

**PITT COUNTY BOARD OF COMMISSIONERS
GREENVILLE, NORTH CAROLINA
NOVEMBER 18, 2002 MINUTES**

The Pitt County Board of Commissioners met on Monday, November 18, 2002, at 9:00 AM in the Commissioners' Auditorium, Pitt County Office Building, 1717 W. 5th Street, Greenville, North Carolina.

Commissioners present:

Mark Owens, Jr., Chairman
Beth Ward, Vice Chairwoman
Glenn Bowen, Commissioner
Tom Coulson, Commissioner
David Hammond, Commissioner
Eugene James, Commissioner
Tom Johnson, Commissioner
Randy Royal, Commissioner
Terry Shank, Commissioner

Staff present:

Scott Elliott, County Manager
Melonie Bryan, Director of Financial Services
John K. Bulow, Assistant Manager
Glenn Cutrell, Tax Assessor
Susan Banks, Clerk to the Board
Phil Dickerson, Director of Facility Services
Janis Gallagher, Staff Attorney
Bobby Joyner, EMS Director
Jeff Niebauer, Tax Collector
Thomas Lynch, Public Information Officer

Call to Order

Meeting Notes

Chairman Owens called the meeting to order.

Invocation and Pledge

Meeting Notes

The invocation was offered by Commissioner Shank
The Pledge of Allegiance was led by Commissioner Johnson.

Approval of Agenda

Meeting Notes

Chairman Owens spoke of appreciation of the service given by Commissioner Johnson for 4 terms and Commissioner Shank for one term on this Board. Their service has been of great value and he thanked them for all that they have done for Pitt County.

Motion:

Approval of Agenda.

Motion made by Commissioner David Hammond.
Motion seconded by Commissioner Eugene James.
Motion Passed Unanimously.

Public Addresses to the Board

Meeting Notes

Nancy Colville thanked the Board for keeping the upcoming meeting on Monday between the two boards. She stated she was glad it would be video taped for the public. She stated that the School Board was not cutting back due to the budget shortfalls so she asked, what they were going to do to address the situation. She noted that some savings could be done at the central office. She spoke about their having three attorneys last year. She said new teachers are leaving faster than ever and it is not about salaries. She said they are leaving because of need for discipline and responsible parents. She noted that this problem is not just in Pitt County.

Items for Report

Manager's Report - Scott Elliott

Information Provided with the Agenda

Reception for Retiring Legislators, Nov. 19, 5-7pm at the Hilton Greenville
Joint Meeting with the Board of Education, November 25, Agricultural Building Auditorium, 6pm
NCACC Regional Meeting, December 17, 9:30-11:30 am, PCC-Fulford Bldg.

Meeting Notes

Mr. Elliott reviewed his list of agenda items.
He asked the Board members to let the Clerk know who would be attending the NCACC meeting on 12/17/02 so she could respond for them.

Mr. Elliott stated that the EMS Director, Bobby Joyner has announced his retirement to be effective February 1. Staff will begin advertising the for position.

Mr. Elliott reported that the City, County and State representatives met on the Humber House and they are looking to transfer the property to the State of North Carolina.

The County is looking at the repairs necessary for the "structural integrity" needs of the house which the expenses will then be split between the City and the County.

Tax Collector's Monthly Report - Jeff Niebauer

Information Provided with the Agenda

Tax Collections were increased by 11.17% over last year's totals. Pitt County's current collection rate is 50.97. For the month of October 2002 current and prior year collections have increased.

**Pitt County Tax
Collector's Report**

SUMMARY OF 2002/2003 INFORMATION:

**SUMMARY OF 2001/2002 FOR
COMPARISON:**

Tax collection activity Pitt County:			Difference	% Chg	
Total Oct 2002 Collections:	\$1,410,561	Total Oct 2001 Collections:	\$1,331,141	79,420	5.97
Total to Date 2002/2003:	\$21,787,715	Total to Date 2001/2002	\$20,485,975	1,301,740	6.35

Pitt County Levy:

Oct 2002 Levy:	\$41,652,899	Oct 2001 Levy :	\$39,785,343	1,867,556	4.69
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Oct 2002 Percent Collected:	50.97	Oct 2001 Percent Collected:	50.24		
Original Levy	51.2	Original Levy	49.8		
Supplemental & Vehicle	49.3	Supplemental & Vehicle	54.4		

**Total collection activity all units including
Pitt County:**

Total Oct 2002 Collections:	\$2,244,381	Total Oct 2001 Collections:	\$2,018,927	225,454	11.17
Total to Date 2002/2003	\$33,527,260	Total to Date 2001/2002	\$31,377,834	2,149,426	6.85

Garnishments for Oct 2002:	\$117,846	Garnishments for Oct 2001:	\$61,924	55,922	90.31
Bankruptcy for Oct 2002:	\$5,731	Bankruptcy for Oct 2001:	\$3,432	2,299	
Occupancy for Sept 2002:	\$81,119	Occupancy for Sept 2001:	\$83,834	(2,715)	-3.24
Occupancy Total to Date 02/03:	\$280,383	Occupancy Total to Date 01/02:	\$272,851	7,532	2.76
Gross Receipts Oct 2002	\$10,827	Gross Receipts Sept 2001	\$11,433	(606)	-5.30
Gross Receipts total to Date	\$39,369	Gross Receipts total to Date	\$41,285	(1,916)	-4.64

STATEMENT OF TAXES COLLECTED
 BY THE PITT COUNTY TAX COLLECTOR'S OFFICE
 2002 – 2003

TAXING UNIT	OCTOBER 2002	TOTAL TO DATE
Pitt County		
Current Taxes	1,175,942.10	20,709,219.97
Prior Years	198,422.94	932,280.16
Interest/Cost	36,195.06	146,215.22
Total Collected	1,410,560.10	21,787,715.35
Landfill Fees	105,599.81	1,784,368.14
Ayden Fire	1,890.95	17,725.97
Ayden Rescue	205.95	708.19
Bell Arthur Fire	1,741.80	31,012.69
Bell Arthur Rescue	112.18	609.27
Black Jack Fire	781.99	8,837.18
Clarks Neck Fire	883.16	6,076.65
Eastern Pines Fire	3,617.48	61,728.55
Eastern Pines Rescue	309.36	1,352.01
Falkland Fire	1,952.34	27,710.74
Farmville Fire	941.47	12,048.50
Fountain Fire	359.89	4,410.57
Grimesland Fire	1,051.86	10,234.92
Pactolus Fire	1,066.31	16,354.36
Red Oak Fire	1,452.32	31,188.26
Simpson Fire	2,327.93	36,578.65
Staton House Fire	1,364.83	50,862.64
Stokes Fire	1,051.50	9,977.50
Winterville Fire	2,354.10	39,566.85
Grifton Fire	1,277.72	29,518.47
Gardnerville Fire	977.18	13,446.69
Ayden Town	11,561.44	39,836.64
Bethel Town	11,348.63	124,025.66
Falkland Town	437.44	5,336.03
Farmville Town	13,762.12	49,470.47
Fountain Town	1,451.45	4,562.74
Grifton Town	5,985.85	24,130.24
Grimesland Town	4,099.43	24,255.54
Simpson Village	4,018.12	41,327.26
Winterville Town	14,174.19	47,651.20
City of Greenville	635,662.24	9,184,632.35

GRAND TOTAL	2,244,381.14	33,527,260.28
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COMPARISON OF PERCENTAGES COLLECTED

Oct-02	Oct-01
50.97%	50.24%

OCCUPANCY FOR SEP 2002 -	81,118.30
BANKRUPTCY FOR OCT 2002 -	5,731.31
GARNISHMENTS FOR OCT 2002 -	117,846.17
GROSS RECEIPT FOR SEP 2002 -	10,826.62

Motion:

Approve as Submitted

Motion made by Commissioner David Hammond.

Motion seconded by Commissioner Tom Coulson.

Motion Passed Unanimously.

Disaster Planning for Populations with Special Medical Needs (SMN) - Bobby Joyner

Information Provided with the Agenda

The Board of County Commissioners will be briefed on the Special Medical Needs Disaster Planning Project. The destruction created by Hurricane Floyd and the subsequent flooding that affected large areas of Pitt and Edgecombe Counties was a wake-up call for many eastern North Carolina counties. Some of the most difficult individuals served during the disaster were the medically fragile. These included individuals with medical needs that require daily medical attention and who would be adversely affected by the disruption of services such as utilities, transportation, and daily professional medical care. Approximately 108 Special Medical Needs individuals were served in a temporary shelter established in the rehabilitation wing of Pitt County Memorial Hospital. Hospital officials stated that in the future the sheltering of these populations could not be the responsibility of the hospital due to its regional and other commitments. The Directors of Pitt County Emergency Services and the Department of Social Services determined that a comprehensive disaster plan for Special Medical Needs populations must be developed. During the past two years a plan for Special Medical Needs populations has been written and implemented with the assistance of various funding sources, the largest being a \$60,000 grant from the Pitt Memorial Hospital Foundation. In order for the project to remain effective, county government must be committed to maintaining the plan.

Meeting Notes

Mr. Bobby Joyner spoke about the special needs population in Pitt County and their needs whenever the County has a storm. The special needs population would not go into a regular shelter. The Red Cross, Schools and County have an agreement. This project has been a joint effort with the Department of Social Services, Emergency Medical Services and other groups. Ms. Beverly Wheeler, a retired Social Services employee, has worked on a grant for this program and has been working on it for the past two years. Mr. Garrison and Mr. Joyner decided a plan was needed following the flood. The special needs population is a medically fragile group and needs help during a crisis. The State started requesting a plan for the special needs population and for animals during crisis. Well over a hundred people have been involved in formulating this plan. Ms. Wheeler stated that the Hospital, home health agencies, pharmacies, School of Medicine, nursing schools, Red Cross, and other agency outside of County have all worked on this plan. All the forms and the personnel involved are in this plan. They have created a registry of people with medical needs during a disaster. There are currently 166 people on the register. They have done mass mailings but will be e-mailing targeted groups for their clients. A database of people with critical information has been created and they are working to keep it up-to-date. She said they hope to eventually interface with 911 where these individuals will be flagged as special needs. Ms. Wheeler said they are very proud of the database. The special medical needs command center is in Pitt County Memorial Hospital which will take some of the pressure off of the Emergency Operations Center because those calls will be sent to that command center. She said they had hoped to use Rose High School for shelter for the special needs population but it would take about \$85,000 to rewire the facility. Until then the secondary shelter is at Walter Jones ARC. They have purchased a generator and supplies with a PCMH foundation grant and other grants and donations which have been given to this project. The shelter will be staffed with East Carolina University and Pitt Community College nurses. They will have doctor coverage from the ECU School of Medicine. They want this plan to stay current so it will need to be reviewed twice a year, by a committee and updated twice a year. The plan is on the County website and available for downloading and copying. Ms. Wheeler said she would work to keep the plan current as long as she has a desk, chair and computer to use. Ms. Wheeler said she will work as a volunteer to keep the plan current unless grants are available to pay her for her time. Chairman Owens thanked Ms. Wheeler for her work. Vice Chairwoman Ward asked about people on registry. Commissioner James said he appreciated this plan but these people are handicapped. He said he encouraged them to have facilities close to the hospital. Ms. Wheeler said the hospital used the rehab center for the special needs clients during the flood and they have indicated that they cannot do that again so the County had to come up with an alternate plan.

Mr. Joyner said he wanted to thank Ms. Wheeler for her outstanding work on this plan and noted that Pitt County is the only County in the State that has a plan like this plan.

Courthouse Construction Update - Phil Dickerson

Information Provided with the Agenda

The 1960's Annex phase of the Courthouse renovations is almost complete. After completion of this phase, the renovations will begin on the 1910 historic section of the building. The total project is scheduled for completion on September 9, 2003.

The scheduled completion date for the 1960's area of the building is now December 15, 2002. Upon completion the Sheriff and the Clerk of Superior Court will have 15 days to move into the facility along with their new and existing equipment. The Sheriff plans to relocate his Communications Center from the basement of the County Office Building to the renovated facility. The relocation will enable the Sheriff to maintain a 24 hour per day presence at the Courthouse to serve the public and maintain the security of the building. The next phase of Courthouse renovations will be more inconvenient to some of the occupants and the general public. The Register of Deeds will continue to occupy part of the historic area of the building while construction is proceeding in close proximity to her work area. Probation and Parole offices and Public Defender offices will be displaced and there is no suitable area to place these people, while construction is in progress. Both offices will have space available to them upon full completion of the work. It should also be pointed out that these offices were occupied with the full knowledge that they would have to move when the construction began.

The following summarizes the financial aspects and time lines of the project:

Total of all Contracts	\$6,413,200.00
Change Orders to Date	89,242.52
Total including Change Orders	\$6,502,442.52
% of Contingency spent to date	15.6
% Total Complete to date	64.0
Start Date	August 1, 2001
Completion Date for 1960's area	December 16, 2002
Final Completion Date	September 9,
2003	

Motion:

Ask Sheriff to postpone moving any equipment into the proposed Sheriff's communications area until a new EMS Director is hired so coordination could be done with the new EMS Director.

Motion made by Commissioner Glenn Bowen.

Motion seconded by Commissioner Eugene James.

Mr. Elliott said this discussion has gone on for a long time. Several meetings have been held between the Sheriff and 911 communications. There are different rationales on how these communications should operate. He had Mr. Joyner check on other county communication centers across the State and there is about a 60/40 split on how they are set up. There is no real consistency. The Sheriff wants to have an around the clock presence in the courthouse. Because there are between the facilities there is inter will be interconnectivity. The City of Greenville is now going to serve as the 911 center's backup instead of the Sheriff's communications. Chairman Owens suggested that this be delayed until the Sheriff could be present. He asked for a consensus to delay until the Sheriff could be present. Mr. Dickerson said the way he understood the Board's wishes, was that the public reception area could be moved into, but they could not purchase or move equipment into that area.

Commissioner Bowen stated he wanted to withdraw his motion and Commissioner James agreed.

Spotlight: Legal Department - Janis Gallagher

Information Provided with the Agenda

Short film on the functions of the Pitt County Legal Department.
Comments by Janis Gallagher, Assistant County Attorney

Meeting Notes

Janis Gallagher and Mac Williamson presented the Legal Department spotlight. They said stated the Legal Office was begun in 1996. They currently have three attorneys and six paralegals. Ms. Gallagher presented an overview of their department functions and their designated areas.

Items for Consent

Approval of Agenda

Motion:

Motion to approve the Consent agenda items.

Motion made by Commissioner David Hammond.

**Motion seconded by Commissioner Randy Royal.
Motion Passed Unanimously.**

Releases and Refunds Greater Than \$100 - Glenn Cutrell

Information Provided with the Agenda

October 2002 - Total County Releases (Greater Than \$100) - 82 - \$ 23,053.52

October 2002 - Total City Releases (Greater Than \$100) - 11 - \$ 1,900.53

Total Refunds (Greater Than \$100) - 5 - \$ 1,645.44

- Cantrell, Robin Spradlin - \$ 113.62
- Prayer Temple Church - \$ 759.35
- Rider, Frank & wf Marilyn - \$ 100.72
- Shirley, Sybil Felder - \$ 137.89
- Staley, Earl S. & wf Jody M. - \$ 533.86

TCL0440

DATE 10/31/02

PITT COUNTY
TAX RELEASE FORM
GREATER THAN \$100

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NAME	ACCOUNT #	PARCEL #	RELEASE #	TOTAL RELEASED
BATEMAN, BECKY	2070556/9		81289	143.55
NOTE: 2002 - VEHICLE CHARGED IN ERROR.				
BEACHUM, DELPHIA HANNAH	1194051/0		81260	292.00
NOTE: 2001 - MOBILE HOME DOUBLE CHARGED.				
BRADFORD DEVELOPMENT, LLC	1172437/0		58890	81110 488.38
NOTE: 2002 - CORRECT ACREAGE				
BRINSON, DONNIE RUSSELL JR	1149144/0		80872	206.19
NOTE: 2002 - RELEASED MOBILE HOME. LISTED ON ACCOUNT NUMBER 11942380, BRINSON, DONNIE R AND BRINSON, MARTHA.				
BROWN, VERONICA	1189318/0		80869	324.42
NOTE: 2002 - RELEASED MOBILE HOME. LISTED ON ACCOUNT NUMBER 11803830, BROWN, MELVIN RAY AND WIFE VERONICA ELAINE.				
BRYANT, ROBERT &	1182861/0	61334	81244	541.29
NOTE: 2000 - RELEASED MOBILE HOME. BILLED AS PERSONAL PROPERTY ON ACCOUNT NUMBER 11704120, CONWAY, ROBERT BRYANT.				
BRYANT, ROBERT &	1182861/0	61334	81245	499.92
NOTE: 2001 - RELEASED MOBILE HOME. BILLED AS PERSONAL PROPERTY ON ACCOUNT NUMBER 11704120, CONWAY, ROBERT BRYANT.				
BURNEY, EDWIN	1109368/0		80940	144.99
NOTE: 1996 - RELEASED MOBILE HOME. REPOSSESSED IN 1995.				
BUSACCA, DANIELLE	2050600/4		80947	120.50

NOTE: 2002 - PRORATE TAXES ON VEHICLE.

COASTAL CHEMICAL COION 2010391/4 81066 138.22

NOTE: 2001 - VEHICLE CHARGED IN ERROR.

CONSECO, FINANCE CO 1198958/0 81190 226.17

NOTE: 2002 - RELEASED MOBILE HOME. LISTED ON ACCOUNT NUMBER 11824410,
BRADFORD, CATHERINE MCCORMICK.

CONSECO, FINANCE CO. 1198789/0 81205 292.46

NOTE: 2001 - RELEASED MOBILE HOME. LISTED ON ACCOUNT NUMBER 11826940,
SPENCER, SHIRLEY C.

CRAWFORD, DON 1199794/0 80944 176.63

NOTE: 2002 - RELEASED BOAT. LISTED ON ACCOUNT NUMBER 893040, WILLIS
MCDONALD CRAWFORD JR.

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TAX RELEASE FORM
GREATER THAN \$100

NAME ACCOUNT # PARCEL # RELEASE # TOTAL RELEASED

CREDLE, ERICA L. 1192835/0 41197 81217 151.33

NOTE: 1999 - RELEASED MOBILE HOME. LISTED ON ACCOUNT NUMBER 11726960,
JEROME JOHNSON.

CROSIER, ETHEL GOODWIN 1100734/0 80860 101.69

NOTE: 2001 - VEHICLE CHARGED IN ERROR.

D'AMICO, DANIEL ALAN 1199812/0 80915 295.91

NOTE: 2002 - RELEASED BOAT. LISTED ON ACCOUNT NUMBER 11735830, DANIEL
ALAN AND WIFE ANNE MARIE DAMICO.

DAIL, FRANK & 1195747/0 16903 80922 207.30

NOTE: 2002 - RELEASE ACCOUNT NUMBER 1195747/0 (DAIL,FRANK & BYNUM, ANN
KILPATRICK & KILPATRICK, FRANK RAY) AND RECHARGE ACCOUNT NUMBER
1202202/0 (DAIL,FRANK & BYNUM, ANN KILPATRICK LIFE ESTATE).

DAIL, FRANK D. & 1171153/0 63479 80884 582.66

NOTE: 2002 - CONDO CHARGED IN ERROR ON WRONG PARCEL. LAND CHARGED WITH

THE ACREAGE CARD PARCEL NUMBER 58769.

DAVIS JR, RONALD HENRY 2020261/0 81195 105.78

NOTE: 2001 - PRORATE TAXES ON VEHICLE.

EVANS, HOWARD RAY 2060503/5 81102 195.57

NOTE: 2002 - VEHICLE CHARGED IN ERROR.

EVANS, JAMES A. CONST. INC. 70590/0 80883 216.20

NOTE: 2002 - RELEASED BOAT. LISTED ON ACCOUNT NUMBER 26044000, EVANS,
JAMES ALFRED.

FAULKNER, HELEN 1182480/0 81225 287.20

NOTE: 2001 - RELEASED MOBILE HOME. LISTED ON ACCOUNT NUMBER 11833810,
FAULKNER, HELEN JOYCE HEIRS AND FAULKNER, TAMMY JUANITA.

FAULKNER, HELEN 1182480/0 81224 336.30

NOTE: 2000 - RELEASED MOBILE HOME. LISTED ON ACCOUNT NUMBER 11833810,
FAULKNER, HELEN JOYCE HEIRS AND FAULKNER, TAMMY JUANITA.

FULCHER, MARGARET KLEIN 2070713/4 81140 141.28
NOTE: 2002 - VEHICLE CHARGED IN ERROR.

GARRIS, TODD 1198730/0 81077 190.96
NOTE: 2001 - RELEASED MOBILE HOME. LISTED ON ACCOUNT NUMBER 11670120,
SHERRI ANN SKINNER GARRIS.

GMAC 2030393/4 81100 120.50
NOTE: 2002 - PRORATE TAXES ON VEHICLE.

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TAX RELEASE FORM
GREATER THAN \$100

NAME ACCOUNT # PARCEL # RELEASE # TOTAL RELEASED

GODLEY, ROBERT LEWIS 1197613/0 81277 259.47
NOTE: 2002 - REDUCED VALUE DUE TO MOBILE HOME BEING MOBILE STORAGE.
ALSO RELEASED LANDFILL.

GORDON, MARK LLOYD 1100759/6 81032 178.54
NOTE: 2001 - VEHICLE CHARGED IN ERROR.

GREENVILLE GOLF & COUNTRY CLU 3242400/0 9057 80921 219.28
NOTE: 2002 - PERSONAL PROPERTY TRANSFERRED TO ACCOUNT 3243100/0.

HANNAN, JAMES EVERETT 2070170/0 81231 109.14
NOTE: 2002 - VEHICLE CHARGED IN ERROR.

HARDY II, IRA MAY 2070148/0 81293 208.62
NOTE: 2002 - VEHICLE CHARGED IN ERROR.

HARRELL, MACK JOHNSON 1198155/0 81101 105.42
NOTE: 1998 - RELEASED MOBILE HOME. LISTED ON ACCOUNT NUMBER 989570,
HARRELL, MACK JOHNSON.

HARRIS, MR 1181465/0 81228 126.41
NOTE: 1999 - RELEASED MOBILE HOME. BILLED IN ERROR.

HOWELL, KIMBERLY ROTH 1090248/3 80868 138.18
NOTE: 2001 - VEHICLE CHARGED IN ERROR.

JACKSON, ALLEN GERALD 2060429/5 80875 149.26
NOTE: 2002 - PRORATE TAXES ON VEHICLE.

JOHNSON, JEROME M. 1162275/0 81193 298.05
NOTE: 1996 - RELEASED MOBILE HOME. LISTED UNDER EASTWOOD REALTY & DEV.
CO.

KIRK, ROBERT LESLIE 2060923/1 81182 189.65
NOTE: 2002 - VEHICLE CHARGED IN ERROR.

LEGGETT, DANIEL KEEGAN 2060568/0 81116 142.41
NOTE: 2002 - VEHICLE CHARGED IN ERROR.

LEWIS, BRIAN LLEWELLYN 2060677/6 81267 163.27

NOTE: 2002 - PRORATE TAXES ON VEHICLE.

LOWE JR, JOHN WILLIAM 2070588/0 81204 142.28
NOTE: 2002 - VEHICLE CHARGED IN ERROR.

MANNING, JEAN WEBB 2060094/3 80890 120.90

NOTE: 2002 - VEHICLE CHARGED IN ERROR.

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TAX RELEASE FORM
GREATER THAN \$100

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NAME	ACCOUNT #	PARCEL #	RELEASE #	TOTAL RELEASED
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MAYO, JEANETTE BARROW	2060593/4		80885	104.61
NOTE: 2002 - VEHICLE CHARGED IN ERROR.				

METROPOLITAN HOUSING &	1189204/0	64009	80976	296.39
NOTE: 2002 - EXEMPTION APPROVED FOR 2002.				

METROPOLITAN HOUSING &	1189204/0	64006	80973	296.39
NOTE: 2002 - EXEMPTION APPROVED FOR 2002.				

METROPOLITAN HOUSING &	1189204/0	64022	80987	453.22
NOTE: 2002 - EXEMPTION APPROVED FOR 2002.				

METROPOLITAN HOUSING &	1189204/0	64018	80984	423.12
NOTE: 2002 - EXEMPTION APPROVED FOR 2002.				

METROPOLITAN HOUSING &	1189204/0	64020	80985	269.13
NOTE: 2002 - EXEMPTION APPROVED FOR 2002.				

METROPOLITAN HOUSING &	1189204/0	64021	80986	486.39
NOTE: 2002 - EXEMPTION APPROVED FOR 2002.				

METROPOLITAN HOUSING &	1189204/0	64025	80990	453.22
NOTE: 2002 - EXEMPTION APPROVED FOR 2002.				

METROPOLITAN HOUSING &	1189204/0	64029	80993	607.65
NOTE: 2002 - EXEMPTION GRANTED FOR 2002.				

METROPOLITAN HOUSING &	1189204/0	64008	80975	113.60
NOTE: 2002 - EXEMPTION APPROVED FOR 2002.				

METROPOLITAN HOUSING &	1189204/0	64046	81010	222.27
NOTE: 2002 - EXEMPTION GRANTED FOR 2002.				

METROPOLITAN HOUSING &	1189204/0	64047	81011	213.89
NOTE: 2002 - EXEMPTION GRANTED FOR 2002.				

METROPOLITAN HOUSING &	1189204/0	64027	80991	258.58
NOTE: 2002 - EXEMPTION APPROVED FOR 2002.				

METROPOLITAN HOUSING &	1189204/0	64017	80983	514.58
NOTE: 2002 - EXEMPTION APPROVED FOR 2002.				

METROPOLITAN HOUSING &	1189204/0	64043	81007	243.21
NOTE: 2002 - EXEMPTION GRANTED FOR 2002.				

METROPOLITAN HOUSING & 1189204/0 64044 81008 205.51
NOTE: 2002 - EXEMPTION GRANTED FOR 2002.

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TAX RELEASE FORM
GREATER THAN \$100

NAME ACCOUNT # PARCEL # RELEASE # TOTAL RELEASED

METROPOLITAN HOUSING & 1189204/0 64048 81012 251.66
NOTE: 2002 - EXEMPTION GRANTED FOR 2002.

METROPOLITAN HOUSING & 1189204/0 64045 81009 296.39
NOTE: 2002 - EXEMPTION GRANTED FOR 2002.

METROPOLITAN HOUSING & 1189204/0 63995 80963 332.03
NOTE: 2002 - EXEMPTION APPROVED FOR 2002.

METROPOLITAN HOUSING & 1189204/0 64028 80992 553.84
NOTE: 2002 - EXEMPTION APPROVED FOR 2002.

METROPOLITAN HOUSING & 1189204/0 64005 80972 261.88
NOTE: 2002 - EXEMPTION APPROVED FOR 2002.

METROPOLITAN HOUSING & 1189204/0 64002 80970 296.39
NOTE: 2002 - EXEMPTION APPROVED FOR 2002.

METROPOLITAN HOUSING & 1189204/0 64001 80969 282.33
NOTE: 2002 - EXEMPTION APPROVED FOR 2002.

METROPOLITAN HOUSING & 1189204/0 64003 80971 255.71
NOTE: 2002 - EXEMPTION APPROVED FOR 2002.

MOYE, OLIVER C. 1162310/0 80913 272.00
NOTE: 1998 - RELEASED MOBILE HOME. LISTED ON ACCOUNT NUMBER 11656330,
DAVID WARD.

MOYE, OLIVER C. 1162310/0 80912 311.00
NOTE: 1997 - RELEASED MOBILE HOME. LISTED ON ACCOUNT NUMBER 11656330,
DAVID WARD.

OWENS, WANDA P. 1181103/0 81156 485.16
NOTE: 1999 - RELEASED MOBILE HOME. LISTED ON ACCOUNT NUMBER 11876540,
ALFRED WILLIAMS III.

OWENS, WANDA P. 1181103/0 81155 455.43
NOTE: 2000 - RELEASED MOBILE HOME. LISTED ON ACCOUNT NUMBER 11876540,
ALFRED WILLIAMS III.

OWENS, WANDA P. 1181103/0 81154 347.81
NOTE: 2001 - RELEASED MOBILE HOME. LISTED ON ACCOUNT NUMBER 11876540,
ALFRED WILLIAMS III.

PARKERS CHAPEL FWB CHURCH 14484/0 51830 80959 1023.59
NOTE: 2002 - EXEMPTION APPROVED BY THE BOARD OF COUNTY COMMISSIONERS
ON OCTOBER 7, 2002.

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PITT COUNTY
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GREATER THAN \$100

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NAME	ACCOUNT #	PARCEL #	RELEASE #	TOTAL RELEASED
PARKERS CHAPEL FWB CHURCH	14484/0	30896	80958	281.91
NOTE: 2002 - EXEMPTION APPROVED BY THE BOARD OF COUNTY COMMISSIONERS ON OCTOBER 7, 2002.				
PARKERS CHAPEL FWB CHURCH	14484/0	23950	80960	567.45
NOTE: 2002 - EXEMPTION APPROVED BY THE BOARD OF COUNTY COMMISSIONERS ON OCTOBER 7, 2002.				
RIDER, FRANK &	1177881/0	19424	81247	478.96
NOTE: 2002 - RELEASE TOBACCO ALLOTMENT AND ADJUSTMENT FOR HOUSE CHARGED FULL VALUE IN ERROR.				
SPELLMAN, SHIRLEY	1198566/0		81063	408.98
NOTE: 2001 - RELEASED MOBILE HOME. LISTED ON ACCOUNT NUMBER 11987870, SHIRLEY SPELLMAN.				
SPELLMAN, SHIRLEY	1181383/0		81064	204.20
NOTE: 2001 - RELEASED MOBILE HOME. LISTED ON ACCOUNT NUMBER 11987870, SHIRLEY SPELLMAN.				
STEVENSON, GEORGE M III &	1157843/0	55110	81078	408.75
NOTE: 2002 - LAND LINES CHARGED INCORRECTLY.				
STOCKS, ELIZABETH ANN	47447/0	28412	81044	215.59
NOTE: 2002 - OAE NOT APPLIED IN ERROR.				
TRIPP, MELANIE MANNING	1077744/0		81024	263.33
NOTE: 2001 - RELEASED MOBILE HOME. HOME WAS FLOODED AND STILL IN OLD OWNERS NAME, ANGIE WHALEY TICE.				
TYSON, FREDDIE LEE &	1094100/0		81259	181.20
NOTE: 2002 - MOBILE HOME BILLED IN ERROR.				
WALKER, WILLIAM RAY	2070148/2		81290	270.71
NOTE: 2002 - VEHICLE CHARGED IN ERROR.				
WESTBROOK, MICHELLE	1181032/0		81157	107.18
NOTE: 2001 - RELEASED MOBILE HOME. NOT IN PARK UNTIL LATER 2001.				

TOTAL RELEASES: 82 23053.52

THE RELEASE (G.S. 105-381 OR 382), CORRECTIONS (G.S. 105-325), OR REFUNDS (G.S. 105-381 OR 382) OF TAX BILLS OUTLINED ABOVE ARE APPROVED BY THE PITT COUNTY BOARD OF COMMISSIONERS.

CHAIRMAN OF THE BOARD

DATE APPROVED

TCL0440
DATE 10/31/02

CITY OF GREENVILLE
TAX RELEASE FORM

PAGE.... 1

GREATER THAN \$100

NAME	ACCOUNT #	PARCEL #	RELEASE #	TOTAL RELEASED
BRADFORD DEVELOPMENT, LLC	1172437/0	58890	81110	441.70
NOTE: 2002 - CORRECT ACREAGE				
BUSACCA, DANIELLE	2050600/4	80947	109.26	
NOTE: 2002 - PRORATE TAXES ON VEHICLE.				
COOPER, QUINCY	2070269/8	81214	101.98	
NOTE: 2002 - VEHICLE CHARGED IN ERROR.				
CULLIPHER, STERLING EDWARD	2060832/2	80904	105.36	
NOTE: 2002 - VEHICLE CHARGED IN ERROR.				
DAUGHTRY, ANNIE REDDICK	2030973/9	80953	121.97	
NOTE: 2002 - VEHICLE CHARGED IN CITY LIMITS IN ERROR.				
GREENVILLE GOLF & COUNTRY CLU	3242400/0	9057	80921	198.32
NOTE: 2002 - PERSONAL PROPERTY TRANSFERRED TO ACCOUNT 3243100/0.				
HANNAN, JAMES EVERETT	2070170/0	81231	118.71	
NOTE: 2002 - VEHICLE CHARGED IN ERROR.				
HARDY II, IRA MAY	2070148/0	81293	208.68	
NOTE: 2002 - VEHICLE CHARGED IN ERROR.				
PEADEN, STANLEY DAVID	1120212/6	80919	120.61	
NOTE: 2001 - VEHICLE CHARGED IN CITY LIMITS IN ERROR.				
SWITZER, CHARLES FREDRICK	2070327/7	81166	109.11	
NOTE: 2002 - VEHICLE CHARGED IN CITY LIMITS IN ERROR.				
WALKER, WILLIAM RAY	2070148/2	81290	264.83	
NOTE: 2002 - VEHICLE CHARGED IN ERROR.				
TOTAL RELEASES: 11 1900.53				

THE RELEASE (G.S. 105-381 OR 382), CORRECTIONS (G.S. 105-325), OR REFUNDS (G.S. 105-381 OR 382) OF TAX BILLS OUTLINED ABOVE ARE APPROVED BY THE PITT COUNTY BOARD OF COMMISSIONERS.

CHAIRMAN OF THE BOARD

DATE APPROVED

Motion:

Approve as submitted

Motion made by Commissioner David Hammond.

Motion seconded by Commissioner Randy Royal.

Motion Passed Unanimously.

Appointment of Map Review Officers - Glen Moore

Information Provided with the Agenda

In October of 1997, procedures for recording maps changed as a result of NCGS 47-30. Since that time, all maps and plats must be reviewed and approved and signed by a Review Officer appointed by the Board of County Commissioners to certify they meet all statutory requirements prior to recordation by the Register of Deeds.

Periodically, the Board is asked to update the list of appointed Review Officers to reflect staff changes for Pitt County and its municipalities.

**PITT COUNTY BOARD OF COMMISSIONERS
RESOLUTION APPOINTING ADDITIONAL REVIEW OFFICERS**

WHEREAS, NCGS 47-30, as amended, requires the Pitt County Board of County Commissioners to appoint, by resolution, review officers to ensure statutory requirements for recording are met prior to recording of maps & plats with the Register of Deeds Office;

WHEREAS, review officers were originally appointed by the Pitt County Board of County Commissioners on September 8, 1997;

WHEREAS, County departments and municipalities may request changes to review officers that are appointed;

WHEREAS, the Pitt County Board of County Commissioners met on November 18, 2002 to consider amendment of review officer appointments;

WHEREAS, this resolution supersedes the previous resolution recorded in Deed Book 1170, Page 75;

NOW THEREFORE, BE IT RESOLVED that the Pitt County Board of County Commissioners appoints the following persons as review officers and will cause this resolution to be recorded with the Pitt County Register of Deeds, as required by NCGS 47-30.

Pitt County Planning Department

Jonas Hill, Planner I
A. Glen Moore, Senior Planner
James F. Rhodes, Planning Director
Stephen E. Smith, Planner II
William S. Tugwell, Planner I
Matthew M. Waters, Planner II

Pitt County Tax Assessors Office

Joey G. Ellis, GIS/Land Records Manager
Angela Q. Glynn, GIS Property Mapper
Wyatt A. McQueen, GIS Technician

Town of Ayden

Billy Merrill, Director, Planning & Zoning
Cindy Thomas, Permit Technician

Town of Farmville

John Craft, Town Planner
Richard N. Hicks, Town Manager
Willard Jefferson, McDavid and Associates

City of Greenville

Harry V. Hamilton, Jr., Chief Planner
Andrew Thomas, Jr., Subdivision Administrator
Wayne Harrison, Planner II, Zoning Administrator
Kenneth Graves, Planner I

Town of Grifton

Michael Peoples, Town Manager

Town of Winterville

Thomas Harwell, Town Engineer
Alan G. Lilley, Town Planner

Mark Owens, Jr., Chairman
Pitt County Board of Commissioners

ATTEST:

Susan J. Banks, Clerk

Motion:

**Approve Resolution with amended Review Officer List
Motion made by Commissioner David Hammond.
Motion seconded by Commissioner Randy Royal.**

Motion Passed Unanimously.

*Scattered Site Community Development Block Grant (CDBG) Application and
Schedule
Public Hearing for December 16, 2002 - Glen Moore*

Information Provided with the Agenda

Beginning in 2003, Pitt County will receive scattered site CDBG funds automatically every three years from the North Carolina Division of Community Assistance (DCA). The County has received notification from DCA that Pitt County is scheduled to receive a Scattered Site Housing allocation of \$400,000 (see attached notification letter). In order to receive these funds, the County will have to prepare an application involving all of the non-entitlement municipalities within the County. The first step in this process is to have the Board of County Commissioners hold a public hearing. At this public hearing Planning staff will explain the CDBG program and request permission from the Board to submit an application to receive these funds.

No county match is required.

Motion:

**Set Public Hearing for the Board of County Commissioners December 16,
2002 meeting.
Motion made by Commissioner David Hammond.
Motion seconded by Commissioner Randy Royal.**

Motion Passed Unanimously.

Budget Amendment - Pitt Soil & Water - Melonie Bryan

Information Provided with the Agenda

This amendment increasing Pitt Soil & Water's budget by \$1,140 appropriates new funds from the State Division of Soil & Water for operating expenses for technical staff.

Department: Pitt Soil & Date of Request:

FY Budget: 02-03

ACCOUNT NO	TITLE OF ACCOUNT	INCREAS E	DECREAS E
104960-	Neuse River Project	1,140	
102800-	Revenue - Soil &	1,140	

Department Justification: (Please provide detailed explanation)

The Division of Soil and Water has approved operating expenses in the amount of \$1,140.00 for the Neuse River Technician and the State Cost Share Technician.

Motion:

**Approval of budget amendment as submitted.
Motion made by Commissioner David Hammond.
Motion seconded by Commissioner Randy Royal.
Motion Passed Unanimously.**

Health Department Budget Amendment - John H. Morrow

Information Provided with the Agenda

Align local budget with DHHS funding estimates.

Department: Health Date of Request: October 25,

FY Budget: FY

ACCOUNT NO	TITLE OF ACCOUNT	INCREASE	DECREAS E
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153141	DHHS FUNDS	1527.00
155141	RESERVE:FIXED	1527.00

Department Justification: (Please provide detailed explanation)
Align local budget with DHHS funding estimates

Routing:
AIMS (for Novmeber 18, 2002 BOC meeting)
Finance

* Denotes new account number.

Motion:

**Approval of budget amendment as submitted.
Motion made by Commissioner David Hammond.
Motion seconded by Commissioner Randy Royal.**

Motion Passed Unanimously.

Approval of Minutes - Susan Banks

Information Provided with the Agenda

November 4, 2002

Motion:

**Approve minutes.
Motion made by Commissioner David Hammond.
Motion seconded by Commissioner Randy Royal.**

Motion Passed Unanimously.

Items for Decision

Adoption of the Water Resources Management Plan - Phil Dickerson

Information Provided with the Agenda

Several months ago at a workshop meeting, the Pitt County Board of Commissioners received a presentation of a Water Resources Management Plan for Pitt County. After the presentation, the County's water suppliers requested that the Plan address some potential sources of water that were not thoroughly discussed in the original document. Groundwater Management Associates has prepared an Addendum to the original document and it has been circulated among the water suppliers and their comments have been sought. These are

valid and they have been addressed in the Addendum or will be addressed in the next phase of planning. The comments, a copy of the Executive Summary of the Water Resources Management Plan and a copy of the Addendum have been forwarded to you under separate cover. The Plan as amended will be a tool to be utilized in further planning, design and construction of water supply infrastructure. It will be an essential tool, particularly for the water corporations in showing their funding agencies that their proposed projects comply with the County's overall plan.

The next step in the planning process is to estimate the cost of the alternatives and to recommend specific interconnections and other construction projects to achieve a stable supply of water to all the County at the least cost. As the Board is aware, the next phase of planning is already underway. These planning efforts will be funded by the Rural Center, the County and the Global TransPark. After the completion of the next phase of the Plan, in the summer of 2003, the County will be in a much better position to assist in obtaining funding for actual construction.

Meeting Notes

Mr. Dickerson said there was a meeting in the spring where the Board received the Water Resources Management Plan. The plan has been revised by an addendum to meet more short term plans. It still identifies the Tar River for the long term plan. Greenville Utilities may make up some of the reductions in groundwater. They expect a 5% reduction in groundwater in the next five years. Castle Hayne Aquifer is in the plan and it was reviewed. Greenville Utilities Commission is studying and testing withdrawing water.

The Global TransPark, Pitt County and the Rural Development Center will fund the next part of this plan that will place costs on the alternatives and make recommendations.

Motion:

Adopt the Water Resources Management Plan as amended.

Motion made by Commissioner David Hammond.

Motion seconded by Commissioner Eugene James.

Motion Passed Unanimously.

Budget Amendment - State Grants - JCPC Adolescent Outreach - Melonie Bryan

Information Provided with the Agenda

This amendment brings forward unspent fund balance from the prior year in the amount of \$9,071 from the JCPC Adolescent Outreach program that is to be returned to the State.

Department: State Date of Request: 10-
FY Budget: 02-03

ACCOUNT NO	TITLE OF ACCOUNT	INCREAS E	DECREAS E
193238	Fund Balance	9,071	
195238	Prior Year	9,071	

Department Justification: (Please provide detailed explanation)

Bringing unspent fund balance from the JCPC Adolescent Outreach program forward to new year in order to return to the State. This program is administered by Mental Health.

Motion:

**Approval of Budget Amendment as submitted.
Motion made by Commissioner Eugene James.
Motion seconded by Commissioner David Hammond.
Motion Passed Unanimously.**

Commissioners' Comments

Meeting Notes

Commissioner Royal recognized Mr. Hines and Mr. Speight of Martin County Community Action.

Commissioner Shank recognized her two sons that were present in the audience.

Commissioner Bowen thanked Chairman Owens and Vice Chairwoman Ward as Chairman and Vice Chairwoman for this past year.

Commissioner Coulson spoke about the new Senate district and the need to meet with commissioners in Wilson County and try to find some commonality between the two counties. He also stated that over his last two years as a commissioner he has received many complaints about a leash law in Pitt County.

He asked James Rhodes to look into a leash law for residential areas of the County.

Adjourn

Motion:

Motion to adjourn at 10:00 a.m.

Motion made by Commissioner David Hammond.

Motion seconded by Commissioner Randy Royal.

Motion Passed Unanimously.

Respectfully Submitted,

Susan J. Banks, CMC
Clerk to the Board