

10-YEAR PLAN TO END CHRONIC HOMELESSNESS

Management Advisory Team Meeting Minutes

May 29, 2008 ▪ 10:30 A.M. ▪ Pitt County Development Services Conference room

Committee Members Present: James Rhodes, Ruth Peebles, Marilyn Williams, Bob Thompson, Lynne James, Lori Jones, Pauline High, Stephen Smith

Committee Members Absent: Reverend Albert Shuler, Paulette White

Guest: Engda Wubneh, Intern, UNC-Chapel Hill

The MAT reviewed and accepted the May 22 meeting minutes.

Updates

The MAT discussed the data/cost information collected from the Detention Center. It was suggested that the data collected also include names obtained from the Greenville Police Department and the Sheriff's office. The list should be reviewed to determine which individuals were also residents of the Greenville Community Shelter.

There was concern about making a case based on the data collected. It was suggested the 10 individuals with the highest costs from the sample be identified. There also should be an explanation for why particular names were selected.

Paulette and Engda will be responsible for compiling all data collected to date.

It was suggested that a strategy concerning to collect additional data and cost analysis be included in the 10-Year Plan.

The business roundtable meeting will be held on July 1 at the Hilton. Save-the-date cards will be mailed on Friday, May 30.

The MAT reviewed the business roundtable invitation list and made revisions. Engda will be responsible for making revisions and finalizing the list. The MAT was asked to contact Engda with any additional revisions by the end of the business day on May 29.

A conference call with Amy Sawyer and the representatives from Asheville will be held during the June 5th MAT meeting. The call will begin at 11 a.m. and will last for an hour. In preparation for the conference call, discussion questions have been sent to Ms. Sawyer in advance.

The meeting with the 10-Year Plan Coordinators for Orange and Wake counties has been confirmed for June 17. Eight MAT members will be attending the meeting and a van will be made available for travel. The MAT reviewed the June and early July meeting schedule.

The following meetings *will* be held:

- June 12 – MAT meeting
- June 17 – meeting with 10-Year Plan Coordinators in the Triangle
- June 19 – BRTF meeting and MAT meeting
- June 26 – MAT meeting
- July 1 – business roundtable meeting
- July 3 – MAT meeting

10-Year Plan planning process timeline/review process

The 10-Year Plan timeline has been revised. The BRTF *will* meet for the last time in July. All action steps except for the unveiling event must be completed by October 6 to meet contractual obligations. The revised timeline includes the dates for completing the 10-Year Plan drafts and the potential dates for presenting the plan to public officials. (See attached work plan/timeline.)

Ads regarding the availability of the 10-Year Plan draft will be featured on the City and County page. The document will be available online for downloading and hard copies will be made available for review at various locations such as the United Way, City and County offices and the public library.

The MAT agreed that a special effort to present the 10-Year Plan to Winterville, Farmville, and Ayden must be made. Elected officials in the smaller communities must be made aware of the MAT's availability for presentations at board meetings and/or individual meetings.

Goals, Outcomes and Strategies

Bob presented Ruth with general edits. Ruth will continue to revise the goals, outcomes, and strategies. Marilyn and Lynne will provide their written feedback by June 3. The revised document will be shared with the BRTF via email by June 16 and presented by Ruth on June 19.

The MAT agreed that a separate meeting with the BRTF subcommittee co-chairs is unnecessary. The subcommittee co-chairs will receive a special acknowledgement at the BRTF meeting.

Implementation Plan Samples

Ruth presented the implementation structure for Durham, Orange and Raleigh/Wake 10-Year Plan. The MAT will seek specific information with regards to implementation plans during the June 17 meeting with coordinators and will seek information from Amy Sawyer from Asheville.

Action Steps:

1. Ruth:

- contact Reverend Shuler via email
- continue to revise goals, outcomes and strategies
- continue to work on 10-Year Plan content
- contact Scott Senatore

2. Amy:

- send the Paulette and members of the MAT the article: "How to Calculate the Cost of Homelessness"

3. Marilyn:

- review, goals, outcomes and strategies and provide Ruth with feedback by Tuesday, June 3

4. Pauline:

- obtain the appropriate dates for the MAT to present the 10-Year Plan draft to City officials

5. Lynne:

- review goals, outcomes and strategies and provide Ruth with feedback by Tuesday, June 3

6. Engda:

- revise business roundtable invitation list

7. Margaret:

- arrange transportation for trip to the to Triangle to meet with 10-Year Plan coordinators

Next MAT meeting: Thursday, June 5 at 10:30 a.m. – 12 noon at the Pitt County Development Services Conference Room