

## **10-YEAR PLAN TO END CHRONIC HOMELESSNESS**

### **Management Advisory Team Meeting Minutes**

**May 1, 2008 ■ 10:30 A.M. ■ Pitt County Development Services Conference room**

Committee Members Present: Lynne James, Bob Thompson, Marilyn Williams, Paulette White, James Rhodes, Ruth Peebles, Margaret Dixon

Committee Members Absent: Lori Jones, Pauline High, Stephen Smith, Amy Modlin, Reverend Albert Shuler, Karen Gilkey

The MAT reviewed and accepted the April 24 meeting minutes.

### **Updates**

Marilyn sent a thank you note to Brock Letchworth for his participation in all of the public forums. Mr. Letchworth will be invited to the June 19<sup>th</sup> BRTF meeting.

Ruth sent thank you notes to via email to all public forum presenters.

### **Critique of April 29 forum**

Overall the April 29<sup>th</sup> public forum was a success. One participant wanted to have a longer and more intense forum. There were questions regarding STRIVE and the organization's partnership with the Greenville Community Shelter.

The Boys and Girls Club was not the best location for the forum. Several individuals were unable to find the facility. It was suggested that in the future all forums should be held at the same place.

The business community was not present at the public forum.

The forum summary will be posted on the website during the week of May 4<sup>th</sup> and sent to the BRTF via email.

### **Asheville site visit**

Due to scheduling, the MAT will meet with 10-Year Plan coordinators in the Triangle instead of traveling to Asheville during the month of June. It was suggested that a conference call with Asheville 10-Year Plan coordinator be scheduled. The primary focus of discussion with 10-Year Plan coordinators will be the transition from the planning phase to the implementation phase of the 10-Year Plan and recommended organizational structure and funding.

## **Consolidated Plan review**

Paulette and Ruth made revisions to the 10-Year Plan text to be included in the Consolidated Plan. The revisions were forwarded to the City of Greenville for consideration.

Sandra Anderson will provide a draft of the Consolidated Plan for the MAT to review.

Bob drafted a letter in support of the Consolidated Plan and a 10-Year Plan report that will be shared with Mayor Patricia Dunn. Bob will inform City Council of the MAT's support of the Consolidated Plan and provide a brief update on the 10-Year Plan at the May 8<sup>th</sup> public hearing.

The support letter and 10-Year Plan report will be shared with funders and with the County Commissioners during the May 19<sup>th</sup> board meeting.

The MAT is encouraged to attend the May 8<sup>th</sup> and 19<sup>th</sup> meetings.

## **Subcommittee Work Plan**

The MAT revised the BRTF work plan. The plan is as follows.

1. The May 15<sup>th</sup> BRTF will be cancelled.
2. The MAT will meet to review and edit the subcommittee goals, objectives and strategies from 9 a.m. – 12 noon on May 15<sup>th</sup>.
3. The MAT will send to identified experts (i.e. Carson Dean and Terry Allebaugh) a copy of the subcommittee goals, objectives, strategies for review/comment.
4. The MAT will meet with subcommittee co-chairs to share revisions, discuss suggested best practices and to “finalize” content in preparation for the June 19<sup>th</sup> meeting.
5. Ruth will send the “final” draft to the BRTF in advance of the June 19 BRTF meeting.
6. Ruth will present the “final” draft of the goals, objectives, strategies during the June 19<sup>th</sup> meeting.
7. The MAT will be responsible for providing a timeline and determining estimated costs during June and July.
8. The BRTF will have an opportunity to review drafts of the 10-Year Plan and provide feedback from June through early August.

## **Business Roundtable - Brainstorm**

The MAT reviewed the proposed agenda and how the business community can get involved.

Proposed dates for the Business Roundtable meeting are June 17 and 24.

The MAT will present specific examples of how businesses have gotten involved in the 10-Year Plan in other communities. Business professionals must be clear about what specifically the MAT would like for them to do and when.

Joyce Jones with STRIVE can assist the MAT with identifying business that have hired individuals who are difficult to employ. The MAT will consider inviting those businesses to the Business Roundtable meeting.

It was suggested that the MAT and co-chairs present to the United Way Board of Directors, the Hospital Foundation and the Pitt County Development Board.

The MAT agreed that is important to go where the businesses representatives are and let them know the Team's availability to make presentations to business leaders and associations.

### **Action Steps:**

1. Ruth:

- a. contact the Asheville, Durham and Raleigh 10-Year Plan coordinators to explore potential meetings regarding implementation structure
- b. contact the co-chairs and BRTF regarding timeline revisions

2. Lynne and Marilyn:

- a. draft an initial list of business roundtable invitees for the MAT to review on May 8<sup>th</sup>

3. Paulette:

- b. secure a location for the Business Roundtable

4. Margaret:

- a. will contact STRIVE about businesses that have hired those individuals that who are difficult to employ.

**Next MAT meeting: Thursday, May 8 at 10:30 a.m. at the Pitt County Development Services Conference Room**