

PITT COUNTY BOARD OF COMMISSIONERS  
GREENVILLE, NORTH CAROLINA  
FEBRUARY 18, 2002 MINUTES

The Pitt County Board of Commissioners met on Monday, February 18, 2002, at 9:00 AM in the Commissioners' Auditorium, Pitt County Office Building, 1717 W. 5th Street, Greenville, North Carolina.

Commissioners present:

Tom Coulson, Commissioner  
Randy Royal, Commissioner  
Glenn Bowen, Commissioner  
Eugene James, Commissioner  
Mark Owens, Jr., Chairman  
Beth Ward, Vice Chairwoman  
David Hammond, Commissioner  
Terry Shank, Commissioner  
Tom Johnson, Commissioner

Staff present:

Susan Banks, Clerk to the Board  
Melonie Bryan, Director of Financial Services  
John Chaffee, Development Commission Director  
Glenn Cutrell, Tax Assessor  
Phil Dickerson, Interim Manager  
Edward Garrison, DSS Director  
Arlen Holt, PIO and Cable Coordinator  
Bobby Joyner, EMS Director  
Mac Manning, Sheriff  
John Morrow, Director/Health Department  
Jeff Niebauer, Tax Collector  
James Rhodes, Planning Director

**Call to Order**

Summary of Information

Chairman Owens called the regular meeting to order and also reconvened the previous meeting from February 13, 2002 meeting.

**Invocation and Pledge**

Summary of Information

The invocation was offered by Commissioner James.  
The Pledge of Allegiance was led by Commissioner Coulson.

## Approval of Agenda

### Motion:

Approve agenda as submitted.

Motion made by Commissioner David Hammond.

Motion seconded by Commissioner Eugene James.

### Vote Record:

Tom Coulson	Yes
Randy Royal	Yes
Glenn Bowen	Yes
Eugene James	Yes
Mark Owens, Jr.	Yes
Beth Ward	Yes
David Hammond	Yes
Terry Shank	Yes
Tom Johnson	Yes

Total Yes Votes: 9

Total No Votes: 0

Motion Passed.

### Presentations

*Adopt and Present - Proclamation for Sheriff's Office Domestic Violence*

*Prevention Unit - Mac Manning*

### Summary of Information

The proposed proclamation for the 5th anniversary of the formation of the Domestic Violence Unit within the Sheriff's Office seeks to recognize and celebrate the Unit's past accomplishments and promote its future endeavors during the anniversary year of 2002.

In celebration, Commissioners and the public are invited to a reception immediately following today's meeting in the conference room adjacent to the Commissioners' Auditorium.

## PITT COUNTY

5th ANNIVERSARY OF THE PITT COUNTY SHERIFF'S OFFICE DOMESTIC  
VIOLENCE PREVENTION UNIT

2002

BY THE PITT COUNTY BOARD OF COMMISSIONERS

## A PROCLAMATION

WHEREAS, the Pitt County Sheriff's Office - Domestic Violence Prevention Unit was formed on January 1, 1997 after receiving grant funding from the Governor's Crime

Commission and continued funding on January 1, 1999 from the Pitt County Board of Commissioners; and

WHEREAS, the Domestic Violence Prevention Unit strives to enforce our community's intolerance of violent behavior, whether it occurs inside or outside the home; and

WHEREAS, the Domestic Violence Prevention Unit, has achieved the following accomplishments:

- recognized as a model for other law enforcement agencies on a state and national level;
- secured grant funding from 1997 through 2002 to provide information on the prevention of Domestic Violence to the citizens of Pitt County;
- created and distributed several unique items which display the "Abuse...You Lose" and "Love Shouldn't Hurt" slogan;
- created the video "How Come, How Long" which was awarded the "Most Requested Video for 1999" in the Crime Stoppers Telethon. This video depicted a family involved in an incident of domestic violence;
- sponsored the "SLAM JAM" concert in 2000 at the Greenville Town Commons to promote the prevention of teenage dating violence;
- sponsored three statewide conferences in Greenville which were attended by over 1300 people to address the proper response to cases of domestic violence; and

WHEREAS, the Domestic Violence Prevention Unit, wishes to recognize and celebrate its past accomplishments and promote its future endeavors during the special anniversary year of 2002:

NOW, THEREFORE, the Pitt County Board of County Commissioners hereby proclaims the year 2002 as the "5th Anniversary of the Pitt County Sheriff's Office - Domestic Violence Prevention Unit," and encourages our citizens to commend its observance.

Chairman, Pitt County  
Board of

Commissioners  
ATTEST:

Clerk to the Board

Sheriff Manning recognized past and present members of Domestic Violence Board and people and agencies that they work with. SAVE Chapter from Wintergreen Middle School. They did a toy drive at Christmas. Family Violence and REAL Crisis people are present and supportive of stopping violence in the home. Family and Victims Services. A leader in the State for training and prevention done in Pitt County. Sheriff Manning read the proclamation that the Board adopted in recognition of the Domestic

Violence Prevention Unit. John Guard recognized each of the individuals who are actively involved in the Domestic Violence program. He spoke of each agency and their appreciation of their help.

**Motion:**

**Adoption of proclamation as presented.**

**Motion made by Commissioner Eugene James.**

**Motion seconded by Commissioner David Hammond.**

**Vote Record:**

<b>Beth Ward</b>	<b>Yes</b>
<b>David Hammond</b>	<b>Yes</b>
<b>Terry Shank</b>	<b>Yes</b>
<b>Tom Johnson</b>	<b>Yes</b>
<b>Tom Coulson</b>	<b>Yes</b>
<b>Randy Royal</b>	<b>Yes</b>
<b>Glenn Bowen</b>	<b>Yes</b>
<b>Eugene James</b>	<b>Yes</b>
<b>Mark Owens, Jr.</b>	<b>Yes</b>

**Total Yes Votes: 9**

**Total No Votes: 0**

**Motion Passed**

**Items for Report**

*Manager's Report - Phil Dickerson*

Summary of Information

2002 Grant Pre-Application - PACE - no objection to proceed.  
Governor's Crime Commission -- Please be informed that the Westside Community Service Center has applied for a Governor's Crime Commission grant for its Pitt Alternative Center for Education (PACE) program for Fiscal Year 2002-2003. The grant application is for \$166,738 with no local match requirement. The County will simply be the funding conduit /pass through agency. Should the grant be funded, we will return to the Board for formal action to accept the grant and amend the County's budget.

A copy of the Grant Pre-Application cover sheet is enclosed. A full copy of the grant application is on file with the Financial Services Department.

**Motion:**

**Approval of 2002 Grant Pre-Application for PACE.**

**Motion made by Commissioner Eugene James.**

**Motion seconded by Commissioner David Hammond.**

**Vote Record:**

<b>Beth Ward</b>	<b>Yes</b>
<b>David Hammond</b>	<b>Yes</b>

<b>Terry Shank</b>	<b>Yes</b>
<b>Tom Johnson</b>	<b>Yes</b>
<b>Tom Coulson</b>	<b>Yes</b>
<b>Randy Royal</b>	<b>Yes</b>
<b>Glenn Bowen</b>	<b>Yes</b>
<b>Eugene James</b>	<b>Yes</b>
<b>Mark Owens, Jr.</b>	<b>Yes</b>

**Total Yes Votes: 9**  
**Total No Votes: 0**  
**Motion Passed**

Water Resources Workshop – Mr. Dickerson reminded Board of February 27 workshop on water resources. He said the meeting will help determine where Pitt County will get their water from in the future.

Resolution - Melonie Bryan Resolution to Governor's Office in regards to the actions of February 5, 2002 asking to restore the local revenues. Ms. Bryan offered the following information.

Economic Losses - Estimated November 2001	\$ 1,300,000
Governor's Action - February 2002	\$ 1,100,000
	\$ 2,400,000 (3% of General Fund)

General Fund Budget	\$75,913,150
---------------------	--------------

Full Year Expenditure projection based on implementation of all recommended cost saving measures	\$73,560,000 (97% of General Fund)
--	------------------------------------

At the last Board meeting, Mrs. Shank requested that we reinstate the Capital Improvement (CIP) / Goal Setting workshop that we usually have at the beginning of each budget cycle. There had not been a formal meeting scheduled for Fiscal Year 2002-2003 due to existing budgetary constraints and the inability to carry out projects beyond those currently funded. Staff had been directed to continue with the goals and CIP as established in early 2001 as the blueprint for preparing the new budget.

However, due to the Governor's decision last week to withhold \$1.1million in County reimbursements, staff feels it would be beneficial to review the CIP and goals as well as the status of the current fiscal year. If you will remember, actions were taken in November to address the local economic conditions and possible budget shortfalls. If you will remember, we only took action on internal departments and did not restrict the funds to outside agencies. Unfortunately, these actions will not begin to address the problems created by the Governor's action. Therefore, discussion is needed to consider long-term solutions for this fiscal year that then will feed into the planning cycle for next fiscal year.

The following actions are recommended, to minimize the financial impact of the Governor's decision to withhold County revenues:

- \*All vacant positions should be frozen until at least July 1, 2002.
- \*All non-essential spending is halted for the balance of the fiscal year.
- \*All travel and training is suspended for the balance of the fiscal year.
- \*Funding to the outside agencies will be reduced on a pro-rata basis
  - \*\$341,000 reduction - Board of Education
  - \*\$40,150 reduction - Pitt Community College
  - \*\$1,980 reduction - Council on Aging
  - \*\$6,050 reduction - Sheppard Memorial Library

\*Transfers to Health, Mental Health and Social Services will be reviewed in June to determine funds needed to cover annual service levels and maintenance of effort requirements.

- \*Non-permanent positions will be considered for furlough.

(The Manager will consider all Appeals to these actions on a case-by-case basis.)

None of these actions come without a cost to the County. They impact staff morale and service delivery. However, strong action is required to ensure the fiscal integrity of the County. Staff will continue to seek additional ways to generate revenue and conserve expenditures looking for long term, permanent solutions. Meeting dates for your consideration are: February 25, March 4 or March 6 - after 5pm.

**STAFF RECOMMENDATION:** Support the actions of staff and schedule meeting to have an indepth discussion of the budget.

**GOALS/CAPITAL IMPROVEMENT PLANNING SESSION** - Ms. Melonie Bryan explained the reductions from the Governor. In November, the Departments were asked to cut their budgets. Some of the cuts did offset the economic conditions but they will not minimize the Governor's cuts. She discussed a freeze on hiring, halt all non-essential spending, all travel and training is suspended, and non-permanent positions will be furloughed. She also spoke of reducing funding for Schools, Pitt Community College, Council on Aging, Sheppard Memorial Library, and transfers to Mental Health, Health, and Social Services will be examined.

**Motion:**

**Motion to support meeting with staff on February 25, 2002 at 5:00 p.m.**

**Motion made by Commissioner Glenn Bowen.**

**Motion seconded by Commissioner Eugene James.**

Commissioner Shank said she supports holding the workshop but did not feel comfortable in accepting this blanket list of reductions and the Board should discuss some of the options.

**Vote Record:**

<b>Tom Coulson</b>	<b>Yes</b>
<b>Randy Royal</b>	<b>Yes</b>

<b>Glenn Bowen</b>	<b>Yes</b>
<b>Eugene James</b>	<b>Yes</b>
<b>Tom Johnson</b>	<b>Yes</b>
<b>Mark Owens, Jr.</b>	<b>Yes</b>
<b>Beth Ward</b>	<b>Yes</b>
<b>David Hammond</b>	<b>Yes</b>
<b>Terry Shank</b>	<b>Yes</b>

**Total Yes Votes: 9**

**Total No Votes: 0**

**Motion Passed**

There are positions that are essential and can't afford to lose. She said discussion is necessary before accepting list. RR stated support of workshop prior to decision on this matter. EJ said the funds are not there unless the county goes into the fund balance. If money is not there, you don't spend it. He commended the staff on their presentation. DH said he was glad two of the legislators are present. He asked if the shortfall is going to continue to increase or is this the final figure. MB said last year funds were released back to the counties but the information received this year, said not to expect that to happen again. She said these actions are not one size fits all. Some positions will need to be reviewed on a case by case scenario. She said short of the Hospital funds, the fund balance will be just over 8%. She said the board will need to look at the \$30 million that is invested and how it will be used. DH said he is against a tax increase and people are taxed to death. Taxes are not a fixall cure and there is a need to limit the spending. GB said his intentions were for the staff to continue to work to overcome the shortfall. Motion approved 8 to 1 . DH opposed.

**Motion:**

**Motion to approve resolution to Governor concerning replacement of local revenues.**

**Motion made by Commissioner Glenn Bowen.**

**Motion seconded by Commissioner Eugene James.**

**Vote Record:**

<b>Tom Coulson</b>	<b>Yes</b>
<b>Randy Royal</b>	<b>Yes</b>
<b>Glenn Bowen</b>	<b>Yes</b>
<b>Eugene James</b>	<b>Yes</b>
<b>Tom Johnson</b>	<b>Yes</b>
<b>Mark Owens, Jr.</b>	<b>Yes</b>
<b>Beth Ward</b>	<b>Yes</b>
<b>David Hammond</b>	<b>Yes</b>
<b>Terry Shank</b>	<b>Yes</b>

**Total Yes Votes: 9**

**Total No Votes: 0**

**Motion Passed**

PITT COUNTY, NORTH CAROLINA

A RESOLUTION REQUESTING GOVERNOR MICHAEL F. EASLEY TO IMMEDIATELY RESTORE THE PAYMENT TO LOCAL GOVERNMENTS OF THE LOCAL GOVERNMENT REIMBURSEMENTS AND STATE-COLLECTED LOCAL REVENUES

WHEREAS, on February 5, 2002, Governor Michael F. Easley declared a fiscal emergency for the State of North Carolina as a result of a revenue shortfall and ordered the withholding of local government reimbursements and state-collected local revenues;

WHEREAS, for the County of Pitt, the Governor's action results in the withholding of \$1.1 million of revenue which was included in the Fiscal Year 2001-02 Budget for the County of Pitt; and

WHEREAS, the County of Pitt has also experienced a revenue shortfall during this budget year from other revenue sources, such as sales tax revenues, which has already placed pressure on the Fiscal Year 2001-02 Budget of the County; and

WHEREAS, in addition to the Governor's withholding to the County of Pitt, municipalities located within the county will have \$2.3 million withheld from their revenue, creating a \$3.4 million impact on our economy;

WHEREAS, the payments being withheld by the action of the Governor are revenue sources which the County of Pitt, along with all other local governments across the state, rely upon in order to provide services to our citizens;

WHEREAS, the withholding of the revenues with only five (5) months remaining in the fiscal year creates a tremendous strain on the Fiscal Year 2001-02 Budget of the County of Pitt that will require substantial action which will adversely impact the ability of the County to provide services to its citizens; and

WHEREAS, the actions of the Governor place a disproportionate burden upon local governments in order to address the State of North Carolina's revenue shortfall; and

WHEREAS, North Carolina cities and counties have a tradition of promoting the highest ideals of good government and accountability to the citizens of this state; and fiscal responsibility is consistently demonstrated by each unit of local government by developing and adhering to a budget balanced between revenues and expenditures for the services required by the public;

NOW, THEREFORE, BE IT RESOLVED by the Pitt County Board of Commissioners that Governor Michael F. Easley is respectfully requested to immediately restore the payment of local government reimbursements and state-collected local revenues to all local governments, including the County of Pitt.

BE IT FURTHER RESOLVED by the Pitt County Board of Commissioners that a copy of this resolution be provided to the members of the North Carolina General

Assembly which represent the House and Senate districts of which the County of Pitt is a part.

This the 18th day of February, 2002.

\_\_\_\_\_  
Mark W. Owens, Jr., Chairman  
Pitt County Board of Commissioners

ATTEST:

\_\_\_\_\_  
Susan J. Banks, Clerk

*Financial Report for the Month of January 2002 - Melonie Bryan*

Summary of Information

Fund Balance - General Fund:                   \$ 51,474,044.                   (06/30/01)  
  \$ 7,556,285 (Unreserved but designated)  
  \$ 36,234,747.                   (Undesignated) 45.11%

Total Budget:                   \$175,484,914.\*                   58.33% of Fiscal Year completed

\*Excludes project funds such as CDBG, Hurricane Grants and Capital Construction accounts.

Summary of Revenues:	Jan 2002	YTD 01-02
General Operating Funds	\$14,517,344.	\$75,848,043.**
Enterprise Fund	964,509.	6,333,021.
All Other Funds	1,929,666.	19,938,938.
	\$17,411,519.	\$102,120,002.

Percent of Budget:   9.92%   58.19%

Summary of Expenditures:	Jan 2002	YTD 01-02_
General Operating Funds	\$ 9,822,829.	\$68,449,961.
Enterprise Fund	458,302.	5,642,222.
All Other Funds	1,492,130.	17,418,190.
	\$11,773,261.	\$91,510,373.

Percent of Budget:   6.71%   52.15%

**Motion:**

**Motion to accept Financial Report.  
Motion made by Commissioner Terry Shank.**

**Motion seconded by Commissioner Eugene James.**

**Vote Record:**

<b>Tom Coulson</b>	<b>Yes</b>
<b>Beth Ward</b>	<b>Yes</b>
<b>Randy Royal</b>	<b>Yes</b>
<b>David Hammond</b>	<b>Yes</b>
<b>Glenn Bowen</b>	<b>Yes</b>
<b>Terry Shank</b>	<b>Yes</b>
<b>Eugene James</b>	<b>Yes</b>
<b>Tom Johnson</b>	<b>Yes</b>
<b>Mark Owens, Jr.</b>	<b>Yes</b>

**Total Yes Votes: 9**

**Total No Votes: 0**

**Motion Passed**

*Quarterly Investment Report - Quarter ending December 31, 2001 - Melonie Bryan*

Summary of Information

Sean Ekiert, with the firm Davenport & Co., will be present to discuss the performance of our professionally managed portfolio. As in the past, they will have visuals and be available to answer any questions related to the performance of the various funds.

Equity market performed better in last quarter than the previous quarter. He stated the County received \$1.8 million return in 15 months. MDL and Wachovia best performed in the fixed income manager area. Two equity managers performed better in recent quarter.

Initial Investment, 9/6/00	\$30,000,000
Net Account Value, 12/31/01	\$31,983,881
Fees Paid to Date*	(181,728)
Net Return on Investments Since Inception	\$1,802,152

Holding Period Return	6.01%
Annualized Return	4.53%

Quarterly Report, September 30, 2001 to December 31, 2001

Beginning Account Value	\$30,523,617
Ending Account Value	\$31,983,881
Fees Paid to Date	(\$32,058)

Net Return on Investments	\$1,428,205
---------------------------	-------------

Holding Period Return	4.68%
Annualized Return	19.89%

Mr. Ekiert said it was a strong quarter and the market rebounded strongly. Trusco Capital outperformed the benchmark in the most recent quarter. Franklin Street

Partners also outperformed. The total portfolio increased by \$4.53% since inception. Mr. Ekiert said it is important to note reports such as Enron and their effect on the economy. He said that by State Statutes, the County is restricted to certain investments and such things at the Enron situation could not happen here. Enron was not in this portfolio. He said the investments must be in companies that have five years of positive returns. Fixed income portfolios can only be invested in the three highest rating categories, which helps protect the county's funds. He said the County is well protected. These assets are invested for the best long term growth. If it is important to include these funds in the budget, that may change the strategy in investments. Commissioner James said these funds are an insurance policy for education. He asked about the fees. Commissioner Hammond asked if the County needs to find other managers. Mr. Ekiert said Trusco had above 12% return, Franklin Street had above 11% and Sovereign Asset above 8%. Three of the managers have outperformed their benchmarks. Asset Management had above 8%. He said they continue to perform well and the county is well in position to take advantage of this situation.

*Tax Collection Report  
December 2001  
January 2002 - Jeff Niebauer*

#### Summary of Information

SUMMARY OF 2001/2002 INFORMATION:  
SUMMARY OF 2000/2001 FOR COMPARISON:

Tax collection activity Pitt County:  
Total Dec 2001 Collections: \$6,272,794  
Total to Date 2001/2002: \$28,232,215

Pitt County Levy:  
Dec 2001 Levy: \$41,035,956

Dec 2001 Percent Collected: 66.80  
Original Levy 67.70  
Supplemental & Vehicle 60.2

Total collection activity all units including Pitt County:

Total Dec 2001 Collections: \$9,592,665  
Total to Date 2001/2002: \$43,250,572

Garnishments for Dec 2001: \$47,844  
Bankruptcy for Dec 2001: \$4,071  
Occupancy for Nov 2001: \$77,767  
Occupancy Total to Date 01/02: \$439,265  
Gross Receipts Nov 2001 \$12,872  
Gross Receipts total to Date \$68,482

SUMMARY OF 2001/2002 INFORMATION:

Tax collection activity Pitt County:  
Total Jan 2002 Collections: \$9,783,843  
Total to Date 2001/2002: \$38,016,058

Pitt County Levy:  
Jan 2002 Levy: \$41,501,716  
Jan 2002 Percent Collected: 89.14  
Original Levy 91.50  
Supplemental & Vehicle 72.9

Total collection activity all units including Pitt County:  
Total Jan 2002 Collections: \$14,734,993  
Total to Date 2001/2002 \$57,979,658  
Garnishments for Jan 2002: \$104,324  
Bankruptcy for Jan 2002: \$1,869  
Occupancy for Dec 2001: \$64,979  
Occupancy Total to Date 01/02: \$504,244  
Gross Receipts Dec 2001 \$11,254  
Gross Receipts total to Date \$79,736

**Motion:**

**Accept report Tax collections report for December 2001 and January 2002.**

**Motion made by Commissioner Eugene James.**

**Motion seconded by Commissioner Terry Shank.**

**Vote Record:**

<b>Tom Coulson</b>	<b>Yes</b>
<b>Beth Ward</b>	<b>Yes</b>
<b>Randy Royal</b>	<b>Yes</b>
<b>David Hammond</b>	<b>Yes</b>
<b>Glenn Bowen</b>	<b>Yes</b>
<b>Terry Shank</b>	<b>Yes</b>
<b>Eugene James</b>	<b>Yes</b>
<b>Tom Johnson</b>	<b>Yes</b>
<b>Mark Owens, Jr.</b>	<b>Yes</b>

**Total Yes Votes: 9**

**Total No Votes: 0**

**Motion Passed**

*Proposed Emergency Medical Services funding for 2002-2003 - Bobby Joyner*

Summary of Information

A spreadsheet with the recommended funding for 2002-2003 from the Emergency Medical Services (EMS) Advisory Commission. This proposal was presented to the EMS Advisory Commission on February 13, 2002 for their approval and presented to the EMS Captains on February 13, 2002 for their comments.

	Level of Service	Number of Calls 2001	Per Dept.	\$100 Per Call	Hold Harmless	Total To Squad	2002-2003 Request	2000-2001 Expense	Fund Raiser	Total Income
Ayden	P	1,186	65,000	118,600	15,054	198,654	383,802	198,654	0	198,654
Bell Arthur	I	373	50,000	37,300		87,300	243,848	86,409	0	87,300
Bethel	I	482	50,000	48,200		98,200	557,688	87,000	0	98,200
Eastern Pines	P	1,007	65,000	100,700		165,700	352,550	164,315	35,000	200,700
Falkland	D	411	40,000	41,100		81,100	320,884	28,942	9,610	90,710
Farmville	P	1,232	65,000	123,200		188,200	281,968	138,512	15,000	203,200
Fountain	I	276	50,000	27,600		77,600	229,461	15,761	10,000	87,600
Grifton	I	851	50,000	85,100		135,100	87,210	68,783	9,000	144,100
Pactolus	D	475	40,000	47,500		87,500	158,850	65,523	10,000	97,500
Winterville	I	1,090	50,000	109,000		159,000	372,111	138,220	30,000	159,000
<b>Total</b>		<b>7,383</b>	<b>525,000</b>	<b>738,300</b>	<b>15,054</b>	<b>1,278,354</b>	<b>2,988,372</b>	<b>992,119</b>	<b>118,610</b>	<b>1,366,964</b>

Total Appropriations to EMS	1,278,354
Appropriation to Greenville	86,500
EMS Office	144,160
EMS	61,000
Billing	
Hold Harmless	15,054
Total Expense	<u>1,585,068</u>

EMS	886,500
Billing	
EMS Tax .03	969,756
Total Income	<u>1,856,256</u>

Total Income	1,856,256
Total Expense	1,585,068
Reserve	<u>271,188</u>

Reserve will be used to fund squads when they raise their level of service

Funding to EMS Squads by level of service.

Paramedic	65,000
Intermediate	50,000
Defibrillator	40,000
Basic	30,000

Mr. Joyner reported on the committee's recommendation. He said they anticipate \$1.8 million from the three cents EMS tax revenue and they have looked at how to break it down equally. They propose \$100 per call for each squad. The committee voted to approve this recommendation but the rescue captains say it is not enough money. The rescue captains say it will take \$3 million for them to operate next year. Mr. Joyner said they are at a crossroads. It is going to take additional revenues. He said the County has one year to submit a County plan to the State for approval. He stated that they could continue to fund EMS as it is now with 10 different systems or the County can take over the whole operation. He said the rescue squads are having trouble hiring people and are having to take themselves out of service at times. The county has to face this problem and move forward. Mr. Joyner said he is asking for directions on the funding

issue. He reported that Ayden and Winterville have not yet approved the resolution for the countywide tax. They do not want to sign on until they know how much funding they are going to receive. Mr. Joyner said the Town of Ayden representatives say they need more funding. Mr. Dickerson said \$1.8 million would be generated including the EMS tax and they would still be roughly \$ 1million short of what it takes to operate.

**Motion:**

**Motion to make this first item on agenda for the meeting on February 25<sup>th</sup>.**

**Motion made by Commissioner Tom Johnson.**

**Motion seconded by Vice Chairwoman Beth Ward.**

Commissioner James said there has been a lot of money missed from Medicaid on rescue trips. He suggested looking at all avenues, talk to hospital, and be willing to pay them. Mr. Joyner reported the citizens will be charged a \$400 fee for rescue calls. Fees for service started on January 1, 2002 but collections have not yet started. Commissioner Hammond asked the County Attorney to give a status on lawsuit for calls made that were underpaid for by Medicaid. Mr. Joyner said if they are going to tax the municipalities, they will have approve a resolution and a public hearing must be held with 30 days prior notice.

**Vote Record:**

<b>Tom Coulson</b>	<b>Yes</b>
<b>Beth Ward</b>	<b>Yes</b>
<b>Randy Royal</b>	<b>Yes</b>
<b>David Hammond</b>	<b>Yes</b>
<b>Glenn Bowen</b>	<b>Yes</b>
<b>Terry Shank</b>	<b>Yes</b>
<b>Eugene James</b>	<b>Yes</b>
<b>Tom Johnson</b>	<b>Yes</b>
<b>Mark Owens, Jr.</b>	<b>Yes</b>

**Total Yes Votes: 9**

**Total No Votes: 0**

**Motion Passed**

Mr. Joyner said the County contracts with Ayden for service. Commissioner Hammond asked about revenue on bills. Mr. Joyner said it takes 60 days to turn this around. There is a lawsuit on the fee for service and they don't know what will happen on this matter. Mr. Joyner said they met with the Hospital and asked them if they would take over EMS or put money into it. They are not interested because they are already putting \$3 million into EMS. The State is going to require the counties to fund rescue services. Mr. Joyner said the Town of Winterville has a workshop scheduled and Ayden will meet again on this item. He will take plan back to the municipalities from the committee. The three cents tax is an increase on property taxes and will generate \$3 million. Every rescue captain has been invited to meet with the committee Thursday night. He said the Board will have all the information for Monday's meeting. Commissioner Royal asked that other urban counties be looked at for their contributions and provide to the Board at the next meeting. Commissioner Hammond asked if the towns requests were realistic. Several comments followed about the individual town expectations.

*Internal Process for Appointment to Boards - Susan Banks*

Summary of Information

Vice Chairwoman Beth Ward requested information on the processing of board vacancies and appointments. Ms. Susan Banks, Clerk to the Board will give the Board a brief summary of this process. A written brief was provided.

\*\* INSERT INTERNAL PROCESS

- KIMBERLY

**Items for Consent**

*North Carolina State Department of Transportation Request For  
Addition to State Maintained Secondary Road System - Clayton Circle in Tranters Creek  
Estates Subdivision - James Rhodes*

Summary of Information

The North Carolina Department of Transportation (NCDOT), after receiving a petition requesting that a road be added to the State Maintained Secondary Road System, investigates the situation to determine if the road meets their requirements. If after this investigation it is determined that the road meets certain criteria, the NCDOT District Engineer will request the County's endorsement for the addition by way of a resolution.

Attached is a letter from Danny R. Taylor, District Engineer, requesting the addition of Clayton Circle in Tranters Creek Estates Subdivision to the state system. Included with the letter is a resolution for your endorsement as well as a copy of the NCDOT Investigation Reports, the petitions from the property owners and a map illustrating the location of the roads.

**Motion:**

**Approve the requests and endorse the Resolution.**

**Motion made by Commissioner David Hammond.**

**Motion seconded by Commissioner Eugene James.**

**Vote Record:**

<b>Tom Coulson</b>	<b>Yes</b>
<b>Beth Ward</b>	<b>Yes</b>
<b>Randy Royal</b>	<b>Yes</b>
<b>David Hammond</b>	<b>Yes</b>
<b>Glenn Bowen</b>	<b>Yes</b>
<b>Terry Shank</b>	<b>Yes</b>
<b>Eugene James</b>	<b>Yes</b>
<b>Tom Johnson</b>	<b>Yes</b>

**Mark Owens, Jr.      Yes**

**Total Yes Votes: 9**

**Total No Votes: 0**

**Motion Passed**

*Budget Amendments - Health Department - John H. Morrow*

Summary of Information

1) 1,200.00 - Administration - To appropriate Medicaid Maximization funds for computer replacement as recommended by MIS.

2) 1,200.00 - Tuberculosis - To appropriate Medicaid Maximization funds for computer replacement as recommended by MIS.

3) 1,200.00 - Adult Health - To appropriate Medicaid Maximization funds for computer replacement as recommended by MIS.

4) 1,200.00 - Communicable Disease - To appropriate Medicaid Maximization funds for computer replacement as recommended by MIS.

5) 2,400.00 - Child Health - To appropriate Medicaid Maximization funds for computer replacement as recommended by MIS.

6) 9,000.00 - Maternal Health - To appropriate Medicaid Maximization funds for computer replacement as recommended by MIS and to purchase 3 replacement dopplers for the clinic.

7) 3,600.00 - Family Planning - To appropriate Medicaid Maximization funds for computer replacement as recommended by MIS.

8) 7,200.00 - Maternity Care Coordination - To appropriate Medicaid Maximization funds for computer replacement as recommended by MIS.

9) 1,200.00 - Immunization Action Plan - To appropriate Medicaid Maximization funds for computer replacement as recommended by MIS.

10) 4,000.00 - Tuberculosis - CDC - The State appropriated additional funds to be used for the provision of Spanish classes for staff.

11) (15,889.00) - Adult Health - The State has reduced the amount of Statewide Health Promotion funds supporting this program.

12) 6,000.00 - Infant Mortality - The State has increased its appropriation to the Infant Mortality program to be used for continuing support of the Minority Health program.

13) 38,388.82 - Request Board approval for annual write-off of delinquent patient account balances in accordance with adopted policy.

Account No.	Title of Account	Increase	Decrease
(1) 153110-434010	Medicaid Maxmization	1,200.00	
(1) *155110-529102	Computer Equipment	1,200.00	
(2) 153124-434010	Medicaid Maxmization	1,200.00	
(2) *155124-529102	Computer Equipment	1,200.00	
(3) 153151-434010	Medicaid Maxmization	1,200.00	
(3) *155151-529102	Computer Equipment	1,200.00	
(4) 153158-434010	Medicaid Maxmization	1,200.00	
(4)*155158-529102	Computer Equipment	1,200.00	
(5) 153162-434010	Medicaid Maxmization	2,400.00	
(5) *155162-529102	Computer Equipment	2,400.00	
(6) 153163-434010	Medicaid Maxmization	9,000.00	
(6) *155163-523000	Medical, Technical Supplies	1,800.00	
(6)*155163-529102	Computer Equipment	7,200.00	
(7) 153164-434010	Medicaid Maxmization	3,600.00	
(7) *155164-529102	Computer Equipment	3,600.00	
(8) 153165-434010	Medicaid Maxmization	7,200.00	
(8) *155165-529102	Computer Equipment	7,200.00	
(9) 153171-43010	Medicaid Maxmization	1,200.00	
(9) *155171-529102	Computer Equipment	1,200.00	
(10) 153125-436500	DHHS Funds	4,000.00	
(10)*155125-561000	Contracted Services	4,000.00	
(11) 153151-436500	DHHS Funds		15,889.00
(11) 155151-51200	Salaries		15,889.00
(12) 153161-436500	DHHS Funds	6,000.00	
(12) 155161-531701	GCA Utilities	1,000.00	
(12) 155161-531705	GCA Incentives	1,500.00	
(12) 155161-539500	Training/Conference	1,500.00	
(12) 155161-561000	Contracted Services	2,000.00	

**Motion:**

**Motion to approve budget amendments for Health Department.**

**Motion made by Commissioner David Hammond.**

**Motion seconded by Commissioner Eugene James.**

**Vote Record:**

<b>Tom Coulson</b>	<b>Yes</b>
<b>Beth Ward</b>	<b>Yes</b>
<b>Randy Royal</b>	<b>Yes</b>
<b>David Hammond</b>	<b>Yes</b>
<b>Glenn Bowen</b>	<b>Yes</b>
<b>Terry Shank</b>	<b>Yes</b>
<b>Eugene James</b>	<b>Yes</b>
<b>Tom Johnson</b>	<b>Yes</b>
<b>Mark Owens, Jr.</b>	<b>Yes</b>

**Total Yes Votes: 9**

**Total No Votes: 0**

**Motion Passed**

*Budget Amendments - Social Services - Day Care Funds - Edward L. Garrison*

Summary of Information

The Department of Social Services has received notification of an additional \$222,634 in regular Day Care funding. These funds will allow the Department to continue to provide Day Care services to the parents and children in Pitt County at the current levels.

ACCOUNT NO.	TITLE OF ACCOUNT	INCREASE	DECREASE
165421-531401	DAY CARE CHILD	222,634	
162400-433061	DAY CARE PAYMENTS	222,634	

**Motion:**

**The staff recommends approval.**

**Motion made by Commissioner David Hammond.**

**Motion seconded by Commissioner Eugene James.**

**Vote Record:**

<b>Tom Coulson</b>	<b>Yes</b>
<b>Beth Ward</b>	<b>Yes</b>
<b>Randy Royal</b>	<b>Yes</b>
<b>David Hammond</b>	<b>Yes</b>
<b>Glenn Bowen</b>	<b>Yes</b>
<b>Terry Shank</b>	<b>Yes</b>
<b>Eugene James</b>	<b>Yes</b>
<b>Tom Johnson</b>	<b>Yes</b>
<b>Mark Owens, Jr.</b>	<b>Yes</b>

**Total Yes Votes: 9**

**Total No Votes: 0**

**Motion Passed**

*Budget Amendment - State Grants - Melonie Bryan*

Summary of Information

The Department of Juvenile Justice has approved an amendment to state grant funds for the JCPC Power of One program. This budget amendment appropriates the difference in increased revenue from the State and corresponding expenditures in the amount of \$20,749.

No county funds are required.

ACCOUNT NO.	TITLE OF ACCOUNT	INCREASE	DECREASE
243668 436000	Non Federal Categorical Grant	20,749	

**Motion:**

**Approval of budget amendment as presented.**

**Motion made by Commissioner David Hammond.**

**Motion seconded by Commissioner Eugene James.**

**Vote Record:**

<b>Tom Coulson</b>	<b>Yes</b>
<b>Beth Ward</b>	<b>Yes</b>
<b>Randy Royal</b>	<b>Yes</b>
<b>David Hammond</b>	<b>Yes</b>
<b>Glenn Bowen</b>	<b>Yes</b>
<b>Terry Shank</b>	<b>Yes</b>
<b>Eugene James</b>	<b>Yes</b>
<b>Tom Johnson</b>	<b>Yes</b>
<b>Mark Owens, Jr.</b>	<b>Yes</b>

**Total Yes Votes: 9**

**Total No Votes: 0**

**Motion Passed**

*Budget Amendment - Schools Capital - Melonie Bryan*

## Summary of Information

In January, the Board of Education approved use of their fund balance to cover the cost of equipment to outfit the new South Central High School, thereby reserving restricted county dollars for future construction projects. This budget amendment reduces the Schools Capital Reserve and School Improvement Project budgets by the \$2,000,000 that was originally budgeted this year for that purpose.

Account No.	Title of Account	Increase	Decrease
518000 358100 Exp	General Construction		2,000,000
511000 498020 Rev	Interfund Transfer		2,000,000
202400 418201 Rev	Local Option Sales Tax		600,000
202400 418203 Rev	Local Option Sales Tax		674,802
202900 499100 Rev	Fund Balance Appropriated		725,198
208600 598510 Exp	Fund Transfer to Fund 51		2,000,000

**Motion:**

**Approval of budget amendment for Schools as presented.**

**Motion made by Commissioner David Hammond.**

**Motion seconded by Commissioner Eugene James.**

**Vote Record:**

<b>Tom Coulson</b>	<b>Yes</b>
--------------------	------------

Beth Ward	Yes
Randy Royal	Yes
David Hammond	Yes
Glenn Bowen	Yes
Terry Shank	Yes
Eugene James	Yes
Tom Johnson	Yes
Mark Owens, Jr.	Yes

**Total Yes Votes: 9**  
**Total No Votes: 0**  
**Motion Passed**

*Releases and Refunds Greater Than \$100 - Glenn Cutrell*

Summary of Information

January 2002 Total County Releases (Greater Than \$100) -	121	\$ 24,281.82
January 2002 Total Greenville Releases (Greater Than \$100) -	66	\$ 9,939.07
Total Refunds (Greater Than \$100) -	5	\$ 1,207.60
Averette, Ernest Cleveland Jr.		\$ 140.15
Leon, Zeferino Arteaga		\$ 142.92
Lewis, Alfred Henry		\$ 314.29
Pitt-G'ville Soccer Assoc., Inc.		\$ 475.49
Thompson, Leavy Junior/ Thompson, Shelia		\$ 134.75

**Motion:**

**Approve tax releases and refunds greater than \$100 as submitted.**  
**Motion made by Commissioner David Hammond.**  
**Motion seconded by Commissioner Eugene James.**

**Vote Record:**

Tom Coulson	Yes
Beth Ward	Yes
Randy Royal	Yes
David Hammond	Yes
Glenn Bowen	Yes
Terry Shank	Yes
Eugene James	Yes
Tom Johnson	Yes
Mark Owens, Jr.	Yes

**Total Yes Votes: 9**  
**Total No Votes: 0**  
**Motion Passed**

*Approval of Minutes - Susan Banks*

## Summary of Information

February 4, 2002  
February 5, 2002  
February 6, 2002  
February 7, 2002

### **Motion:**

**Motion to approve February 4, 5, 6, and 7, 2002 as submitted.**

**Motion made by Commissioner David Hammond.**

**Motion seconded by Commissioner Eugene James.**

### **Vote Record:**

<b>Tom Coulson</b>	<b>Yes</b>
<b>Beth Ward</b>	<b>Yes</b>
<b>Randy Royal</b>	<b>Yes</b>
<b>David Hammond</b>	<b>Yes</b>
<b>Glenn Bowen</b>	<b>Yes</b>
<b>Terry Shank</b>	<b>Yes</b>
<b>Eugene James</b>	<b>Yes</b>
<b>Tom Johnson</b>	<b>Yes</b>
<b>Mark Owens, Jr.</b>	<b>Yes</b>

**Total Yes Votes: 9**

**Total No Votes: 0**

**Motion Passed**

### **Items for Decision**

*Cox Adjusts Basic Cable Rate - Arlen Holt*

## Summary of Information

Cox Cable has filed FCC Forms 1205 and 1240 in order to adjust their rates for the Basic Service Tier (BST). This tier includes channels 2 through 13.

Cox has adjusted their Maximum Permitted Rate (MPR) by using form 1240. Their new MPR, which is supported by documentation provided by Cox, is set at \$8.19, up from \$7.32 last year. The MPR indicates the highest amount they may charge for their BST, based on actual costs from the past year and predicted costs for the coming year.

Cox has selected \$ 6.24 as the new BST rate for the coming year, up from \$6.06 last year.

Mr. Holt reported that if the Board accepts the report that it is under advisement. New rates are going up. Consumers rates will go up.

**Motion:**

**Accept FCC Forms and BST rate adjustment, pending further review.**

**Motion made by Commissioner Eugene James.**

**Motion seconded by Vice Chairwoman Beth Ward.**

**Vote Record:**

<b>Tom Coulson</b>	<b>Yes</b>
<b>Beth Ward</b>	<b>Yes</b>
<b>Randy Royal</b>	<b>Yes</b>
<b>David Hammond</b>	<b>Yes</b>
<b>Glenn Bowen</b>	<b>Yes</b>
<b>Terry Shank</b>	<b>Yes</b>
<b>Eugene James</b>	<b>Yes</b>
<b>Tom Johnson</b>	<b>Yes</b>
<b>Mark Owens, Jr.</b>	<b>Yes</b>

**Total Yes Votes: 9**

**Total No Votes: 0**

**Motion Passed**

*Appointment to PCMH Board of Trustees - Susan Banks*

Summary of Information

This item was tabled from the January 14, 2002 Board meeting. Commissioner James has been serving on the PCMH Board of Trustees and his term expires March 1, 2002. Attached is a list of applicants for your consideration.

**Motion:**

**Motion to appoint Phil Flowers to the PCMH Board of Trustees.**

**Motion made by Commissioner David Hammond.**

**Motion seconded by Commissioner Glenn Bowen.**

**Vote Record:**

<b>Tom Coulson</b>	<b>Yes</b>
<b>Beth Ward</b>	<b>Yes</b>
<b>Randy Royal</b>	<b>Yes</b>
<b>David Hammond</b>	<b>Yes</b>
<b>Glenn Bowen</b>	<b>Yes</b>
<b>Terry Shank</b>	<b>Yes</b>
<b>Eugene James</b>	<b>Yes</b>
<b>Tom Johnson</b>	<b>Yes</b>
<b>Mark Owens, Jr.</b>	<b>Yes</b>

**Total Yes Votes: 9**

**Total No Votes: 0**

**Motion Passed**

*Appointment to the Board Of Health - Susan Banks*

Summary of Information

Member William E. Rasberry is not interested in being reappointed to the Board of Health at this time. Dr. John Morrow has recommended Dr. D.H. Taylor to replace Mr. Rasberry to serve as the dentist on the Board of Health.

**Motion:**

**Commissioner Johnson nominated Dr. D. H. Taylor to serve as the dentist on the Board of Health.**

**Motion made by Commissioner Eugene James.**

**Motion seconded by Commissioner David Hammond.**

**Vote Record:**

<b>Tom Coulson</b>	<b>Yes</b>
<b>Beth Ward</b>	<b>Yes</b>
<b>Randy Royal</b>	<b>Yes</b>
<b>David Hammond</b>	<b>Yes</b>
<b>Glenn Bowen</b>	<b>Yes</b>
<b>Terry Shank</b>	<b>Yes</b>
<b>Eugene James</b>	<b>Yes</b>
<b>Tom Johnson</b>	<b>Yes</b>
<b>Mark Owens, Jr.</b>	<b>Yes</b>

**Total Yes Votes: 9**

**Total No Votes: 0**

**Motion Passed**

*Appointments to the Greenville Board of Adjustment - Susan Banks*

Summary of Information

Please find attached the Applicant Interested Listing for the Greenville Board of Adjustment, along with the current members for the Board. The Greenville Board of Adjustment member Clifton B. Hickman resigned, leaving a regular seat vacant. There is also an alternate member vacancy. Both positions must be filled with individuals that reside in Greenville's extraterritorial jurisdiction.

**Motion:**

**Commissioner Johnson nominated Rudy Alexander for a regular position on the Greenville Board of Adjustment.**

**Motion made by Commissioner David Hammond.**

**Motion seconded by Commissioner Eugene James.**

**Vote Record:**

<b>Tom Coulson</b>	<b>Yes</b>
<b>Beth Ward</b>	<b>Yes</b>
<b>Randy Royal</b>	<b>Yes</b>
<b>David Hammond</b>	<b>Yes</b>

Glenn Bowen	Yes
Terry Shank	Yes
Eugene James	Yes
Tom Johnson	Yes
Mark Owens, Jr.	Yes

Total Yes Votes: 9  
Total No Votes: 0  
Motion Passed

Commissioner James nominated Joe Wright for the alternate position on the Greenville Board of Adjustment.  
Motion made by Commissioner Eugene James.  
Motion seconded by Commissioner David Hammond.

Vote Record:

Tom Coulson	Yes
Beth Ward	Yes
Randy Royal	Yes
David Hammond	Yes
Glenn Bowen	Yes
Terry Shank	Yes
Eugene James	Yes
Tom Johnson	Yes
Mark Owens, Jr.	Yes

Total Yes Votes: 9  
Total No Votes: 0  
Motion Passed

### Commissioners' Comments

#### Summary of Information

-Commissioner Coulson spoke about the budget and during good times there is a windfall and more should be put into reserve so we don't end up having the problem again to end up raising taxes. Put adequate funds aside for the downside.

-Commissioner Bowen said the Board should honor Jim Turcotte, Airport Director being named top manager in the southeastern United States. He asked that a resolution be prepared for presentation.

- Mr. Dickerson asked if the Board directed staff not to do anything on the budget until the meeting on February 25, 2002. Commissioner Royal said that was correct and that suggestions should be brought to the workshop.

### Closed Session

*Closed Session - Economic Development - John Chaffee*

#### Summary of Information

Postponed until the March 4, 2002 meeting.

**Adjourn**

**Motion:**

**Meeting was adjourned at 10:25 a.m.**

**Motion made by Commissioner David Hammond.**

**Motion seconded by Commissioner Randy Royal.**

**Vote Record:**

<b>Tom Coulson</b>	<b>Yes</b>
<b>Beth Ward</b>	<b>Yes</b>
<b>Randy Royal</b>	<b>Yes</b>
<b>David Hammond</b>	<b>Yes</b>
<b>Glenn Bowen</b>	<b>Yes</b>
<b>Terry Shank</b>	<b>Yes</b>
<b>Eugene James</b>	<b>Yes</b>
<b>Tom Johnson</b>	<b>Yes</b>
<b>Mark Owens, Jr.</b>	<b>Yes</b>

**Total Yes Votes: 9**

**Total No Votes: 0**

**Motion Passed**

Respectfully Submitted,

Susan J. Banks, CMC  
Clerk to the Board