

10-YEAR PLAN TO END CHRONIC HOMELESSNESS
Management Advisory Team Meeting Minutes
February 21, 2008 ▪ 10:30 A.M. ▪ Jarvis Memorial United Methodist Church

Committee Members Present: James Rhodes, Stephen Smith, Ruth Peebles, Amy Modlin, Paulette White, Bob Thompson, Lynne James, Karen Gilkey, Marilyn Williams

Committee Members Absent: Lori Jones, Margaret Dixon, Reverend Albert Shuler

The MAT reviewed and accepted the February 14 meeting minutes.

February 21 BRTF meeting

The MAT agreed that the BRTF meeting was a success. There was good attendance and good representation from the subcommittees which shows the members' commitment to the planning process. Martha Are's presentation was very well done and well-received. The information shared brought clarity and helped to provide direction for subcommittees as they move forward with the analysis of best practices and the establishment of goals and outcomes.

The MAT agreed that the Martha's presentation should have been recorded so that those unable to attend the meeting could benefit from her knowledge and expertise. It was suggested that Ruth explore securing a recorded presentation to be featured on the 10-Year Plan website.

The MAT will seek Martha's support throughout the planning process. Martha can be instrumental in helping to solidify the plan and "sell" the plan to public officials.

Lee Maril with East Carolina University and the Center for Inequality attended the BRTF meeting. Mr. Maril may provide assistance with the economic cost analysis and help develop an evaluation plan for implementation. In addition, he may have suggestions for potential public forum speakers.

Public Forums

Public forums will be held on April 1, 8, 22 and 29. Sycamore Hill Baptist Church is available on April 22, but there is a \$150 fee.

The public forum topics are as follows: Housing, Mental and Physical Health, Job Training and Employment, and Special Populations (veterans, youth, immigrants and refugees). The MAT agreed that having the proposed small group discussion questions will help determine the focus of the topics agreed upon.

The public forums will feature local speakers and/or experts from other local communities such as Asheville, Winston-Salem, Durham or Raleigh. The forums will provide information about what is happening locally in Pitt County with regards to the topic areas as well as best practices in North Carolina communities that are in the implementation phase of the 10-Year Plan.

Potential public forum speakers:

Housing

Dee Dee Carney
Merrill Flood

Job Training and Employment

Joyce Jones, STRIVE - job training and employment

Veterans

Harold McMillen or Mitch Stroud

Mental Health and Substance Abuse

Paul Toriello, ECU Dept. of Rehab Services
Jamie Godwin, Nicole Brown or Glen Buck, Dr. David Ames, PORT Human Services

Other Discussion Items

Serial Inebriate Program Training (SIP) will be held on Tuesday, March 11 at the RDU Center Meeting Room in Raleigh. It was suggested that the MAT invite Earl Phipps, Carlton Williams and Dr. Tim Reeder to attend. All BRTF members will receive an invitation to attend the workshop. The Eastern North Carolina Poverty Committee will pay for the registration fee for BRTF attendees.

The MAT agreed that issues regarding homeless children and foster care would be of interest to the locally governing boards and should be addressed in the 10-Year Plan.

Website enhancements including video clips from the BRTF kick-off event will be made. All meeting minutes and resource documents will be posted within the next week. Steve Hawley has joined the PI and A subcommittee and has provided great suggestions related to website enhancements and media coverage. Steve will be conduct interviews with the BRTF co-chairs within the next two weeks in order to capture footage that aligns with the City's media format. The Public Information and Awareness subcommittee will meet on Wednesday, March 12 at the Pitt County Development Services Building at 9:30 a.m.

Focus groups with veterans and with the Latino and Hispanic community will be held by March 7.

Action Steps:

1. Paulette:
 - a. provide Ruth with the contact information for Don Overton, Jr. (veterans contact)
 - b. coordinate refreshments for public forums at appropriate time (purchase gift cards from Wal-mart, etc. for purchases)

2. Ruth:

- a. send notice to BRTF regarding the March 11 SIP Training
- b. follow up with Kathy Castillo and Don Overton, Jr. confirm focus group date
- c. create first draft of public forum small group questions for each topic
- d. send notice to BRTF members regarding deadline to submit suggestions for public forum speakers
- e. ask Martha if her presentation has been recorded
- f. create a one-page sheet for distribution to potential public forum speakers
- g. follow up with Ernis Lee with Pitt Community College, regarding local media interviews with co-chairs

3. Karen:

- a. contact the Sycamore Hill Baptist Church regarding waiving the \$150 fee
- b. provide housing statistics to the MAT for review and for distribution to the BRTF (vacant housing, affordable housing statistics, etc.)

4. James:

- a. speak with Margaret about the foster care

5. James and Bob:

- a. finalize locations for public forums

6. Marilyn:

- a. attend the Town and Gown organization meeting and share information about the 10-Year Plan
- b. develop a two-sided fact sheet that includes background information and the headline handouts; highlight public forums and facts from Martha Are's presentation (cost information, etc.) during the meeting.

7. Lynn:

- a. invite Earl Phipps, Carlton Williams and Dr. Tim Reeder to attend the SIP Training

**Next MAT meeting: Thursday, February 28 at 10:30 a.m. at
Pitt County Development Services Conference RM**