

## **10-YEAR PLAN TO END CHRONIC HOMELESSNESS**

### **Management Advisory Team Meeting Minutes**

**March 4, 2008 ■ 10:30 A.M. ■ Pitt County Development Services Conference RM**

Committee Members Present: James Rhodes, Stephen Smith, Ruth Peebles, Paulette White, Lynne James, Karen Gilkey, Marilyn Williams, Lori Jones, Margaret Dixon

Committee Members Absent: Reverend Albert Shuler, James Rhodes, Amy Modlin

The MAT reviewed and accepted the February 28 meeting minutes.

### **Updates**

Paulette has registered for the SIP Training. Paulette will speak with Earl Phipps about his participation in the SIP training and has contacted Captain Williams who has expressed interest, but had not confirmed participation.

Georgia has made calls to Glen Buck, Theresa D. Edmonson, Gary Leonhardt from Walter B. Jones Treatment Center and will follow up via e-mail. Lynne has contacted Carlton Williams and Dr. Tim Reeder, but neither has expressed interest in attending the training.

Ruth is waiting to hear from Don Overton regarding the details of a focus group with veterans. Ruth will follow up with Mr. Overton if she does not hear from him by Thursday, March 7.

Paulette spoke with Kathy Castillo regarding a focus group with the Latino/Hispanic population. The challenge has been identifying participants and a location that is convenient for participants. A focus group with the Latino/Hispanic population may not be held, but the MAT will have on record having attempted to reach the community. The 10-Year plan will include strategies that address the needs Latino/Hispanic population.

The Home Builders Association does not keep housing statistics. Karen will obtain information for the City of Greenville and the chief building inspector. Karen is seeking information from property manager associations and will distribute information to the MAT as it is received.

Ruth has been in contact with Ennis Lee regarding radio interviews and a public television interview and will share the publicity plan with the Public Information and Awareness subcommittee. Dates for interviews with Reverend Shuler and Bob Thompson will be determined with the next two weeks.

### **Subcommittee Issues**

Cecil Hardy has resigned as co-chair for the Prevention and Crisis Stabilization/Services and Support subcommittee. The MAT agreed that new subcommittee co-chairs should be identified before the March 12 meeting. Suggested co-chairs are Dr. Frank Dawkins, Gary Lyndhardt, Laurie Nelson and Pam Kesegi.

## **Public Forums**

The public forum schedule is as follows:

April 1st - Community Schools & Recreation Bldg  
April 8th - Jarvis Memorial Gym  
April 22nd - Boys & Girls Club on NC 33  
April 29th - Eppes Center Multipurpose Room

Margaret announced that the Poverty Committee will underwrite the cost of mileage and hotel for public forum speakers. Marilyn suggested requesting free accommodations at the Fifth Street Inn Bed & Breakfast.

The following dates and speakers have been confirmed:

### ***Housing – April 22***

Merril Flood (local expert)  
Terry Allebaugh (outside expert)

### ***Job Training and Employment – April 29***

Joyce Jones (local expert)  
Carson Dean (outside expert)

### ***Mental Health and Physical Health***

Dr. John Morrow, Public Health Director (local expert – *availability to be determined*)

Paulette has explored local speakers/facilitators for discharge planning from the correction system and waiting for a response.

Margaret is working to identify a local speaker from the Pitt County Mental Health Department and a speaker for the youth focus. She will contact Walter Vincent and the Bob Aiken (Maury Prison) regarding potential speakers.

Dr. Reeder and Cynthia Manning, Chante Carson, Susan Bullock and Faye Watts have been identified as small group facilitators for the public forum on Community Entry/Transitioning.

The MAT agreed that the expert speakers will help shape the description of the public forums. Ruth will contact expert speakers to discuss content of presentations and public forums. The MAT will help draft titles and descriptions after hearing from expert speakers. The presenters will focus on what is currently happening in the community (local speakers) and best practices (outside experts). The presenters will be asked to share what they know *and* share with the audience what the community should think about and what questions the community should ask itself.

The MAT also agreed that cost and cost savings should be discussed at the public forums. Participants will want to know where funding comes, the community impact and potential strategies for leveraging funding.

**The MAT will review the small group question samples thoroughly and provide Ruth with any suggested questions by Friday, March 8.** Subcommittees will be asked to determine three questions for each topic area related to their focus.

## **Other Business**

The United Way of Pitt County will feature an article in their next newsletter about the 10-Year Plan and the upcoming public forums.

### **Action Steps:**

**The MAT will review the small group question samples thoroughly and provide Ruth with any suggested questions by Friday, March 8.**

1. Paulette:
  - a. Identify a local speaker for discharge planning from the correctional system
  - b. speak with Earl Phipps about his participation in the SIP training
2. Ruth:
  - a. contact Dr. Frank Dawkins, Gary Leonhardt and Laurie Nelson and Pam Kesegi regarding their willingness to serve as co-chair
  - b. follow up with Denise Neunaber and Cathy Smith regarding speakers for the public forums on Community Entry/Transitioning the Mental and Physical Health
  - c. begin contacting expert speakers to discuss presentation content public forum descriptions
  - d. follow up with Don Overton and Kathy Castillo regarding focus groups
3. Karen:
  - a. obtain information from the City of Greenville and from the chief building inspector
  - b. seek information from property manager associations and distribute information to the MAT as it is received
4. Margaret
  - a. identify a local speaker from the Pitt County Mental Health Department and a speaker for the youth focus
  - b. contact Walter Vincent and the Bob Aiken (Maury Prison) regarding potential speakers
  - c. contact Cynthia Manning, Chante Carson, Susan Bullock and Faye Watts regarding small group facilitation for the public forum on Community Entry/ Transitioning
5. Georgia:
  - a. email SIP training announcement to Glen Buck, Theresa D. Edmonson, Gary Leonhardt from Walter B. Jones and will follow up via e-mail
6. Lynn:
  - a. contact Dr. Reeder regarding public forum small group facilitation for the public forum on Mental and Physical Health
7. Marilyn:
  - a. contact Chris Woelkers at Fifth Street Inn accommodations for forum presenters

**Next MAT meeting: Thursday, March 13 at 10:30 a.m. at  
Pitt County Development Services Conference RM**