

**PITT COUNTY BOARD OF COMMISSIONERS  
GREENVILLE, NORTH CAROLINA  
MONDAY, DECEMBER 15, 2008 MINUTES**

Pitt County Board of Commissioners met on Monday, December 15, 2008 at 6:00 PM in the Commissioner's Auditorium, Pitt County Office Building, 1717 W 5th Street, Greenville, North Carolina.

**Board Members Present:**

Melvin McLawhorn, Chairman  
Kenneth Ross, Vice Chairman  
David Hammond, Commissioner  
Beth Ward, Commissioner  
Eugene James, Commissioner  
Tom Johnson, Commissioner  
Mark Owens, Jr., Commissioner  
Jimmy Garris, Commissioner

**Board Members Absent:**

Ephraigm Smith, Commissioner

**Staff Present:**

Scott Elliott, County Manager  
Patricia Staton, Clerk to the Board  
Janis Gallagher, County Attorney  
Melonie Bryan, Deputy County Manager/ Chief Financial Officer  
Michael Taylor, Deputy County Manager/Chief Information Officer  
James Rhodes, Planning Director  
Lisa Woodard Overton, Assistant County Attorney  
Rebecca Clayton, Transportation Director  
Florida Hardy, Human Resources Director  
Samuel Johnson, Planner III  
Noel Lee, Emergency Management Director

***Call to Order***

Chairman Melvin McLawhorn welcomed everyone and informed the Board that Commissioner Ephraigm Smith would be absent due to a prior commitment.

***Roll Call***

***Invocation and Pledge***

***Meeting Notes***

The invocation was offered by Commissioner David Hammond and the Pledge of Allegiance was led by Commissioner Mark W. Owens, Jr.

***Approval of Agenda***

***Information Provided with the Agenda***

**Motion:**

**Approval of agenda as submitted.**

**Motion made by Commissioner Jimmy Garris.**

**Motion seconded by Commissioner Eugene James.**

**Motion Passed Unanimously.**

**Presentation**

***Recognition of Eagle Scouts - Josh Griffin (Troop 46) and Travis Dunn (Troop 46) - Scott Elliott***

**Information Provided with the Agenda**

The Board of Commissioners wishes to recognize young individuals as they achieve the Boy Scouts Eagle Scout Award. The following young men were awarded the Eagle Scout designation in the month of November 2008: Josh Griffin (Troop 46), Travis Dunn (Troop 46).

(Note: Matthew Tripp is unable to attend and would like to be recognized next time.)

**Staff Recommendation**

Motion to authorize the Chairman to send a letter of recognition to Josh Griffin and Travis Dunn, of Troop 46, on their achieving the Eagle Scout Award.

**Manager Comments**

Concur with recommendation to approve the recognition of local Boy Scouts earning the rank of Eagle Scout.

**Meeting Notes**

**Chairman McLawhorn and Mr. Elliott presented Josh Griffin and Travis Dunn with certificates recognizing their achievement of Eagle Scout.**

**Motion:**

**Motion to authorize the Chairman to send a letter of recognition to Josh Griffin and Travis Dunn, of Troop 46, on their achieving the Eagle Scout Award.**

**Motion made by Commissioner Mark Owens, Jr.**

**Motion seconded by Commissioner Jimmy Garris.**

**Motion Passed Unanimously.**

***Resolution of Appreciation Honoring Samuel N. Uzzell for years of service with the N.C. Cooperative Extension Service - Scott Elliott***

**Information Provided with the Agenda**

**Mitch Smith, Cooperative Extension Director has asked for a Resolution of Appreciation Honoring Samuel N. Uzzell for years of service with the N.C. Cooperative Extension Service in Pitt County.**

**Staff Recommendation**

Motion to adopt resolution as submitted.

**Motion:**

**Motion to adopt resolution as submitted.**

**Motion made by Commissioner Mark Owens, Jr.**

**Motion seconded by Commissioner Jimmy Garris.**

**Motion Passed Unanimously.**

***Certificates of Appreciation - Scott Elliott***

**Information Provided with the Agenda**

Chairman Melvin McLawhorn asked for certificates of appreciation to be presented to James Rhodes, Margaret Dixon, Lori Jones, Paulette White, Stephen Smith, Tracy Cash and Kiara Jones for actively working on the Management Advisory Team to steer the development of Our Journey Home: The 10-year Plan to End Chronic Homelessness in Pitt County.

**Staff Recommendation**

Motion to present certificates of appreciation to James Rhodes, Margaret Dixon, Lori Jones, Tracy Cash, Kiara Jones, Paulette White and Stephen Smith.

**Manager Comments**

Concur with recommendation to recognize the Management Advisory Team members who helped develop the 10-Year Plan to End Chronic Homelessness.

**Motion:**

**Motion to present certificates of appreciation to James Rhodes, Margaret Dixon, Lori Jones, Paulette White and Stephen Smith.**

**Motion made by Commissioner Mark Owens, Jr.**

**Motion seconded by Commissioner Jimmy Garris.**

**Motion Passed Unanimously.**

***North Carolina Awards for Outstanding Volunteer Service for Pitt County Recipients for 2008 - Alice Keene***

**Information Provided with the Agenda**

For the past twenty-nine years the Governor's Office and more recently the North Carolina Commission on Volunteerism and Community Service, have worked with counties across the state to select the most outstanding volunteers in each county. Pitt County has participated in this special recognition since the program was established. Traditionally the state awards have been presented at 3-4 Regional Ceremonies held across the state. Two years ago, the Governor's Office changed the process and is now requesting that counties present the state awards on the local level. In order to bring special recognition to the four recipients from Pitt County, the Pitt Volunteer Action Center Committee requested that those awards be given by our County Commissioners.

The four we will be recognizing are:

Anna Bawtinhimer  
Ian Bryan  
Paige Rotondo  
Ernest Silver

Two years ago, the Governor's Office and the North Carolina Commission on Volunteerism and Community Service created the Medallion Awards to recognize the top twenty volunteers across the entire state of North Carolina. Each county is allowed to submit one nominee to compete for this most prestigious award. We are honored to announce that Ian Luke Bryan received the Medallion Award at a special luncheon in Greensboro on November 20. Ian has brought tremendous recognition to himself, his family and to Pitt County in winning this award.

**Staff Recommendation**

No motion necessary.

Meeting Notes

Chairman McLawhorn, Ms. Keene and Mr. Elliott recognized the North Carolina Awards for Outstanding Volunteer Service for Pitt County Recipients for 2008.

*Overview of Pitt Area Transit System - Rebecca Clayton*

**Information Provided with the Agenda**

The Pitt Area Transit System has been requested to give a presentation to the Board on the Pitt Area Transit System since coming under the County. This will be a 'state of transit system report'.

**Staff Recommendation**

Report.

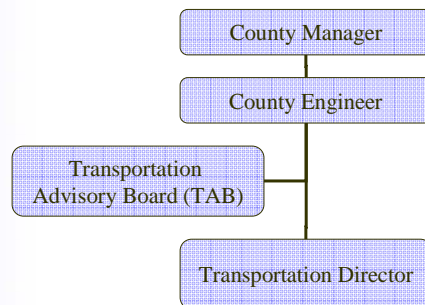
**Meeting Notes**

Ms. Rebecca Clayton, Director of Pitt Area Transit System, provided the Board with the following PowerPoint presentation.

## MISSION STATEMENT

To provide  
safe,  
reliable,  
cost effective  
transportation  
to the citizens of  
Pitt County.

## ORGANIZATIONAL CHART



**The Transportation Advisory Board consists of 14 members representing key community and human service agency stakeholders.**

## **GRANTS**

- Community Transportation Program Grant
  - Administrative –85% State, with 15% County Match
  - Capital –90% State, with 10% County Match
- Rural Operating Assistance Program
  - EDTAP – Elderly and Disabled
  - Work First
  - RGP – Rural General Public

## **Resources**

- Staff
  - Director
  - Clerk
  - Scheduler/Dispatcher
  - Vehicle Maintenance/Driver Training Officer
- Drivers
  - 16 Full-time
  - 6 Part-time
- 24 Vehicles
  - 2 Standard
  - 5 Conversion
  - 17 Lift-Equipped Conversion

## **SCHEDULE**

- Transportation requests taken between 9:00 am – 2:00 pm
- Operate Monday – Saturday
- 6:00 am – 7:30 pm
- No Sundays or Holidays observed by the County

## **MILEAGE RATES & FARES**

- \$1.40/per mile for contracted services (i.e. Human Service Agencies)
- \$3.75/per trip for RGP (i.e. general public ridership)

## **OPERATING STATISTICS**

- FY2007
  - Trips: 31,828
  - Miles: 358,335
  
- FY2008
  - Trips: 43,316
  - Miles: 437,648

## **PROJECTED OPERATING STATISTICS**

- FY08-09 to date (July – October)
  - Trips: 19,902
  - Miles: 187,507
  
- At current mileage and trip rates, transit should provide 59,700+ trips totaling 562,000+ miles by end of fiscal year

## **ADVANTAGES VS. DISADVANTAGES**

**COUNTY OPERATED VS. NON-PROFIT CORPORATION  
OPERATED SYSTEM**

### **ADVANTAGES**

- Cost reduction to agencies utilizing the service
- Better accountability
- Increased efficiency of service
- Safety – vehicles better maintained
- Higher consumer satisfaction

### **DISADVANTAGES**

- County assumes more risk
- Increase in number of county employees

## **AREAS OF CONCERN**

- Rural General Public – funds running low due to increase in demand for services and higher than anticipated fuel costs during first 5 months of fiscal year.
- At current rate of usage, RGP funds will run out by end of April.
- At close of FY07/08 the PATS program was carrying a \$67,547.00 deficit balance. (Through increased mileage in the program, it is anticipated that the PATS operating deficit will be substantially reduced or eliminated by the end of the fiscal year)

## **ACTIONS RECOMMENDED TO BOARD**

- No new RGP clients being accepted
- Clients currently being served for non-medical trips will be required to schedule transportation on days and at times transit already has vehicles in the area of the county that client resides.
- Transit is re-evaluating current RGP clients to see if they are eligible to be funded through other agencies/programs

Mr. Elliott said the report provided by Ms. Clayton was an overview of the first year for Pitt Area Transit PATS as an agency under county government and to acknowledge there is an operating deficit. Mr. Elliott said the operating deficit would be addressed by increased miles and trip being provided.

Commissioner James asked for clarification on the funds being depleted at the end of April 2009. Ms. Clayton confirmed that if the recommendation made and adopted by the Pitt Area Transit Advisory Board concerning Rural General Public trips to be ensure funded levels were not depleted before the end of the fiscal year.

Chairman McLawhorn commended Ms. Clayton for doing a good job for the citizens of Pitt County.

### **Public Hearings**

#### ***Road Name Change - Lila's Lane to Sunset Acres Lane - Eli Johnson***

### **Information Provided with the Agenda**

The Pitt County Planning Department has received an application to change a road name in the County's Addressing Jurisdiction. A petition has been submitted from 66% of the property owners who own frontage along Lila's Lane. The petition is to change the road name of Lila's Lane to Sunset Acres Lane.

As cited in Section 12-27 of the Pitt County Addressing Ordinance, this request will require a public hearing.

### **Staff Recommendation**

The application and petition meet the requirements of the Pitt County Addressing Ordinance. The requested road name "Sunset Acres Lane" is non duplicative and can be utilized.

If approved, staff requests an effective date of February 1, 2009.

### Meeting Notes

Mr. Eli Johnson presented the Board with the following PowerPoint presentation.

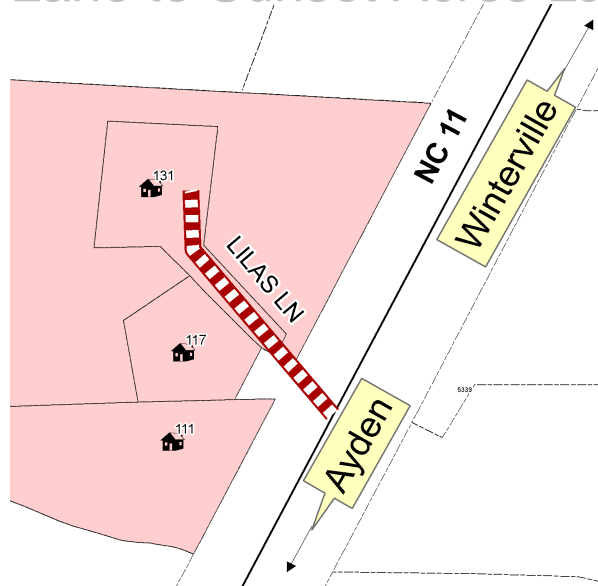
## Road Name Change Request Lila's Lane to Sunset Acres Lane



- The Planning Department has received an application to change a road name in the County's Addressing Jurisdiction.
- A petition has been submitted from 66% of the property owners who own frontage along Lila's Lane located along NC 11 South.



## Road Name Change Request Lila's Lane to Sunset Acres Lane



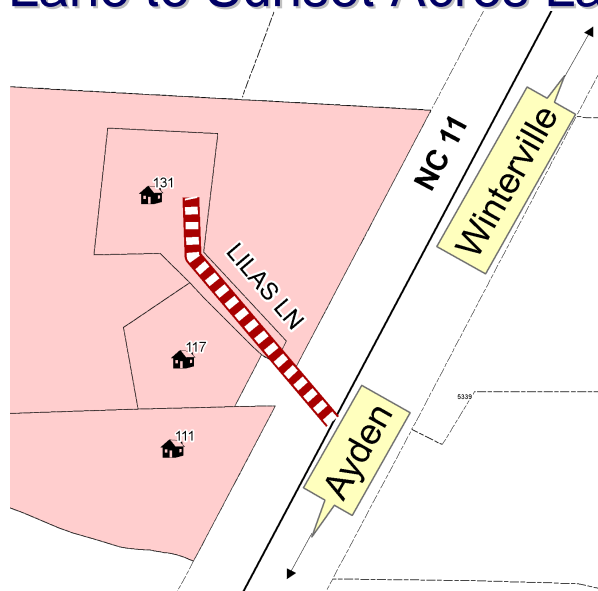
# Road Name Change Request Lila's Lane to Sunset Acres Lane



- The petition is to change the road name of Lila's Lane to Sunset Acres Lane.
- There are four separate parcels in which three parcels have one addressable structure located on each parcel.



# Road Name Change Request Lila's Lane to Sunset Acres Lane



Chairman McLawhorn opened the public hearing.

David and Lee Lawrence, 131 Lilas Lane. Mr. Lawrence spoke in support of the name change. Mr. Lawrence stated he has established a farm named Sunset Acres and has registered the name with the State. He said he had a petition with signatures in support of the name change. Mr. Lawrence said the reason for requesting the name change is so the

address reflects the name of the farm. He spoke about the address making it easier for people to find the farm.

Commissioner Owens asked Mr. Lawrence if he owned all the surrounding land. Mr. Lawrence said yes.

Vice Chairman Ross asked Mr. Lawrence if he maintains the road leading to the property. Mr. Lawrence said yes.

Commissioner Garris asked Mr. Lawrence where the farm would be located. Mr. Lawrence stated some of it would be on his property and some owned by his mother.

Greg Persinger, 117 Lilas Lane. Mr. Persinger spoke against the lane name change. He spoke about living there and being related to the Lawrence family. He spoke about 50 percent of the people living on the street receiving mail at Lilas Lane. He spoke about the name change affecting his business. He spoke about the name change would not bring more business.

Chairman McLawhorn closed the public hearing.

**Motion:**

**The application and petition meet the requirements of the Pitt County Addressing Ordinance. The requested road name "Sunset Acres Lane" is non duplicative and can be utilized.**

**If approved, staff requests an effective date of February 1, 2009.**

**Motion made by Commissioner Jimmy Garris.**

**Motion seconded by Commissioner Mark Owens, Jr.**

**Vote Record:**

**David Hammond Yes**

**Beth Ward No**

**Eugene James Yes**

**Tom Johnson Yes**

**Mark Owens, Jr. Yes**

**Jimmy Garris Yes**

**Melvin McLawhorn Yes**

**Kenneth Ross Yes**

**Voting Totals: Yes: 7 No 1**

**Motion passed.**

***Public Addresses to the Board***

**Items for Report**

*Manager's Report - Scott Elliott*

**Information Provided with the Agenda**

Meeting Notes

Mr. Elliott announced the date of the next meeting date, January 12, 2009 and the joint meeting with the Winterville Board of Alderman on January 6, 2009 at 6:00 pm.

Mr. Elliott announced Ms. Kiara Jones has been selected as the Director of Public Information & Media Relations.

**Staff Recommendation**

Report

*Chairman's Appointments - Scott Elliott*

**Information Provided with the Agenda**

Each time the Board elects a new Chairman, the Chairman then makes appointments for commissioners to serve on boards. Attached are Chairman Melvin McLawhorn's appointments to boards.

Additional actions requested by the Chairman:

1. Reappoint Commissioner Eugene James to the Social Services Board, term expiring in December 2009.
2. Appoint Melvin McLawhorn to the PCMH Board of Trustees, term expiring April 2, 2011 (to fill unexpired term of Randy Royal).

**Staff Recommendation**

Accept report and vote to accept the Chairman's recommendation to reappoint Commissioner Eugene James to the Social Services Board with a term expiring in December 2009 and appoint Chairman Melvin McLawhorn to the PCMH Board of Trustee term expiring April 2011.

**Motion:**

**Accept report and vote to accept the Chairman's recommendation to reappoint Commissioner Eugene James to the Social Services Board with a term expiring in December 2009 and appoint Chairman Melvin McLawhorn to the PCMH Board of Trustee term expiring April 2011.**

**Motion made by Commissioner Beth Ward.**

**Motion seconded by Vice Chairman Kenneth Ross.**

**Motion Passed Unanimously.**

*Update on Fire and EMS Radio Communications - Noel Lee*

**Information Provided with the Agenda**

See attachment.

**Staff Recommendation**

Report

**See Appendix 1**

**Meeting Notes**

Mr. Noel Lee presented the following PowerPoint on the Fire and EMS Radio Communications.

## Current Radio Projects

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- COPS Tech Grant
  - Target Completion Date - Mid January 2009
- PCMH 800 Re-Banding
  - Target Completion Date – Mid March 2009
- VHF Upgrade Study
  - On Going
  - Testing
  - Possible Solutions

## VHF System

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- First Designed - pre 1970
- Current Communications for Fire and EMS
- Some Upgrades over the years
- Verbal Complaints over Missed Traffic
- Test Verify Some Weak Areas

## VHF System Study Meetings

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- Working Group Appointed by Fire Association
  - Ayden, Black Jack, Belvoir, Farmville, and Stokes Fire Departments represented. Asked EMS Association to appointment a member
- Motorola agreed to work with County
  - When in Pitt County Working on other Projects
- Meetings
  - September 16, 2008
  - October 29, 2008

## September 16, 2008 Meeting

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- Working Group
- Pitt County EM had Created and Sent a Spread Sheet to list Problem areas
  - Verbal Complaints
  - No Documentation as of this Meeting
- Motorola not Present, but Provided VHF Radio System Coverage Map of Pitt County
  - Showed Weak areas North and West around county line and some South
- Requested a Meeting with Motorola

## October 29, 2008 Meeting

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- Working Group met with Motorola
- Items Discussed
  - VHF System is Still Good for Designed Purpose
  - VHF Still Needed for Communications and Paging
  - Need to Determine Goals and Needs for Future Communications System
    - Coverage – 95% for light building

## October 29, 2008 Meeting

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- Since the System was Designed pre 1970
  - How has System Grown
    - More Mobiles
    - More Portables
  - How has the Demand Changed for the System
    - More Calls
  - How has the County Changed
    - Population
    - Infrastructure
    - Buildings

## October 29, 2008 Meeting

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- Keep an Open Mind
  - Check Equipment (Radios)
  - Truly Identify Problem
  
- Identify Weak Communications Areas
  - Documentation is a Must
  
- Develop Options to Meet the Needs
  - May be several Options to Consider
  - Determine the best Option for Now and Future

## October 29, 2008 Meeting

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- 800 VIPER
  - NCSHP
- Infrastructure Available after January to Fire and EMS
  - COPS TECH
  - No Radios for County Fire and EMS
- Many Accessories Provided
  - Many different talk groups
- Does not Provide Paging Capabilities
- Funding Considerations

# Testing

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- Documentation
  - Farmville Fire Department
    - Two Locations
    - VHF Mobile – Clear
    - VHF Portable – Poor
    - 800 VIPER - Clear
  - Red Oak Fire Department
    - Two Locations
    - VHF Mobile – Clear
    - VHF Portable – One clear, one poor
    - 800 Viper – Clear

# Testing at Six Fire Departments

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- Belvoir - 7.74 miles
- Bethel – 13.60 miles
- Gardnerville – 16.03 miles
- Grifton – 16.52 miles
- Falkland – 14.30 miles
- Stokes Sub Station – 13.57
- Mobile and Portable VHF Clear Except for Fountain
- VIPER Clear in all Locations
  - Talked from Bethel to Grifton on VIPER Portables
  - Talked from Gardnerville to Stokes Sub Station on Viper Portables

## Solutions

- Identify Weak areas of Communications through Documentation
- Continue to Work with Motorola for System Wide Upgrades to Improve Communications in Pitt County for Now and the Future for First Responders
- Continue to Improve Interoperability by a Gradual Transition to VIPER.

Commissioner Owens asked for a recommendation from Mr. Lee and Mr. Elliott explaining what would be the communication system for Pitt County.

Commissioner James said the Sheriff, the City of Greenville, Pitt County and the highway patrol need to be on the same system. Mr. Lee said the one thing that is missing with the VIPER system is the paging capability.

Mr. Elliott said this report is a follow up on the VHF aspect of the Fire and EMS. He said there are two documented reports with poor service on the portable hand held's. Mr. Elliott said the Homeland Security and COPS grant have been used to migrate to the VIPER system. He said staff is not saying there is a major problem.

Commissioner Owens said he perceives from Mr. Lee's report there are major problems. Commissioner Owens said he still would like a recommendation on how to best solve the problem. He said the County can't wait until federal funds are available there needs to be a plan.

Commissioner Ward said she is in support of Commissioner Owens recommendation. She said this is the first report the Board has received of this magnitude and she is glad to receive it. She said the Board needs to hear some solutions and requests on how to make the communication system better for Pitt County.

Vice Chairman Ross asked if the radio's transmit on two channels. Mr. Lee said both are tied up when transmitting. Vice Chairman Ross spoke about Grifton and Ayden having problems communicating because of dead area. Mr. Lee said Motorola is trying to identify those areas and maximize the full efficiency for the area.

Commissioner Garris asked Mr. Lee to clarify if the problems are major. Mr. Lee said the report Commissioner Owens heard was the test in Farmville was not good.

## Items for Consent

### ***Tax Collections Report for November 2008 - Cathy Booker***

#### **Information Provided with the Agenda**

The overall collection rate through 11/30/2008 remains ahead of the previous fiscal year: 1.72% above the combined collection rate percentage for real / personal / landfill / motor vehicle taxes through 11/30/2007. For the month of November 2008 only, the collections were less than collected during November one year ago. This office continues to pursue all outstanding taxes using the necessary enforcement remedies available through the N.C. General Statutes

#### **Staff Recommendation**

No action required other than to accept the report.

#### **See Appendix 2**

#### **Manager Comments**

Concur with recommendation to accept tax collections report for November, 2008.

#### **Motion:**

**No action required other than to accept the report.**

**Motion made by Commissioner Jimmy Garris.**

**Motion seconded by Vice Chairman Kenneth Ross.**

**Motion Passed Unanimously.**

### ***Individual Surety Bond Clarification - Scott Elliott***

#### **Information Provided with the Agenda**

Due to a misprint on the December 1, 2008 meeting agenda and the associated abstract on surety bonds, the dollar amount of the individual surety bond for Cathy Booker, Tax Administrator, failed to print. For the purposes of clarification and to accurately reflect the correct individual surety bond amount, this item is being submitted for approval once again.

Position: Tax Administrator

Individual Name: Cathy Booker

Bond Amount: \$500,000

Expiration Date of Bond: 7/1/09

Statute: NCGS 105-349(c)

All other bond amounts as approved were correct.

#### **Staff Recommendation**

For clarification and for the official minute documentation, approve the individual surety bond on Cathy Booker, Tax Administrator, in the amount of \$500,000.

#### **Motion:**

**For clarification and for the official minute documentation, approve the individual surety bond on Cathy Booker, Tax Administrator, in the amount of \$500,000.**

**Motion made by Commissioner Jimmy Garris.  
Motion seconded by Commissioner Kenneth Ross.**

**Motion Passed Unanimously.**

*Monthly Financial Report - November 2008 - Melonie Bryan*

**Information Provided with the Agenda**

Attached please find the cumulative monthly financial report reflecting activity through November 2008 - the 1st five months of Fiscal Year 2008-2009. Revenues and expenditures are within normal ranges and staff continues to monitor closely.

**Staff Recommendation**

Accept report for the record.

**See Appendix 3**

**Manager Comments**

Concur with recommendation to approve the monthly financial report for November, 2008.

**Motion:**

**Accept report for the record.**

**Motion made by Commissioner Jimmy Garris.**

**Motion seconded by Vice Chairman Kenneth Ross.**

**Motion Passed Unanimously.**

***Budget Amendment - JCPC Grant - \$17,246 (No County Funds) - Melonie Bryan***

**Information Provided with the Agenda**

This budget amendment reflects an additional allocation of \$17,246 from the NC Department of Juvenile Justice and Delinquency Prevention for the JCPC Grant for FY 2008-09. No local money is involved.

**Staff Recommendation**

Approve budget amendment as presented.

**See Appendix 4**

**Manager Comments**

Concur with recommendation to approve budget amendment.

**Motion:**

**Approve budget amendment as presented.**

**Motion made by Commissioner Jimmy Garris.**

**Motion seconded by Vice Chairman Kenneth Ross.**

**Motion Passed Unanimously.**

***Budget Amendment-Sheriff's Office-Federal Asset Seizure Funds \$5,560 (No County Funds) - Ward Parker***

**Information Provided with the Agenda**

The Sheriff's Office has received federal asset seizure funds from the Dept of Justice. These are restricted funds to be used solely for law enforcement purposes.

**Staff Recommendation**

Staff recommends approval of budget amendment as presented.

**See Appendix 5**

**Manager Comments**

Concur with recommendation to approve budget amendment.

**Motion:**

**Staff recommends approval of budget amendment as presented.**

**Motion made by Commissioner Jimmy Garris.**

**Motion seconded by Vice Chairman Kenneth Ross.**

**Motion Passed Unanimously.**

***Budget Amendment - Social Services - Crisis Intervention & Neighbor to Neighbor - \$184,034 - (No County Funds) - George Perry***

**Information Provided with the Agenda**

The Department of Social Services has received a funding authorization from the Division of Social Services for an additional \$180,634 for the Crisis Intervention Program (CIP). The Department has also received a donation from Greenville Utilities Commission's (GUC) Neighbor to Neighbor program of \$3,400.

These funds will be used by the Department to assist the citizens of Pitt County with their heating and cooling energy expenses.

The CIP funds are 100% Federal funds and the GUC funds were donated by Pitt County citizens.

The Department is requesting the approval of the attached Budget amendment to increase revenues and expenses by \$184,034.

No additional County funds are requested.

**Staff Recommendation**

Staff recommends the approval of the attached Budget Amendment to increase revenues and expenditures by \$184,034.

**See Appendix 6**

**Manager Comments**

Concur with recommendation to approve budget amendment.

**Motion:**

**Staff recommends the approval of the attached Budget Amendment to increase revenues and expenditures by \$184,034.**

**Motion made by Commissioner Jimmy Garris.**

**Motion seconded by Vice Chairman Kenneth Ross.**

**Motion Passed Unanimously.**

Budget Amendment - Pesticide Container Recycling Program Grant - \$12,500 (No County Funds) - John Demary

**Information Provided with the Agenda**

This budget amendment is for a Pesticide Container Recycling Program grant from the NC Department of Agriculture and Consumer Services. This grant will be used to purchase two closed top 40-cubic yard recycling containers to store empty and properly prepared plastic pesticide containers.

**Staff Recommendation**

Approve budget amendment as presented.

**See Appendix 7**

**Manager Comments**

Concur with recommendation to approve budget amendment.

**Motion:**

**Approve budget amendment as presented.**

**Motion made by Commissioner Jimmy Garris.**

**Motion seconded by Vice Chairman Kenneth Ross.**

**Motion Passed Unanimously.**

***Amendment to Rules of Procedure - Patricia Staton***

**Information Provided with the Agenda**

Staff has amended section 5 of the Organizational Meeting of the Boards Rules of Procedure. The attachment outlines the proposed changes.

A complete copy of the current Rules of Procedure is on file in the office of the Clerk to the Board.

**Staff Recommendation**

Adopt amendments to the Rules of Procedures.

**Manager Comments**

Concur with recommendation to approve amendments to the Rules of Procedure. These changes only clarify current practices of the Board.

**Motion:**

**Adopt amendments to the Rules of Procedures.**

**Motion made by Commissioner Jimmy Garris.**

**Motion seconded by Vice Chairman Kenneth Ross.**

**Motion Passed Unanimously.**

***Approval of Minutes - Patricia Staton***

**Information Provided with the Agenda**

December 1, 2008 - Regular Meeting

**Staff Recommendation**

Approve December 1, 2008 minutes as submitted.

**Manager Comments**

Concur with recommendation to approve the minutes from December 1, 2008.

**Motion:**

**Approve December 1, 2008 minutes as submitted.**

**Motion made by Commissioner Jimmy Garris.**

**Motion seconded by Vice Chairman Kenneth Ross.**

**Motion Passed Unanimously.**

**Items for Decision**

***Personnel Ordinance Revisions - Florida Hardy***

**Information Provided with the Agenda**

At a previous meeting, the Board of Commissioners directed staff to review the current policy regarding health insurance coverage for retirees due to concerns regarding the growing cost of health insurance and the current accounting standards that require the disclosure of the County's long term liability for the cost of retiree benefits (OPEB). As you will remember, the actuarial completed for the County estimated that amount at \$47m given our current eligibility requirements.

The current policy, section 10-124 of the Pitt County Personnel Ordinance, in addition to other criteria, requires that an employee's last five (5) years of employment at the time of retirement be with Pitt County. The proposed policy changes that requirement to fifteen (15) years for all employees hired and begin work or after January 1, 2009. This change should curtail future costs to the health insurance program by reducing the number of eligible employees but not significantly affect recruitment for future hires.

It is also requested that a definition of "continuous employment" be added to section 10-171 for clarification.

**Staff Recommendation**

Approve the recommended changes effective January 1, 2009.

## **See Appendix 8**

### **Manager Comments**

Concur with recommendation to amend the Personnel Ordinate.

### **Meeting Notes**

Ms. Florida Hardy presented the Board with proposed revisions to Pitt County's personnel ordinance.

#### **Motion:**

**Approve the recommended changes effective January 1, 2009.**

**Motion made by Commissioner Beth Ward.**

**Motion seconded by Commissioner Jimmy Garris.**

**Motion Passed Unanimously.**

***Request by the Council on Aging to Endorse New Bethel Satellite Senior Center - Scott Elliott***

### **Information Provided with the Agenda**

See attached information from Dr. Charlie Byrd.

#### **Staff Recommendation**

Endorse new Bethel Satellite Senior Center request by the Council on Aging with the understanding that no commitment is being expressed for additional county funding in FY 09-10.

## **See Appendix 9**

### **Manager Comments**

An endorsement of this project is required by the North Carolina Division of Aging on behalf of the county. This will enable the Council on Aging to receive three years of state funding in the amount of \$4,600 per year.

At present the Council on Aging has total funding to open this new site for the next six months. According to Dr. Byrd it will cost about \$10k to operate this site for this period of time. It will be open about 18 hours per week.

The Board should expect to receive a funding request from the Council on Aging to continue this new center in to FY 09-10. The funding mix would be composed of continuing funds from the Division of Aging, the Town of Bethel and expansion funding from county government.

It is recommended to endorse the opening of the new senior center with the understanding that no commitment is made for continuation funding into the next fiscal year.

### **Meeting Notes**

Mr. Henry McNeese, Chairman of the Pitt County Council on Aging Board of Directors, thanked the Board for their support. He recognized Dr. Charles Byrd and Ms. Cynthia Davis. Mr. McNeese said the request is very simple the Pitt County Council on Aging is asking for endorsement of the Bethel Senior Center. He said it is necessary for the County Commissioners to endorse the Bethel Senior Center so State funding can be utilized. He said the senior club of Bethel have endorsed the center, made contributions and continue to fund raise for the center. The building has been purchased and there are several partners who have contributed to make the location a reality.

Mr. Elliott said according to Dr. Byrd it will cost about \$10 thousand to operate this site for this period of time. It will be open about 18 hours per week. Mr. Elliott said that if the current appropriation of \$200 thousand to the Council on Aging will sustain the Bethel Center into the next fiscal year, it won't be a problem. Mr. Elliott said if the Council on Aging is looking for expansion funding it would need to be contingent upon how the county goes through the budget process.

Dr. Byrd said this is a developing senior center. He said the project will be funded by the North Carolina Division of Aging through the area agency. Dr. Byrd said they have three years to develop the center.

**Motion:**

**Endorse new Bethel Satellite Senior Center request by the Council on Aging with the understanding that no commitment is being expressed for additional county funding in the future.**

**Motion made by Commissioner Beth Ward.**

**Motion seconded by Commissioner Eugene James.**

Discussion:

Commissioner James said he agrees with Commissioner Ward's motion. He said he would like Dr. Byrd to understand the Board supports the opening of the Bethel Center and to use the money they have wisely.

Commissioner Owens commended the Council on Aging, Pitt Memorial Hospital Foundation, Bethel and Southern National Bank for their donation on the project. Commissioner Owens said Dr. Byrd has done an excellent job and he is proud of what is being done in Bethel.

Commissioner Garris thanked Dr. Byrd and Mr. McNeese for all they are doing for the seniors. He said he would like to send a message to every entity that receives funding from Pitt County. He said he believes in the upcoming budget the Board of Commissioner will have to hold the line. He said the County may not be able to fund significant increases.

Commissioner Johnson said the Board needs to give credit to Harvey Lewis.

**Motion:**

**Endorse new Bethel Satellite Senior Center request by the Council on Aging with the understanding that no commitment is being expressed for additional county funding in FY 09-10.**

**Motion made by Commissioner Beth Ward.**

**Motion seconded by Commissioner Eugene James.**

**Motion Passed Unanimously.**

***Regular Meeting Calendar and Budget Calendar for 2009 - Scott Elliott***

**Information Provided with the Agenda**

Staff has prepared a calendar of regular meetings and the budget calendar for the Board's consideration.

**Staff Recommendation**

Motion to approve 2009 Regular Meeting and Budget Calendars as presented.

**Motion:**

**Motion to approve 2009 Regular Meeting and Budget Calendars as presented.**

**Motion made by Commissioner Jimmy Garris.**

**Motion seconded by Vice Chairman Kenneth Ross.**

**Motion Passed Unanimously.**

***Appointment to the Convention and Visitors Authority - Patricia Staton***

**Information Provided with the Agenda**

The Greenville City Council unanimously voted to recommend the appointment of Mr. Misbah Hashmi at their November 6th board meeting. Mr. Hashmi is the General Manager of the Comfort Inn and would fill an unexpired term that expires July 2011 as "owner/operator of hotel/motel" slot.

**Staff Recommendation**

Motion to follow the recommendation and appoint Mr. Misbah Hashmi to fill the "owner/operator of hotel/motel" slot on the Convention and Visitors Authority.

**Motion:**

**Motion to follow the recommendation and appoint Mr. Misbah Hashmi to fill the "owner/operator of hotel/motel" slot on the Convention and Visitors Authority.**

**Motion made by Commissioner Jimmy Garris.**

**Motion seconded by Vice Chairman Kenneth Ross.**

**Motion Passed Unanimously.**

**Motion:**

**Motion to appoint Jimmy Streeter as Chairman of the Convention and Visitors Authority.**

**Motion made by Commissioner David Hammond.**

**Motion seconded by Vice Chairman Kenneth Ross.**

**Motion Passed Unanimously.**

***Appointment to the Pitt County Child Fatality Prevention Team - Patricia Staton***

**Information Provided with the Agenda**

Dr. John Morrow, Health Director is recommending Cynthia Keel be appointed to replace Nina Ivie on the Pitt County Child Fatality Prevention Team. If appointed, she will fill an unexpired term ending 4/4/2011.

**Staff Recommendation**

Motion to follow the recommendation and appoint Cynthia Keel to the Pitt County Child Fatality Prevention Team.

**Motion:**

**Motion to follow the recommendation and appoint Cynthia Keel to the Pitt County Child Fatality Prevention Team.**

**Motion made by Commissioner Jimmy Garris.**

**Motion seconded by Commissioner Beth Ward.**

**Motion Passed Unanimously.**

***Appointment to the Greenville Planning & Zoning Commission - Patricia Staton***

**Information Provided with the Agenda**

Billy Dunn has resigned from the Greenville Planning & Zoning Commission due to the nature of his business. He served as an alternate / ETJ member. Please see the list of interested applicants attached. The individual appointed to this seat will fill an unexpired term ending 5/31/2009.

**Staff Recommendation**

Motion to appoint Allen Thomas who resides in the Greenville ETJ to replace Billy Dunn on the Greenville Planning & Zoning Commission.

**Motion:**

**Motion to appoint Thomas Allen who resides in the Greenville ETJ to replace Billy Dunn on the Greenville Planning & Zoning Commission.**

**Motion made by Commissioner Beth Ward.**

**Motion seconded by Commissioner Eugene James.**

**Motion Passed Unanimously.**

***Appointment to the Juvenile Crime Prevention Council - Patricia Staton***

**Information Provided with the Agenda**

Stanley Melvin who serves as an At-Large member has resigned. Chief James Tripp, JCPC Chair is recommending Priscilla Pippins for appointment to replace Stanley Melvin. If appointed, she will fill an unexpired term ending 11/05/2009.

**Staff Recommendation**

Motion to follow the recommendation and appoint Priscilla Pippins to replace Stanley Melvin on the Juvenile Crime Prevention Council.

**Motion:**

**Motion to follow the recommendation and appoint Priscilla Pippins to replace Stanley Melvin on the Juvenile Crime Prevention Council.**

**Motion made by Chairman Mark Owens, Jr.**

**Motion seconded by Commissioner Beth Ward.**

**Motion Passed Unanimously.**

***Appointment and Reappointments to the Development Commission Board - Patricia Staton***

**Information Provided with the Agenda**

Wanda Yuhas, Executive Director of the Pitt County Development Commission is recommending Dr. Richard Ericson, Todd Edwards and Dr. Deirdre Mageean for reappointment to the Development Commission Board. If reappointed, all terms will expire 12/31/11.

Linda Weathersby has completed two full terms and is not eligible for reappointment. She represents District 6. Mrs. Yuhas is recommending Duane Holder be appointed to replace Ms. Weathersby.

**Staff Recommendation**

Motion to reappoint Dr. Richard Ericson, Todd Edwards and Dr. Deirdre Mageean to the Development Commission Board and appoint an individual to replace Linda Weathersby who represents District 6.

**Motion:**

**Motion to reappoint Dr. Richard Ericson, Todd Edwards and Dr. Deirdre Mageean to the Development Commission Board.**

**Motion made by Commissioner Mark Owens, Jr.**

**Motion seconded by Commissioner Eugene James.**

**Motion Passed Unanimously.**

**Motion:**

**Motion to table appointment to district 6 on Development Commission Board until January.**

**Motion made by Commissioner Jimmy Garris.**

**Motion seconded by Vice Chairman Kenneth Ross.**

**Motion Passed Unanimously.**

**Commissioners' Comments**

**Meeting Notes**

Commissioner Johnson spoke about attending the executive board meeting of the North Carolina Association of County Commissioners. He said he shared the information with Mr. Elliott. Commissioner Johnson said Lt. Governor Beverly Perdue will hold a hearing at the Albert Coats Center at 10am on Wednesday to receive input on health care in North Carolina. Commissioner Johnson invited the Board to join him in attending the hearing.

Commissioner Garris wished everyone a very Merry Christmas and Great New Year.

Vice Chairman Ross spoke about the many food banks in Pitt County and the citizens who are in need. He asked everyone to give to the local food banks so everyone can have a joyful Christmas.

Commissioner James requested that a grocery store e located in the Town of Bethel.

Commissioner Hammond commended Coach Holtz and the Pirate's for winning the conference championship. He wished the team luck in the Liberty bowl.

Commissioner Owens asked everyone to keep the women and men in harms way in their prayers.

**Adjourn**

**Motion:**

**Motion to adjourn meeting at 7:45 pm.**

**Motion made by Commissioner Jimmy Garris.**

**Motion seconded by Vice Chairman Kenneth Ross.**

**Motion Passed Unanimously.**

Respectfully Submitted,

Patricia A. Staton  
Clerk to the Board

Appendix 1

Update on Fire and EMS Radio Communications

**Noel Lee, III**  
Director

**Allen Everette**  
Deputy Director  
Fire Marshal

**Jack Cote**  
Deputy Director  
EMS Coordinator

**PITT COUNTY**  
**EMERGENCY MANAGEMENT**

1717 W. 5TH STREET  
GREENVILLE, NORTH CAROLINA 27834-1696  
TELEPHONE: (252) 902-3950  
FAX: (252) 830-6348

**James McCotter**  
Fire Inspector /  
Safety Officer

**Angela Brown**  
Planner



**Agenda Abstract**

**Meeting Date/Time:**  
**December 1, 2008**  
**9:00 AM**

**Agenda Section: Items for Report**

**Agenda Title: Update on Fire and EMS Radio Communications**

**Submitted by: Noel Lee**

**Summary of Information:**

At the Board's September 8, 2008 meeting, Emergency Management reported on the status on radio projects/studies for Fire/EMS. Specifically, this concerns the County Fire and EMS VHF radio system. As stated in this meeting, I was to report back to the Board before the end of the calendar year on the status of this subject.

Prior to September 8, 2008, I also appeared before the Board on January 14, 2008 on the same subject. The main complaint from the Fire and EMS was there were radio transmissions not being received by 911 from field operations. The complaints were coming from different areas of the County with the majority in southern Pitt County. I informed you on September the 8<sup>th</sup> that we were working with Motorola, when they were in Greenville working on the COPS Tech Grant with the City of Greenville, in trying to identify problems and possible options to make the VHF system better. I also reported that the Fire Association had appointed a committee to work with us on this project.

On September 16, 2008, Pitt County Emergency Management met with the sub-committee from the Fire Association and was shown coverage maps produced by Motorola. The coverage maps showed there were areas in the western and northern areas near the county lines of the county that had weak spots for portable communications to 911. There was also an area in the southern part of the county near the Lenoir County line.

Pitt County Emergency Management once again asked for documentation from the departments to show areas they were having communication problems. A spread sheet was developed for the departments and squads to use to list the areas of problem. As of September 16, 2008 we had only received verbal complaints and no actual documentation from any of the departments or squads. (Attached is the spread sheet that was developed for the departments and squads). As of November 21, 2008, we had only received one documented spread sheet and that was from Farmville Fire Department.

On October 29, 2008, Pitt County Emergency Management staff met with Motorola, Radio One, and the Fire Association's communication sub-committee for a presentation from Motorola. During this meeting, Motorola

discussed the current VHF system, the 800 VIPER systems and the future of both. Questions and answers are contained in the minutes of the meeting and are attached. Main points of this meeting were:

1. The VHF is still a good system for its designed purpose.
2. The need for the VHF still continues for communications and paging capabilities for County Fire and EMS.
3. To receive a 95% coverage area with light building penetration will require some changes in the current VHF system. One suggestion from Motorola was to add satellite receivers in three or four areas of the county. Motorola and Radio One were looking at options and would present those options and cost at a later date.
4. The VHF system will help achieve interoperability for the county in future years.
5. Another issue for the VHF system will be the narrow banding of the system in the year of 2013. Some current VHF equipment may not be upgradable for the narrow banding and will require the purchase on new equipment. Motorola and Radio One are working to determine what equipment will not be upgradable.
6. The 800 VIPER system will be available for Fire and EMS after the end of January. This system will allow many accessories but does not have paging capabilities. Also, the need to purchase radios for Fire and EMS will be a costly venture.
7. Need to work toward a partial transition to the 800 VIPER systems to assure interoperability for Pitt County.

As an update and summary, there are many projects on going with radio communications in Pitt County. The re-banding project with PCMH is on track with an estimated completion date of January. The 800 VIPER system is now scheduled for a completion date of mid January. The VIPER system will build the infrastructure for all of the communications centers in Pitt County and will allow all law enforcements agencies to be on the system. It also provides the infrastructure for later growth for county Fire and EMS. As far as the current VHF system for Fire and EMS, we are still receiving verbal complaints but no documented complaints for us to be able to test. Another point, Pitt County Emergency Management has applied for a grant through Homeland Security for 150 portable radios. If provided, these radios will be used to enhance inoperability between Fire/EMS and other agencies with in the county. We are still in the running for this grant but it is still a possibility that we may not receive this grant.

**Submitter Recommendation/Motion:** No recommendation

Appendix 2

**Tax Collections Report for November 2008**

## NOVEMBER 2008 PITT COUNTY TAX COLLECTIONS REPORT

Summary of Fiscal Year (FY) 2008/2009 Data:		Summary of FY 2007/2008 Data (for Comparison):		Difference	% Chg
<u>Tax Collection Activity</u>					
Total Nov. 2008 County Collections:	<u>\$1,850,203</u>	Total Nov. 2007 County Collections:	<u>\$2,491,189</u>	-\$640,987	-25.73%
Fiscal Year to date (FYTD) County Collections on Current Year Levy (7/1/08 - 11/30/08)	<u>\$46,910,237</u>	FYTD County Collections on Current Year Levy -- one year ago (7/1/07 - 11/30/07)	<u>\$41,415,907</u>	\$5,494,330	13.27%
<u>Pitt County Levy:</u>					
Nov. 2008 FYTD Levy (Includes tax and landfill fees)	<u>\$77,380,162</u>	Nov. 2007 FYTD Levy (Includes tax and landfill fees)	<u>\$69,588,751</u>	\$7,791,411	11.20%
<u>Nov. 2008 Collection Percentage (by categories)</u>		<u>Nov. 2007 Collection Percentage (by categories)</u>			
Real / Personal / Landfill	61.96 %	Real / Personal / Landfill	60.80 %	1.16	1.91%
Vehicle	62.07 %	Vehicle	62.81 %	-0.74	-1.18%
<u>Combined Collection Rate:</u>	<u>61.97 %</u>	<u>Combined Collection Rate:</u>	<u>60.92 %</u>	1.05	<u>1.72%</u>
<u>Occupancy Taxes Collected and Gross Receipts on Rented/ Leased Motor Vehicles</u>					
Occupancy tax Nov. 2008:	<u>\$118,895</u>	Occupancy tax Nov. 2007:	<u>\$147,790</u>	-28,895.08	-19.55%
Gross Receipts on MVs Nov. 2008:	<u>\$16,474</u>	Gross Receipts on MVs Nov. 2007:	<u>\$16,783</u>	-308.49	-1.84%

Appendix 3

Monthly Financial Report - November 2008



Appendix 4

**Budget Amendment - JCPC Grant - \$17,246 (No  
County Funds)**

**Pitt County  
Finance**

**Budget  
Amendment  
Request**

**Department:** State Grants - JCPC

**Date of Request:** 12/3/2008

**FY Budget:** 08-09

ACCOUNT NO.	TITLE OF ACCOUNT	INCREASE	DECREASE
243666 436000	Non Fed Categorical Grant	9,500	
245666 526000	Juvenile Crime Prevention Council	9,500	
243660 436000	Non Fed Categorical Grant	1,896	
245660 569304	JCPC Alternative Education (Home Based Services)	1,896	
243661 436000	Non Fed Categorical Grant	1,460	
245661 561000	JCPC Juvenile Restitution - Cont Serv	1,460	
243606 436000	Non Fed Categorical Grant	2,220	
245606 560006	JCPC Teen Court	2,220	
243662 436000	Non Fed Categorical Grant	2,170	
245662 569306	JCPC Resolve & Mediation	2,170	

**Department Justification:** (Please provide detailed explanation)

The NC Department of Juvenile Justice and Delinquency Prevention approved an additional allocation of \$17,246 for the Pitt County Juvenile Crime Prevention Council grant.

If amendment deals with adding, deleting, or modifying a position, County Position No. (& State, if applicable) must be referenced.

**County Position No.** \_\_\_\_\_

**State Position No.** \_\_\_\_\_

APPROVAL	SIGNATURE	DATE
<b>Department Head</b>		
<b>Finance Department</b>		
<b>Human Resources</b>	Required for actions involving Personal Services Accounts	
<b>County Manager</b>	Required for transfers between Personal Services, Operating & Capital account	
<b>Board of Commissioners</b>	Agenda Item No. _____ Reference No. _____	

Appendix 5

**Budget Amendment-Sheriff's Office-Federal Asset  
Seizure Funds \$5,560 (No County Funds)**

**Pitt County  
Finance**

**Budget  
Amendment  
Request**

**Department:** Sheriff-Federal Asset Seizure Funds      **Date of Request:** 12/1/08

**FY Budget:** 08/09

ACCOUNT NO.	TITLE OF ACCOUNT	INCREASE	DECREASE
225601 528000	Law Enforcement Supplies	5560.00	
223601 426600 (revenue)	Federal Asset Seizure Funds	5560.00	

**Department Justification:** (Please provide detailed explanation)

Appropriate funds received from the US Dept. of Justice for federal asset seizure funds.. These are restricted funds and must be used for law enforcement purposes.

If amendment deals with adding, deleting, or modifying a position, County Position No. (& State, if applicable) must be referenced.

**County Position No.** \_\_\_\_\_

**State Position No.** \_\_\_\_\_

APPROVAL	SIGNATURE	DATE
<b>Department Head</b>		
<b>Finance Department</b>		
<b>Human Resources</b>	Required for actions involving Personal Services Accounts	
<b>County Manager</b>	Required for transfers between Personal Services, Operating & Captial account	
<b>Board of Commissioners</b>	Agenda Item No. _____ Reference No. _____	

Appendix 6

Budget Amendment - Social Services - Crisis  
Intervention & Neighbor to Neighbor - \$184,034 -  
(No County Funds)

**Pitt County  
Finance**

**Budget  
Amendment  
Request**

**Department:** SOCIAL SERVICES

**Date of Request:** December 2, 2008

**FY Budget:** 2008 - 2009

ACCOUNT NO.	TITLE OF ACCOUNT	INCREASE	DECREASE
165488-560500	CRISIS INTERVENTION	180,634	
162400-423000	SOCIAL SERVICES ADMINISTRATION	180,634	
165488-560504	GUC ENERGY	3,400	
162800-484003	CONTRIBUTIONS - GUC	3,400	

**Department Justification:** (Please provide detailed explanation)

The Department of Social Services has received an additional allocation for the Crisis Intervention Program (CIP). The Department has received a donation from GUC. This amendment is to appropriate the funds.

If amendment deals with adding, deleting, or modifying a position, County Position No. (& State, if applicable) must be referenced.

**County Position No.** \_\_\_\_\_

**State Position No.** \_\_\_\_\_

APPROVAL	SIGNATURE	DATE
<b>Department Head</b>		
<b>Finance Department</b>		
<b>Human Resources</b>	Required for actions involving Personal Services Accounts	
<b>County Manager</b>	Required for transfers between Personal Services, Operating & Capital account	
<b>Board of Commissioners</b>	Agenda Item No. _____ Reference No. _____	

Appendix 7

**Budget Amendment - Pesticide Container Recycling  
Program Grant - \$12,500 (No County Funds)**

**Pitt County  
Finance**

**Budget  
Amendment  
Request**

**Department:** Solid Waste & Recycling

**Date of Request:** 12/1/2008

**FY Budget:** 08-09

ACCOUNT NO.	TITLE OF ACCOUNT	INCREASE	DECREASE
602850 436061	Recycling Grant	12,500	
607201 555000	Other Equipment	12,500	

**Department Justification:** (Please provide detailed explanation)

Pesticide Container Recycling Program Grant from the North Carolina Department of Agriculture and Consumer Services for 08-09 FY.

If amendment deals with adding, deleting, or modifying a position, County Position No. (& State, if applicable) must be referenced.

**County Position No.** \_\_\_\_\_

**State Position No.** \_\_\_\_\_

APPROVAL	SIGNATURE	DATE
<b>Department Head</b>		
<b>Finance Department</b>		
<b>Human Resources</b>	Required for actions involving Personal Services Accounts	
<b>County Manager</b>	Required for transfers between Personal Services, Operating & Capital account	
<b>Board of Commissioners</b>	Agenda Item No. _____ Reference No. _____	

Appendix 8

**Personnel Ordinance Revisions**

**Sec. 10-124. Retired employees—Hospitalization coverage.**

Employees who are credited with at least thirty (30) years' service with the North Carolina Local Governmental Employees' Retirement System or the North Carolina Law Enforcement Officers' Local Governmental Employees' Retirement System; and/or employees who are credited with at least twenty (20) years' service with the North Carolina Local Governmental Employees' Retirement System or the North Carolina Law Enforcement Officers' Local Governmental Employees' Retirement System and have reached their sixtieth (60th) birthday in service are eligible to participate in the county hospitalization plan to the extent listed below, if the employee's last five (5) years or last fifteen (15) years if hired on or after January 1, 2009, of continuous service has been with the county at the time of retirement.

Retired employees meeting the criteria of this section until their sixty-fifth (65<sup>th</sup>) birthday will be provided hospitalization in the same manner as active county employees, with no cost to the retiree.

Retired employees who have reached their sixty-fifth (65<sup>th</sup>) birthday and comply with the criteria of this section will be provided hospitalization in the form of a medicare supplement policy purchased by the county, at no cost to the retiree.

Qualified retirees wishing to continue existing family or parent/child coverage may do so at such retiree's own expense until the retiree reaches sixty-five (65) years of age.

County commissioners with twelve (12) years of service with the county are eligible to participate in the county hospitalization plan to the following extent:

Commissioners until sixty-fifth birthday will be provided hospitalization in the same manner as active county employees, with no cost to the commissioner.

Commissioners who have reached their sixty-fifth (65<sup>th</sup>) birthday and comply with the criteria of this section will be provided hospitalization in the form of a medicare supplement policy purchased by the county, at no cost to the commissioner.

Commissioners wishing to continue existing family or parent/child coverage may do so at the commissioner's own expense until the commissioner reaches sixty-five (65) years of age.

(Ord. of 7-15-02(2); Ord. of 9-13-04(2))

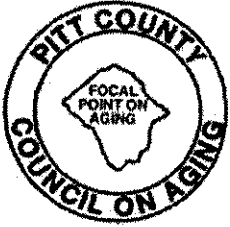
The following will be added to Article IX - Definitions

**Definitions**

Continuous service/employment means an employee has worked continuously with Pitt County and is eligible to receive county benefits and without a break in service such as a termination, resignation or an unpaid leave of absence. Continuous service/employment does not include time worked as a temporary, part-time hourly, contractor, volunteer or emergency appointment.

Appendix 9

Request by the Council on Aging to Endorse New  
Bethel Satellite Senior Center



# **Pitt County Council on Aging, Inc.**

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## **FOCAL POINT ON AGING**

DEC 03 2008

**DR. CHARLES H. BYRD**  
EXECUTIVE DIRECTOR

**HENRY MCNEESE**  
CHAIRMAN, BOARD OF DIRECTORS

4551 County Home Rd  
P.O. Box 7272  
Greenville, NC 27835  
Telephone: 752-1717  
Fax: 752-9365

From: Charlie Byrd  
To: Scot Elliott  
Subject: Approval of Bethel Satellite Senior Center  
By Pitt County Board of Commissioners  
Sent: 9:00 am – December 3, 2008

We are requesting to be on the December 15, 2008 agenda for the meeting of the Pitt County Board of Commissioners. We have a special allocation by the State of North Carolina to open a new satellite senior center in Bethel, North Carolina.

We have included the written plan to achieve this goal. Upon the endorsement by the County Commission, the town of Bethel and the Pitt County Council on Aging, Inc. plan to open the center on January 5, 2009.



*In Service to the Elderly*