

**PITT COUNTY BOARD OF COMMISSIONERS
GREENVILLE, NORTH CAROLINA
MONDAY, MAY 18, 2009 MINUTES**

Pitt County Board of Commissioners met on Monday, May 18, 2009 at 6:00 PM in the Commissioner's Auditorium, Pitt County Office Building, 1717 W 5th Street, Greenville, North Carolina.

Board Members Present:

Melvin McLawhorn, Chairman
Kenneth Ross, Vice Chairman
Mark W. Owens, Jr., Commissioner
David Hammond, Commissioner
Beth Ward, Commissioner
Eugene James, Commissioner
Tom Johnson, Commissioner
Jimmy Garris, Commissioner
Ephraigm Smith, Commissioner

Staff Present:

Scott Elliott, County Manager
Melonie Bryan, Deputy County Manager/Chief Financial Officer
Michael Taylor, Deputy County Manager/Chief Information Officer
Patricia Staton, Clerk to the Board
Janis Gallagher, County Attorney
Florida Hardy, Human Resource Director
Phil Dickerson, County Engineer

Call to Order

Meeting Notes

Chairman McLawhorn called the meeting to order and welcomed everyone. He announced Commissioners Hammond and Johnson would be joining the meeting late.

Roll Call

Invocation and Pledge

Meeting Notes

The invocation was given by Commissioner Jimmy Garris. The Pledge of Allegiance was led by Vice Chairman Kenneth Ross.

Approval of Agenda

Meeting Notes

Mr. Scott Elliott said Phil Dickerson, County Engineer, has requested to add an item under items for decision - Interlocal agreement with Greenville Utilities. He stated the board is familiar with the subject. It deals with providing sewer to Stokes and Pactolus schools.

Motion:

Approval of agenda as submitted adding an item under decision (Interlocal agreement with Greenville Utilities).

Motion made by Commissioner Jimmy Garris.

Motion seconded by Commissioner Ephraigm Smith.

Motion Passed Unanimously.

Presentation

Recognition of Eagle Scouts Thomas Pofahl, Troop 09, Leandro Mixon, Troop 826 and Jacob Flanagan, Troop 25 - Scott Elliott

Information Provided with the Agenda

The Board of Commissioners wishes to offer congratulations to young men as they achieve the designation of Eagle Scout. The following young men were awarded the Eagle Scout in April 2009: Thomas Pofahl, Troop 09 and Leandro Mixon, Troop 826.

Jacob Flanagan, Troop 25 has also completed the requirements for the Eagle Scout rank as of February 2009.

Staff Recommendation

Motion to authorize the Chairman to send a letter of recognition to Thomas Pofahl, Troop 09, Leandro Mixon, Troop 826 and Jacob Flanagan, Troop 25 on achieving the Eagle Scout Award.

Meeting Notes

Chairman McLawhorn and Mr. Elliott presented Thomas Pofahl and Leandro Mixon with a certificate honoring their Eagle Scout achievement.

Motion:

Motion to authorize the Chairman to send a letter of recognition to Thomas Pofahl, Troop 09, Leandro Mixon, Troop 826 and Jacob Flanagan, Troop 25 on achieving the Eagle Scout Award.

Motion made by Commissioner Beth Ward.

Motion seconded by Commissioner Jimmy Garris.

Motion Passed Unanimously.

Commissioner David Hammond joined the meeting at this time.

Resolution Honoring Matthew T. Lewis - Scott Elliott

Information Provided with the Agenda

Commissioner David Hammond requested a resolution of appreciation honoring Matthew T. Lewis be presented to the family of Mr. Lewis.

Staff Recommendation

Motion to adopt resolution as presented for Matthew T. Lewis.

Meeting Notes

Chairman McLawhorn, Commissioner David Hammond and Mr. Elliott presented the family of Matthew T. Lewis with a resolution honoring his achievement.

Motion:

Motion to adopt resolution as presented for Matthew T. Lewis.

Motion made by Commissioner Beth Ward.

Motion seconded by Commissioner Jimmy Garris.

Motion Passed Unanimously.

Resolution of Appreciation Honoring Judy Tart for her years of service with Pitt County Government - Scott Elliott

Information Provided with the Agenda

Staff has provided a resolution of appreciation for Judy Tart for her years of service as a County employee. Ms. Tart is a 30 year employee of Pitt County.

Staff Recommendation

Motion to approve resolution as submitted.

Meeting Notes

Chairman McLawhorn and Mr. Elliott presented Ms. Judy Tart with a resolution honoring her 30 years of service to Pitt County.

Motion:

Motion to approve resolution as submitted.

Motion made by Commissioner Beth Ward.

Motion seconded by Commissioner Jimmy Garris.

Motion Passed Unanimously.

NCACC Outstanding County Program Award Winner - Shingle Recycling - Scott Elliott

Information Provided with the Agenda

John Ed Whitehurst from the North Carolina Association of County Commissioners (NCACC) will present an Outstanding County Program Award to Pitt County. This is for Pitt County's submission of the shingle recycling program that was started this year.

The intent of the Outstanding County Program Awards is to recognize and share information with other counties about programs that involve a uniquely innovative process, solution or idea to address a county or multi-jurisdictional issue and/or to prevent a future problem from developing.

Pitt County will also be recognized at the NCACC's summer conference in Catawba County.

Meeting Notes

Mr. John Ed Whitehurst from the North Carolina Association of County Commissioners recognized Ms. Paula Clark, Recycling Coordinator of the Solid Waste Department for submission of the shingle recycling program submitted for Pitt County.

Public Addresses to the Board

Meeting Notes

William Morgan, teacher at JH Rose High School. Mr. Morgan stated he has taught for 38 years. Mr. Morgan spoke about funding for Pitt County Schools. He spoke about the cuts and loss of six teaching positions. He spoke about the number of students in his classes. He spoke about two students with problems. He spoke about students who are not able to graduate because of problems. Mr. Morgan said teachers need help and when funding is cut the classroom numbers go up. Mr. Morgan ask the board to think about the moral dilemma for teachers when they discuss the budget.

Beth Webb, 111 Arbor Drive, teacher in Bethel. Ms. Webb spoke about a program called Pitt County Partners for the Advancement of Gifted Education (PAGE). She stated PAGE is a group of volunteer parents, teachers and community partners. She thanked the board for their support of education. Ms. Webb thanked Commissioners Garris, McLawhorn and Johnson for attending a coffee in support of PAGE. She invited the board to a STRIVE program on May 28, 2009. She said this is a wonderful opportunity to see how the schools, teachers, children, parents and community have pulled together to support the academically gifted program.

Gerri Jones, private provider of mental health services. Ms. Jones said the name of her agency is ENC Behavior Health Care/LEW INC. Ms. Jones spoke about being one in five African American health care providers in 2005. She spoke about the health care field being one of the safest businesses. She spoke about being African Americans being more incline to deal with mental illness. She spoke about East Carolina Behavioral Health (ECBH) closing African American businesses. Ms. Jones spoke about being concerned with racial problems. Ms. Jones asked the board to put her request on the agenda.

Items for Report

Manager's Report - Scott Elliott

Information Provided with the Agenda

Next Meeting Dates;

May 19-22 - Budget Workshops - 8:30am -12:30pm

June 1st - 9am - Regular Meeting

June 9th - 7pm - Public Hearing on the Budget

June 15th - 6pm - Regular Meeting

Proposed Joint meeting with the Board of Education

Proposed Joint meeting with Pitt Community College - June 8 or 18, 5pm at the Goess Student Center

2010 US Census, Complete County Committee Meeting, May 28th, 9am -CS&R

Meeting Notes

Mr. Elliott reviewed the next meeting dates of the board and announced budget workshops start May 19, 2009 for the board/staff and the public is welcomed to attend.

Mr. Elliott said he and Chairman McLawhorn met with the Chairman of the Board of Education and Dr. Reep and discussed a proposed joint meeting with the Board of Education in the first quarter of the year with a formal agenda. Mr. Elliott spoke about a proposed meeting with Pitt Community College on June 8th or 18th from 5-6 p.m. at the Goess Student Center.

Mr. Elliott announced the 2010 US Census, Complete County Committee Meeting on May 28, 2009 at 9am at Community Schools and Recreation Facility on County Home Road.

Items for Consent

Tax Administration Refunds - Cathy Booker

Information Provided with the Agenda

Refunds greater than \$100.00 for the period April 24, 2009 through May 6, 2009 that require individual Board of Commissioners approval:

Coward, Ronnie Eugene \$338.00 (272920-2002)

Pitt County Tax Collector
(RE: Edwards, Melvin) \$182.01 (246862-2003)

Reaves, Jennifer Dianne \$118.27 (394287-2008)

Wentworth Construction &
Development, Inc. \$438.35 (339764-2008)

Staff Recommendation

Approve refund report and direct staff to process refunds.

Manager Comments

Concur with recommendation to approve Tax Administration refunds.

Motion:

Approve refund report and direct staff to process refunds.

Motion made by Commissioner Jimmy Garris.

Motion seconded by Commissioner Beth Ward.

Motion Passed Unanimously.

Monthly Financial Report - April 2009 - Melonie Bryan

Information Provided with the Agenda

Attached please find the cumulative monthly financial report reflecting activity through April 2009 - ten months or 83.33% of Fiscal Year 2008-2009.

Revenues and expenditures continue to be closely monitored as is normal practice. Additionally, as noted in our February report, all departments have restricted all non-essential spending and reverted funds to ensure the best year end position possible. The County continues its hiring freeze which was initially implemented in December and exceptions to the freeze require Manager approval.

Staff Recommendation

Accept report for the record.

See Appendix 1

Manager Comments

Concur with recommendation to approve monthly financial report.

Motion:

Accept report for the record.

Motion made by Commissioner Jimmy Garris.

Motion seconded by Commissioner Beth Ward.

Motion Passed Unanimously.

Pitt County Emergency Operations Plan (EOP) Update - Noel Lee

Information Provided with the Agenda

On May 4, 2009, Pitt County Emergency Management presented an updated version of the Pitt County Emergency Operations Plan (EOP) to the Pitt County Board of Commissioners as an item for discussion. The EOP is a living document that at times requires changes and needs your review and approval when these changes are made. Pitt County Emergency Management is seeking the Boards approval of the updated EOP at your May 18, 2009 Board of Commissioners meeting after you have had a chance to review the EOP.

Staff Recommendation

To approve the updated version of the Pitt County Emergency Operations Plan as presented.

Manager Comments

Concur with recommendation to approve the update to the Pitt County Emergency Operations Plan.

Motion:

To approve the updated version of the Pitt County Emergency Operations Plan as presented.

Motion made by Commissioner Jimmy Garris.

Motion seconded by Commissioner Beth Ward.

Motion Passed Unanimously.

April 2009 Tax Collection Report - Cathy Booker

Information Provided with the Agenda

County tax collections for the current fiscal year increased by \$6,666,164 when compared to the prior fiscal year. County collections in April 2009 were \$1,010,404, slightly below the April 2008 County collections total of \$1,063,142. The County 's combined collection rate of 95.43% (for real, personal and motor vehicle taxes) through April 30, 2009 is slightly behind the combined collection rate for April 2008 of 95.72%, a -0.30 percentage change. Pitt County Tax Administration continues to pursue all outstanding taxes using the necessary enforcement remedies available through the N.C. General Statutes.

Staff Recommendation

Approve as submitted.

See Appendix 2

Manager Comments

Concur with recommendation to approve April, 2009 Tax Collection Report.

Motion:

Approve as submitted.

Motion made by Commissioner Jimmy Garris.

Motion seconded by Commissioner Beth Ward.

Motion Passed Unanimously.

Budget Amendment - Advance Planning Funds - PCC Projects - Melonie Bryan

Information Provided with the Agenda

As the Board is aware, Pitt Community College is in the planning/design stage for three (3) construction projects that will be built over the next 2-3 years. These projects will be funded by the proceeds of an issuance of Certificates of Participation scheduled for next fiscal year that will be paid off by the proceeds of the Article 46 (1/4 cent) sales tax over the life of the debt.

The Board of Commissioners agreed to advance fund the planning costs by action taken last fall when the Community College initially identified the projects they would be proceeding on. This point was again reiterated in the Community College's presentation on May 4, 2009. The County has an executed Reimbursement Resolution in file (copy attached) that will allow the County reimbursement of advanced funds from the debt issuance once the long term financing is in place. This is the practice the County typically follows with all construction projects.

In order to properly account for the advanced costs, the County should create a new fund - Fund 412 - PCC 2009 Projects - to segregate costs and ensure the proper accounting treatment is in place from an audit perspective. Therefore, the attached budget amendment has been prepared to create the proper line items to track these projects.

Staff Recommendation

Adopt budget amendment as attached.

See Appendix 3

Manager Comments

Concur with recommendation to approve budget amendment to handle advance planning funds for PCC's three previously identified capital projects.

Motion:

Adopt budget amendment as attached.

Motion made by Commissioner Jimmy Garris.

Motion seconded by Commissioner Beth Ward.

Motion Passed Unanimously.

Budget Amendment - Health Department - Administration - \$600 (No County Funds Required) - John Morrow

Information Provided with the Agenda

Pitt County Memorial Hospital Community Health Services support for Nutrition and Physical Activity programs. No County Funds Required.

Staff Recommendation

Approve as presented.

See Appendix 4

Manager Comments

Concur with recommendation to approve budget amendment.

Motion:

Approve as presented.

Motion made by Commissioner Jimmy Garris.

Motion seconded by Commissioner Beth Ward.

Motion Passed Unanimously.

Budget Amendment - Health Department - Immunization Action Plan - \$47,677 (No County Funds) - John Morrow

Information Provided with the Agenda

Additional state funding to support immunization program to eliminate vaccine-preventable diseases. No County Funds Required.

Staff Recommendation

Approve as presented.

See Appendix 5

Manager Comments

Concur with recommendation to approve budget amendment.

Motion:

Approve as presented.

Motion made by Commissioner Jimmy Garris.

Motion seconded by Commissioner Beth Ward.

Motion Passed Unanimously.

Budget Amendment - Health Department - Various - \$48,000 - (No County Funds) - John Morrow

Information Provided with the Agenda

Additional Aid to County Funding to support any locally identified need. No County Funding Required.

Staff Recommendation

Approve as presented.

See Appendix 6

Manager Comments

Concur with recommendation to approve budget amendment.

Motion:

Approve as presented.

Motion made by Commissioner Jimmy Garris.

Motion seconded by Commissioner Beth Ward.

Motion Passed Unanimously.

Budget Amendment - Rollover of Home Care Community Block Grant (HCCBG) - \$100,364 (No County Funds) - Melonie Bryan

Information Provided with the Agenda

The final payment of the HCCBG grant funds for FY 07-08 was booked in the prior fiscal year at year end closing, June 30, 2008. However, the pass thru payments to both Creative Living Center and Council on Aging occurred in the current year. This budget amendment puts both actions in the same year for audit purposes.

Staff Recommendation

Approve as submitted.

See Appendix 7

Manager Comments

Concur with recommendation to approve budget amendment.

Motion:

Approve as submitted.

Motion made by Commissioner Jimmy Garris.

Motion seconded by Commissioner Beth Ward.

Motion Passed Unanimously.

Small Business Week Proclamation - Scott Elliott

Information Provided with the Agenda

The Greenville-Pitt County Chamber of Commerce celebrated Small Business Week during the week of May 4-8th. A proclamation is attached for the Board's consideration.

Staff Recommendation

Adopt Proclamation as submitted.

See Appendix 8**Manager Comments****Motion:**

Adopt Proclamation as submitted.

Motion made by Commissioner Jimmy Garris.

Motion seconded by Commissioner Beth Ward.

Motion Passed Unanimously.

Approval of Minutes - Patricia Staton

Information Provided with the Agenda

May 4, 2009 - Regular Meeting

Staff Recommendation

Approval of May 4, 2009 minutes as submitted.

Manager Comments

Concur with recommendation to approve Minutes of May 4, 2009.

Motion:

Approval of May 4, 2009 minutes as submitted.

Motion made by Commissioner Jimmy Garris.

Motion seconded by Commissioner Beth Ward.

Motion Passed Unanimously.

Items for Decision

Easement for the new Driveway and Parking to the Village of Yesteryear - Phil Dickerson

Information Provided with the Agenda

Attached is the easement document that formalizes the Pitt County Board of Commissioners' action at its May 4, 2009 meeting authorizing the Village of Yesteryear (VOY) to construct a new driveway and parking serving the Farmers' Market and the Village of Yesteryear. The easement, as described in Attachment A, encompasses sufficient area to allow the Village of Yesteryear to construct and use the driveway and parking as well as to install appurtenances such as shrubbery, lighting, etc. The easement is non-exclusive as such the county may also use the parking constructed by the VOY.

This easement will be null and void if the property ceases to be used for a driveway and/or parking.

Staff Recommendation

Authorize the Chairman of the Pitt County Board of Commissioners to execute the easement.

Manager Comments

Concur with recommendation to approve the easement agreement for the Village of Yesteryear adjacent to the Pitt County Farmers Market.

Motion:

Authorize the Chairman of the Pitt County Board of Commissioners to execute the easement.

Motion made by Commissioner David Hammond.

Motion seconded by Commissioner Jimmy Garris.

Motion Passed Unanimously.

Appointment & Reappointment to the Pitt County Board of Adjustment - Patricia Staton

Information Provided with the Agenda

W.C. Moore and Ed Congleton's terms have expired and would like to be reappointed to the Pitt County Board of Adjustment. If reappointed, both terms will expire 1/1/12.

Benjamin Forrest, who represents South of the River is not interested in reappointment.

Ephraigm Smith, who represents South of the River was recently elected as County Commissioner and has requested to be replaced.

Please find the list of interested applicants attached.

Staff Recommendation

Motion to follow the recommendation and reappoint W.C. Moore and Ed Congleton

Motion to appoint Alice Connon-Parker to replace Benjamin Forest

Motion to appoint Bobby L. Hudson to replace Ephraigm Smith on the Pitt County Board of Adjustment.

Motion:

Motion to follow the recommendation and reappoint W.C. Moore and Ed Congleton

**Motion made by Commissioner Jimmy Garris.
Motion seconded by Vice Chairman Kenneth Ross.**

Motion Passed Unanimously.

**Motion:
Motion to appoint Alice Connon-Parker to replace Benjamin Forest.
Motion made by Vice Chairman Kenneth Ross.
Motion seconded by Commissioner David Hammond.**

Motion Passed Unanimously.

**Motion:
Motion to appoint Bobbly L. Hudson to replace Ephraigm Smith on the Pitt County Board of Adjustment.
Motion made by Commissioner Ephraigm Smith.
Motion seconded by Vice Chairman Kenneth Ross.**

Motion Passed Unanimously.

Appointment to the Pitt County Nursing Home/Adult Care Community Advisory Committee - Patricia Staton

Information Provided with the Agenda

Annette Eubanks, Regional Long Term Care Ombudsman is recommending the appointment of Jacqueline Blount to the Pitt County Nursing Home/Adult Care Home Community Advisory Committee. If appointed, she will fill an initial one year term.

Staff Recommendation

Motion to follow recommendation and appoint Jacqueline Blount to the Pitt County Nursing Home/Adult Care Home Community Advisory Committee.

**Motion:
Motion to follow recommendation and appoint Jacqueline Blount to the Pitt County Nursing Home/Adult Care Home Community Advisory Committee.
Motion made by Commissioner Jimmy Garris.
Motion seconded by Vice Chairman Kenneth Ross.**

Motion Passed Unanimously.

Reappointments to the Grimesland Planning Board - Patricia Staton

Information Provided with the Agenda

Jackie Harrington and Annie Clemon's terms have both expired on the Grimesland Planning Board. The Town of Grimesland is recommending both members be reappointed for another 3-year term ending 5/18/12.

Staff Recommendation

Motion to follow the recommendation and reappoint Jackie Harrington and Annie Clemons to the Grimesland Planning Board.

Motion:

Motion to follow the recommendation and reappoint Jackie Harrington and Annie Clemons to the Grimesland Planning Board.

Motion made by Commissioner Tom Johnson.

Motion seconded by Commissioner David Hammond.

Motion Passed Unanimously.

Reappointments to the Grimesland Board of Adjustment - Patricia Staton

Information Provided with the Agenda

Danny Strickland and Randy Riddle's terms have expired on the Grimesland Board of Adjustment. The Town of Grimesland is recommending both for reappointment for another 3-year term ending 5/18/12.

Staff Recommendation

Motion to follow the recommendation and reappoint Danny Strickland and Randy Riddle to the Grimesland Board of Adjustment.

Motion:

Motion to follow the recommendation and reappoint Danny Strickland and Randy Riddle to the Grimesland Board of Adjustment.

Motion made by Commissioner Tom Johnson.

Motion seconded by Commissioner David Hammond.

Motion Passed Unanimously.

Interlocal Agreement with Greenville Utilities – Phil Dickerson

Meeting Notes

Mr. Dickerson stated the interlocal agreement requires the County to pay for the extension of sewer lines to Stokes and Pactolus schools. It required Greenville Utilities to design and supervise the construction of the facilities as well as maintain them after they become operational.

This agreement is needed in order for Pitt County to receive federal stimulus funding (ARRA) for this project.

Motion:

Motion to approve interlocal agreement with Greenville Utilities.

Motion made by Commissioner Mark W. Owens, Jr.

Motion seconded by Commissioner Beth Ward.

Motion Passed Unanimously.

Commissioners' Comments

Meeting Notes

Commissioner Hammond congratulated Chairman McLawhorn and his wife on their new grandson.

Commissioner Johnson said he had discussed with Mr. Elliott about setting tables up in the auditorium for the budget workshops. He said he believes the board would be best served if discussion were held in a less formal setting. Commissioner Johnson stated he may make a motion after Mr. Elliott makes his presentation tomorrow.

Adjourn

Motion:

Motion to adjourn meeting at 6:35pm.

Motion made by Commissioner Mark W. Owens, Jr.

Motion seconded by Commissioner Eugene James.

Motion Passed Unanimously.

Respectfully Submitted,

Patricia A. Staton
Clerk to the Board

Appendix 1

Monthly Financial Report - April 2009

Appendix 2

April 2009 Tax Collection Report

PITT COUNTY TAX COLLECTIONS REPORT FOR APRIL 2009

Summary of Fiscal Year (FY) 2008 - 2009 Data:	Summary of Fiscal Year (FY) 2007 - 2008 Data (for Comparison):	Difference	Percentage of Change
<u>Tax Collection Activity</u>			
Total April 2009 County Collections: 1,010,404	Total April 2008 County Collections: 1,063,142	-\$52,738	-4.96%
Fiscal Year to date (FYTD) County Collections on Current Year Levy (07/01/2008 - 04/30/2009) 75,343,548	Fiscal Year to date (FYTD) County Collections on Current Year Levy (07/01/2007 - 04/30/2008) 68,677,384	6,666,164	9.71%
<u>Pitt County Levy:</u>			
April 2009 FYTD Levy (Taxes and landfill fees included) 78,955,701	April 2008 FYTD Levy (Taxes and landfill fees included) 71,747,543	7,208,158	10.05%
<u>Collection Percentage through April 2009 (by categories)</u>			
Real / Personal / Landfill 96.89 %	<i>Real / Personal / Landfill</i> 97.46 %	-0.57	-0.58%
Vehicle 79.61 %	<i>Vehicle</i> 79.41 %	0.20	0.25%
Combined Collection Rate: 95.43 %	Combined Collection Rate: 95.72 %	-0.29	-0.30%

Monthly Occupancy Taxes Collected and Gross Receipts Tax on Rented/ Leased Motor Vehicles				
Occupancy tax for April 2009: 95,016	<i>Occupancy tax for April 2008: 104,216</i>	-9,200.54	-8.83%	
County Gross Receipts on MVs for April 2009: 8,259	<i>County Gross Receipts on MVs for April 2008: 9,728</i>	-1,468.39	-15.09%	

Gross Receipts Tax on Rented/ Leased Heavy Equipment in Lieu of Property Taxes for the Quarter January 2009 - March 2009. Paid during April 2009:				
Paid April 2009 -- County Gross Receipts Tax on Rented/Leased Heavy Equipment 19,110	No 2008data: this tax did not go into effect until 1/1/09.	n/a	n/a	n/a

Appendix 3

Budget Amendment - Advance Planning Funds -
PCC Projects

DECLARATION OF OFFICIAL INTENT TO REIMBURSE EXPENDITURES

I, Melonie T. Bryan, Deputy County Manager/Financial Services of the County of Pitt, North Carolina (the "County"), having been designated by the Board of Commissioners for the County, for such purposes pursuant to a resolution duly adopted on August 7, 2000, and on behalf of the County, DO HEREBY DECLARE as follows:

1. This declaration of official intent is made pursuant to Section 1.150-2 of the Treasury Regulations to expressly declare the official intent of the County to reimburse itself from the proceeds of debt to be hereinafter incurred by the County for certain expenditures paid by the County on or after the date which is sixty (60) days prior to the date hereof.

2. The County desires to expend its own funds for the purpose of paying certain costs related to the planning and design of facilities for Pitt Community College to be located on the Bowen Farm campus. These projects were identified by the Community College's Board of Trustees by formal action at a called meeting held in September 2008 (the "Project"), for which expenditures the County reasonably expects to reimburse itself from the proceeds of debt to be incurred by the County.

3. \$27,200,000 is the maximum principal amount of debt expected to be incurred for the purpose of paying the costs of the Project.

WITNESS my hand this 6th day of October, 2008.

Melonie T. Bryan
Deputy County Manager - Chief Financial Officer

Appendix 4

**Budget Amendment - Health Department -
Administration - \$600 (No County Funds Required)**

Pitt County Finance

Budget Amendment Request

Department: FY 08/09

Date of Request: May 5, 2009

FY Budget: Health – Administration

ACCOUNT NO.	TITLE OF ACCOUNT	INCREASE	DECREASE
153110 484000	Contributions and Donation	600.00	
155110 561000	Contract Services	600.00	

Department Justification: Pitt County Memorial Hospital Community Health Services support for Nutrition and Physical Activity programs.

NO COUNTY FUNDS REQUIRED

If amendment deals with adding, deleting, or modifying a position, County Position No. (& State, if applicable) must be referenced.

County Position No. _____

State Position No. _____

APPROVAL	SIGNATURE	DATE
Department Head		
Finance Department		
Human Resources	Required for actions involving Personal Services Accounts	
County Manager	Required for transfers between Personal Services, Operating & Capital account	
Board of Commissioners	Agenda Item No. _____ Reference No. _____	

Appendix 5

**Budget Amendment - Health Department -
Immunization Action Plan - \$47,677 (No County
Funds)**

**Pitt County
Finance**

**Budget
Amendment
Request**

Department: FY 08/09

Date of Request: April 24, 2009

FY Budget: Health – Immunization Action Plan

ACCOUNT NO.	TITLE OF ACCOUNT	INCREASE	DECREASE
157131 436500	DHHS funds	47,677.00	
155171 526000	Office Supplies	5,000.00	
155171 523000	Med/Tech Supplies	10,000.00	
155171 529102	Computer Equipment	3,000.00	
155171 531705	Incentives	29,677.00	

Department Justification: Additional state funding to support immunization program to eliminate vaccine-preventable diseases.

NO COUNTY FUNDS REQUIRED

If amendment deals with adding, deleting, or modifying a position, County Position No. (& State, if applicable) must be referenced.

County Position No. _____

State Position No. _____

APPROVAL	SIGNATURE	DATE
Department Head		
Finance Department		
Human Resources	Required for actions involving Personal Services Accounts	
County Manager	Required for transfers between Personal Services, Operating & Capital account	
Board of Commissioners	Agenda Item No. _____ Reference No. _____	

Appendix 6

Budget Amendment - Health Department - Various -
\$48,000 - (No County Funds)

Budget Amendment Request

Department: FY 08/09

Date of Request: April 30, 2009

FY Budget: Health – Various

ACCOUNT NO.	TITLE OF ACCOUNT	INCREASE	DECREASE
153110 436500	DHHS Funds	34,565.00	
155110 538000	MIS Processing Services	30,000.00	
155110 519500	Pharmacy	3,000.00	
155110 512600	Temporary/Part Time	1,454.00	
155110 518100	FICA	111.00	
153158 436500	DHHS Funds	8,835.00	
155158 519400	Interpreter	25.00	
155158 561000	Contract Services	8,810.00	
153162 436500	DHHS Funds	325.00	
155162 519400	Interpreter	100.00	
155162 561000	Contract Services	225.00	
153163 436500	DHHS Funds	3,150.00	
155163 519400	Interpreter	1,225.00	
155163 561000	Contract Services	1,925.00	
153164 436500	DHHS Funds	1,125.00	
155164 561000	Contract Services	1,125.00	

Department Justification: Additional Aid to County Funding to support any locally identified need.

NO COUNTY FUNDING REQUIRED

If amendment deals with adding, deleting, or modifying a position, County Position No. (& State, if applicable) must be referenced.

County Position No. _____

State Position No. _____

APPROVAL	SIGNATURE	DATE
Department Head		
Finance Department		
Human Resources	Required for actions involving Personal Services Accounts	
County Manager	Required for transfers between Personal Services, Operating & Capital account	
Board of Commissioners	Agenda Item No. _____ Reference No. _____	

Appendix 7

**Budget Amendment - Rollover of Home Care
Community Block Grant (HCCBG) - \$100,364 (No
County Funds)**

**Pitt County
Finance**

**Budget
Amendment
Request**

Department: Finance

Date of Request: 05/18/2009

FY Budget: 08-09

ACCOUNT NO.	TITLE OF ACCOUNT	INCREASE	DECREASE
245640 569015	Creative Living Center	8,697	
245640 569013	Pitt County Council on Aging	91,667	
243640 499100	HCCBG Mid-East	100,364	

Department Justification: (Please provide detailed explanation)

Rollover of 07-08 HCCBG.

If amendment deals with adding, deleting, or modifying a position, County Position No. (& State, if applicable) must be referenced.

County Position No. _____

State Position No. _____

APPROVAL	SIGNATURE	DATE
Department Head		
Finance Department		
Human Resources	Required for actions involving Personal Services Accounts	
County Manager	Required for transfers between Personal Services, Operating & Captial account	
Board of Commissioners	Agenda Item No. _____ Reference No. _____	

Appendix 8

Small Business Week Proclamation

PITT COUNTY BOARD OF COMMISSIONERS
GREENVILLE, NORTH CAROLINA

*Small Business Week
In Pitt County
May 4-8, 2009*

WHEREAS, the Pitt County Board of Commissioners wishes to express their appreciation to the small businesses within all of Pitt County that have contributed to the ongoing improvement and successes of Pitt County and its residents; and

WHEREAS, small businesses continue to be a source of economic strength nationally, in North Carolina, and in Pitt County, representing more than 99.7% of all employees in the United States, and 95% of Pitt County manufacturers and distributors; and

WHEREAS, small businesses generate as much as 80% of net new jobs annually, representing 39% of high tech workers such as scientists, engineers, and computer workers, and generates up to 14% more patents per employee than large firms, and

WHEREAS, the Greenville, North Carolina Metropolitan Statistical Area, which includes all of Pitt County, has been ranked every year by the Milken Institute and Forbes Magazine as one of the country's best places for small business;

WHEREAS, five small businesses in Pitt County have earned recognition as Ernst & Young Entrepreneurs of the Year and collectively employ over 1000 people, and many of local small businesses hold safety, quality, and production records for their industries; and

WHEREAS, Pitt County small businesses include manufacturers, service providers, research and development teams, financiers, and many other types of companies; and

WHEREAS small businesses are firmly rooted in Pitt County and give back to the community in many ways, offering employment to our citizens, increasing our tax base, and creating a diverse, vibrant economy; and

WHEREAS their employees volunteer in our schools, support our charitable organizations with time and money; and

NOW, THEREFORE, BE IT PROCLAIMED that May 4-8, 2009 is recognized and celebrated as Small Business Week in Pitt County.

ADOPTED this the 18th day of May, 2009.

ATTEST:

Melvin McLawhorn, Chairman
Pitt County Board of Commissioners

Patricia Staton, Clerk to the Board