

10-YEAR PLAN TO END CHRONIC HOMELESSNESS

Management Advisory Team Meeting Minutes

August 13, 2008 ▪ 10:30 A.M. ▪ Pitt County Development Services Conference room

Committee Members Present: Stephen Smith, Bob Thompson, Ruth Peebles, James Rhodes, Sandra Anderson, Amy Modlin, Lynne James, Margaret Dixon. Lori Jones

Committee Members Absent: Georgia Claxton, Reverend Albert Shuler, Paulette White

The MAT reviewed and accepted the August 7 meeting minutes.

MAT Meeting Schedule

The MAT will NOT meet on Thursday, August 21. The next MAT meeting will be held on Thursday, August 28.

Presentations to Public Officials

Presentations to City Council, the Town of Winterville and Grimesland went well

The schedule of presentations is as follows:

- Greater Greenville Community Foundation August 21 @ 12:15 - James, Paulette, Bob
- Town of Ayden – August 25 – Bob and other presenter (to be identified)
- Grifton - meeting date to be confirmed
- presentations to the United Way of Pitt County and the Pitt County Memorial Hospital Foundation to be confirmed
- Faith community – Reverend Shuler will host luncheon with pastors and key lay persons – date to be determined

Public Hearings will be held on September 11 @ 7 p.m. (City Council) and September 22 @ 6 p.m. (County Commissioners Board). MAT members (staff) and co-chairs will take the lead on the public hearing presentations. The BRTF will be encouraged to attend and make public comments. The MAT will recruit people to attend the hearings and to make comments.

The plan will have minor revisions after both public hearings. The City Council will be informed of the potential editorial changes to be made.

The Greenville Shelter board will provide a letter of support. Other letters of support will be secured. A member of the Shelter board will also be encouraged to attend the public hearings and make comments.

10-Year Plan Revisions

The “final” version of the draft plan has been distributed to the BRTF and posted on the *Journey Home* website. Additional national and local statistics, quotes and brief stories, information sources will be inserted in the plan. Ruth will review the plan to ensure that the numbers presented are all accurate and she will determine what data can be featured as a graph or chart. Photos of key leaders and individuals and families will be collected.

It was suggested that the plan layout be in portrait, printed on glossy paper and include tabs for easy reading. The plan will be bounded by a spiral and will feature color photos.

Unveiling of the 10-Year Plan

The unveiling of the 10-Year plan will be held on Wednesday, November 12. The event will be held at the City Chamber and will begin with a press conference at 5:30 p.m. A reception will be held immediately after the press conference in the gallery. The unveiling event will feature presentations from co-chairs, elected officials and a formerly homeless individual. Representatives from the Pitt County United Way, Pitt County Memorial Hospital Foundation, Greater Greenville Foundation and elected officials will receive a formal invitation. All other invitees will receive email invitations. Approximately 125 individuals will be invited to the unveiling event.

The MAT will explore placing an ad in the *Daily Reflector* for the 10-Year Plan unveiling event and the possibility featuring the Executive Summary of the plan in the newspaper.

Action Steps:

1. Ruth:

- continue to revise the 10-Year Plan (determine if Rapid Re-housing should be removed from the plan)
- shorten current Power Point presentation and provide Sandra with the presentation by August 22 and with the final draft of the plan by Wednesday, August 27
- contact Brock Letchworth and request copies of articles and photos
- schedule call meeting with Paulette to discuss stats and final text to be inserted in the plan

2. Paulette:

- distribute plan to municipal officials and all individuals on distribution list (other than BRTF members)
- provide Ruth any photos to be inserted in plan

3. Lori:

- forward photo files of co-chairs to Ruth

4. Amy:

- contact Martha Are about Rapid Re-housing and if the best practice should remain in the plan

5. Sandra:

- distribute plan to the list of locations identified
- secure City seal from Steve Hawley and send to Ruth
- connect Steve Hawley and Tracy Cash to address the website links
- send GVTV footage to Ruth to share with graphic artist
- confirm the availability of the City Chamber on November 12 (5 p.m. – 8 p.m.)

6. Stephen:

- provide Ruth with the Pitt County Seal
- distribute the plan to County Clerk's Office

7. Lynne:

- provide Ruth with quotes and brief stories to insert in the plan

**Next MAT meeting: Thursday, August 28, 2008 at 10:30 a.m. – 12 noon at
Pitt County Development Services Building**