOME DOUBLE CHARGED ON ACCOUNT NUMBER 1181177/0.

TAYLOR, BEATRICE                1181957/0                    287.30  
REF: 38303  
NOTE:1999 - MOBILE HOME DOUBLE CHARGED ON ACCOUNT NUMBER 1181177/0.

TUCKER, WILLIAM ANTHONY      1187983/0                    244.22  
REF: 38296  
NOTE:2000 - MOBILE HOME DOUBLE CHARGED ON ACCOUNT NUMBER 1165623/0.

TYSON, CANDY DRAKE            1187454/0                    213.69  
REF: 38259  
NOTE:2000 - RELEASED MOBILE HOME DUE TO DOUBLE LISTED, SEE ACCOUNT  
NUMBER 11874540, TYSON, CANDY DRAKE.

TYSON, GROVER C.                1181168/0                    192.21

VT INC. AS TSTEE WONI LT. 110151/9 148.08  
REF: 38213  
NOTE:2000 - VEHICLE CHARGED IN ERROR.

WAINWRIGHT, ROSA P.MILLS 1165075/0 305.58  
REF: 38255  
NOTE:2000 - RELEASED MOBILE DUE TO FLOODED AND SOLD.

WARD JR., JAMES BRYAN 1182647/0 292.54  
REF: 38223  
NOTE:2000 - RELEASED MOBILE HOME DUE TO DOUBLE LISTED, SEE ACCOUNT  
NUMBER 11871160, DURHAM, MARY MICHELLE.

WHITE, GEORGE 1181969/0 226.03  
REF: 38449  
NOTE:2000 RELEASED MOBILE HOME DUE TO DOUBLE LISTED, SEE ACCOUNT  
NUMBER 11709570, GEORGE LEE WHITE AND WIFE MAGALENE.

WHITE, GEORGE 1181969/0 254.66  
REF: 38448  
NOTE:1999 - RELEASED MOBILE HOME DUE TO DOUBLE LISTED, SEE ACCOUNT  
NUMBER 11709570, GEORGE LEE AND WIFE MAGALENE WHITE.

WHITE, GEORGE LEE & 1170957/0 232.49  
REF: 38450  
NOTE:2000 - RELEASED MOBILE HOME DUE TO DOUBLE LISTED, SEE ACCOUNT  
NUMBER 11651810, MAGALINE AYERS WHITE.

WILLIS, JAMES ALMA 9120728/7 230.83  
REF: 38321  
NOTE:2000 - VEHICLE CHARGED IN ERROR.

WILSON, ASHLEY & EARLEEN 1181180/0 276.73  
REF: 38156  
NOTE:1999 - RELEASED DUE TO DOUBLE LISTED, SEE ACCOUNT NUMBER 11816550  
WINDLEY, SARAH B.

WILSON, ASHLEY & EARLEEN 1181180/0 244.90  
REF: 38157

WOOTEN, SHIRLEY JEAN            42121/0            280.77  
REF: 38546  
NOTE:1998 - RELEASED MOBILE HOME, DOUBLE CHARGED ON THIS SAME ACCOUNT.

TOTAL RELEASES: 113    \$33,314.97  
RELEASES GREATER THAN \$100.00

NAME	ACCOUNT #	PARCEL	AMOUNT
BATES, CHRISTOPHER ALLEN	10073/3		106.17

REF: 38241  
NOTE:1999 - VEHICLE CHARGED IN ERROR.

CENTURA BANK	50538/3		106.29
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REF: 38344  
NOTE:2000 - PRORATE TAXES ON VEHICLE.

EDWARDS, GENTRICE M	11194/5		237.80
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REF: 38168  
NOTE:2000 - VEHICLE CHARGED IN CITY LIMITS IN ERROR.

FORD MOTOR CREDIT C	80393/1		165.17
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REF: 38158  
NOTE:2000 - VEHICLE CHARGED IN ERROR.

HALES, WILLIAM HARVEY	30212/5		147.31
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REF: 38133  
NOTE:2000 - VEHICLE CHARGED IN ERROR.

HARDEE, LISA BARNHILL	10890/1		103.57
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REF: 38263  
NOTE:1999 - VEHICLE CHARGED IN ERROR.

JARVIS UNITED METHODIST CHURCH	1151527/0	24436	1368.28
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REF: 38318  
NOTE:2000 - PROPERTY EXEMPT FOR 2000.

MATTHEWS, JAMES ALAN	100097/7		128.19
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NORTH CAROLINA, STATE OF      63448/0   5420      4196.95  
REF:   38507  
NOTE:2000 - EXEMPT PROPERTY CHARGED DUE TO KEYPUNCH ERROR.

NORTH CAROLINA, STATE OF      63448/0   19984      327.72  
REF:   38509  
NOTE:2000 - EXEMPT PROPERTY CHARGED DUE TO KEYPUNCH ERROR.

NORTH CAROLINA, STATE OF      63448/0   4827      122.35  
REF:   38506  
NOTE:2000 - EXEMPT PROPERTY CHARGED DUE TO KEYPUNCH ERROR.

NORTH CAROLINA, STATE OF      63448/0   4825      388.70  
REF:   38504  
NOTE:2000 - EXEMPT PROPERTY CHARGED DUE TO KEYPUNCH ERROR.

NORTH CAROLINA, STATE OF      63448/0   4826      755.29  
REF:   38505  
NOTE:2000 - EXEMPT PROPERTY CHARGED DUE TO KEYPUNCH ERROR.

ONEAL, BOBBY RAY &              1160533/0   20562      684.98  
REF:   38516  
NOTE:1999 - RELEASE AND RECHARGE TO ACCOUNT NUMBER 1189266/0 (SMITH,  
SUE W.).

ONEAL, BOBBY RAY &              1160533/0   20562      752.03  
REF:   38518  
NOTE:1997 - RELEASE AND RECHARGE TO ACCOUNT NUMBER 1189266/0 (SMITH,  
SUE W.).

ONEAL, BOBBY RAY &              1160533/0   20562      740.18  
REF:   38517  
NOTE:1998 - RELEASE AND RECHARGE TO ACCOUNT NUMBER 1189266/0 (SMITH,  
SUE W.).

7.      National County Government Week Resolution – April 22-28

**Resolution in Recognition of National County Government Week**

**WHEREAS**, this week-long observance is held each year to promote public awareness of county government services, programs, and missions; and,

**WHEREAS**, Pitt County Government will observe National County Government Week by enhancing its regular advertising program to include in-depth, educational information about the departments and agencies of Pitt County Government; and,

**NOW, THEREFORE BE IT RESOLVED**, that the Pitt County Board of Commissioners does hereby proclaim April 22-28, 2001 as “**COUNTY GOVERNMENT WEEK**” in Pitt County. This period of time should be set aside as an opportunity to acknowledge the services and programs of Pitt County Government and the important contributions made by all Pitt County employees and volunteers.

\_\_\_\_\_  
Chairman

Attest:

\_\_\_\_\_  
Clerk to the Board

8. Write-off of Aged Accounts Receivable Balances for Mental Health

The Mental Health Center has a formal write-off policy for debts that are greater than 12 months old and virtually uncollectible from either the client or the third party payor. In keeping with the policy, we are asking for Commissioner approval for the following write off as of December 31, 2000.

Commercial	\$	280,522.90
Medicaid	\$	1,514,429.51
Medicare	\$	403,222.07
Self Pay	\$	791,727.54

These balances represent amounts that are greater than 365 days old and were converted from our prior accounting system. As you will remember, a part of our recovery effort at the Center was the implementation of new accounting/information system software called PsychConsult. The new system allows for better transactional accounting and when a payment is received, it is applied against the specific charge and any unpaid balances are then billed to the client or adjusted off as required. With the improvements we have seen over the past 18 months, we are now carrying more realistic balances and working client accounts in a current manner. This should be the last large volume write-off, again noting that most of these amounts represent balances carried over from the old system which had flaws. From this point forward, we will be presenting our write-offs on a quarterly basis.

New members being proposed for appointment are: Paula Dowd, Pitt County Schools, Bob Thompson, Interested Citizens, Terra Cole, Pitt Community College, Hearing Impaired Services and Debra Butler, Vocational Rehabilitation.

## **ITEMS FOR DECISION**

### **Request for Adoption of Resolution in Support of Agricultural Finance Authority Agricultural Development Revenue Bonds.**

This item was addressed under Manager's report.

### **Request to Change Size of Mental Health Area Board - Deby Dihoff**

This item was addressed under the Mental Health Annual Report.

### **Contract for Comprehensive Land Use Plan Update - James Rhodes**

Mr. Rhodes stated that they received requests for proposals, for the update to the current land use plan, which was eleven years old. They have updated some areas, such as the northwest area that was done during the zoning process. With this proposal, the remaining areas would be updated. Three candidates submitted responses to the proposals and the staff has reviewed the proposals. He said this plan deals with recommendations on transportation, buffers, storm runoff, and other items. The 1990 version had a number of things that grew out of the previous plan. Mr. Rhodes said that staff recommends The Wooten Company be awarded the contract for update of the Pitt County Comprehensive Land Use Plan. The staff needs assistance in drafting the actual documents. They have looked at competitive fee schedules and The Wooten Company was the low bidder. He said this is based on an hourly rate for services. Commissioner Owens asked if the expenses should be cut some since the same company is being used and have prior knowledge of the criteria. Commissioner Owens said it looks like there is a lot of repetition and computer work. Mr. Rhodes said they are going to be looking into some of the same areas but they had taken that into account in their bid. Commissioner Owens asked about the other bids. Mr. Rhodes said one company did not do a complete bid and the other bid was higher.

Vice Chairman Bowen **motioned** to table this item since the budget has been cut this year and come back to it at a later time. Mr. Rhodes said that they had budgeted this item in this year's budget. Mr. Rhodes said that half of the money is allocated in this year and the remainder of the funds will need to be appropriated in the next fiscal year's budget. Commissioner Owens seconded the motion. Commissioner James said that if the job was already done right on northwest area and NC 11, then the work on this area would be repetitious. Mr. Rhodes said this process would take the County into a broader look at the land uses all over the County. Commissioner Shank said that it is the Board's responsibility to review and consider the proper uses of the land and the Board should support this project. Commissioner Johnson spoke against the motion. Commissioner Owens said that the motion was to table the contract with the Wooten Company, not for the Planning staff to stop moving forward with the Comprehensive Land Use Plan. He said the Planning Department had plenty of staff since some had been

a seven to two vote. Commissioner Owens and Vice Chairman Bowen voted in opposition to the motion.

**THE WOOTEN COMPANY**

<b>Team Member</b>	<b>Hourly Rate</b>	<b>Percent of Total Budget</b>
Principal In Charge	\$110.00/hr	2%
Project Engineer	\$110.00/hr	6%
Project Manager	\$ 95.00/hr	90%
Mileage	\$ 0.31/mile	2%

Commissioner Ward **motioned**, Commissioner Shank seconded, and to authorize staff to enter into a contract with The Wooten Company for the hourly rates listed above and not exceed \$75,000 for the update of the Comprehensive Land Use Plan. The motion was passed unanimously.

Vice Chairman Bowen said that the County should not be paying people more than what the staff makes to do this work when the staff is qualified to do the job. Mr. Rhodes agreed.

**Northwest Planning Area - changing designation of zoned area and Schedule Public Hearing Date - James Rhodes**

Mr. Rhodes reported that there was a business property in the Old River Road area called Joe's Walk that was zoned residential and would be a non-conforming use under the proposed zoning ordinance. He stated that the owner has indicated a desire to build a four-bay garage. Mr. Rhodes reviewed the options for the business owner to proceed. He said he could start this project now and would not have to do anything in relation to the zoning ordinance because it would be a grandfathered use. Mr. Rhodes said that they would like to see the property rezoned for general commercial use. Mr. Rhodes said it is currently zoned rural residential. The property belongs to Louis Wallace and recommended that this request needs to be treated as a rezoning. This Wednesday night, April 18, 2001, the Planning Board will address this item. He asked this Board to schedule a public hearing on May 21, 2001 for an amendment to the Northwest Zoning Ordinance.

**UPON MOTION** by Commissioner Shank, seconded by Commissioner James, the Board voted unanimously to hold a public hearing concerning the rezoning of property on May 21<sup>st</sup> during the regular meeting.

**Internal Audit Results and Actions (ABC and PATS) - Melonie Bryan**

Ms. Bryan stated that the ABC Board and PATS functions were audited and the Board needs to address how the Board wants the ABC funds to be in their books or the County's books. She spoke about concerns for insurance and the ABC Board's annual contribution to Pitt County. She stated that the ABC Board would like some time to pay back the amount, which has been paid in premiums. She recommended an increase to \$700,000 per year to help pay back the cost to the County that has incurred from health insurance premiums for the ABC Board. She said Ms. Joan Respass has indicated they would like to make partial payments to the County.

Board members have not been supportive of similar actions. Commissioner Shank stated that this is a new Board and they may see things differently. Mr. Robinson said that he was not sure that the Board of Commissioners could make a change in policy and that the ABC Board may have to make that change themselves. Commissioner Owens said that the ABC Board was set up so they could have money on hand to take advantage of volume sales on alcohol products. Ms. Respass said she believed the General Statutes require that the ABC Board have two weeks to four months in operating capital on hand and the ABC Board makes that determination. Ms. Respass said that they have a significant price change that will be made May 1, 2001. She said that they need to have excess revenues on hand for these type of changes. She said that they have inadequate warehouse space so they cannot take full advantage of the volume discounts. Ms. Respass said it would be very difficult for them to work efficiently if the Board cuts their funds down to two to four weeks of operating capital. Commissioner Ward asked Ms. Respass what a realistic figure would be for them to contribute to the County in keeping with an appropriate amount of working capital for them. Ms. Respass said Ms. Bryan's proposal of \$50,000 more, is reasonable. She said they have some known capital projects that they want to bring to the Board of Commissioners which need to be considered. Vice Chairman Bowen asked her about investments. Ms. Respass said she uses two week to 90 days on investments.

Commissioner Coulson said he was concerned that the County was only asking for the \$700,000 and asked why the County does not demand escalating amounts since their revenues are escalating. Ms. Respass stated that about three years ago the ABC Board gave the County \$500,000 to improve the County's bond rating and \$300,000 to purchase BB&T building downtown.

Vice Chairman Bowen asked about the family insurance coverage and what portion of the family insurance has been paid for ABC employees. Ms. Respass said that 37.5% was paid on family coverage and the ABC Board's contribution will continually decline each year. She said this originally established as part of the benefits for the employees because the salaries have not been kept competitive.

Commissioner Royal **motioned** to increase the ABC Board's annual contribution to Pitt County in the amount of \$800,000 from the previous \$650,000 and to request a one-time \$300,000 payment to settle past shortages between premiums paid by the ABC Board and the claims paid by the County on their behalf. The motion passed with an eight to one vote. Commissioner Owens opposed the motion.

Mr. Charles Waller spoke about their need for warehouse space. He said they need to make plans to move forward on the warehouse space expansion. He stated the warehouse expansion would have a brick foundation with a metal building and joined with the existing warehouse. Commissioner Shank said she was concerned about the auditor's recommendation and why the Board is not following their recommendation. Mr. Waller said that is the County auditor's opinion and the ABC Board has an auditor that disagrees with the County's auditor. He commented on the health insurance and that they are working their way out of the family coverage. He spoke about the ABC Board owning the building where the Board of Elections is housed and this being a benefit to the County. Commissioner Coulson requested that the ABC Board give an annual report on expenses.

exceeds the bid considerably. The State agreed to compensate the County for this restoration in the amount of \$89,692.

Mr. Scales stated that the staff recommends that the Chairman be authorized by the Board to execute the contract and further requests that the Engineering Department be authorized to reduce the scope of the work to allow some area to be left for use by the United Methodist Church Disaster Recovery Team to park mobile units used as offices and housing for their volunteers who are still doing housing rehabilitation in Pitt County.

**UPON MOTION** by Commissioner James, seconded by Commissioner Shank, the Board voted unanimously to follow the staff recommendation to authorize the Chairman to execute the contract with the low bidder; Greenville Paving Company in the amount of \$38,184 and further, to authorize the Engineering Department to reduce the scope of the work to allow some area to be left for use by the United Methodist Church Disaster Recovery Team to park mobile units used as offices and housing for their volunteers who are still doing housing rehabilitation in Pitt County.

**BID TABULATION ON RESTORATION OF FEMA CAMPER TRAILER  
PARK ON COUNTY HOME ROAD, MARCH 26, 2001**

<b>Company</b>	<b>Bid Bond</b>	<b>Total</b>
Whitehurst & Sons Fence Co. PO Box 6083 Greenville, NC 27835	Check-\$3,448	\$68,960
Atwell Construction Co., Inc. 305 Airport Road Greenville, NC 27834	Yes	\$76,050
Tripp Brothers, Inc. 714 Woodside Drive Ayden, NC 28513	Check-\$3,216.50	\$62,530
<b>Greenville Paving &amp; Contracting, Inc. PO Box 7088 Greenville, NC 27834</b>	<b>Yes</b>	<b>\$38,184</b>
E.R. Lewis Construction Co., Inc. PO Box 565 Greenville, NC 27834	Yes	\$51,640
Allen Grading Co., Inc. PO Box Drawer 1838 Goldsboro, NI 27533	Yes	\$139,230

into title change problems. The contractors are not asking for an increase but there are more homes than originally estimated. Commissioner James asked about burning these homes but staff indicated that this was not a workable solution. Ms. Burgdorff stated that there are liabilities to consider in burning the homes.

Commissioner Ward **motioned** to approve the staff recommendation to approve the Change Orders, which increase the contracts based on the fact that there is more work to do than was originally estimated. Commissioner Royal seconded the motion. The motion passed with a seven to two vote. Commissioner Owens and Commissioner James were opposed to the motion.

### **CONTRACT III – DAVID MITCHELL CONSTRUCTION COMPANY**

#### Change Order #4

Add a line item for topsoil in place \$7.57 per cubic yard

Add a line item for septic tank abandonment work \$250.00 per tank

#### Change Order #5

Extend contract time by 180 days

#### Change Order #3

Increase total Contract price by \$1,000,000.00 to total \$1,690,626.00 (based on established unit prices and amount of work remaining)

### **CONTRACT I-D & J ENTERPRISES**

#### Change order #5

Increase total contract price by \$400,000.00 to total \$1,406,175.84.

#### Change Order #6

Extend contract time by 180 days

### **CONTRACT II – D & J ENTERPRISES**

#### Change Order #5

Increase total contract price by \$500,000.00 tot total \$2,101,840.64 (based on established unit prices and work remaining)

#### Change Order #6

Commissioner Shank **motioned** to instruct staff to write a letter to each of the national delegates about the costs that is coming to the local governments because of the untimely reimbursements for flood expenditures. Commissioner Ward seconded the motion and the motion passed unanimously.

#### **Vice Chairman Bowen – Requested Items**

? Commissioner Bowen asked about a report for the Board on the Manager's comments on the appointment of a county commissioner to the Hospital Board appointment. Mr. Robinson said he asked the County Attorney to call with bond counsel for clarification on this item. He said he made the comments because he was trying to protect the County. Ms. Burgdorff stated that she talked with bond counsel, Hank Klaiman, who said that you would not find this in any document but the advise was to try to maintain the appearance of an arms length transaction to keep the bond order secure. She said that he stated that the financing package is audited on an annual basis and they at the county's relationship annually. He said the County should keep an arms length on the Hospital. Vice Chairman Bowen asked the Attorney to get a copy of these comments from Hank Klaiman in writing for him.

? Closed Session - taping of closed sessions

Vice Chairman Bowen said the North Carolina Association of County Commissioners was lobbying hard against House Bill 514, which provides for taping of closed sessions. He stated that that it is important that the citizens know what is going on in the closed sessions and he does not see anything wrong with the sessions being tape-recorded.

Vice Chairman Bowen **motioned** that the County start taping closed session meetings with the least possible expense. Commissioner Coulson seconded the motion. Mr. Robinson said he thought the staff should have an opportunity to look into this prior to the Board taking action.

Commissioner James **offered an amendment** to instruct the Manager and staff to report back to the Board. Chairman Hammond said that the attorney reads a General Statute each time the Board goes into closed session, which gives the Board authority to hold a closed session. Ms. Burgdorff said that the legislation being proposed can cause problems. She said the Board has accurate minutes and they are made available to the public. Commissioner Coulson said he is in favor of open records and accessible government. He said if the Board does not do this, then there will continue to be a concern by the public. He said he thinks it's needed.

Mr. Robinson said that adding this item to the agenda has not given staff time to look into this and the staff cannot make a recommendation. Commissioner Shank asked for a substitute motion to table this item until the next meeting. Commissioner Ward seconded the motion. The vote was six to three with Commissioner Owens, Vice Chairman Bowen, and Commissioner Coulson opposed to the motion.

Commissioner James left at, 12:50 p.m.

#### **COMMISSIONER COMMENTS**

require a computer at each polling place and we do not know the cost of the program. Senator Warren wanted to make it as easy as possible for the voters to vote. Commissioner Johnson stated his opposition to this requirement. Commissioner Coulson said he could not understand how anyone could vote against this requirement of presenting positive identification prior to voting. Commissioner Shank said this Board had already voted on this issue.

- ? Commissioner Coulson said he wanted to encourage staff to prepare a resolution on the insurance that is being required by flood victims regardless of where they live following being flooded out of their homes.
- ? Commissioner Coulson spoke about the City of Greenville charging the County residents double fees for any courses that they offer through their recreation programs. He proposed a formula for charging people for the participation in the City of Greenville's recreation programs. He said the existing policy in the City, for County residents to participate in recreation program, is incomprehensible.
- ? Vice Chairman Bowen asked when the Board will begin looking at the redistricting issues. Mr. Robinson said the census numbers would have to be in their completed form and provided to the County before staff can move forward on the matter of redistricting.

#### **ADJOURN**

The meeting was adjourned at 1:00 p.m.

Respectfully submitted,

Susan J. Banks, CMC  
Clerk to the Board