

10-YEAR PLAN TO END CHRONIC HOMELESSNESS
Management Advisory Team Meeting Minutes
April 10, 2008 ■ 10:30 A.M. ■ Pitt County Development Services Conference RM

Committee Members Present: James Rhodes, Ruth Peebles, Karen Gilkey, Marilyn Williams, Stephen Smith, Sandra Anderson, Merrill Flood, Amy Modlin, Lynne James

Committee Members Absent: Paulette White, Margaret Dixon, Lori Jones, Bob Thompson Reverend Albert Shuler

Guest: Merrill Flood, John Kane, Housing and Community Development Consultant, Pauline High, Planner for the City of Greenville

The MAT reviewed and accepted the April 3 meeting minutes.

Updates

The MAT agreed that the second public forum was a success. The evaluations from participants were positive. According to the evaluations, participants enjoyed and benefited from the small group.

The MAT approved the April 17 BRTF meeting agenda which will be sent to BRTF members the week of April 13. Subcommittee co-chairs will be asked to present updated information regarding goals, outcomes and objectives.

Ruth will meet with the Permanent Housing Subcommittee. Pauline High will serve on the MAT during Karen Gilkey's absence and will serve as the MAT contact for the Permanent Housing Subcommittee.

Public Forums

The Public Information and Awareness subcommittee will discuss PR strategies for the April 22 and April 29 public forums at the next committee meeting to be held on April 16.

MAT member volunteer assignments for the April 22 public forum are as follows:

Small Group Transcribers

(note taking on flipcharts/capturing all ideas/strategies):

Paulette, Lori, Pauline

Small Group Facilitators

(facilitating discussion/summarizing key discussion points during comment/response period):

Marilyn, Lynne and Ruth

James will serve as a “floater.”

10-Year Plan Content – first steps for drafting narrative

The table of contents was reviewed and the sections to be written over the next two months have been identified. Ruth will meet with various MAT members outside of the standing MAT meeting to discuss various components of the plan.

Lynne, Georgia, Amy, and Marilyn will assist with the description of current services and services providers. Paulette, Bob and Lynne will assist with the economic impact of homelessness.

The MAT agreed that barriers and gaps should be discussed in narrative (i.e. transportation). The description of current services should include the need for coordinating services and information sharing. A section on veterans and the Hispanic population should also be part of the narrative.

Consolidated Plan Discussion

John Kane and City staff discussed the content of the Consolidated Plan, a five-year plan with a one-year action plan that is created annually. The Consolidated Plan should reflect the goals of the 10-Year Plan. Language in the Consolidated Plan will allow enough flexibility for the City to have the ability to support 10-Year Plan strategies.

The MAT will review the second draft of the Consolidated Plan. The second draft will be sent via e-mail after April 18th and should be reviewed before May 8th, the final public hearing date.

Action Steps:

1. Ruth:
 - a. draft summary of notes from April 8th public forum
 - b. contact subcommittee chairs to request Power Point presentations by 5 p.m. on Tuesday, April 15
 - c. begin drafting components of the 10-Year Plan for review by the MAT
 - d. complete subcommittee Power Point presentations as needed and forward to Stephen

2. Paulette:
 - a. contact John Kane and provide additional information for inclusion in the Consolidated Plan.

3. James:
 - a. handle website updates

**Next MAT meeting: Thursday, April 17 at 10:30 a.m. at
Jarvis Memorial United Methodist Church**