

**PITT COUNTY BOARD OF COMMISSIONERS
GREENVILLE, NORTH CAROLINA
MAY 6, 2002 MINUTES**

The Pitt County Board of Commissioners met on Monday, May 6, 2002, at 9:00 AM in the Commissioners' Auditorium, Pitt County Office Building, 1717 W. 5th Street, Greenville, North Carolina.

Commissioners present:

Mark Owens, Jr., Chairman
Beth Ward, Vice Chairwoman
David Hammond, Commissioner
Terry Shank, Commissioner
Tom Johnson, Commissioner
Tom Coulson, Commissioner
Randy Royal, Commissioner
Glenn Bowen, Commissioner
Eugene James, Commissioner

Staff present:

Scott Elliott, County Manager
Susan Banks, Clerk to the Board
Melonie Bryan, Director of Financial Services
John Bulow, Assistant County Manager
Phil Dickerson, Director of Facility Services
Deby Dihoff, Mental Health Area Director
James Rhodes, Planning Director

Call to Order

Information Provided with the Agenda

Chairman Owens called the meeting to order.

Invocation and Pledge

The Invocation was offered by Commissioner Bowen.
The Pledge of Allegiance was led by Commissioner Johnson.

Approval of Agenda

Meeting Notes

Mr. Elliott requested the add on item, Proclamation for Small Business Week.

Motion:

Motion to approve agenda as amended with Proclamation for Small Business Week added to the consent agenda.

Motion made by Commissioner David Hammond.

Motion seconded by Vice Chairwoman Beth Ward.

Vote Record:

Tom Coulson **Yes**
Beth Ward **Yes**

Randy Royal Yes
David Hammond Yes
Glenn Bowen Yes
Terry Shank Yes
Eugene James Yes
Tom Johnson Yes
Mark Owens, Jr. Yes

Total Yes Votes: 9
Total No Votes: 0
Motion Passed

Presentations

May is Mental Health Month Proclamation - Deby Dihoff

Information Provided with the Agenda

May Is Mental Health Month
Proclamation

Whereas, mental health is essential to everyone's overall health and well-being; and

Whereas, one in five American adults and children are affected by a mental illness; and

Whereas, mental health problems do not discriminate. They know no race, creed, age limit or economic status; and

Whereas, people with mental illness can recover and lead full, productive lives; and

Whereas, an estimated two-thirds of adults and young people with mental health problems are not getting the help they need; and

Whereas, untreated or under-treated mental illness costs public and private employers billions of dollars annually through absenteeism, turnover, low productivity and increased medical costs; and

Whereas, Pitt County has made a commitment to community-based systems of mental health care in which all residents can receive high-quality and consumer-responsive services; and

Whereas, the National Mental Health Association, the National Council for Community Behavioral healthcare and their national partners observe Mental Health Month every May to raise awareness and understanding of mental health and illness;

Therefore, the Board of Commissioners, hereby proclaims May 2002 Mental Health Month in Pitt County, and calls upon all Pitt County citizens, government agencies, public and private institutions, businesses and schools to recommit our community to increasing awareness and understanding of mental illness and the need for appropriate and accessible services for all people with mental illnesses.

Proclaimed this the 6 day of May, 2002, at 9:00 a.m.

PITT COUNTY BOARD OF COMMISSIONERS

Chairman Mark W. Owens, Jr.

ATTEST:

May 6, 2002 minutes

CLERK TO THE BOARD

Motion:

Approval of Proclamation of Mental Health Month for May 2002.

Motion made by Commissioner Randy Royal.

Motion seconded by Vice Chairwoman Beth Ward.

Vote Record:

Tom Coulson	Yes
Beth Ward	Yes
Randy Royal	Yes
David Hammond	Yes
Glenn Bowen	Yes
Terry Shank	Yes
Eugene James	Yes
Tom Johnson	Yes
Mark Owens, Jr.	Yes

Total Yes Votes: 9

Total No Votes: 0

Motion Passed

Public Hearings

Public Hearing - Local Option Sales Tax - Melonie Bryan

Information Provided with the Agenda

Senate Bill 1005 (State Budget Act of 2001) authorized a temporary state 1/2 cent sales tax. This tax runs from October 2001 through June 2003. At that time, the counties have the option of continuing this tax as a local option sales tax. Therefore, while it will be a newly imposed local tax, it will be a continuation of a sales tax the citizens have been paying since October 2001.

Coincidentally, as of July 1, 2003, the state will discontinue several local reimbursements (inventory taxes, intangibles tax, elderly homestead exemption and sales tax on food stamps). The local option implementation of the sales tax will be the replacement revenue for the discontinued reimbursements.

In Pitt County, the loss of reimbursements would be about \$4.2 million (County and Municipalities) with over \$2.9 million being the loss to Pitt County Government annually. The sales tax is expected to generate sufficient revenues to cover the reimbursements and allow for additional growth. However, if the tax doesn't generate at least the amounts received through the reimbursements, a hold harmless provision exists until the revenue stream meets the reimbursement target.

In the past, a major complaint voiced about the state reimbursements was that the amounts had been frozen since the early 1990s. Sales taxes are annually growing revenues. Therefore, if we replace the reimbursements with a local option sales tax, the County should see revenue growth each year. State estimates show that the tax should generate an additional \$1-\$1.5 million (above the reimbursement amount) for use in the Fiscal Year 2003-04 budget.

The County has the responsibility for imposing the tax - should we not continue the tax, the municipalities will not be able to impose it themselves. Therefore, all jurisdictions would lose their state funds as well as have no replacement revenue source. The Pitt County Mayors Association as well as the individual municipalities have adopted resolutions in support of the tax.

The County of Pitt The State of North Carolina

May 6, 2002

RESOLUTION LEVYING THE THIRD ONE-HALF CENT (1/2¢) LOCAL GOVERNMENT SALES AND USE TAX AND PRESCRIBING THE METHOD OF DISTRIBUTION OF THE PROCEEDS WITHIN PITT COUNTY,

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WHEREAS, The General Assembly has authorized the Pitt County Board of Commissioners to levy a one-half percent (1/2%) local sales and use tax by enacting N.C.G.S. 105-517(b) in Section 34.14(a) of Session Law 2001-424; and,

WHEREAS, the Pitt County Board of Commissioners held the public hearing on the issue of adopting this resolution on May 6, 2002, as required by N.C.G.S. 105-517(b) and proper public notice of the Board's intent to consider this resolution was provided as required by N.C.G.S. 105-517(b); and,

WHEREAS, The General Assembly levied a one half percent (1/2%) state sales tax effective October 16, 2001 by enacting Section 34.14(a) of Session Law 2001-424, and this tax expires July 1, 2003, the same day the sales and use tax levied hereby becomes effective, and as a result the Board's action herein will not result in an increased sales and use tax for the consumer; and,

WHEREAS, AS OF July 1, 2003, Pitt County will lose \$2,933,917 and our municipalities will lose \$1,261,986 in funds made available by the State of North Carolina to replace revenue lost because of legislative action: (1) to repeal sales taxes imposed on purchases made with Food Stamps; (2) to repeal property taxes imposed on inventories held by manufacturers, retailers and wholesalers; (3) to repeal taxes on intangible personal property; and, (4) to reduce taxes levied on residential property owned by low-income elderly taxpayers; and

WHEREAS, The Pitt County Board of Commissioners hereby finds that, particularly in light of the circumstances cited herein, the levy of The Third One-Half Cent (1/2¢) Local Government Sales and Use Tax is necessary to adequately finance the operations of the county and the cities and towns herein.

NOW, THEREFORE, BE IT RESOLVED by the Pitt County Board of Commissioners:

(1) There is hereby imposed and levied within Pitt County The Third one-half cent (1/2¢) Local Government Sales and Use Tax authorized by Section 34.14(a) of Session Law ~~2001-424~~ and codified as Article ~~44~~ of Chapter 105 of the General Statutes of North Carolina. The tax hereby imposed and levied shall apply to the same extent and be subject to the same limitations as are set forth in said ~~Session Law 2001-424~~.

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May 6, 2002 minutes

(2) Collection of the tax by the North Carolina Secretary of Revenue, and liability therefor, shall begin and continue on and after the first day of July, 2003.

(3) The net proceeds of the tax levied herein shall be distributed by the Secretary of Revenue on a quarterly basis to Pitt County as prescribed by N.C.G.S. 105-520. The amount distributed to Pitt County shall be divided among the county and the municipalities herein in accordance with the method by which the one percent (1%) sales and use taxes levied in Pitt County pursuant to Article 39 of General Statutes Chapter 105 are distributed.

(4) This Resolution is effective upon its adoption, and a certified copy hereof shall be forwarded to the North Carolina Secretary of Revenue.

Adopted this 6th day of May, 2002.

Susan J. Banks, Clerk

Mark W. Owens, Jr., Chairman

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Meeting Notes

Ms. Bryan said the purpose of this hearing is to consider the Local Option Sales Tax. Counties can take over this tax over next June. This will replace the State reimbursements that are being cut and it is a growing revenue source.

Chairman Owens opened the public hearing.

Susanne Sartelle said she was speaking on behalf of the Board of Directors of Chamber of Commerce who voted in support of the sales tax. The County Manager attended their meeting and explained about the extension of this sales tax. The Chamber supports the small business community and believes the sales tax is the fairest kind of tax. It does not put more burden on the property owners. People from outside of Pitt County will also pay this tax. She stated they understand the need to replace lost revenue.

Doug Jackson, Mayor of Winterville and speaking for the Pitt County Mayor's Association said they support the Chamber's comments about the local option sales tax. The reason the Mayor's Association supports this is because the local reimbursements are being phased out by the State. The General Assembly has given the local governments the ability to implement this tax. The Mayor's Association adopted a resolution in support for this sales tax.

Nancy Colville said the Board has heard from an elected official and the Chamber and she is speaking from citizens point of view. She said that the elected officials have known for awhile about this proposal to cut this tax out. She said they continue to adopt programs that duplicate service, refuse to live within their means and now are blaming the Governor and legislators for this lack of fiscal responsibility. She cited each area of funding that was given to non-profits in this year's budget. She said next year it would be close to \$1 million. She spoke of the need for the County to adequately fund law enforcement and EMS services. The potential revenues are 911 surcharge for communications equipment, \$30 million portfolio and fund balance. The Council on Aging is requesting \$25,000 from the County for purchase of property but would be back next year asking for \$1million for the facility. She asked the Board to revisit the information presented to the Board about duplication of services some time ago before adopting the extension of this local option sales tax.

Motion:

Adopt resolution as attached to impose the Local Option Sales Tax in Pitt County and notify State of same.

Motion made by Commissioner Tom Johnson.

Motion seconded by Commissioner Randy Royal.

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Motion Discussion

Commissioner Coulson spoke about the City and County's ways of getting revenue. He said people are opposed the sales tax and it will not be going to education. People will end up paying \$110 more annually. He said this would equal 9 1/2 cent ad valorem tax and create taxes on top of taxes. He said the local reimbursement is being phased out. The General Assembly adopted this tax saying the local communities will be held harmless and Governor Easley is taking it anyway. He said he would rather see a lottery than a sales tax. This tax is regressive and he will not vote for it. Commissioner Johnson said the State is mandating this by withholding local reimbursements. It was put in for the counties to help financially. Commissioner James said that ad valorem tax would have to go up 9 1/2 cents to make up for the loss. This is a way to get a lot of money from a lot of people. Every body pays sales tax but everyone does not pay ad valorem taxes. He said a lot of people come to Pitt County Memorial Hospital each year and this is a way to receive funds fairly from them. The one full cent sales tax brings in \$7 million. No one wants more taxes and if people want things done, it has to be paid for. Commissioner Bowen said if this was to take effect this July, he would vote in support of it. He questioned the possibility of putting this local option sales tax on a referendum. He said the Board can wait until November. Commissioner Hammond said it is not certain there will be an election in November. He said if it is mandated, why vote on it. Commissioner Johnson said if the County cannot get the sales tax then we won't get the reimbursement. Commissioner Hammond said he did not see any way around implementing this tax. Commissioner Coulson said this Board should write a resolution, with support of the municipalities, and go back to the Legislature. They are pushing this back on the local governments.

Vote Record:

Beth Ward	Yes
Randy Royal	Yes
David Hammond	Yes
Terry Shank	Yes
Eugene James	Yes
Tom Johnson	Yes
Mark Owens, Jr.	Yes
Tom Coulson	No
Glenn Bowen	No

Total Yes Votes: 7

Total No Votes: 2

Motion Passed

Public Addresses to the Board

Candace Pearce, representing the HomeTown Bethel Group which has 78 members, stated that this group is fully behind the extension of the two mile extraterritorial jurisdiction for the Town of Bethel.

Carrie Ann Gurganus offered her support of the Bethel ETJ requests by the Bethel Town Commissioners. She said her family owns property in the ETJ area and the town commissioners have supported whatever they have needed to do to make Bethel better and she supports this request.

Alice Coburn, resident of Bethel, said she has lived in Bethel over 60 years and family has been active in Pitt County in many ways and she worked for Pitt County for thirty years. She said she would like so see Bethel grow.

Chairman Owens recognized the following individuals who stated their support for the extension of the Bethel ETJ but did not wish to address the Board:

Isabelle Gurganus
B. Robbins
Frances Rogerson

Betty Moore resident of Bethel township, said she owns property in the proposed ETJ. She said in 1965 she lived in this area and Bethel was a bustling town with numerous stores, and people were on the street. She said you were proud to be part of the community. People stayed in town and children worked there. The population has changed and the town is torn all to pieces. She said she has not seen Bethel utilize what they have in the existing ETJ so she and her husband are opposed to the request for the additional mile. Ms. Moore spoke of the minimal growth in the Town of Bethel since the 1500s. She said in forty years the town only grew by 103 people and from 1990-2000 they lost 204 people. Ms. Moore said she cannot see the need for this extension. She asked what the town proposes to do for the people in this extension area. She said she knew the value of property would be protected and they would not allow more mobile homes in ETJ. There would be a designated area for mobile homes. She noted that there are 118 people in the proposed ETJ area.

Ann Whitehurst stated that her first love was schools and the school system. She taught at Stokes and in 1951 people were upset over Pactolus coming into the Stokes High School. In 1970, they asked the children north of the river to consolidate and they did a magnificent job. However, she stated that North Pitt needs some growth. They need to grow and there is no space to grow towards the north. She said this is not just for Bethel but the whole area north of the river. She said she is with the same group that Candace Pearce represents. Bethel needs to be allowed to grow.

Mr. Ferrell Blount said the issue is whether the area grows because it is planned or whether it grows and has to be planned. He said the north area is going to grow and there are 20,000 jobs sitting in this area. He said it is an excellent opportunity for everyone to be able to grow. He asked for Board's support of the one-mile extension.

Mr. Jack Carson stated he also supported this proposal.

Nancy Colville commented on the request by Commissioner Hammond to revisit the motion to cancel Board of Commissioners travel. She said this decision should remain in place and that the Board needs to address problems with travel advances. She said that the Mental Health accomplishments lists may be correct but they need to give credit where it is due. She said the reduction of the deficit was due to Melonie Bryan who continues to oversee this program. Changes to the billing system were implemented before Deby Dihoff was hired which is why they are in the black. Finances were the only area that had good audit. She spoke of all the other county departments that help support Mental Health which they would be charged for those services if it becomes a multi-county program. They would need to generate revenue for the services. She said Ms. Dihoff estimated that the Challenge house renovations would cost \$30,000 to \$50,000 when in reality it costs over \$152,000. Ms. Dihoff needs to be more appreciative and should be a team player. She spoke about the Pitt County judges being in support of Mental Health becoming a county department. She said the Committee working on the business plan was hand picked by Deby Dihoff and she cannot be objective about anything to do with Mental Health Reform.

Items for Report

Manager's Report - Scott Elliott

Information Provided with the Agenda

Schedule dates and times for Budget Workshops during May 21-24,
May 6, 2002 minutes

Schedule Joint meeting with School Board for update, Tentative date May 20th, 6pm
Public Hearing - EMS Tax on May 13, 7pm @ Commissioners' Auditorium

Meeting Notes

Mr. Elliott asked if the Board was supportive of holding the budget workshops from 8:00 am to 12:00pm the week of May 20th beginning on May 21st. There was a general consensus.

Mr. Elliott stated that the Board of Education had requested a Joint School Board meeting be held on May 20 from 6pm - 8pm at the new South Central High School.

Motion:

Motion to schedule a joint meeting with School Board for May 20th at 6pm at the South Central High School.

Motion made by Commissioner Randy Royal.

Motion seconded by Vice Chairwoman Beth Ward.

Vote Record:

Tom Coulson	Yes
Beth Ward	Yes
Randy Royal	Yes
David Hammond	Yes
Glenn Bowen	Yes
Terry Shank	Yes
Eugene James	Yes
Tom Johnson	Yes
Mark Owens, Jr.	Yes

Total Yes Votes: 9

Total No Votes: 0

Motion Passed

Commissioner Bowen questioned the need for the social and dinner. Commissioner James said he supports this meeting being televised. Vice Chairwoman Ward said it could be videotaped and played back on the television channel. The School Board is hosting the meeting. Mr. Elliott said the Board has been invited to a celebration which would begin at 4pm at the school.

Mr. Elliott spoke of the possibility of a Legislative breakfast or lunch on May 29 at the Legislative Briefing. Mr. Elliott said that just a few of the commissioners are scheduled to go to the Legislative Briefing in Raleigh. He said he was concerned about scheduling a breakfast with the legislators because of such small participation by commissioners. Vice Chairwoman Ward instructed the Manager to set a time to meet with the legislators and then see who can attend. Commissioner Johnson said he would go if an opportunity to meet with representatives was possible. Commissioner Hammond said that the NCACC said that commissioners need to come and let the Governor and Legislators know the problems they have been presented with the budget as a consequence of their actions. Eight of the commissioners said they would attend if an opportunity to meet with the legislators was scheduled.

Chairman Owens stated he had missed a name on the sign up for the Public Addresses to the Board and recognized Mr. Mervis Joyner, with the Bell Arthur Water Corporation to speak. Mr. Joyner stated his support of the Comprehensive Land Use Plan and Zoning. he said they are trying to establish fire, water and sewer with orderly development. He said the General Statutes allow for flexibility for planning and zoning. They need someone to oversee that such things like the utility services are compatible with the environment.

Mr. Elliott spoke of the NCACC and League of Municipalities and their actions to initiate a constitutional amendment in regards to the withholding of reimbursements received from the

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State. The proposed amendment would withdraw the Governor's authority to take back reimbursements.

Mr. Elliott thanked the Board for the community and business leaders reception that was put on for him as the new County Manager.

Quarterly Portfolio Investment Report - Melonie Bryan

Information Provided with the Agenda

Each quarter, representatives from the firm Davenport & Sons make a presentation on the performance of the County's professionally managed portfolio. This report will provide data on the quarter January - March, 2002 with information on the performance since inception as well. As we go into budget deliberations, the Board's input on this portfolio and its future performance will be needed.

Meeting Notes

Ms. Bryan stated this is the quarterly report on the investment portfolio and the board could ask questions about the use of the portfolio if needed. Sean Ekert reported the following:

Summary of Investment Performance for January 1, 2002 to March 31, 2002

Beginning Account Value	\$31,983,881
Ending Account Value	\$32,148,686
Fees Paid to Date	(78,151)
Net Return on Investments	\$86,654

Holding Period Return	0.27%
Annualized Return	1.10%

Summary of Investment Performance - Since Inception

Initial Investment, 09/06/00	\$30,000,000
Net Account Value, 3/31/02	\$32,148,686
Fees Paid to Date	(259,880)
Net Return on Investments	\$1,888,807

Holding Period Return	6.30%
Annualized Return	3.98%

Investment Manager Performance - This Quarter

	Annualized
Manager	Returns
MDL Capital	-4.12%
Wachovia	-1.43%
Franklin Street Partners	7.68%
Sovereign Asset Mngt.	4.33%
Trusco Capital Mngt.	5.28%
Fixed Income Index	-0.50%
S&P Barra Value	1.12%
S&P 500	5.47%

Mr. Ekert reported that the 3.98% annualized return is below the original forecast. The economy and stock market have not excelled. He said diversification among the managers is still appropriate for this time. Chairman Owens asked about the fixed managers. Mr. Ekert stated that the fixed managers have a collection of bonds and has a negative return this quarter. Commissioner James asked about MDL who has had a loss also. Mr. Ekert said MDL has performed well for the first year and different managers perform differently. Each manager perceives the market in different ways. They may change their portfolios. Commissioner Royal asked about the under performers such as Trusco who has a -4.18% for the year.. He asked at what point Davenport would come back and recommend changes in the managers. Mr. Ekert said relative to the market even the equity markets have performed well. He said long term performance by equity managers is usually better. He said they would continue to monitor the managers. Commissioner Royal asked if the \$1.8 million could become part of the budget process. Ms. Bryan stated that this is true and they need to know if the Board plans to sell some of these investments. Mr. Ekert said they have investments in long term investments and they need plenty of lead time to remove funds. Commissioner Shank asked what kind of time frame was needed to let them know that funds need to be liquidated. Mr. Ekert said that six months would be better than a couple of months. In addition, he stated that if funds are used from the portfolio, he did not know if funds could be put back in such as reimbursing the fund. The Local Government Commission has not made a decision on that possibility at this time.

Mr. Elliott said that the \$1.9 million may be in this budget so it is not just sitting out there. Ms. Bryan said that they budgeted the investment earnings. The \$1.8 million is a projection and appropriated. Commissioner Johnson asked if they would let the Board know if they can reimburse this fund as soon as possible. Ms. Bryan agreed to report back to the Board.

Accomplishments - Pitt County Mental Health - Deby Dihoff

Information Provided with the Agenda

Debt Repayment

The Pitt County Mental Health Center is pleased to announce the results of the FY 00-01 audit dated August 20, 2001. As of June 30, 2001, the Mental Health Center was able to cover a cumulative deficit of \$646,179. This debt was accrued over a 4-5 year time period. Over the last 3 years, the agency's fund balance has been as follows:

- FY 99 (\$706,418)
- FY 00 (\$646,179)
- FY 01 \$619,496

After a number of years of having to ask the County to cover financial losses, we are not only proud to be able to cover past deficits, but we continue to grow financially stronger. The agency continues to improve its cash position and at the end of the 3rd quarter of the current fiscal year, had revenues in excess of expenditures by more than \$900,000.

Excellent Medicaid Audit Results

Pitt Mental Health's annual Medicaid compliance audit and Performance Agreement review was held March 12-13, 2002. The audit focused on a review of a sample of billed events during a three-month period. This sample pool represents tens of thousands of units billed.

We are pleased to report that we were 100% in compliance for clients in the Medicaid waiver and 90% in compliance for all other services. This is the best that Pitt has ever done. For example,

- FY 2000: Medicaid Waiver--72% compliance; all other services--76%.

- FY 2001: Medicaid Waiver--98% compliance; all other services--60%.
- FY 2001 State average: Medicaid Waiver--89.5%; all other services--86.3%

The auditors were most complimentary of the staff and the preparation for and coordination of the review process. They cited the MAJORS program as the best they had seen throughout the State and our prevention program as exceptional. What this means overall is that the Pitt County Mental Health Center meet the State's criteria for level of compliance to forego being audited annually. We are very proud of what we have accomplished in this area.

Challenge House Relocation

On April 22, the Mental Health Center celebrated the relocation of the Challenge House Program with an Open House and Ribbon Cutting ceremony. The festivities marked the culmination of months of planning, and collaboration between City and County departments to purchase the former Fire Station # 2 on Memorial Drive.

At the end of FY 2001, Mental Health paid \$156,630.25 for the purchase of the building (with the County holding the title). With renovation costs of \$152,266 through April 22, 2002, the total cost for the purchase of the building and renovations is projected to be \$330,140. Mental Health will repay the County for renovations over a five-year period. The total cost for the purchase & renovations will be less than \$40 per square foot.

We are very grateful for the support the County Commissioners have given us throughout this process and the professionalism and expertise we received from Engineering staff, especially John Weaver and Phil Dickerson.

We'd like to take this opportunity to thank you all on behalf of the clients who will benefit from the wonderful new facilities.

Meeting Notes

Ms. Deby Dihoff reviewed the debt repayment, the excellent Medicaid Audit Results and the Challenge House improvements as presented to the Board in the agenda package. She said Ms. Bryan and the Finance staff set the groundwork for positive county funding levels. She said she is proud that she can work with Finance staff to turn the funds around for Mental Health. She said the Medicaid Audit was done and positive and they would not be back for another audit next year. She stated that she is proud of her staff. The Challenge House estimates were off for the renovations but they came in under \$40 per square foot even though she underestimated the expenses.

Chairman Owens asked Ms. Bryan to give a report on the state of Mental Health finances. Ms. Bryan stated the following:

On June 30, there was \$619,000 fund balance for Mental Health. However there is a potential payback for Thomas S of \$870,000 which needs to be kept in reserve. If they have to pay this back they will be down about \$250,000. She said it is an improvement in their accounting if they will just keep it on the books as a potential payback. Currently they have \$600,000-800,000 revenues over expenditures. She said the State may not require a payback but may require the Mental Health program to use those funds in their budget for next year. They are doing a better job of collecting revenues. They have been very aggressive in collections.

Commissioner Royal said that in spite of the possible Thomas S payback, it is very comforting to know that there is the possibility of a surplus. He said the payback and the fund balance are two issues that are separate. He would like for the Board to recognize that Mental Health has done a great job to outperform what was thought that they could do. He said in addition that the Mental Health Area Board members have done an outstanding job.

Report on Initial Recommendations of the Transportation Study

May 6, 2002 minutes

Information Provided with the Agenda

The County has participated in a study that was primarily funded by NCDOT, Public Transportation Division, to study the four existing transportation systems in the County and to determine what options are available to use the assets of the PATS System, GREAT, the ECU Student Government Transit System, and the PCMH Shuttle to best serve the general public transportation needs of the citizens of Pitt County. Mr. Robert Bush, of Wilbur Smith and Associates of Cary, will present the initial recommendations to the Board of Commissioners. Similar presentations will be made to the other participating entities.

Meeting Notes

Mr. Bulow introduced Mr. Robert Bush a consultant who did the study on Transportation needs in Pitt County and its agencies. Mr. Bush informed the Board that the participants in the study were ECU, Pitt County, Greenville and Pitt County Memorial Hospital. Winterville and Ayden were also included in the study. The issues highlighted in the study were the low coordination of transportation services, the continued growth of the need, and lack of transportation outside of Greenville. He stated that the County, through Pitt Area Transit System (PATS), provides transportation for clients with Medicare and Work First. The recommendations were for better coordination between agencies, development of a joint fare program, reduce duplication of services and expansion into the rural part of the County. The idea was to merge operations of PATS and the GREAT budget system. In the process, they would create a public transit authority ECU and PCMH would be able to be brought in during the second phase. Mr. Bush reviewed the advantages and disadvantages. Under Phase I, the focus would be on government providers, fixed routes for contracted operators who would have services expanded by contract and open the services up to the public. The hours would be expanded and they would coordinate with other agencies. The advantages would be cost sharing between agencies, cost efficiency, and better accessibility for riders. During Phase I of implementation, there would be more focus on government providers with one center of operations being under the City of Greenville with 2.5 new positions created. An Authority would be established similar to the Airport Authority with representation from all the agencies. There would be fixed routes which could be contractor operated and services would be expanded. Under the Phase I of the plan there would be expansion of services to bring in and utilize the East Carolina University and Pitt County Memorial Hospital buses and routes. He said the next step would public outreach. He said he will be making a similar presentation for the City of Greenville. He said they hope to have adoption of this program in September or October.

The commissioners discussed the additional new positions and the cost of \$60,000 to \$90,000 to the County for implementation of this service. Mr. Bush assured the commissioners that this change would be a more efficient use of services and operations. He discussed a fee of \$1.50 for a one-way trip up to \$5.00. Mr. Bulow reported that there is a \$10.00 fee each way with the current system. Mr. Bulow stated that the service could be owned by the City and County and a Public Transit Authority would be established. Commissioner Shank stated that the GREAT bus system is subsidized by the City. Mr. Bulow said that the current system, PATS pays for itself by Medicaid and other funds. Mr. Bush stated that he would provide a full written report on this proposal as requested by a commissioner. He said the City's share of the program would be higher and the County would have to subsidize the program. The commissioners expressed concerns about adding positions or funding new positions when the County is in such a budget crunch and current staff could be utilized. Mr. Bush said there is no staff at the County, except Mr. Bulow, who is familiar with transit operations. Mr. Bush was asked to supply the Board with other rural counties that have similar programs. Mr. Bulow stated that the cost of this study was \$120,000 with the County's portion being \$3,125. He said the County has been encouraged for years by the State and Federal governments to improve rural transportation in Pitt County. At this time, the State is willing to put more money into it so that the rural services could be provided.

Items for Consent

Motion to approve Consent Agenda.

Motion:

Motion to approve Consent agenda with addition of Proclamation for Small Business Week.

**Motion made by Commissioner Eugene James.
Motion seconded by Vice Chairwoman Beth Ward.**

Vote Record:

Tom Coulson	Yes
Beth Ward	Yes
Randy Royal	Yes
David Hammond	Yes
Glenn Bowen	Yes
Terry Shank	Yes
Eugene James	Yes
Tom Johnson	Yes
Mark Owens, Jr.	Yes

**Total Yes Votes: 9
Total No Votes: 0
Motion Passed**

Budget Amendment - Solid Waste Insurance Settlement - Melonie Bryan

Information Provided with the Agenda

This budget amendment appropriates the revenue and expenditure of an insurance settlement in the amount of \$8,545.26. This settlement is for an accident with a rolloff truck that occurred at the transfer station and caused damage to the building.

ACCOUNT NO.	TITLE OF ACCOUNT	INCREASE	DECREASE
602850 485000	Insurance Settlements	8,545.26	
607200 535903	Other Repairs & Maintenance - Site	8,545.26	

Department Justification: (Please provide detailed explanation)

To appropriate proceeds from an insurance settlement related to damages as a result of a truck accident at the Solid Waste transfer station.

Motion:

**Motion made by Commissioner Eugene James.
Motion seconded by Vice Chairwoman Beth Ward.**

Vote Record:

Tom Coulson	Yes
Beth Ward	Yes
Randy Royal	Yes
David Hammond	Yes

Glenn Bowen **Yes**
Terry Shank **Yes**
Eugene James **Yes**
Tom Johnson **Yes**
Mark Owens, Jr. **Yes**

Total Yes Votes: 9
Total No Votes: 0
Motion Passed

Budget Amendment - Sheriff's Office - Federal Asset Seizure Program - Ward Parker

Information Provided with the Agenda

The Sheriff's Office has received funds through the state tax on controlled substances and through the federal asset seizure programs since January 2002. These funds are being appropriated to the respective account numbers.

ACCOUNT NO.	TITLE OF ACCOUNT	INCREASE	DECREASE
	Federal Asset Seizure Funds		
225601 553001	Law Enforcement Equipment	2,416	
223601 426600	Revenue-Fed. Asset Seizure Funds	2,004	
223601 449100	Revenue- Interest Earned	412	
	State Excise Tax on Controlled Substances		
225602 528000	Law Enforcement Supplies	25,991	
223602 426500	Revenue-State Excise Tax on Controlled	25,991	

Department Justification: (Please provide detailed explanation)

To appropriate funds received from the U.S. Dept. of Justice (asset seizure funds) and from the State of NC (state excise tax). These are restricted funds to be used solely for law enforcement purposes.

Motion:

Approve budget amendment as presented.

Motion made by Commissioner Eugene James.

Motion seconded by Vice Chairwoman Beth Ward.

Vote Record:

Tom Coulson **Yes**
Beth Ward **Yes**
Randy Royal **Yes**
David Hammond **Yes**
Glenn Bowen **Yes**
Terry Shank **Yes**
Eugene James **Yes**

Tom Johnson Yes
 Mark Owens, Jr. Yes

Total Yes Votes: 9
Total No Votes: 0
Motion Passed

Budget Amendment - Social Services - Day Care - Edward L. Garrison

Information Provided with the Agenda

The Department of Social Services has received notification from the N. C. Department of Health and Human Services, Division of Child Development of \$38,775.00 in additional funding for Day Care in Pitt County. The funds will be used to continue and expand the current number of children enrolled in the Department of Social Services subsidized Day Care Program. The Department is requesting a budget amendment to appropriate these funds.

These are 100% Federal and/or State funds and no additional County funds are requested.

ACCOUNT NO.	TITLE OF ACCOUNT	INCREASE	DECREASE
165421-531401	DAYCARE CHILD	38,775	
162400-433061	DAY CARE PAYMENTS	38,775	

Department Justification: (Please provide detailed explanation)

The Department has received notification from the NC Division of Child Development that the Department has been allocated additional Regular Day Day funds.

Motion:

The staff recommends approval.
Motion made by Commissioner Eugene James.
Motion seconded by Vice Chairwoman Beth Ward.

Vote Record:

Tom Coulson Yes
 Beth Ward Yes
 Randy Royal Yes
 David Hammond Yes
 Glenn Bowen Yes
 Terry Shank Yes
 Eugene James Yes
 Tom Johnson Yes
 Mark Owens, Jr. Yes

Total Yes Votes: 9
Total No Votes: 0
Motion Passed

Budget Amendment-Mental Health - Duane Holder

Information Provided with the Agenda

\$50,375- Reclassification of excess (due to to vacancies) Child & Family Services "salary reserve" for DSS reimbursement of the treatment expense for an out-of-state placement. The department is actively seeking additional State/Medicaid funding to offset this expense. (No net increase to the Mental Health Budget).

ACCOUNT NO.	TITLE OF ACCOUNT	INCREASE	DECREASE
195232 561000	Contracted Services	50,375	
195230 518999	Reserved for Salary Increase		14,533
195232 518999	Reserved for Salary Increase		35,842

Department Justification: (Please provide detailed explanation)

Reclassification of excess Child & Family services "salary reserve" for DSS reimbursement of treatment expense for out-of-state child placement. The department is actively seeking additional At-Risk funding to offset this expenditure.

Motion:

Approve budget amendment as presented.

Motion made by Commissioner Eugene James.

Motion seconded by Vice Chairwoman Beth Ward.

Vote Record:

Tom Coulson Yes
 Beth Ward Yes
 Randy Royal Yes
 David Hammond Yes
 Glenn Bowen Yes
 Terry Shank Yes
 Eugene James Yes
 Tom Johnson Yes
 Mark Owens, Jr. Yes

Total Yes Votes: 9

Total No Votes: 0

Motion Passed

Budget Amendment-Mental Health - Deby Dihoff

Information Provided with the Agenda

\$13,000 - Amendment to current administration budget to amend funding for National Accreditation (Council on Accreditation) and Mental Health System Reform (State Plan) technical assistance contract. The department will utilize prior year deferred revenues to offset this expenditure. This amendment will insure COA assistance until the May 2002 site visit and Local Business Plan consultation through the end of the current fiscal year.

ACCOUNT NO.	TITLE OF ACCOUNT	INCREASE	DECREASE
193209 483000	Prior Year Refund	13000	
195201 519900	Professional Services	13000	

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Department Justification: (Please provide detailed explanation)

Amendment to current administration budget to amend funding for National Accreditation (COA) and Mental Health System Reform (State Plan) technical assistance contract. The department will utilize prior year deferred revenues to offset this expense. This amendment will insure COA assistance until the May 2002 site visit and Local Business Plan consultation through the end of the current fiscal year.

Motion:

Approve Budget Amendment as presented.

Motion made by Commissioner Eugene James.

Motion seconded by Vice Chairwoman Beth Ward.

Vote Record:

Tom Coulson	Yes
Beth Ward	Yes
Randy Royal	Yes
David Hammond	Yes
Glenn Bowen	Yes
Terry Shank	Yes
Eugene James	Yes
Tom Johnson	Yes
Mark Owens, Jr.	Yes

Total Yes Votes: 9

Total No Votes: 0

Motion Passed

Budget Amendment-Mental Health - Duane Holder

Information Provided with the Agenda

\$327,000-Appropriation of 100% Medicaid reimbursable contracted services funds for the At-Risk youth population. Amount of amendment will fulfill current and projected need for services for the remainder of the fiscal year.

ACCOUNT NO.	TITLE OF ACCOUNT	INCREASE	DECREASE
193232 434000	Medicaid	327,000	
195232 561000	Contracted Services	327,000	

Department Justification: (Please provide detailed explanation)

Appropriation of 100% Medicaid-funded contracted services for the At-Risk youth population. Amount of amendment will fulfill current and projected need for services for the remainder of the fiscal year.

Motion:
Approve budget amendment as presented.
Motion made by Commissioner Eugene James.
Motion seconded by Vice Chairwoman Beth Ward.

Vote Record:
Tom Coulson Yes
Beth Ward Yes
Randy Royal Yes
David Hammond Yes
Glenn Bowen Yes
Terry Shank Yes
Eugene James Yes
Tom Johnson Yes
Mark Owens, Jr. Yes

Total Yes Votes: 9
Total No Votes: 0
Motion Passed

Abuse You Lose Grant Application - Ward Parker

Information Provided with the Agenda

The Sheriff's Office is requesting approval to apply once again for a grant from the NC Division of Social Services. The grant funds have been received for the past five years and are used to enhance the Pitt County Domestic Violence Unit in educating and making the public aware of domestic violence within homes in Pitt County. The total grant application is \$50,000, including \$10,000 of in-kind local match.

Motion:
Approval for the Sheriff's Office to apply for funding for the Abuse You Lose Grant in the amount of \$50,000.
Motion made by Commissioner Eugene James.
Motion seconded by Vice Chairwoman Beth Ward.

Vote Record:
Tom Coulson Yes
Beth Ward Yes
Randy Royal Yes
David Hammond Yes
Glenn Bowen Yes
Terry Shank Yes
Eugene James Yes
Tom Johnson Yes
Mark Owens, Jr. Yes

Total Yes Votes: 9
Total No Votes: 0
Motion Passed

Authorization to set date and time for County Surplus Auction - Melonie Bryan

Information Provided with the Agenda

The County tries to hold an auction at least once a year to sell surplus vehicles and equipment. Staff is currently compiling list of items to be declared surplus and will bring list back at the May 20 meeting. However, to ensure proper notice we would ask that the sale be authorized for Saturday, June 8, 2002 at 8:00am. The sale will be conducted at the East Carolina Technology Center facility on Greene Street.

Motion:

Set auction for June 8, 2002 at 8:00am and direct staff to return at the May 20, 2002 with equipment list to declare surplus.

Motion made by Commissioner Eugene James.

Motion seconded by Vice Chairwoman Beth Ward.

Vote Record:

Tom Coulson	Yes
Beth Ward	Yes
Randy Royal	Yes
David Hammond	Yes
Glenn Bowen	Yes
Terry Shank	Yes
Eugene James	Yes
Tom Johnson	Yes
Mark Owens, Jr.	Yes

Total Yes Votes: 9

Total No Votes: 0

Motion Passed

Refunds Greater Than \$100 - Glenn Cutrell

Information Provided with the Agenda

Total Number of Refunds Greater Than \$100 - Two - \$ 1,193.73

Blount, Marvin Key Jr. Etals - \$ 1,057.39

Wachovia Auto Leasing - \$ 136.34

Motion:

Approve as submitted.

Motion made by Commissioner Eugene James.

Motion seconded by Vice Chairwoman Beth Ward.

Vote Record:

Tom Coulson	Yes
Beth Ward	Yes
Randy Royal	Yes
David Hammond	Yes
Glenn Bowen	Yes
Terry Shank	Yes
Eugene James	Yes
Tom Johnson	Yes
Mark Owens, Jr.	Yes

Total Yes Votes: 9

Total No Votes: 0
Motion Passed

Approval of Minutes - Susan Banks

Information Provided with the Agenda

April 15, 2002 minutes

Motion:

Approval of April 15, 2002 minutes as submitted.
Motion made by Commissioner Eugene James.
Motion seconded by Vice Chairwoman Beth Ward.

Vote Record:

Tom Coulson	Yes
Beth Ward	Yes
Randy Royal	Yes
David Hammond	Yes
Glenn Bowen	Yes
Terry Shank	Yes
Eugene James	Yes
Tom Johnson	Yes
Mark Owens, Jr.	Yes

Total Yes Votes: 9
Total No Votes: 0
Motion Passed

North Carolina State Department of Transportation Request For Addition to State Maintained Secondary Road System - Teresa Drive within Tranters Creek Estates Subdivision - James Rhodes

Information Provided with the Agenda

The North Carolina Department of Transportation (NCDOT), after receiving a petition requesting that a road be added to the State Maintained Secondary Road System, investigates the situation to determine if the road meets their requirements. If after this investigation it is determined that the road meets certain criteria, the NCDOT District Engineer will request the County's endorsement for the addition by way of a resolution.

Attached is a letter from Danny R. Taylor, District Engineer, requesting the addition of Teresa Drive within Tranters Creek Estates Subdivision to the state system. Included with the letter is a resolution for your endorsement as well as a copy of the NCDOT Investigation Reports, the petitions from the property owners and a map illustrating the location of the roads.

**NORTH CAROLINA STATE DEPARTMENT OF TRANSPORTATION
REQUEST FOR ADDITION TO STATE MAINTAINED SECONDARY ROAD SYSTEM**

North Carolina
County of Pitt
Road Description Teresa Drive in Tranters Creek Estates

WHEREAS, the attached petition has been filed with the Board of County Commissioners of the County of Pitt requesting that the above described road, the location of which has been indicated in red on the attached map, be added to the Secondary Road System; and

WHEREAS, the Board of County Commissioners is of the opinion that the above described road should be added to the Secondary Road System, if the road meets minimum standards and criteria established by the Division of Highways of the Department of Transportation for the addition of roads to the system.

Motion seconded by Vice Chairwoman Beth Ward.

Vote Record:

Tom Coulson	Yes
Beth Ward	Yes
Randy Royal	Yes
David Hammond	Yes
Glenn Bowen	Yes
Terry Shank	Yes
Eugene James	Yes
Tom Johnson	Yes
Mark Owens, Jr.	Yes

Total Yes Votes: 9

Total No Votes: 0

Motion Passed

Fireworks Displays at ECU - Susan Banks

Information Provided with the Agenda

The Board has received a request from ECU Athletics for two Fireworks Displays. One will take place on April 20 at approximately 10pm as part of the 2nd Annual Great Spring Tailgate Party. The second will take place Friday, September 13 at approximately 9pm as part of the 19th Annual Pigskin Pig-Out Party. They have also provided a copy of their certificate of liability insurance as we requested.

Motion:

Approve fireworks displays on April 20, 2002 and September 13, 2002 at East Carolina University.

Motion made by Commissioner Eugene James.

Motion seconded by Vice Chairwoman Beth Ward.

Vote Record:

Tom Coulson	Yes
Beth Ward	Yes
Randy Royal	Yes
David Hammond	Yes
Glenn Bowen	Yes
Terry Shank	Yes
Eugene James	Yes
Tom Johnson	Yes
Mark Owens, Jr.	Yes

Total Yes Votes: 9

Total No Votes: 0

Motion Passed

Proclamation for Small Business Week - Susan Banks

Information Provided with the Agenda

Proclamation attached

May 6, 2002 minutes

Small Business Week

May 5- 11, 2002

Proclamation

WHEREAS, small businesses play a vital economic role in the economic base of all communities, and they generate jobs for their residents, and

WHEREAS, there are several thousand small businesses located throughout Pitt County and many new small businesses open each year, and

WHEREAS, small businesses are indeed the economic engine that drives our nation's economy, contributing more to their communities in terms of cash and in-kind services than do their larger corporate cousins, and

WHEREAS, Pitt Community College has a strong link with the Greenville-Pitt County Chamber of Commerce in order to support the small business community in Pitt County, and

WHEREAS, the Small Business Technology Development Center of East Carolina University joins that partnership of support for small business; and

WHEREAS, the Pitt County Board of Commissioners is proud of the commitment of these organizations to assist existing small businesses with their needs and help new businesses get started;

NOW, THEREFORE, the Pitt County Board of Commissioners, does hereby proudly proclaim the week of May 5 - 11, 2002, as

"SMALL BUSINESS WEEK"

in recognition of the importance of small business in our society and to salute the men and women whose ingenuity, integrity and innovative spirit contribute so greatly to the free enterprise society on which the American economy was founded.

Chairman

Attest:

Clerk

Motion:

Adopt Proclamation for Small Business Week as submitted by the Chamber of Commerce.

Motion made by Commissioner Eugene James.

Motion seconded by Vice Chairwoman Beth Ward.

Vote Record:

Tom Coulson	Yes
Beth Ward	Yes
Randy Royal	Yes
David Hammond	Yes
Glenn Bowen	Yes

May 6, 2002 minutes

Terry Shank **Yes**
Eugene James **Yes**
Tom Johnson **Yes**
Mark Owens, Jr. **Yes**

Total Yes Votes: 9
Total No Votes: 0
Motion Passed

Meeting Notes

As short break was held following adoption of the consent agenda.

Items for Decision

Extension of Extraterritorial Jurisdiction (ETJ) of Bethel - James Rhodes

Information Provided with the Agenda

The Town of Bethel has requested the County's endorsement for the extension of its extraterritorial jurisdiction (ETJ) up to two (2) miles beyond its town limits (see Attachment 1). Attachment 2 shows the potentially affected area which encompasses nearly 7.5 square miles and includes 116 parcels, approximately 52 residences, and an estimated population of 118. The proposed extension does not encroach into the Northwest Planning Area located adjacent to the western edge of the existing ETJ.

State statutes allow all municipalities to enforce their respective regulations (e.g., zoning, subdivision, etc.) within areas up to one mile beyond municipal limits (see Attachment 3). Towns and cities with more than 10,000 citizens may, upon approval of the County Board of Commissioners, extend beyond the one mile limit. Since Bethel has a population of less than 10,000 people, a local bill must be introduced to and enacted by the General Assembly to accommodate the Town's request.

According to the request letter and discussions with Town officials, the Town wishes to extend its planning jurisdiction to protect recent infrastructure improvements and to regulate manufactured home development. To solicit comments from affected landowners, the Town Board provided written notice of the proposed ETJ extension and held a public hearing on April 22nd (see Attachment 4).

As part of the Board's consideration of this request, Planning staff will discuss relevant information and issues. These include: 1) Planning Board and staff recommendation to proceed with the development of a county-wide zoning ordinance; 2) the NC 11 North Corridor Land Use Plan and Comprehensive Land Use Plan Update; 3) administration of the Flood Damage Prevention Ordinance; 4) citizen representation from ETJ; and 5) past Board actions on similar ETJ extension requests.

Mayor Frank Hemingway and Town Attorney Tyler Warren will also address the Board.

Meeting Notes

Mr. James Rhodes gave a presentation including a map on the area under consideration for Bethel's extraterritorial jurisdiction including the additional mile. He said that the Town of Bethel is requesting that they be allowed to extend their extraterritorial jurisdiction one mile past the normal allowed one mile extension. The site data includes 7.5 square miles, 116 parcels, 52 residents and 118 people. He said the extension includes the already zoned Northwest area and the NC Highway 11 North Corridor that was proposed for zoning as well as some of US Highway 64 East Alternate. Mr. Rhodes reviewed the General Statutes that govern the extraterritorial

May 6, 2002 minutes

extensions. In towns with less than 10,000 population, they must have Board of County Commissioner approval as well as approval from the Legislature to extension pass the one-mile extraterritorial jurisdiction. He said it was the intent to discuss the possible zoning ordinance prior to consideration of this matter. He reviewed issues to be considered by the Board prior to taking action on this item. He stated that this area would be addressed if countywide zoning was adopted by this Board. The NC 11 North Corridor planning and zoning was previously tabled by this Board. The Comprehensive Land Use Plan includes the area around Bethel as rural residential. Mr. Rhodes noted that the Town of Bethel does not participate in the County's Flood Damage Prevention Ordinance so their residents cannot get flood insurance. However, he noted that the County is currently working with them on the flood damage ordinance. He also said that is no representation on the Town Council for people who reside in the extraterritorial jurisdiction. Mr. Rhodes said in the past the Board has approved a blanket two mile extension for Grifton and Greenville's Indigreen Park was approved. The Town of Farmville's request for two mile extension was approved by this Board. The Winterville and Ayden extension requests were not approved due to conflict between the towns. He stated that what they were recommending is similar to Farmville's agreement.

Mr. Tyler Warren, Bethel's Town Attorney, stated that they were asking for the Board to support a resolution for their extension of the extraterritorial jurisdiction to take to the Legislature for approval. He said they have had a public hearing and will have more as needed. He stated that they need this extension because orderly and planned growth is needed for this area, they need it for the possible extension of sewer lines, and the possible four-laning of US Hwy. 64. He said they want to protect the landowners by giving them the protection that zoning can offer. He stated it is not a matter of taxation or annexation. He said they would have public hearings to classify the land. They need industrial and residential growth.

Chairman Owens noted that he had received a petition before the meeting started from an individual who could not be present today but offered their support of the extension. Commissioner James spoke of how Bethel used to be a hubbub of activity but no longer is and it needs something to help improve the town.

Motion:

Adopt resolution (see Attachment 5) endorsing proposed legislation to authorize Bethel to extend its extraterritorial jurisdiction up to two (2) miles from the town limits, provided that the Pitt County Board of Commissioners will have final approval authority of the extraterritorial extension beyond one mile, same as Farmville's ETJ agreement.

Motion made by Commissioner Glenn Bowen.

Motion seconded by Commissioner Randy Royal.

Commissioner Shank asked about the agreement with Greenville Utilities Commission and Greenville, and if this extension would have an impact on that project. Mr. Rhodes said the sewer tap-ons could be an issue. The agreement may need to be amended if Bethel actually covers the area in zoning. The County has also put money in this extension and this may need to be considered. Commissioner James said that you cannot have sewer without planning and zoning and some entity needs to protect this area. Commissioner Royal said the Town Attorney makes an excellent case for zoning. He asked Mr. Rhodes if this should have come after the zoning presentation. Mr. Rhodes agreed and stated that the intention had been to have the zoning discussion first on the agenda. He said that along the railroad track there is a possibility of some development. This could be a good opportunity. He said the town needs to plan ahead and this could give them the land use controls they need to encourage development. He noted that the County had done an extensive study on the NC 11 North Corridor concerning this same type of control for development.

Vote Record:

Tom Coulson Yes

Beth Ward	Yes
Randy Royal	Yes
David Hammond	Yes
Glenn Bowen	Yes
Terry Shank	Yes
Eugene James	Yes
Tom Johnson	Yes
Mark Owens, Jr.	Yes

Total Yes Votes: 9
Total No Votes: 0
Motion Passed

RESOLUTION SUPPORTING A LOCAL ACT DURING THE 2002 LEGISLATIVE SESSION CONCERNING THE ESTABLISHMENT OF A TWO MILE EXTRA TERRITORIAL JURISDICTION (ETJ) ALONG THE SOUTH AND EAST BOUNDARY OF THE CORPORATE LIMITS OF THE TOWN OF BETHEL

WHEREAS, the Board of Commissioners of the Town of Bethel, North Carolina desires a local act to allow the establishment of a two mile Extra Territorial Jurisdiction (ETJ) along the Town's existing southern and eastern ETJ boundary during the 2002 legislative session;

WHEREAS, the County of Pitt does not currently have zoning regulations in place for the area south and east of the existing Town of Bethel Extraterritorial Jurisdiction (ETJ); and

WHEREAS, the Town of Bethel desires to protect the area from uncontrolled growth and incompatible land uses, which may result from the NC 11 Bypass and the sewer main extension from Greenville to the Town of Bethel.

NOW THEREFORE, BE IT RESOLVED that the Pitt County Board of Commissioners endorses the proposed legislation to authorize the Town of Bethel to extend its ETJ up to two (2) miles from the town limits, provided that the Pitt County Board of Commissioners will have final approval authority of any ETJ extension beyond one mile.

Adopted this the 6th day of May, 2002.

Mark W. Owens, Jr., Chairman
Pitt County Board of Commissioners

ATTEST:

Susan J. Banks, Clerk to the Board

Item for Decision

Proposal for purchase of "site" for proposed Pitt County Senior Center - Scott Elliott

Information Provided with the Agenda

See attached letter.

Meeting Notes

Mr. Cliff Boyd, Chairman of the Board of Directors for the Council on Aging, informed the Board that the Site Selection Committee had located a site for the proposed new senior center on Reedy Branch Road. He stated that a Task Force and the Council on Aging Board of Directors has been working on locating and securing a site for the new Senior Center for quite some time. He stated that there is an expected growth in the senior population by 30% by 2010 which equates to 22,000 seniors and Pitt County needs to be able to serve this population. They have contacted many people and foundations who are willing to help fund this purchase of land and facility but want to see the County commit to this financially. This property is being offered to the Council on Aging by a local developer for a price of \$325,000 and they will donate the balance of the property which has a value of \$550,000. Mr. Bill Taft, Chairman of the Site Selection Committee, said they have put in an application for \$275,000 funding from a foundation and there is a \$21,000 contribution from the Council on Aging. Their request is for \$25,000 from the County of Pitt as an indication of support for the project. He said they must act now while the offer is good on the property but it could be four to five years before they come back to the County for assistance on building a facility. Commissioner James stated that \$27,500 per acre was an inflated price for this property. Dr. Charlie Byrd, Council on Aging Director, said that the developer was only charging the Council on Aging \$16,500 per acre and the difference would be written off as a gift. He said the proposed site was centrally located to all senior residents. Commissioner James stated that this site is not easily accessible for residents from north of the river. He said the other towns have their own senior centers but Bethel does not have a senior center. Dr. Byrd stated he had tried to work with the Town of Bethel but they choose not to act on a senior center. Bethel does have a Family Resource Center. Commissioner Coulson stated that the County should be able to fund \$25,000 for this property out of a \$164 million budget. He spoke about Greenville's programs and offered his support of this item. Commissioner Hammond offered his support for the senior center. Commissioner Bowen stated that this group should meet with Alice Keene and work on a collaborative effort between Community Schools and hosting a senior center like they are doing in Jacksonville. Mr. Taft stated that with the twenty acres on this site there would be enough room for combined uses.

Motion:

Motion for Chairman to appoint a committee including representatives from the Council on Aging and Community Schools to look at the two pieces of property, have Phil Dickerson head the committee and bring a recommendation back to the Board within 90 days following the budget work.

Motion made by Commissioner Glenn Bowen.

Motion seconded by Commissioner Terry Shank.

Motion:

Substitute motion to move forward on this item and allocate the \$25,000 for purchase of property for the Senior Center.

Motion made by Commissioner Tom Coulson.

Motion seconded by Commissioner David Hammond.

Vote Record:

Tom Coulson	Yes
Randy Royal	Yes
David Hammond	Yes
Tom Johnson	Yes

Beth Ward	No
Glenn Bowen	No
Terry Shank	No
Eugene James	No
Mark Owens, Jr.	No

Total Yes Votes: 4
Total No Votes: 5
Motion Failed

Commissioner James said the County cannot afford this right now. Dr. Byrd stated that the Task Force had put a lot of work into this site selection. He said they are scheduled to meet with three foundation boards for securing funds for this site. He said these foundations want to see the County committed to this project. He stated that a site had been considered previously but Mr. Robinson, former County Manager, would not bring it before the Board. He said they will lose the option on this site if it is not secured by May 10th. Commissioners Shank and Ward spoke of the tremendous facility needs in the County, especially the Department of Social Services. Commissioner Shank offered support for Commissioner Bowen's motion for a combined effort between the Council on Aging and Community Schools. Commissioner Ward was also supportive of a collaborative effort. Commissioner Royal stated that this group of citizens deserves the senior center and offered support for the \$25,000 funding. Commissioner Johnson also offered support for the funding stating that it could be funded with contingency funds. Commissioner James stated that the reasons for the big discount could be back taxes.

Vote Record:

Tom Coulson	Yes
Beth Ward	Yes
Glenn Bowen	Yes
Terry Shank	Yes
Eugene James	Yes
Tom Johnson	Yes
Randy Royal	No
David Hammond	No
Mark Owens, Jr.	No

Total Yes Votes: 6
Total No Votes: 3
Motion Passed

Development of County-wide Zoning Ordinance - James Rhodes

Information Provided with the Agenda

Following the Planning Board's unanimous recommendation of the updated Comprehensive Land Use Plan, the Board voted (9 to 1) to recommend that the Board of Commissioners proceed with the development of a county-wide zoning ordinance. The Planning Board recognizes that many of the goals and objectives of the land use plan cannot be realized without the adoption and enforcement of land use regulations. The Planning Board's recommendation reinforces the Board of Commissioners' directive on November 19, 2001, to pursue county-wide zoning (see attached minutes).

With the completion of the land use plan update, staff also recommends moving forward with zoning ordinance development. The existing contract with The Wooten Company for the updated land use plan will have approximately \$40,000 remaining after project completion. Based on conversations with The Wooten Company staff, a countywide zoning ordinance can be prepared for approximately \$25,000. The proposed countywide ordinance would be fashioned

after the Northwest Planning Area Zoning Ordinance which the Wooten Company helped to develop.

Meeting Notes

Mr. Rhodes provided reasons why the County needs zoning such as minimizing conflicts between land uses, need for organized growth and development in the County, and transportation issues. Protection of the natural environment can be assisted by having a zoning ordinance.

Mr. Rhodes said the Northwest Planning Area zoning map would be consistent in other areas of County. Land Use Issues need to be considered. He said it is always an issue between sight built versus manufactured homes. He reminded the Board that municipal areas and NW area would not be included in the countywide zoning. In the Northwest planning area, there were 53 permits issued in 2001. He stated that this proposed zoning ordinance would be modeled after the Northwest Zoning Ordinance where there stipulations for the special and conditional land uses such as manufactured homes, sexual oriented business, etc. and these uses would have to come back to the Board of Commissioners for approval. He said the number one benefit is protection of property values. He said there would be a separation on incompatible land uses. The ordinance would allow for the public process. Drawbacks to zoning are additional permits and restrictions would be put in place. He also reminded the Board that agricultural operations are exempt from zoning.

Motion:

Motion to table this item until budget is complete following July 1, 2002.

Motion made by Commissioner Glenn Bowen.

Motion seconded by Commissioner Eugene James.

Mr. Elliott said this item has budget ramifications. Commissioner Royal said this is backdoor planning when approval of items such as the extension of the Bethel ETJ is done prior to zoning. Chairman Owens said that they do not know what the budget will be for next year and if the funds will be available for this zoning ordinance. Mr. Rhodes said there was an estimate provided for the Manager. Mr. Rhodes said the format used in the NW Planning area was the beginning intent or plan to zoning the remainder of the County. Commissioner James asked if they could not use the same format. The County has no costs associated with the Bethel ETJ extension. Commissioner James asked why a consultant was needed. Mr. Rhodes said there are a lot of issues, like unwanted or incompatible uses. The Comprehensive Land Use Plan is not as intensive as a zoning ordinance. Commissioner James said the time is coming that zoning is necessary. Commissioner Hammond spoke about the municipalities asking for extension of their extraterritorial jurisdictions. Commissioner Hammond said this Board is going to have to step up and do what needs to be done. Commissioner Coulson said that this Board would be remiss if they do not move forward on this plan. This Board needs to allow for a plan for the future. Vice Chairwoman Ward said that on November 19, 2001 the Board voted six to three to consider moving forward on countywide zoning. She asked if they could use staff to continue with the plan versus a consultant it would be better. Mr. Rhodes said they already have a format to use from the NW zoning plan. Current staff or staff plus the consulting firm could complete this project.

Vote Record:

Glenn Bowen	Yes
Eugene James	Yes
Mark Owens, Jr.	Yes
Tom Coulson	No
Beth Ward	No
Randy Royal	No
David Hammond	No

Terry Shank No
Tom Johnson No

Total Yes Votes: 3
Total No Votes: 6
Motion Failed

Motion:
Motion made by Commissioner Randy Royal.
Motion seconded by Commissioner David Hammond.

- 1) Authorize staff to negotiate a contract extension with The Wooten Company for the development of a county-wide zoning ordinance with a maximum contract amount of \$25,000.
- 2) Authorize chairman to sign contract once negotiated.

Vote Record:

Tom Coulson	Yes
Beth Ward	Yes
Randy Royal	Yes
David Hammond	Yes
Terry Shank	Yes
Eugene James	Yes
Tom Johnson	Yes
Glenn Bowen	No
Mark Owens, Jr.	No

Total Yes Votes: 7
Total No Votes: 2
Motion Passed

Reconsider motion on travel - Susan Banks

Information Provided with the Agenda

Commissioner Hammond asked the Clerk to put the motion adopted by the Board in December, 2001 concerning travel by commissioners on this agenda for reconsideration. The motion was as follows:

"Motioned to follow Chairman Owen's recommendation for commissioners not to travel outside of the County or State and adopt the meeting calendar and delete the conflicts with the NACO conferences."

Motion:
Motion to reinstate travel for commissioners.
Motion made by Commissioner David Hammond.
Motion seconded by Commissioner Randy Royal.

Commissioner Coulson said if this motion is approved and commissioners travel, he stated he wanted to know that there would be no golfing sessions, they would go to the meetings and stay the entire time. He added that no extra meals be charged to the County when meals are provided as part of the conference. Vice Chairwoman Ward asked if the motion was for reinstating travel or if there were new travel requirements. Commissioner Hammond said he would like staff and commissioners to be able to attend these conferences in this State, nation or internationally. Commissioner James said he went to a lot of these meetings and socialized and

did not get a lot out of them. He said the Board needs to work here in Pitt County. Commissioner James said he goes to Williamston several times a month and does not get paid for his travel. Commissioner Royal said Pitt County should be represented at these meetings. Mr. Elliott said he believes there is value in traveling to these conferences but he has cut travel by 50% in the next fiscal year budget proposal. He said that includes cutting the travel in the Manager and Commissioners' budgets. He said during desperate times he had to made these changes. Commissioner Johnson said he did not believe this extra money should be spent for travel. The Manager has instructed departments to cut budgets by 2.5% and 5%. Commissioner Bowen called for the question. Commissioner Shank said if individuals wish to travel they could use their monthly travel allowance. Commissioner Royal withdrew his second and Commissioner Hammond withdrew the motion.

Appointment to the Pitt County Board of Social Services - Susan Banks

Information Provided with the Agenda

Commissioner Shank's term, as a commissioner on the Board of Social Services, will expire June 30, 2002. Ms. Shank's term as County Commissioner will expire December, 2002. The Pitt County Board of Commissioners needs to consider the appointment of a commissioner to the Board of Social Services.

Motion:

Reappoint Commissioner Terry Shank to continue serving on the Board of Social Services until her commissioner term expires in December, 2002.

Motion made by Commissioner Eugene James.

Motion seconded by Vice Chairwoman Beth Ward.

Vote Record:

Tom Coulson	Yes
Beth Ward	Yes
Randy Royal	Yes
David Hammond	Yes
Glenn Bowen	Yes
Terry Shank	Yes
Eugene James	Yes
Tom Johnson	Yes
Mark Owens, Jr.	Yes

Total Yes Votes: 9

Total No Votes: 0

Motion Passed

Appointment to the Pitt County Child Fatality Prevention Team. - Susan Banks

Information Provided with the Agenda

John Morrow, Health Director recommends Ms. Amanda Reaves to the Pitt County Child Fatality Prevention Team for the vacant at-large position. If appointed, this will leave one seat vacant (Parent of a child who died prior to age 18). The board is currently looking for interested applicants for this position.

Motion:

Motion to follow recommendation of Dr. John Morrow and appoint Amanda Reaves to the Pitt County Child Fatality Prevention Team.

Motion made by Commissioner Eugene James.

Motion seconded by Commissioner Glenn Bowen.

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Vote Record:
Tom Coulson **Yes**
Beth Ward **Yes**
Randy Royal **Yes**
David Hammond **Yes**
Glenn Bowen **Yes**
Terry Shank **Yes**
Eugene James **Yes**
Tom Johnson **Yes**
Mark Owens, Jr. **Yes**

Total Yes Votes: 9
Total No Votes: 0
Motion Passed

Transfer of Responsibility for Operating the Pitt County/City of Greenville Animal Shelter from the City to the County - Phil Dickerson

Information Provided with the Agenda

The City of Greenville has operated the Pitt County/City of Greenville Animal Shelter since 1985. Both the City and the County staffs now desire that the County be responsible for operating the Shelter on July 1, 2002. There will be a need to hire three new staff members and execute a Memorandum of Understanding with the City to assume the responsibility on July 1, 2002.

ANIMAL SHELTER
Memorandum of Understanding

WHEREAS, the City of Greenville and Pitt County have for many years been signatories to a contract that provided that Pitt County would provide an animal control facility including maintenance; and that the City of Greenville would provide for the operation of such facility with financial remuneration for each animal originating from the unincorporated boundaries of Pitt County.

WHEREAS, Pitt County expects to build a new animal facility at some time in the future; and the City of Greenville prefers not to be the operational manager; and Pitt County desires to gain operational experience in animal shelter management during the planning and future construction; both parties agree to terminate the contract dated June 6, 1985 under the following conditions:

1. The City of Greenville shall cease to occupy the existing building at the end of the work day on June 30, 2002.
2. The County shall provide County personnel to perform all duties hereinafter described beginning on July 1, 2002.
3. All equipment in the facility that is related to animal control shall become the property of the County. Any property remaining in the facility after June 30, 2002 shall become property of the County.
4. All property not directly associated with animal control such as administrative equipment, furniture, etc. shall be retained by the City of Greenville and shall be removed from the property prior to July 1, 2002.

5. The City of Greenville shall no longer have permanent designated space within the shelter to prepare and/or complete any documentation and administrative duties. To the extent space is available and designated for such purposes for County personnel, the City of Greenville animal control personnel may utilize same. However, county animal control personnel shall have priority use of the space.
6. The County shall provide an area that animal control personnel of the City of Greenville and others may use for the purpose of completing forms and other paperwork necessary to maintain proper records. This space shall not be of a permanent nature and will not provide any storage or space for filing of paperwork not under the direct control of the County.
7. Effective July 1, 2002 Pitt County shall undertake operational control for all animal shelter services in the unincorporated and incorporated areas of Pitt County.
8. The County shall provide all animal shelter services required by the State of North Carolina and, shall at its option provide additional services as staffing and funding allows, for the City of Greenville and all participating Pitt County municipalities. The County shall accept animals from the City of Greenville personnel that are feral, sick, injured, deemed a public nuisance, unwanted by owners, or otherwise meeting any standard set forth by the County for acceptance or are otherwise confiscated pursuant to the Greenville City Code.
9. The County shall collect a fee of \$10.00 per animal for each animal accepted from City of Greenville personnel. This fee shall be paid by the 15th of the month for each preceding month's total number of animals accepted. County personnel shall provide through the Pitt County Finance Office an accounting of the number of animals brought to the shelter by the 5th working day of each month. Details of this accounting procedure shall be left to the discretion of the County Manager in consultation with the City Manager.
10. The County reserves the right to charge any other municipality desiring to dispose of animals the same fee charged to the City of Greenville. The County will not accept "wild animals" as commonly described to include or be similar in nature to raccoons, possums, bears, deer, skunks and the like. Municipalities with such animals under their control shall contact the N.C. Department of Wildlife for disposition instruction. The County shall have the right to refuse acceptance of "exotic" animals such as those native to foreign countries.
11. Once the County accepts an animal from any source it then becomes the property of the County. The County shall have complete dispositional control of all animals received. This dispositional control, at the County's option, may include returning the animal to the original owner, adoption or euthanasia. The County, at its option, shall have the right to charge pet owners for the redemption of animals in its control. The County shall hold the City of Greenville harmless for the care, maintenance and destruction of any animal once it is accepted by the County Animal Shelter.
12. This agreement shall remain in effect for five (5) years commencing on July 1, 2002 and terminating on June 30, 2007. Thereafter, this agreement may be renewed for successive one (1) year periods from July 1st to June 30th, upon the mutual agreement of Both the County and the City. If either party anticipates the renewal or cancellation of this agreement, that party shall provide written notice to the other party prior to January 1st of the year termination or renewal is to be effective with the termination or renewal to take place on June 30th of the year following the notice.

13. This agreement shall form the entire agreement between the parties with regard to the operation and use of the Pitt County Animal Shelter, and shall supersede and otherwise revoke all other agreements existing between the parties on the date of the execution of this agreement.

Entered this 6th day of May, 2002

CITY OF GREENVILLE

PITT COUNTY

By: _____
Marvin W. Davis,
City Manager

By: _____
Scott Elliott,
County Manager

Meeting Notes

Mr. Dickerson said the Board has the recommendations before them in the agenda package for the County to take over operations of the Animal Shelter. He said the County would have to pay more to the City next year if the Animal Shelter remains the same. He said the request is for the County to take over the Animal Shelter and advertise for staff to fill the three recommended positions. He spoke of a possibility of using some existing staff and maximizing the use of inmate labor for some of these needs. He stated that staff needs permission to execute the Memorandum of Understanding with the City of Greenville.

Motion:

Motion to authorize staff to advertise for new positions and authorize the Manager to execute the Memorandum of Understanding for the County.

Motion made by Vice Chairwoman Beth Ward.

Motion seconded by Commissioner Eugene James.

Three new positions will be brought on July 1, 2002.

Vote Record:

Tom Coulson	Yes
Beth Ward	Yes
Randy Royal	Yes
David Hammond	Yes
Glenn Bowen	Yes
Terry Shank	Yes
Eugene James	Yes
Tom Johnson	Yes
Mark Owens, Jr.	Yes

Total Yes Votes: 9

Total No Votes: 0

Motion Passed

Creation of a County Managed Self-Fund for Worker's Compensation with Assistance From A Third Party Administrator - John K. Bulow

Information Provided with the Agenda

For over 21 years the County has been a member of the Association of County Commissioners Pool for Workers' Compensation. For many years the County took some risk with
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a high deductible policy. In recent years, the Association has subsidized the natural rate to the point that for the last three years the County took a full insured option. Today we are in an insurance market where Workers' Compensation costs have soared and a projection from the Association is to cost \$470,652. Last year the County budgeted \$300,000 to pay a heavily discounted premium of \$127,192. In addition to this premium, expenses we also had to pay costs from previous years when the County had high deductible policies. The County began the year with an excess fund balance of \$130,547 in this program. With the dramatic cost increase from the Association this year, staff is recommending that we establish a pure self-fund. We can obtain the services of a third party administrator to actually process the claims and then purchase insurance to indemnify the County to insure that one large claim or several large claims will not destroy the fund. The County has used this approach in the Hospitalization Fund for many years and has had success with this approach. Advantages to this change in approach are that the County will control its own destiny and reap the rewards of any savings. There is an element of risk, however, with good insurance to cap losses this can be managed. In an eight-year analysis of costs, the County has only exceeded the budgeted \$300,000 amount two times. Costs average from a low of \$190,946 to a high of \$334,270. In most years the average cost is around \$250,000. If the County continues to budget \$300,000, future savings may be used to offset higher costs. County Manager Scott Elliott has experience with this concept in his two previous counties.

Meeting Notes

Mr. Bulow explained that over the past years the County has high deductibles for workers compensation claims. He said that Pitt County has been in an insurance pool with the North Carolina Association of County Commissioners (NCACC). He stated that he and Mr. Elliott have been reviewing this self-funded pool. He stated that the NCACC has been assisting in attempting to level out the premiums over the years by supplementing the premiums. He said the County took the full option this year and the premium was \$127,000 but the insurance trust had some issues including the September 11, 2001 crisis, and the reserves decreased. There was no deduction and the premium for this year was \$427,000. He stated that they had determined that it would be to the County's advantage to self-fund the program for \$190,000-\$230,000 annually. They would like to employ an insurance consultant to assist in finding a third party administrator. Mr. Bulow stated that they have been approached by one administrator but would like to look into all the options. In addition, they would like permission to notify the NCACC of their intent to withdraw from their pool. Mr. Elliott said he was familiar with other counties that had been self-insured and it involved a stop-loss. He suggested that the County continue to put the same amount of money into the fund and fund it up to a \$1 million cap. Mr. Elliott said he would like to have the Assistant Manager be able to have an insurance analysis done by the consultant.

Motion:

Recommend that County Staff be authorized to pursue this concept and that it be developed and reported to the Board during the time of budget deliberations, authorize staff to inform the Association of County Commissioners Self-Fund Pool that the County does not desire to participate .

Motion made by Commissioner Eugene James.

Motion seconded by Vice Chairwoman Beth Ward.

Vote Record:

Tom Coulson	Yes
Beth Ward	Yes
Randy Royal	Yes
David Hammond	Yes
Glenn Bowen	Yes
Terry Shank	Yes
Eugene James	Yes
Tom Johnson	Yes
Mark Owens, Jr.	Yes

Total Yes Votes: 9
Total No Votes: 0
Motion Passed

Items for Discussion

Designation of a Governance Type for the Pitt County Mental Health Program under the State's Reform Legislation - John K. Bulow

Information Provided with the Agenda

Under the State's Reform of the Mental Health System, the Pitt County Board of Commissioners is to designate a preference for type of governance structure from the four types identified in the legislation. These choices are:

- 1) Single County Department of County Government (Would operate as a County Department with the Manager having administrative authority and an advisory Board of Directors to make program recommendations)
- 2) Single County Area Authority (similar to our current system) - Area Board is authority.
- 3) Multi-County Area Authority (Several Counties would join together and function as a private non-profit with some County fiscal responsibility)
- 4) Multi-County Program in Partnership (collaboration by interlocal agreement)

The Board has asked that this issue be brought up for public discussion and prompt action so as to provide the Committee developing a business plan with positive guidance. A business plan is required under the Mental Health Reform Act.

RESOLUTION TO PITT COUNTY BOARD OF COMMISSIONERS

From Pitt County Mental Health Area Board

May 6, 2002

The Board of the Pitt County Mental Health Area Program, which is appointed by the Pitt County Board of Commissioners, adopted a resolution to communicate issues to the County Commissioners regarding the governance decision facing them as part of system reform.

- 1) The Pitt County Mental Health Area Board supports a thoughtful planning process that will result in the best possible mental health services and supports for those who need them
- 2) Continue the action made by the Commissioners in February to participate in a business plan that will make a recommendation to the Commissioners through the Area Board no later than September 2002
- 3) The Business Plan Committee is actively functioning and represents stakeholders including consumers, providers, families, staff, community leaders and includes representation of the county commissioners. This process must continue. They need time to complete their work.
- 4) Planning needs to focus on separation of services from management. Pitt County does not meet the threshold for being a Local Management Entity (LME) The State Division Director of

Mental Health agrees that he may be quoted as saying that the target of 20 area programs is non-negotiable. We must take this into account before a decision is made that will no doubt be rejected at the state level. The Pitt Mental Health Area Board is concerned about the potential for disruption if that occurs.

- The achievements of the Pitt Mental Health Area Program and Area Board have been excellent these last two years. This structure must be supported and maintained as we continue to move forward in this process.

Pitt County Mental Health Area Board
April 24, 2002

Meeting Notes

Mr. Bulow stated that the Commissioners had asked that this item be brought back to them for consideration. He introduced Mr. John Ferren, Chairman of the Pitt County Mental Health Area Board, who presented a resolution to the Board of Commissioners that was adopted by the Mental Health Area Board. Mr. Ferren said that he had heard the Board was planning to make a final decision on the governance of Mental Health and hoped that they would look at all the aspects of the Mental Health program. He said that Mental Health staff feels like they are on the line. Commissioner Shank said that she did not understand how the Committee could prepare a business plan without knowing which governance option the Board of Commissioners supports. Mr. Ferren said they just wanted to the Board to look at all the alternatives. Commissioner James stated that he felt the County should stay strongly involved as long as the County is funding the program.

Vice Chairwoman Ward stated that Ms. Dihoff had done an excellent presentation on the difference governance options and appreciates the Area Board studying all the options. She stated that the committee studying the structure would benefit by knowing the structure that the Board was leaning towards.

Vice Chairwoman Ward **motioned** that the Board of Commissioners supports a single county Mental Health program.

Motion:

It is the intent of the Board of County Commissioners to go with the single county form of governance in Pitt County.

Motion made by Vice Chairwoman Beth Ward.

Motion seconded by Commissioner Glenn Bowen.

Commissioner James offered his support. Commissioner Johnson stated that the County Commissioners and the Mental Health Area Board are getting different responses from the State about the target population and he supports the single county plan. Commissioner Royal stated that the Mental Health Committee is committed to this process and he did not think now was the time for the Board of Commissioners to make a recommendation.

Substitute Motion:

Allow appointed Business Plan committee to do exhaustive study and return with recommendation to the Board.

Motion made by Commissioner Randy Royal.

Motion seconded by Commissioner David Hammond.

Vice Chairwoman Ward asked when the plans are due. Ms. Deby Dihoff said the committee's task is to study the governance options and make a recommendation. The decision

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is to contract services or to provide the services in house. She said that with some of these plans a reduction-in-force will happen. The State wants Mental Health to manage and contract the services. Mr. Elliott stated that his concern was that all of the people serving on the committee are Pitt County people and if they are looking at a multicounty program, then there should be some representatives from other counties.

Vote on Substitute motion:

Vote Record:

Randy Royal	Yes
David Hammond	Yes
Tom Coulson	No
Beth Ward	No
Glenn Bowen	No
Terry Shank	No
Eugene James	No
Tom Johnson	No
Mark Owens, Jr.	No

Total Yes Votes: 2

Total No Votes: 7

Motion Failed

Commissioner Johnson said it was the intent of this Board for Mental Health to be a single county program. Vice Chairwoman Ward said to include in her motion the "intent to be a single county program" statement. Commissioner James called for the question. Mr. Ferren asked if the Board makes this motion, could they still be open-minded on this matter. Vice Chairwoman Ward said that the Board could be openminded and if the Business Plan committee sees something that this Board needs to reconsider then they will reconsider this item.

Vote on intent to remain a single county mental health program:

Vote Record:

Tom Coulson	Yes
Beth Ward	Yes
David Hammond	Yes
Glenn Bowen	Yes
Terry Shank	Yes
Eugene James	Yes
Tom Johnson	Yes
Mark Owens, Jr.	Yes
Randy Royal	No

Total Yes Votes: 8

Total No Votes: 1

Motion Passed

Commissioners' Comments

Meeting Notes

Commissioner Johnson spoke on EMS issues. He said he was at Eastern Pines Rescue on Saturday and they have had problems getting volunteers to help with the barbeque fundraiser. He stated that Eastern Pines Rescue was being adversely effected by the changes in EMS. He said this is a tremendous problem for budgetary issues in the next year or two. They are paramedics and they are disgusted with the process and the County need to apologize.

Closed Session

Motion:

Motion to go into closed session under the authority of G.S. 413-318.11(a)(1)(4) location of industry as noted by the County Attorney.

Motion made by Commissioner Randy Royal.

Motion seconded by Vice Chairwoman Beth Ward.

Chairman Owens stated that he had said previously that he would not hold a closed session because a closed session was supposed to protect the right of the people involved in the issue at hand. However, he stated that he had discussed this closed session with the Manager, Attorney and John Chaffee and they had convinced him that this closed session was necessary.

Vote Record:

Mark Owens, Jr.	Yes
Tom Johnson	Yes
Tom Coulson	Yes
Beth Ward	Yes
Randy Royal	Yes
David Hammond	Yes
Glenn Bowen	Yes
Terry Shank	Yes
Eugene James	Yes

Total Yes Votes: 9

Total No Votes: 0

Motion Passed

Motion to return to open session.

Motion made by Commissioner Randy Royal.

Motion seconded by Commissioner Eugene James.

Vote Record:

Tom Coulson	Yes
Beth Ward	Yes
Randy Royal	Yes
David Hammond	Yes
Glenn Bowen	Yes
Terry Shank	Yes
Eugene James	Yes
Tom Johnson	Yes
Mark Owens, Jr.	Yes

Total Yes Votes: 9

Total No Votes: 0

Motion Passed

Adjourn

Motion:

Motion to adjourn meeting.

Motion made by Commissioner Randy Royal.

Motion seconded by Commissioner Eugene James.

Vote Record:

Tom Coulson	Yes
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Beth Ward	Yes
Randy Royal	Yes
David Hammond	Yes
Glenn Bowen	Yes
Terry Shank	Yes
Eugene James	Yes
Tom Johnson	Yes
Mark Owens, Jr.	Yes

Total Yes Votes: 9

Total No Votes: 0

Motion Passed

Respectfully Submitted,

Susan J. Banks, CMC
Clerk to the Board