

**Pitt County Board of Commissioners
Greenville, North Carolina
Monday, November 02, 2009 Minutes**

Board of Commissioners met on Monday, November 02, 2009 at 9:00 AM in the Commissioner's Auditorium, Pitt County Office Building, 1717 W 5th Street, Greenville, North Carolina.

Board Members Present:

David Hammond, Commissioner
Beth Ward, Commissioner
Eugene James, Commissioner
Tom Johnson, Commissioner
Mark Owens, Jr., Commissioner
Jimmy Garris, Commissioner
Melvin McLawhorn, Chairman
Kenneth Ross, Vice Chairman
Ephraigm Smith, Commissioner

Board Members Absent:

Staff Present:

Scott Elliott, County Manager
Melonie Bryan, Deputy County Manager/ Chief Financial Officer
Michael Taylor, Deputy County Manger/Chief Information Officer
Patricia Staton, Clerk to the Board
Janis Gallagher, County Attorney
Florida Hardy, Human Resources Director
James Rhodes, Planning Director
Phil Dickerson, County Engineer
Noel Lee, Emergency Management Director
Dr. John Morrow, Public Health

Call to Order

Meeting Notes

Chairman McLawhorn called the meeting to order and welcomed everyone. He announced Commissioner Johnson would be joining the meeting late.

Invocation and Pledge

Meeting Notes

Commissioner Mark Owens, Jr., gave the Invocation. Commissioner David Hammond led the Pledge of Allegiance.

Approval of Agenda

Meeting Notes

Mr. Elliott said he had a request from Commissioner Johnson to add a report by Phil Dickerson, County Engineer, on the effects of installing detention/retention ponds on developments.

Motion:

Approval of agenda as submitting adding item under report the effects of installing detention/retention ponds on a development.

Motion made by Commissioner Jimmy Garris.

Motion seconded by Commissioner Eugene James.

Motion passed unanimously

Meeting Notes

Commissioner Owens stated it has come to his attention the substance of report on item #2 Alcoholic Beverage Control Commissioner Board report, is not the normal annual report.

Motion:

Remove Alcoholic Beverage Control Commissioner Board Report from agenda.

Motion made by Commissioner Mark Owens, Jr.

Motion seconded by Vice Chairman Kenneth Ross.

Discussion

Commissioner James asked why Commissioner Owens was requesting the removal of the report from the ABC Board. Commissioner Owens stated the ABC Board is a board appointed by the Board of Commissioners to make decisions. Commissioners Owens stated he understands the reason the ABC Board is present is to be questioned about a decision made in the normal operations of their business. Commissioner James stated he does not look at it that way. He said the ABC Board is appointed by the Board of Commissioners and the Board of Commissioners is to make sure things are done right. Commissioner James said since the ABC Board is present the Board should hear from them and ask questions. Chairman McLawhorn stated he agrees with Commissioner James in stating the ABC Board is present and should be heard.

Motion passed

Vote Record:

David Hammond Yes

Beth Ward Yes

Eugene James No
Tom Johnson Abstain
Mark Owens, Jr. Yes
Jimmy Garris Yes
Melvin McLawhorn No
Kenneth Ross Yes
Ephraigm Smith No

Voting Totals:
Yes: 5 No: 3

Public Addresses to the Board

Meeting Notes

No one spoke.

Items for Report

Manager's Report - Scott Elliott

Information Provided with the Agenda

Next Meeting Dates;
November 16th - 6pm - Regular Meeting
December 7th, 9am - Regular Meeting

Joint meeting with the Pitt EDC and Martin EDC Boards at the Bethel Senior Center at 6:00 p.m., starting with dinner, and then the meeting will begin at 6:30 p.m.

North of the River - follow-up meeting - proposed dates - November 10th or 12th at 6pm at the Boys and Girls Club

Pitt County Health Department is hosting a Seasonal Flu Vaccine Clinic on Monday, November 2 from 3:00 p.m. – 7:00 p.m. or until supplies last. No appointment needed. The clinic will be held at the Pitt County Cooperative Extension Auditorium, 403 Government Circle, located in the Pitt County Office Park just off of Old Creek Road.

Staff Recommendation

Meeting Notes

Mr. Elliott reviewed the next meeting dates of the Board and announced the joint meeting with the Pitt EDC and Martin EDC Boards at the Bethel Senior Center at 6:00 p.m., starting with dinner, and then the meeting will begin at 6:30 p.m. Commissioner Jimmy Garris said he represents the Board on the Development Commission. He encouraged the Board to attend the meeting. He said this will be an important meeting.

The inter local agreement with Martin County is one of the first in the State. Commissioner Garris said the objective of the joint meeting is to make sure the Pitt EDC and Martin EDC Commissions are in supportive of the inter local agreement. Then the inter local agreement will go before each of the boards for approval.

Mr. Elliott announced proposed dates (November 11th or 12th) for a follow-up meeting North of the River. Chairman McLawhorn encouraged all members of the Board to attend.

Mr. Elliott updated the Board on the on the opening of the addition to the Detention Center. He said the State inspector has given Pitt County the green light to move forward with the 192 bed addition and the intake-booking center.

Phil Dickerson said he was requested by Commissioner Johnson to give a report on sedimentation and storm water. He stated North Carolina law and the local programs in Greenville and Pitt County address storm water and sedimentation requirements. Mr. Dickerson said if citizens are concerned they can appeal to the State who oversees the program. He said there are storm water laws that govern developments out in Pitt County. Mr. Dickerson stated the City's storm water laws are more stringent. Commissioner Johnson spoke about a concern from a citizen regarding the new Wal-mart. He said the concern was there would be a lot of pavement and roof water run off that could increase the problems in Lake Glenwood. Commissioner Johnson said it is important to keep citizens informed. Mr. Dickerson stated Pitt County does not have any regulatory authority.

Alcoholic Beverage Control Commission (ABC) Board Report - Removed by motion by Commissioner Owens - Scott Elliott

Information Provided with the Agenda

As requested by Commissioner Johnson at the October 5th meeting, Teresa Campbell, ABC Administrator, Jimmy Sasser, ABC Officer/Chief-Law Enforcement Division and Henry Smith, Chairman will be present on November 2nd to answer questions from the Board.

ARRA Funding Application, Health Department - John Morrow

Information Provided with the Agenda

Pitt County and the Appalachian District health departments have been selected as the two communities with which the NC Division of Public Health will partner to write an obesity proposal for the American Recovery and Reinvestment Act of 2009 funding, entitled Communities Putting Prevention To Work.

The funding opportunity announcement (FOA), allows state health departments to

coordinate an application that includes up to two small cities (50,000 – 500,000 people) or rural areas (50,000 people and below).

The intent is to fund highly qualified applications to implement a comprehensive and robust initiative. Potential awards for state-coordinated small city and rural area applicants are \$3 to \$8 million for a 24-month budget period.

In addition to working with the State Division of Public Health, Pitt County is working with a number of local partners to include NC Cooperative Extension, East Carolina University, Pitt County Schools, Pitt County Memorial Hospital, Pitt Partners for Health, local municipalities including Greenville, Ayden, Winterville, and Farmville, along with County Planning and Recreation to develop initiatives to increase access to fruits and vegetables (i.e. expanded farmers market, satellite farmers market, improved selections in corner/convenience stores, community gardens, expanded school breakfast) and opportunities to increase physical activity through after-school and/or child care programs, safe routes to school initiatives, and school staff wellness program. Additionally, the county, working with local municipalities, will work to identify opportunities for physical activity and healthy eating throughout Pitt County and create promotional materials that assist our citizens in identifying these opportunities. A coordinated media campaign will also be implemented during the two year initiative.

Staff Recommendation

Report only.

Meeting Notes

Dr. Morrow thanked the board for allowing him to speak. He spoke about Pitt County and the Appalachian District health departments being selected as two communities with which the NC Division of Public Health will partner to write an obesity proposal for the American Recovery and Reinvestment Act of 2009 funding, entitled Communities Putting Prevention To Work.

The funding opportunity announcement (FOA), allows state health departments to coordinate an application that includes up to two small cities (50,000 – 500,000 people) or rural areas (50,000 people and below).

The intent is to fund highly qualified applications to implement a comprehensive and robust initiative. Potential awards for state-coordinated small city and rural area applicants are \$3 to \$8 million for a 24-month budget period.

Commissioner Garris stated he would like to see the funding source used to expand the farmer market. He said this would be a good news items regarding the use of stimulus dollars. Dr. Morrow said that is the plan. He said expanding the Farmers Market is critical to increase the fruits and vegetables consumptions of the citizens.

Commissioner Owens asked why all the municipalities are not listed. Dr. Morrow said the four municipalities listed already have a planning departments in place is why they were selected. He said any other municipality that would like to participate is encouraged to apply. Commissioner Owens asked Dr. Morrow to inform all the

municipalities that are not listed of what is needed to apply.

Commissioner Johnson spoke about staff approving the parking and grounds around the Farmers Market.

Chairman McLawhorn spoke about the obesity problems affecting the lower economic citizens. Dr. Morrow said this is a preventive grant and will not address primary care or secondary prevention. The grant will be to increase physical activity and fruit and vegetable consumption. Dr. Morrow said the focus will be on children but will also address adults.

Pitt County Schools Superintendent - Dr. Beverly Reep - Scott Elliott

Information Provided with the Agenda

Pitt County Schools Superintendent, Dr. Beverly Reep, will appear before the Board to provide her quarterly update concerning matters of interest to the Board of County Commissioners as related to the school system.

Staff Recommendation

Report only.

Meeting Notes

Dr. Reep thanked the Board for the opportunity to speak. She stated the breakfast meetings between the Board of Commissioners and Board of Education have been helpful. Dr. Reep spoke about working with the Officials at Pitt Community College. She said there is a grant to help with the develop of teachers. The program will follow new teachers through their first years. Dr. Reep spoke about the Twilight Credit Recovery programs offered by Pitt County Schools. She stated the program is a pilot available to every school that has students who are interested in recovering course failures. All high schools have agreed to have a pilot location of the credit recovery program. All eligible pre-screened students are welcome to attend a site that is convenient to their home. Dr. Reep said this program is being funded by dollars that would have funded the Gateway program. The decision was made to suspend Gateway. Dr. Reep said the intent is to use teachers that exist with the high school. The hope is this will be an opportunity for teachers to work.

Commissioner Ward said this is a wonderful idea. She asked if the students in this program have to take end of the year testing and would transportation be provided. Dr. Reep said yes there will be testing and there is discussion regarding providing transportation for students who may have difficulties getting there.

Vice Chairman Ross thanked Dr. Reep for the information. He spoke about being concerned with the paperwork teachers are overwhelmed with.

Chairman McLawhorn thanked Dr. Reep for providing the information. He spoke

about the Twilight Credit Recovery Program being a good

Commissioner Smith thanked Dr. Reep for providing the reports to the Board and receiving positive feedback from citizens on the updates that Dr. Reep provides to the Board.

***East Carolina Behavioral Health (ECBH) - Quarterly Fiscal Monitoring Report
(Quarter ended September 30, 2009)***

Information Provided with the Agenda

Roy Wilson, CEO of ECBH will be in attendance at the November 2nd meeting. Mr. Wilson will present highlights of the quarterly report as well as update the Board concerning the expansion of ECBH into Eastern NC.

Attached is a copy of the Quarterly Fiscal Monitoring Report for the 1st quarter of the 2009-2010 fiscal year. According to Statute, the Local Management Entity (LME) is required to file a copy with each member County upon submission to Raleigh.

Staff Recommendation

Accept report for the record.

See Appendix 1

Meeting Notes

Mr. Roy Wilson said it has been a busy year. He spoke about the State having some problems with funds. He spoke about Albemarle declaring bankruptcy. Mr. Wilson stated the State asked ECBH to absorb Alamberle into ECBH catch man area and ECBH would be in agreement if the counties within ECBH agreed. Mr. Wilson stated ECBH is an doing excellent work and will continue too. He spoke about placing camera in facilities. He spoke contracted with the sheriff to reassume the CIT program. He spoke about the admissions to Cherry hospital dropping by 60% which is reducing costs to counties.

Joy Futrell spoke about the quarterly report (attached). She stated the report has not been approved by the auditor.

Commissioner Garris spoke about the report the Board received regarding the complaints ECBH had received. He said the official report stated there were no reasons for concern and ECBH was operating properly and in-line with the statues.

Chairman McLawhorn asked how much Pitt County contributes to the ECBH. Ms. Bryan said the annual contribution is \$600,000. Chairman McLawhorn spoke about the complaints being received and asked Mr. Wilson how he is addressing the complaints. Mr. Wilson said ECBH making sure they respond in a timely manner. He

said were a lot of providers that came into the system wanting to make a big money in community supportS. Medicaid ended of paying a large amount for babysitting for example and it drove the cost through the roof. Mr. Wilson said the bottom line is the people did not have the professional abilities to receive the funding and State pulled the funding. All of this is required by Medicaid. Mr. Wilson stated ECBH became the States agency to go in and look at the Medicaid services through community support and help the State clean it up. Mr. Wilson stated there was no intent or action to discriminate in any way based race. Chairman McLawhorn thanked Mr. Wilson for providing the Board with the report.

Motion:

Accept report for the record.

Motion made by Commissioner Jimmy Garris.

Motion seconded by Commissioner Beth Ward.

Motion passed unanimously

Items for Consent

Budget Amendment - Soil & Water Watershed Grant - \$1,425 (No County Funds) - Bryan Evans

Information Provided with the Agenda

The Division of Soil & Water Conservation has allocated additional monies totaling \$1,425 for the 100% grant funded Watershed Technician position. These funds will be used to cover operating expenses.

Staff Recommendation

Approve as submitted.

See Appendix 2

Manager's Comments

Concur with recommendation to approve budget amendment.

Motion:

Approve as submitted.

Motion made by Commissioner Beth Ward.

Motion seconded by Commissioner Jimmy Garris.

Motion passed unanimously

Budget Amendment - Sheriff's Office - Project Safe Neighborhood \$16,500 (No County Funds) - Donna Preston

Information Provided with the Agenda

The Sheriff's Office has been awarded \$16,500 from the Governors Crime Commission to fund the Project Safe Neighborhood East Grant. This program will purchase law enforcement surveillance equipment to be utilized by staff involved in gang related investigations.

Staff Recommendation

Accept grant award of \$16,500 and approve budget amendment as presented.

See Appendix 3

Manager's Comments

Concur with recommendation to approve budget amendment.

Motion:

Accept grant award of \$16,500 and approve budget amendment as presented.

Motion made by Commissioner Beth Ward.

Motion seconded by Commissioner Jimmy Garris.

Motion passed unanimously

Budget Amendment - Our Journey Home-10 Year Plan to End Homelessness - \$9,200 Additional Donation (No County Funds) - Melonie Bryan

Information Provided with the Agenda

The UPS Foundation has contributed \$9,200 for the "Our Journey Home - 10 Year Plan to End Homelessness" grant. The 10-Year Plan focuses on strategies for homeless prevention and crisis stabilization, services and support, and permanent housing solutions for chronically homeless in Pitt County.

This donation will be used jointly by Pitt County and the Greenville Community Shelter. The county will pass \$4,200 to the Greenville Community Shelter. The attached budget amendment establishes accounts for the use of donated funds.

Staff Recommendation

Approve budget amendment as presented.

See Appendix 4

Manager's Comments

Concur with recommendation to approve budget amendment.

Motion:

Approve budget amendment as presented.
Motion made by Commissioner Beth Ward.
Motion seconded by Commissioner Jimmy Garris.

Motion passed unanimously

Sheriff's Office - Change in personnel for HITS - High Incident Targeted Strikes Grant - Donna Preston

Information Provided with the Agenda

The HITS (High Incident Targeted Strikes) grant was taken before the Board on July 13, 2009. At the time, the narrative said it was to fund one investigator position. Information on this grant was originally shared with the Board on January 12, 2009. In the original narrative for this grant, it stated it was to fund one investigator position and should have stated 1 investigator position and 1 crime analyst position. The grant award included funding for both positions. This will not require any additional funds from the county.

Staff Recommendation

Staff recommends approval as submitted.

Manager's Comments

Concur with recommendation to approve request of additional position for HITS program as outlined in agenda abstract.

Motion:

Staff recommends approval as submitted.
Motion made by Commissioner Beth Ward.
Motion seconded by Commissioner Jimmy Garris.

Motion passed unanimously

Recommendation for Local Emergency Planning Committee (LEPC) Membership - Noel Lee

Information Provided with the Agenda

The Superfund Amendment and Reauthorization Act of 1986 (SARA) also known as the Federal Emergency Planning and Community Right to Know Act (EPCRA) requires that each county have a Local Emergency Planning Committee (LEPC). The LEPC's main objectives are dealing with hazardous materials either at facilities that handle hazardous substances or hazardous materials in transportation. The members of the LEPC are recommended by the Board of County Commissioners to the North Carolina State Emergency Response Commission (SERC) for their appointment to the local LEPC.

At a minimum, representatives from each of the following Disciplines or organizations:

elected State and/or local officials; law enforcement, civil defense (Emergency Management), firefighting, first aid (EMS), health, local environmental, hospital, and transportation personnel; broadcast and print media (PIO); community groups; and representation from Pitt County business/industries should serve of the local LEPC. Please find attached a list that meets the requirements of the SARA Act of 1986.

Staff Recommendation

BOCC recommend to the SERC the mentioned names to be appointed to serve on the Pitt County LEPC.

Manager's Comments

Concur with recommendation to approve recommended names to be submitted to the SERC as local appointments to Pitt County's LEPC.

Motion:

BOCC recommend to the SERC the mentioned names to be appointed to serve on the Pitt County LEPC.

Motion made by Commissioner Beth Ward.

Motion seconded by Commissioner Jimmy Garris.

Motion passed unanimously

North Carolina State D.O.T. Request

For Addition to State Maintained Secondary Road System - James Rhodes

Information Provided with the Agenda

The North Carolina Department of Transportation (NCDOT), after receiving a petition requesting that a road be added to the State Maintained Secondary Road System, investigates the situation to determine if the road meets their requirements. If after this investigation it is determined that the road meets certain criteria, the NCDOT District Engineer will request the County's endorsement for the addition by way of a resolution.

Attached are seventeen letters from Jason Beasley, Engineer Technician for NCDOT, requesting the addition of several roads to the state system. Included with these letters are resolutions for your endorsement as well as a copy of the NCDOT Investigation Reports, the petitions from the property owners and maps illustrating the locations of the roads.

NCDOT is requesting the addition of the following roads to the state system:

- Plumosa Drive (Juniper Landing Subdivision)
- Redberry Court (Juniper Landing Subdivision)
- Savin Court (Juniper Landing Subdivision)
- Broadmoor Court (Juniper Landing Subdivision)

- Brevard Road (Brevard Subdivision)
- Wheaton Village Drive (Wheaton Village Subdivision)
- Wistar Court (Wheaton Village Subdivision)
- Indian Ridge Road (Indian Ridge Subdivision)
- Prudoe Bay Drive (Prudoe Bay Subdivision)
- Whitten Court (Prudoe Bay Subdivision)
- Elk Horn Court (Prudoe Bay Subdivision)
- Naples Drive (Summers Walk Subdivision)
- Venice Lane (Summers Walk Subdivision)
- Genoa Court (Summers Walk Subdivision)
- Hemlock Drive (Sandalwood Farms Subdivision)
- Riverdale Court (River Branch Subdivision)
- Port Royal Place (River Branch Subdivision)
- River Oak Drive (River Branch Subdivision)
- River Branch Road (River Branch Subdivision)
- Twisting Creek Road (Twisting Creek Subdivision)
- Fox Hollow Drive (Hunter's Run Subdivision)
- Canter Way (Hunter's Run Subdivision)
- Britannia Drive (Crystal Acres Subdivision)
- Bronty Road (Crystal Acres Subdivision)
- Flutter Lane (Crystal Acres Subdivision)
- Stone Creek Drive (Crooked Creek Subdivision)
- Porters Ridge Drive (Porters Ridge Subdivision)
- Oak Hill Drive (Oak Hill Farm Subdivision)
- English Oak Court (Oak Hill Farm Subdivision)
- Scarlet Oak Drive (Oak Hill East Subdivision)
- Turkey Oak Court (Oak Hill East Subdivision)
- Willow Oak Court (Oak Hill East Subdivision)
- Sandy Run Drive (Sandy Mill Run Subdivision)
- Bailey Drive (Sandy Mill Run Subdivision)
- Ray Hardee Circle (Brittany Ridge Subdivision)
- Vicky Lane (Brittany Ridge Subdivision)
- Patsy Drive (Brittany Ridge Subdivision)
- Kara Court (Brittany Ridge Subdivision)

A copy of the listed petitions for secondary roads can be viewed in the Clerk to the Boards office.

Staff Recommendation

Approve the requests and endorse the Resolution.

Manager's Comments

Concur with recommendation to approve the requests to add roads to the secondary road maintenance system as forwarded by NCDOT.

Meeting Notes

undefined

Motion:

Approve the requests and endorse the Resolution.
Motion made by Commissioner Beth Ward.
Motion seconded by Commissioner Jimmy Garris.
Motion passed unanimously

Approval of Minutes - Patricia Staton

Information Provided with the Agenda

October 5, 2009 - Regular Meeting
October 19, 2009 - Regular Meeting

Staff Recommendation

Approve October 5, 2009 regular meeting and October 19, 2009 regular meeting minutes as submitted.

Manager's Comments

Concur with recommendation to approve minutes.

Motion:

Approve October 5, 2009 regular meeting minutes as submitted.
Motion made by Commissioner Jimmy Garris.
Motion seconded by Vice Chairman Kenneth Ross.

Motion passed unanimously

Items for Discussion

BCBS - Kay Hagan Mail out - Scott Elliott

Information Provided with the Agenda

Commissioner Johnson has asked for the Board to discuss a recent mail-out that BlueCross BlueShield of North Carolina conducted. Attached you will find a copy of this correspondence.

Staff Recommendation

County Manager to write a letter requesting all mailing to be sent to all North Carolina Representatives.

Meeting Notes

Commissioner Johnson said he is concerned with the proposed health care legislation in congress of the United States. He spoke about receiving a mail out from BlueCross BlueShield. He said the card was only addressed to US Senator Hagan and there was no opportunity to send a card to US Senator Burr. Commissioner Johnson

spoke about Pitt County being self insured and it appearing that funds from Pitt County were used to mail the cards which indicates the problem is with Senator Hagan. It said the problem is in Washington DC and not with one Senator.

Motion:

County Manager to write a letter requesting all mailing to be sent to all North Carolina representatives.

Motion made by Commissioner Tom Johnson.

Motion seconded by Commissioner Beth Ward.

Discussion

Commissioner James stated the Board should stay out of politics of health care. He said he does not know if Commissioner Johnson is right or wrong and he does not know much about the health care bill. Commissioner James said the less the Board says about it the better off the Board will be.

Commissioner Johnson said Pitt County does not have to contract with BlueCross BlueShield. He said the Board does have control.

Motion passed

Vote Record:

David Hammond Yes

Beth Ward Yes

Eugene James No

Tom Johnson Yes

Mark Owens, Jr. Yes

Jimmy Garris No

Melvin McLawhorn Yes

Kenneth Ross No

Ephraigm Smith Yes

Voting Totals:

Yes: 6 No: 3

Consideration of General Policy for Recognizing People, Groups or Events - Patricia Staton, Janis Gallagher

Information Provided with the Agenda

The attached proposed policy has been reviewed and revised by the Boards appointed committee.

Staff Recommendation

Adopt general policy for recognizing people, groups or events changing item number 3 to read letter of recognition and proclamation.

Manager's Comments

Concur with recommendation to approve new policy to recognize people, groups and events. The Board's appointed committee (Chairman, Clerk, Attorney and Manager) met to revise the policy as directed by the Board.

Motion:

Adopt general policy for recognizing people, groups or events changing item number 3 to read letter of recognition and proclamation.

Motion made by Commissioner Jimmy Garris.

Motion seconded by Commissioner Beth Ward.

Motion passed unanimously

Items for Decision***H1N1 Flu - Personnel Overtime - John Morrow*****Information Provided with the Agenda**

Due to increased demand for vaccinations against the pandemic H1N1 flu, the Public Health Department is requiring nurses and other support personnel to work after-hours and weekends in order to get vaccine administered as quickly as possible to our community. NC is experiencing widespread disease outbreaks, increased rates of hospitalization and death. There have been 28 deaths in NC within the last month. President Obama has declared the H1N1 pandemic a public health emergency. Pitt County Personnel ordinance requires action by the County Commissioners during such an emergency to allow exempt employees to be paid overtime. Funding for this request will come from Federal Public Health funding for H1N1 vaccine implementation. No County or State funds will be needed.

Staff Recommendation

Approve as presented

Manager's Comments

Concur with recommendation to approve request. Also, to be consistent with Section 120-121 of the Personnel Ordinance, the rate of overtime pay for these effected Exempt employees should be based upon one hour of pay for each hour worked in excess of 40 hours.

Meeting Notes

Dr. Morrow requested the Boards approval to pay public health nurses that are classified as exempt under the state personnel act for overtime work with the H1N1 vaccination campaign. Dr. Morrow stated in terms of operating the flu clinic safely the Health department needs to have public health nurses with experience. He said the Health department has about \$381, 000 from the Federal Government that has been allocated through the State Health Department. Dr. Morrow stated he does not anticipate

a lot of overtime. He said these are front line nurse.

Mr. Elliott stated he does not have the authority to approve the request to pay the public nurses that are classified as exempt. Commissioner Johnson stated he has at no time has he consulted with Dr. Morrow about the statements he will make. He said the Board of Health has considered in detail the issue of H1N1. Commissioner Johnson spoke about a proclamation issued by the President Obama stating H1N1 is a pandemic. He said that indicated this is an emergency and the Board should give approval to the extra pay for the nurses.

Motion:

Approve as presented

Motion made by Commissioner Tom Johnson.

Motion seconded by Commissioner Beth Ward.

Discussion

Commissioner James spoke about the pay during Hurricane Floyd. He said he did not agree with the money paid. Commissioner James said he supports the request. Commissioner Johnson spoke about Hurricane Floyd he said the statement Commissioner James made about employees working being paid for doing nothing. Commissioner Johnson said that is not true, he was here and he saw employees working.

Mr. Elliott stated the money paid out to employees during Hurricane Floyd was a less than a million dollars. He stated sheriff deputies, social workers, buildings and grounds as well a mid-management and upper-management were paid.

Dr. Morrow said if the viewing public has any questions there is a web site flu.pittcountync.gov to receive updated information on the vaccine.

Motion passed unanimously

ECU's Request for Pitt County to Certify Channel 99 as a PEG Channel - Kiara Jones

Information Provided with the Agenda

East Carolina University has formally requested that Pitt County Government certify ECU-TV Channel 99 as a public, educational and governmental (PEG) channel with the state.

Certifying the channel simply means that Pitt County Government will serve as a pass-through for the supplemental state funds PEG channels qualify for (approx. \$20,000 per year). In order to qualify for that funding, a channel must have been in operation as an official PEG channel for more than 120 days as of the certification date of July 15.

ECU will have met that qualification once the July 15, 2010 certification deadline arrives.

It's important to note that Pitt County will in no way incur any costs by certifying 99. All monies directed toward the channel will come from the state funds. ECU is not requesting any additional funds from the County.

ECU initially approached the City of Greenville about its certification. Upon discussion with County, ECU and City of Greenville representatives, it was determined that Pitt County would be the appropriate certifying entity, as the County currently only certifies one PEG, PittTV Channel 13. By law, certifying entities are allowed to receive supplemental state funds for up to 3 PEG channels - the City already certifies 2. Only counties and municipalities are considered certifying entities.

Securing ECU-TV Channel 99 will not only allow the County to partner with ECU, but will help provide quality programming that will benefit the Pitt County citizens.

Attached:

- Letter from Mayor Pat Dunn offering support of ECU's request to obtain certification and indicating that Pitt County, if approved, would serve as the certifying entity
- Official letter from Chancellor Ballard to Comr. McLawhorn requesting Pitt County certify 99
- Proposed Memorandum of Understanding between the County and ECU which maps out each entity's responsibilities and makes ECU wholly responsible for 99's programming and liability
- ECU-TV Programs list

Staff Recommendation

Recommend approval of ECU's request to certify ECU-TV Channel 99 as a PEG channel and authorize the County Manager to enter into the attached MOU between Pitt County and ECU. The County will then certify ECU-TV Channel 99 as a PEG channel by July 15, 2010.

Manager's Comments

Concur with recommendation to certify channel 99 as a PEG channel and also enter into the attached MOU.

Motion:

Recommend approval of ECU's request to certify ECU-TV Channel 99 as a PEG channel and authorize the County Manager to enter into the attached MOU between Pitt County and ECU. The County will then certify ECU-TV Channel 99 as a PEG channel by July 15, 2010.

Motion made by Commissioner Beth Ward.

Motion seconded by Commissioner Mark Owens, Jr.

Motion passed unanimously

Reappointments to the Juvenile Crime Prevention Council - Patricia Staton

Information Provided with the Agenda

The following individual's terms on the Juvenile Crime Prevention Council (JCPC) expire 11/5/09 and James Tripp, JCPC Chair is recommending them for reappointment: If reappointed, terms will expire 11/5/11.

Judy Bake
David Mills
James Tripp
Margaret Blackmon
Nancy Cleghorn
Jay Faron
Faris Dixon
Charles Williamson
Gwyn Hilburn

Julie Rawls, with the seat attribute of Director of DSS or Designee has resigned due to retirement with Pitt County. It is being recommended to appoint Gwen Burns to replace Mrs. Rawls in this position.

It is being recommended to terminate the following members due to resignation or lack of attendance:

Tom Savidge
Earl Brown
Sharlene Provilus
Kathryn Lennox

Staff Recommendation

Motion to reappoint the members as recommended and replace Julie Rawls with Gwen Burns in the position of designee for DSS and to terminate members recommended.

Motion:

Motion to reappoint the members as recommended and replace Julie Rawls with Gwen Burns in the position of designee for DSS and to terminate members recommended.

Motion made by Commissioner Mark Owens, Jr.

Motion seconded by Commissioner Jimmy Garris.

Motion passed unanimously

Commissioners' Comments

Vice Chairman Ross commented the City of Greenville for hosting a good conference.

Adjourn

Motion:

Adjourn meeting at 10:49 am.

Motion made by Commissioner Mark Owens, Jr.

Motion seconded by Commissioner Eugene James.

Motion passed unanimously

Respectfully Submitted,

Patricia A. Staton, CMC
Clerk to the Board

Appendix 1

East Carolina Behavioral Health (ECBH) - Quarterly
Fiscal Monitoring Report (Quarter ended September
30, 2009)

Division of Mental Health, Developmental Disabilities & Substance Abuse Services
 Quarterly Fiscal Monitoring Report

for the period ending: September 30, 2009
 # of month in the fiscal year: 3
 (July = 1, August = 2, . . . , June = 12)

1. REPORT OF BUDGET VS. ACTUAL

ITEM	2008-2009		CURRENT YEAR			
	BUDGET	ACTUAL	BUDGET	ACTUAL YR-TO-DATE	BALANCE (Col. 3-4)	ANNUALIZED PERCENTAGE **
REVENUE						
Client Fees						
Medicaid - "Regular Fee-for-Service"	7,000,000	7,489,342	7,000,000	1,773,421	5,226,579	101.34%
Medicaid - CAP/MRDD	405,000	446,487	405,000	168,971	236,029	166.88%
Medicare						
Insurance		360		100	(100)	#DIV/0!
Other Local	628,401	818,881	320,000	63,284	256,716	79.11%
Appropriation of Fund Balance *	3,642,952		468,486		468,486	0.00%
Total Local Funds	11,676,353	8,755,070	8,193,486	2,005,776	6,187,710	97.92%
County Appropriations (by county)						
Beaufort County	173,599	173,599	173,599	-	-	0.00%
Bertie County	49,390	49,390	49,390	11,148	38,242	90.29%
Craven County	272,629	274,653	272,629	66,648	205,981	97.79%
Gates County	39,434	39,986	39,434	83	39,351	0.84%
Hertford County	84,250	85,101	84,250	20,661	63,589	98.09%
Jones County	31,268	31,264	31,268	6,977	24,291	89.25%
Northampton County	81,614	81,614	81,614	19,404	62,210	95.10%
Pamlico County	36,694	36,665	39,194	8,283	30,911	84.53%
Pitt County	690,000	1,252,833	710,000	175,703	534,297	98.99%
Total County Funds	1,458,878	2,025,105	1,481,378	308,907	998,672	83.41%
Service Management Funds	5,499,366	5,497,367	5,499,366	416,420	5,082,946	30.29%
Service Delivery Funds	25,919,910	24,863,680	24,960,283	5,107,106	19,853,177	81.84%
All Other State/Federal Funds	1,131,381	594,691	1,028,484	162,856	865,628	63.34%
Total State and Federal Funds	32,550,657	30,955,738	31,488,133	5,686,382	25,801,751	72.24%
TOTAL REVENUE	45,685,888	41,735,913	41,162,997	8,001,065	32,988,333	77.75%
EXPENDITURES:						
Service Management	6,760,438	6,176,108	6,335,352	1,282,858	5,052,494	81.00%
Directly Provided Services						
Provider Payments	36,859,191	35,377,327	34,073,627	7,985,370	26,088,257	93.74%
All Other	2,066,259	1,884,411	754,018	117,661	636,357	62.42%
TOTAL EXPENDITURES	45,685,888	43,437,846	41,162,997	9,385,888	31,777,109	91.21%
CHANGE IN CASH BALANCE		(1,701,933)		(1,384,823)		
Beginning Unrestricted Fund Balance				4,949,736		
Current Estimated Unrestricted Fund Balance and percent of budgeted expenditures	10.83%	4,949,736	15.22%	6,266,923		

* "Appropriation of Fund Balance" represents the Area Program Fund Balance that has been incorporated as part of the Approved Budget. Actual Yr-To-Date should reflect Fund Balance utilized to date and an explanation needs to be provided for the specific uses of fund.
 ** annualized Revenue percentage less than 90% and Expenditure percentages greater than 110% must be explained on the attachment and submitted with the Fiscal Monitoring Report

2. CURRENT CASH POSITION:	(1)	(2)	(3)	(4)	(5)	Receivables net of Allowance for Uncollectible Receivables
	30 DAYS	60 DAYS	90 DAYS	OVER 90 DAYS	TOTAL	
Accounts Payable (Accrual Method)						
Account Receivable (Accrual Method)						
Current Cash in Bank	14,732,937					

3. SERVICE EXCEPTIONS: (Provided Based on System Capability)

Services authorized but not billed

* We certify (a) this report to contain accurate and complete information, (b) explanations are provided for any expenditure item with an annualized expenditure rate greater than 1% and for any revenue item with an annualized receipt rate of less than 90%, and (c) a copy of this report has been provided to each county manager in the catchment area.

Area Director _____ date _____ Area Finance Officer _____ date _____ Area Board Chair _____ date _____
 CC: County Manager for each county within the catchment area.

**Division of Mental Health, Developmental Disabilities & Substance Abuse Services
 Quarterly Fiscal Monitoring Report - Explanation of Revenue and Expenditure Variances**

enter LME name East Carolina Behavioral Health Local Management Entity
 for the period ending: September 30, 2009

ITEM	Explanation
Revenues	
Other Local	Interest Income for first three months not as high as anticipated by budgeted amounts
Gates County	Only monies received from Gates County are ABC Funds- No county allocation yet
Jones County	Only monies received from Pamlico County to date are less than budgeted amounts
Pamlico County	Only monies received from Jones County to date are less than budgeted amounts
Service Management Funds	Have only received July 09 LME funding
Service Delivery Funds	Have not received all IPRS \$\$ yet
All Other State/Federal Funds	All anticipated funds have not been received yet.

Expenditures

Appendix 2

**Budget Amendment - Soil & Water Watershed Grant
- \$1,425 (No County Funds)**

**Pitt County
Finance**

**Budget
Amendment
Request**

Department: State Grants – Soil & Water Watershed Technician **Date of Request:** 10/20/2009
FY Budget: 09-10

ACCOUNT NO.	TITLE OF ACCOUNT	INCREASE	DECREASE
243697 436000	Non Federal Categorical Grant	1,425	
245697 531200	Travel	690	
245697 525000	Office Supplies	400	
245697 532100	Telephone	100	
245697 526500	Miscellaneous Tools	235	

Department Justification: (Please provide detailed explanation)

Additional allocation from the Division of Soil & Water Conservation.

If amendment deals with adding, deleting, or modifying a position, County Position No. (& State, if applicable) must be referenced.

County Position No. _____

State Position No. _____

APPROVAL	SIGNATURE	DATE
Department Head		
Finance Department		
Human Resources	Required for actions involving Personal Services Accounts	
County Manager	Required for transfers between Personal Services, Operating & Capital account	
Board of Commissioners	Agenda Item No. _____ Reference No. _____	

Appendix 3

**Budget Amendment - Sheriff's Office - Project Safe
Neighborhood \$16,500 (No County Funds)**

**Pitt County
Finance**

**Budget
Amendment
Request**

Department: EASTERN PSN GRANT

Date of Request: 10/21/09

FY Budget: 09-10

ACCOUNT NO.	TITLE OF ACCOUNT	INCREASE	DECREASE
243746 426400	Federal Categorical (Revenue)	16,500	
245746 529000	Supplies	4,860	
245746 553001	Law Enforcement Equipment	11,640	

Department Justification: (Please provide detailed explanation)

Project Safe Neighborhood East Program - Grant 100% Funded

If amendment deals with adding, deleting, or modifying a position, County Position No. (& State, if applicable) must be referenced.

County Position No. ____

State Position No. ____

APPROVAL	SIGNATURE	DATE
Department Head		
Financial Services		
Human Resources	Required for actions involving Personal Services accounts.	
County Manager	Required for transfers between Personal Services, Operating & Capital accounts.	

**Board of
Commissioners**

Agenda Item No. _____ Reference No. _____

Appendix 4

**Budget Amendment - Our Journey Home-10 Year
Plan to End Homelessness - \$9,200 Additional
Donation (No County Funds)**

**Pitt County
Finance**

**Budget
Amendment
Request**

Department: Planning-Our Journey Home Grant

Date of Request: 11/2/2009

FY Budget: 09-10

ACCOUNT NO.	TITLE OF ACCOUNT	INCREASE	DECREASE
243737 484000	Contributions & Donations	9,200	
245737 569327	Greenville Community Shelter	4,200	
245737 526000	Office Supplies	5,000	

Department Justification: (Please provide detailed explanation)

Amendment for additional donation received from The UPS Foundation. The county will pass \$4,200 of the donated funds to the Greenville Community Shelter.

If amendment deals with adding, deleting, or modifying a position, County Position No. (& State, if applicable) must be referenced.

County Position No. _____

State Position No. _____

APPROVAL	SIGNATURE	DATE
Department Head		
Finance Department		
Human Resources	Required for actions involving Personal Services Accounts	
County Manager	Required for transfers between Personal Services, Operating & Capital account	
Board of Commissioners	Agenda Item No. _____ Reference No. _____	

