

**PITT COUNTY BOARD OF COMMISSIONERS
GREENVILLE, NORTH CAROLINA
May 20, 2004 WORKSHOP
8:30 a.m.**

The Pitt County Board of Commissioners met in a budget workshop session on Thursday, May 20, 2004, at 8:30 a.m. in the Board of Commissioners Auditorium, Pitt County Office Building, 1717 W. 5th Street, Greenville, North Carolina.

Commissioners present were:

Eugene James, Chairman
Mark Owens, Vice Chairman
Glenn Bowen, Commissioner
Tom Coulson, Commissioner
John Minges, Commissioner
Jimmy Garris, Commissioner
Beth Ward, Commissioner

Commissioner David Hammond arrived at 8:40
Commissioner Randy Royal arrived at 8:45

Staff Present were:

Scott Elliott, County Manager
JoAnne Burgdorff, County Attorney
Phil Dickerson, Deputy County Manager/Public Services
John K. Bulow, Deputy County Manager/Human Services
Melonie Bryan, Deputy County Manager/Financial Services
Loretta Lewellyn, Budget Administrator
Kimberly Woodard, Deputy Clerk to the Board
Noel Lee, EMS Director
Dr. John Morrow, Public Health Director
John Reed, Budget Officer, Public Health
John Chaffee, Development Commission
Thomas Lynch, PIO
Jessica Davenport, PIO
Mike Taylor, MIS Director

CALL TO ORDER

Chairman James called the meeting to order. Commissioner Owens gave the invocation. Commissioner Minges led in the pledge of allegiance.

APPROVAL OF AGENDA

Commissioner Garris approved the agenda. Commissioner Minges seconded. Motion passed unanimously.

Mr. Elliott opened the floor by informing the Board of which departments would be appearing today. He stated that there is currently a four cents EMS tax for the county except for Greenville. The County is attempting to provide a uniform service for the County. The revenue neutral tax rate would be a 3.3 cents tax. The EMS Advisory Commission is asking to keep the tax rate at 4 cents and not drop the rate. In addition, the commission is asking for \$243,000 from general fund to add them in delivering services. The costs are increasing because the plan was submitted to the State and the County's goal is to move the squads from intermediate level to

paramedic level. Mr. Elliott stated that with a \$4.5 billion dollar tax base, it would generate \$1.7 million for the EMS fund.

Mr. Noel Lee gave an extensive overview of the Emergency Services budget. He said to maintain the plan it will cost more. The EMS Advisory Commission met on two occasions and requested that the squads reduce their budgets and the squads responded with reduced budgets. The final request was to leave the tax rate at 4 cents and fund the remainder from \$250,000 from the general fund. Mr. Lee stated that in reviewing the Fire District budgets, the local Fire District Commissioners feel that they also need to maintain their budgets to meet the needs of services and equipment. He reported that this week they received an award of \$169, 524 for fifteen fire departments in the County in matching grants from the State that the fire departments are matching themselves. He said they must be proactive in this work.

The following table was presented as the groundwork for discussion the FY 04-05 budget.

EMS DISTRICT				
	Revised	Requested	Recommend	
	FY 03-04	FY 04-05	ed	
			FY 04-05	
Ad Valorem Taxes	1,429,552	1,705,197	1,705,197	
Past Due Taxes	3,500	25,000	25,000	
Transports	1,230,469	1,200,000	1,200,000	
Bank Loan	960,000	150,000	150,000	
General Fund Contribution	536,311	243,657	243,657	
Total Revenue	4,159,832	3,323,854	3,323,854	
Pitt County EMS	859,875	1,144,215	854,604	
Ayden	257,919	333,869	274,224	
Bell Arthur	279,000	341,505	303,600	
Bethel	30,000	24,225	28,787	
Eastern Pines	239,880	264,664	251,964	
Falkland	191,340	218,050	212,550	
Farmville	255,000	373,728	286,672	
Fountain	128,500	261,698	244,800	
Grifton	246,068	261,182	261,182	
Pactolus	34,750	45,850	41,050	
Winterville	236,000	280,930	252,310	
Greenville	267,005	--	0	
Past Due Taxes to Former Districts	3,500	0	0	
Contingency	11,145	0	0	
Capital Equipment Purchase	22,000	150,000	150,000	
Debt Service - 2 Stations & 4 Ambulances	42,850	162,111	162,111	
Capital Outlay - Bldg & Veh Initial Purchase	1,055,000	0	0	
Total Expenditures	4,159,832	3,862,027	3,323,854	
Requested vs. Revenues		(538,173)		

Mr. Elliott noted that there were requests for up to \$3.9 million but the budget was for \$3.3 million. There is some allocation for the Pitt County EMS employees in this budget.

Discussion was held by the Board.

Concerns and Questions:

- Collection for transports
- 3rd party billing, effectiveness (fire departments) need to look into possibly one fire department
- was 4 cents covering expenses?
- Fee schedule
- \$243,000 from general fund (less than expected)
- complaints from people with fires in their homes (can charge for mutual aid when they go out of their districts)
- is fee schedule going as well as last year?
- Billing process being reviewed for improvement
- 8 EMS squads asked for more than approved (Bethel & Bell Arthur have new stations being completed - funds for new furniture)
- Paramedic level salaries have increase budgets
- Discussed difference in request versus budgeted
- Fund raisers go back into the budgets
- Response time is hampered because same questions asked by rescue and again at the hospital (questions are part of State required protocol)
- billing is for medical and transport
- Looking at purchasing bulk supplies, will reduce general fund contribution (general contribution was reduced from last year \$536,000 to \$243,000)
- Expansion of services when added QRV industrial park increased costs
- Request poll of fire departments to see which ones are charging
- New building at North Pitt, large, impressive and expensive
- Bethel and Pactolas stations are receiving \$216,000 plus \$41,000 of county funds for 24/7 coverage
- Supplies on truck –questioned if hospital is providing the supplies on the truck
- Some Grifton patients request transport to Lenoir County Hospital – are they being billed?
- EMS – 4 squads still doing fund raisers
- Fire departments – most fire departments are still doing fund raisers

Mr. Elliott stated that the 2nd part of the presentation for emergency services was the fire districts.

Mr. Lee said two fire departments asked that their budgets be increased. They voted to tax themselves. The Fire District Commission looked at these budgets and agreed with them. The cost of equipment and training continues to escalate.

The following table was presented as the groundwork for discussion of the FY 04-05 budget.

FIRE DISTRICT TAX RATES - FY 04-05

The following tax rates, based upon collections of 95.05%, are estimated for levy for Fire Districts for Fiscal Year 2004-05:

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Fire Districts	Previous Tax Rate	Proposed Tax Rate	Estimated Valuation	Levy
Ayden	0.0375	0.0375	\$150,000,000	\$53,466
Bell Arthur	0.0500	0.0500	\$146,000,000	\$69,387
Black Jack	0.0300	0.0300	\$91,000,000	\$25,949
Clark's Neck	0.0500	0.0500	\$48,000,000	\$22,812
Eastern Pines	0.0250	0.0250	\$490,000,000	\$116,436
Falkland	0.0600	0.0600	\$121,000,000	\$69,006
Farmville	0.0400	0.0360	\$92,000,000	\$31,481
Fountain	0.0500	0.0500	\$35,000,000	\$16,634
Gardnerville	0.0750	0.0750	\$64,000,000	\$45,624
Grifton	0.0475	0.0475	\$116,000,000	\$52,373
Grimesland	0.0400	0.0400	\$70,000,000	\$26,614
Pactolus	0.0465	0.0425	\$100,000,000	\$40,396
Red Oak	0.0700	0.0700	\$132,000,000	\$87,826
Sharp Point	0.0600	0.0600	\$4,300,000	\$2,452
Simpson	0.0500	0.0500	\$171,000,000	\$81,268
Staton House	0.0175	0.0175	\$770,000,000	\$128,080 *
Stokes	0.0500	0.0500	\$71,000,000	\$33,743
Winterville	0.0250	0.0250	\$348,000,000	\$82,694
			\$3,019,300,000	
FIRE DISTRICTS TOTAL				\$986,241
Non-Tax Districts				
Belvoir	NA	NA	\$106,000,000	NA
Bethel	NA	NA	\$46,000,000	NA

* DSM revaluation appeal could reduce estimated value.

Farmville & Pactolus Squads are proposing rate decreases for FY 04-05. All other squads are maintaining existing tax rates, which in effect could be an increase due to revaluation, as compared to each districts' estimated revenue neutral tax rate. (See *Neutral Property Tax Estimate for each individual District.*)

04/15/04

Discussion was held by the Board.

- Questioned Medical Examiners fees
- Two districts are lowering tax rates, others remain the same

- A short break was held at this time. -

Dr. John Morrow reviewed the Public Health Department's Mission Statement. He spoke to all of the responsibilities in helping to keep the public healthy. He reviewed the sites and showed the new biotech lab that is under construction. Dr. Morrow reviewed the previous year's budget.

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Their fund balance was \$2.2 million going into this current year and added around \$66,000 this year. He noted that most of the fund balance was generated by Medicare and were dedicated funds. He said they are not receiving the revenues as expected this year.

Fiscal Year 2003-04 Update

Revenues Budgeted - \$7,132,000

Received revenues as of 5/1/04 - \$4,865,987

Expenditures Budgeted - \$7,132,000

Spent as of 5/1/04 - \$5,371,739

Revenues are less than expenditures by \$505,752, with \$399,000 is the County portion which will be used to balance this at the end of the year. They are also expecting a Medicaid settlement of \$223,000 which will help the revenues this year. They expect expenditures to be around \$6.5 million by the end of the fiscal year.

The following information was presented as the groundwork for discussion the FY 04-05 budget.

DEPARTMENT MISSION

To protect, promote, and assure the health of the citizens of Pitt County and to reduce identified disparities in health status among population groups.

SERVICE DESCRIPTION

Our mission is accomplished: (1) through the provision of a variety of preventive health services including maternity, family planning and child health services; diagnosis and treatment of communicable diseases; HIV testing and counseling; cancer screening; immunization; speech and hearing evaluation; children's orthopedic clinic; Women's, Infants and Children's (WIC) supplemental nutrition; and a variety of health education/health promotion programs targeting schools, businesses and the community; and (2) through a variety of regulatory activities designed to: prevent the spread of foodborne, waterborne, and other communicable diseases transmitted to people from other people or from animals; reduce the risk of environmental toxic exposures such as lead and asbestos; and reduce selected safety hazards.

MAJOR ACCOMPLISHMENTS

- Through the use of grant funds the Bioterrorism Defense Team provided regional support during hurricane Isabel as well as emergency preparedness.
- Completed construction of grant funded Bioterrorism Lab, one of three statewide.
- Received an Aid to County grant to enhance local Bioterrorism preparedness activities.
- Completed the N.C. Community Health Assessment process for Pitt County.
- Participated in the implementation of the environmental health components of the county's Coordinated Permitting System.

KEY OBJECTIVES

- Improve epidemiologic surveillance systems used by our county physicians, hospital, and other providers and improve response to Public Health threats such as bioterrorism.
- Work collaboratively with PCMH, ECU School of Medicine, Pitt County Indigent Care Inc., Pitt Community Care Plan and others to improve services to uninsured and underinsured segments of our population.
- Increase the public awareness of potential threats to the public's health and improve the preparedness of the county to respond.

BUDGET SUMMARY

	ACTUAL FY 2002-03	BUDGET FY 2003-04	REQUEST FY 2004-05	RECOMMENDED FY 2004-05
REVENUES				
State & Federal	2,298,560	2,320,151	2,612,331	2,522,247
General Fund Appropriation	2,296,681	2,486,944	2,486,944	2,486,944
Fees & Charges	1,407,248	1,443,736	1,388,400	1,406,400
Miscellaneous	248,990	315,068	161,152	143,152
Fund Balance	-	566,101	806,106	839,106
Total Revenues	6,251,479	7,132,000	7,454,933	7,397,849
EXPENDITURES				
Personal Services	4,401,001	5,677,125	5,521,935	5,550,335
Operating Expenses	1,711,973	1,454,875	1,638,885	1,619,501
Capital Outlay	71,950	0	228,013	228,013
Total Expenditures	6,184,924	7,132,000	7,388,833	7,397,849
STAFFING				
Full Time Equivalent Positions	119.60	117.90	112.70	112.70

Dr. Morrow stated that the new proposed budget is:
Revenues and Expenditures: \$7,597,849.

There is a discrepancy between these figures and what the Board was presented. These figures include four employees from the Mental Health Department as a result of their divestiture. These employees provided early intervention services for children with mental health problems. This clinic goes under the pediatric services. Child Development Services Agency (CDSA) will be addressing this population next year. He said it was determined that the Health Department was the appropriate place, hopefully, new and better place for these services to be provided. This will begin July 1, 2004 when the LME begins. They are requesting a new position that would supervise these four new employees but would also have a caseload. The State has negotiated with Medicaid to provide these services. It is anticipated that Medicaid will provide for all five of these employees so they should not need additional funds.

Proposed Revenues:

State and Federal	\$2,522,247
County	\$2,486,944
Fees and Charges	\$1,588,400
Fund Balance	\$839,106
Miscellaneous	\$161,152

Proposed Expenditures:

Salary and Fringe	\$5,740,335
Operating	\$1,629,501
Capital Outlay	\$228,013

Capital Costs is broken down to:
\$46,000 vehicles that need

\$182,000 is Bioterrorism Lab

Overview of Proposed Budget for Fiscal Year 2004-2005

- Increase in Overall costs by \$465,849
- Net Increase of FTEs by .8
- Continued expansion of third party reimbursement (private insurance)
- Grant programs remain solely grant funded

The Board of Commissioners discussed the following:

- Dental clinic – 3 days a week
- Staff with dentist and dental hygienist for children that are indigent or qualify for Medicaid as well as CHIP patients
- Fund balance is being used to help balance budget
- Of \$2.3 million, about 80% are restricted Medicaid funds
- Using one-third of the fund balance to balance this year's budget
- 85% was earned in specific funds
- fee changes – compare to other counties –staff works well with citizens about fees
- sanitation ratings will change to use alphabet and numerical grade
- fees based for services performed
- recruit and hire supervisor for 4 Mental Health employees
- center for disease control provides some funds along with Homeland Security funds
- needs for services for indigent
- HIV – 2004 better than 2003?
- Infant mortality, 37% decrease over that last 12 years
- Homeland Security dollars funds 4 positions
- DEC program – Early Invention at Mental Health will be transferring to the DEC. Special Instruction is coming over to Mental Health
- Collection percentage on bills – wrote off \$40,000 this year
- County allocating \$2,486,944. Will only transfer what is need at the end of the year
- Fees - \$1.5 million
- Quarterly analysis is done on fee collections
- Bill Medicaid every week
- The unrestricted part of the Health Department's funds balance is part of County's 20% fund balance
- 30-45 day turn around for Medicaid
- Still a lot of unanswered questions on Medicaid rates
- Other Mental Health programs to be absorbed by County – maybe EAP, which pays for itself

Mr. Elliott informed the Board that the industrial development tax is still at 1.5 cents. The neutral revenue rate would be 1.25 cents.

Mr. John Chaffee said the Manager has recommended the tax rate stay at 1.5 cents as he began his overview of the Industrial Development Commission.

He stated that there is concern over the loss of 760 manufacturing jobs. The Development Commission plans to expand the marketing activities in the next year. He said their level of activity is up and they are using external sources of funds in any way that they can to support programs of work. They are looking at partnering with Electricities and asking for their support

with projects. He said the State and Pitt County are well suited for a biotech environment. He said he is optimistic about the long term opportunities.

The following information was presented as the groundwork for discussion the FY 04-05 budget.

DEPARTMENT MISSION

To promote job growth, diversify the County's economy, and expand the local tax base.

SERVICE DESCRIPTION

The Development Commission recruits new industry and supports existing industry. The Commission works closely with the NC Department of Commerce, North Carolina's Eastern Region partnership, local Chambers of Commerce, and many other organizations dedicated to business development.

MAJOR ACCOMPLISHMENTS

- Assisted with sale of former Pure Etch facility to new company investing \$2 million, employing 25.
- Secured Golden Leaf grant of \$311,000 to support start-up of two biopharma-related companies.
- Developed profiles of leading Pitt County citizens for use on website and in recruitment efforts.

BUDGET SUMMARY

	ACTUAL <i>FY 2002-03</i>	BUDGET <i>FY 2003-04</i>	REQUEST <i>FY 2004-05</i>	RECOMMENDED <i>FY 2004-05</i>
REVENUES				
Ad Valorem Taxes	980,954	975,213	1,174,818	1,174,818
Rents & Misc.	175,334	210,379	115,533	115,533
Restricted Intergov't	25,000	5,000	0	0
Fund Balance	0	170,894	0	0
Total Revenues	1,181,288	1,361,486	1,290,351	1,290,351
EXPENDITURES				
Personal Services	245,156	252,035	306,939	253,274
Operating Expenses-PCDC	634,259	877,155	808,224	861,889
Operating Expenses-ECTC	366,250	232,296	175,188	175,188
Total Expenditures	1,245,665	1,361,486	1,290,351	1,290,351
STAFFING				
Full Time Equivalent Positions	3.00	3.00	4.00	3.00

BUDGET HIGHLIGHTS

- Will be able to increase our level of service with no change in the Industrial Development tax rate.

COUNTYWIDE GOAL(S) SUPPORTED

- To advance economic development opportunities for Pitt County.

GOALS, OBJECTIVES & PERFORMANCE INDICATORS

Goal: Increase the tax base of Pitt County.

Objective	Actual	Actual	Target/Estimate
<i>Performance Indicators</i>	<i>CY 2002</i>	<i>CY 2003</i>	<i>CY 2004</i>
Secure new primary investment of at least \$10 million (mfg./distribution/R&D/headquarters).			
• Announced investment by new industry	\$1.1 mil	\$2.0 mil	\$10 mil
• Prospect visits	43	61	50
• Visits with Commerce and other allies	114	158	120
• Information requests processed	197	215	200
• Web site visitors	48,503	75,313	80,000
Encourage new investment by existing industry of at least \$15 million.			
• Announced investment by existing industry	\$153.1 mil	\$10.5 mil	\$15 mil
• Existing industry contacts by staff	180	158	150

Goal: Create new job opportunities for displaced and underemployed Pitt County workers.

Objective	Actual	Actual	Target/Estimate
<i>Performance Indicator</i>	<i>CY 2002</i>	<i>CY 2003</i>	<i>CY 2004</i>
Secure jobs from new primary investment.			
• Announced jobs created by new industry	32	25	100
Secure jobs from expansion of existing industries.			
• Announced jobs created by existing industry	742	10	100
Sustain and increase overall job growth.			
• Total Pitt County employment (ESC data)	65,140	63,716 (est.)	65,000
• Total manufacturing employment (ESC data)	8,399	8,141 (est.)	8,300

Goal: Disperse economic activity throughout Pitt County by expanding inventory of developed industrial sites/parks/facilities in order to attract new industry.

Objective	Actual	Actual	Target/Estimate
<i>Performance Indicators</i>	<i>CY 2002</i>	<i>CY 2003</i>	<i>CY 2004</i>
Complete development of industrial parks/sites in order to obtain Certified Industrial Site (CIS) status.			
• Number of CIS applications submitted: Farmville Corporate Park (2002); Worthington Industrial Park (2003); Minges Corporate Park (2003); Hart-Grifton Site (2003)	1	3	
• Number of Certified Sites	1	0	3
Create technology opportunities through public/private cooperation.			
• Obtain signed agreements from private landowners to designate property for a science and technology park			100%
• Obtain draft master plan for technology park			100%

• Complete feasibility study for science center			100%
• Increase occupancy percentage at Technology Enterprise Center	50%	50%	65%

Discussion held by the Board of Commissioners.

- Presentation does not support an increase in dollars
- Existing Industry did not get support when requested
- Requested more detail in their plans
- Economic development has made stride over several years. Significant progress –Pitt is looked as most likely location for biotech. Mist refill vacant buildings
- 2003 worse year
- 2002 – 700 new jobs
- \$100 million project, employee over 700 people – new division of that company
- Researching return on investments
- Energy efficiency utilization and workforce development and training
- Business plan – updated every other year – now updated every year
- Request a copy of the Business plan
- Capitalization activities
- Short and long range goals
- Ongoing activities
- Goal to recapture loss jobs and over half way there to regain these jobs
- Constantly changing
 - DSM pharmaceutical changes a part to DSM Dyleema –training was \$3-4 million
- More jobs than there were 5 years ago
- Rather get 10 companies employing 50 people than one company that employees 50 because there's less risk
- Original request for assistant Director but not approved. Use funds for marketing
- Resolution from Development Commission concerning school system requests
 - Need educated workforce
 - Lifelong learning
 - Tie between education and economic development
- Pledge was made to companies in industrial park that they would not be annexed
- Expect to get in expanding \$50 million this year based on commitments or companies they are currently working on
- Existing industries \$9 million
- New jobs expected this year and the categories of the jobs
- Top priority to find another company to move into the Rubbermaid plant
- Looking globally for employment opportunities
- Make Report to Board of Commissioners Monthly
- Opportunities for lobbying on other things are going on

Mr. Chaffee said they would have to rely on outside resources and volunteers for help if the Assistant Director position is not approved. This position was intended to take care of the day to day operations of the Development Center and free up Mr. Chaffee so he could work on more opportunities.

- A short break was held at this time. -

Dr. Dennis Massey opened the floor with an overview of the Pitt Community College budget. Raymond Reddrick, Chairman of Pitt Community College Board of Trustees was also present.

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Dr. Massey noted that 676 students graduated last week. Over the last year, 9,000 have gone through noncredit or continuing education programs. He said these programs complement the training programs which John Chaffee just spoke to in his presentation. They work closely together. Dr. Massey stated they also have a GED and Adult program with over 150 students will be graduating this year.

He reviewed the curriculum enrollment with a 6% average growth each year for the last few years.

The following information was presented as the groundwork for discussion the FY 04-05 budget.

He provided information on the increases they were asking for in their budget for operations and capital improvements. They are proposing a major investment in renovations and repair of the Humber Building. He spoke about the State Bond funds and the County match.

Total Budget Requests

Operational Budget Requests	\$3,266,739
Capital Budget Requests	<u>2,931,593</u>
Total Budget Requests	\$6,198,332

Capital Budget Status

- County Funds still needed to secure full State Bond funding - \$2.856 million
- Humber Building renovation - \$3.0 million
- State Bond Repair and Renovation funds allocated for Humber Building - \$1.6 million
- Pitt County funds requested 2004-2005 - \$1.4 million

Dr. Massey said anything the County contributes for capital goes towards the match. He gave information about the history of the Humber Building. There are three floors with over 31,000 feet. It was built in the late 1960's. He said it is the first building you see when you look at the campus which shows deterioration on the outside but the major problems are on the inside. It also does not meet ADA guidelines on the inside. He provided a partial list of the renovation plans. He said the campus has benefited by the partnerships in the area. He spoke about the Joblink Center that works with the Work First Development Program. They are getting an award in the next two weeks and is being chartered as a level three facility. It is the first Joblink program to receive that award. He said Pitt Community College is a major engine for job creation and training for special skills.

Dr. Massey said there is a timeline for the local match to be in but the immediate need is for the Humber Building. He said they have until 2006 to come up with the match. Mr. Elliott said that was his rationale for budgeting the \$1.4 million this year and the \$1.5 million next year. He said the funds for the firing range can also be put towards the match. Commissioner Garris said that last year they came before this Board with a request for an increase in supplement. He said this Board did not approve the \$20,000 supplement but they found the funds to supply the increased supplement and asked if they could find the funds again this year. Mr. Reddrick said this issue goes back to twenty years ago. He said they appeared before this Board many times for an increase for Dr. Charles Russell and before that it was requested for Dr. Fulford, and always denied. However, when they did the search for Dr. Russell's replacement, they found that they could not hire who they wanted to that would move the college to the next level for what they were paying for this position. He said it was necessary to find that money somewhere and the budget people found the funds and they are proud that they have the person. Commissioner Garris said Dr. Massey was an excellent choice. Mr. Reddrick said the most recent class was the greatest class of diversity they have graduated. At the Nurses' pinning ceremony, of that nursing

class of 40 nurses, two were employed out of this County, two were still weighing their options and the remaining nurses were employed in Pitt County.

Commissioner Minges said the \$2.885 million is a matching fund that has to be used or will be taken away. He asked if there was any legislation that they may benefit from in the General Assembly. Dr. Massey said there are many areas that they would benefit from such as staff salary increases, equipment funding, and the business outreach and training. He said the budget is a partnership between the State and the County including the President's salary. He said it was a very complex issue.

Commissioner Owens asked what the percentage match is from the State to County. Dr. Massey said the size of the College and the total allocation go into this formula. He said they are optimistic that they will get that funding. Commissioner Owens suggested there be more maintenance done on these buildings.

The Board discussed the following:

- Capital projects
- President's salary
- Maintenance of buildings
- Machinery and building construction programs
- Commended President Massey and his staff for taking the school to a new level
- Development of new partnerships
- On-line programs offered, 3rd largest offered in the State
- Students from outside of Pitt County
- High School students able to college credit classes

Motion:

Hold next budget workshop meeting on Tuesday, May 25th.

Motion made by Commissioner Mark Owens.

Motion seconded by Chairman Eugene James.

Motion Passed Unanimously.

The meeting concluded by consensus of the Board at 12:05 p.m.

Respectfully submitted,

Kimberly Woodard
Deputy Clerk to the Board