

10-YEAR PLAN TO END CHRONIC HOMELESSNESS

Management Advisory Team Meeting Minutes

April 24, 2008 ■ 10:30 A.M. ■ Pitt County Development Services Conference room

Committee Members Present: Lori Jones, Pauline High, Lynne James, Stephen Smith, Bob Thompson, Marilyn Williams, Any Modlin, Paulette White, James Rhodes, Ruth Peebles

Committee Members Absent: Reverend Albert Shuler, Karen Gilkey, Margaret Dixon

The MAT reviewed and accepted the April 17 meeting minutes.

Updates

The Board of Realtors and Home Builders Association have been contacted about participating in the public forums.

Marilyn sent out announcement about the public forums to the UW Board of Directors and to the Chamber (featured in the Chambergram).

Bob will make a presentation to the Kiwanis Club.

Noon Rotary has invited the MAT to make a presentation in July. The MAT agreed that fall would be a better time to present.

Paulette submitted the list for invitation to the NC Leadership Summit. The list included members of the City Council, County Commissioners, subcommittee co-chairs, and BRTF co-chairs.

Paulette and James attended the Ayden Rotary Club. The information was well received.

Tracy Cash is updating and enhancing the website.

Critique of April 22 forum

The MAT agreed that the April 22 forum participation and media coverage was good. Overall, the small group discussions went well.

April 29 forum

James and Paulette will determine the most appropriate set up at the Boys and Girls Club.

The MAT members should arrive at the Boys and Girls Club **6:00 p.m. on April 22** for set up.

MAT assignments are as follows: Marilyn and Ruth (facilitators) and Lynne and Amy (transcribers)

Asheville site visit

Asheville site visit will be held on May 21-22 or May 28-29. If necessary, a site visit in early June will also be considered.

Consolidated Plan review

The BRTF Co-chairs will draft a letter to be presented to the City Council. The letter will state that the MAT supports the Consolidated Plan.

James will attend the May 8 Council meeting. MAT members are encouraged to attend. The letter will be presented by Bob to the Council on May 8.

The MAT that the following changes should be made to insert in the Consolidated Plan about the 10-Year Plan:

- change date for completing the plan to fall 2008
- revise language related to the goals, objectives (outline broad areas)
- correct the funding amount listed and revise “10 homeless people” to read “10 apartments”
- include total amount over a 5-year period and speak to what money is being used for

Building relationships with public officials

The MAT agreed to meet with the advocates/champions of the plan to provide an update and to request that they assist with bringing other public officials to the table. Individual meetings with public officials should be scheduled in May.

Public officials will receive ongoing updates regarding 10-Year Plan planning process.

The MAT will to provide updates during the County Commissioners Board meetings and City Council meetings.

The presentation to public officials should make references to the economy and veterans. It was suggested that the veterans speak at meetings.

The MAT will provide an update to County Commissioners in May 19.

The MAT agreed that Bob will attend the May 8 City Council meeting to comment on about the 10-Year Plan and its relationship to the City's Consolidated Plan during the public comment session.

An abstract with excerpts from public forums and focus groups for distribution to elected officials will be created. The abstract will include a letter from Bob and Reverend Shuler to public officials. The document will be shared with funders and public forum participants.

Business Roundtable - Brainstorm

The Business Roundtable will be held mid to late June (week of June 17 or 24) The invitation list will include businesses who the luncheon. Approximately 30-40 will be in attendance including 20 business leaders, MAT members and subcommittee co-chairs.

The MAT will target particular businesses. Potential invitees include:

- Quiznos – partnership with homelessness (in-kind donor)
- Henry Hinton
- Suzanne Sartell
- Wanda Bunch
- Grady White Boats
- DSM
- Metrics
- Jordan Whichard
- Al Clark
- NACCO (North American Coal Corporation)
- Chamber Executive Board list, Economic Development Commission for Winterville, Ayden and Farmville
- Alliance One
- Farrior Construction
- banking community

City Hotel, Buffet at Bistro and City Hall were identified as potential locations to hold the roundtable meeting.

Subcommittee Work

The MAT reviewed and approved the subcommittee BRTF work plan and timeline.

Action Steps:

1. Lori:
 - a. contact Amy Sawyer to confirm date for Asheville site visit
2. Ruth:
 - a. provide Tracy with public forum notes, focus group summaries (combine), revised organization chart, subcommittee meetings dates and BRTF, MAT subcommittee meeting minutes

- b. continue to work on 10-Year Plan content and seek assistance from MAT as needed
 - c. send BRTF subcommittee work plan and timeline and April 29 public forum notes to BRFT and MAT
3. Lynne:
- a. contact ad agency
4. Paulette:
- a. oversee set up for April 29 public forum
 - b. check availability of various venues for holding the business roundtable meeting
5. James:
- a. contact Merrill to determine if a presentation to the City Council by the MAT could be made in May
 - b. draft an abstract to be presented to public officials
 - c. send revised text for inclusion in the Consolidated Plan to Sandra
6. Bob
- a. draft a letter to present to public officials regarding the 10-Year Plan and support of the Consolidated Plan

Next MAT meeting: Thursday, May 1 at 10:30 a.m. at the Pitt County Development Services Conference Room