

**PITT COUNTY BOARD OF COMMISSIONERS  
GREENVILLE, NORTH CAROLINA  
MAY 17, 2004 MINUTES**

The Pitt County Board of Commissioners met on Monday, May 17, 2004, at 6:00 PM in the Commissioners' Auditorium, Pitt County Office Building, 1717 W. 5th Street, Greenville, North Carolina.

Commissioners present:

Eugene James, Chairman  
Mark Owens, Jr., Vice Chairman  
John Mingos, Commissioner  
Jimmy Garris, Commissioner  
Beth Ward, Commissioner  
Glenn Bowen, Commissioner  
Tom Coulson, Commissioner  
David Hammond, Commissioner  
Randy Royal, Commissioner

Staff present:

Scott Elliott, County Manager  
Patricia Staton, Deputy Clerk to the Board  
Melonie Bryan, Deputy County Manager/Financial Services  
John Bulow, Deputy County Manager/Human Services  
Phil Dickerson/Deputy County Manager/Public Services  
Glenn Cutrell, Tax Assessor  
Debra Dihoff, Mental Health Area Director  
Noel Lee, Emergency Management Director  
Glen Moore, Senior Planner  
Jeff Niebauer, Tax Collector  
Ward Parker, Sheriff's Department  
Eric Gooby, Planner

**Call to Order**

**Invocation and Pledge**

Chairman James called the meeting to order and welcomed everyone.

**Roll Call**

**Meeting Notes**

The invocation was offered by Commissioner Ward.  
The Pledge of Allegiance was led by Commissioner Coulson.

**Approval of Agenda**

**Staff Recommendation**

Motion to approve the agenda as presented.

**Motion:**

**Motion to approve the agenda as presented. Commissioner Minges ask to add #9, discussion on Fountain Rescue and EMS to items for decision.**

**Motion made by Commissioner Randy Royal.**

**Motion seconded by Commissioner Jimmy Garris.**

**Motion Passed Unanimously.**

**Presentation**

*Presentation for D.D. Garrett Resolution - John Minges*

**Information Provided with the Agenda**

In recognition of D.D. Garrett's 90th birthday, Commissioner Minges requested a resolution be written in honor of Mr. Garrett and presented to him at the Board meeting.

**Staff Recommendation**

Motion to adopt the resolution in honor of D.D. Garrett, former County Commissioner, on his 90th birthday.

OFFICE OF THE PITT COUNTY BOARD OF COMMISSIONERS  
GREENVILLE, NORTH CAROLINA

RESOLUTION OF APPRECIATION  
HONORING

**D.D. Garrett**

**THAT WHEREAS**, D.D. Garrett served faithfully and honorably as a member of the Pitt County Board of Commissioners from December 1988 to December 1992; and,

**WHEREAS**, D.D. Garrett was the first black member elected to serve on the Pitt County Board of Commissioners and served with excellence during his tenure; and,

**WHEREAS**, D.D. Garrett showed continuous concern for individual citizens through his thoughtfulness and loyalty and thereby guided Pitt County as he served as a Pitt County Commissioner for four years of his life; and,

**WHEREAS**, D.D. Garrett has also brought a positive economic impact to Pitt County through his longstanding real estate agency; and

**WHEREAS**, the Pitt County Board of Commissioners commends D.D. Garrett for providing tenacious leadership and distinguished service to the County and to the citizens of Pitt County during and following his tenure as a Pitt County Commissioner; and,

**NOW, THEREFORE, BE IT RESOLVED**, the Board of Commissioners wishes to express congratulations to D.D. Garrett as he celebrates his 90<sup>th</sup> birthday as a conscientious citizen and resident of Pitt County.

---

Eugene James, Chairman

Attest:

---

Susan J. Banks, Clerk to the Board

### **Meeting Notes**

Chairman James presented Mr. Garrett with a resolution from the Board and thanked Mr. Garrett for all of his hard work and dedication to Pitt County. Vice Chairman Owens presented a resolution to Mr. Garrett from the Members of the General Assembly who were unable to attend the meeting. Commissioner Royal thanked D.D. Garrett for being a great leader. He stated he has brought sound wisdom to our community. He thanked him and stated his appreciation to him.

### **Motion:**

**Motion to adopt the resolution in honor of D.D. Garrett, former County Commissioner, on his 90th birthday.**

**Motion made by Commissioner John Minges.**

**Motion seconded by Commissioner Randy Royal.**

**Chairman James presented a resolution to Mr. Garrett.**

**Motion Passed Unanimously.**

### **Public Hearings**

*Speight Rezoning -- Zoning Ordinance Map Amendment - Glen Moore*

### **Information Provided with the Agenda**

The Pitt County Planning Department is in receipt of a petition from Mr. Joseph D. Speight requesting that a portion of his property be rezoned from Rural Agricultural to General Commercial. This property is identified by the Tax Assessor's Office as Parcel Number 58477 and is located along the southern side of US 264 East. This property is approximately 90 acres, of which 5 acres is included in this rezoning request.

The Planning Board reviewed this rezoning request at its April 21st meeting and by a unanimous vote recommended approval of the request.

The schedule for consideration of the rezoning request is as follows:

- May 1, 2004 through May 15, 2004 - Advertise public hearing (Attachment 1) in Daily Reflector and notify adjacent property owners (Attachment 2)
- May 17, 2004 - Board of County Commissioners Public Hearing

Attached is a flow chart that depicts the amendment process (Attachment 3) , a map of the property (Attachment 4), a final staff report (Attachment 5), and a zoning/vicinity map (Attachment 6)

### **Staff Recommendation**

Approve the request to rezone 5 acres of the property belonging to Mr. Joseph D. Speight, Parcel 58477, from Rural Agricultural to General Commercial.

Attachment 1

**PUBLIC NOTICE**  
Pitt County Zoning Ordinance  
Map Amendment

The Pitt County Board of Commissioners will hold a **public hearing on Monday, May 17, 2004, at or after 6:00 p.m.** regarding a proposed Map Amendment (Rezoning) to the Pitt County Zoning Map. This hearing will be held in **the second floor Board of Commissioners Auditorium in the County Administration Building located at 1717 W. 5<sup>th</sup> Street, Greenville, N.C.**

The Pitt County Planning Department is in receipt of a petition from Mr. Joseph D. Speight requesting that a portion his property be rezoned from Rural Agricultural to General Commercial. The subject property is identified by the Tax Assessor's Office as Parcel Number 58477 and is located along the southern side US 264 East. This property is approximately 90 acres, of which 5 acres is included in this rezoning request. Citizens interested in obtaining additional information on the proposed rezoning should contact the Pitt County Planning Department (252-902-3250).

The purpose of the public hearing is to gather public comment and input on the proposed map amendment (rezoning) prior to consideration by the Board of County Commissioners. Those persons unable to attend the hearing may submit written questions or comments to the Clerk to the Board before the meeting. The mailing address is:

Clerk to the Board  
Pitt County  
1717 West Fifth Street  
Greenville, NC 27834

**Meeting Notes**

**Motion:**

**Approve the request to rezone 5 acres of the property belonging to Mr. Joseph D. Speight, Parcel 58477, from Rural Agricultural to General Commercial.**

**Motion made by Commissioner Glenn Bowen.**

**Motion seconded by Commissioner Jimmy Garris.**

**Motion:**

**Motion to close public hearing.**

**Motion made by Commissioner Minges.**

**Seconded by Commissioner Royal.**

**Motion Passed Unanimously.**

*Kite Rezoning Request and Conditional Use Permit - Glen Moore*

**Information Provided with the Agenda**

The Pitt County Planning Department is in receipt of a petition from Mr. Jay S. Kite requesting that his property be rezoned from Rural Agricultural to General Commercial (Conditional Use) and granted a Conditional Use Permit to allow the operation of a self-storage facility. Due to the complexity of a Conditional Use Rezoning request, Attachment 1 is provided to assist the Board with the procedures and possible actions associated with this case, along with a final staff report (Attachment 2). The subject property is identified by the Tax Assessor's Office as Parcel Number 61571 and is located on the western side of NC 43 South, near its intersection with SR 1755 (Black Jack-Simpson Road). This property is 1.885 acres, the entirety of which is requested for rezoning.

The Planning Board reviewed this rezoning request at its April 21st meeting and by a 7-2 vote recommended denial of the request.

The schedule for consideration of the rezoning request is as follows:

- May 1, 2004 through May 15, 2004 - Advertise public hearing (Attachment 3) in Daily Reflector and notify adjacent property owners (Attachment 4)
- May 17, 2004 - Board of County Commissioners Public Hearing

Attached is a site plan and list of proposed conditions as submitted by the applicant (Attachment 5), a list of plot plan and site plan procedures and required approvals as per the Zoning Ordinance (Attachment 6), actions to be taken on special and conditional use permits as per the Zoning Ordinance (Attachment 7), Appendices B and C from the Zoning Ordinance that show the required information to be shown on a site plan and to be submitted with a conditional use application (Attachment 8), Section 14.7 "Conditional Use District Rezoning" of the Zoning Ordinance (Attachment 9), a flow chart that depicts the amendment process (Attachment 10), a map of the property (Attachment 11), and a locational map of the property (Attachment 12).

### **Staff Recommendation**

Deny the request to rezone 1.885 acres of the property belonging to Mr. Jay S. Kite, Parcel 61571, from Rural Agricultural to General Commercial (Conditional Use). Attachment 1

### **Procedures and Possible Actions by the Board**

#### **Rezoning Application Review**

- The Board will hold a public hearing using **quasi-judicial** procedures.
- Quasi-judicial procedures must strictly adhere to the following guidelines:
  - An evidentiary hearing is required for each decision. The purpose of the hearing is to establish the **facts**, not to gather opinions about the desirability or popularity of the project.
  - Anyone presenting testimony, including staff and attorneys must be under oath, and cross-examination of witnesses must be allowed. Testimony that is presented must be supported by substantial, competent, material evidence. Hearsay and non-expert opinion is admissible, however, it should be avoided and cannot be the sole basis for crucial findings of fact.
  - The Board must maintain a detailed record of its hearing, keep all exhibits and prepare either detailed minutes or a verbatim transcript.
  - No Board member should discuss the particulars of the case with any of the parties outside of the hearing. Site visits are permissible, but care should be taken to avoid contact with the applicant and/or neighbors, and any information obtained on site should be disclosed at the hearing.
  - Written findings of fact are required. The Board must specify what it determines the facts to be and must document the basis for the decision.

- The Planning Board has recommended denial of the request by a vote of 6-2.
- Planning staff recommends denial of the request based upon the following items:
  - The request is not in conformity with the Land Use Plan due to the property's designation as Agricultural/Open/Natural Resource.
  - The request is incompatible with surrounding uses.
  - The Conditional Use Permit Application is not complete due to an insufficient site plan.
  - Conditional Use District Rezoning is not intended for tentative proposals that may not be undertaken at this time. Applicant has not demonstrated that he is prepared to present a firm development proposal at this time.
  - Conditional Use District Rezoning does not immunize against spot zoning. Any rezoning should be consistent with the County's planning policies as adopted by the Board (e.g. Comprehensive Land Use Plan).
- If the Board accepts the Planning Board and Planning Staff's recommendations, and votes to disapprove the request, **the process will end and no further action will be required.** Reasons for disapproval must be provided in writing and the decision may be appealed to Superior Court.
- If the Board does not accept the Planning Board and Planning Staff's recommendations to deny the request, they may vote to approve the rezoning request contingent upon approval of the subsequent conditional use permit application. The Board will then proceed to the Conditional Use Permit Application Review. A simple majority is required for approval.

#### **Conditional Use Permit Application Review**

- This step must be completed only upon approval of the rezoning request.
- The Board must continue using quasi-judicial procedures for this portion of the public hearing. Reasons for any disapproval must be provided in writing and the decision may be appealed to Superior Court.
- The Board must first decide whether the application is **complete**. If the application is not complete, the Board must make a motion to either deny the request, or to postpone the request and ask for any additional items that may be necessary to complete the review. The applicant has not provided a site plan as required by the Zoning Ordinance, therefore, Planning staff recommends the Board move to deny the request.
- If the Board decides that the application is complete, the Board must then consider whether the request complies with all other requirements of the Zoning Ordinance. The Board must deny the permit if it concludes that the development as proposed at the hearing and in its proposed location, more probably than not:
  - Will materially endanger the public health or safety;
  - Will substantially injure the value of adjoining or abutting property;
  - Will not be in harmony with the area in which it is to be located; and
  - Will not be in general conformity with the land use plan, or other plans officially adopted by the Board of Commissioners.

The request is incompatible with the surrounding uses and is not in conformity with the Land Use Plan, due to the property's designation as Agricultural/Open/Natural Resource. Therefore, Planning staff recommends the Board move to deny the request.

- If the Board finds that the proposal complies with the previously listed criteria, it may approve the request and shall begin the process of placing certain reasonable conditions upon the proposed use. Because this is a strictly voluntary process, the Board may not place conditions upon the property that the applicant does not agree to. If the applicant and the Board cannot agree upon a set of conditions, either the Board must make a motion to deny the request, or the applicant must withdraw the request.
- If the Board and the applicant agree upon certain reasonable conditions, the Board may make a motion to issue the Conditional Use Permit. A simple majority is required for approval.

### **Upon approval of the Conditional Use District Rezoning:**

- It is the intention of the Conditional Use District Rezoning that property be reclassified to a conditional use district only in light of firm development plans. Therefore, from the date of approval of the petition, the Zoning Administrator shall periodically examine the progress made toward developing the property in accordance with the approved petition and any conditions attached to the approval.
- If the Zoning Administrator determines that construction has not commenced or is not in accordance with the approved petition, site plan, conditional use permit, and conditions, the Zoning Administrator shall either initiate a reclassification of the property in accordance with the procedures established in this Article or shall forward a report to the Board of Commissioners recommending that the property be reclassified to the original zoning district or to another district.
- After a certificate of occupancy has been issued for the development approved as a conditional use district, the Zoning Administrator shall periodically inspect the use and maintenance of the subject property to ensure continued compliance with this Article, the approved petition and site plan, and any conditions attached by the Board of Commissioners to approval of the petition.

### **Meeting Notes**

Mr. Glen Moore spoke on the Kite Rezoning Request and Conditional Use Permit. Glen Moore, Eric Gooby and Jay Kite were sworn in by the Deputy Clerk to the Board. Mr. Moore gave a presentation on the Kite Rezoning Request. He stated that if the Board votes to deny Mr. Kite's request, the process ends here. Mr. Kite may appeal to the Superior Court if this request is denied by the Board. Property is currently zoned rural agricultural (RA). Most land is in 100 year floodplain. Septic tank system is recommended. Staff report stated that current zoning rural agricultural is intended to accommodate very low density residential uses, low intensity commercial uses, and agriculture – related industrial uses which are interspersed throughout areas that are principally characterized as rural in nature. It is requested to rezone to general commercial with a restricted use with reasonable conditions. Planning staff recommends denial of the request based on the following items:

- The rezoning is not in conformance with Land Use Plan due to the property's designation as Agricultural/Open/Natural Resource and it is incompatible with surrounding uses. Conditional Use District Rezoning does not immunize against spot zoning. Any rezoning should be consistent with the County's planning policies as adopted by the Board.
- The application for a conditional use permit is incomplete due to an insufficient site plan. The applicant has not demonstrated that he is prepared to present a firm development proposal at this time. There are development limitations due to the site's unsuitability for on-site waste water disposal.

The Pitt County Planning Board reviewed request on April 21, 2004 and voted 7-2 to deny this request based on:

- 1) Site's incompatibility with the Comprehensive Land Use Plan as well as surrounding uses
- 2) Site's unsuitability for on-site waste water disposal.

Public hearing opened by Chairman James.

Mr. Kite stated the property would have a six foot security fence around it and will have a permanent porta potty and dumpsters on site. He also said he will have fruit trees planted inside the fence and the internal roads would be made of stone. Mr. Kite said all buildings would be identical. Vice-Chairman Owens asked Mr. Moore if the Planning Department concurs that it could not be used for a home? If staff concurs that the land could be used for a mini-storage? Mr. Moore said a mini-storage does not have to meet the same requirements. Mr. Moore stated that Mr. Kite had not met all the requirements of the application, his site plan was incomplete and was not to scale. Mr. Moore said the request is not compatible or consistent with the Land Use Plan this Board passed. Commissioner Bowen asked if they received any complaints following the letters that were sent to adjoining property owners. Commissioner Coulson said you can look at the drawing and tell it fits so why does he need to have the drawings scaled? Mr. Moore said it is a requirement in the zoning ordinance. Commissioner Minges said if this Board approves this, it would have to state that its approved without a permanent porta potty. Mr. Moore said that is correct. Commissioner Ward asked why the conditional use permit was requested because

some of the requirements still have not been met. Mr. Moore said no, a conditional use permit would limit the property to be used only for a mini-storage. Commissioner Garris asked if the Board grants this request can he still do what he wants to with the port a potty. Mr. Moore replies that if the Board grants this request they have to go into a conditional use permit. Chairman James said there are no restrictions as far as this mini-storage is concerned being there. Chairman James said the Planning staff should work with Mr. Kite and other concerns in the future.

**Motion:**

**Allow the request to rezone 1.885 acres of the property belonging to Mr. Jay S. Kite, Parcel 61571, from Rural Agricultural to General Commercial (Conditional Use).**

**Motion made by Vice Chairman Mark Owens, Jr.  
Motion seconded by Commissioner Glenn Bowen.**

**Amendment to the Motion:**

**Applicant instructed to submit new a Site Plan for a Conditional Use Permit.**

**Motion made by Commissioner David Hammond.  
Motion seconded by Commissioner Glenn Bowen.**

**Vote Record:**

<b>John Minges</b>	<b>Yes</b>
<b>Jimmy Garris</b>	<b>Yes</b>
<b>Mark Owens, Jr.</b>	<b>Yes</b>
<b>Beth Ward</b>	<b>Yes</b>
<b>Glenn Bowen</b>	<b>Yes</b>
<b>Tom Coulson</b>	<b>Yes</b>
<b>David Hammond</b>	<b>Yes</b>
<b>Eugene James</b>	<b>Yes</b>
<b>Randy Royal</b>	<b>No</b>

**Total Yes Votes: 8**

**Total No Votes: 1**

**Motion Passed.**

**Vote Record on Original motion with approved criteria from the amended motion as follows:**

**Allow the request to rezone 1.885 acres of the property belonging to Mr. Jay S. Kite, Parcel 61571, from Rural Agricultural to General Commercial (Conditional Use) with applicant instructed to submit a new Site Plan for a Conditional Use Permit.**

<b>John Minges</b>	<b>Yes</b>
<b>Jimmy Garris</b>	<b>Yes</b>
<b>Mark Owens, Jr.</b>	<b>Yes</b>
<b>Beth Ward</b>	<b>Yes</b>
<b>Glenn Bowen</b>	<b>Yes</b>
<b>Tom Coulson</b>	<b>Yes</b>
<b>David Hammond</b>	<b>Yes</b>
<b>Eugene James</b>	<b>Yes</b>
<b>Randy Royal</b>	<b>No</b>

**Total Yes Votes: 8**

**Total No Votes: 1**

**Motion Passed.**

**Public Addresses to the Board**

### **Meeting Notes**

Cora Tyson and Bobbie Parsons from Friends of the Pitt County Animal Shelter presented the Board with a check for \$1,000 to aid in the expansion of the existing Animal Shelter. Ms. Tyson said they need a larger shelter. Vice-Chairman Owens expressed the Board's appreciation for the donation.

Nancy Colville - citizen – spoke in support of the Mayor's Association, the Chamber and Pitt County Schools, but asked the Board to remember there are other budget needs.

Ms. Pittman, a citizen from north side of the river, spoke about her children's fear of going outside her home because of her neighbor's pit bull dog. She asked the Board for their help.

Commissioner Bowen suggested she call the Animal Shelter and she responded that she had already tried that avenue but did not receive any assistance. Commissioner Hammond said he would be able to help her.

Commissioner Hammond spoke about what is happening in the communities of Pitt County due to job losses. He expressed concern and his love for the County.

### **Items for Report**

*Manager's Report - Scott Elliott*

### **Information Provided with the Agenda**

Next Meeting Dates;

June 7, 9am

June 21, 6pm

Budget Workshop Dates - May 18, 20, 21st, May 24-28 for additional workshops, if needed. 8:30 am - 12pm in Commissioners Auditorium

ADM Public School Capital Funding Update

FY 04-05 Budget Document

### **Meeting Notes**

Mr. Elliott reviewed each of the items listed on the Manager's report. He updated the Board on the ADM Public School Capital Funding. Mr. Elliott stated corporate income tax receipts are used to help Counties pay school systems capital debt. Governor Easley originally proposed diverting 100% of these funds which is plus or minus \$60 million across the State of North Carolina. The Governor is now proposing to divert 50% of ADM funds which would affect Pitt County in the amount of \$400,000 or a 1/2 cent on the new tax rate. If this new diversion goes into affect, it would affect the County and the school system's ability to pay it's debt. The Legislative Delegation has been contacted to ask them to work to make sure that ADM is fully distributed and allocated to the counties.

*Resolution from Mayors Association in Support of Schools - Capital Funding*

### **Information Provided with the Agenda**

The Mayor's Association has requested an opportunity to present the "Resolution of the Request of the Pitt County Mayors Association in Support of Capital Funding for Pitt County Schools".

### **Staff Recommendation**

No action. Report only.

RESOLUTION OF THE PITT COUNTY MAYORS ASSOCIATION IN SUPPORT OF CAPITAL FUNDING  
FOR PITT COUNTY SCHOOLS

WHEREAS, the quality of Pitt County Schools and the educational achievements of Pitt County school children are vital to the future of Pitt County and have a direct bearing on the present and future quality of the municipalities located within Pitt County;

WHEREAS, the Pitt County school system currently has greater than 21,000 students and is experiencing a trend of a significant annual growth rate in student population with last year's growth rate being 536 students and with this growth rate projected to continue;

WHEREAS, the existing facilities of the Pitt County school system cannot adequately accommodate the current student population as space shortages are addressed through the use of 140 mobile classroom units and as all 2003-2004 teaching positions were not able to be allocated due to the lack of classroom space;

WHEREAS, an independent study of the present and future facility needs of the Pitt County Schools identified more than \$200 million in facility needs over the next 9 years;

WHEREAS, in order to adequately address both the immediate and future facility needs of the Pitt County Schools it is necessary that capital funding be committed by the Pitt County Board of Commissioners for the Pitt County school system; and

WHEREAS, general obligation bonds can involve substantial time and uncertainty and the capital funding for the immediate and future facility needs of the Pitt County Schools should be generated in the most expedient and cost effective manner;

NOW, THEREFORE, BE IT RESOLVED by the Pitt County Mayors Association that it does hereby express its support for the commitment of the capital funding necessary to address the immediate and future facility needs of the Pitt County Schools and, further, that it does hereby express its support for a plan between the Pitt County Board of Commissioners and the Pitt County Board of Education to be jointly approved, without delay, to fulfill the facility needs of the Pitt County Schools so that these needs may be addressed at the earliest possible date.

This the 3rd day of May, 2004.

\_\_\_\_\_  
Robert Evans  
Chairman and Mayor of Farmville

\_\_\_\_\_  
Robert D. Parrott  
Mayor of Greenville

\_\_\_\_\_  
Steve Tripp  
Mayor of Ayden

\_\_\_\_\_  
Timothy Bright  
Mayor of Grifton

\_\_\_\_\_  
Frank M. Hemingway  
Mayor of Bethel

\_\_\_\_\_  
Earl Aldridge  
Mayor of Grimesland

\_\_\_\_\_  
J.P. Stancil, Jr.  
Mayor of Falkland

\_\_\_\_\_  
Shirley Mitchell  
Mayor of Fountain

\_\_\_\_\_  
David Boyd  
Mayor of Simpson

\_\_\_\_\_  
Doug Jackson  
Mayor of Winterville

## **Meeting Notes**

Mayor Bob Evans thanked the Board for allowing them this opportunity. He introduced Steve Tripp, Frank M. Hemingway, Timothy Bright, Bill Whistnet, and Richard Hicks. Mayor Evans stated that the Mayors Association carefully worded this resolution in order to express their specific concerns. This resolution was developed with hopes that there is a plan to fund school facilities in a most expedite and cost effective manner. Mayor Evans also stated that this resolution reflects the unity that exists between Pitt County Mayors. He said they would like to say that because Eastern North Carolina is the home of largest university and industrial base, it is a flag ship county. The reason for this resolution is for the County's most valuable resouces, our children.

Commissioner Bowen said he would have felt better had he received a phone call or was asked to meet to discuss this resolution and at that time he could have come back to this board and shared their concerns. This feels like they are telling this Board what to do and how to do it. Mayor Evans said the Board should not see this as the Mayors telling this Board to decide on bonds. Commissioner Bowen asked if this resolution is how the Mayors' feel? Commissioner Bowen said he could not believe the people of Farmville would welcome a 30 percent tax increase. Mayor Evans said they are just saying develop a plan and they are trying to support this Board. They are on record saying we support the Schools. Chairman James said if they went back to their towns and told them they were going to raise taxes, they would be run you out. They are not going to vote for it. He said look at the schools in Pitt County. We have good schools and teachers. Money is not going to buy a good education. Mayor Evans said they were talking about capital funding.

Mayor Bright said the Mayors are here supporting Pitt County Schools. Commissioner Garris thanked the Mayors and the Chamber for supporting capital needs for the schools. He said the Board supports capital improvement for the schools. He said look at our goals and objectives. They are working with the Board of Education. 60% of total to ad valorem tax goes to support school funding. This plans looks at the next 10 years. This board accepts the responsibility, prioritize them and see what we can do as a board. What this Board has to decide, is what the citizens can afford and try to balance the needs. Mayor Evans said they offer their support to this Board. Commissioner Bowen said according to the paper, they had two meetings on this subject and this Board didn't receive any information or notice until now. Steve Tripp said our biggest asset is the children. Steve Tripp said he was on the Board of Education. He said they are here tonight to work with you, not to divide the two boards. We want the children to grow. This is an opportunity for us to work together. They believe citizens want quality education. Chairman James stated he appreciated the Mayor's coming to this Board with their concerns.

*Department Spotlight Mental Health - Debra Dihoff*

## **Information Provided with the Agenda**

The Department Spotlight will be provided by the Mental Health department for this meeting.

## **Meeting Notes**

Deby Dihoff spoke.

*EMS System Certificate Award - Noel Lee*

## **Information Provided with the Agenda**

The State of North Carolina has approved Pitt County as a EMS system. The certificate has been awarded and is being presented to the commissioners for acceptance.

## **Staff Recommendation**

None

## Meeting Notes

*Report on Insurance Options for Disabled Employees - John K. Bulow*

### Information Provided with the Agenda

Per the Board's instruction, the County's insurance consultant was contacted to develop a hospitalization small group plan for the disabled employees. Richard Canaovi of Risk Consultants responded to me that he was unable to find any company willing to accept this group of individuals for health insurance. He did find that the Department of Insurance has a group of companies that will take these disabled employees as individual policies similar to the assigned risk program for automotive insurance. Each person has to make application to one of the specified companies and their personal medical history has to be submitted. Naturally, we do not have this privileged information. His estimate for monthly premium would be approximately \$1,400 for an individual policy. Also, as we have stated previously, those individuals who were disabled prior to July 1, 2004 and did not elect to take COBRA coverage could not be enrolled in the County's Hospitalization plan. Thus staff makes the following recommendation.

### Staff Recommendation

Below are several options the Board may consider:

Option I. Reimburse Disabled employees the same amount paid for regular employees for health insurance. (Currently \$376 per month).

Costs	Month	Year
All disability retirement since 2000 (25)	\$9,400 per month	\$112,800 per year.
Work Related Disability since 2000 (7)	\$2,632 per month	\$31,584 per year
Projected yearly new cases (5) (all employees)	\$1,880 per month	\$22,560 per year
Projected yearly new cases (2) (work related)	\$752 per month	\$9,024 per year.
Cost for FY 2004-2005 (all cases)	\$11,280 per month	\$135,360 per year
Cost for FY 2004-2005 (work related)	\$3,384 per month	\$40,608 per year

Option II. Reimburse Disabled employees up to the projected Department of Insurance cost of individual coverage. (projected by the consultant to be \$1,400 per month)

All disability retirements since 2000 (25) \$35,000 per month \$420,000 per year

Work Related Disability since 2000 (7) \$9,800 per month \$117,600 per year

Projected yearly new cases (5)  
(all employees) \$7,000 per month \$84,000 per year

Projected yearly new cases (2) \$2,800 per month \$33,600 per year  
(work related)

Cost for FY 2004-2005 \$42,000 per month \$504,000 per year  
(all employees)

Cost for FY 2004-200) \$40,608 per month \$151,000 per year  
(work related)

All cost are projected and subject to 10 to 14% medical inflation increase annually.

If the Board desires to proceed in selecting an option illustrated or some other, it is recommended that a formal policy be developed with a reimbursed expense plan established with proof of insurance and limit coverage from the time of disablement for newly disabled employees until they receive Medicaid or 29 months ( extent of COBRA coverage) and further that if not fully disabled that the coverage cease when the disabled employee accepts employment elsewhere where health insurance is available.

### **Meeting Notes**

Mr. Bulow said the Board directed him to come back with a potential insurance provider for employees disabled while on the job.

### **Motion:**

**Defer action until after budget workshops.**

**Motion made by Commissioner David Hammond.**

**Motion seconded by Commissioner Randy Royal.**

**The Manager asked to have the it deferred to the end of the day tomorrow**

**Motion Passed Unanimously.**

*Tax Collection Report - Jeff Niebauer*

### **Information Provided with the Agenda**

Current tax revenues continue to come in as expected. Delinquent tax collections have steadily increased using the enforcement remedies available. The tax collection staff continues to pursue all outstanding taxes.

### **Staff Recommendation**

Approve as Submitted.

### **Manager Comments**

Concur with staff recommendation.

### **Meeting Notes**

Commissioner took a break.

### **Motion:**

**Approve as Submitted.**

**Motion made by Commissioner Beth Ward.**

**Motion seconded by Commissioner David Hammond.**

**Motion Passed Unanimously.**

### **Items for Consent**

*Consent Agenda*

**Staff Recommendation**

Motion to approve items for consent with the removal of item #9, minutes from April 26, 2004 Legislative Luncheon.

**Motion:**

**Motion to approve items for consent as presented.**

**Motion made by Commissioner Beth Ward.**

**Motion seconded by Commissioner Randy Royal.**

**Motion Passed Unanimously.**

*Releases and Refunds Greater Than \$100 - Glenn Cutrell*

**Information Provided with the Agenda**

April 2004 Releases and Refunds Greater Than \$100

Releases - Pitt County (70) - \$ 15,364.55

Releases - City of Greenville (29) - \$ 4,448.89

Refunds Greater Than \$100 (5) - \$ 1,024.71

Gray, Heidi L. - \$ 101.25

Schlienz, David Charles - \$ 103.74

Tarkington, Wayne & wf Barbara - \$ 200.06

USB Leasing Lt - \$ 197.61

Warren, Rebecca Louise & Eastwood, Ellen Warren - \$ 422.05

**Staff Recommendation**

Approve as submitted.

**Manager Comments**

Concur with staff recommendation.

TCL044

DATE 4/30/04

PITT COUNTY

PAGE.... 1

TAX RELEASE FORM  
GREATER THAN \$100

NAME RELEASED	ACCOUNT #	PARCEL #	RELEASE #	TOTAL
------------------	-----------	----------	-----------	-------

ANDERSON TRUSS CO I 182.74	4010755/8		88723	
-------------------------------	-----------	--	-------	--

NOTE: 2004 - ADJUST VALUE ON VEHICLE.

ASARO JR, JAMES MICHAEL 102.32	3070347/3		88801	
-----------------------------------	-----------	--	-------	--

NOTE: 2003 - VEHICLE CHARGED IN ERROR.

AUTOMATION SOUTH ELICS INC.	4010758/0	88847
162.73		
NOTE: 2004 - VEHICLE CHARGED IN ERROR.		
BANKS AND COLLINS IENTS INC	4010756/5	88717
360.54		
NOTE: 2004 - VEHICLE CHARGED IN ERROR.		
BENNETT, CHARLIE &	1118281/0	88545
1425		
417.24		
NOTE: 2003 - RELEASE AND RECHARGE TO ACCOUNT NUMBER 1212214/0 (BENNETT, VESTER MAE).		
BOTTOMS, GENE RAY	4010526/7	88826
139.53		
NOTE: 2003 - VEHICLE CHARGED IN ERROR.		
BOTTOMS, GENE RAY	4010724/7	88828
173.41		
NOTE: 2003 - VEHICLE CHARGED IN ERROR.		
BREWER, DONNIE WAYNE	3120080/1	88564
135.38		
NOTE: 2003 - VEHICLE CHARGED IN ERROR.		
BROOKS, PERCY TODD	3080437/1	88672
142.93		
NOTE: 2003 - PRORATE TAXES ON VEHICLE.		
BUFFALO, DALE	1212987/0	88737
184.61		
NOTE: MOBILE HOME DOUBLE CHARGED. SEE ACCOUNT NUMBER 1205057/0 SAME NAME. PER BETTIE TYSON.		
CAROLINA EARTH MOVE.	4011097/9	88721
1255.94		
NOTE: 2004 - ADJUST VALUE ON VEHICLE.		
CHAVEZ, MIGUEL	1207693/0	88681
130.40		
NOTE: 2003 - MOBILE HOME WAS BILLED ON ACCOUNT #11829450, CHAVEZ, MIGUEL.		
CHAVEZ, MIGUEL	1207693/0	88679
134.51		
NOTE: 2002 - MOBILE HOME WASCHARGED ON BILLED ON ACCOUNT #11829450, CHAVEZ, MIGUEL.		
CROSS JR, EDWARD HATHAWAY	3120119/3	88760
332.12		
NOTE: 2003 - PRORATE TAXES ON VEHICLE.		

TAX RELEASE FORM  
GREATER THAN \$100

NAME RELEASED	ACCOUNT #	PARCEL #	RELEASE #	TOTAL
DIETZ, MARK D 173.14	3100957/8		88684	
NOTE: 2003 - VEHICLE CHARGED IN ERROR.				
DIXON, SHONA LYNETTE 216.32	1181223/0		88627	
NOTE: MOBILE HOME CHARGED TO INCORRECT TAXPAYER. OWNED BY WILLIAMS BROTHERS ENTERPRISES IN ANOTHER COUNTY.				
FARMVILLE CHILD DEVNTAL CENTE 143.56	4010276/6		88753	
NOTE: 2003 - VEHICLE CHARGED IN ERROR.				
FIFTH THIRD AUTO LETRUST 140.60	3080847/2		88597	
NOTE: 2003 - PRORATE TAXES ON VEHICLE.				
FISH N G ACCESSORIE 264.31	3120300/7		88538	
NOTE: 2003 - VEHICLE CHARGED IN CITY LIMITS IN ERROR. PRORATE TAXES ON VEHICLE.				
FLANAGAN, MICHAEL PERKINS 159.05	3120308/3		88562	
NOTE: 2003 - VEHICLE CHARGED IN ERROR.				
GELCO COPORATION 116.69	4011129/7		88635	
NOTE: 2003 - VEHICLE CHARGED IN ERROR.				
HADDOCK, BRIAN RAY 109.59	4011564/4		88866	
NOTE: 2003 - VEHICLE CHARGED IN ERROR.				
HADDOCK, TRUMAN DOUGLAS 105.30	3100898/9		88842	
NOTE: 2003 - PRORATE TAXES ON VEHICLE.				
HALL, WILLARD RAY 174.81	1213520/0		88654	
NOTE: THIS BOAT AND BOAT MOTOR IS LOCATED AND TAXED IN CARTERET CO.				
HARMON, BARBARA ROBERTS 314.37	4010099/7		88877	
NOTE: 2003 - VEHICLE CHARGED IN ERROR.				

HARRIS, BRENDA	1213032/0	88600
236.29		
NOTE: MOBILE HOME DOUBLE CHARGED. SEE ACCOUNT NUMBER 1198208/0 MOORE, CAROLYN GUNTER.		
HARRIS, JOHNNY MARION	4011008/6	88642
134.01		
NOTE: 2004 - VEHICLE CHARGED IN ERROR.		
HATHAWAY, MICHAEL CRAIG	3110718/3	88559
165.97		
NOTE: 2003 - PRORATE TAXES ON VEHICLE.		
HUGGINS, JERRY WAYNE	1135195/0	88519
494.81		
NOTE: 2003 - RELEASED MOBILE HOME. DOUBLE LISTED ON SAME ACCOUNT		

TCL0440

DATE 4/30/04

PITT COUNTY

PAGE....

3

TAX RELEASE FORM  
GREATER THAN \$100

NAME RELEASED	ACCOUNT #	PARCEL #	RELEASE #	TOTAL
INGRAM, TIMOTHY CRAIG 185.14	3080116/4		88715	
NOTE: 2003 - VEHICLE CHARGED IN ERROR.				
INTERCOASTAL BOAT TRANSPORT 118.82	3120783/2		88576	
NOTE: 2003 - VEHICLE CHARGED IN ERROR.				
JACKSON, GEORGE HARLEY 137.31	4010421/4		88639	
NOTE: 2003 - PRORATE TAXES ON VEHICLE.				
JENKINS, CALVIN RAY & 180.41	1189922/0		88657	
NOTE: MOBILE HOME DOUBLE CHARGED. CHARGED ON SAME ACCOUNT NUMBER AND TAXPAYER RECEIVED OAE. RELEASE PER BETTIE TYSON.				
JKL INC 118.92	3090142/2		88811	
NOTE: 2003 - PRORATE TAXES ON VEHICLE.				
KIRK, ROBERT LESLIE 187.88	3060688/1		88775	
NOTE: 2003 - VEHICLE CHARGED IN ERROR.				
KOZUP, DAVID JON 298.39	4011094/1		88749	
NOTE: 2004 - ADJUST VALUE ON VEHICLE.				
LANE, ROBERT LEWIS JR. 372.26	27731/0	36013	88514	
NOTE: MOBILE HOME AND OF/XF DESTROYED IN FLOOD OF 1999. SEE PROOF ATTACHED.				
LANE, ROBERT LEWIS JR. 327.92	27731/0	36013	88512	
NOTE: MOBILE HOME AND OB/XF DESTROYED IN FLOOD OF 1999. SEE PROOF ATTACHED.				
LANE, ROBERT LEWIS JR. 308.69	27731/0	36013	88511	
NOTE: MOBILE HOME AND OB/XF DESTROYED IN FLOOD OF 1999. SEE PROOF ATTACHED.				
LANE, ROBERT LEWIS JR. 331.01	27731/0	36013	88513	

7/2/2004 2:04 PM

NOTE: MOBILE HOME AND OB/XF DESTROYED IN FLOOD OF 1999. SEE PROOF ATTACHED.

LEASE PLAN USA, INCAGENT           4011601/5                           88626  
151.18

NOTE: 2003 - VEHICLE CHARGED IN ERROR.

MCLAWHORN JR, KARL WESLEY       3100325/1                           88591  
102.61

NOTE: 2003 - PRORATE TAXES ON VEHICLE.

MOBLEY, JAMES ARCHIE               3120800/3                           88575  
195.23

NOTE: 2003 - VEHICLE CHARGED IN ERROR.

TAX RELEASE FORM  
GREATER THAN \$100

NAME RELEASED	ACCOUNT #	PARCEL #	RELEASE #	TOTAL
------------------	-----------	----------	-----------	-------

MONTELONGO, MARTIN 106.25	1212927/0		88840	
------------------------------	-----------	--	-------	--

NOTE: TAXPAYER DOES NOT OWN THIS MOBILE HOME (DISCOVERY) HE OWNS  
MOBILE HOME ON ACCOUNT NUMBER 1204486/0 SAME NAME. NOT ON  
MOBILE HOME PARK REPORT.

MOORE, CAROLYN GUNTER 236.29	1198208/0		88711	
---------------------------------	-----------	--	-------	--

NOTE: 2003 - RELEASED MOBILE HOME. HELD IN INVENTORY BY GREENPOINT  
SINCE 10/25/2002.

MOZINGO, JEAN FREEMAN 209.11	1212872/0		88778	
---------------------------------	-----------	--	-------	--

NOTE: MOBILE HOME DOUBLE CHARGED. SEE ACCOUNT NUMBER 1204543/0  
SAME NAME.

MOZINGO, JEAN FREEMAN 121.37	1208272/0		88781	
---------------------------------	-----------	--	-------	--

NOTE: 2004 - RELEASED MOBILE HOME. MUST BE BILLED AS PREPAID.

MOZINGO, ROBERT LOUIS 145.51	3050771/7		88773	
---------------------------------	-----------	--	-------	--

NOTE: 2003 - VEHICLE CHARGED IN ERROR.

MSJ, INC. 198.72	1161298/0		88620	
---------------------	-----------	--	-------	--

NOTE: 2003 - BUSINESS PERSONAL PROPERTY DOUBLE LISTED.

PEADEN, BILLY RAY 119.41	3070815/4		88771	
-----------------------------	-----------	--	-------	--

NOTE: 2003 - VEHICLE CHARGED IN ERROR.

PERRY, TRAVIS LEMONT 106.98	3030117/9		88728	
--------------------------------	-----------	--	-------	--

NOTE: 2003 - VEHICLE CHARGED IN ERROR.

PLOTZKE, MATT 125.81	1207984/0		88834	
-------------------------	-----------	--	-------	--

NOTE: RELEASED - MOBILE HOME BILLED TO WRONG TAXPAYER. REBILLED  
ON ACCOUNT #12079840, PLOTZE, HAZEL SMITH.

ROEBUCK, RALPH S. & 407.26	72638/0	38753	88523	
-------------------------------	---------	-------	-------	--

NOTE: 2003 - RELEASED MOBILE HOME. PICKED UP AS REAL IN ERROR. WILL  
REBILL ON ACCOUNT NUMBER 11871690.

ROTE, MICHAEL GERARD	4010585/2	88780
138.88		
NOTE: 2003 - VEHICLE CHARGED IN ERROR.		
ROTH, JOHN S	3100707/8	88864
142.15		
NOTE: 2003 - PRORATE TAXES ON VEHICLE.		
SCHWARTZ, JOSHUA DAVID	2070772/5	88582
177.39		
NOTE: 2002 - PRORATE TAXES ON VEHICLE.		
SIMPKINS, JEFFERY DUANE	1165976/0	88754
627.03		
NOTE: 2004 - BILLED IN MOBILE HOME IN ERROR. RELEASE AND REBILL.		

TAX RELEASE FORM  
GREATER THAN \$100

NAME RELEASED	ACCOUNT #	PARCEL #	RELEASE #	TOTAL
SIMPKINS, JEFFERY DUANE 310.00	1165976/0		88757	
NOTE: 2004 - RELEASED LANDFILL, BILLED IN ERROR. WILL REBILL.				
SIMPKINS, JEFFERY DUANE 315.00	1165976/0		88755	
NOTE: 2004 - RELEASED LANDFILL, BILLED IN ERROR. WILL REBILL.				
SIMPKINS, JEFFERY DUANE 325.00	1165976/0		88756	
NOTE: 2004 - RELEASED LANDFILL, BILLED IN ERROR. WILL REBILL.				
SIMPKINS, JEFFERY DUANE 310.00	1165976/0		88758	
NOTE: 2004 - RELEASED LANDFILL, BILLED IN ERROR. WILL REBILL.				
SIMPKINS, JEFFERY DUANE 290.00	1165976/0		88759	
NOTE: 2004 - RELEASED LANDFILL, BILLED IN ERROR. WILL REBILL.				
SMITH, JESSICA COLSTON 120.43	3080205/9		88733	
NOTE: 2003 - VEHICLE CHARGED IN ERROR.				
STANLEY, CHRISTOPHER WAYNE 144.94	3080938/9		88796	
NOTE: 2003 - VEHICLE CHARGED IN ERROR.				
TUGWELL, DARREN BRADLEY 134.22	3020705/0		88521	
NOTE: 2002 - PRORATE TAXES ON VEHICLE.				
VICK, SHERRY CAMPBELL 135.28	3110799/0		88772	
NOTE: 2003 - VEHICLE CHARGED IN ERROR.				
WALLACE, TYMAN MACK 100.89	3120735/5		88515	
NOTE: 2003 - ADJUST VALUE ON VEHICLE.				
WHICHARD JR, KENNITH PAUL 186.84	4010183/9		88829	
NOTE: 2003 - PRORATE TAXES ON VEHICLE.				
WILLARD, KENNETH W. 203.50	3100982/9		88520	

NOTE: 2003 - VEHICLE CHARGED IN ERROR.

WILLIAMS, THOMAS RYLAND            3120647/6                            88563  
107.30

NOTE: 2003 - ADJUST VALUE ON VEHICLE.

TOTAL RELEASES:            70                            15364.55

THE RELEASE (G.S. 105-381 OR 382), CORRECTIONS (G.S. 105-325), OR REFUNDS  
(G.S.

105-381 OR 382) OF TAX BILLS OUTLINED ABOVE ARE APPROVED BY THE PITT COUNTY  
BOARD OF COMMISSIONERS.

---

CHAIRMAN OF THE BOARD

---

DATE APPROVED

TAX RELEASE FORM  
GREATER THAN \$100

NAME RELEASED	ACCOUNT #	PARCEL #	RELEASE #	TOTAL
ASARO JR, JAMES MICHAEL 102.10	3070347/3		88801	
NOTE: 2003 - VEHICLE CHARGED IN ERROR.				
BREWER, DONNIE WAYNE 138.94	3120080/1		88564	
NOTE: 2003 - VEHICLE CHARGED IN ERROR.				
DIETZ, MARK D 172.11	3100957/8		88684	
NOTE: 2003 - VEHICLE CHARGED IN ERROR.				
EASTERN OMNI CONSTR, INC 120.18	4010516/2		88698	
NOTE: 2003 - VEHICLE CHARGED IN CITY LIMITS IN ERROR.				
EASTERN OMNI CONSTUINC 216.12	4010291/8		88704	
NOTE: 2004 - VEHICLE CHARGED IN CITY LIMITS IN ERROR.				
FEESER, TED JOSEPH 274.15	4010406/8		88836	
NOTE: 2004 - VEHICLE CHARGED IN CITY LIMITS IN ERROR.				
FEESER, TED JOSEPH 119.63	4010094/6		88835	
NOTE: 2003 - VEHICLE CHARGED IN CITY LIMITS IN ERROR.				
FEESER, TED JOSEPH 115.82	4011072/3		88837	
NOTE: 2003 - VEHICLE CHARGED IN CITY LIMITS IN ERROR.				
FISH N G ACCESSORIE 298.66	3120300/7		88538	
NOTE: 2003 - VEHICLE CHARGED IN CITY LIMITS IN ERROR. PRORATE TAXES ON VEHICLE.				
GELCO COPORATION 122.52	4011129/7		88635	
NOTE: 2003 - VEHICLE CHARGED IN ERROR.				
HALL, WILLARD RAY 153.57	1213520/0		88655	
NOTE: BOAT AND BOAT MOTOR IS LOCATED AND TAXED IN CARTERET CO.				

PLEASE RELEASE.

HARMON, BARBARA ROBERTS           4010099/7                               88877  
296.20

NOTE: 2003 - VEHICLE CHARGED IN ERROR.

HATHAWAY, MICHAEL CRAIG           3110718/3                               88559  
146.09

NOTE: 2003 - PRORATE TAXES ON VEHICLE.

HENDRIX & DAIL INC                 4010217/2                               88668  
107.33

NOTE: 2003 - VEHICLE CHARGED IN CITY LIMITS IN ERROR.

HENDRIX & DAIL INC                 4010433/4                               88667  
111.08

NOTE: 2003 - VEHICLE CHARGED IN CITY LIMITS IN ERROR.

TCL0440

DATE 4/30/04

CITY OF GREENVILLE

PAGE....

2

TAX RELEASE FORM  
GREATER THAN \$100

NAME RELEASED	ACCOUNT #	PARCEL #	RELEASE #	TOTAL
HENDRIX AND DAIL IN 166.43	4010437/1		88665	
NOTE: 2004 - VEHICLE CHARGED IN CITY LIMITS IN ERROR.				
HOBLITZELL, JEFFERIS EDWARD 248.90	3120726/1		88856	
NOTE: 2003 - VEHICLE CHARGED IN CITY LIMITS IN ERROR.				
JKL INC 104.83	3090142/2		88811	
NOTE: 2003 - PRORATE TAXES ON VEHICLE.				
LEASE PLAN USA, INCAGENT 152.82	4011601/5		88626	
NOTE: 2003 - VEHICLE CHARGED IN ERROR.				
MIKE ALBERT LEASING 100.26	4011683/9		88540	
NOTE: 2003 - VEHICLE CHARGED IN ERROR.				
MIKE ALBERT LEASING 100.26	4011683/8		88539	
NOTE: 2003 - VEHICLE CHARGED IN ERROR.				
MOORE, DEBORAH DIANE 101.73	3120467/1		88855	
NOTE: 2003 - VEHICLE CHARGED IN ERROR.				
MOZINGO, JEAN FREEMAN 126.04	1212872/0		88779	
NOTE: MOBILE HOME DOUBLE CHARGED. SEE ACCOUNT NUMBER 1204543/0 SAME NAME.				
MSJ, INC. 174.59	1161298/0		88620	
NOTE: 2003 - BUSINESS PERSONAL PROPERTY DOUBLE LISTED.				
PAUL, STEPHEN MICHAEL 161.37	3060958/1		88741	
NOTE: 2003 - VEHICLE CHARGED IN CITY LIMITS IN ERROR.				
PERRY, TRAVIS LEMONT 118.36	3030117/9		88728	
NOTE: 2003 - VEHICLE CHARGED IN ERROR.				

7/2/2004 2:04 PM

ROTE, MICHAEL GERARD 4010585/2 88780  
142.02

NOTE: 2003 - VEHICLE CHARGED IN ERROR.

ROTH, JOHN S 3100707/8 88864  
125.34

NOTE: 2003 - PRORATE TAXES ON VEHICLE.

TUCKER, CHARLES EUGENE 4011605/2 88739  
131.44

NOTE: 2003 - VEHICLE CHARGED IN CITY LIMITS IN ERROR.

TOTAL RELEASES: 29 4448.89

THE RELEASE (G.S. 105-381 OR 382), CORRECTIONS (G.S. 105-325), OR REFUNDS (G.S.

105-381 OR 382) OF TAX BILLS OUTLINED ABOVE ARE APPROVED BY THE PITT COUNTY BOARD OF COMMISSIONERS.

\_\_\_\_\_  
CHAIRMAN OF THE BOARD

\_\_\_\_\_  
DATE APPROVED

**Motion:**

**Approve as submitted.**

**Motion made by Commissioner Beth Ward.**

**Motion seconded by Commissioner Randy Royal.**

**Motion Passed Unanimously.**

*Sheriff's Office- Retirement and Sale of K-9 Unit Dog - Ward Parker*

**Information Provided with the Agenda**

The Sheriff's Office has been advised to retire a German Shepard within the K-9 unit. Major has become ineffective and is no longer beneficial to the K-9 unit. His former handler, Tim Peaden, is no longer working with the unit and has opted to purchase the dog from the county for \$1.00. This transaction will provide for a safe placement and handling of the German Shepard.

**Staff Recommendation**

Authorization for the Sheriff's Office to retire K-9 dog, Major, and sale to Tim Peaden for \$1.00.

**Motion:**

**Authorization for the Sheriff's Office to retire K-9 dog, Major, and sale to Tim Peaden for \$1.00**

**Motion made by Commissioner Beth Ward.**

**Motion seconded by Commissioner Randy Royal.**

**Motion Passed Unanimously.**

*Permission To Apply - Grant Funding- State Homeland Security Grant-\$3,000,000 (No County Funds) - Ward Parker*

**Information Provided with the Agenda**

The Sheriff's Office would like to request permission to apply for new funding for State Homeland Security monies from the NC Governor's Crime Commission agency. The funds would be used to obtain radios for the 800 trunking system. The funds would be utilized by all of the law enforcement agencies in Pitt County. The application is due in Raleigh by June 4, 2004.

**Staff Recommendation**

Direct staff of the Sheriff's Office to complete application and submit to NC Dept. of Crime Commission by due date.

**Manager Comments**

Concur with staff recommendation. Also, it should be noted that the County's Emergency Services Director, Noel Lee, has reviewed this application and is in agreement with this project.

**Motion:**

**Direct staff of the Sheriff's Office to complete application and submit to NC Dept. of Crime Commission by due date.**

**Motion made by Commissioner Beth Ward.**

**Motion seconded by Commissioner Randy Royal.**

**Motion Passed Unanimously.**

*Abuse You Lose Grant Application-\$43,750.00 (No County Funds) - Ward Parker*

**Information Provided with the Agenda**

The Sheriff's Office is again requesting approval to apply for a grant from the NC Division of Social Services. The grant funds have been received for the past seven years and are used to enhance the Pitt County Domestic Violence Unit in educating and making the public aware of domestic violence in Pitt County. The total grant application is \$43,750.00, including \$8,750.00 of in-kind match.

**Staff Recommendation**

Approval for the Sheriff's Office to apply for funding for the Abuse You Lose Grant in the amount of \$43,750.00, which includes \$8,750.00 in-kind match.

**Manager Comments**

Concur with staff recommendation.

**Motion:**

**Approval for the Sheriff's Office to apply for funding for the Abuse You Lose Grant in the amount of \$43,750.00, which includes \$8,750.00 in-kind match.**

**Motion made by Commissioner Beth Ward.**

**Motion seconded by Commissioner Randy Royal.**

## **Motion Passed Unanimously.**

*Mental Health Quarterly Report on Business Plan Implementation and GS 122C Quarterly Report on Fiscal and Service Activity - Debra Dihoff*

## **Information Provided with the Agenda**

This is the fourth time Pitt Mental Health has submitted a quarterly report on progress towards implementing our business plan. This report covers the period of time from January through March 2004. The attached report details specific actions completed in each area of the plan, as well as barriers to progress.

Important accomplishments include the following:

- Public Relations campaign initiated to develop 6 TV shows on system reform and plans to develop a psychiatric consult call in for pediatricians
- Child Day Treatment & Level III (EARTH) divested 4/04/04
- Applied for and received 2 trust fund awards
- Assertive Community Treatment Team (ACTT) began 4-01-04
- Held 2 presentations: Carteret County officials; hosted visit by Secretary Odom
- Held successful Advisory Committee/ Board of County Commissioners Retreat
- Computer Selection Team appointed

Mental Health is experiencing considerable turnover which is to be expected as a result of reform. Yet our mission continues to be one of supporting needed service delivery. To ensure that mission, we will need to alter our divestiture schedule by divesting earlier than planned if staff leave and create vacancies. We ask that this be approved as a part of acceptance of this report.

GS 122 C Quarterly Report on Fiscal & Service Activity

Additionally, Mental Health must report quarterly to the county commissioners regarding their finances and their service delivery, as required in GS 122C-117. This report covers the third quarter of FY 04, January - March 2004. Topics covered include:

Quarterly Services Report (see attachment)

- types of services provided
- numbers served
- services requested/but not delivered (wait list)

Year End Financial Report (see attachment)

- revenues
- expenditures
- cash balance

## **Staff Recommendation**

Accept Mental Health Quarterly Report

## **Manager Comments**

Concur with staff recommendation.

## **Motion:**

**Accept Mental Health Quarterly Report  
Motion made by Commissioner Beth Ward.**

**Motion seconded by Commissioner Randy Royal.**

**Motion Passed Unanimously.**

*NCDOT Request For Additions to State Maintained Secondary Road System - Eli Johnson*

**Information Provided with the Agenda**

The North Carolina Department of Transportation (NCDOT), after receiving a petition for road addition to the State Maintained Secondary Road System, investigates the situation to determine if the road meets its requirements. If after this investigation it is determined that the road meets certain criteria, the NCDOT District Engineer will request the County's endorsement for the addition by way of a resolution.

Attached are letters from Danny R. Taylor, District Engineer, requesting the additions of the following roads to the state system.

- Windbrooke Drive and Spring Creek Drive (Windbrooke Subdivision)
- Huntingwood Drive, Saddlewood Drive and Steeplechase Drive (Hunter's Woods Subdivision)
- Brittany Road, Debra Court, Doreen Court, Sir Hunter Drive, Kathleen Drive (new part), and Kay Road (new part) (Brittany Ridge Subdivision)
- Quail Pointe Drive, Upland Court, and Bob White Court (Quail Pointe Subdivision)

Included with the letters are resolutions for your endorsement as well as copies of the NCDOT Investigation Reports, the petitions from the property owners or developers, and a map illustrating the location of the roads.

**Staff Recommendation**

Approve the request and adopt the resolutions.

**Manager Comments**

Concur with staff recommendation.

**Motion:**

**Approve the request and adopt the resolutions.**

**Motion made by Commissioner Beth Ward.**

**Motion seconded by Commissioner Randy Royal.**

**Motion Passed Unanimously.**

*Budget Amendment - North Carolina Health and Human Services Grant totaling \$32,380 - Noel Lee*

**Information Provided with the Agenda**

Grant from North Carolina Health and Human Services totaling 32,380.00 with no match required. This grant is to be used for the purchase of lap-top computers. The computers are to be placed in the ten volunteer EMS squads for the collection of patient data. This data shall be used for billing and medical documentation. Budget amendment is attached.

**Staff Recommendation**

Approval of budget amendment totaling 32,380

**Manager Comments**

Concur with staff recommendation.

**Pitt County  
Finance**

**Budget Amendment Request  
DATE: July 2, 2004**

**Department:** State Grants - EMS Computers

**Date of Request:** 5/7/04

**FY Budget:** 03-04

ACCOUNT NO.	TITLE OF ACCOUNT	INCREASE	DECREA
243___ 436000	Non Federal Grant	32,380	
245___ 529102	Computer Equipment	32,380	

**Department Justification:** (Please provide detailed explanation)

Grant for laptops for 10 volunteer EMS squads for patient data collection.

If amendment deals with adding, deleting, or modifying a position, County Position No. (& State, if applicable) must be referenced.

**Motion:**

**Approval of budget amendment totaling 32,380.  
Motion made by Commissioner Beth Ward.  
Motion seconded by Commissioner Randy Royal.**

**Motion Passed Unanimously.**

*Appointment of Animal Cruelty Investigator - Susan Banks*

**Information Provided with the Agenda**

Attached is a letter from Michele Whaley recommending appointments for Animal Cruelty Investigators. This was originally done at the April 19th, 2004 Board meeting, however, one name was inadvertently omitted. Staff would request the Board to appoint Brenda Tripp as originally requested with an appointment date retroactive to April 23, 2004 to correspond with other appointments. Ms. Tripp has already provided proof of the required training course. This is a one year term beginning April 23, 2004. The Friends of the Pitt County Animal Shelter will also have to provide insurance for these individuals as well as take an oath and sign an agreement not to venture into investigations unless assigned by the Shelter Manager.

**Staff Recommendation**

Motion to appoint Brenda Tripp as an Animal Cruelty Officer with an effective term of April 23, 2004 through April 23, 2005.

**Motion:**

**Motion to appoint Brenda Tripp as an Animal Cruelty Officer with an effective term of April 23, 2004 through April 23, 2005.**

**Motion made by Commissioner Beth Ward.**

**Motion seconded by Commissioner Randy Royal.**

**Motion Passed Unanimously.**

*Approval of Minutes - Susan Banks*

#### **Information Provided with the Agenda**

April 19, 2004, 3pm Workshop Meeting

April 26, 2004, 11:30 am Legislative Luncheon

May 3, 2004, Regular Meeting

#### **Staff Recommendation**

Motion to approve minutes from April 19 (3pm workshop), April 26, and May 3, 2004.

#### **Motion:**

**Motion to approve minutes from April 19 (3pm workshop), April 26, and May 3, 2004.**

**Motion made by Commissioner Beth Ward.**

**Motion seconded by Commissioner Randy Royal.**

**Motion Passed Unanimously.**

#### **Items for Decision**

*Approval of Contract with Cambridge Behavioral Healthcare, LLC - \$87,236 (No County Funds) - Debra Dihoff*

#### **Information Provided with the Agenda**

This is a request for approval of a contract with Cambridge Behavioral Healthcare, LLC for a crisis facility program. This request for proposal was the result of a request for applications from the NC Division of Mental Health to increase community capacity through the use of trust funds. Pitt Mental Health staff successfully applied and gained approval for the creation of a crisis facility with services targeted for At-Risk adolescents. The services rendered by the program will be short term (15 days or less) and provide an alternative to placement of adolescents into hospital or group home type facilities that may not be able to address the entirety of the clinical needs of a child in crisis. The recommendation to select Cambridge was a result of a competitive bidding process, and has been recommended by the review team, the Area Director and the Advisory Board.

This is a new service and requires no reduction in force of current staff. This contract is to be approved for the remainder of this fiscal year for an aggregate not to exceed contract amount of \$87,236. The funds associated with this contract have been allocated on a one time expenditure basis for the purpose of program implementation. Renewal of this contract for fiscal year 04-05 will be on a fee for service basis; however this contract will be satisfied by the proof of program related expenditures by the Contractor for the purposes of program start up and initial provision of service.

#### **Staff Recommendation**

Approval

#### **Manager Comments**

Concur with staff recommendation.

### **Meeting Notes**

#### **Motion:**

**Approval of Contract with Cambridge Behavioral Healthcare, LLC.  
Motion made by Commissioner David Hammond.  
Motion seconded by Commissioner Randy Royal.**

**Motion Passed Unanimously.**

*Appointment to Mental Health Advisory Board - Debra Dihoff*

### **Information Provided with the Agenda**

The Mental Health Advisory Board is recommending a candidate for the vacant at-large position, which became vacant on March 24, 2004. Our nominee for this position is Ms. Betty Benfield. This appointment would be to fill an unexpired term ending on June 30, 2004.

### **Staff Recommendation**

Approval of candidate.

### **Meeting Notes**

#### **Motion:**

**To close nominations.**

**Motion made by Commissioner David Hammond.  
Motion seconded by Commissioner Randy Royal.**

**Motion Passed Unanimously.**

#### **Motion:**

**Vote on nominated Ms. Minnie Anderson.**

#### **Vote Record:**

<b>John Minges</b>	<b>Yes</b>
<b>Jimmy Garris</b>	<b>Yes</b>
<b>Mark Owens, Jr.</b>	<b>No</b>
<b>Beth Ward</b>	<b>No</b>
<b>Glenn Bowen</b>	<b>Yes</b>
<b>Tom Coulson</b>	<b>Yes</b>
<b>David Hammond</b>	<b>Yes</b>
<b>Eugene James</b>	<b>No</b>
<b>Randy Royal</b>	<b>Yes</b>

**Total Yes Votes: 6**

**Total No Votes: 3**

**Motion Passed.**

**Minnie Anderson was appointed to Mental Health Advisory Board.**

*Selection of Provider for Child & Adult Substance Abuse Services - \$3,013,015 (No County Funds Anticipated) - Debra Dihoff*

### **Information Provided with the Agenda**

This is a request for approval of the intent to award a contract due to divestiture of child and adult substance abuse services at Pitt Mental Health. This divestiture was in accordance with the approved business plan. The divested services consist of the Medical Detoxification Program, Providing Opportunities for Recovering Teens Residential and Day Program, Hatteras Day and Residential Program, Providing Opportunities for Recovering Teens Majors, General Substance Abuse Outpatient, Methadone/IV Drug Program, Treatment Alternatives to Street Crimes (TASC), and High Intensity Substance Abuse Treatment (HISAT). Three entities submitted bids. The recommendation for the selection of Prevention Outpatient Residential and Transitional (PORT) Human Services was a result of a competitive bidding process, including a review of all proposals by a qualified evaluation team, the Area Director, and the Advisory Committee.

The services being divested will result in the reduction in force of 56.6 full time equivalent positions of which three (3) are currently vacant and two (2) are filled by temporary/no benefit employees. PORT Human Services, Inc. has stated in their proposal, "Our intent is to hire all existing staff in Pitt County Mental Health Substance Abuse programs, who we view as some of the best trained and most experienced in the entire state."

Around the same time as the Substance Abuse Network was being proposed for divestiture, mental health applied for and received a small trust fund allocation for building the provider network capacity, specifically by providing treatment services and outreach services by a Spanish speaking clinician. In order to coordinate care by the same provider, our intention is to add this service to the network contract for next year, and to have a small contract for the remainder of this year as well. To ensure a fair process, all qualified substance abuse providers in our network were called to determine their interest in this trust fund money, and none were interested.

The funds available for the remaining portion of this year are in the amount (grant amount) \$26,385. FY 04-05 funds will be total grant amount \$17,700.

It is anticipated that the FY 04-05 contract for this newly divested services (Child & Family Substance Abuse) will be in an aggregate not to exceed contract amount of \$3,013,015. Please note this amount may increase if annual rate adjustments are made by the state. PORT Human Services may earn up to this amount by providing authorized services at the rate indicated by service type in the contract, contingent on consumer choice. This approval will authorize the County Manager to negotiate and sign a contract on behalf of the county with PORT Human Services.

### **Staff Recommendation**

Approval of request to enter into contract negotiations with PORT Human Services for child & adult abuse services beginning 7-1-04 as well as a separate contract for immediate services of a Spanish speaking clinician.

(No County Funds are anticipated to be used.)

### **Manager Comments**

Concur with staff recommendation to approve the selection of PORT Human Services, Inc. for the child & adult substance abuse services. This approval will allow the department and proposed contractor the ability to plan (i.e. begin contract negotiations, RIF affected workforce, allow for contractor to recruit new workforce, etc.) for a smooth transition of this service. If the Board prefers, the negotiated contract could be brought back to the full board for your concurrence.

**ATTACHMENT A**

**REIMBURSEMENT SCHEDULE FOR SERVICES**

**SERVICE AND COMPENSATION FORM**

PROGRAM: Adult SA Contracts, Child SA Contracts

FOR SERVICES RENDERED TO: Eligible Adolescent and Adult Substance Abuse Consumers

BEGINNING DATE OF THE CONTRACT: July 1, 2004

ENDING DATE OF THE CONTRACT: June 30, 2005

CONTRACT AMOUNT NOT TO EXCEED: \$3,013,015

DESCRIPTION OF SERVICES TO BE PROVIDED BY CONTRACTOR:

**PORT Human Services may provide, and submit for reimbursement, any of the services listed below or otherwise authorized related to eligible consumers who choose to be referred to the provider from Pitt Mental Health via approval of a person centered plan and issuance of an authorization number.**

**SERVICE DETAIL:**

PROCEDURE CODE	SERVICE DESCRIPTION	REIMBURSEMENT RATE **
000232	Room & Board Level III 1-4 Beds	\$43.00/per day
000263	Therapeutic Leave R&B Level III 1-4 beds	\$43.00/per day
13110	Outpatient Treatment-Individual	\$95.86/per hour
13500	Outpatient Treatment-Group	\$31.96/per hour
90846	Family Therapy without patient	\$83.43/per event
90847	Family Therapy with patient	\$99.46/per event
H0025	Behavioral Health Prevention Education Services (up to \$38,500)	\$12.52/per hour
31000	Case Support	\$110.97/hour
13565	Day Treatment	\$18.51/per hour
30555	HRI Level III-4 Beds or Less	\$232.36/per day
30620	HRI Level III 4 beds or less - Therapeutic Leave	\$232.36/per day

\*\*Rates are not final. Rates are an estimated based on current rates reduced by 13% allowable administrative fee that will not be included in rate determination beginning July 1, 2004. The Division of MH, DD, and SA has communicated that rates will be communicated to Area Programs during May 2004. The document will be revised to reflect final rates upon receipt from the NC Division of MH, SS, and SA.

\_\_\_\_\_  
CONTRACTOR

\_\_\_\_\_  
AREA PROGRAM STAFF

**Motion:**

**Approval of request to enter into contract negotiations with PORT Human Services for child & adult abuse services beginning 7-1-04 as well as separate contract for immediate services of Spanish speaking clinician. (No County Fund are anticipated to be used.)**

**Motion made by Commissioner David Hammond**

**Motion seconded by Commissioner Randy Royal**

Ms. Dihoff stated they have attempted to open the bidding process and advertised for bids within the network of providers. People with substance abuse have different needs. The review team met and made this recommendation to Ms. Dihoff. Ms. Dihoff then took the recommendation to the Advisory Committee and they have recommended the contract be rewarded to PORT Human Services. Commissioner Bowen said the statement "no county funds anticipated" bothers him. Substitute Motion: Approval of request to enter into contract negotiations with PORT Human Services for child & adult abuse services beginning 7-1-04 as well as a separate contract for immediate services of a Spanish speaking clinician, with no additional county funds.

**Motion made by Commissioner Glenn Bowen.  
Motion seconded by Commissioner Tom Coulson.**

Ms. Dihoff stated that the reason it was worded no county funds anticipated was because the State holds on to their money until the very end. The money has been allocated by the County so you have done your part. The State would like to completely fund the LME so local dollars can go into services. Ms. Dihoff asked the Board to keep an open mind. Mental Health staff hopes to work to move County dollars into the provider network. Local dollars are needed non eligible non target groups.

The Board discussed having the County Manager work with Ms. Dihoff to negotiate this contract.

**Vote Record:**

John Minges	Yes
Jimmy Garris	Yes
Mark Owens, Jr.	No
Beth Ward	Yes
Glenn Bowen	Yes
Tom Coulson	Yes
David Hammond	Yes
Eugene James	Yes
Randy Royal	Yes

**Total Yes Votes: 8**

**Total No Votes: 1**

**Motion Passed.**

Mr. Elliott stated that because of the dollar value of this contract (around \$3.0 million), he would bring it back before the Board of approval on the consent agenda.

*Award of Office Supply Purchasing Contract - Melonie Bryan*

**Information Provided with the Agenda**

In our efforts to cut costs while maintaining a constant level of service, Pitt County identified the implementation of Centralized Purchasing as a efficiency measure we wanted to pursue. We feel the County can save money through both volume purchasing and the efficiencies gained through the use of a centralized source - one vendor to pay and one bill to process.

Requests for Proposal were mailed in early March and 5 responses were received on March 22, 2004. These proposals were also compared against the US Communities program sponsored by the National Association of Counties. The proposals were reviewed with several factors in mind - price, customer service, technology availability and quality of product were all considerations. The companies that submitted bids included Office Depot, Staples, LoneSource, Forms & Supply, and Taff Office Equipment.

After review, the winning proposal was submitted by Taff Office & Equipment Company of Greenville, NC. All of the aforementioned factors were considered before determining the award of the County's business. Taff was very responsive to our proposal, worked through our questions and previewed a web-based "warehouse" designed specifically for Pitt County.

We priced a "shopping cart" of items with each responder and compared that to our current pricing for those same items. The savings, based on the concessions Taff was willing to make in return for exclusivity, can be substantial. The amount of overall savings will depend of the volume of items purchased - the County may only order 1 of the item that saves \$10 and 100 of the item that saves \$0.25 but overall we anticipate savings as high as the 25-30% range for this fiscal year. Again, each item - depending on the number of times purchased - derives a different amount of savings when compared to our current pricing.

The contract will be for a period of 1 year and allows for termination if the vendor cannot meets the specifics of performance. As we assess the performance, we will return to the Board for any necessary changes/extensions.

### **Staff Recommendation**

Award centralized office supply purchasing contract to Taff and direct staff to begin implementation of the process.

### **Manager Comments**

Concur with staff recommendation for this new method of purchasing office supplies. Contract or agreement should be effective for July 1, 2004. It should be noted that this project is a follow-up item of the Board's November 2003 Workshop on 'efficiency considerations'. This was previously referenced as 'expanded centralized procurement'. It should also be noted that this program has been designed to allow for the future expansion to other governmental jurisdictions.

### **Motion:**

**Award centralized office supply purchasing contract to Taff and direct staff to begin implementation of the process.**

**Motion made by Commissioner David Hammond.**

**Motion seconded by Commissioner Beth Ward.**

**Mr. Elliott stated that following the workshop last fall, staff pursued this new procurement method for purchasing office supplies. The public knows staff is looking for ways to be cost effective.**

**With centralized office supply purchasing the County only write one check a month, twelve times a year to one vendor we will also be able to order supplies via the web. Other efficiencies of this new system were also noted. Commissioner Bowen asked if other bids were received. Ms. Bryan stated they received five proposals.**

### **Motion Passed Unanimously.**

*Budget Amendment - Law Enforcement Officers Pension - \$200 - Melonie Bryan*

### **Information Provided with the Agenda**

This budget amendment appropriates \$200 from fund balance of this fund to meet the anticipated payout of pension payments for the remainder of the fiscal year.

### **Staff Recommendation**

Approval of budget amendment as submitted.

**Manager Comments**

Concur with staff recommendation.

**Pitt County  
Finance**

**Budget Amendment Request  
DATE: July 2, 2004**

**Department:** Law Enforcement Pension

**Date of Request:** 5/4/04

**FY Budget:** 03-04

ACCOUNT NO.	TITLE OF ACCOUNT	INCREASE	DECREA
112900 499100	Fund Balance Appropriated	200	
114010 513100	Separation Allowance LEO	200	

**Department Justification:** (Please provide detailed explanation)

Appropriation of fund balance to meet anticipated payout for Law Enforcement Officers monthly pensions for the fiscal year.

If amendment deals with adding, deleting, or modifying a position, County Position No. (& State, if applicable) must be referenced.

**County Position No.**

**State Position No.**

**Motion:**

**Approval of budget amendment as submitted.  
Motion made by Commissioner Jimmy Garris.  
Motion seconded by Commissioner Randy Royal.**

**Motion Passed Unanimously.**

*Approval of FY2004-2005 Juvenile Crime Prevention Council Allocation - \$337,231 (No County Funds)  
John K. Bulow*

**Information Provided with the Agenda**

Each year the County receives funding for the Juvenile Crime Prevention Council (JCPC) that is used to provide programs for juveniles involved in crime that is an alternate to training school (incarceration). For Fiscal Year 2004-2005, \$337,231 has been allocated for our community. The JCPC studies the needs of youths involved in crime and sets priorities for the type of programs it feels best suits the youths to provide the legal system alternatives to incarceration. Request for proposals are solicited by advertisement and program proposals are received. A JCPC committee reviews each program application for consistency to the goals and mission of the committee and the programs are then recommend to the full JCPC for approval. The following recommendation comes to the Board of Commissioners for approval from the JCPC for the FY2004-2005 funding:

Liberty Network (adolescent sex offenders treatment) \$93,575

Juvenile Restitution/Psychological Services \$73,450  
Resolve (dispute resolution, anger management) \$64,544  
Teen Court \$50,762  
Home Based Services \$44,900  
JCPC Administration \$10,000

#### **Staff Recommendation**

Recommend approval of allocation as presented above.

#### **Manager Comments**

Concur with staff recommendation.

#### **Meeting Notes**

##### **Motion:**

**Recommend approval of allocation as presented above.**

**Motion made by Commissioner John Minges.  
Motion seconded by Commissioner Randy Royal.**

**Motion Passed Unanimously.**

*Fountain Rescue and E.M.S. - John K. Bulow*

#### **Information Provided with the Agenda**

We have received a last minute request from Fountain Rescue and E.M.S. for additional funding to meet payroll and utilities expenses in the amount of 4,000.

#### **Staff Recommendation**

Approve additional funding.

##### **Motion:**

**Motion to approve \$ 4,000 for Fountain Rescue & E.M.S.**

**Motion made by Commissioner John Minges.**

**Motion seconded by Commissioner Jimmy Garris.**

**Motion Passed Unanimously.**

#### **Commissioners' Comments**

#### **Meeting Notes**

Vice-Chairman Owens said this Board may have been aggressive with their response to the resolution from the Mayors. He said he didn't agree with everything on the resolution but he did appreciate their efforts.

Commissioner Royal thanked the Board for honoring former Commissioner D.D. Garrett.

#### **Adjourn**

#### **Staff Recommendation**

Motion to adjourn meeting.

**Motion:**

**Motion to adjourn meeting 8:20 pm.**

**Motion made by Commissioner David Hammond.**

**Motion seconded by Commissioner Glenn Bowen.**

**Motion Passed Unanimously.**

Respectfully Submitted,

Patricia Staton  
Deputy to the Board