

**PITT COUNTY BOARD OF COMMISSIONERS
GREENVILLE, NORTH CAROLINA
APRIL 21, 2003 MINUTES**

The Pitt County Board of Commissioners met on Monday, April 21, 2003, at 5:00 PM in the Commissioners' Auditorium, Pitt County Office Building, 1717 W. 5th Street, Greenville, North Carolina.

Commissioners present:

Beth Ward, Chairman
Eugene James, Vice Chairman
John Minges, Commissioner
Jimmy Garris, Commissioner
Mark Owens, Jr., Commissioner
Glenn Bowen, Commissioner
Tom Coulson, Commissioner
David Hammond, Commissioner
Randy Royal, Commissioner

Staff present:

Scott Elliott, County Manager
Susan Banks, Clerk to the Board
Melonie Bryan, Deputy County Manager/Financial Services
John Bulow, Deputy County Manager/Human Services
Phil Dickerson, Deputy County Manager/Facility Services
JoAnne Burgdorff, County Attorney
John Chaffee, Development Commission Director
Glenn Cutrell, Tax Assessor
Debra Dihoff, Mental Health Area Director
Edward Garrison, DSS Director
Greg Hackett, EMS Director
Glen Moore, Planning Staff
Jeff Niebauer, Tax Collector

Call to Order

Chairman Ward called the meeting to order and welcomed everyone present.

Invocation and Pledge

Meeting Notes

The invocation was offered by Vice Chairman James.
The Pledge of Allegiance was led by Commissioner Minges.

Approval of Agenda

Meeting Notes

Chairman Ward stated that the first item on closed session was removed from the agenda.

Motion:

**Motion to approve agenda as submitted.
Motion made by Vice Chairman Eugene James.**

**Motion seconded by Commissioner John Minges.
Motion Passed Unanimously.**

Public Hearings

Public Hearing for FY 2003-2004 HOME Funds - Glen Moore

Information Provided with the Agenda

Currently, the HOME Program provides additional monies to supplement the County's ongoing Community Development Block Grant (CDBG) Program. Last year the program provided \$71,000, which is currently being used to rehabilitate two dwellings and replace one dwelling.

The proposed 2003-2004 HOME funding for all the members of the HOME Consortium is \$817,000. Pitt County's share of these funds will be \$154,450 and will be used to rehabilitate approximately seven homes with severe needs that qualify for the program. Of these funds, \$142,750 is allocated to rehabilitation activities and \$11,700 is allocated for administration costs. The County's match requirement will be approximately \$35,688, or 25% of the rehabilitation portion of the allocation.

Staff would like to emphasize the importance of this program and point out that the County's Scattered Site CDBG program no longer requires a local match. The County also had a Concentrated Needs CDBG application for Pug Moore Road that was not approved by the State. In October 2002, the Board obligated a \$60,000 match for this project. Staff would recommend the \$35,688 requested match come out of these previously obligated funds.

To allow the County's continued participation, Pitt County must hold a public hearing on a proposed budget and statement of activities and adopt a resolution authorizing the submission of a HOME application (see attached).

**PITT COUNTY
FY 2003-2004 HOME PROGRAM
BUDGET AND STATEMENT OF ACTIVITIES**

Funding Sources

HOME Funds	\$154,450
Local Match	<u>\$35,688</u>
TOTAL	\$190,138

Program Activities

Rehabilitation 7 structures @ \$25,491	\$178,438
Administration	<u>\$11,700</u>
TOTAL	\$190,138

Currently, the HOME Program provides additional monies to supplement the County's ongoing Community Development Block Grant (CDBG) Program. The proposed HOME

funding for 2003-2004 is \$817,000, of which \$154,450 will be allocated to Pitt County to supplement the County's Scattered Site CDBG program. This year the program will use the funds to rehabilitate approximately seven homes for low-income residents.

PITT COUNTY FY 2003-2004 HOME PROGRAM

RESOLUTION AUTHORIZING THE SUBMISSION OF HOME APPLICATION

Be It Resolved by the Pitt County Board of County Commissioners, North Carolina, that:

WHEREAS, the County desires to apply for \$154,450 of HOME Program funds; and

WHEREAS, the County hereby commits \$35,688 to be used in the HOME Program ; and

WHEREAS, Beth Ward, Chairman is hereby authorized and directed to act on behalf of the County in connection with the application and provide such additional information including all assurances and certifications as may be required.

THEREFORE, BE IT RESOLVED, that Pitt County , North Carolina, hereby authorizes that an application be filed for HOME Program funds.

Adopted this 21st day April, 2003.

Beth Ward, Chairman

ATTEST:

Susan J. Banks, Clerk to the Board

Meeting Notes

Mr. Glen Moore reported on this housing rehabilitation program for Pitt County. He said this program provides additional funds for the Community Development Block Grant program. The proposed program allocated \$817,000 for the consortium. Pitt County's share of those funds was \$154,450 for rehabilitation of 7 homes with severe needs. He stated that \$11,700 of these funds were for administration and \$140,000+ for program. Staff emphasized that scattered site CDBG no longer requires match. Mr. Moore stated that \$35,688 requested match from the County would be required. He presented a proposed program budget restating that this funding supports the scattered site CDBG program.

Motion:

Motion to open the public hearing.

Motion made by Commissioner David Hammond.

Motion seconded by Commissioner John Minges.

Motion Passed Unanimously.

No one from the public came forward to speak. Commissioner Hammond asked where the homes were located that would be rehabilitated with these funds. Mr. Moore said the homes have not been selected at this time. This public hearing was for the purpose of applying for the

grant. Commissioner Hammond said the homes on Pug Moore Road still need work. Vice Chairman James said they were hoping that the sewage line would go by that area. He asked if Pug Moore Road sewer line could be considered in this project. Mr. Moore said these funds could help with septic tanks but not sewer lines. Commissioner Bowen asked who decides on which homes are included in this program. Mr. Moore said that Planning staff and the consultant review homes for the ones with the severest needs of rehabilitation. The selection is based on low income and severity of needs and the worse homes get taken care of first. Commissioner Bowen asked about the \$11,700 administration funds. Mr. Moore said these funds would go to the consultant. Commissioner Garris said that these homes are owner occupied, stating that it was his understanding that if the owner remains in the home for seven years, the debt is forgiven. Commissioner Hammond said the \$35,000 match is the only information coming forward in this request and he wanted to know where the homes are located and whose homes are included. Commissioner Mingos asked why the Pug Moore Road was not approved the last project. Mr. Moore said that the State made the selection of the homes in the last project and the Pug Moore Road was to far down on the list.

He stated that this public hearing is for applying for the grant. Chairman Ward said the Board could request that staff bring the recommended homes back to the Board. Commissioner Owens said in his experience these funds have been spent where they were needed. Commissioner Coulson said the Planning Department has done a good job and this does not need to be micromanaged.

Motion:

Adopt Resolution and Program Budget and Statement of Activities, including \$35,688 in matching funds for the FY 2002-2003 HOME Grant.

Motion made by Commissioner John Mingos.

Motion seconded by Vice Chairman Eugene James.

Vote Record:

John Mingos	Yes
Jimmy Garris	Yes
Mark Owens, Jr.	Yes
Beth Ward	Yes
Glenn Bowen	Yes
Tom Coulson	Yes
David Hammond	No
Eugene James	Yes
Randy Royal	Yes

Total Yes Votes: 8

Total No Votes: 1

Motion Passed.

*Public Hearing For Approval of Rural Operating Assistance Program (Transportation) Funding -
John K. Bulow*

Information Provided with the Agenda

A public hearing will be held at the beginning of the April 21, 2002 meeting. Prior to public comments, staff will provide a recommendation from the PATS Board of Directors requesting that the Board approve this method of distribution. The funds are divided into three sections. First is the EDTAP funding for elderly and handicapped citizens. The PATS Board recommends the following distribution;

Council on Aging	\$32,045
Department of Social Services	\$10,015
GREAT	\$5,341

Mental Health	\$6,009
Eastern Carolina Vocational Center	\$8,012
Creative Living Center	\$5,341
Division of Services for the Blind	\$1,385
 Total	 \$68,148

Second is Work First and this must be allocated to the Department of Social Services. The amount allocated is \$17,028.

Finally, the RGP or Rural General Public funding is in the amount of \$38,589. This funding is recommended to be directed to PATS for the initial funding for an expansion of service to include general public ridership on five (5) existing fixed routes. The routes are:

1. Highway 11 North to Bethel and Williamston.
2. Highway 33 & 264 East to Pactolus, Simpson, Grimesland and into Beaufort County to Chocowinity and Washington.
3. Highway 11 South to include Winterville, Ayden, Grifton, and into Lenoir County to Kinston.
4. Highway 264 West to the Towns of Farmville and Fountain.
5. Highway 258 and 13 South into Greene County to Maury.

Rides are reserved with a prior 24 hour reservation and a five dollar (\$5.00) one way rider's fee. Vans arrive in Greenville at 7:45 a.m. and depart at 4:00 p.m., Monday through Friday. Additional times for ridership may be available based upon availability. All citizens are eligible to ride based upon space availability and the payment of the \$5:00 fare due at time of trip.

Meeting Notes

Mr. Bulow reported that \$68,148 will be received and presented the recommended budget. He said they gave everybody the same amount of money as last year which left, \$1,385 that they allocated to the local Division of Services for the Blind to go to independent living classes. He noted that the Work First funding is funneled through Social Services.

Mr. Bulow said that the Rural General Public (RGP) is new with \$38,589 to be allocated to this program. They will charge \$5.00 for a one way trip on the PATS van. They will sell advertising on vans to generate additional funds. There will be five fixed routes.

The rides are reserved and will serve as space is available. A 24 hour reservation is requested. The van will arrive in Greenville at 7:45 a.m. and leave at 4:00 p.m. in the afternoon.

Motion:

Motion to open the public hearing.

Motion made by Commissioner John Minges.

Motion seconded by Commissioner David Hammond.

No public came forward to speak.

Vice Chairman James asked about Hwy 33 route. Mr. Bulow said they may consider a future route. Mr. Bulow stated that this is the beginning of this program and they hope to expand the program as needed. Vice Chairman James said both sides of Tar River route were left out.

Motion Passed Unanimously.

Motion:

Motion to close the public hearing.

Motion made by Commissioner David Hammond.

**Motion seconded by Commissioner John Minges.
Motion Passed Unanimously.**

Motion:

Motion to accept recommendation by PATS Board.

Motion made by Commissioner Jimmy Garris.

Motion seconded by Commissioner John Minges.

Motion Passed Unanimously.

Public Addresses to the Board

Meeting Notes

-Tom Johnson said during the last Board meeting, he proposed a bond obligation for a \$30 million bond. He has been working with School Board members thinking that the public would support a \$30 million bond referendum. He said he hoped this Board would not support Dr. Priddy's recommendation for \$100 million bond referendum.

-Amy Hendrickson stated she is the new Chairman of the Animal Control Advisory Board. She stated she was here to inform the Board that they are holding their second meeting this Thursday. Chairman Ward said thanks for assuming that role.

Items for Report

Manager's Report - Scott Elliott

Information Provided with the Agenda

BOCC FY 03-04 Budget Meeting

- 1) Joint School Board Meeting, May 12, 6pm, North Pitt High
- 2) CIP Workshop, May 15, 8:30-12:00 noon
- 2) Budget Workshops, May 20-22, 8:30-12:00 noon
- 3) Additional Budget Workshops (if needed) May 27-29, 8:30-12:00 noon

Legislative Briefing and Reception, May 14, Raleigh, 1pm-7pm

NACo Conference Registration, July 13-15, Milwaukee, WI

Meeting Notes

Mr. Elliott reviewed the calendar of upcoming meetings as follows:

Joint Meeting with School Board

CIP Workshop, May 15, 8:30-12

- 1) Joint School Board Meeting, May 12, 6pm, North Pitt High
- 2) CIP Workshop, May 15, 8:30-12:00 noon
- 2) Budget Workshops, May 20-22, 8:30-12:00 noon
- 3) Additional Budget Workshops (if needed) May 27-29, 8:30-12:00 noon

Mr. Elliott stated the Legislative Briefing and Reception will be held on May 14 in Raleigh, from 1pm-7pm. Mr. Elliott said there had been some discussion about taking the Pitt County Delegation to lunch that day and that the Clerk would be checking to see who could attend. Commissioner Hammond indicated he would attend this function.

Mr. Elliott also stated that the NACo Conference was scheduled for July 13-15, in Milwaukee, Wisconsin and the Board members need to let the Clerk know who would like to attend.

Tax Collector's Monthly Report - Jeff Niebauer

Information Provided with the Agenda

Collections for Pitt County were up by 27% for the month of March. Overall collections were 32.22% above last year collections for the month. Total collections are up 8.78% year to date.

Pitt County Tax Collector's Report

SUMMARY OF 2002/2003 INFORMATION: SUMMARY OF 2001/2002 FOR COMPARISON:

Tax collection activity Pitt County:				<u>Difference</u>	<u>% Chg</u>
Total Mar 2003 Collections:	\$1,306,548	Total Mar 2002 Collections:	\$1,027,188	279,360	27.20
Total to Date 2002/2003:	\$43,485,086	Total to Date 2001/2002	\$40,851,108	2,633,978	6.45
Pitt County Levy:					
Mar 2003 Levy	\$44,420,456	Mar 2002 Levy	\$42,498,787	1,921,669	4.52
Mar 2003 Percent Collected:	92.76	Mar 2002 Percent Collected:	92.46		
Original Levy	95.6	Original Levy	95.4		
Supplemental & Vehicle	76.7	Supplemental & Vehicle	75.6		
Total collection activity all units including Pitt County:					
Total Mar 2003 Collections:	\$2,069,219	Total Mar 2002 Collections:	\$1,564,928	504,291	32.22
Total to Date 2002/2003	\$67,731,538	Total to Date 2001/2002	\$62,266,628	5,464,910	8.78
Garnishments for Mar 2003:	\$287,794	Garnishments for Mar 2002:	\$249,870	37,924	15.18
Bankruptcy for Mar 2003:	\$27,083	Bankruptcy for Mar 2002:	\$5,740	21,343	
Occupancy for Feb 2003:	\$81,285	Occupancy for Feb 2002:	\$76,938	4,347	5.65
Occupancy Total to Date 02/03:	\$683,306	Occupancy Total to Date 01/02:	\$649,197	34,109	5.25
Gross Receipts Feb 2003	\$10,926	Gross Receipts Feb 2002	\$11,250	(324)	-2.88
Gross Receipts total to Date	\$97,983	Gross Receipts total to Date	\$102,641	(4,658)	-4.54

2002 - 2003

<u>TAXING UNIT</u>	<u>MARCH 2003</u>	<u>TOTAL TO DATE</u>
Pitt County		
Current Taxes	1,023,525.17	41,130,606.64
Prior Years	160,244.73	1,792,703.78
Interest/Cost	78,791.46	473,792.11
Prepay	43,986.31	87,983.84
Total Collected	1,306,547.67	43,485,086.37
Landfill Fees	105,491.52	3,646,664.77
Ayden Fire	1,694.08	43,061.29
Ayden Rescue	58.74	1,150.71
Bell Arthur Fire	2,097.66	55,498.58
Bell Arthur Rescue	58.17	1,871.24
Black Jack Fire	745.58	20,716.24
Clarks Neck Fire	1,153.66	17,016.87
Eastern Pines Fire	2,667.09	96,219.48
Eastern Pines Rescue	428.46	2,513.82
Falkland Fire	1,195.64	52,847.49
Farmville Fire	1,180.64	31,243.04
Fountain Fire	796.85	14,339.80
Grimesland Fire	1,437.85	24,707.33
Pactolus Fire	1,360.80	6,223.97
Red Oak Fire	1,488.72	54,941.14
Simpson Fire	2,512.49	57,281.31
Staton House Fire	2,037.51	123,463.32
Stokes Fire	742.01	26,668.66
Winterville Fire	2,056.10	67,633.26
Grifton Fire	1,327.26	45,347.65
Gardnerville Fire	804.04	33,930.74
Pitt EMS	25,352.75	935,820.50
Ayden Town	13,090.78	109,288.62
Bethel Town	11,074.85	249,895.69
Falkland Town	227.28	10,182.69
Farmville Town	12,821.69	118,528.88
Fountain Town	1,586.93	11,103.85
Grifton Town	5,064.82	57,716.68
Grimesland Town	1,049.38	45,875.68
Simpson Village	1,845.20	62,275.04
Winterville Town	15,324.07	128,773.82
City of Greenville	543,898.92	18,093,649.23

GRAND TOTAL

2,069,219.21

67,731,537.76

COMPARISON OF PERCENTAGES COLLECTED

Mar-03

Mar-02

92.76%

92.46%

OCCUPANCY FOR FEB 2003 - 81,284.92

BANKRUPTCY FOR MAR 2003 - 27,083.04

GARNISHMENTS FOR MAR 2003 - 287,794.46

GROSS RECEIPT FOR FEB 2003 - 10,925.69

Meeting Notes

Mr. Niebauer reported on collections noting increases in collections.

Motion:

Approve as Submitted

Motion made by Commissioner Glenn Bowen.

Motion seconded by Commissioner David Hammond.

Motion Passed Unanimously.

North Carolina's Eastern Regional Partnership Update of Activities - John Chaffee

Information Provided with the Agenda

Tom Greenwood, Executive Director of North Carolina's Eastern Regional Partnership, will give an update on the Partnership's activities and their efforts to improve the economic development of the region.

Meeting Notes

Mr. John Chaffee introduced Tom Greenwood and Cathy Howard from the North Carolina's Eastern Region.

Mr. Greenwood explained that there are seven regional partnerships in North Carolina. He stated that in total in the Eastern Regional Partnership, eleven counties have borrowed more than \$17 million of a \$22 million loan fund. He reviewed the projects that Pitt County has loans for:

\$1,849,999 for development and up-fit for technology business incubator

\$261,000 for construction of pump station for 600 acre industrial corridor

\$499,500 for construction of a gas main to the Worthington Industrial Park

Mr. Greenwood stated that \$309,932 had been used for environmental assessments, wetland delineation and planning for nine counties with Pitt County included, plus more than \$100,000 spent on regional studies and education programs. He reviewed the criteria for the Certified Industrial Site (CIS) program noting that Indigreen Corporate Park is a Certified Industrial Site and Pitt County has four other sites in progress; Greenville Corporate Park, Worthington, Grifton and Ayden Industrial Site. Around \$1.187 million has been allocated for Certified Site grants. In Pitt County, Coastal Beverage, Fuji Silysia, and Pepsi Cola Distribution Center are located on three of the six properties Pitt County has in the CIS program. He showed examples of companies in the Incentive Flex Grants program. The Flex Grants in Pitt County total \$60,000 assisting with 191 jobs and 106,750,000 investment in companies such as; Pactiv, Coastal Beverage and DSM Expansion. There has been over \$3.2 million in grant programs to

assist with industry location and expansion, product development, environmental assessments, education/training, and office/computer equipment and software. Mr. Greenwood reviewed other initiatives that are undertaken by the partnership. He also reported on the Golden Leaf Grants and their outreach and marketing programs. He spoke about how they had invested the \$5 license tag fee and gained interest which was returned back to the counties. The tag fee was utilized in counties and regions to offer programs that are helpful throughout the region.

Commissioner Coulson asked about the \$689,000,000 spent to create jobs. Mr. Greenwood said that this included private investments of around \$607 million.

Commissioner Hammond asked how Pitt County could do get more from the \$5.00 license tag fee. Mr. Greenwood stated that Pitt County had fared well with the \$5.00 tag fee with the spin off from disbursements and loan funds.

Vice Chairman James said of the \$17 million he asked what does the county owe them. Mr. Greenwood said there were different situations from five year plans to fifteen year plans. Mr. Chaffee said \$135,000 per year was paid for the technology center with a 3.5% or 4% loan on the technology center. Vice Chairman James suggested the higher interest loans should be renegotiated. Vice Chairman James asked if the interest that the County is paying was coming back to the County. Mr. Greenwood said the interest funds are available to the counties in total grants for Pitt County, some are flex grants, some are projects for certification and Pitt County has received \$400,000 grants. In thirteen counties, Pitt County is ranked third or fourth. The funds have been made available because they have the funds.

Commissioner Bowen asked about the 39 voting members, and the letter from Representatives Basnight and Black, to appoint members. The governor did not support this request and they would not be voting members. He said they do not have participation in the Golden Leaf awards any longer. The County goes direct to the Golden Leaf foundation.

Mr. Chaffee reported the related projects they were working on.

Departmental Spotlight - Sheriff's Department

Information Provided with the Agenda

The Sheriff's Department will be providing the department spotlight at this meeting.

Meeting Notes

Sheriff Manning gave the presentation of the department spotlight.

Motion:

Motion to move forward on the agenda to item I.1., Towns of Ayden and Farmville Animal Euthanasia Fee Waiver Request.

Motion made by Commissioner Glenn Bowen.

Motion seconded by Commissioner David Hammond.

Motion Passed Unanimously.

Items for Discussion

Towns of Ayden and Farmville Animal Euthanasia Fee Waiver Request - Scott Elliott

Information Provided with the Agenda

The Pitt County Manager's Office has received separate requests from the Town of Ayden and Town of Farmville requesting that the euthanasia fee that Pitt County charges be waived. Pitt County currently charges \$10.00 per animal for the service. The two attached letters explain the town's request.

On an annual basis, Pitt County budgets \$10,000 in revenue as a fee charged to the municipalities for this service. It is recommended that if the board were to waive this fee, it should be waived for all municipalities and implemented on July 1, 2003 (beginning of new FY 03-04).

Meeting Notes

Mr. Billy Benson for Town of Ayden, asked the Board to waive the euthanasia fee. He said they keep their own animals and are taken that day. Also, Chief Smith from Farmville, said they are charged the same fees as other towns that do not keep their own animals but take them directly to the animal shelter. Mr. Elliott reported that \$12,000 in revenue was collected from the towns. Commissioner Bowen said Ayden and Farmville hold their animals for 72 hours. The City of Greenville pays \$10 as well as all other municipalities.

The difference in the expense is that they are storing their own animals. Farmville and Ayden have their own kennels. Commissioner Garris asked what was the cost of keeping the animals for 3 days versus the euthanasia fee. Mr. Dickerson said no matter where they come from they are not immediately euthanized but are held as long as they have space. The animals may be held for a week or two. The cost of the shot is a couple of dollars. Mr. Elliott said that it sounds as if the Board is looking at it from the standpoint of boarding fees, there is another way to do it. There are other processes. Commissioner Bowen said the law requires animals be held a minimum of 72 hours. Ms. Michele Whaley, Animal Shelter Supervisor, said they hold the animals sometimes longer (i.e. adoptions) whereas other towns bring them right in. Mr. Smith said they deliver the animals versus Pitt County having to pick them up.

Motion:

Commissioner Bowen offered a motion that any municipalities that keeps their animals for 72 hours would not be charged, effective July 1, 2003.

Motion made by Commissioner Glenn Bowen.

Motion seconded by Vice Chairman Eugene James.

Motion Passed Unanimously.

Items for Consent

Consent Agenda

Motion:

Motion to approve items on consent agenda as presented.

Motion made by Commissioner David Hammond.

Motion seconded by Vice Chairman Eugene James.

Motion Passed Unanimously.

Releases and Refunds Greater Than \$100 - Glenn Cutrell

Information Provided with the Agenda

March 2003 - Total County Releases (Greater Than \$100) - 107 - \$ 27,145.94

March 2003 - Total City Releases (Greater Than \$100) - 50 - \$ 11,990.67

Total Refunds (Greater Than \$100) - 1 - \$ 159.63

Porsche Leasing Ltd. - \$ 159.63

TAX RELEASE FORM
 GREATER THAN \$100

NAME	ACCOUNT #	PARCEL #	RELEASE #	TOTAL RELEASED
ANDERSEN JR, KARL EINAR	2120287/7		83389	189.72
NOTE: 2002 - VEHICLE CHARGED IN ERROR.				
ANDERSON, CURTIS	1187943/0		83590	289.65
NOTE: 2000 - RELEASED MOBILE HOME. LISTED ON ACCOUNT NUMBER 12045920, LINDA CAROL ANDERSON.				
ANDERSON, PAMELA H	1198996/0		83503	175.64
NOTE: 2001 - RELEASED MOBILE HOME. LISTED ON ACCOUNT NUMBER 11825560.				
BANKS, KENNETH	1189852/0		83275	304.11
NOTE: 2002 - RELEASED MOBILE HOME. NOT ON DMV REPORT.				
BARSANTI, CHRISTOPHER M	1207062/0		83061	134.27
NOTE: 2002 - RELEASED BOAT. TAXABLE IN DARE COUNTY.				
BATCHELDER, TONYA	1207642/0		83187	151.92
NOTE: 2002 - RELEASED MOBILE HOME. LISTED ON ACCOUNT NUMBER 11953550, BATCHELDER, TONYA.				
BELL, PAM	1198978/0		83208	340.41
NOTE: 2002 - RELEASED MOBILE HOME. LISTED ON ACCOUNT NUMBER 11810950, MOYE, PAMELA GAIL.				
BELL, PAM	1198978/0		83209	359.99
NOTE: 2001 - RELEASED MOBILE HOME. LISTED ON ACCOUNT NUMBER 11810950, MOYE, PAMELA GAIL.				
BLUNT, DARRYL JAMES	1199321/0		83604	365.16
NOTE: 2002 - RELEASED MOBILE HOME. VALUE INCORRECT. WILL BILL CORRECT VALUE OF \$35,980.				
BURROUGHS, JOEY & DEE	1192529/0		83221	195.34
NOTE: 2001 - RELEASED MOBILE HOME. LISTED ON ACCOUNT NUMBER 11454060, DONNETTA K. BURROUGHS (PHILLIPS).				
CARR, NICOLE	1181246/0		83377	225.91
NOTE: 2001 - RELEASED MOBILE HOME. LISTED ON ACCOUNT NUMBER 11974100, TINA LOUISE REDDICK.				
CARR, NICOLE	1181246/0		83374	274.99
NOTE: 2000 - RELEASED MOBILE HOME. LISTED ON ACCOUNT NUMBER 11974100, TINA LOUISE REDDICK.				
CHARIS PROPERTIES, LLC	1180346/0	60838	83021	116.43
NOTE: 2002 - RELEASE AND RECHARGE TO ACCOUNT NUMBER 1180490/0 (CLARK, SANDRA J.).				

TCL0440

DATE 3/31/03

PITT COUNTY
 TAX RELEASE FORM
 GREATER THAN \$100

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NAME	ACCOUNT #	PARCEL #	RELEASE #	TOTAL RELEASED
CHARIS PROPERTIES, LLC	1180346/0	60838	83022	124.24
NOTE: 2001 - RELEASE AND RECHARGE TO ACCOUNT NUMBER 1180490/0 (CLARK,				

SANDRA J.)

CHEVERS, LLOYD GARY-WINSTON I	1187105/0	83025	350.37
NOTE: 2002 - RELEASED MOBILE HOME. REPOSSESSED BY CONSECO MARCH, 2001.			
COASTAL AGROBUSINES	3011624/2	83433	143.91
NOTE: 2002 - VEHICLE CHARGED IN ERROR.			
COASTAL AGROBUSINES	3011624/0	83431	106.93
NOTE: 2002 - VEHICLE CHARGED IN ERROR.			
COGDELL, NICOLE	1199012/0	83376	224.81
NOTE: 2001 - RELEASED MOBILE HOME. LISTED ON ACCOUNT NUMBER 11974100, TINA LOUISE REDDICK.			
COGDELL, NICOLE	1199012/0	83375	222.15
NOTE: 2002 - RELEASED MOBILE HOME. LISTED ON ACCOUNT NUMBER 11974100, TINA LOUISE REDDICK.			
COLEMAN, AMY Y.	1198772/0	83024	255.05
NOTE: 2001 - RELEASED MOBILE HOME. LISTED ON ACCOUNT NUMBER 11824580, CHESTNUT, AMY E.			
COPPEDGE, CARL ANTHONY	1195383/0	83157	244.44
NOTE: 2002 - RELEASED MOBILE HOME. TAXABLE IN WAKE COUNTY.			
CORCORAN, KEVIN JOSEPH	2110162/3	83087	132.54
NOTE: 2002 - PRORATE TAXES ON VEHICLE.			
CORTEZ, WILFREDO	1198808/0	83437	189.61
NOTE: 2001 - RELEASED MOBILE HOME. LISTED ON ACCOUNT NUMBER 11554090, LINDA MURPHY DEMRY.			
CORTEZ, WILFREDO	1198808/0	83436	188.79
NOTE: 2002 - RELEASED MOBILE HOME. LISTED ON ACCOUNT NUMBER 11554090, LINDA MURPHY DEMRY.			
COX, LEWIS W HEIR	1846600/0	4998 83557	143.82
NOTE: 2002 - RELEASED MOBILE HOME VALUE. CUSTOMER HAS BEEN GETTING OAE			
DAIL, DENNIS	1207727/0	83182	102.87
NOTE: 2002 - RELEASED MOBILE HOME. LISTED ON ACCOUNT NUMBER 12081060, RUFUS WARD.			

TCL0440

DATE 3/31/03

PITT COUNTY
TAX RELEASE FORM
GREATER THAN \$100

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NAME	ACCOUNT #	PARCEL #	RELEASE #	TOTAL RELEASED
DANIELS, CARDLENE	1182068/0		83580	241.91
NOTE: 2001 - RELEASED MOBILE HOME. LISTED ON ACCOUNT NUMBER 12045900, CAROLYN ANN ANDREWS.				
DANIELS, CARDLENE	1182068/0		83582	295.99
NOTE: 2000 - RELEASED MOBILE HOME. LISTED ON ACCOUNT NUMBER 12045900, CAROLYN ANN ANDREWS.				
DANIELS, CARDLENE	1182068/0		83581	238.57
NOTE: 2002 - RELEASED MOBILE HOME. LISTED ON ACCOUNT NUMBER 12045900,				

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NOTE: 2002 - RELEASED MOBILE HOME. LISTED ON ACCOUNT NUMBER 11591800,
JONES, TIMOTHY JEROME.

JONES, SHEKA 1182528/0 83217 257.62
NOTE: 2001 - RELEASED MOBILE HOME. LISTED ON ACCOUNT NUMBER 11872040,
LORONZO MOORE.

JOYNER, JOHNNY 1187487/0 83585 164.89
NOTE: 2001 - RELEASED MOBILE HOME. DOUBLE BILLED ON THIS SAME ACCOUNT.
REGULAR LISTING WAS PAID FEBRUARY 1,2002.

KEYS, MATTHEW 1144875/0 83514 260.28
NOTE: 1998 - RELEASED MOBILE HOME. LISTED ON ACCOUNT NUMBER 11524360,
JOHN ALBRITTON.

KEYS, MATTHEW 1144875/0 83515 292.19
NOTE: 1997 - RELEASED MOBILE HOME. LISTED ON ACCOUNT NUMBER 11524360,
JOHN ALBRITTON.

KEYS, MATTHEW 1144875/0 83517 242.38
NOTE: 1996 - RELEASED MOBILE HOME. LISTED ON ACCOUNT NUMBER 11524360,
JOHN ALBRITTON.

LANGLEY, KEITH & JUDY 1181071/0 83507 250.64
NOTE: 2002 - RELEASED MOBILE HOME. LISTED ON ACCOUNT NUMBER 11815340,
LOIS K WOOTEN.

LANGLEY, SANDRA 1176762/0 83146 335.96
NOTE: 1999 - RELEASED MOBILE HOME. LISTED ON ACCOUNT NUMBER 11874160,
SANDRA LANGLEY.

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NAME	ACCOUNT #	PARCEL #	RELEASE #	TOTAL RELEASED
LANGLEY, SANDRA	1176762/0		83149	234.09
NOTE: 2002 - RELEASED MOBILE HOME. LISTED ON ACCOUNT NUMBER 11874160, SANDRA LANGLEY.				
LANGLEY, SANDRA	1176762/0		83147	280.14
NOTE: 2000 - RELEASED MOBILE HOME. LISTED ON ACCOUNT NUMBER 11874160, SANDRA LANGLEY.				
LANGLEY, SANDRA	1176762/0		83148	238.38
NOTE: 2001 - RELEASED MOBILE HOME. LISTED ON ACCOUNT NUMBER 11874160, SANDRA LANGLEY.				
LANIER, ELLIS	1207900/0		83049	164.41
NOTE: 2002 - RELEASED MOBILE HOME. LISTED ON ACCOUNT NUMBER 11764160, SAME NAME.				
LANIER, KATHRYN CREECH	2100078/3		83046	188.84
NOTE: 2002 - VEHICLE CHARGED IN ERROR.				
LEGGETT, DEBRA HARDEE	2120308/3		83271	150.03
NOTE: 2002 - PRORATE TAXES ON VEHICLE.				

MARTINEZ, JESUS SALAZAR 1199266/0 83262 223.12
 NOTE: 2002 - APPLY CREDIT HERE FOR DOUBLE PAYMENT ON 2001 MOBILE
 HOME DISCOVERY ON ACCOUNT NUMBER 1157155/0.

MAURIZZIO, JASON P 1198634/0 83589 233.06
 NOTE: 2002 - RELEASED MOBILE HOME. LISTED ON ACCOUNT NUMBER 12045920,
 LINDA CAROL ANDERSON.

MERRITT, JAMES EDWARD 3011385/6 83224 150.83
 NOTE: 2002 - VEHICLE CHARGED IN ERROR.

MM&R, INC. 1177534/0 83386 166.93
 NOTE: 2001 - BUSINESS PERSONAL PROPERTY LISTED IN ERROR.

MOBLEY, JAMES A 1200443/0 83219 196.63
 NOTE: 2001 - RELEASED BOAT. BILLED IN TERRELL COUNTY.

MOORE, DWIGHT DEE 2020329/8 83442 100.16
 NOTE: 2001 - VEHICLE CHARGED IN ERROR.

MOORE, LARRY 1187356/0 83525 274.99
 NOTE: 2000 - RELEASED MOBILE HOME. LISTED ON ACCOUNT NUMBER 11982620,
 JAMES HARVEY PERKINS.

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NAME	ACCOUNT #	PARCEL #	RELEASE #	TOTAL RELEASED
MOORE, LARRY	1187356/0		83526	225.91
NOTE: 2001 - RELEASED MOBILE HOME. LISTED ON ACCOUNT NUMBER 11982620, JAMES HARVEY PERKINS.				
MOORE, LORONZO	1194067/0		83216	376.33
NOTE: 2002 - RELEASED MOBILE HOME. LISTED ON ACCOUNT NUMBER 11872040, LORONZO MOORE.				
MOYE, JR. ALEX	1181820/0		83509	251.07
NOTE: 1999 - RELEASED MOBILE HOME. LISTED ON ACCOUNT NUMBER 11818200, SMITH, LEVION TIRAS.				
MOYE, JR. ALEX	1181820/0		83508	228.11
NOTE: 2000 - RELEASED MOBILE HOME. LISTED ON ACCOUNT NUMBER 11984660, SMITH, LEVION TIRAS.				
MUSIC ACADEMY OF EASTERN	1197990/0	26946	83533	726.28
NOTE: 2002 - LATE EXEMPT APPLICATION ACCEPTED AND APPROVED BY THE BOARD OF COUNTY COMMISSIONERS ON MARCH 24, 2003.				
MUSIC ACADEMY OF EASTERN	1197990/0	26991	83534	3615.25
NOTE: 2002 - LATE EXEMPT APPLICATION ACCEPTED AND APPROVED BY THE BOARD OF COUNTY COMMISSIONERS ON MARCH 24, 2003.				
NEVELLE, THOMAS EARL	2050920/3		83094	156.23
NOTE: 2002 - VEHICLE CHARGED IN ERROR.				
NOBLES, MICHELLE LEE	1181967/0		83273	223.12
NOTE: 2002 - RELEASED MOBILE HOME. REPOSSESSED IN 2000.				

NOBLES, MICHELLE LEE 1181967/0 83274 274.99
 NOTE: 2000 - RELEASED MOBILE HOME. DUPLICATE BILLING. REPOSED IN 2000

NOBLES, MICHELLE LEE 1181967/0 83272 225.91
 NOTE: 2001 - RELEASED MOBILE HOME. HOME WAS REPOSSESSED.

NORFLEET, DELLA SOLONIA 1187966/0 83047 1678.01
 NOTE: 2000 - REDUCED VALUE TO TO INCORRECT BILLING.

PARKS, WARREN SYLVESTER II 1181015/0 83040 263.15
 NOTE: 2001 - RELEASED MOBILE HOME. REPOSSESSED BY GREENPOINT OCTOBER,
 2000.

PERKINS, JAMES CURTIS 1181108/0 83218 404.74
 NOTE: 1999 - RELEASED MOBILE HOME. LISTED ON ACCOUNT NUMBER 11811080,
 HARVEY PERKINS.

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PITT COUNTY
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NAME	ACCOUNT #	PARCEL #	RELEASE #	TOTAL RELEASED
PEYTON, WILLIAM D NOTE: 2002 - RELEASED BOAT. TAXABLE IN CARTERET COUNTY.	1207139/0		83107	296.96
PIERRE, DEBRA NOTE: 1998 - RELEASED MOBILE HOME. HOME OWNED BY ROBERT WHITLEY SR. AND WILL BILL HIM.	1175677/0		83506	420.10
PORSCHE LEASING LTD NOTE: 2002 - ADJUST VALUE ON VEHICLE.	2120106/3		83471	176.58
POWELL JR, JOE WILLIAM NOTE: 2001 - PRORATE TAXES ON VEHICLE.	1040323/3		83161	160.60
PRICE, DAVID RAY NOTE: 1998 - RELEASED MOBILE HOME. WILL BILL CORRECT OWNER, ELIZABETH KAY PRICE ON ACCOUNT NUMBER 10951560.	1172161/0		83227	101.11
RHODES, CHRISTOPHER GEORGE NOTE: 2002 - RELEASED BOAT. TAXABLE IN ONSLOW COUNTY.	1206940/0		83108	113.03
RODRIQUEZ, MARIO NOTE: 2001 - RELEASED MOBILE HOME. LISTED ON ACCOUNT NUMBER 12045080, ADELIO ARMANDO CORTEZ.	1187219/0		83113	153.44
RODRIQUEZ, MARIO NOTE: 2002 - RELEASED MOBILE HOME. LISTED ON ACCOUNT NUMBER 12045080, ADELIO ARMANDO CORTEZ.	1187219/0		83112	154.19
ROSS, MARY NANNEY NOTE: 2002 - RELEASED MOBILE HOME. LISTED ON ACCOUNT NUMBER 11974030, ROSS, MARY E.	1208015/0		83177	190.36
SNYDER, JOHN MICHAEL NOTE: 2002 - VEHICLE CHARGED IN ERROR.	2060838/1		83250	136.29
SPEIGHT, LAMORIS & NOTE: 2000 - RELEASED MOBILE HOME. REPOSSESSED AND MOVED TO LENOIR	1170451/0		83587	271.89

COUNTY IN 1999.

SPEIGHT, LAMORIS & 1170451/0 83588 224.35
NOTE: 2001 - RELEASED MOBILE HOME. REPOSSESSED AND MOVED TO LENOIR
COUNTY IN 1999.

STANLEY, ANDREA 1187879/0 83379 190.21
NOTE: 2001 - RELEASED MOBILE HOME.DOUBLE LISTED ON THIS ACCOUNT.

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NAME	ACCOUNT #	PARCEL #	RELEASE #	TOTAL RELEASED
STRICKLAND, JESSE DANIEL	70848/0	38240	83019	174.67
NOTE: 2002 - BULK BARNS ON LEASED LAND SOLD 2/28/01 AND MOVED TO GREENE COUNTY.				
STROUD, DEANNA KROFCHICK	2100549/1		83239	116.44
NOTE: 2002 - VEHICLE CHARGED IN ERROR.				
TRIPPS SERVICE CENT	3011272/9		83261	170.40
NOTE: 2002 - PRORATE TAXES ON VEHICLE.				
VANRIJN, SUZANNE PERRY	2120630/8		83226	130.66
NOTE: 2002 - VEHICLE CHARGED IN ERROR.				
WACHOVIA AUTO LEASIPANY	3011324/5		83567	132.23
NOTE: 2002 - VEHICLE CHARGED IN ERROR.				
WATSON, SHERRY	1187788/0		83073	238.80
NOTE: 2001 - RELEASED MOBILE HOME. LISTED ON ACCOUNT NUMBER 11827010, MALCOLM LEON WILLIAMS.				
WATSON, SHERRY	1187788/0		83075	220.73
NOTE: 2002 - RELEASED MOBILE HOME. LISTED ON ACCOUNT NUMBER 11827010, MALCOLM LEON WILLIAMS.				
WATSON, SHERRY	1187788/0		83074	292.04
NOTE: 2000 - RELEASED MOBILE HOME. LISTED ON ACCOUNT NUMBER 11827010, MALCOLM LEON WILLIAMS.				
WELCH, SCOTT RILEY	2020271/1		83464	139.27
NOTE: 2001 - VEHICLE CHARGED IN ERROR.				
WEST, DEBRA EDWARDS	2060846/2		83527	128.22
NOTE: 2002 - VEHICLE CHARGED IN ERROR.				
WHITEHURST, MICHAEL L	1206937/0		83476	116.21
NOTE: 2002 - REDUCED VALUE ON BOAT PER BOOK VALUE.				
WILLIAMS, CARL DEXTER	1187603/0		83470	130.22
NOTE: 2001 - RELEASED MOBILE HOME. LISTED ON ACCOUNT NUMBER 11515800, ROY M. WILLIAMS.				
WILLIAMS, MARVENA LONITA	1176494/0		83143	250.64
NOTE: 2002 - RELEASED MOBILE HOME. REPOSSESSED IN 2001 BY GREENPOINT.				
WILSON, FRED	1181671/0		83096	151.12
NOTE: 2002 - MOBILE HOME DOUBLE CHARGED ON THIS ACCOUNT.				

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NAME	ACCOUNT #	PARCEL #	RELEASE #	TOTAL RELEASED
WOOTEN, SHEILA FAYE	1182865/0		83110	109.77
NOTE: 2001 - RELEASED MOBILE HOME. LISTED ON ACCOUNT NUMBER 11990000, CHRISTINE DUNCAN.				
WOOTEN, SHEILA FAYE	1182865/0		83109	103.80
NOTE: 2002 - RELEASED MOBILE HOME. LISTED ON ACCOUNT NUMBER 11990000, CHRISTINE DUNCAN.				
TOTAL RELEASES:	107		27145.94	

THE RELEASE (G.S. 105-381 OR 382), CORRECTIONS (G.S. 105-325), OR REFUNDS
(G.S. 105-381 OR 382) OF TAX BILLS OUTLINED ABOVE ARE APPROVED BY THE PITT COUNTY
BOARD OF COMMISSIONERS.

CHAIRMAN OF THE BOARD

DATE APPROVED

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CITY OF GREENVILLE
TAX RELEASE FORM
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NAME	ACCOUNT #	PARCEL #	RELEASE #	TOTAL RELEASED
ANDERSEN JR, KARL EINAR	2120287/7		83389	191.59
NOTE: 2002 - VEHICLE CHARGED IN ERROR.				
ANDERSON, PAMELA H	1198996/0		83503	100.83
NOTE: 2001 - RELEASED MOBILE HOME. LISTED ON ACCOUNT NUMBER 11825560.				
BARSANTI, CHRISTOPHER M	1207062/0		83061	121.43
NOTE: 2002 - RELEASED BOAT. TAXABLE IN DARE COUNTY.				
BELL, PAM	1198978/0		83208	247.02
NOTE: 2002 - RELEASED MOBILE HOME. LISTED ON ACCOUNT NUMBER 11810950, MOYE, PAMELA GAIL.				
BELL, PAM	1198978/0		83209	267.54
NOTE: 2001 - RELEASED MOBILE HOME. LISTED ON ACCOUNT NUMBER 11810950, MOYE, PAMELA GAIL.				
BUNTING, WILLIAM THOMAS	2110038/4		83511	100.11
NOTE: 2002 - VEHICLE CHARGED IN ERROR.				
COASTAL AGROBUSINES	3011333/3		83435	107.76
NOTE: 2002 - VEHICLE CHARGED IN ERROR.				
COASTAL BEVERAGE	3011587/7		83396	107.33
NOTE: 2002 - VEHICLE CHARGED IN CITY LIMITS IN ERROR.				
COASTAL BEVERAGE CO	3011585/3		83402	173.44
NOTE: 2002 - VEHICLE CHARGED IN CITY LIMITS IN ERROR.				

COASTAL BEVERAGE CO	3011584/9	83412	140.11
NOTE: 2002 - VEHICLE CHARGED IN CITY LIMITS IN ERROR.			
COASTAL BEVERAGE CO	3011329/9	83415	223.63
NOTE: 2002 - VEHICLE CHARGED IN CITY LIMITS IN ERROR.			
COASTAL BEVERAGE CO	3011584/3	83411	341.77
NOTE: 2002 - VEHICLE CHARGED IN CITY LIMITS IN ERROR.			
COASTAL BEVERAGE CO	3011362/6	83422	118.28
NOTE: 2002 - VEHICLE CHARGED IN CITY LIMITS IN ERROR.			
COASTAL BEVERAGE CO	3011330/0	83413	223.63
NOTE: 2002 - VEHICLE CHARGED IN CITY LIMITS IN ERROR.			
COASTAL BEVERAGE CO	3011362/1	83420	118.28
NOTE: 2002 - VEHICLE CHARGED IN CITY LIMITS IN ERROR.			

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NAME	ACCOUNT #	PARCEL #	RELEASE #	TOTAL RELEASED
COASTAL BEVERAGE CO	3011584/7		83407	173.44
NOTE: 2002 - VEHICLE CHARGED IN CITY LIMITS IN ERROR.				
COASTAL BEVERAGE CO	3011585/1		83404	173.44
NOTE: 2002 - VEHICLE CHARGED IN CITY LIMITS IN ERROR.				
COASTAL BEVERAGE CO	3011585/5		83400	173.44
NOTE: 2002 - VEHICLE CHARGED IN CITY LIMITS IN ERROR.				
COASTAL BEVERAGE CO	3011623/9		83398	267.72
NOTE: 2002 - VEHICLE CHARGED IN CITY LIMITS IN ERROR.				
COASTAL BEVERAGE CO	3011585/2		83403	173.44
NOTE: 2002 - VEHICLE CHARGED IN CITY LIMITS IN ERROR.				
COASTAL BEVERAGE CO	3011625/1		83397	309.36
NOTE: 2002 - VEHICLE CHARGED IN CITY LIMITS IN ERROR.				
COASTAL BEVERAGE CO	3011585/6		83399	173.44
NOTE: 2002 - VEHICLE CHARGED IN CITY LIMITS IN ERROR.				
COASTAL BEVERAGE CO	3011585/0		83405	173.44
NOTE: 2002 - VEHICLE CHARGED IN CITY LIMITS IN ERROR.				
COASTAL BEVERAGE CO	3011584/8		83406	173.44
NOTE: 2002 - VEHICLE CHARGED IN CITY LIMITS IN ERROR.				
COASTAL BEVERAGE CO	3011585/4		83401	173.44
NOTE: 2002 - VEHICLE CHARGED IN CITY LIMITS IN ERROR.				
COASTAL BEVERAGE COINC	3011329/6		83416	132.24
NOTE: 2002 - VEHICLE CHARGED IN CITY LIMITS IN ERROR.				
COASTAL BEVERAGE COINC	3011329/7		83417	132.24
NOTE: 2002 - VEHICLE CHARGED IN CITY LIMITS IN ERROR.				

COASTAL BEVERAGE COINC	3011329/8	83395	190.72
NOTE: 2002 - VEHICLE CHARGED IN CITY LIMITS IN ERROR.			
CORCORAN, KEVIN JOSEPH	2110162/3	83087	119.87
NOTE: 2002 - PRORATE TAXES ON VEHICLE.			
CURTIS, ERIC CHRISTOPHER	2090063/7	83044	127.04
NOTE: 2002 - VEHICLE CHARGED IN CITY LIMITS IN ERROR.			
DANIEL, FREDRICK EUGENE	2060843/2	83548	108.35
NOTE: 2002 - VEHICLE CHARGED IN ERROR.			

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NAME	ACCOUNT #	PARCEL #	RELEASE #	TOTAL RELEASED
EASTERN OMNI CONSTRS INC	2120560/9		83364	110.53
NOTE: 2002 - VEHICLE CHARGED IN CITY LIMITS IN ERROR.				
GIBBS, JANICE FAYE	2060893/6		83494	117.27
NOTE: 2001 - RELEASED GREENVILLE. WILL BILL TOWN OF WINTERVILLE.				
GUTHRIE, MEGAN JOYCE	2120203/1		83429	179.52
NOTE: 2002 - ADJUST VALUE ON VEHICLE.				
LANIER, KATHRYN CREECH	2100078/3		83046	190.79
NOTE: 2002 - VEHICLE CHARGED IN ERROR.				
LEE, CYNTHIA ANDERSON	2100134/1		83028	125.23
NOTE: 2002 - VEHICLE CHARGED IN CITY LIMITS IN ERROR.				
LEE, KENNETH STUART	2110169/4		83029	202.35
NOTE: 2002 - VEHICLE CHARGED IN CITY LIMITS IN ERROR.				
MM&R, INC.	1177534/0		83386	150.99
NOTE: 2001 - BUSINESS PERSONAL PROPERTY LISTED IN ERROR.				
MOBLEY, JAMES A	1200443/0		83219	177.85
NOTE: 2001 - RELEASED BOAT. BILLED IN TERRELL COUNTY.				
MUSIC ACADEMY OF EASTERN	1197990/0	26991	83534	3267.42
NOTE: 2002 - LATE EXEMPT APPLICATION ACCEPTED AND APPROVED BY THE BOARD OF COUNTY COMMISSIONERS ON MARCH 24, 2003.				
MUSIC ACADEMY OF EASTERN	1197990/0	26946	83533	654.60
NOTE: 2002 - LATE EXEMPT APPLICATION ACCEPTED AND APPROVED BY THE BOARD OF COUNTY COMMISSIONERS ON MARCH 24, 2003.				
PARKS, WARREN SYLVESTER II	1181015/0		83040	174.67
NOTE: 2001 - RELEASED MOBILE HOME. REPOSSESSED BY GREENPOINT OCTOBER, 2000.				
PEYTON, WILLIAM D	1207139/0		83107	268.58
NOTE: 2002 - RELEASED BOAT. TAXABLE IN CARTERET COUNTY.				
PORSCHE LEASING LTD	2120106/3		83471	159.70
NOTE: 2002 - ADJUST VALUE ON VEHICLE.				

SNYDER, JOHN MICHAEL 2060835/3 83251 100.63
NOTE: 2002 - VEHICLE CHARGED IN ERROR.

SNYDER, JOHN MICHAEL 2060838/1 83250 144.27
NOTE: 2002 - VEHICLE CHARGED IN ERROR.

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NAME	ACCOUNT #	PARCEL #	RELEASE #	TOTAL RELEASED
SWINYER, FRANK CHRISTOPHER	2120199/8		83214	177.56
NOTE: 2002 - VEHICLE CHARGED IN CITY LIMITS IN ERROR.				
SWINYER, MICHELLE MATTHEWS	2120238/1		83215	170.98
NOTE: 2002 - VEHICLE CHARGED IN CITY LIMITS IN ERROR.				
WELCH, SCOTT RILEY	2020271/1		83464	147.49
NOTE: 2001 - VEHICLE CHARGED IN ERROR.				
WRIGHT, SHENEETHA RENEE	2120039/4		83427	112.43
NOTE: 2002 - VEHICLE CHARGED IN CITY LIMITS IN ERROR.				
TOTAL RELEASES:	50		11990.67	

THE RELEASE (G.S. 105-381 OR 382), CORRECTIONS (G.S. 105-325), OR REFUNDS (G.S. 105-381 OR 382) OF TAX BILLS OUTLINED ABOVE ARE APPROVED BY THE PITT COUNTY BOARD OF COMMISSIONERS.

CHAIRMAN OF THE BOARD

DATE APPROVED

Motion:

**Motion to approve as submitted.
Motion made by Commissioner David Hammond.
Motion seconded by Vice Chairman Eugene James.
Motion Passed Unanimously.**

Social Services - Budget Amendment - United Way - \$9,145 - Edward L. Garrison

Information Provided with the Agenda

The Department of Social Services has received a grant award from Federal Emergency Management through the United Way of \$9,145. This is the annual grant award that the County receives each year. The funds will be used to assist clients with their emergency heating and cooling expenses.

The Department is requesting a budget amendment to increase expenditures and revenues by \$9,145.00. Additional County funds are not requested

Pitt County
Finance

Budget Amendment Request

INVOICE NO:
DATE: June 10, 2003

Department: SOCIAL SERVICES Date of Request: 03/06/03

FY Budget: FY 02/03

ACCOUNT NO.	TITLE OF ACCOUNT	INCREASE	DECREASE
165488-560502	UNITED WAY ENERGY	9,145	
162400-433065	UNITED WAY EMERGENCY SHELTER	9,145	

Department Justification: (Please provide detailed explanation)

The Dept. has received a grant award from FEMA-United Way.

Motion:

Staff recommends approval of budget amendment.
Motion made by Commissioner David Hammond.
Motion seconded by Vice Chairman Eugene James.
Motion Passed Unanimously.

Social Services - Budget Amendment - C P & L - Project Share - \$680.00 - Edward L. Garrison

Information Provided with the Agenda

The Department of Social Services has received notification from the N. C. Division of Social Services of an additional allocation of \$680.00 in funding to be used to meet the heating & cooling needs of our eligible clients. The funds will be used to pay for heating expenses for CP&L customers who are not eligible for other State or Federal programs or who have exhausted those benefits.

The Department is requesting a budget amendment to increase expenses and revenues by \$680.00.

No additional County funds are requested.

Pitt County
Finance

Budget Amendment Request

INVOICE NO:
DATE: June 10, 2003

Department: SOCIAL SERVICES Date of Request: 04/08/03

FY Budget: FY 02/03

ACCOUNT NO.	TITLE OF ACCOUNT	INCREASE	DECREASE
165488-560501	CP & L	680	
162400-423000	SOCIAL SERVICES ADMINISTRATION	680	

Department Justification: (Please provide detailed explanation)

The Dept. of Social Services has received notification of additional funding for the above program. To amend the budget to reflect the available funds.

Motion:

Staff recommends approval of budget amendment.
Motion made by Commissioner David Hammond.
Motion seconded by Vice Chairman Eugene James.
Motion Passed Unanimously.

Emergency Services - Grant Award & Budget Amendment - \$24,544.50 - Greg P. Hackett

Information Provided with the Agenda

The Emergency Services Department has been awarded a grant from the N. C. Department of Crime Control and Public Safety, Division of Emergency Management, for the purchase of Weapons of Mass Destruction preparedness equipment in the amount of \$24,544.50. This is 100% funded, requiring no local match from Pitt County.

Pitt County
Finance

Budget Amendment Request
DATE: June 10, 2003

Department: State Grants Date of Request: 4/21/03

FY Budget: 02-03

ACCOUNT NO.	TITLE OF ACCOUNT	INCREASE	DECREASE
243681 436000	Non Federal Categorical Grant	24,544.50	
245681 529000	Other Supplies & Equipment	4,354.50	
245681 555000	Other Equipment	20,190.00	

Department Justification: (Please provide detailed explanation)

Appropriate grant totaling \$24,544.50 from the NC Dept of Crime Control & Public Safety, Division of Emergency Management, for the procurement of weapons of mass destruction preparedness equipment.

Motion:

Motion to accept the grant awarded by the Division of emergency Management, authorize the county Manager to execute contract documents, and adopt the budget amendment appropriating funds.

Motion made by Commissioner David Hammond.

Motion seconded by Vice Chairman Eugene James.

Motion Passed Unanimously.

Quarterly Report, Pitt Mental Health including Advisory Committee Bylaw Revisions (for information only) - Debra Dihoff

Information Provided with the Agenda

GS 122C-117 requires that mental health report quarterly to the county commissioners regarding both their finances and their service delivery. Pitt Mental Health has made regular quarterly reports on their finances. This report will bring the board up to date on service delivery reporting requirements for the first two quarters of the fiscal year. Reporting is required for:

- types of services provided
- numbers served
- services requested/not delivered (wait list)
- progress in implementing business plan

Motion:

Motion to accept report for first two quarters of FY 2003 including Advisory Committee Bylaws revisions.

Motion made by Commissioner David Hammond.

Motion seconded by Vice Chairman Eugene James.

Motion Passed Unanimously.

Monthly Financial Report - March 2003 - Melonie Bryan

Information Provided with the Agenda

Fund Balance - General Fund:	\$ 48,007,392.	(06/30/02)
designated)	\$ 40,854,227.	(Unreserved - \$9,693,614)
	40.08%	

Total Budget: \$180,296,259. 75.00% of Fiscal Year completed

Summary of Revenues:	Mar 2003	YTD 02-03
General Operating Funds	\$ 6,860,746.	\$ 91,731,962.**
Enterprise Fund	581,453.	5,593,975.
All Other Funds	1,825,325.	20,900,833.
Totals	\$ 9,267,844.	\$ 118,226,770.

Percent of Budget: 5.14% 65.57%

Summary of Expenditures:	Mar 2003	YTD 02-03
General Operating Funds	\$ 10,452,350.	\$ 93,058,567.
Enterprise Fund	412,788.	4,871,720.
All Other Funds	7,126,771.	23,476,606.
Totals	\$ 17,991,909.	\$ 121,406,893.
Percent of Budget:	9.98%	67.34%

**Net of Fund Balance Appropriated.

Motion:

**Motion to accept for the record.
Motion made by Commissioner David Hammond.
Motion seconded by Vice Chairman Eugene James.
Motion Passed Unanimously.**

Approval of Minutes - Susan Banks

Information Provided with the Agenda

April 7, 2003 minutes

Motion:

**Motion to approve minutes of April 7, 2003 meeting.
Motion made by Commissioner David Hammond.
Motion seconded by Vice Chairman Eugene James.
Motion Passed Unanimously.**

Items for Decision

Penalty Appeal - American Materials Company, LLC - Glenn Cutrell

Information Provided with the Agenda

- Audit conducted by Tax Management Associates revealed that American Materials Company, LLC under listed the following; machinery, equipment, furniture, fixtures, computer equipment, and mobile trailers for tax years 2000, 2001 and 2002.
- Taxpayer agrees to pay the general tax, but requests that the penalty be waived. Amount of penalty is \$ 473.75. Amount of general tax is \$ 1,545.43.

Meeting Notes

Mr. Cutrell said this company was asking for relief due to an unintentional error. This company underlisted their taxes. They did a correct form for 2003 taxes.

Commissioner Minges said this penalty was being assessed according to the State law. Ms. Burgdorff said the only way the commissioners would be held personally liable would be if there was a conflict of interest found. Commissioner Minges asked Ms. Burgdorff if this Board

should waive the penalty. She stated that was a Board decision. Mr. Elliott said this Board should be consistent in their actions on these penalties.

Motion:

Motion to waive the penalty, \$473.75.

Motion made by Vice Chairman Eugene James.

Motion seconded by Commissioner David Hammond.

Vice Chairman James said since they have done it for one they should do it for all. Commissioner Owens said there were some different factors in this situation than ones done in the past. Commissioner Bowen said he will be against this motion. Commissioner Coulson said one of the relief's given was when the individual had discovered it themselves and made an effort to correct. Commissioner Hammond said he seconded the motion because he wanted to be fair. This taxpayer was aware of what they were doing. Mr. Cutrell said they underlisted the same equipment each year.

Vote Record:

John Minges	No
Jimmy Garris	No
Mark Owens, Jr.	No
Beth Ward	No
Glenn Bowen	No
Tom Coulson	No
David Hammond	No
Eugene James	Yes
Randy Royal	No

Total Yes Votes: 1

Total No Votes: 8

Motion Failed.

Motion:

Concur with Tax Assessor.

Motion made by Commissioner Jimmy Garris.

Motion seconded by Commissioner Randy Royal.

Vote Record:

John Minges	Yes
Jimmy Garris	Yes
Mark Owens, Jr.	Yes
Beth Ward	Yes
Glenn Bowen	Yes
Tom Coulson	Yes
David Hammond	No
Eugene James	No
Randy Royal	Yes

Total Yes Votes: 7

Total No Votes: 2

Motion Passed.

Approval of Leases for Technology Center - John Chaffee

Information Provided with the Agenda

The Development Commission would like to request approval of two new leases for the Technology Center with Pitt Community College and Source 1 Industrial. PCC would like to lease 791 square feet for three years at \$4.00 per square foot including utilities. This space will be used to teach the lab course for their new biotechnology degree. Source 1 Industrial proposes to lease 700 square foot for one year at \$4.00 per square foot plus the cost of utilities. They will use the space to develop and assemble industrial DC controls.

Meeting Notes

Mr. John Chaffee said the funding comes from grant money for this lease and they can extend the lease later. Commissioner Coulson asked about \$4.00 per square foot. Mr. Chaffee said this gives them multiple options. There is a standard monthly rent fee and rolled utilities are included in the monthly cost. The lease states \$4.00 per square foot plus utilities.

Motion:

Approval of lease with Pitt Community College as submitted.

Motion made by Commissioner Randy Royal.

Motion seconded by Commissioner Tom Coulson.

Motion Passed Unanimously.

Motion:

Second lease for Source 1 Industrial as is for \$4.00 per square foot plus for first 6 months, \$4.50 for next 6 months and then 12 months with an option.

Motion made by Vice Chairman Eugene James.

Motion seconded by Commissioner Jimmy Garris.

Commissioner Hammond asked about limited janitorial services. Mr. Chaffee said the County provides housekeeping in the common areas and they pay for other services.

Motion Passed Unanimously.

Mental Health Appeals Policy (Appeals for Contractors) - Debra Dihoff

Information Provided with the Agenda

GS 122C-151.3 and 151.4 both require that mental health programs establish an appeal policy for handling disputes by contractors which may also be appealed to a state appeals panel. Generally those who can appeal include:

contractors who believe the program is not acting within rule or law,
who claim that a requirement compromises their ability to fulfill the contract,
who claim that the program has acted arbitrarily in reducing funding

The Mental Health Advisory Committee adopted the required policy on 2/26/03, and would like for the Board of County Commissioners to approve the policy as well. The policy as written provides a typical chain of command progression in the appeal with specified time frames for response. The current chain progresses from Service Director, to Mental Health Director, to the Advisory Committee, then to the County Manager who at his discretion may choose to submit it to the County Commissioners. The county manager would like for the county commissioners to express their preference for the progression of an appeal by choosing one of the following options.

Option One: Progression changes to Mental Health Director to County Manager, to Advisory Committee (omit County Commissioners who instead authorize the Advisory Committee to act).

Option Two: As reflected above: Mental Health Director to Advisory Committee, to County Manager, who exercises discretion in items to take to County Commissioners.

Meeting Notes

Ms. Dihoff said the decision here is about an appeals policy for Mental Health. She stated that the staff recommends the progress appeals go from the Director to County Manager then to Advisory Committee.

Motion:

Recommend approval of policy specifying approval with option one for appeals to go to Mental Health Director to County Manager then to Advisory Committee.

Motion made by Commissioner Glenn Bowen.

Motion seconded by Commissioner Randy Royal.

Ms. Dihoff said they get a lot of complaints but they get very few appeals. In three years, they have had one appeal. Vice Chairman James said with the new governance he has gotten appeals by contractors. Ms. Dihoff said that 55-65% of services are being done by contract. Now Mental Health must progress to 100% separate provider entity so more services will be provided by contractors. Commissioner Coulson said he is opposed to option one because he saw this as no reason to delegate the Board's responsibility. Commissioner Royal said this Board does not need to commit to being an appeal board. He said there will be some complaints and some appeals. He said they have appointed a committee to handle these matters. Mr. Elliott said if he is included in the process and he could report back to the board. He said a policy needs to be set. Mr. Elliott said with all the contracts there may be a lot of appeals but felt it best to delegate to the Advisory Commission and then change it six months from now. Commissioner Garris said the Board would be informed on how the process is working. Mr. Elliott said Mental Health has to make quarterly reports to the Board.

Vote Record:

John Minges	Yes
Jimmy Garris	Yes
Mark Owens, Jr.	Yes
Beth Ward	Yes
Glenn Bowen	Yes
Tom Coulson	No
David Hammond	No
Eugene James	No
Randy Royal	Yes

Total Yes Votes: 6

Total No Votes: 3

Motion Passed.

Mental Health - Budget Amendment and Award Contract and Software Revision - - Debra Dihoff

Information Provided with the Agenda

The Division of Mental Health in Raleigh is requiring that local programs comply with a new billing system called Integrated Payment and Reporting System (IPRS). This requires that changes be made to our software programs. This is a mandate, with tight time frames and with serious consequences of termination of State and Medicaid reimbursement (8.2 million and 10 million). (See attached State IPRS MOA).

It should be noted that we have requested an extension until September for requested conversion and have received a verbal approval. Money is currently available and budgeted

within the mental health budget which is more than sufficient to meet the requirements. The cost for conversion of two of the data sets is projected to be \$120,420.00, based on 892 hours of work at \$135/hour. The third transaction set is expected to cost \$33,750. We would like the board of commissioners approval to move the funds from the current line item (contingency) to the appropriate line item (56100 - contracted services) for a contract.

The problem is exacerbated by the fact that mental health is planning to change our basic business functions to one of a management entity rather than a provider entity and a manager. We will in fact need two types of systems: a provider system, and a managed care system. We expect to spend some additional money probably next year to purchase a system that will serve our needs as a management entity. We will budget a contingency of \$300,000 for next year for this purpose but the exact amount at this time is uncertain. Again, no request for funds is being made of the commissioners for this purpose.



North Carolina Department of Health and Human Services

Division of Mental Health, Developmental Disabilities and Substance Abuse Services

3001 Mail Service Center • Raleigh, North Carolina 27699-3001
Tel 919-733-7011 • Fax 919-733-1221 • Courier 56-20-24

Michael F. Easley, Governor
Carmen Hooker Odom, Secretary

Richard J. Visingardi, Director

MEMORANDUM OF AGREEMENT # 42

BETWEEN

THE NORTH CAROLINA DEPARTMENT OF HEALTH AND HUMAN SERVICES,
DIVISION OF MENTAL HEALTH, DEVELOPMENTAL DISABILITIES AND SUBSTANCE
ABUSE SERVICES

AND

PITT COUNTY MENTAL HEALTH, DEVELOPMENTAL DISABILITIES, AND SUBSTANCE
ABUSE CENTER

1. Parties To This Memorandum Of Agreement:

This Memorandum of Agreement is entered into by and between the Department of Health and Human Services, Division of Mental Health, Developmental Disabilities and Substance Abuse Services (hereinafter referred to as "Division") and the Pitt County Mental Health, Developmental Disabilities, and Substance Abuse Center (hereinafter referred to as the "Area Program") (hereinafter collectively referred to as the "Parties") for the purpose of committing the Parties to the successful migration of the Area Program from its current funding system to the Integrated Payments and Reporting System (hereinafter referred as "IPRS") by the Implementation Date set forth below.

2. Term Of This MOA:

This MOA shall be effective on January 1, 2003 and shall terminate at the end of business on June 30, 2003.

3. Implementation Date:

The implementation date for the Area Programs' successful migration from its current funding system to IPRS is May 31, 2003.

4. Funding During Implementation:

The Division will provide funding to the Area Program effective on May 1, 2003 and continuing through the termination date set forth above. During this period, the Division will provide the Area Program with funding advances as needed to ensure adequate

IPRS PHASE 4 MEMORANDUM OF AGREEMENT

cash flow for Area Program operations, provided that there will be a year-end settlement based on calculated earnings or allowable expenditures documented by the Area Program. Prior to any funding advance and no later than the fifth (5th) of the month in which the advance is requested, the Area Program must make a request for such funding to the Division and describe the circumstances that necessitate the payment of Division funds outside of the IPRS check write cycles. If approved by the Division, any such advances shall be limited to 1/12th of the annual allocation of State appropriated Unit Cost Reimbursement (hereinafter referred to as "UCR") funds multiplied by the number of months since the last funding advance and reduced by the sum of IPRS payments during the same period and estimated current month's IPRS payments. In accordance with the State's Cash Management Plan, outstanding funding advances shall not exceed more than 2/12th (60 days) of the annual allocation of State appropriated UCR funds, unless additional advances are approved by the Department of Health and Human Services, the Office of the State Controller, and the Office of State Budget, Planning and Management. Any requested advances which exceed the stated 2/12ths maximum will be evaluated on a case-by-case basis. The evaluation will consist of an analysis of the area program's current financial condition including whether use of unrestricted fund balance or other revenue sources might be appropriate in lieu of an additional advance. Advances shall be repaid by the Area Program upon the successful and satisfactory resumption of claims processing through IPRS. All funding advances shall be cleared/repaid no later than May 31, 2003. Federal funds cannot and shall not be advanced. The year-end settlement will not be required if the Area Program has filed sufficient claims with IPRS to be paid all of its Division allocated UCR funds.

The Area Program shall report non-Medicaid billable units of service with dates of service (hereinafter referred to as "DOS") before April 1, 2003 to the existing UCR systems. Units of service with DOS after March 31, 2003 shall be reported to IPRS.

5. Administrators For This MOA:

The individuals named below shall be MOA Administrators for the respective Parties and to whom any notices provided for in this MOA shall be given and to whom matters relating to administration or interpretation of this MOA shall be addressed. Either Party may change its MOA Administrator or his address or his telephone number by written notice to the other Party.

For The Division:

Tara Larson, Deputy Director
DMH/DD/SAS
325 North Salisbury Street
Raleigh, NC 27603
Or -
Mail Service Center # 3001
Raleigh, NC 27699-3001
Ph: 919-733-7011 Fax 919-733-1221

Gary Imes, ITS Chief
DMH/DD/SS
325 North Salisbury Street
Raleigh, NC 27603
Or
Mail Service Center #3019
Raleigh, NC 27699-3019
Ph: 919-715-7774, Fax 919-508-0950

For The Area Program:

Debra G. Dihoff, MA, Director
Pitt County Mental Health, Developmental Disabilities, and Substance Abuse
Center
203 Government Circle
Greenville, NC 27834-7706
Ph: (252) 413-1600, x 1608 Fax: (252) 413-1606

6. Responsibilities Of The Division:

The Division will:

- A. Provide information and assistance to the Area Program to facilitate the transition from its current funding system to IPRS for client eligibility, provider enrollment, procedure codes, covered services, benefit plans, rates, budgets and prior approval.
- B. Provide reporting requirements for the electronic reporting of client eligibility (ANSI X12N 834) and claims (ANSI X12N 837).
- C. Provide specifications for the electronic remittance advice (ANSI X12N 835).
- D. Provide browser access to IPRS client eligibility, provider enrollment, prior authorization, and financial and management reports.
- E. Provide immediate acknowledgement using the ANSI X12N 997 and provide feedback, within three working days, regarding errors in the format or content of electronic data transmissions from the Area Program.
- F. Upon the Area Program's request, provide training and technical assistance to its staff.
- G. Upon the Area Program's request, assist with IPRS implementation in the following activities:
 - 1) Adding and cross-referencing clients in CNDS and IPRS;
 - 2) Enrolling attending providers in IPRS; and
 - 3) Review and validation of IPRS claims processing information and reports.
- H. Withhold Division and Medicaid funds if the Area Program fails to meet its implementation date. Funding will be restored at such time as the Area Program completes its successful migration to IPRS. Funds will not be withheld if the delay is the result of circumstances beyond the Area Program's control or the result of Division or its Fiscal Agent, Electronic Data Systems (EDS) failure to meet its responsibilities set forth herein.

7. Responsibilities Of The Area Program:

The Area Program will:

- A. Administer client eligibility, provider enrollment, and prior approvals using IPRS browser screens and reports.
- B. Beginning May 2003, receive payments based on claims submitted, processed, and paid.
- C. Continue to make all payments to subcontractors.
- D. Provide a written corrective action plan to the Division within one work week of any Division or EDS milestone not met by the date set forth below.
- E. Secure their software vendor's commitment to assist the Area Program in completing the following milestones by the dates specified below:

<u>Completion Date</u>	<u>Milestone</u>
January 8, 2003	- Sign Trading Partner Agreement between Area Program and EDS, the Fiscal Agent.
January 8, 2003	- Implement required changes to hardware, software and network configurations to support IPRS.
January 8, 2003	- Complete EDS security forms.
January 10, 2003	- Complete development of Client eligibility/enrollment (ANSI X12N 834) transaction.
January 24, 2003	- Obtain EDS certification of the 834 format.
February 14, 2003	- Complete 834 content certification.
February 23, 2003	- Complete development of Claim submission (ANSI X12N 837) transaction.
February 28, 2003	- Obtain EDS certification of the 837 format.
February 28, 2003	- Develop software to open (ANSI X12N 835) transaction in viewable/ printable format remittance advice.
April 25, 2003	- Complete enrollment of attending providers.
April 25, 2003	- Enter prior approvals.
April 25, 2003	- Complete 837 Cycle testing to include reengineer accounting system, internal processes and procedures to collect, organize and transmit data to IPRS which shall include Client enrollment and eligibility, Provider (subcontractor) eligibility and

IPRS PHASE 4 MEMORANDUM OF AGREEMENT

enrollment, claims filing, internal budgeting and cash flow.

- April 25, 2003 - Complete enrollment of all active clients.
- May 31, 2003 - Implement IPRS (Implementation Date). Area Programs have to submit IPRS and Medicaid claims electronically to the MMIS+ system for at least one of the May 2003 checkwrites (TBD). Electronic claims must be transmitted and completed by 5:00 PM on the cut-off date to be included in the next checkwrite.
- June 1, 2003 After the initial submission of claims to the MMIS+ system, the Area Program is committed to submitting all IPRS and Medicaid claims electronically to the MMIS+ system through the term of this agreement.

8. Amendments:

This MOA may be amended in writing by mutual agreement of the Parties.

9. Applicability Of Laws, Regulations, Policies, and Standards:

This MOA is subject to all provisions of applicable federal and State laws, regulations, policies, and standards.

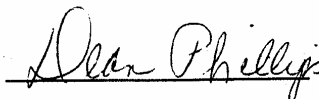
10. Duplicate Originals:

In witness whereof, the Division and the Area Program have executed this MOA in duplicate originals, one of which is to be retained by each of the Parties.

**Pitt County Mental Health, Developmental Disabilities,
and Substance Abuse Center**

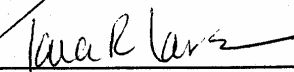
Witness

BY: 
Debra G. Dihoff, MA, Director



DATE: 1/14/03

**Division of Mental Health, Developmental Disabilities
and Substance Abuse Services,
North Carolina Department of Health and Human Services**

BY: 
Richard J. Visingardi, Director

DATE: 1-21-03

Department: Mental Health Date of Request: 04-04-03

FY Budget: 02-03

ACCOUNT NO.	TITLE OF ACCOUNT	INCREASE	DECREASE
195209 561000	Contracted Services	155,000	
195209 599100	Contingency		155,000

Department Justification: (Please provide detailed explanation)

Transfer of budgeted contingency funds to cover the cost of state-mandated Integrated Payment & Reporting System (IPRS) computer conversion.

Meeting Notes

Ms. Dihoff asked for approval of the contract to revise software in order to follow State guidelines. She stated that the funds are budgeted.

Motion:

Approve line item transfer and contract using currently budgeted funds to meet state IPRS requirements.

Motion made by Commissioner David Hammond.

Motion seconded by Commissioner Mark Owens, Jr.

Commissioner Bowen asked if this had not been approved before by the Board. Ms. Dihoff said they had to revise and meet HIPPA requirements and bring Medicaid and State dollars together. Vice Chairman James asked about the \$135 per hour labor costs. Commissioner Garris asked if the county is required to use this company. Ms. Dihoff said they looked at four other computer systems. They will need a new software system for a public manager that will meet the need for managed care and a provider system. They have looked at each of those systems. They need to go with a vendor solution.

Vote Record:

John Minges	Yes
Jimmy Garris	Yes
Mark Owens, Jr.	Yes
Beth Ward	Yes
Glenn Bowen	Yes
Tom Coulson	No
David Hammond	Yes
Eugene James	Yes
Randy Royal	Yes

Total Yes Votes: 8

Total No Votes: 1

Motion Passed.

Appointment of Alternate Member to the Pitt County Board of Adjustment - Susan Banks

Information Provided with the Agenda

In light of moving the alternate member, Alexander Weaver, into a regular member status, there is now a vacancy for the alternate member on the Pitt County Board of Adjustment. The Board will find attached a list of applicants.

The alternate members may come from any part of the county, however, they cannot move into regular member seats as the board seats are currently designated.

Motion:

Motion to nominate Naomi Buck as alternate member to the Pitt County Board of Adjustment.

Motion made by Vice Chairman Eugene James.

Motion seconded by Commissioner Glenn Bowen.

Motion:

Motion to accept the nomination of Naomi Buck by acclamation as the alternate member to the Pitt County Board of Adjustment.

Motion made by Vice Chairman Eugene James.

Motion seconded by Commissioner John Minges.

Motion Passed Unanimously.

Appointment of East Carolina Village of Yesteryear - Susan Banks

Information Provided with the Agenda

Joanne Honeycutt, President of the East Carolina Village of Yesteryear is requesting a member be appointed to represent Pitt County on the East Carolina Village of Yesteryear. A list of applicants is attached.

1. Mahlon Dickens
2. George Ipock, Jr.
3. A. Turnage

Meeting Notes

Chairman Ward opened the floor for nominations.

Commissioner Bowen nominated George Ipock. Commissioner Minges nominated Mahlon Dickens.

Motion:

Motion to close nominations.

Motion made by Commissioner Hammond.

Motion seconded by Vice Chairman James.

Motion Passed Unanimously.

Chairman Ward called for a vote on Mr. Dickens. Commissioner Minges and Commissioner Garris voted for Mr. Dickens. Mr. Ipock received the remaining seven commissioners votes and was appointed to the East Carolina Village of Yesteryear.

Appointment of Animal Cruelty Investigator - Susan Banks

Information Provided with the Agenda

Deyonne Brewer, Chairman of the Pitt County Humane Society recommends Marti Brinson be appointed as an Animal Cruelty Investigator. Ms. Brinson has completed six hours of course work on animal cruelty. Ms. Brinson will be replacing Michele Whaley that could not serve due to a conflict of interest.

This appointment is contingent upon the Pitt County Humane Society providing liability insurance for Ms. Brinson. The investigators are also required to sign an agreement with Pitt County.

Motion:

Motion to accept the Pitt County Humane Society's recommendation to appoint Marti Brinson, contingent upon Pitt County Humane Society's liability insurance coverage.

Motion made by Commissioner Randy Royal.

Motion seconded by Commissioner Jimmy Garris.

Motion Passed Unanimously.

Commissioners' Comments

Closed Session

1. *Closed Session - Industrial Development - G.S. 143-318.11(a)(4) to discuss matters relating to the location or expansion of industries or other businesses in the area served by the public body. - ITEM REMOVED FROM AGENDA - John Chaffee*

2. *Closed Session - Approval of Closed Session Minutes - Susan Banks*

3. *Closed Session for Personnel Matter - Scott Elliott*

Closed Session

Motion:

Motion to go into closed session pursuant to G.S. 143-318.11(a)(6) To consider the qualifications, competence, performance, character, fitness, conditions of appointment, or conditions of initial employment of an individual public officer or employee or prospective public officer or employee; or to hear or investigate a complaint, charge or grievance by or against an individual public officer or employee and G.S. 143-318.11(a)(1) To prevent the disclosure of information that is privileged or confidential pursuant to the law of this State or of the United States, or not considered a public record within the meaning of Chapter 132 of the General Statutes.

Motion made by Vice Chairman Eugene James.

Motion seconded by Commissioner Randy Royal.

Motion Passed Unanimously.

Return to Open Session

Motion:

Motion to return to open session.

Motion made by Commissioner David Hammond.

Motion seconded by Commissioner Mark Owens, Jr.

Motion Passed Unanimously.

Adjourn

Motion:

**Motion to adjourn meeting at 7:35 pm.
Motion made by Commissioner David Hammond.
Motion seconded by Vice Chairman Eugene James.
Motion Passed Unanimously.**

Respectfully Submitted,

Susan J. Banks, CMC
Clerk to the Board