

**PITT COUNTY BOARD OF COMMISSIONERS
GREENVILLE,NORTH CAROLINA
MONDAY, NOVEMBER 03, 2008 MINUTES**

Pitt County Board of Commissioners met on Monday, November 03, 2008 at 9:00 AM in the Commissioner's Auditorium, Pitt County Office Building, 1717 W 5th Street, Greenville, North Carolina.

Board Members Present:

Mark Owens, Jr., Chairman
Melvin McLawhorn, Vice Chairman
Eugene James, Commissioner
Tom Coulson, Commissioner
David Hammond, Commissioner
Beth Ward, Commissioner
Tom Johnson, Commissioner
Jimmy Garris, Commissioner
Kenneth Ross, Commissioner

Staff Present:

Scott Elliott, County Manager
Patricia Staton, Clerk to the Board
Janis Gallagher, County Attorney
Melonie Bryan, Deputy County Manger/ Chief Finance Officer
Michael Taylor, Deputy County Manger/Chief Information Officer
Florida Hardy, Human Resources Director
Lisa Woodard Overton, Assistant County Attorney
James Rhodes, Planning Director
Kiara Jones, Public Information Specialist
Phil Dickerson, County Engineer
Noel Lee, Emergency Management Director
Michele Whaley, Animal Control Program Manager

Call to Order

Meeting Notes

Chairman Mark W. Owens, Jr., called the meeting to order and welcome everyone.

Invocation and Pledge

Meeting Notes

The Invocation given by Commissioner Garris and the Pledge was led by Commissioner Ross.

Approval of Agenda

Meeting Notes

Mr. Elliott said he had a request from Rebecca Clayton, Director of Pitt Area Transit to remove from the agenda the Consideration of Fare Increase – Rural Public Transports – item number 1 , under items for decisions.

Staff Recommendation

Approval of agenda as submitted.

Motion:

Approval of agenda removing item for decision item #1 (Consideration of Fare Increase – Rural General Public Transports).

Motion made by Commissioner David Hammond.

Motion seconded by Commissioner Beth Ward.

Motion Passed Unanimously.

Commissioner Tom Johnson joined the meeting at this time.

Public Addresses to the Board

Sam Wright, PO Box 465, Winterville. Mr. Wright spoke about major problems in the One-Stop voting process. He spoke about being told to speak to elected officials. Mr. Wright spoke about the steps he followed to early vote. He spoke about the number written on the top of his ballot. He spoke about the number being tracked back to him. He spoke about the answer for the number on his ballot to help problem solving. Mr. Wright spoke about his opinion of the 45 percent of the votes being comprised. He spoke about speaking with his attorney. He spoke about the violation of secrecy. He asked if the whole election been compromised.

Chairman Owens said you do not need to apologize for using this mode to express his feeling. He said the Board welcomes citizens to come and speak. Chairman Owens said he can insure the issues Mr. Wright has brought before the Board will be handled within their authority and he would receive and answer. Chairman Owens thanked Mr. Wright for coming before the Board.

Items for Report

Manager's Report - Scott Elliott

Information Provided with the Agenda

Next Meeting Dates;

November 17th - 6pm - Regular Meeting

December 1st, - 9am - Regular Meeting

Southwest Bypass Design Public Hearing, Thursday, November 20, 2008, at Temple FWB Church (130 West Firetower Road). Drop in session to review the maps and ask questions from 4:30-6:30 in the gym and a formal presentation will be held at 7:00 in the auditorium.

2008 Summit on Education, Tuesday, November 18, 2008, JH Rose High School, 6pm.

2009 Legislative Goals Conference, Jan. 15-16, 2009, at the Sheraton Raleigh.

Meeting Notes

Mr. Elliott reviewed the next meeting dates and announced the Southwest Bypass design public hearing on November 20, 2008 at Temple FWB Church at 7pm in the auditorium.

Mr. Elliott announced Cathy Booker has been hired as the new Tax Administrator for Pitt County. Ms. Booker will start work on December 1, 2008.

Department Spotlight - Buildings and Grounds - Kiara Jones

Information Provided with the Agenda

The Office of Public Information, in conjunction with Pitt County Buildings and Grounds, has produced the Buildings and Grounds spotlight. Department spotlights are short videos produced to highlight functions and services of Pitt County departments.

Department Spotlights are used to communicate with citizens and provide information about County departments that citizens may or may not already be aware of. The spotlights also run regularly on Suddenlink Communications' Pitt-TV, Channel 13.

Staff Recommendation

Accept Report

Meeting Notes

Ms. Kiara Jones introduced the spotlight on the Building and Grounds department within the county.

Presentation

Presentation of the Comprehensive Annual Financial Report (CAFR) for the year ended June 30, 2008 - Melonie Bryan

Information Provided with the Agenda

Bryan Starnes with the accounting firm of Martin Starnes & Associates will be present to review the June 30, 2008 financial statements with the Board of Commissioners. Mr. Starnes will be available to answer any questions the Board members may have.

This report has been submitted to the Local Government Commission (LGC) for review and comment. It has passed that review and been approved for publication. Additionally, it has been submitted to the Government Finance Officers Association (GFOA) for consideration in the annual "Certificate of Achievement for Excellence in Financial Reporting" awards program. The County has received this award for the past 18 years and staff believes these financial statements continue to meet the high standards imposed by the LGC and GFOA.

Pitt County's Comprehensive Annual Financial Report can be viewed by the public in the Clerk to the Board of Commissioners' Office at 1717 West 5th St. Greenville, NC 27834.

Staff Recommendation

Accept report as presented.

Manager Comments

Concur with recommendation to approve report as submitted.

Meeting Notes

Mr. Bryan Starnes from Martin & Starnes & Associates presented the Board with a PowerPoint presentation.



MARTIN · STARNES
& ASSOCIATES, CPAs, P.A.

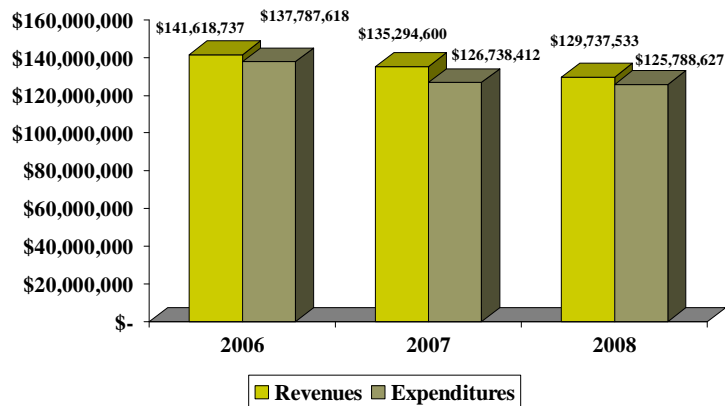
Pitt County, North Carolina

Annual Financial Report
Fiscal Year Ended June 30, 2008

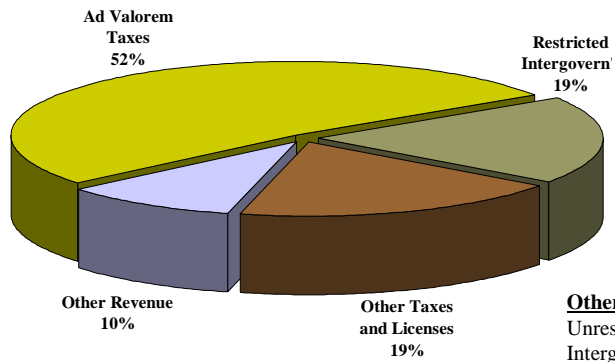
Audit Highlights

- ❑ Unqualified Opinion
- ❑ No findings or questioned costs
- ❑ Cooperative Staff – in all County Departments

General Fund Summary



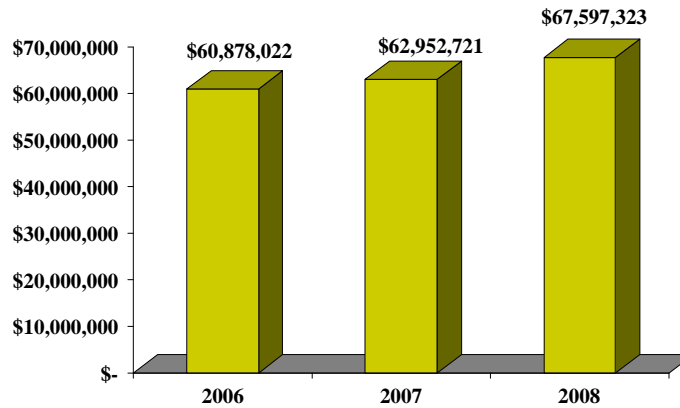
Major Revenues: General Fund



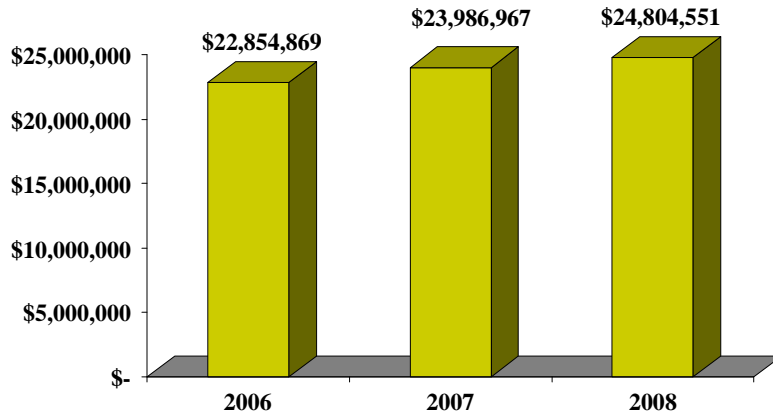
- Top 3 Comprise \$117,192,566 (90%) of Revenues

Other Revenue
 Unrestricted
 Intergov'l
 Permits & Fees
 Sales & Services
 Investment Income
 Misc. Revenue

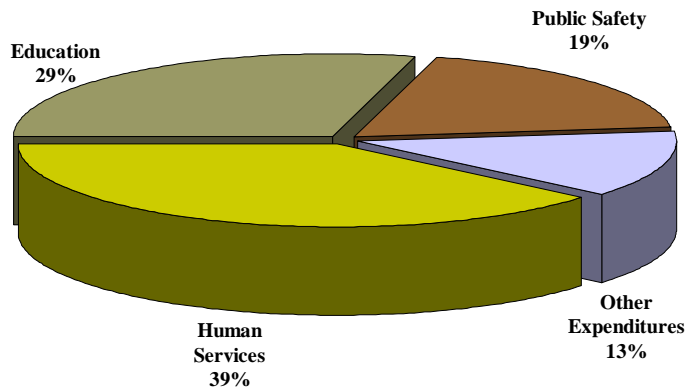
Ad Valorem Taxes



Other Taxes and Licenses



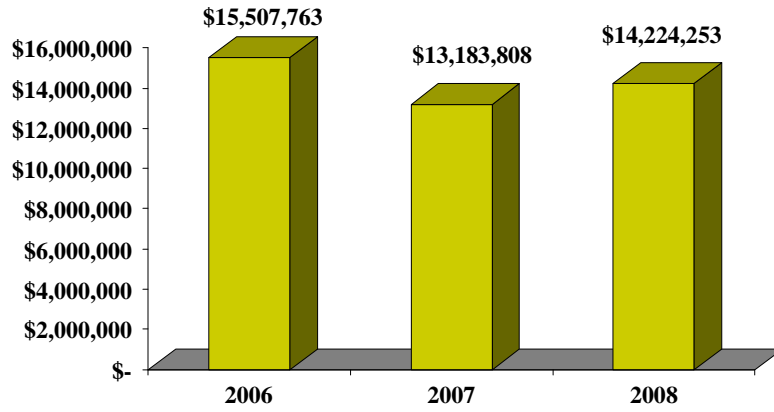
Major Expenditure Categories: General Fund



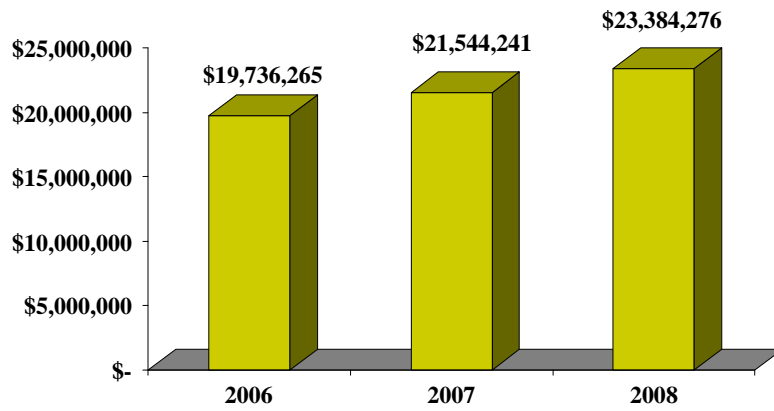
Total Expenditures = \$125,788,627



General Government

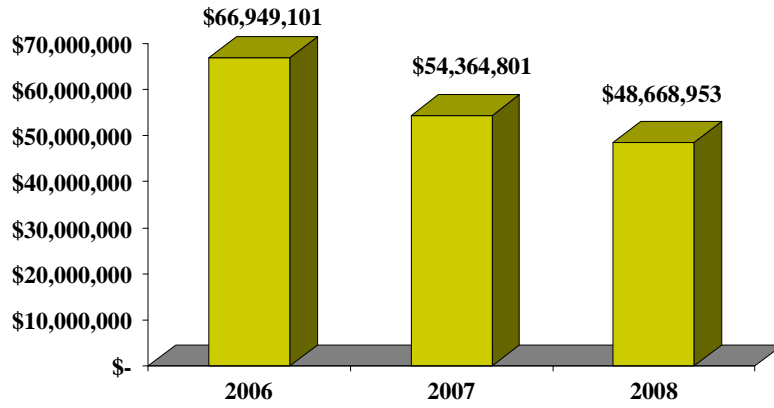


Public Safety

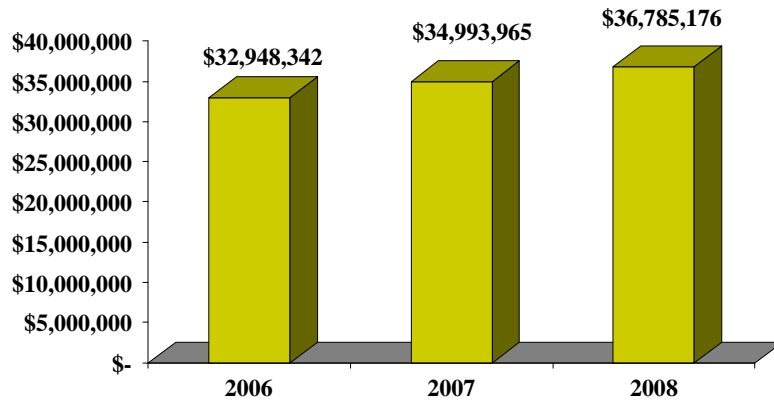




Human Services



Education



Fund Balance

- Serves as a measure of the County's financial resources that are available for future use

$$\text{Assets} - \text{Liabilities} = \text{Fund Balance}$$

- 3 Classifications:
 - Reserved
 - Unreserved Designated (Available)
 - Unreserved Undesignated (Available)

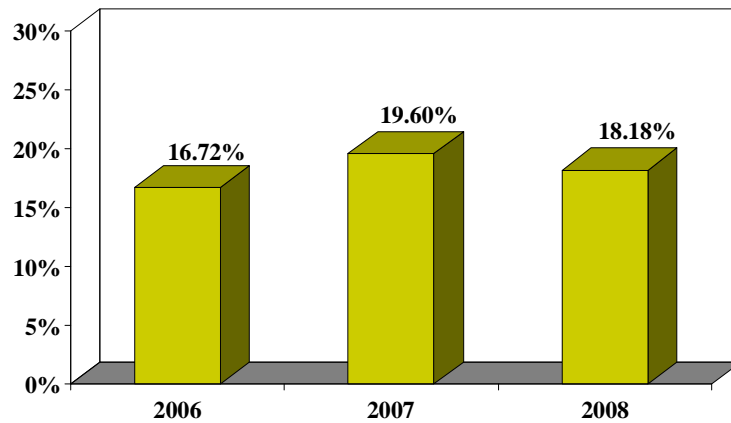
Fund Balance Position General Fund

	<u>2006</u>	<u>2007</u>	<u>2008</u>
Total Fund Balance	\$33,615,385	\$ 35,366,045	\$ 31,218,315
Required Reservations	<u>-10,571,273</u>	<u>- 10,522,315</u>	<u>- 8,344,807</u>
Unreserved Undesignated	\$23,044,112	\$ 24,843,730	\$ 22,873,508

Fund Balance Position General Fund

	<u>2006</u>	<u>2007</u>	<u>2008</u>
Unreserved Undesignated	\$23,044,112	\$ 24,843,730	\$ 22,873,508
Total Expenditures	\$137,787,618	\$126,738,412	\$125,788,627
Fund Balance %	<u>16.72%</u>	<u>19.60%</u>	<u>18.18%</u>

Unreserved / Undesignated Fund Balance as a Percent of Expenditures General Fund





OPEB

- Pitt County's Options for Funding the Liability
 - Pay-as-you-go – continue with annual budgetary allocation as is the current practice
 - Annual Contributions – begin placing a set amount aside in current \$ to cover future needs
 - Reservation within the Internal Service Fund –
 - Employee Health Insurance



OPEB

- Pitt County's Opportunities for limiting future impact
 - Create a set or capped amount of contribution towards the benefit for employees hired after xx/xx/xx date
 - Remove insurance at retirement as a benefit for employees hired after xx/xx/xx date



Issues for Future Consideration and Discussion

- Red Flag / Compliance Policies-Procedures
 - Staff is currently reviewing Financial Policies and will be bringing forward recommendations to:
 - Strengthen fraud prevention efforts
 - Create consumer complaint avenue (for citizen/staff reporting of fraud for investigation) and training of staff in the compliance/investigation
 - Red Flag policies – to protect customer data

Discussion:

Chairman Owens thanked Mr. Starnes and the staff in the Finance department for providing the information and for doing a good job.

Commissioner Ross asked how two uncorrected misstatements in the amount of \$430,000 dollars will affect the Pitt County. Mr. Starnes said it will not affect Pitt County. He said every year Martin & Starnes change their testing procedures. Mr. Starnes stated when Pitt County made the final payment to Social Services, services rendered in June were paid in August. He said he would rather have the expenditures match activity then to overstate expenditures. Mr. Starnes said it's a timing issue.

Commissioner James requested Mr. Elliott to investigate and bring a report to the Board on what is in place for employees during tough times. Mr. Elliott spoke about the Other Post Employee Benefits (OPEB) liability. He said when staff attends the bond rating meetings in New York, the OPEB will be a component that will need to be addressed for counties and cities. Mr. Elliott said if Pitt County is seen as being proactive in addressing the \$47 million dollar issue the rating agencies will see the county is working on this liabilities.

Commissioner Ward stated Pitt County is in a better position because of being a self-funded plan. Mr. Starnes said that is correct. Commissioner Ward asked for clarification on the commitment made once an employee accepts employment with the county. Ms. Gallagher, County Attorney, stated the county has the personnel code and the expectations. Ms. Gallagher said legally the personnel code needs to be honored. She said in the past the Board has acted in such a way if the Board gives their word it is honored absent the legal

requirement. Commissioner Ward said from this day forward the Board can make a plan that would be better in the future for the Board and retiree's rather than to stop the benefits.

Motion:

Accept report as presented.

Motion made by Vice Chairman Melvin McLawhorn.

Motion seconded by Commissioner Eugene James.

Motion Passed Unanimously.

Items for Consent

Refunds - October 2008 - (NCPTS dated 110308) - Ramon Revilla

Information Provided with the Agenda

The following report, as required by NCGS 105-381(b) reflects the refund summary for this same period for accounts with < \$100 due.

County	3	\$130.72
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Refunds > \$100

Linda M. Brady	\$455.91
1st American Real Estate	787.58
Octavio Flores	144.38
Karl E. Hardee	559.96
Michael Jones	112.71
Michael Jones	118.35
Michael Jones	127.90
Michael Jones	121.91
Michael Jones	128.46
Michael Jones	139.15
Michael Jones	108.78
Ruth H. Smith Life Estate	374.46
Wells Fargo Real Estate	199.88
Crystal Westbrook	149.03
Crystal Westbrook	146.71
William C. Clodfelter	138.18

Staff Recommendation

Approve refund report and direct staff to process as needed.

Manager Comments

Concur with recommendation to approve refunds for October, 2008.

Motion:

Approve refund report and direct staff to process as needed.

**Motion made by Commissioner Jimmy Garris.
Motion seconded by Vice Chairman Melvin McLawhorn.**

Motion Passed Unanimously.

Budget Amendment - Health Department - BCCCP - \$13,387 (No County Funds) - John Morrow

Information Provided with the Agenda

Additional DHHS funding to support breast and cervical cancer screenings.

Staff Recommendation

Approve as presented.

See Appendix 1

Manager Comments

Concur with recommendation to approve budget amendment.

Motion:

Approve as presented.

Motion made by Commissioner Jimmy Garris.

Motion seconded by Vice Chairman Melvin McLawhorn.

Motion Passed Unanimously.

Budget Amendment-Sheriff's Department-DV Training Grant -Approve additional funding \$14,000 (No County Funds) - Ward Parker

Information Provided with the Agenda

The Sheriff's Office has received additional funding from the NC Department of Crime Control for an existing grant. These funds will aid in the training of other law enforcement agencies relating to issues of domestic violence. These funds will also enable the training program to run until April 30, 2009.

Staff Recommendation

Staff approves budget amendment as presented.

See Appendix 2

Manager Comments

Concur with recommendation to approve budget amendment.

Motion:

Staff approves budget amendment as presented.

Motion made by Commissioner Jimmy Garris.

Motion seconded by Vice Chairman Melvin McLawhorn.

Motion Passed Unanimously.

Budget Amendment - Social Services - Crisis Intervention Program - \$33,528 (No County Funds) - George Perry

Information Provided with the Agenda

The Department of Social Services has received a Funding Authorization for an additional allocation of \$33,528 for the Crisis Intervention Program (CIP). These funds will be used to assist citizens of Pitt County with their heating and cooling energy expenses.

The Department is seeking approval of the attached Budget Amendment to increase revenues and expenditures by \$33,528.

No additional funds are requested.

Staff Recommendation

Staff recommends the approval of the attached Budget Amendment to increase revenues and expenditures by \$33,528.

See Appendix 3

Manager Comments

Concur with recommendation to approve budget amendment.

Motion:

Staff recommends the approval of the attached Budget Amendment to increase revenues and expenditures by \$33,528.

Motion made by Commissioner Jimmy Garris.

Motion seconded by Vice Chairman Melvin McLawhorn.

Motion Passed Unanimously.

Approval of Minutes - Patricia Staton

Information Provided with the Agenda

October 20, 2008 - Regular Meeting

Staff Recommendation

Approval of October 20, 2008 minutes as submitted.

Manager Comments

Concur with recommendation to approve Minutes.

Motion:

Approval of October 20, 2008 minutes as submitted.

Motion made by Commissioner Jimmy Garris.

Motion seconded by Vice Chairman Melvin McLawhorn.

Motion Passed Unanimously.

Items for Discussion

Consideration of Animal of Proposed Neglect/Cruelty Ordinance - Michele Whaley

Information Provided with the Agenda

The Animal Control Advisory Board met on October 22nd, 2008. Due to concerns expressed by the Board of Commissioners at the October 6th, 2008 meeting, it was agreed to withdraw the proposed comprehensive Animal Control Ordinance. At this time the Advisory Board submits a stand alone Animal Neglect/Cruelty Ordinance for consideration. No additional resources for enforcement of this ordinance are being requested (i.e. personnel & shelter space). Also, this proposed ordinance does not address or regulate a leash law or anti-tethering regulation.

The Advisory Board believes the county needs a stronger animal neglect/cruelty ordinance in Pitt County to have clearer expectations and provide better enforcement of same. Animal neglect/cruelty complaints are on the rise. A stronger ordinance in Pitt County will allow staff to address these type of complaints. If passed, Pitt County Animal Control employees will take the required 6 hour education course and be sworn in as animal cruelty investigators and can act on complaints immediately.

Staff Recommendation

Set a public hearing date of November 19, 2008 concerning this proposed Animal Neglect/Cruelty Ordinance.

Manager Comments

Concur with recommendation to set a public hearing date of 11-19-08 at 6:00 pm to receive public comment on the proposed Animal Neglect/Cruelty Ordinance. It is noted that this new ordinance will be a companion ordinance to the two existing ordinances dealing with animal control. The two existing ordinances are the Animal Control (Dangerous Dog) Ordinance and the Animal Nuisance Ordinance. The proposed ordinance will fill in the gap in the need to address animal cruelty cases. Also, as stated in the abstract, this ordinance does not include or address leash law or anti-teathering considerations.

Meeting Notes

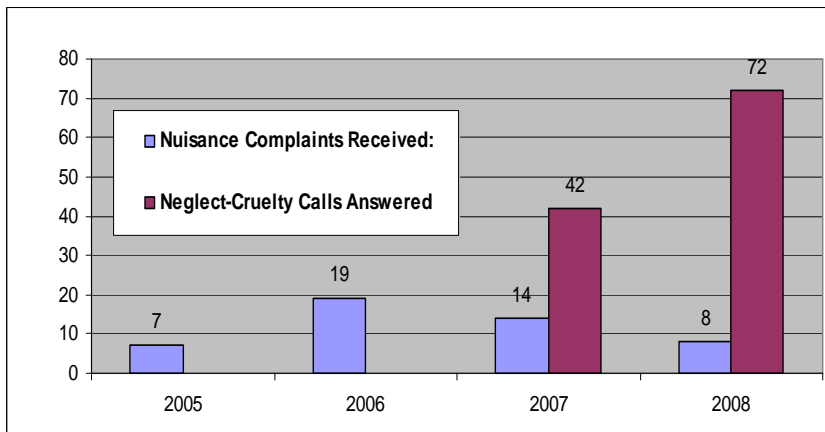
Ms. Michele Whaley spoke to the Board about the proposed Animal Neglect/Cruelty Ordinance. Ms. Whaley stated the proposed Ordinance gives clear guidelines. She stated she is not asking for more resources.

Responsibilities

- Enforce Rabies Control Laws- loaning out traps to citizens to catch unwanted animals
- Investigate all animal bite reports to include quarantine of animals
- Animal Nuisance Ordinance- complaint driven-burden on citizen to show proof of nuisance
- Dangerous Dog Ordinance
- Investigate all complaints of animal neglect/abuse through volunteers
- Hold Low Cost Rabies Clinics
- Supply to local veterinarians rabies vaccine and supplies on monthly basis
- Operate animal shelter which includes euthanization and adoption of animals
- CART Team- responds to emergencies such as hog truck overturn and or weather events

www.pittcoanimalshelter.petfinder.com

Nuisance vs. Neglect-Cruelty Complaints



www.pittcoanimalshelter.petfinder.com

Animal Neglect/Cruelty

- Only 8 **Volunteers** available to investigate all animal cruelty/neglect cases
 - Volunteers are not always available during working hours to handle emergency referrals
 - Solid Waste Deputy can only assist with initial check and only during business hours
 - Outcomes in court have been less than favorable
 - Due to lack of clear authority to enter property to investigate
 - Unclear standards for animal care in state law

www.pittcoanimalshelter.petfinder.com

Proposed Ordinance

- Endorsed (voted on) by the Pitt County Animal Control Board
- Defines Animal neglect/cruelty- in addition to appointed cruelty investigators would enable PCAS staff to investigate and take action
- Provides a step in between education and court- officers would be able to write citations for things such as failure to vaccinate for rabies, neglect of animal, improper care of animal

www.pittcoanimalshelter.petfinder.com

- Defines adequate food, water and shelter standards
- Owners must provide proper medical care for their animals.
- Confinement in motor vehicles prohibited
- Not asking for any additional resources to enforce

www.pittcoanimalshelter.petfinder.com

Motion:

Set a public hearing date of November 17, 2008 concerning this proposed Animal Neglect/Cruelty Ordinance.

Motion made by Commissioner Beth Ward.

Motion seconded by Commissioner Jimmy Garris.

Discussion:

Vice Chairman McLawhorn asked how the enforcement and control compares to the proposed ordinance proposed at the last meeting of the board. Ms. Whaley said the last ordinance was a full comprehensive ordinance which was incorporating what is already in place but adding a leash law. She stated the proposed animal neglect/cruelty ordinance being discussed today would give animal shelter workers more responsibility.

Commissioner James spoke about the State of North Carolina giving the right through the Wildlife if an animal is on your property destroying crops he has the right to shoot the animal. He asked Ms. Whaley if this was addressed in the proposed ordinance. Commissioner Coulson said you can make a nuisance complaint. Ms. Whaley agreed, she said using a firearm would be the last step. She said she would use traps or other means to remove the animal from the property.

Motion Passed Unanimously.

Items for Decision

Consideration of Fare Increase - Rural General Public Transports – Rebecca Clayton - item removed

Information Provided with the Agenda

In order to ensure that adequate funding exists to cover costs through the end of the fiscal year for the Rural General Public transports completed by Pitt Area Transit (PATs), consideration of a fee increase for the rider is needed. Due to fuel price increases experienced during the first quarter of the fiscal year, the following rate adjustment is recommended:

Existing Rate: \$3.75 Recommended Rate: \$5.00

This still keeps our fares competitive while ensuring the program remains in operation for the full fiscal year. Without funding, these trips would have to be curtailed.

The Pitt Area Transit System Board will meet on Thursday, October 30th and a recommendation will be presented to the Commissioners on November, 3rd.

Staff Recommendation

Adopt fare increase effective December 1, 2008 and direct staff to update portion of Fee Manual that includes this fare.

Manager Comments

Concur with recommendation to approve fare increase subject to recommendation of PATs Board on 11-30-08.

Grant for Hazard Mitigation Plan Update - James Rhodes

Information Provided with the Agenda

Pitt County has been awarded a 2008 Pre-Disaster Mitigation Grant from North Carolina Emergency Management to update our Multi-jurisdictional Hazard Mitigation Plan. The current plan was adopted locally in 2004 and encompasses Pitt County and the towns of Bethel, Farmville, Grimesland and Winterville. As part of this update, we will be seeking to add the towns of Ayden, Grifton, Falkland, Fountain and Simpson to the plan. All communities must have an adopted plan on file with the Federal Emergency Management Agency (FEMA) in order to be eligible for future public assistance and hazard mitigation funding.

We are required to submit a Designated Agents form that will acknowledge the County Manager and County Finance Director as designated fiscal agents for this project. Once this form is submitted, we will receive our grant agreement.

Pitt County's current plan was approved by FEMA on March 15, 2005. All plans must be updated and approved every five years. This grant cycle runs from August 26, 2008 through

September 30, 2011. We are anticipating submitting our locally adopted plan to North Carolina Emergency Management and FEMA by December 2009.

These grant funds are authorized annually by Congress and are awarded through a nationwide competitive application process. Pitt County is one of only three communities in North Carolina to receive the funding this year. The total grant awarded is \$50,000. FEMA is providing \$37,500 and there is a \$12,500 required match, a portion of which will be in-kind contributions. We will be asking each participating jurisdiction to contribute to the match.

Staff Recommendation

Approve Resolution designating Scott Elliott & Melonie Bryan as Fiscal Agents for the 2008 Pre-Disaster Mitigation Grant and authorize the submittal of the Designated Agents Form.

Manager Comments

Concur with recommendation to approve grant application for HMP update.

Meeting Notes

Mr. James Rhodes said he was please to announce Pitt County has been awarded a 2008 Pre-Disaster Mitigation Grant from North Carolina Emergency Management to update our Multi-jurisdictional Hazard Mitigation Plan.

Motion:

Approve Resolution designating Scott Elliott & Melonie Bryan as Fiscal Agents for the 2008 Pre-Disaster Mitigation Grant and authorize the submittal of the Designated Agents Form.

Motion made by Commissioner Jimmy Garris.

Motion seconded by Commissioner Beth Ward.

Motion Passed Unanimously.

Enter into Contract to Purchase New Ambulances - Noel Lee

Information Provided with the Agenda

Pitt County purchased four new ambulances by piggy backing on another agency's bid proposal in 2003. The County borrowed \$400,000 toward the purchase of 4 ambulances and was financed for 5 years. The final payment is due this fiscal year and the county is in need of new ambulances again.

Once again Pitt County has the chance to piggy back on another agency's bid proposal. The bid we are looking is a bid proposal by Lenoir County. Lenoir County awarded the bid to Wheeled Coach Industries of Winter Park, Florida for the purchase of a Class I Type 3 (meaning a two wheel drive cutaway modular box) Chevrolet Ambulance. Lenoir County's bid proposal meets the specification needs for Pitt County. The Wheeled Coach vendor is a local business and supplier of our ambulances in 2003, Select Custom Apparatus, located in Falkland. The bid proposal from Lenoir County is attached.

Pitt County Emergency Management submitted the information to the EMS Oversight Committee and the Committee recommends to purchase three new ambulances of the bid proposal of Lenoir County. The bid came in at \$108,000 each for a total of \$324,000. The only additional equipment needed will be radio equipment for each of the ambulances. The estimated amount for the radios for the three ambulance is \$24,000.00 for a total of \$348,000.00

Staff Recommendation

To allow Pitt County to enter into a contract with Select Custom Apparatus for the purchase of three new ambulances, plus radio equipment for the total of \$348,000.00 and allow finance to secure a loan to cover the purchase.

Manager Comments

Concur with recommendation to enter into contract to purchase three new ambulances.

Meeting Notes

Mr. Noel Lee spoke about Pitt County purchasing four new ambulances by piggy backing on another agency's bid proposal in 2003. The County borrowed \$400,000 toward the purchase of 4 ambulances and was financed for 5 years. The final payment is due this fiscal year and the county is in need of new ambulances again.

Chairman Owens asked if the Oversight Committee had heard the request. Mr. Lee said yes.

Motion:

To allow Pitt County to enter into a contract with Select Custom Apparatus for the purchase of three new ambulances, plus radio equipment for the total of \$348,000.00 and allow finance to secure a loan to cover the purchase.

Motion made by Commissioner Jimmy Garris.

Motion seconded by Commissioner David Hammond.

Motion Passed Unanimously.

Commissioners' Comments

Meeting Notes

Commissioner Coulson reminded everyone to vote.

Commissioner Johnson spoke about still having a lot to consider in terms of EMS. He said purchasing new ambulances is the easy part, the difficult part is allocation of the ambulances to the various units. He spoke about some of the non-profits paying for their own ambulances. Commissioner Johnson said if the Board continues to allocate new ambulances to other non-profits then the Board is not being fair to those who pay for their ambulances. Commissioner Johnson asked the Board to keep in mind there are some inequities with regards to EMS not just the capital expense items that was discussed today.

Chairman Owens thanked Commissioner Johnson and stated the Oversight Committee will respond to the concerns and bring the issues to the Board for review.

Vice Chairman McLawhorn spoke about tough times being in Pitt County and having the responsibility to tighten our belts. He stated this shall pass.

Commissioner Ross thanked the Oversight Committee for all they do. He asked Grifton to be remembered because they are in need of a truck.

Adjournment

Motion:

Motion to adjourn meeting at 9:55 am.

Motion made by Commissioner Beth Ward.

Motion seconded by Commissioner Tom Coulson.

Motion Passed Unanimously.

Respectfully Submitted,

Patricia A. Staton
Clerk to the Board