

**PITT COUNTY BOARD OF COMMISSIONERS  
GREENVILLE, NORTH CAROLINA  
MARCH 9, 2006 MINUTES**

The Pitt County Board of Commissioners and the Pitt Community College Board of Trustees met on Thursday, March 9, 2006, at 4:00 PM in the Pitt County Community Schools and Recreation Building on County Home Road, Greenville, North Carolina.

Commissioners present:

Jimmy Garris, Chairman  
Beth Ward, Vice Chairman (also serves as PCC Board of Trustee member)  
Glenn Bowen, Commissioner  
Tom Coulson, Commissioner  
David Hammond, Commissioner  
Eugene James, Commissioner  
Melvin McLawhorn, Commissioner  
John Minges, Commissioner

Commissioners Absent:

Mark Owens, Jr., Commissioner

Pitt Community College Board of Trustees members present:

Raymond Reddrick, Chairman  
Diane Murphrey  
Peter Kragel  
Randy Collier  
Anne McGaughey  
Ray Rogers  
Paul Davenport  
Gary Evans  
Kelly Barnhill, Jr.  
Jimmy Nelson

Staff present:

Scott Elliott, County Manager  
Susan J. Banks, Clerk to the Board  
Melonie Bryan, Deputy County Manager/Financial Services  
Loretta Lee, Budget Administrator  
Thomas Lynch, Public Information Officer  
Kiara Jones, Communication Specialist

**Call to Order**

Jimmy Garris, Chairman of the Pitt County Board of Commissioners, called the meeting to order and welcomed everyone. He spoke of the pleasure of both boards meeting together. Self introductions were done by the county commissioners.

Raymond Reddrick, Pitt Community College (PCC) Chairman, called the PCC Board of Trustees to order. He spoke of good and positive feelings about the two boards meeting together and the future of these meetings.

## **Prayer**

Ray Rogers offered the invocation.

## **Pledge of Allegiance**

Commissioner Minges led in the Pledge of Allegiance.

## **Report by Pitt Community College**

Dr. Massey thanked the Board for their support and the collaboration. He personally thanked Chairman Garris and past chairmen as well as county commissioners that have served as liaisons on the Community College board. He said these liaisons functioned well and were able to see the daily issues for the college. He also thanked Mr. Scott Elliott and Ms. Melonie Bryan for working with their staff. He stated that their first priority is to secure assistance in grants that will help programming and students. He stated that times are changing and their funding has been shifting from largely state support to more state assisted with funding coming from other areas.

Dr. Massey provided the following report:

### **County Budget Support**

- Humber Building Renovations
- Greenville Center (McThrift)
- Rebecca Davenport Farm

The Humber Building is the second oldest building on campus. The Greenville Center is an auxiliary center in addition to the main campus. The Rebecca Davenport Farm, with almost 300 acres, was purchased for future expansion and to secure the property from other people purchasing it for other uses.

### **Fall 2005 Curriculum Enrollment**

- 6,091 Students

### **Fall 2005 Continuing Education Enrollment**

- 3,414 Students

### **Fall 2005 FTE**

- 2,561

Pitt Community College Ranks last in North Carolina Community College System (58<sup>th</sup> out of 58) in providing assignable square footage per FTE student. It is the most crowded of the community colleges. Dr. Massey stated that they are looking forward to the help from the Local Option Sales Tax legislation being approved to help with their funding plan.

The Master Plan was approved by the Pitt Community College Board of Trustees, November of 2004. The number one priority is the Student Center. They are working on this project in two phases due to the funding. Pitt Community College is one of the few community colleges that continues to have a rise in enrollment. Many other schools enrollment has tapered off. They have inadequate space in the book store and many buildings. They have to use the gymnasium for other activities such as the Health Fair due to lack of alternative locations. They continue to use modular units for offices and programming. Dr. Massey reported that 8% of the students are taking courses online and one-third are doing some distance learning classes. They also offer some part-time distance learning opportunities.

Pitt Community College has weekend and evening colleges offered. The weekend classes were started about a year ago. They have done this in order to maximize the use of the facilities and resources. The Technology Enterprise Center has been an asset for their biotech program. Golden Leaf funding has helped with the Technology Enterprise Center.

#### **Technology Enterprise Center**

- Biotechnology Program
- Bio Processing Center
- Additional Space for Programming

#### **Greenville Center**

- Continuing Education
- English as a Second Language (ESL)
- Basic Law Enforcement Training (BLET)
- Small Business Center

#### **Country Side Greenhouse -Training for Special Populations**

- Well Managed Site
- Continue Expanding Programs

#### **PITT PASS**

- Partnering with Greenville Utilities and the City of Greenville to encourage their employees to pursue higher education
- Mini-Program Fair at GUC
- Shared information on curriculum divisions, on-line classes, Weekend college Library, placement testing financial aid, tutoring and more

#### **Results**

- Over 100 employees have indicated interest in PITT PASS through inquiries, attending one or more of the sessions and interacting with PCC staff and faculty
- Approximately 70 employees attended the information session and over 50 attended the mini-program fair to gather information about PCC
- A new PITT PASS Class will begin in September 2006 with an invitation to other industries to participate in the Industrial Park area

#### **Other Locations with Continuing Education offered**

- Grady White Boats
- Pitt County Memorial Hospital
- South Central High School
- Ayden Police Department
- Approximately 120 sites across Pitt County

#### **Summary**

- PCC Master Plan
- Maximizing space utilization and options – providing education anytime, anyplace
- Enrollment demand and growth are increasing
- William Fulford Building addition - \$6.5 M
- PCC has a strong presence in Pitt County
- Continuing academic programming growth
- Raised over \$46,000 at PCC Foundation Auction to be used for financial support for students

#### **Academic Program Development**

Mr. Dan Mayo, Interim Vice President, reported on the five divisions curriculum. The divisions are:

- 1) Arts and Science
- 2) Business
- 3) Health Sciences
- 4) Construction and Machine and Technology Program
- 5) Continuing Education

New programs included the PET, CTI, Office Systems Technology, Computer Crime and Digital Animation.

Dr. Donna Neal reported on the new Polysomnography Program. She spoke about sleep disorders and the studies. She stated that over 60% of the adult population have sleep disorders but only 10% are aware that they are sleep disorders. She stated that they have partnered with Pitt County Memorial Hospital and the sleep study program. She said there is a three to six month backlog for these sleep studies. She stated they have written a curriculum and have collaborated with Catawba Community College. They plan to start the two year certified program in the fall. They received their accreditation in January 2006 as one of thirteen of these programs in the country. She stated that Dr. Daniel Lee and Dr. Robert Shaw had worked with them on the program. Pitt County Memorial Hospital has opened the pod and equipment for the students. They hope to have twenty students enrolled in the program in the fall.

### **Summary**

Dr. Massey said the master plan has been in effect for one year and they are steadily working on it. He said the William Fulford Building is the Health Science Building which is 15 years old and ready for expansion. This building is two stories with 33,000 square feet. It will take \$6.5 million in funding for this project.

Commissioner Hammond asked how much the Humber Building renovation costs? Dr. Massey stated that it took \$3 million to bring the building up to code and create computer labs.

Commissioner McLawhorn asked about plans for the Rebecca Davenport Farm. Dr. Massey said farming is all that is planned and to reserve the property from other development. Commissioner Hammond asked about any obesity programs. Dr. Massey said that they have a program for employees to participate in concerning health and exercise. The School of Health, with Golden Leaf funding, is working to assist local schools and working on first responder issues.

Chairman Garris thanked Dr. Massey and staff for the information program. He said he was impressed that they are reaching out into new fields and new opportunities. He thanked the PCC Board of Trustees for serving on the board.

Mr. Reddick thanked the boards for the meeting and the opportunity to share what has been happening at Pitt Community College. He said he sees PCC as a sleeping giant. They are making a lot of progress.

### **Adjourn**

Motion was made by Commissioner James, seconded by Commissioner Hammond, and the meeting was adjourned at 4:55pm. Dinner was then enjoyed by both boards and staff.

Respectfully submitted,

Susan J. Banks, CMC  
Clerk to the Board