

PITT COUNTY PLANNING DEPARTMENT FY2009-10 WORK PROGRAM

	STAFF	JULY	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APRIL	MAY	JUNE
MAJOR PROJECTS & ACTIVITIES													
Develop 2010 Multi-jurisdictional Hazard Mitigation Plan	SS, JR, EJ, TC, AV, MS	XXXXX	XXXXX	XXXXX	XXXXX	XXXXX	XXXXX	XXXXX	XXXXX	XXXXX	XXXXX	XXXXX	
-Develop Draft Plan	SS, JR, EJ, TC, AV, MS	XXXXX	XXXXX	XXXXX	XXXXX	XXXXX							
-Hold Public Mtgs/Adopt Plan/Submit to NCEM	SS, JR, AV, MS					XXXXX	XXXXX						
-Monitor Review by NCEM & FEMA -> Final Approval	SS, JR							XXXXX	XXXXX	XXXXX	XXXXX		
Implement 10-Year Plan to End Chronic Homelessness	PW, JR, LJ, SS, Advisory Board	XXXXX	XXXXX	XXXXX	XXXXX	XXXXX	XXXXX	XXXXX	XXXXX	XXXXX	XXXXX	XXXXX	XXXXX
-Develop/Submit HPRP Grant Application & Participate on HPRP Team	PW, JR, Advisory Board	XXXXX	XXXXX	XXXXX	XXXXX	XXXXX	XXXXX	XXXXX	XXXXX	XXXXX	XXXXX	XXXXX	XXXXX
-Implement SOAR	PW, SOAR Team	XXXXX	XXXXX	XXXXX									
-Coordinate Project Connect Event	PW, JR, Advisory Board			XXXXX	XXXXX	XXXXX	XXXXX	XXXXX	XXXXX				
-Establish & Provide Staff Support to Strategy Teams	PW, Advisory Board			XXXXX	XXXXX	XXXXX	XXXXX	XXXXX	XXXXX	XXXXX	XXXXX	XXXXX	XXXXX
-Establish Baseline Data for Housing Inventory	PW, JR, LJ, SS				XXXXX	XXXXX	XXXXX						
-Conduct Point in Time Survey	PW, LJ				XXXXX	XXXXX	XXXXX	XXXXX					
PASS Software, Phase II	SS, CJ, BG, JR, AV, EG, EJ, TC, JH	XXXXX	XXXXX	XXXXX	XXXXX	XXXXX	XXXXX	XXXXX	XXXXX	XXXXX	XXXXX	XXXXX	XXXXX
-Refine Project Workflows	SS, CJ, BG, JR, AV, EG, EJ, TC, JH	XXXXX	XXXXX	XXXXX	XXXXX	XXXXX	XXXXX						
-Develop GIS Component	SS, EJ, TC, JR	XXXXX	XXXXX	XXXXX	XXXXX	XXXXX	XXXXX	XXXXX	XXXXX	XXXXX	XXXXX	XXXXX	XXXXX
-Develop Web Applications	SS, CJ, BG, JR							XXXXX	XXXXX	XXXXX	XXXXX	XXXXX	XXXXX
-Investigate On-site Data Entry by Inspectors	SS, CJ, BG, JR							XXXXX	XXXXX	XXXXX	XXXXX	XXXXX	XXXXX
Emorywood Drainage Improvements	JH, JR, BE	XXXXX	XXXXX	XXXXX									
-Close Out Project	JR, JH, BE			XXXXX									
Rose High School Stormwater Wetland	JR, JH, BE, BJ	XXXXX	XXXXX	XXXXX	XXXXX	XXXXX	XXXXX	XXXXX	XXXXX	XXXXX	XXXXX	XXXXX	XXXXX
-Solicit Informal Bids/Hire Contractor	JH, JR	XXXXX											
-Oversee Construction	JH, BJ, BE		XXXXX	XXXXX	XXXXX								
-Close Out Project	JR, JH												
Develop/Implement Agriculture Land Use Plan	S&W Staff, JR, EG, JH, EJ, TC	XXXXX	XXXXX	XXXXX	XXXXX	XXXXX	XXXXX	XXXXX	XXXXX	XXXXX	XXXXX	XXXXX	XXXXX
-Collect Data/Draft Plan	S&W Staff, JR, EG, JH, EJ, TC	XXXXX	XXXXX	XXXXX	XXXXX								
-Establish Voluntary Ag Districts	S&W Staff				XXXXX	XXXXX	XXXXX	XXXXX	XXXXX	XXXXX	XXXXX	XXXXX	XXXXX
Census 2010 Complete Count Committee	JR, TC, EJ	XXXXX	XXXXX	XXXXX	XXXXX	XXXXX	XXXXX	XXXXX	XXXXX	XXXXX	XXXXX	XXXXX	XXXXX
-Organize/Hold Committee Meetings	JR, TC			XXXXX				XXXXX		XXXXX			
Annual Report	BB, TC, Interns							XXXXX	XXXXX				
ONGOING STAFF ACTIVITIES/COMMITTEES													
Development Review*	MS, BJ, JH, SS, EG, AV												
Zoning Enforcement*	EG, AV, MS, JH, BJ, SS												
Soil Erosion & Sedimentation Control Administration*	BJ, JH												
Stormwater Management	JH, BJ, JR												
Riparian Buffer Program Administration*	JH, BJ												
Clean Up of Abandoned Properties	JH, EJ, JR												
Community Development Programs* - CDBG, HOME, USDA, URP, SFR	LJ, MS, ES, SS, JR, BB												
10-Year Plan Advisory Board	PW, JR												
Continuum of Care	PW, LJ												
Flood Damage Prevention Regs Administration/CRS*	SS, JH, BJ, MS, AV, EG												
Maintenance/Lease of HMGP Properties*	EG, AV												
Beaver Management Assistance Program*	JH, JR												
GIS Layer Update/Map Production	EJ, TC												
GIS Steering Committee	EJ, TC												
Maintenance of Countywide Address Database*	TC, EJ												
Address Display Enforcement Program*	EJ, TC												
Voter District Verification for Board Applicants	EJ, TC												
Road Sign Assembly, Installation, & Maintenance*	SM, EJ, TC												
MPO/RPO Technical Coordinating Committees	JR, JH												
Greenville Bike Friendly Task Force	JR, EJ												
Safety Committee	JR, BB												
Census Data Requests	TC, EJ, JR												
Website Maintenance & Enhancements	TC, EJ, JH												
Monthly Reports & NCAPA News	Interns, MS, TC												
Safe Communities Coalition/CRASH	EJ, TC, JR												
OTHER POTENTIAL PROJECTS													
Develop NC 43 South Corridor Plan	JR, EG, AV, SS, EJ, TC												
Comprehensive Land Use Plan Update	JR, EG, AV, SS, EJ, TC												
Swift Creek/Fork Swamp Stormwater Runoff Study	JR, JH, BE												
Hazard Mitigation Grant for Repetitive Loss Properties	SS, JR												
Community Rating System Modification (Class 7)	SS, AV												
Zoning Enforcement Procedures Manual	EG, AV												
Access Management Plan	JR, EG, JH, AV, MS												
NPDES Phase II Stormwater Ordinance	JR, JH, SS												

* Assistance provided to municipalities.

July 15, 2009