

10-YEAR PLAN TO END CHRONIC HOMELESSNESS Management Advisory Team Meeting Minutes

January 31, 2008 ▪ 10:30 A.M. ▪ Pitt County Development Services Conference RM

Committee Members Present: James Rhodes, Stephen Smith, Ruth Peebles, Georgia Claxton, Marilyn Williams, Amy Modlin, Lynne James

Committee Members Absent: Paulette White, Lori Jones, Margaret Dixon, Reverend Albert Shuler, Bob Thompson, Karen Gilkey

Updates

The MAT meeting with subcommittee chairs held on January 24 was productive.

Paulette has begun researching previous Point in Time County survey results. The numbers appear inaccurate and she will seek assistance from Margaret. It was suggested that Paulette also contact Lynne regarding this issue.

Paulette sent acknowledgement letters from the co-chairs to the BRTF kick-off event guests and presenters.

Ruth will be meeting with Reverend Shuler and Bob about their specific roles as the MAT moves forward in the planning process. Photo opportunities with the PCMH Foundation are being planned.

The North Carolina Coalition to End Chronic Homelessness is providing up to \$10,000 to fund NC communities who are developing and/or implementing 10-Year Plans. The grant application is due by February 1. Due to the tight deadline, Pitt County will explore future opportunities with this funding source.

Ruth and James met with Teresa Ball with the Pitt County Veteran Service Office. Ms. Ball will serve as a resource for subcommittees. Many veterans are released from prisons or jails and discharge planning is needed. In addition, the system for connecting veterans to services could be improved.

Focus Groups

Focus groups will be held from 6:30 p.m. – 8:00 p.m. on the following days:

- Monday, February 4 - Greenville Community Shelter 1600 Chestnut St.
- Tuesday, February 5 - Flynn Christian Fellowship Home, Inc., 901 Hooker Rd.
- Wednesday, February 6 - Restoration Christian Fellowship, 1301-C Dickson Ave.

Ruth has contacted Omar Skinner and Sherry VanHook by phone and email and will follow up again on Friday, February 1. The volunteer transcribers have been contacted.

Amy will assist with transcribing for the February 4 focus group.

Marilyn will attend the February 5 and 6 focus groups.

Stephen and Paulette will handle logistics – incentives, tape recorders, refreshments. Lynne offered phone cards as incentives.

Subcommittee meeting updates

Permanent Housing reviewed the subcommittee description and planning template at its January 25 meeting. Subcommittee members have been asked to determine goals and to begin completing the planning template.

Services and Support reviewed the template and began working on goal statements.

Prevention and Crisis Stabilization will need to recruit a representative from the mental health community. Georgia will contact Glen Buck from PORT to attend the subcommittee meetings.

Ruth emphasized the need to focus on best practices research and current services provided in Pitt County before establishing goals and objectives.

Public Forums

Recommended locations for public forums include:

- St. Gabriel's Catholic Church
- Boys and Girls Club located on NC 33
- Intergenerational Center located on West 5th Street
- Community Schools and Recreation

Other potential venues include: Jarvis Memorial United Methodist Church, Cornerstone and the Agricultural Extension Center, St. James and Philippi Church of Christ.

Recommended dates to hold public forums are as follows: March 4 and 18 and April 1, 3, 15, or 17. The PI and A committee will be asked to review the local events schedule (sporting events, other) to make sure there is no major conflict on the suggested dates. Venue availability will also be key to determining dates.

The MAT agreed that child care must be made available (with advance notice from participants) as well as transportation (arrangement with the Pitt Area Transit System).

Reaching residents in rural Pitt County will be critical. Residents should be given the opportunity to write in or send electronically their questions, comments and recommendations. Voice mail should also be made available.

The MAT discussed inviting those living outside of Greenville to participate in a web casting event. Logistics may be an issue.

The MAT will decide on whether to have a general public forum on homelessness in rural Pitt County after hearing back from subcommittees regarding public forum topics.

Other Items

The MAT must explore aligning the 10-Year Plan goals and objectives with federal and state goals to prevent and end homelessness. Although Pitt County must identify goals, objectives and strategies that are most appropriate for its communities, specific goals and objectives may result in federal and state funding.

Action Steps:

1. Ruth:
 - a. send subcommittees best practice information
 - b. send best practices documents to James and Tracy to be posted on website
 - c. contact Stan Holt and Martha Are regarding funding opportunities, legislation and aligning local goals and objectives with federal goals and objectives to ensure funding
 - d. contact Martha Are and the Interagency Council to End Homelessness regarding additional helpful links and best practice documents
 - e. contact subcommittee chairs to emphasize the need to a determine public forum topic (s) that would be most helpful to their committees.
2. Georgia:
 - a. contact Glen Buck regarding serving on the Prevention and Crisis Stabilization subcommittee.
3. Marilyn:
 - a. contact Jill Cox of the United Way Public Policy focus

**Next MAT meeting: Thursday, February 7 at 10:30 a.m. at
Pitt County Development Services Conference Room**