

**PITT COUNTY BOARD OF COMMISSIONERS  
GREENVILLE, NORTH CAROLINA  
AUGUST 19, 2002 MINUTES**

The Pitt County Board of Commissioners met on Monday, August 19, 2002, at 9:00 AM in the Commissioners' Auditorium, Pitt County Office Building, 1717 W. 5th Street, Greenville, North Carolina.

Commissioners present:

Mark Owens, Jr., Chairman  
Tom Coulson, Commissioner  
Randy Royal, Commissioner  
Glenn Bowen, Commissioner  
Eugene James, Commissioner  
Beth Ward, Vice Chairwoman  
David Hammond, Commissioner  
Terry Shank, Commissioner  
Tom Johnson, Commissioner

Staff present:

Scott Elliott, County Manager  
Susan Banks, Clerk to the Board  
Melonie Bryan, Director of Financial Services  
John Bulow, Assistant County Manager  
Phil Dickerson, Director of Facility Services  
Deby Dihoff, Mental Health Area Director  
Florida Hardy, Director of Human Resources  
Bobby Joyner, EMS Director  
Glen Moore, Subdivision Coordinator  
Jeff Niebauer, Tax Collector  
James Rhodes, Planning Director

**Call to Order**

Chairman Owens called the meeting to order at 9:00 a.m. and welcomed everyone present.

**Invocation and Pledge**

The invocation was offered by Vice Chairwoman Ward.  
The Pledge of Allegiance was led by Commissioner Johnson.

**Approval of Agenda**

**Motion:**

**Motion to approve the agenda with changing the Cooperative Extension presentation to first under reports and adding the resolution for the Pitt County Girls Softball League for approval and presentation.**

**Motion made by Commissioner David Hammond.**

**Motion seconded by Commissioner Randy Royal.**

**Motion Passed Unanimously.**

**Presentations**

*Recognition of Girls Softball, Coaches & Volunteers Team - Scott Elliott*

### **Information Provided with the Agenda**

Commissioner Bowen requested that the Pitt County Girls Softball League and the Pitt County Girls 16 and Under Team, as well as volunteers be recognized for hosting the 2002 Babe Ruth Series Softball World Series at the Guy Smith Stadium in Greenville on August 8-17, 2002.

### **Meeting Notes**

Certificates for Coaches Mark Garner and David Vaughn, and Manager Raymie Styons. Each of the following girls were recognized:

Shelley Brown, Kelley Dunn, Alyssa Gambrell, Stacey Andrews, Jayme Beacham, Lindsay Styons, Meredith Nichols, Carol Lilley, Brittany Leggett, Megan Garner, Abigail Parker, Meghan McLawhorn, Sarah Edwards, and Hermia Humphrey.

A short reception was held following these presentations.

Chairman Owens thanked the people who assisted these young ladies in the tournament and stated how proud everyone was of them and their contributions to this community. Mr. Elliott thanked Ernie Nichols for helping coordinate the recognition. At the next Board meeting, the Pitt County Girls 12 and Under Softball Team who won the 12 and Under Girls Babe Ruth Softball World Series will be recognized.

### **Motion:**

**Approve resolution for Pitt County Girls Softball League.**

**Motion made by Commissioner Glenn Bowen.**

**Motion seconded by Vice Chairwoman Beth Ward.**

**Motion Passed Unanimously.**

*StormReady Certification - Bobby Joyner*

### **Information Provided with the Agenda**

Jeff Orrock with the National Weather Service will present Pitt County with a StormReady certification.

### **Meeting Notes**

Mr. Bobby Joyner stated that Jeff Orrock was present to give Pitt County the certification which gives citizens a reduction in premiums. The StormReady certification has been received by Pitt County. It was designed to help communities guard against severe weather. It is to highlight what the counties and cities do in preparedness in emergency management before storms hit. It was received the first time by Pitt County in the Year 2000. Following the September 11, 2001 disaster, this shows that the communities need to be prepared for any type of disaster. StormReady provides for preparing for hazardous weather with 24 hour warning point, more than one way to receive weather information and getting it out, monitor local weather conditions, promote public readiness and develop hazardous weather plan (training of emergency personnel). Pitt County passes the benchmark on these requirements. He listed the municipalities and stated that this recognition is valid until 2005.

There are two other initiatives by the State and one is the new flood mapping. The Tar River was the first river to be remapped by the State. The State Office is creating much more detailed information with detailed elevation maps. A meeting will be held next week on Tuesday in the Emergency Operations Center with the State to propose all the options and abilities that will be available and then they will vote on which ones to use in the future. There is a new weather radio going up in Williamston, which will help this area. It is recognition for the whole county. Commissioner James asked about flood insurance and

how much the cost of it would come down with this flood insurance. Mr. Joyner said the Planning Department has done a Hazard Mitigation Plan and when all the pieces are complete the people will receive the reduction in their policies. He will notify the Board when this is complete.

### **Public Hearings**

*Concentrated Needs Community Development Block Grant (CDBG) Application - Glen Moore*

### **Information Provided with the Agenda**

Beginning in 2003, Pitt County will receive scattered site CDBG funds automatically every three years from the North Carolina Division of Community Assistance. The County may also apply, on a competitive basis, for additional CDBG funds for concentrated needs (see attached Program Summary). Planning staff would like to pursue obtaining these additional funds. In order to do so, the Board of County Commissioners must hold two public hearings. This is the first of the two and will explain the CDBG program and to allow the citizens of Pitt County an opportunity to express their views concerning community development needs and priorities. The second public hearing will be held on September 16, 2002 and will explain the proposed application that is to be submitted.

## **FY 2003-4 CDBG Program Summary**

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### **Program Objectives**

To provide decent housing, a suitable living environment principally for low- and moderate-income persons.

### **Eligible Communities**

All counties (except HUD-designated urban counties) and non-entitlement cities (cities already receiving CDBG funds directly from HUD) that meet threshold requirements (if applicable).

### **Eligible Activities**

The most common activities include the following:

- Acquisition of real property.
- Acquisition, construction, and reconstruction of public works and facilities (except for buildings for the general conduct of government), and site or other improvements.
- Code enforcement in deteriorated or deteriorating areas.
- Clearance, demolition, removal, rehabilitation and substantial reconstruction of buildings and improvements.
- Relocation payments and assistance for displaced individuals, families, businesses, organizations, and farm operations.
- Planning activities.
- Payment of reasonable administrative costs associated with carrying out community development activities.

## **Grant Categories**

Category	Maximum Grant Amount	Application Deadline
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Concentrated Needs	\$700,000	September 23, 2002
Infrastructure	\$850,000	On-going
Housing Development	\$250,000	On-going
Economic Development	\$1,000,000	On-going

**Meeting Notes**

Mr. Moore reviewed what was presented in the agenda. Mr. Don Harvey had drawn up the application for Pitt County. Mr. Harvey said this is the first of two public hearings. He provided the criteria for this type of housing. It covers all of the counties and small towns in the State, except for entitlement locations. This grant covers acquisition, rehabilitation, and public facility improvements. The deadline for the concentrated needs applications is September 23, 2002. Commissioner Bowen asked if there was a targeted area. Mr. Harvey stated an area has not been identified yet. The last application was the Pug Moore Road area but it was not funded.

Commissioner James said on Hwy 903 there is a business that has no water. He asked if this type of business would qualify. Mr. Harvey said it is a possibility on the economic development application but would have to be considered by this Board. If it can be proven that the business would go out of business without this improvement, the employees are low and moderate income, and then the County could pursue this grant. He said he could look into it for a possibility of funding. Mr. Elliott said this is a different type of grant than what they considering today.

Mr. Harvey said at the next public hearing the Board will be presented with a proposed area and project. Chairman Owens declared the hearing open. There were no speakers so Chairman Owens closed the public hearing.

**Motion:**

**Give staff authorization to proceed with application.**

**Motion made by Commissioner Glenn Bowen.**

**Motion seconded by Commissioner Terry Shank.**

**Motion Passed Unanimously.**

**Public Addresses to the Board**

**Meeting Notes**

Nancy Colville – stated she was not happy about the Board appointing the Chairman of the ABC Board at the last meeting. She said that in the beginning, Commissioner Coulson wanted the whole thing postponed so the Chairman of the Board of Commissioners could be present. She asked what happened after that for Commissioner Bowen to appoint someone to be the ABC Board Chairman? She spoke about the ABC Board makes money for the County and they need someone with business ability and leadership. She stated that Melvin McLawhorn is a fine man and does good job in his field. She asked though if the Board should have waited until they appointed a new member to the ABC Board. She stated she had checked on Mr. McLawhorn's attendance record. She said Mr. McLawhorn's attendance was much worse than anyone else's on the ABC Board. She said it looked like this item was being slid through and she did not appreciate it. She said this reeks of politics in the black community. She said she hated what elections do to people. She states she wanted Commissioner Johnson to explain why the meeting in September was cancelled because of an election. She said if the people have done a good job, then they have nothing to worry about in this election.

**Items for Report**

*Manager's Report - Scott Elliott*

### **Information Provided with the Agenda**

1. ECVC Annual Banquet - November 7th @ Greenville Hilton. Mr. Elliott asked the Board to let Ms. Banks know if they wish to attend.
2. Board meeting dates - September 16th and 30th- Mr. Elliott stated that the Board will be meeting 2 weeks in a row with the September 30th and the October 7<sup>th</sup> meetings. Vice Chairwoman Ward stated she would not be present at the September 30<sup>th</sup> meeting because of prior conflicts.

### **Motion:**

**Motion to cancel September 30th regular meeting due to the first regular meeting in October following immediately the next Monday.**

**Motion made by Commissioner Eugene James.**

**Motion seconded by Commissioner David Hammond.**

### **Motion Passed Unanimously.**

3. Floodplain Map Public Participation meetings; September 3rd at the Agricultural Center and September 4th at Sheppard Memorial Library. Both meetings start at 6pm. A formal presentation starts at 6:30 p.m. Pitt County and the City of Greenville will have staff there.

Mr. Elliott reported that there was a lightning strike last week at the County Office Building. The computers and phones were out for about a day. The E-9-1-1 was down briefly but everything is up and running now.

Mr. Elliott recognized Cooperative Extension Service for providing refreshments for the meeting..

Commissioner James said the floodplain maps should be sent to each fire and rescue department so they can be posted on their walls. Mr. Rhodes said there are some specific maps but anyone can go to [ncfloodmaps.com](http://ncfloodmaps.com) on the web to find a copy. He said they are hard to duplicate and do not show up well. Commissioner James said Pactolus and Belvoir want their mapped out areas. Mr. Rhodes said once again it would be hard to reproduce those maps. He suggested they would work through Bobby Joyner's office to assist with maps. These maps are on the internet. He said these are preliminary maps which is why they need to be reviewed.

### **Meeting Notes**

Mr. Elliott explained the department highlights section on the agenda and informed the Board that he plans to have these highlights for the Board done on a monthly basis.

A table has been bought at the ECVC Annual Banquet for board members. Please let Ms. Banks know if you wish to attend.

*Department Highlights - Cooperative Extension*

### **Information Provided with the Agenda**

Cooperative Extension Office staff has supplied the refreshments for this morning's Board meeting. The Manager would like to allow department representatives an opportunity to speak to the Board and briefly share some of their recent activities.

### **Meeting Notes**

Mr. Mitch Smith brought greetings, provided refreshments, and recognized staff present. Sam Uzzell, Phillip Rowan, Carol Hardee, Danny Lauderdale,

Mike Frinsko, Susan Reece, Dale Panaro, and Laurel Pearce.

Dr. Russell King, Northeast District Director, was also present.

Mr. Smith said they were present to bring greetings from the land grant university or NC State University and NC A&T State University in Greensboro. He extended an invitation to the Commissioners to come to Raleigh to visit university and see resources available to help with county commitment. Mr. Smith spoke about improving the quality of lives through their programs. Some of the programs included Agriculture, 4-H, Community and Rural Development and more. Mr. Smith stated that Cooperative Extension is a very goals oriented organization. He provided highlights from the Fiscal Year 2001. A bulletin was also provided that recaps the program highlights.

Commissioner Bowen asked what the relationship was between Cooperative Extension and NCDA. Mr. Smith said they are a sister agency with Cooperative Extension. Chairman Owens expressed the Board's appreciation for the wonderful refreshments provided today.

*Tax Collection Report - Jeff Niebauer*

**Information Provided with the Agenda**

See attachments for report.

**Meeting Notes**

Commissioner Bowen said he had a call from a taxpayer in the Town of Ayden who complained about his social security number being on an postcard like tax notice. Mr. Jeff Niebauer said Pitt County's tax bills are in an envelope. Commissioner Bowen motioned to take the Social Security off the bills. Mr. Niebauer said they do not put the social security number on the cards.

Commissioner Shank noted that the tax collection rate was higher this year than last year and complimented Mr. Niebauer on his efforts.

<u>TAXING UNIT</u>	<u>JULY 2002</u>	<u>TOTAL TO DATE</u>
<b>Pitt County</b>		
<b>Current Taxes</b>	<b>894,115.13</b>	<b>894,115.13</b>
<b>Prior Years</b>	<b>289,176.01</b>	<b>289,176.01</b>
<b>Interest/Cost</b>	<b>38,052.61</b>	<b>38,052.61</b>
<b>Total Collected</b>	<b>1,221,343.75</b>	<b>1,221,343.75</b>
<b>Landfill Fees</b>	<b>65,098.17</b>	<b>65,098.17</b>
<b>Ayden Fire</b>	<b>1,404.85</b>	<b>1,404.85</b>
<b>Ayden Rescue</b>	<b>163.19</b>	<b>163.19</b>
<b>Bell Arthur Fire</b>	<b>1,379.71</b>	<b>1,379.71</b>
<b>Bell Arthur Rescue</b>	<b>278.04</b>	<b>278.04</b>
<b>Black Jack Fire</b>	<b>824.45</b>	<b>824.45</b>
<b>Clarks Neck Fire</b>	<b>832.85</b>	<b>832.85</b>
<b>Eastern Pines Fire</b>	<b>3,890.44</b>	<b>3,890.44</b>
<b>Eastern Pines Rescue</b>	<b>316.76</b>	<b>316.76</b>
<b>Falkland Fire</b>	<b>1,739.21</b>	<b>1,739.21</b>
<b>Farmville Fire</b>	<b>1,185.14</b>	<b>1,185.14</b>
<b>Fountain Fire</b>	<b>498.03</b>	<b>498.03</b>

Grimesland Fire	848.33	848.33
Pactolus Fire	1,398.55	1,398.55
Red Oak Fire	2,870.15	2,870.15
Simpson Fire	2,610.16	2,610.16
Staton House Fire	1,357.96	1,357.96
Stokes Fire	1,234.72	1,234.72
Winterville Fire	2,064.07	2,064.07
Grifton Fire	1,247.83	1,247.83
Gardnerville Fire	870.16	870.16

Ayden Town	9,517.82	9,517.82
Bethel Town	11,626.23	11,626.23
Falkland Town	460.73	460.73
Farmville Town	13,577.78	13,577.78
Fountain Town	1,470.08	1,470.08
Grifton Town	7,270.69	7,270.69
Grimesland Town	2,150.75	2,150.75
Simpson Village	2,980.25	2,980.25
Winterville Town	11,744.25	11,744.25
City of Greenville	523,459.40	523,459.40

**GRAND TOTAL** 1,897,714.50 1,897,714.50

**COMPARISON OF PERCENTAGES COLLECTED**

Jul-02	Jul-01
3.35%	2.93%

OCCUPANCY FOR JUN 2002 - 95,279.72  
 BANKRUPTCY FOR JUL 2002 - 7,346.44  
 GARNISHMENTS FOR JUL 2002 - 119,214.53  
 GROSS RECEIPT FOR JUN 2002 - 12,992.07

**Pitt County Tax Collector's Report**

**SUMMARY OF 2002/2003 INFORMATION:**

**SUMMARY OF 2001/2002 FOR COMPARISON:**

Tax collection activity				Difference	% Chg
Pitt County:					
Total July 2002	\$1,221,344	Total July 2001	\$1,038,799	182,545	17.57
Collections:		Collections:			
Total to Date 2002/2003:	\$1,221,344	Total to Date 2001/2002	\$1,038,799	182,545	17.57

Pitt County  
Levy:

July 2002 Levy:	\$39,329,832	July 2001 Levy :	\$37,448,248	1,881,584	5.02
July 2002 Percent Collected:	3.35	July 2001 Percent Collected:	2.93		
Original Levy	1.6	Original Levy	1.4		
Supplemental & Vehicle	46.6	Supplemental & Vehicle	47.8		
Total collection activity all units including Pitt County:					
Total July 2002 Collections:	\$1,897,715	Total July 2001 Collections:	\$1,575,174	322,541	20.48
Total to Date 2002/2003	\$1,897,715	Total to Date 2001/2002	\$1,575,174	322,541	20.48
Garnishments for July 2002:	\$119,215	Garnishments for July 2001:	\$106,572	12,643	11.86
Bankruptcy for July 2002:	\$7,346	Bankruptcy for July 2001:	\$3,345	4,001	
Occupancy for June 2002:	\$95,280	Occupancy for June 2001:	\$98,831	(3,551)	-3.59
Occupancy Total to Date 01/02:	\$1,029,085	Occupancy Total to Date 00/01:	\$1,059,866	(30,781)	-2.90
Gross Receipts June 2002	\$12,992	Gross Receipts June 2001	\$13,881	(889)	-6.40
Gross Receipts total to Date	\$153,431	Gross Receipts total to Date	\$159,801	(6,370)	-3.99

**Motion:**

**Approve monthly tax collection report as submitted.**

**Motion made by Commissioner Eugene James.**

**Motion seconded by Commissioner Randy Royal.**

**Motion Passed Unanimously.**

*2004-2010 Draft State Transportation Improvement Program - James Rhodes*

**Information Provided with the Agenda**

Planning staff will discuss the status of local transportation projects cited in the recently released draft Transportation Improvement Program (TIP). The attached listing (Attachment 1) highlights changes in project schedules for the County's transportation priorities, as adopted by the Board in November 2001 (Attachment 2). Also attached is the draft TIP for Pitt County (Attachment 3).

The Board may solicit public input on the draft plan and forward a written request to North Carolina Department of Transportation to expedite certain priority projects (e.g., Southwest Bypass). The NCDOT will hold public hearings in either October or November to gather public input on the draft TIP. The public comment period will run until early 2003 and a final version of the TIP is scheduled for completion in June 2003.

**Meeting Notes**

Mr. Rhodes said this document includes all 100 counties and Pitt County is one part of the program. The project schedule is not complete yet due to funding.

Mr. Rhodes stated the Greenville Southwest bypass has not changed. The design is scheduled for 2004. All construction will start after 2010. There is a \$100 million cost estimate for this project. Mr. Rhodes said that a lot of projects have slipped over the last few years. The US NC 264 connector, new Tar River bridge crossing is a second priority and is currently unfunded. The NC Highway 33 West to

Tarboro planning is in progress with construction beginning in 2008 and starting at Tarboro. The estimated cost of this project is \$50 million. The alignment may change on this highway. The US 17 bypass planning and design are scheduled for next year and the construction is scheduled to begin in Year 2007 with an estimated cost of \$25 million. Mr. Rhodes stated that the Grimesland Bridge Road has slipped on the list of priorities. Mr. Collice Moore delayed this item so that it would leave the bridge operational during construction. The estimated cost of this project is \$15 million. The Fire Tower Road improvements from Corey Road to NC Highway 11 are an estimated cost of \$21 million. The design is in progress with construction to begin in 2004. Mr. Rhodes spoke of improvements to Evans Street on the section north of Fire Tower Road. Mr. Rhodes noted that the Coastal Carolina Trail is now included in the Transportation Improvement Plan and a feasibility study may be done. He stated that the Department of Transportation will hold public hearings on the TIP and comments will be accepted until early next year.

Commissioner Hammond asked why four lane roads are being built in the country and Pitt County can not get the southwest bypass completed. No one responded.

The Transportation Improvement Program and Other Highway Projects of Local Interest appear as an attachment at the end of the minutes.

Mr. Rhodes also provided the Board with a copy of the resolution they had approved in November 2001 in support of the Transportation Improvement Program.

*Update On Planning for Water Supply and Distribution - Phil Dickerson*

#### **Information Provided with the Agenda**

There are several items on work in progress relative to the planning for the future of water supply and distribution in Pitt County.

The first is finalizing the Water Resources Management Plan prepared by Gary McGill and Dr. Richard Spruill. The Plan is being revised and updated to take several other potentially viable sources of water into consideration. It is important to include all such sources in the Plan since the financing agency for the rural water corporations will only provide funds to develop sources recommended in the Plan. Additional sources include the Pee Dee Aquifer, the Castle Hayne Aquifer and the Neuse Water and Sewer Authority. Within the next thirty days, the Pitt County Board of Commissioners will be asked to adopt the final Water Resources Management Plan for Pitt County.

The second area being addressed is obtaining water from out of County sources to compensate for the reductions required by the Central Coastal Plains Capacity Use Area. It appears that the City of Washington and Beaufort County will have excess capacity to sell. The Neuse Water and Sewer Authority intends to build a treatment plant for surface water on the Neuse River. Several Pitt County water suppliers are likely to join the Authority. At present, the feasibility and cost of these alternatives are being analyzed.

Third, Pitt County intends to submit a grant proposal to the N. C. Rural Center to help fund a second step in the County's Water Resource Plan. The work performed under this grant will further look at how to get the water from an identified source to the user. In doing so, the most viable points of interconnection of the systems will be determined. This work will also attempt to identify the sources of funding for the infrastructure required. If the proposal is successful, this work can begin in the Spring of 2003.

After the above mentioned work is completed, the County will seek grant funding to assist in constructing the infrastructure required to develop the sources and move the water from the source to the user.

To achieve the maximum ability to receive grant funding from all sources, the County will possibly need to start to own some infrastructure such as transmission lines (not service lines) as well as pumps, storage facilities and treatment facilities. A systematic and inclusive approach to evaluating and solving the water supply problems should insure that an adequate water supply is in place for the future at the least cost.

**Meeting Notes**

Mr. Dickerson said that they are working on updating the plan and looking for water resources outside of this county. They are drilling test wells in other areas. Commissioner James asked about the Town of Washington's willingness to help with water. Mr. Dickerson stated that Beaufort County and the Town of Washington water lines are close to the Pitt County water lines. Nothing has been finalized on the options at this point but they are looking into this as an option. Commissioner Shank said she served on the Greenville Utilities Commission Board and at that time, they thought they had plenty of water from the Tar River. Mr. Dickerson said they will have the same problems in twenty years. Greenville will be looking for other resources also. Mr. Dickerson said they are looking at all the alternatives and will evaluate them and make a recommendation to the Board.

**Items for Consent**

*Approve Consent agenda*

**Motion:**

**Motion to approve consent agenda items.**

**Motion made by Commissioner David Hammond.**

**Motion seconded by Commissioner Terry Shank.**

**Motion Passed Unanimously.**

*Budget Amendment - Former EMS Districts - Melonie Bryan*

**Information Provided with the Agenda**

This budget amendment, totaling \$18,000, estimates revenue receipts from back taxes and their distribution to former EMS Districts to which they are applicable.

**Department:** EMS Districts

**Date of Request:** 8-19-02

**FY Budget:** 02-03

ACCOUNT NO.	TITLE OF ACCOUNT	INCREASE	DECREASE
2812172 410001	Ad Valorem Taxes	3,000	
2817101 569972	Bell Arthur EMS	3,000	
2812175 410001	Ad Valorem Taxes	9,000	
2817101 569975	Eastern Pines EMS	9,000	
2812176 410001	Ad Valorem Taxes	6,000	
2817101 569976	Ayden EMS	6,000	

**Department Justification:** (Please provide detailed explanation)

Budget amendment to accommodate receipt of prior year taxes and disbursement to the former EMS Districts to which they are applicable.

**Motion:**

**Approval of budget amendment as submitted.  
Motion made by Commissioner David Hammond.  
Motion seconded by Commissioner Terry Shank.**

**Motion Passed Unanimously.**

*Approval of Minutes - Susan Banks*

**Information Provided with the Agenda**

August 1, 2002, Public Hearing on Mental Health  
August 5, 2002, Regular Meeting

**Motion:**

**Motion to approve August 1 and 5, 2002 minutes.  
Motion made by Commissioner David Hammond.  
Motion seconded by Commissioner Terry Shank.**

**Motion Passed Unanimously.**

*Social Services - Budget Amendment - Budget Increases - Edward L. Garrison*

**Information Provided with the Agenda**

The Department of Social Services has received the official funding notifications for three programs the Department operates. This amendment is requested to reflect the available State & Federal funds.

Carolina Power & Light (CP&L) has made available an additional \$932.00 in donated funds to assist Pitt County residents with their energy needs. The funds will be used to pay electric bills for the citizens of the County who are also CP&L customers and who either do not meet the guidelines for other State or Federal funds. These funds may also be used after other State and Federal funds are exhausted.

The Department requests an adjustment to align the County budget with the funding authorization provided by the State Adoption Assistance. These funds are carried forward from FY 01/02 and must be spent by August 31, 2002. Any funds remaining after August 31, 2002 must be returned to the Department of Human Resources by September 31, 2002.

The Department has received notification that an additional \$92,522 in Federal Crisis Intervention funds remained from FY 01/02. The State has reallocated these funds to Pitt County for FY 02/03. These funds will be used by the Department to assist clients that meet the State and Federal guidelines with their heating and cooling funds in the current Fiscal Year.

These are 100% State and Federal funds and additional County funds are not requested.

**Department:** SOCIAL SERVICES

**Date of Request:** 07/29/02

**FY Budget:** FY 02/03

ACCOUNT NO.	TITLE OF ACCOUNT	INCREASE	DECREASE
165488-560501	CP & L	932	
165421-540111	ADOPTION INCENTIVE	576	
165488-560500	CRISIS INTERVENTION	92,522	
162400-423000	SOCIAL SERVICES ADMINISTRATION	94,030	

**Department Justification:** (Please provide detailed explanation)

The Dept. of Social Services has received the final, official notification of funding for the above programs. To amend the budget to reflect the available funds.

**Motion:**

**Staff recommends approval.**

**Motion made by Commissioner David Hammond.**

**Motion seconded by Commissioner Terry Shank.**

**Motion Passed Unanimously.**

*Releases and Refunds Greater Than \$100 - Glenn Cutrell*

**Information Provided with the Agenda**

July 2002 - Total County Releases (Greater Than \$100) - 112 - \$ 31,068.33

July 2002 - Total City Releases (Greater Than \$100) - 31 - \$ 7,297.97

Total Refunds (Greater Than \$100) - 6 - \$ 925.12

Bryan, Russell Jr. - \$ 320.23

First Union National of NC - \$ 114.39

House, Bonnie Smithwick - \$ 101.08

Vault - \$ 117.05

VT, Inc. as Tstee World Omni Ltd - \$ 157.42

Ward, John Patrick - \$ 114.95

TCL0440

DATE 7/31/02

PITT COUNTY

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TAX RELEASE FORM  
GREATER THAN \$100

NAME	ACCOUNT #	PARCEL #	RELEASE #	TOTAL RELEASED
ANDERSON, TIMOTHY WAYNE	2040287/2		79952	133.33
NOTE: 2002 - PRORATE TAXES ON VEHICLE.				
ANDREWS, EDWARD	180950/0	463	80084	212.98
NOTE: 2002 - RELEASED VALUE OF 19730 DUE TO MOBILE HOME DOUBLE LISTED. PICKED UP ON ACCOUNT 86210 AS PERSONAL AND THIS ACCOUNT AS REAL.				
AYTCH, CONSTANTINE	1195561/0		79811	344.75
NOTE: 2002 - RELEASED MOBILE HOME. LISTED ON ACCOUNT NUMBER 11960170,				

AYTCH, CONSTANTINE.

BATCHELOR, MARTIN THOMAS & ETH 503300/0 1204 80023 309.28  
NOTE: 2002 - CORRECTED KEYPUNCH ERROR.

BAXTER, JAMES GILBERT 1144409/0 79660 135.21  
NOTE: 2002 - MOBILE HOME CHARGED IN ERROR.

BEACHUM, ROBERT LEE 1196055/0 79812 143.30  
NOTE: 2002 - RELEASED MOBILE HOME. LISTED ON ACCOUNT NUMBER 11764430,  
BEACHAM, ROBERT L.

BESS, DIANE BULLOCK 1155292/0 79799 213.56  
NOTE: 2002 - RELEASED MOBILE HOME. LISTED ON ACCOUNT NUMBER 11940500,  
DIANE BESS.

BOOKER, ANGIE DIJA 1198433/0 79778 235.24  
NOTE: 2002 - RELEASED MOBILE HOME. DOUBLE LISTED ON SAME ACCOUNT.

BOYD, SONYA LYNETTE 1198798/0 79795 284.11  
NOTE: 2002 - RELEASED MOBILE HOME. LISTED ON ACCOUNT NUMBER 11873810,  
DAVID ANN REED BOYD.

BRIGHT, HOWARD KEMP 96039/0 80074 399.72  
NOTE: 2002 - RELEASED MOBILE HOME. PICKED UP AS REAL ON PARCEL NUMBER  
60399, BRIGHT, HOWARD K & WF KELLY M.

BRINSON, DONNIE RUSSELL 1144256/0 43256 79804 395.47  
NOTE: 2002 - RELEASE AND RECHARGE MOBILE HOME TO ACCOUNT NUMBER  
1194238/0 (BRINSON, DONNIE R. & BRINSON, MARTHA).

BROWN, LEILA MAE 1199248/0 79653 388.05  
NOTE: 2001 - MOBILE HOME DOUBLE CHARGED WITH ACCOUNT NUMBER 11861670  
(BROWN, LEILA MAIE).

CARTER, WILLIAM C. & 1173795/0 59312 79833 966.84  
NOTE: 2001 - SUPPLEMENTAL BILLED TWICE IN ERROR.

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TAX RELEASE FORM  
GREATER THAN \$100

NAME	ACCOUNT #	PARCEL #	RELEASE #	TOTAL RELEASED
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CASE, MICHAEL LEE &	1178464/0	28515	80072	170.96
NOTE: 2002 - RELEASED MOBILE HOME AS PERSONAL. PICKED UP AS REAL ON THIS SAME ACCOUNT.				

CHARLTON, MICHELLE SCARBOROUGH	2020374/4		79824	102.63
NOTE: 2001 - PRORATE TAXES ON VEHICLE.				

CIT TECHNOLOGY FIN. SRVC. INC	1191612/0		79928	515.54
NOTE: 2002 - BUSINESS DEPRECIABLE PROPERTY CHARGED IN ERROR.				

CLEMONS, LARRY RAY	1130622/0	48260	80035	204.09
NOTE: 2001 - RELEASED VALUE OF MOBILE HOME PAID AS PERSONAL ON ACCOUNT NUMBER 11589050. PICKED UP AS REAL FOR 2001.				

COLLINS, MELVIN	1198948/0		79967	273.43
NOTE: 2001 - RELEASED MOBILE HOME. LISTED ON ACCOUNT NUMBER 11830050.				

CRAFT, LYMAN CAROLL                    1110785/4                    79728                    297.98

NOTE: 2002 - VEHICLE CHARGED IN ERROR.

CRATCH, BONNIE LEGGETT &            1192891/0            51750            80019            171.55

NOTE: 2002 - RELEASED MOBILE HOME. PICKED UP AS REAL ON THIS ACCOUNT,  
SAME NAME.

CROUELL, ALONZO &                    1153814/0                    80008                    150.97

NOTE: 1998 - RELEASED MOBILE HOME. OWNED BY TERRIL ONEAL HARDY IN  
CRAVEN COUNTY.

CROUELL, ALONZO &                    1153814/0                    80010                    135.16

NOTE: 2000 - RELEASED MOBILE HOME. OWNED BY TERRIL ONEAL HARDY IN  
CRAVEN COUNTY.

CROUELL, ALONZO &                    1153814/0                    80007                    164.95

NOTE: 1999 - RELEASED MOBILE HOME. OWNED BY TERRIL ONEAL HARDY IN  
CRAVEN COUNTY.

CROUELL, ALONZO &                    1153814/0                    80009                    137.96

NOTE: 1999 - RELEASED MOBILE HOME. OWNED BY TERRIL ONEAL HARDY IN  
CRAVEN COUNTY.

CULBERTSON, RONALD                    1195989/0                    80075                    367.80

NOTE: 2002 - RELEASED MOBILE HOME. PICKED UP AS REAL ON PARCEL NUMBER  
62645, CULBERTSON, RONALD JAMES.

DANIELS, IRENE                        1195848/0                    79771                    306.84

NOTE: 2002 - RELEASED MOBILE HOME. LISTED ON ACCOUNT NUMBER 11953010,  
IRENE DANIELS.

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TAX RELEASE FORM  
GREATER THAN \$100

NAME                                    ACCOUNT #            PARCEL #            RELEASE #            TOTAL RELEASED

DAVIS, CHARLIE JAMES                    1196206/0                    79785                    154.07

NOTE: 2002 - RELEASED MOBILE HOME. LISTED ON ACCOUNT NUMBER 11259640,  
CHARLIE JAMES DAVIS.

DAVIS, DANNY & JAIME                    1189338/0                    79784                    189.06

NOTE: 2002 - RELEASED MOBILE HOME. LISTED ON ACCOUNT NUMBER 11992120,  
DAVIS, DANNY AND JAIME.

DAVIS, VERNITTA CHERYL                    1198366/0                    79850                    255.66

NOTE: 2001 - RELEASED MOBILE HOME. LISTED ON ACCOUNT NUMBER 11824730,  
VERNITTA DAVIS.

DRAKE, CANDY MICHELLE                    1162225/0                    79686                    182.03

NOTE: 2001 - MOBILE HOME DOUBLE CHARGED ON ACCOUNT NUMBER 1198402/0.

ELKS, FRANCES HARDEE                    1195997/0                    79813                    131.53

NOTE: 2002 - RELEASED MOBILE HOME. LISTED ON ACCOUNT NUMBER 11960370,  
ELKS, FRANCES HARDEE.

EVERETT, EDWARD                        1195293/0                    80015                    152.00

NOTE: 2002 - RELEASED OAE AMOUNT. GOT OAE ON OLD ACCOUNT, 11341380.  
TAXPAYER FAILED TO ADVISE OFFICE OF NEW MOBILE HOME.

EVERETT, JARVIS 1195387/0 79767 205.83  
 NOTE: 2002 - MOBILE HOME DOUBLE CHARGED WITH ACCOUNT NUMBER 15123/0  
 (EVERETT, JARVIS RAY & WF. NANCY).

FUJI SILYSIA CHEMICA LTD 2040239/9 80002 103.70  
 NOTE: 2002 - VEHICLE CHARGED IN ERROR.

GARRETT, LINDA A 1190514/0 79769 112.62  
 NOTE: 2002 - MOBILE HOME DOUBLE CHARGED WITH ACCOUNT NUMBER 1198521/0  
 (GARRETT, LINDA A.).

GARRIS, RANDY HYMAN 2040884/0 79943 304.26  
 NOTE: 2002 - ADJUST VALUE ON VEHICLE.

GENERAL MOTORS ACCE CORP 2020138/9 79671 305.53  
 NOTE: 2001 - VEHICLE CHARGED IN ERROR.

HADDOCK, STEVEN EARL & 1126984/0 49732 79779 197.58  
 NOTE: 2002 - MOBILE HOME DOUBLE CHARGED WITH ACCOUNT NUMBER 1194853/0  
 (HADDOCK, STEVEN EARL).

HARRIS JR, OSCAR GERALD 1070660/4 79817 125.81  
 NOTE: 2001 - VEHICLE CHARGED IN ERROR.

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TAX RELEASE FORM  
 GREATER THAN \$100

NAME	ACCOUNT #	PARCEL #	RELEASE #	TOTAL RELEASED
HART, TENIRA	1198748/0		79810	161.69
NOTE: 2002 - RELEASED MOBILE HOME. LISTED ON ACCOUNT NUMBER 11738280, STANLEY, KEITH DANIELS (NMN) AND HART, TENIRA RENEE.				
HERTZ EQUIP. RNTL. CORP.#9328	1160056/0		80095	613.71
NOTE: 2002 - AMENDMENT-INCORRECT DATA SENT WITH ORIGINAL LISTING.				
HOLLOMAN, AMANDA LEIGH	1191222/0	61797	80067	330.30
NOTE: 2002 - RELEASED MOBILE HOME AS PERSONAL. PICKED UP AS REAL ON THIS SAME ACCOUNT.				
HOLLOWAY, VELERIA	1199337/0		80082	375.78
NOTE: 2002 - RELEASED MOBILE HOME. PICKED UP AS REAL ON ACCOUNT NUMBER 11902370, HOLLOWAY, MELVIN E. & WF. VELERIA J. HOLLOWAY.				
INGALLS, LINDA	1197390/0		80094	134.19
NOTE: 2002 - RELEASED VALUE OF MOBILE HOME. CUSTOMER IS QUALIFIED FOR OAE.				
JACKSON, JEFFERY THOMAS	2030086/5		79657	115.94
NOTE: 2002 - VEHICLE CHARGED IN ERROR.				
JAMES, CHARLES	1182522/0		79841	171.68
NOTE: 2002 - RELEASED MOBILE HOME AND BILLED ON ACCOUNT NUMBER 11768820 CHARLES A. JAMES.				
JENKINS, IRIS CYNTHIA	2030648/5		79701	101.39
NOTE: 2002 - VEHICLE CHARGED IN ERROR.				

JOHNSON, TOMMY 1200187/0 80044 324.14

NOTE: 2002 - RELEASED BOAT AND MOTOR. LISTED ON ACCOUNT NUMBER 11267100  
JOHNSON, JOSEPH THOMAS JR. AND MARGARET CLARK.

JONES, BILL 1187905/0 79662 164.69

NOTE: 2002 - MOBILE HOME CHARGED IN ERROR.

JONES, DEBORAH KAY 1189219/0 47575 80073 122.11

NOTE: 2002 - RELEASED MOBILE HOME AS PERSONAL. PICKED UP AS REAL ON  
THIS SAME ACCOUNT NUMBER.

JONES, JOYCE ANN 1198534/0 79858 246.90

NOTE: 2002 - RELEASED MOBILE HOME. OWNED BY MILDRED JONES SMITH,  
ACCOUNT NUMBER 11973590.

JONES, JOYCE ANN 1198534/0 79859 267.01

NOTE: 2001 - RELEASED MOBILE HOME. OWNED BY MILDRED JONES SMITH,  
ACCOUNT NUMBER 11973590.

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TAX RELEASE FORM  
GREATER THAN \$100

NAME	ACCOUNT #	PARCEL #	RELEASE #	TOTAL RELEASED
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KING, ALTON THOMAS	2040539/4		80096	107.55
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NOTE: 2002 - PRORATE TAXES ON VEHICLE.

KINGSMILL HOMES, INC.	1182845/0	62952	80006	1028.08
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NOTE: 2002 - BUILDING KEYED ON THE WRONG PARCEL NUMBER.

LOPEZ, JULMA R. IBARRA	1189426/0		80016	208.14
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NOTE: 2002 - RELEASED MOBILE HOME. LISTED ON ACCOUNT NUMBER 11988760,  
LOPEZ, ZULMA ROCIO IBARRA.

MAY, PETER MICHAEL	1181300/0		79773	178.91
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NOTE: 2001 - RELEASED MOBILE HOME. TAXPAYER DID NOT OWN HOME JANUARY  
1,2001.

MAY, PETER MICHAEL	1181300/0		79775	235.13
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NOTE: 1999 - RELEASED MOBILE HOME. TAXPAYER DID NOT OWN HOME JANUARY  
1,1999.

MAY, PETER MICHAEL	1181300/0		79774	212.14
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NOTE: 2000 - RELEASED MOBILE HOME. TAXPAYER DID NOT OWN HOME JANUARY  
1,2000.

MAYO, JOAN P.	1195505/0		79980	265.89
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NOTE: 2002 - RELEASED MOBILE HOME. LISTED ON ACCOUNT NUMBER 11895990.

MCGOWAN, SHERRI LYNN	2040150/8		79996	101.80
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NOTE: 2002 - ADJUST VALUE ON VEHICLE.

MEADS, WAYNE O. SR. &	1147611/0	58175	79753	375.63
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NOTE: 2002 - RELEASE DOUBLE WIDE LISTED AS REAL DUE TO MH PREPAID  
DUE TO REPOSSESSION.

MERCER, ALFONZA &	1182296/0	60768	80029	197.77
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NOTE: 2002 - RELEASED MOBILE HOME. LISTED ON ACCOUNT NUMBER 11898570,

MERCER, CYNTHIA B

MEWBORN, ADRIAN 1175072/0 79960 117.37  
NOTE: 2002 - RELEASED MOBILE HOME. LISTED ON ACCOUNT NUMBER 10935130,  
HASSELL, GENE RAYMOND JR.

MEWBORN, ADRIAN 1175072/0 79961 140.01  
NOTE: 2000 - RELEASED MOBILE HOME. LISTED ON ACCOUNT NUMBER 10935130,  
HASSELL, GENE RAYMOND JR.

MEWBORN, ADRIAN 1175072/0 79962 125.00  
NOTE: 2001 - RELEASED MOBILE HOME. LISTED ON ACCOUNT NUMBER 10935130,  
HASSELL, GENE RAYMOND JR.

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TAX RELEASE FORM  
GREATER THAN \$100

NAME	ACCOUNT #	PARCEL #	RELEASE #	TOTAL RELEASED
MITCHELL, DARRELL	1198845/0		79703	224.00
NOTE: 2001 - RELEASED MOBILE HOME. LISTED ON ACCOUNT NUMBER 11818970, PATRICIA ANN MITCHELL AND DARRELL WANDELL MITCHELL.				
MOORE, ANN MARIE	1196012/0		79755	281.85
NOTE: 2002 - RELEASED MOBILE HOME. LISTED ON ACCOUNT NUMBER 11953050, ANN MOORE.				
NATIONAL SPINNING, INC.	1183675/0		80051	272.22
NOTE: 2002 - BUSINESS PERSONAL PROPERTY CHARGED IN ERROR.				
NICHOLS, TABITHA	1189587/0		80017	239.68
NOTE: 2002 - RELEASED MOBILE HOME. TAXABLE IN BEAUFORT COUNTY.				
OCTIGAN, CORA	1165612/0		79762	117.40
NOTE: 2002 - RELEASED MOBILE HOME. LISTED ON ACCOUNT NUMBER 11823300, JACKSON, GRAYDON P III AND WIFE CORA O.				
PEARSON, KENNETH C.	1171143/0		80020	115.60
NOTE: 2002 - CORRECTED VALUE ON AIRPLANE DUE TO FLOODED.				
PEARTREE, LLOYD J. &	1192229/0	60195	80077	308.27
NOTE: 2002 - RELEASED MOBILE HOME. PICKED UP AS REAL ON THIS SAME ACCOUNT.				
PERKINS, LAWRENCE & CAROLYN	1195280/0		79809	328.64
NOTE: 2002 - RELEASED MOBILE HOME. LISTED ON ACCOUNT NUMBER 11895750, PERKINS, LAWRENCE DALE.				
PRATT, KEVIN	1196029/0		80076	287.28
NOTE: 2002 - RELEASED MOBILE HOME. LISTED AS REAL ON ACCOUNT NUMBER 11930100, KEVIN PRATT AND WIFE LEATHA M.				
RIDENOUR, CLINTON &	1195618/0		80026	320.86
NOTE: 2002 - RELEASED MOBILE HOME. PICKED UP AS REAL ON PARCEL NUMBER 62550, SAME NAME.				
ROBERTS, REX DANA	1105902/0		79808	111.64
NOTE: 2002 - RELEASED BOAT. LISTED ON ACCOUNT NUMBER 11909090, ROBERTS, REX D. AND WIFE NELDA B.				

SHEPPARD, DERRICK 1187459/0 79854 175.16  
NOTE: 2000 - RELEASED MOBILE HOME. LISTED ON ACCOUNT NUMBER 11555170,  
WANDA SHEPPARD.

SHUE, MITCHELL WAYNE 1200832/0 79806 177.12  
NOTE: 2002 - RELEASED BOAT AND MOTORS. LISTED ON ACCOUNT NUMBER  
11915670, SHUE, MITCHELL WAYNE AND WIFE KIM BARBEE.

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TAX RELEASE FORM  
GREATER THAN \$100

NAME	ACCOUNT #	PARCEL #	RELEASE #	TOTAL RELEASED
SMASH MOVIES & GAMES	1165787/0		79685	442.24
NOTE: 2000 - BUSINESS PERSONAL PROPERTY OVERCHARGED.				
SMASH MOVIES & GAMES	1165785/0		79684	1355.88
NOTE: 2000 - BUSINESS PERSONAL PROPERTY OVERCHARGED.				
SMASH MOVIES & GAMES	1169818/0		79687	287.21
NOTE: 2001 - BUSINESS PERSONAL PROPERTY OVERCHARGED.				
SMASH MOVIES & GAMES	1169818/0		79688	212.83
NOTE: 2000 - BUSINESS PERSONAL PROPERTY OVERCHARGED.				
SMASH MOVIES & GAMES	1165785/0		79683	1235.38
NOTE: 2001 - BUSINESS PERSONAL PROPERTY OVERCHARGED.				
SMITH, JERRY C	1188066/0		79963	135.16
NOTE: 2000 - RELEASED MOBILE HOME. LISTED ON ACCOUNT NUMBER 11753710, JERRY C. SMITH.				
SMITH, W.H. REAL ESTATE, INC.	1112926/0	33081	79970	348.57
NOTE: 2002 - RELEASED THE DIFFERENCE IN VALUE DUE TO THE VALUE IS REVAL VALUE FOR 2003.				
STAMPER, PAUL & WF	1149086/0		80088	156.81
NOTE: 2002 - RELEASED MOBILE HOME. SOLD YEAR 2000. NOTED ON ABSTRACT. BILLED IN ERROR.				
STEUBE, MICHAEL ANTHONY &	1102220/0		80045	117.77
NOTE: 2002 - RELEASED MOBILE HOME. LISTED ON ACCOUNT NUMBER 11960330, CAROLYN STEUBE.				
STRONG, STANLEY K.	1182890/0		79990	216.55
NOTE: 1999 - RELEASED MOBILE HOME. DID NOW OWN JANUARY 1,1999. MOVING MOBILE HOME TO GRIFTON.				
SUMERLIN, LETHA DIXON	1184094/0	38039	80025	160.36
NOTE: 2002 - RELEASED OAE AMOUNT. CUSTOMER DID QUALIFY.				
TAYLOR, MICHAEL BRYAN	1196025/0		79803	351.00
NOTE: 2002 - RELEASED MOBILE HOME. LISTED ON ACCOUNT NUMBER 11974180, TAYLOR, MICHAEL B.				
TAYLOR, ROY L &	1104446/0		79869	229.22
NOTE: 1998 - RELEASED MOBILE HOME. LISTED ON ACCOUNT NUMBER 11576120, SAME NAME.				

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TAX RELEASE FORM  
GREATER THAN \$100

NAME	ACCOUNT #	PARCEL #	RELEASE #	TOTAL RELEASED
TAYLOR, ROY L & NOTE: 1997 - RELEASED MOBILE HOME. LISTED ON ACCOUNT NUMBER 11576120, SAME NAME.	1104446/0		79870	254.41
TUGGLE, ALLISON MARIE NOTE: 2002 - RELEASED MOBILE HOME. LISTED ON ACCOUNT NUMBER 11896010, TUGGLE, ALLISON MARIE AND BURNEY, THOMAS DUDLEY II.	1199177/0		80055	184.03
VT INC TSTEE WORLD NOTE: 2001 - VEHICLE CHARGED IN ERROR.	1070693/0		79848	139.20
WALLACE JR, LOUIS MCDOWELL NOTE: 2002 - VEHICLE CHARGED IN ERROR.	2010699/6		79934	112.35
WHITEHURST, GREG NOTE: 2002 - RELEASED MOBILE HOME. LISTED ON ACCOUNT NUMBER 11952900, WHITEHURST, GREG.	1195576/0		79765	336.36
WHITLEY, PAMELA NOTE: 2000 - RELEASED MOBILE HOME. LISTED ON ACCOUNT NUMBER 11986500, TERRY MACRAE EBRON.	1187958/0		79868	417.45
WHITLEY, PAMELA NOTE: 2001 - RELEASED MOBILE HOME. LISTED ON ACCOUNT NUMBER 11986500, TERRY MACRAE EBRON.	1187958/0		79867	343.62
WILKINSON, EDITH B. NOTE: 2002 - RELEASED OAE AMOUNT. TAXPAYER QUALIFIED.	1186621/0	28120	80079	219.00
WILLIAMS, GREGORY LEE NOTE: 2002 - RELEASED MOBILE HOMES. LISTED ON ACCOUNT NUMBERS 11486960 AND 11512690, WILLIAMS, GREGORY AND WIFE CONNIE.	1183160/0		79766	164.74
WILLIAMS, J T JR NOTE: 2001 - RELEASED MOBILE HOME. LISTED ON ACCOUNT NUMBER 88294500, JESSE THOMAS WILLIAMS JR. PER GLENN CUTRELL.	1198406/0		79741	117.97
WILLIAMS, J T JR NOTE: 2001 - RELEASED MOBILE HOMES. LISTED ON ACCOUNT NUMBER 536420, JESSE THOMAS WILLIAMS JR.	1198219/0		79739	216.49
WILLIAMS, J T JR NOTE: 2001 - RELEASED MOBILE HOME. LISTED ON ACCOUNT NUMBER 536420, JESSE THOMAS WILLIAMS JR. PER GLENN CUTRELL.	1198220/0		79740	206.45
WILLIAMS, J T JR NOTE: 2001 - RELEASED MOBILE HOME. LISTED ON ACCOUNT NUMBER 536420, JESSE THOMAS WILLIAMS JR.	1198218/0		79738	239.04

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TAX RELEASE FORM  
GREATER THAN \$100

NAME	ACCOUNT #	PARCEL #	RELEASE #	TOTAL RELEASED
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WILLIAMS, JESSE THOMAS JR.	53642/0	79737	210.20
NOTE: 1997 - RELEASED TWO MOBILE HOMES AND TWO LANDFILLS. TAXPAYER DID NOT OWN. PER GLENN CUTRELL.			
WILLIAMS, JESSE THOMAS JR.	53642/0	79735	937.05
NOTE: 1999 - RELEASED 7 MOBILE HOMES AND CHANGED 4 MOBILE HOMES TO MOBILE STORAGE AND RELEASED 11 LANDFILLS PER GLENN CUTRELL.			
WILLIAMS, JESSE THOMAS JR.	53642/0	79733	808.98
NOTE: 2000 - RELEASED 4 MOBILE HOMES, CHANGED 5 UNITS TO MOBILE STORAGE AND CORRECTED 1 MOBILE HOME FOR INCORRECT YEAR. RELEASED 9 LANDFILLS PER GLENN CUTRELL.			
WILLIAMS, JESSE THOMAS JR.	53642/0	79731	892.69
NOTE: 2001 - RELEASED 5 MOBILE HOMES, CHANGED 6 UNITS TO MOBILE STORAGE AND RELEASED 11 LANDFILLS PER GLENN CUTRELL.			
WILLIAMS, JESSE THOMAS JR.	53642/0	79736	562.06
NOTE: 1998 - RELEASED THREE MOBILE HOMES, CHARGED THREE MOBILE HOMES AS STORAGE AND RELEASED SIX LANDFILLS, PER GLENN CUTRELL.			
WILLIAMS, TOMMY	1182632/0	79742	114.12
NOTE: 2001 - RELEASED MOBILE HOME. LISTED ON ACCOUNT NUMBER 536420, JESSE THOMAS WILLIAMS JR. PER GLENN CUTRELL.			
WILLIAMS, TOMMY	1182632/0	79743	120.43
NOTE: 2000 - RELEASED MOBILE HOME. LISTED ON ACCOUNT NUMBER 536420, JESSE THOMAS WILLIAMS JR. PER GLENN CUTRELL.			
WILSON, HERBERT J	2010412/2	79915	258.66
NOTE: 2002 - VEHICLE CHARGED IN ERROR.			
TOTAL RELEASES:	112	31068.33	

THE RELEASE (G.S. 105-381 OR 382), CORRECTIONS (G.S. 105-325), OR REFUNDS (G.S. 105-381 OR 382) OF TAX BILLS OUTLINED ABOVE ARE APPROVED BY THE PITT COUNTY BOARD OF COMMISSIONERS.

\_\_\_\_\_  
CHAIRMAN OF THE BOARD

\_\_\_\_\_  
DATE APPROVED

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CITY OF GREENVILLE  
TAX RELEASE FORM  
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NAME	ACCOUNT #	PARCEL #	RELEASE #	TOTAL RELEASED
BOARDMAN, RYAN MICHAEL	2030101/9		79982	100.69
NOTE: 2002 - VEHICLE CHARGED IN ERROR.				
COLLINS, KELLY M	1120123/2		79864	124.52
NOTE: 2001 - VEHICLE CHARGED IN CITY LIMITS IN ERROR. ADJUST VALUE ON VEHICLE.				
GENERAL MOTORS ACCE CORP	2020138/9		79671	296.73
NOTE: 2001 - VEHICLE CHARGED IN ERROR.				
HARRIS JR, OSCAR GERALD	1070660/4		79817	135.26

NOTE: 2001 - VEHICLE CHARGED IN ERROR.

JENKINS, IRIS CYNTHIA 2030648/5 79701 111.70  
NOTE: 2002 - VEHICLE CHARGED IN ERROR.

JERNIGAN JR, WILLIAM THOMAS 2011139/2 80087 103.09  
NOTE: 2002 - VEHICLE CHARGED IN ERROR.

KINGSMILL HOMES, INC. 1182845/0 62952 80006 871.02  
NOTE: 2002 - BUILDING KEYED ON THE WRONG PARCEL NUMBER.

LOPEZ, JULMA R. IBARRA 1189426/0 80016 129.46  
NOTE: 2002 - RELEASED MOBILE HOME. LISTED ON ACCOUNT NUMBER 11988760,  
LOPEZ, ZULMA ROCIO IBARRA.

NELSON, THURMAN EUGENE 2040298/7 79889 183.04  
NOTE: 2002 - VEHICLE CHARGED IN CITY LIMITS IN ERROR.

NETHERCUTT, JOSEPH PAUL 2040901/5 79931 102.23  
NOTE: 2002 - VEHICLE CHARGED IN CITY LIMITS IN ERROR.

PEARSON, KENNETH C. 1171143/0 80020 104.55  
NOTE: 2002 - CORRECTED VALUE ON AIRPLANE DUE TO FLOODED.

PERKINS, LAWRENCE & CAROLYN 1195280/0 79809 238.44  
NOTE: 2002 - RELEASED MOBILE HOME. LISTED ON ACCOUNT NUMBER 11895750,  
PERKINS, LAWRENCE DALE.

ROBERTS, REX DANA 1105902/0 79808 100.97  
NOTE: 2002 - RELEASED BOAT. LISTED ON ACCOUNT NUMBER 11909090, ROBERTS,  
REX D. AND WIFE NELDA B.

ROSS, WAYLAND LEE 2030744/6 79748 142.26  
NOTE: 2002 - VEHICLE CHARGED IN CITY LIMITS IN ERROR.

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CITY OF GREENVILLE

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TAX RELEASE FORM  
GREATER THAN \$100

NAME ACCOUNT # PARCEL # RELEASE # TOTAL RELEASED

SMASH MOVIES & GAMES 1165785/0 79683 1117.27  
NOTE: 2001 - BUSINESS PERSONAL PROPERTY OVERCHARGED.

SMASH MOVIES & GAMES 1165785/0 79684 1096.67  
NOTE: 2000 - BUSINESS PERSONAL PROPERTY OVERCHARGED.

SMASH MOVIES & GAMES 1169818/0 79688 172.10  
NOTE: 2000 - BUSINESS PERSONAL PROPERTY OVERCHARGED.

SMASH MOVIES & GAMES 1169818/0 79687 259.73  
NOTE: 2001 - BUSINESS PERSONAL PROPERTY OVERCHARGED.

SMITH, W.H. REAL ESTATE, INC. 1112926/0 33081 79970 315.25  
NOTE: 2002 - RELEASED THE DIFFERENCE IN VALUE DUE TO THE VALUE IS REVAL  
VALUE FOR 2003.

STRONG, STANLEY K. 1182890/0 79990 123.83

NOTE: 1999 - RELEASED MOBILE HOME. DID NOW OWN JANUARY 1,1999. MOVING MOBILE HOME TO GRIFTON.

SUTTON JR, ROBERT STEELE 2040801/1 80011 119.08  
NOTE: 2002 - VEHICLE CHARGED IN CITY LIMITS IN ERROR.

TICE SR, CHARLES CLEVELAND 2040870/1 79890 103.21  
NOTE: 2002 - VEHICLE CHARGED IN CITY LIMITS IN ERROR.

TYSON, VIRGILINE C 2020264/1 79677 132.62  
NOTE: 2001 - VEHICLE CHARGED IN CITY LIMITS IN ERROR.

VT INC TSTEE WORLD 1070693/0 79848 147.36  
NOTE: 2001 - VEHICLE CHARGED IN ERROR.

WARREN, KENNETH EDWARD 1080358/8 80089 101.88  
NOTE: 2001 - VEHICLE CHARGED IN CITY LIMITS IN ERROR.

WILLIAMS, J T JR 1198218/0 79738 156.48  
NOTE: 2001 - RELEASED MOBILE HOME. LISTED ON ACCOUNT NUMBER 536420,  
JESSE THOMAS WILLIAMS JR.

WILLIAMS, J T JR 1198220/0 79740 126.99  
NOTE: 2001 - RELEASED MOBILE HOME. LISTED ON ACCOUNT NUMBER 536420,  
JESSE THOMAS WILLIAMS JR. PER GLENN CUTRELL.

WILLIAMS, J T JR 1198219/0 79739 136.11  
NOTE: 2001 - RELEASED MOBILE HOMES. LISTED ON ACCOUNT NUMBER 536420,  
JESSE THOMAS WILLIAMS JR.

TCL0440

DATE 7/31/02 CITY OF GREENVILLE PAGE... 3  
TAX RELEASE FORM  
GREATER THAN \$100

NAME ACCOUNT # PARCEL # RELEASE # TOTAL RELEASED  
WILLIAMS, JESSE THOMAS JR. 53642/0 79733 133.07

NOTE: 2000 - RELEASED 4 MOBILE HOMES, CHANGED 5 UNITS TO MOBILE STORAGE AND CORRECTED 1 MOBILE HOME FOR INCORRECT YEAR. RELEASED 9 LANDFILLS PER GLENN CUTRELL.

WILLIAMS, JESSE THOMAS JR. 53642/0 79735 161.93  
NOTE: 1999 - RELEASED 7 MOBILE HOMES AND CHANGED 4 MOBILE HOMES TO MOBILE STORAGE AND RELEASED 11 LANDFILLS PER GLENN CUTRELL.

WILLIAMS, JESSE THOMAS JR. 53642/0 79731 150.43  
NOTE: 2001 - RELEASED 5 MOBILE HOMES, CHANGED 6 UNITS TO MOBILE STORAGE AND RELEASED 11 LANDFILLS PER GLENN CUTRELL.

TOTAL RELEASES: 31 7297.97

THE RELEASE (G.S. 105-381 OR 382), CORRECTIONS (G.S. 105-325), OR REFUNDS (G.S. 105-381 OR 382) OF TAX BILLS OUTLINED ABOVE ARE APPROVED BY THE PITT COUNTY BOARD OF COMMISSIONERS.

CHAIRMAN OF THE BOARD

DATE APPROVED

**Motion:**

**Approve tax releases over \$100 as submitted.  
Motion made by Commissioner David Hammond.  
Motion seconded by Commissioner Terry Shank.**

**Motion Passed Unanimously.**

*Monthly Financial Report - July 2002 - Melonie Bryan*

**Information Provided with the Agenda**

Fund Balance - General Fund:	\$ 51,474,044.	(06/30/01)
	\$ 7,556,285.	(Unreserved but designated)
	\$ 36,234,747.	(Undesignated) 45.11%

Total Budget: \$176,576,372. 8.33% of Fiscal Year completed

Summary of Revenues:	July 2002	YTD 01-02
General Operating Funds	\$ 4,126,911.	\$ 4,126,911.**
Enterprise Fund	315,479.	315,479.
All Other Funds	418,350.	418,350.
Totals	\$ 4,860,740.	\$ 4,862,740.

Percent of Budget: 2.75% 2.75%

Summary of Expenditures:	July 2002	YTD 01-02
General Operating Funds	\$ 7,483,851.	\$ 7,483,851.
Enterprise Funds	282,559.	282,559.
All Other Funds	913,269.	913,269.
Totals	\$ 8,679,677.	\$ 8,679,677.

Percent of Budget: 4.92% 4.92%

\*\*Net of Fund Balance Appropriated.

**Motion:**

**Accept monthly finance report for the record.  
Motion made by Commissioner David Hammond.  
Motion seconded by Commissioner Terry Shank.**

**Motion Passed Unanimously.**

**Items for Decision**

*Appeal of Planning Board's Decision on Variance Request - Glen Moore*

**Information Provided with the Agenda**

At the July 17, 2002 Pitt County Planning Board meeting, Ms. Tangela Patton requested a variance to allow a deviation from the Pitt County Subdivision Ordinance for access/road frontage requirements. Ms. Patton wants to place a home on the property owned by her mother, Truemiller Braxton. Mrs. Braxton previously subdivided a lot from the tract for another daughter and a home has already been built on that lot. Unfortunately, when Mrs. Braxton subdivided the lot using the one lot exemption, it consumed all available road frontage. This land division precludes the creation of another lot due to the requirements of the subdivision ordinance.

Staff has spoken with Ms. Patton and her surveyor, Willard Jefferson of McDavid Associates, several times in efforts to resolve the issue. Among the discussions was the option of recombining the property and reconfiguring lots so that all could meet the requirements of the subdivision ordinance. This was not a viable option due to the fact that ownership of the first subdivided lot is no longer Mrs. Braxton and a residence now exists there. Staff has also met onsite with NCDOT officials in an attempt to identify alternative solutions. It was concluded that the only option would be a variance.

The Planning Board, at its June meeting, unanimously denied the variance request and disallowed the further subdivision of the property since the situation was a self-created hardship.

#### **Meeting Notes**

Mr. Glen Moore reported that an appeal to the Planning Board's decision on the variance request had been officially filed by Ms. Patton. Mr. Moore reported that this property has been divided and any additional division makes it fall under the Subdivision Ordinance. The Planning Board denied the request at the June Planning Board meeting. The property has been subdivided two times. A variance request for setback requirements was issued previously. Tangela Patton is requesting they be allowed to subdivide the property again.

Ms. Patton would like to address the Board. Ms. Patton said that the Planning Staff and Board knew this was their plan from the beginning, so it should not have been approved from the beginning. Chairman Owens asked what she intends to put on the lot. She stated she plans to put a mobile home on the lot. Commissioner Bowen said he had looked at the property. Two lots are land locked and need an easement from a neighbor. A 20-foot easement was proposed. Commissioner Bowen asked if the neighbors would give her an easement. Ms. Patton said the neighbors would approve an easement for her.

#### **Motion:**

**Motion to grant the variance request contingent on an easement being approved.**

**Motion made by Commissioner Eugene James.**

**Motion seconded by Commissioner David Hammond.**

Vice Chairwoman Ward said the Board should also know the plans for the next lot.

#### **Motion Passed Unanimously.**

*Contract for Vending Program for County Offices - Phil Dickerson*

#### **Information Provided with the Agenda**

For the last fifteen years, Pitt County has used the services of First Choice Food Service in the County Office Building and a few other locations. Some County Buildings have been served by other vendors. While the First Choice Food Service has performed adequately, we have encountered many incidents of very poor service by some of the other vendors. The staff felt that better service could be obtained by using one primary vendor for drink, snack and food vending machines.

Proposals were solicited from all vendors that were known to the staff. Virtually identical proposals were received from First Choice Food Service and Canteen Corporation. No other proposals for full service

were submitted. Since First Choice Food Service is an eastern North Carolina Company and since the company's service has been adequate, the staff feels that First Choice Food Service should be chosen. Such a choice will give us a single point of contact to address any problems that may occur.

Since commissions have been small and since they require time and effort to track, the vendors were asked to submit the lowest possible prices without a commission.

## **VENDING EQUIPMENT & PRICE LIST - PITT COUNTY**

### **ADMINISTRATIVE BUILDING-**

- 1 SNACK MACHINE
- 1 FOOD MACHINE
- 1 CONDIMENT STAND
- 2 MICROWAVES
- 1 CAN PEPSI
- 1 CAN COKE
- 1 BOTTLE PEPSI
- 1 BOTTLE COKE

### **EMERGENCY 911 BUILDING-**

- 1 SNACK MACHINE
- 1 CAN PEPSI

### **DEVELOPMENT SERVICES-**

- 1 SNACK MACHINE
- BUILDING 1 CAN COKE
- 1 CAN PEPSI

### **COUNCIL ON AGING**

- 1 SNACK MACHINE
- 1 CAN PEPSI
- 1 CAN COKE

### **TAX ASSESSOR**

- 1 SNACK MACHINE
- 1 CAN COKE
- 1 CAN PEPSI

### **BUILDINGS & GROUNDS**

- 1 SNACK MACHINE
- 1 CAN COKE
- 1 CAN PEPSI

### **MENTAL HEALTH**

- 1 SNACK MACHINE
- 1 CAN COKE
- 3 CAN PEPSI

### **SHERRIF'S COMMUNITY / PATROL DIVISION**

- 1 CAN PEPSI
- 1 CAN COKE
- 1 SNACK MACHINE

### **SHERRIF'S ADMINISTRATION-**

- 1 CAN PEPSI

1 CAN COKE  
1 SNACK MACHINE

PITT COUNTY AG. CENTER-

1 CAN PEPSI  
1 CAN COKE  
1 SNACK MACHINE

PUBLIC HEALTH

2 CAN PEPSI  
2 CAN COKE  
1 SNACK MACHINE

PITT COUNTY COURTHOUSE-

LOWER LEVEL

2 CAN COKE  
2 CAN PEPSI  
1 SNACK MACHINE

SECOND LEVEL

1 CAN PEPSI  
1 CAN COKE  
1 SNACK MACHINE

THIRD LEVEL 1 CAN COKE

1 CAN PEPSI  
1 SNACK MACHINE

DETENTION CENTER

1 FOOD MACHINE  
1 SNACK MACHINE  
2 CAN PEPSI  
1 CAN COKE

**VENDING EQUIPMENT  
& PRICE LIST - PITT COUNTY**

15 SNACK MACHINES	Displaying a wide variety of fresh snack items.
	Mints \$0.45
	Nabs \$0.45
	Candy \$0.60
	Microwave Popcorn-Poptarts \$0.75
	Chips \$0.50
	Pastry \$0.55-\$0.65
	Certs \$0.65

2 FOOD MACHINES	These machines will be stocked with a variety of fresh sandwiches, platters, fresh fruit, and milk.
	\$0.55-\$2.00

2 MICROWAVE OVENS	For your employees convenience to heat food and pastries.	
		NO CHARGE
36 CAN DRINK MACHINES	Vending a variety of popular coca-cola, sundrop, and pepsi-cola products.	
	12 ounce cans	\$0.55
2 BOTTLE DRINK MACHINES	Vending a variety of popular coca-cola, sundrop, and pepsi-cola products.	
	20 ounce bottles	\$1.00
1 CONDIMENT STAND	This stand will hold your microwaves along with your mustard, ketchup, salt.	NO CHARGE

**Meeting Notes**

Mr. Dickerson said this is a contract with First Choice Food Service to provide vending service for the county buildings, with the exception of one or two locations.

**Motion:**

**The staff recommends that the Pitt County Board of Commissioners authorize the Chairman to execute a three-year contract with First Choice Food Service to provide the drink, snack and food service to Pitt County Offices.**

**Motion made by Commissioner Terry Shank.**

**Motion seconded by Vice Chairwoman Beth Ward.**

**Motion Passed Unanimously.**

*Naming of NC 11 Bethel Bypass in Honor of Senator Bob Martin - James Rhodes*

**Information Provided with the Agenda**

State Board of Transportation member Collice Moore has requested the Board of Commissioners' support in naming the new NC 11 Bethel Bypass in honor of Senator Bob Martin. The bypass extends from NC 30 northward to US 64 at the Edgecombe County line (See Attached Map). The new road is slated to open in mid-2003. If approved, the Board of Transportation will consider officially naming the bypass at its November meeting.

**Motion:**

**Adopt attached resolution to support naming the NC 11 Bethel Bypass in honor of Senator Bob Martin.**

**Motion made by Commissioner Eugene James.**

**Motion seconded by Commissioner Randy Royal.**

Commissioner James spoke about the contributions made by Senator Bob Martin starting with his years as a county commissioner.

**Motion Passed Unanimously.**

RESOLUTION IN SUPPORT OF NAMING  
THE NC 11 BETHEL BYPASS IN HONOR OF  
SENATOR R. L. "BOB" MARTIN

**WHEREAS**, Senator R. L. "Bob" Martin has had an extensive political career spanning over 53 years of service devoted to improving the quality of life for citizens of Pitt County and eastern North Carolina; and

**WHEREAS**, Senator Martin has held the local elected positions of Commissioner and Mayor of the Town of Bethel, and Pitt County Commissioner; and

**WHEREAS**, Senator Martin has served as State Senator representing Pitt County and surrounding counties since 1984; and

**WHEREAS**, through strong commitment and dedication, Senator Martin has been instrumental in seeking legislation and funding to provide and enhance agricultural, educational, and recreational opportunities for Pitt County and eastern North Carolina.

**NOW, THEREFORE BE IT RESOLVED**, that the Pitt County Board of Commissioners supports the naming of the NC 11 Bethel Bypass in honor of Senator R.L. "Bob" Martin.

This the 19<sup>th</sup> day of August 2002.

\_\_\_\_\_  
Mark W. Owens, Jr., Chairman

Attest:

\_\_\_\_\_  
Susan J. Banks, Clerk to the Board

*Resolution in Support of Paddle Trails Project - James Rhodes*

**Information Provided with the Agenda**

Staff members from Community Schools and Recreation and the Planning Department have met recently with David Hodges with Mid-East Resource Conservation and Development concerning the establishment of paddle trails in Pitt County. These trails would be designed to provide recreational opportunities for canoeing and kayaking, as well as enjoyment of the natural beauty of the waterways. Paddle trails would also enhance the recreation resources in Pitt County.

Pitt County is scheduled as the next area in the Mid-East RC & D region for trail development. Staff is supportive of partnering with Mid-East RC & D to develop a trail brochure to highlight waterways that are conducive to paddling, identify launch sites, and depict points of interest. Grants have been secured for the development and printing of the brochure. Staff will provide technical assistance with mapping, support the development of the brochure, and investigate the possibility of using buyout properties as launch and/or camping sites.

RESOLUTION IN SUPPORT OF PADDLE TRAILS PROJECT

The Board of Commissioners of Pitt County, North Carolina, meeting on this 19<sup>th</sup> day of August, 2002, do hereby adopt the following resolution:

**WHEREAS**, numerous citizens of Pitt County use the Tar and Neuse Rivers and their tributaries for the purpose of canoeing, kayaking, and other recreational outings; and

**WHEREAS**, the Board of Commissioners are committed to providing enhanced recreational opportunities for the citizens in Pitt County; and

**WHEREAS**, these streams now exist in a mostly natural state and should be preserved as much as possible;

**NOW, THEREFORE, BE IT RESOLVED** that the Pitt County Board of Commissioners supports the designation of the above mentioned rivers and their tributaries in Pitt County as local paddle trails;

**FURTHERMORE**, let this resolution be entered in the minutes of the Board of Commissioners of Pitt County, done and entered this 19<sup>th</sup> day of August 2002, at its regular meeting.

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Chairman  
Pitt County Board of Commissioners

ATTEST:

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Clerk to the Board

**Meeting Notes**

No comments were made.

**Motion:**

**Adopt resolution in support of the development of paddle trails in Pitt County.**

**Motion made by Commissioner Randy Royal.**

**Motion seconded by Commissioner Terry Shank.**

**Motion Passed Unanimously.**

*US 17 Washington Bypass - James Rhodes*

**Information Provided with the Agenda**

Last month, Planning staff received the Draft Environmental Impact Statement (DEIS) for the US 17 Washington Bypass. The document provides an analysis of the three corridor alternatives selected by State and Federal agencies. (See Attachment 1). Of these three alternatives, Alternative I-G is the only one to traverse Pitt County. Travelling northward, this corridor will enter the eastern County boundary near Bear Creek, cross the Tar River, Clarks Neck Road and Tranters Creek and re-enter Beaufort County. Alternatives B & C both align approximately one mile west of the current alignment of US 17 near Washington. Alternate B will provide an eastern bypass of Chocowinity, while Alternate C will utilize the existing corridor. None of the proposed interchanges with NC 33 and US 264 are located within Pitt County.

At the August 19th meeting, staff will provide a brief history of the transportation project since its inclusion in the Transportation Improvement Program in 1989; display maps of the three proposed alternatives; and discuss the impacts of the alternatives (See Attachment 2). The Board should forward comments on the DEIS to North Carolina Department of Transportation before August 30th.

**Meeting Notes**

Mr. Rhodes said the US 17 Washington Bypass has a long history. It could possibly skirt into Pitt County. He reviewed the history of this project beginning in 1999 and stated that the project begins in Virginia and runs to the South Carolina border. Proposed alternatives were drafted in 1996. Then the Department of Transportation officials reviewed additional alternatives. In 1999, it went back to ten alternatives. In the year 2000, it was narrowed down to three alternatives selected for environmental impact. Environmental

Impact statements have been received. He reviewed the alternatives. The cost of this project depending on which alternative is used, ranges from \$219-235 million.

Mr. Rhodes stated that there is a meeting scheduled at Beaufort Community College to discuss the alternatives. The Board of Commissioners should forward comments to the Department of Transportation. He suggested this Board support completion of the project regardless of which corridor is selected. Alternatives I-G comes into Pitt County and numerous homes near Clarks Neck Road would have to be relocated. All the interchanges are within Beaufort County in all of the alternatives. John Chaffee stated the Development Commission supports endorsing the project with no further delay. He said the most important thing to Pitt County is to be able to provide access to US 17.

**Motion:**

**Support completion of US 17 Washington bypass to North Carolina Department of Transportation.**

**Motion made by Commissioner Tom Johnson.**

**Motion seconded by Commissioner Terry Shank.**

**Motion Passed Unanimously.**

*Reappointment of Pitt County Mental Health Advisory Committee Member - Deby Dihoff*

**Information Provided with the Agenda**

The Pitt County Mental Health Advisory Board is requesting the reappointment of the following member:

Bonny Feldbush (Represents family member or Citizens Organization for Developmental Disabilities) (8-17-02) Ms. Feldbush was originally appointed to the Mental Health Area Board in August 1998. She is eligible for reappointment.

**Motion:**

**Approval of recommendation for reappointment of Bonnie Feldbush for a new four year term on the Mental Health Advisory Committee.**

**Motion made by Vice Chairwoman Beth Ward.**

**Motion seconded by Commissioner Terry Shank.**

**Motion Passed Unanimously.**

*Budget Amendment - State Grants - Home and Community Care Block Grant - Melonie Bryan*

**Information Provided with the Agenda**

This amendment appropriates funds for the Home Care Community Block Grant and matching funds for FY 02-03 used for the Council on Aging (\$363,506) and Creative Living Center (\$63,188). The local match of 10% (\$5,744) for the Creative Living Center will be appropriated from the County's Grant Match Reserve account.

**Department:** State Grants

**Date of Request:** 7-31-02

**FY Budget:** 02-03

ACCOUNT NO.	TITLE OF ACCOUNT	INCREASE	DECREASE
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243640 436018	HCCBG Mid East	426,694	
243640 498010	Transfer from General Fund	5,744	
109910 599101	Reserve for Grant Match		5,744
109810 598024	Transfer to Fund 24	5,744	
245640 569013	Council on Aging	363,506	
245640 569015	Creative Living Center	63,188	

**Department Justification:** (Please provide detailed explanation)

To appropriate Home Care Community Block Grant funds for FY 02-03 for the Council on Aging and Creative Living Center.

**Motion:**

**Approval of budget amendment as submitted.  
 Motion made by Commissioner Tom Johnson.  
 Motion seconded by Commissioner Eugene James.**

**Motion Passed Unanimously.**

*Budget Amendments - State Grants - Juvenile Crime Prevention Council - Melonie Bryan*

**Information Provided with the Agenda**

The Juvenile Crime Prevention Council grants received by the Juvenile Restitution Department require return of unspent funds at the end of each grant's fiscal year. The attached two budget amendments bring the unspent fund balance into the new year in order to write the check to return to the State for:

- 1) JCPC Psych Services to Assist - \$2,400, and
- 2) JCPC Juvenile Restitution - \$463.28.

**Department:** State Grants

**Date of Request:** 7-26-02

**FY Budget:** 01-02

ACCOUNT NO.	TITLE OF ACCOUNT	INCREASE	DECREASE
243661 499100	Fund Balance	2,400	
245661 569399	Prior Year Refund	2,400	

**Department Justification:** (Please provide detailed explanation)

Bringing unspent fund balance forward to new year in order to return to State for JCPC Psych Services to Assist program.

**Motion:**

**Approval of budget amendments as presented.  
 Motion made by Commissioner Tom Johnson.**

**Motion seconded by Commissioner Eugene James.**

**Motion Passed Unanimously.**

*Pitt County Classification Study - Florida Hardy*

### **Information Provided with the Agenda**

The attached document is the result of the classification study for Pitt County Government positions. This study addressed the equity of positions within the County's pay plan. Also included are the Sheriff's recommendations for the Law Enforcement Incentive Plan.

### **Meeting Notes**

Ms. Hardy explained the process that was followed on the Phase II part of the Pay Plan Study. The process included all employees completing a questionnaire on each position. The consultant reviewed the questionnaires and rated them, then the project team reviewed the data, and provided a list of positions for proposed changes. She noted that in the recommendation process the team felt it best to not ask for the 4.8% increase but the team provided a formula to equalize the process. She noted that the list does not include Human Services agencies because they are under the State Personnel Act. The Project Team will work with these agencies once the data has been received, reviewed and then submit possible changes to State Personnel.

Sheriff Mac Manning said that since 1999 there has been disparity in the Pitt County Sheriff's Department employees as compared to other law enforcement agencies in the area. The classification study was worked on and put into place and he believed it would address the pay disparity. However, he stated that it does not directly address this disparity. He has provided a plan to address this disparity.

Sheriff Manning said that in the August 2000 Pay Plan Phase I implementation, a Deputy Sheriff went from Grade 63 to Grade 64, so each deputy received \$301 pay raise per year. Phase II studied positions and lined them up in the order they should be but does not address the disparity in pay. He asked that the Board approve the additional plan he has submitted. He stated it would decrease turnover in the department as well as they would seek training and serve as recruitment tools to attract better staff, help with promotions, improve morale with employees and cost saving in cost of turnover. He said it is costing \$25,000 for every deputy replaced. If this plan reduces the loss of only five deputies per year, it would pay for itself. This plan requires higher level of skills and staff would be compensated for being members of those special teams. He said the personnel is the most important resource and this is the most important thing he has brought before the Board since he has been Sheriff.

Mr. Elliott said the Board had approved the Sheriff's request in concept during the budget sessions and the funds were included in the budget. He said his concerns are about the fiscal impact for future years and future deficits which the Board has been apprised of in previous meetings.

### **Motion:**

**Motion to follow the Project Team recommendation to proceed as presented in the Classification Study and further to follow the Sheriff's recommendation of the Law Enforcement Incentive Pay Plan with the Special Duty Compensation plan included.**

**Motion made by Vice Chairwoman Beth Ward.**

**Motion seconded by Commissioner David Hammond.**

Commissioner James asked what the cost would be to implement the Sheriff's plan. Mr. Elliott said this money was put in this year's budget. The Sheriff said it would cost \$154,000 to approve his plan and include the Special Duty Compensation Plan. Special Response Team and the Crisis Negotiation Team since they have been active, they have saved lives on five different occasions. Commissioner Shank said the Sheriff said the plan does not address the disparity in wages. Ms. Hardy stated that this plan should address the disparity for the rest of the County departments. Sheriff Manning said they have lost

two deputies recently to the Greenville Police Department, within last 20 days. Sheriff Manning said the Committee has done their job and done it very well. Commissioner Bowen asked if Pitt County is getting people from other departments. The Sheriff reviewed the Special Duty Compensation Plan and the positions involved.

**Motion Passed Unanimously.**

*Appointment to the Pitt County A.B.C. Board - Susan Banks*

**Information Provided with the Agenda**

This item was postponed from the August 5, 2002 Board meeting. The ABC Board has recommended Charles Waller of the Pitt County A.B.C. Board, be reappointed. Mr. Waller has served more than two full terms. Please see attached letter from the ABC Board members. They ask that the Board make an exception to the term limits in the case of Charles Waller.

A list of all applicants was provided.

**Motion:**

**Nominations were made for the ABC Board member vacancy.  
Commissioner Johnson nominated Charles Waller for reappointment.  
Commissioner Bowen nominated Gene Coley.**

**Chairman Owens called for a vote. Commissioners James, Coulson and Bowen voted for Gene Coley. Commissioners Johnson, Shank, Ward, Royal, Owens and Hammond voted for Charles Waller. Charles Waller was reappointed to the ABC Board.**

*Declare School Property Surplus - John K. Bulow*

**Information Provided with the Agenda**

The Pitt County Board of Education has identified a one half acre parcel, desired to be purchased by the Stokes Baptist Church, to be excess to their needs. This action was taken on August 5, 2002. In order to complete the transfer of the title of the Pitt County Board of Commissioners must confer with this decision and declare the property surplus as well. Once the recommended action is taken, then the property will be advertised for upset bids by the Board of Education. This property is not used by the Stokes School and would actually straighten out the property line for the School site. The property is desired by the church to be used to for parking. The proposed sale price of the property is \$300.00. Attached are letters from the Board of Education, a site map, and survey.

Schools staff will handle upset bid process.

**Meeting Notes**

Mr. Bulow explained that this property is not being used by the school and there is about one-half acre involved. The staff was bringing to this Board a request to allow the School Board to dispose of the property. They have received a \$300 offer from the church.

**Motion:**

**Declare the property surplus as requested.  
Motion made by Commissioner Eugene James.  
Motion seconded by Vice Chairwoman Beth Ward.  
Motion Passed Unanimously.**

**Commissioners' Comments**

**Meeting Notes**

Commissioner Coulson spoke about the Sheriff's Deputies needing better pay.  
Commissioner Hammond said the Pitt County Girls 12 and Under Softball team has won this year's World Series and has been World Series Champs for 3 consecutive years. He commended them and it was noted that they would be recognized at the next meeting.

**Adjourn**

**Motion:**

**Motion to adjourn the meeting at 11:05 a.m.**  
**Motion made by Commissioner David Hammond.**  
**Motion seconded by Commissioner Eugene James.**

**Motion Passed Unanimously.**

Respectfully Submitted,

Susan J. Banks, CMC  
Clerk to the Board

Transportation Improvement Program - Attachment

**HIGHWAY PROJECTS FOR PITT COUNTY  
COMPARISON BETWEEN EXISTING 2002-2008 AND  
DRAFT 2004-2010 TRANSPORTATION IMPROVEMENT PROGRAMS**

<u>Project ID No.</u>	<u>Priority by County</u>	<u>Highway Project Description</u>	<u>2004-2010 TIP Changes/Notes</u>
R-2250	1	NC 11 - 903 Southwest Bypass four-lane divided facility new location	-Unchanged from previous TIP -Design start date unchanged (FFY 04)  -Right-of-way start date unchanged (FFY 06) -Construction "Post-years"
U-3430	2	US 264/NC 33 Connector 4-lane divided freeway new location with bridge over Tar River	-Unchanged from previous TIP -"Unfunded Projects" List
R-3407	3	NC-33 Greenville to Tarboro  widen to multi-lane facility	-Total estimated cost changed from \$49.3M to \$49.5M -Design start date changed from FFY 2003 to FFY 2004 -Right-of-way start date changed from FFY 2005 to FFY 2006 - FFY 2008 -Construction start date FFY 2008

<b>R-2510</b>	<b>4</b>	<b>US 17 Washington Bypass</b> 4-lane divided freeway on new location	<ul style="list-style-type: none"> <li>- Total estimated cost changed from \$186.7M to \$</li> <li>- Design start date unchanged (FFY 2003)</li> <li>- Right-of-way start date changed from FFY 2005 to FFY 2005 - 2010</li> <li>- Construction start date changed from FFY 2005 to FFY 2007</li> </ul>
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## OTHER HIGHWAY PROJECTS OF LOCAL INTEREST

<u>Project ID No.</u>	<u>Highway Project Description</u>	<u>2004-2010 TIP Changes/Notes</u>
<b>U-3613</b>	<b>SR-1708 Fire Tower Road</b> , Davenport Farm Road to Corey Road - widen from NC11/Memorial Drive to Corey Road - new location from Davenport Farm Road to NC 11	<ul style="list-style-type: none"> <li>- Total estimated cost increased from \$186.7M to \$</li> <li>- Design in progress</li> <li>- Right-of-way "Part In Acquisition"</li> <li>- NC 11 to Corey Road construction changed from FFY 2003 to FFY 2004</li> <li>- Davenport/Reedy Road construction "Post Years"</li> </ul>
<b>U-2817</b>	<b>SR 1700</b> (Evans Street and Old Tar Rd.) widen to multi-lane facility	- "Programmed for Planning and Environmental Study Only"
<b>U-3315</b>	<b>Farmville Boulevard Extension</b> new multi-lane facility with grade separation	- "Unfunded Projects" List
<b>U-3316</b>	<b>New College Hill Drive</b> 40' curb and gutter facility on new location	- Construction start date SFY 2005
<b>W-4415</b>	<b>Memorial Drive and Dickinson Avenue Intersection</b> intersection improvements	- "Under Construction by Division"
<b>B-2225</b>	<b>SR 1531 (Pitt-Greene Street)</b> over Tar River (Bridge No. 411) Bridge replacement	- "Under Construction"
<b>R-4401</b>	National Highway System guardrails install median guardrail (US 13, 17, 64, 70, 158 & US 264)	<ul style="list-style-type: none"> <li>- New safety-type project, using National Highway System (NHS) funds</li> <li>- Design start date unchanged (FFY 2006)</li> <li>- Construction start date unchanged (FFY 2007)</li> </ul>
<b>R-4036</b>	<b>US 264</b> (NC 58 in Wilson Co. to US 13 in Pitt Co.) install median guardrail	<ul style="list-style-type: none"> <li>- Design in progress</li> <li>- Construction start date FFY 2005</li> </ul>
<b>B-3684</b>	<b>SR 1565 (Grimesland Bridge Road)</b> over Tar River (Bridge No. 127 & 129) bridge replacement	<ul style="list-style-type: none"> <li>- Right-of-way start date changed from FFY 2002 to FFY 2004</li> <li>- Construction start date changed</li> </ul>

			from FFY 2003 to FFY 2005
<b>R-2511</b>	<b>US 17</b> (Washington bypass to Williamston) widen to multi-lanes		-Design start changed from SFY 2006 to SFY 2008 -Right-of-way start date changed from SFY 2008 to 2010 -Construction start unchanged ("Post Years")
<b>R-2513</b>	<b>US 17</b> (Spruill Town Road to Washington Bypass) widen to multi-lanes		-Design start date unchanged (SFY 2006) -Right-of-way start date changed from "partial" SFY 2008 to "Post Years" -"Unfunded Projects" List
<b>NEW FFY 2004-2010 Projects</b>			
<b>E-4703</b>	<b>Coastal Carolina Rail Trail</b> (Stokes to Pactolus)		-"Scheduled for Feasibility Study"
<b>R-3308</b>	<b>US 258</b> (Crescent Rd. in Kinston to US 64 at Tarboro) widen to multi-lanes		-"Unfunded Projects" List
<b>B-4786</b>	<b>US 13</b> over Tar River bridge replacement		-Right-of-way start date FFY 2009 -Construction start date FFY 2010

**HIGHWAY PROJECTS FOR PITT COUNTY  
COMPARISON BETWEEN EXISTING 2002-2008 AND  
DRAFT 2004-2010 TRANSPORTATION IMPROVEMENT PROGRAMS**

<u>Project ID No.</u>	<u>Priority by County</u>	<u>Highway Project Description</u>	<u>2004-2010 TIP Changes/Notes</u>
<b>R-2250</b>	<b>1</b>	<b>NC 11 - 903</b> Southwest Bypass four-lane divided facility new location	-Unchanged from previous TIP -Design start date unchanged (FFY 04) -Right-of-way start date unchanged (FFY 06) -Construction "Post-years"
<b>U-3430</b>	<b>2</b>	<b>US 264/NC 33 Connector</b> 4-lane divided freeway new location with bridge over Tar River	-Unchanged from previous TIP -"Unfunded Projects" List
<b>R-3407</b>	<b>3</b>	<b>NC-33</b> Greenville to Tarboro  widen to multi-lane facility	-Total estimated cost changed from \$49.3M to \$49.5M -Design start date changed from FFY 2003 to FFY 2004 -Right-of-way start date changed from FFY 2005 to FFY 2006 - FFY 2008 -Construction start date FFY 2008

**R-2510**

**4 US 17 Washington Bypass** 4-lane  
divided freeway  
on new location

- Total estimated cost changed from \$186.7M to \$166.1M
- Design start date unchanged (FFY 2003)
- Right-of-way start date changed from
- FFY 2004 to FFY 2005 - 2010
- Construction start date changed from
- FFY 2006 to FFY 2007