

## **10-YEAR PLAN TO END CHRONIC HOMELESSNESS**

### **Management Advisory Team Meeting Minutes**

**June 12, 2008 ■ 10:30 A.M. ■ Pitt County Development Services Conference room**

Committee Members Present: Ruth Peebles, Bob Thompson, Lynne James, Lori Jones, Stephen Smith, Paulette White, Amy Modlin, Margaret Dixon

Committee Members Absent: Pauline High, James Rhodes, Reverend Albert Shuler, Marilyn Williams, Georgia Claxton

The MAT reviewed and accepted the June 5 meeting minutes.

### **Updates**

Paulette presented the first draft of the Preliminary Cost Estimates for Homelessness in Pitt County document. The MAT agreed that the economic costs document provides what is known, but there is information for which we cannot account. This should be stated in the 10-Year Plan. Paulette will continue to gather cost information from various sources.

Paulette secured signatures for the invitation letter from the Mayor, County Commissioners chair and UW board member and mailed letters. Follow up calls to invitees will be made after June 25 (RSVP date).

Mayor Dunn and Stephanie Hinnant will make opening remarks at the business roundtable meeting. The updated agenda will be emailed to MAT members.

Paulette and Engda will continue to work on the resource list to be included in the 10-Year Plan.

Margaret has reserved a 15-passenger van for the trip to Raleigh to meet with the 10-Year Plan coordinators. There will be nine Pitt County participants (and Ruth). The van will depart from the Pitt County Development Services building at 9:00 a.m. James has been identified as the driver.

The MAT reviewed the goals, outcomes, and strategies document. Goals will be combined so that there will be three or four broad goals instead of eight. The MAT agreed that the 10-Year Plan language should include references to both chronically homeless and homeless. Ruth will to revise the goals, outcomes, and strategies document in preparation for the June 19 BRTF meeting.

The MAT discussed briefly the conference call with Asheville 10-Year Plan representatives. No revisions to the call meeting notes were made.

Ruth provided a summary of the call meeting with Andrea Kurtz from the Winston-Salem/Forsyth 10-Year Plan. Successful implementation was due to the partnerships

with the Mayor and business community (half of the members of their Commission overseeing implementation are business leaders). Project Connect was the most effective best practice. (See call meeting notes attached.)

### **Action Steps:**

#### 1. Ruth:

- continue to revise goals, outcomes and strategies document
- prepare Power Point presentation with goals, outcomes and strategies for June 19 BRTF meeting
- edit/fine tune the economic costs document for the BRTF meeting
- create document introducing implementation for distribution at the BRTF meeting
- send a meeting reminder and goals, outcomes and strategies document to BRTF members
- email business roundtable agenda to the MAT
- send meeting reminder to 10-Year Plan coordinators in the Triangle and order lunches for participants
- email goals, outcomes and strategies document to Carson Dean, Terry Allebaugh and Stan Holt for review
- provide Reverend Shuler with talking points for the meeting with the Chamber of Commerce Board on June 19

#### 2. Paulette and Margaret:

- review the goals, outcomes and strategies document and provide Ruth with feedback by Friday, June 13

#### 3. Paulette:

- continue to work on the resource list to be included in the plan (*targeted* date for the MAT to review is June 19)
- continue to work on economic cost data
- make calls to the BRTF members regarding the last two meetings
- contact Diana Lucas and or Marilyn regarding cost data collection from the Family Violence Center

#### 4. Bob:

- review costs estimates document and provide written feedback to Paulette and Ruth by June 18

**Next MAT meeting: Thursday, June 19 at 10:30 a.m. – 12 noon at Jarvis Memorial United Methodist**