

10-YEAR PLAN TO END CHRONIC HOMELESSNESS
Management Advisory Team Meeting Minutes
April 3, 2008 ▪ 10:30 A.M. ▪ Pitt County Development Services Conference RM

Committee Members Present: James Rhodes, Ruth Peebles, Paulette White, Karen Gilkey, Marilyn Williams, Margaret Dixon, Bob Thompson, Stephen Smith, Reverend Albert Shuler
Amy Modlin

Committee Members Absent: Lynne James, Lori Jones

The MAT reviewed and accepted the March 27 meeting minutes.

Updates

The MAT agreed that the first public forum was a success.

The attendance was better than expected and media coverage was good. A diverse group of participants included medical school students, a formerly homeless individual and concerned citizens.

According to the evaluations, participants enjoyed and benefited from the small group discussions the most and appreciated the information presented by the speakers. Many participants learned about the event through the newspaper.

Interviews with local media were a success.

It was suggested that members of the MAT present at local Rotary Clubs. Marilyn attends the Noon Rotary meeting and will share information.

Bob spoke with Elizabeth Jesse of Pitt County Chapter of the National Alliance on Mental Illness and will make a presentation to its membership in May.

The focus group with veterans went well. Much of the feedback received was the similar to that of the other focus groups held. There seemed to be anger among participants regarding the support services available to veterans (and their families) after coming back from war.

The MAT agreed that veterans should be invited to the public forums, particularly the public forum on community re-entry.

Public Forums

Facilitators of the small groups will be asked to mention the use of the index cards for ideas/comments not shared during small group discussions.

Set up for the April 8th forum will begin at 5:45 p.m. Separate rooms for the small group break out session will be used.

4.4.08 The INS Group

MAT member volunteer assignments for the April 8th public forum are as follows:

Small Group Transcribers

(note taking on flipcharts/capturing all ideas/strategies):

Amy, Paulette and Stephen

Small Group Facilitators

(facilitating discussion/summarizing key discussion points during comment/response period):

Marilyn, Lynne and Ruth

Subcommittee Work

The MAT contacts were reminded to encourage BRTF members' participation in the public forums at all subcommittee meetings.

The MAT contacts are responsible for sharing all information relative to subcommittee work discussed at the MAT meetings.

All subcommittees should complete their goals, outcomes and strategies and be prepared to present information at the April 17 BRTF meeting.

The City of Greenville's Consolidated Plan

The public will have a 30-day comment period that allows the public to provide input on the Consolidated Plan. A final hearing to adopt the plan will be made and then the plan will be sent to HUD. The goals of the 10-Year Plan should be included. The MAT will meet with John Kane to discuss the plan and to address any questions.

Action Steps:

1. Ruth:
 - a. continue to stay in touch with Don Overton to ensure veteran's participation in future public forums
 - b. provide an outline of 10-Year Plan content and suggested components to be written within the next 45 days
 - c. draft program for April 8th forum and press release
 - d. provide Paulette with copies of program, presentations from panelists and small group discussion questions
 - e. contact Permanent Housing co-chairs regarding next subcommittee meeting and provide guidance at the next meeting
 - f. follow up with April 8th panelists
 - g. review the housing/homelessness section of the Consolidated Plan and provide Paulette with feedback

2. Paulette:

- a. continue to stay in touch with Don Overton to ensure veteran's participation in future public forums
- b. send invitation letters to the public forums to legislators/public officials
- a. contact Pam Kesegi to obtain the number of individuals needing transportation from the Greenville Community Shelter and will contact Rebecca Clayton with number.
- b. handle logistics for April 8th – set up – request extra rooms for small group discussion breakouts, refreshments, etc.
- c. request PDF of the Consolidated Plan from Sandra Anderson
- d. resend Ruth and James the section in the Consolidated Plan related to housing and homelessness

3. James:

- a. contact Jennifer Holtz regarding an interview on “Talk of the Town”

4. Marilyn:

- a. check for scheduling for a “Community Matters” interview

5. Karen:

- a. check on John Kane's availability to attend a MAT meeting to address questions regarding the Consolidated Plan and the 10-Year Plan

6. Bob:

- a. contact his student who has done research on veterans in Pitt County; data/research may be included in the 10-Year Plan narrative

**Next MAT meeting: Thursday, April 10 at 10:30 a.m. at
Pitt County Development Services Conference RM**