



**PITT COUNTY
REGISTER OF DEEDS**

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To: Attorneys, Lending Agencies and Other Recorders
From: Deborah T. Barrington
Date: January 3, 2012
Subject: Changes in the Laws and Regulations Regarding Satisfactions, Recording Fees
Format Requirements and Indexing

Real Property Indexing:

The Minimum Standards for Indexing Real Property Instruments has delayed the implementation from January 1, 2012, to July 1, 2012.

Recording Fees:

New Fee Structure:

Session Law 2011-296 (S 384) modifies the fees for recording instruments and simplifies their allocation to state accounts. G.S. 161-10(a) (1), (1a), (16); G.S. 161-11.3; G.S.161.11.5
Effective October 1, 2011, **Instruments in General** – the fee for registering or filing shall be \$26.00 for the first 15 pages plus \$4.00 for each additional page or fraction thereof.

Deeds of Trust and Mortgages – for registering or filing, whether written, printed or typewritten, the fee shall be \$56.00 for the first 15 pages plus \$4.00 for each additional page or fraction thereof.

The 2011 legislation provides that when a **subsequent instrument** refers to more than one original instrument for which recording data are required to be indexed, the fee is \$25.00 for each additional reference. G.S. 161-10(a) (1) (effective October 1, 2011).

FEES EFFECTIVE OCTOBER 1, 2011

Recording Real Estate Instruments

- Instruments except deeds of trust and mortgages..... \$26 first 15 pages
4 ea. add'l page
- Deeds of trust and mortgages.....56 first 15 pages
4 ea. add'l page
- Plats..(maps).....21 ea. sheet
- . Map Copies (per page) 2
- . Highway maps 21 ea. sheet
Add'l page(s) 5
Certified copy (per 1st page) 5
Add'l page(s) 2 ea.
- Nonstandard document.....25 plus recording fee
- Multiple instruments as one, each.....10
- Satisfaction instruments.....No fee

• Add'l subsequent instrument index reference, each.....	25
UCC Records	
• One or two pages in writing.....	38
• More than two pages in writing.....	45 up to 10 pages
2 ea. page over 10	
• Filed electronically if permitted.....	30
Marriage Licenses	
• Marriage license.....	60
• Delayed marriage certificate, with one certified copy.....	20
• Application or license correction with one certified copy.....	10
• Marriage license certified copy.....	10
Other Records	
• Recording military discharge	No fee
• Military discharge certified copy as authorized.....	No fee
• Birth certificate certified copy.....	10
<i>(register may waive for person over 62 years old)</i>	
• Birth certificate after one year or more for same county, with one certified copy.....	20
• Papers for birth certificate in another county one year or more after birth.....	10
• Birth certificate for papers from another county one year or more after birth, with one certified copy.....	10
• Death certificate certified copy.....	10
• Birth record amendment.....	10
• Death record amendment.....	10
• Legitimations.....	10
• Certified copies unless statute otherwise provides.....	5 first page,
2 ea. add'l page	
• Uncertified copies.....	Cost as posted
Other Services	
• Notary public oath.....	10
• Comparing copy for certification.....	5
• State vital records search.....	10
• State vital records for network access.....	24 first copy
15 ea. add'l copy	
• Miscellaneous services.....	Cost as posted

Revenue stamps remain the same at \$2.00 per thousand of consideration (total selling price including assumed amounts).

Document Format Requirements

Out of State Drafter required effective June 27, 2011

Section Law 2011-351 (S 591) expands the requirement for the identification of a person or law firm that drafted a deed or deed of trust executed after January 1, 1980, to include all such instruments, even if prepared outside North Carolina. G.S. 47-17-1 (effective June 27, 2011). Note that the only entity or organization name that is sufficient alone is a law firm; otherwise, a person's name must appear as drafter. Note also that as before the change, a drafter's name is required on the first page; a drafter's signature is not required. The register is not to accept such an instrument for recording without the information.

Margin and Font Changes effective October 1, 2011

Section Law 2011-296 (H 384) also makes changes to the margin and font requirements in G.S. 161-14(b) on documents. Effective October 1, 2011, side margins must be least one-quarter inch and a font size no smaller than nine points is considered legible.

Document Standards

Effective July 1, 2002

(G.S. 161-14)

In addition to all other statutory and locally adopted prerequisites, all documents executed on paper after July 1, 2002 and presented for registration after that date must meet the following:

- Be presented on 8-1/2" x 11" or 8-1/2" x 14" paper
- Contain blank margins of
- At least 3" at the top of the first page
- At least 1/4" on all remaining sides of first page (left, right and bottom)
- At least 1/4" on all sides of subsequent pages (top, bottom, left and right)
- Be typed or printed in black on white paper
- Be in a legible font no smaller than 9 points
- Blanks in an instrument may be completed in pen
- Corrections to an instrument may be made in pen (preferably in black ink)
- Text must be typed or printed on one side of a page only
- State the type of instrument at the top of the first page (below the 3" blank margin)

Satisfaction of Security Instruments

Satisfaction by Presentation Ends October 1, 2011

The presentation of any original security instrument accompanied with the original bond, note, or other instrument hereby secured to the Register of Deeds, with the endorsement of payment and satisfaction will no longer be accepted.

Satisfactions of Security instrument maybe made:

1. A satisfaction document that satisfies the requirements of G. S. 45-36-10
2. An affidavit of satisfaction that satisfies the requirements of G.S. 45-26.16
3. A Trustee's satisfaction that satisfies the requirements of G.S. 45-36-20, but only if the security Instrument is a Deed of Trust.

Assumed Names

Our office does not provide forms for the filing of assumed names. You can visit www.nccommerce.com for more information or call NC Department of Commerce at 1-800-228-8443.