

10-YEAR PLAN TO END CHRONIC HOMELESSNESS

Management Advisory Team Meeting Minutes

February 28, 2008 ▪ 10:30 A.M. ▪ Pitt County Development Services Conference RM

Committee Members Present: James Rhodes, Stephen Smith, Ruth Peebles, Amy Modlin, Paulette White, Lynne James, Karen Gilkey, Marilyn Williams, Lori Jones, Margaret Dixon

Committee Members Absent: Reverend Albert Shuler, Bob Thompson

The MAT reviewed and accepted the February 21 meeting minutes.

Updates

Paulette is securing gift cards and in-kind donations of refreshments for public forums from Target, Walmart, Sam's, Panera, Harris Teeter and Krispy Kreme.

Margaret and two staff members will present information about the foster care system during the March 13 MAT meeting.

Marilyn presented at the Town and Gown organization meeting on February 26. Attendance was low, but there was a positive response to the 10-Year Plan. Attendees were encouraged to participate in the planning process and attend the public forums.

BRTF members did not respond to the invitation to the SIP Training. Margaret and Paulette will consider attending. Earl Phipps, Carlton Williams and Dr. Tim Reeder will be invited to attend.

BRTF members did not provide names of potential presenters for the public forums.

Subcommittees are having issues with determining next steps and moving forward with the planning process. Ruth will attend the March 12 Prevention and Crisis Stabilization/Services and Support subcommittee meeting and provide technical assistance.

Karen provided an update on housing data collected (average sales prices for single family homes, condos and mobile home) and will email data to MAT members.

Public Forums

The Public Forum Schedule is as follows:

April 1st - Community Schools & Recreation Bldg
April 8th - Jarvis Memorial Gym
April 22nd - Boys & Girls Club on NC 33
April 29th - Eppes Center Multipurpose Room

The public forum topics are as follows:

- Housing
- Job Training and Employment
- Mental and Physical Health
- Discharge Planning (discharge from correctional facilities and the mental health system, discharge of youth from foster care system and other systems)

The MAT will determine the most appropriate title for the discharge planning forum in order to draw participants.

The forum on discharge planning will include a panel of presenters. There will be four small group topics from which participants can chose to participate i.e. (mental health, youth and foster care, correctional system, other systems.)

Four local experts will serve as resources for each of the small groups. MAT members will serve as small group facilitators and transcribers (or a volunteer to transcribe will be identified).

The MAT agreed each public forum will feature a local speaker who will provide a brief summary of what is happening in Pitt County and an expert (s) from other 10-Year Plans communities who will focus on best practices.

Potential Speakers

Housing

Merril Flood (local expert)

Jeanne Tedro (outside expert)

Job Training and Employment

Joyce Jones (local expert)

Jean Williams, Women's Center (outside expert)

Mental Health and Physical Abuse

Dr. John Morrow, Public Health Director (local expert)

Mike Raisig (may know people locally)

Representative from Path Program Contact/Cornerstone (outside expert)

Stan Holt (may know people form other communities)

Discharge Planning

Judge Hilburn and Janice Galliger can serve as local resources for small groups and others should be identified.

The MAT agreed that the subcommittees should be asked to look at specific public forum topics and determine questions to be asked during the small group discussions. What is it that subcommittees want to know from the community? What information will be most useful in establishing outcomes and strategies related to each topic areas? Feedback from the subcommittees will help the MAT finalize questions. Questions must be in layman's terms.

Action Steps:

1. Paulette:

- a. follow up with Kathy Castillo regarding focus Latino/Hispanic
- b. follow up with Earl Phipps regarding SIP Training
- c. identify local speaker for discharge planning from the correctional system

2. Ruth:

- a. contact Stan Holt , Martha Are, Jean Williams and Jeanne Tedro regarding presenters from other 10-Year Plan communities at public forums
- b. create a one-page summary for presenters
- c. finalize dates for focus groups with veterans and the Latino/Hispanic community
- d. create a log of potential speakers and their availability

3. Karen:

- a. contact the Home Builders Association regarding housing data
- b. continue to gather data related to housing and email information to MAT

4. Margaret

- a. identify local speaker from the Pitt County Mental Health Department and a speaker for youth focus
- b. contact Walter Vincent

5. Georgia

- a. identify providers to attend the SIP training and will contact Glen Buck, Theresa D. Edmondson and Gary Leonhard from Walter B. Jones

6. Lynn:

- a. contact Carlton Williams and Dr. Tim Reeder

7. James:

- a. contact Merrill Flood, Joyce Jones and Dr. John Morrow regarding speaking opportunity at public forums
- b. finalize the Boys and Girls Club availability for the April 22 public forum

**Next MAT meeting: Tuesday, March 4 at 10:30 a.m. at
Pitt County Development Services Conference RM**