

**Pitt County Board of Commissioners  
Agenda for  
02/16/2026 6:00 PM  
Eugene James Auditorium**

**1) Welcome – Chairman Smith** 6:00

**2) Call to Order/Roll Call**

**3) Invocation**

**4) Pledge**

**5) Approval of Agenda – Chairman Smith** 6:05

**6) Public Addresses to the Board**

**7) Presentation**

1. Recognition of Employee of the Month - Eric Sawyer - Cultural Arts and Recreation (January) - <u>Janis Gallagher</u>	6:35	<b>1</b>
2. Recognition of Employee of the Month - Deborah Savage - Public Health (February) - <u>Janis Gallagher</u>	6:40	<b>4</b>
3. Resolution - Macy Cowan - North Carolina Association of Register of Deeds Certification - <u>Janis Gallagher, Lisa Nichols</u>	6:45	<b>7</b>
4. Proclamation Recognizing February 9-15, 2026, as National Future Business Leaders of America Week - <u>Janis Gallagher</u>	6:50	<b>10</b>

**8) Public Hearings**

1. Christopher E. Sutton Rezoning Request – Zoning Ordinance Map Amendment – <u>Jonas Hill</u>	7:00	<b>12</b>
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**9) Items for Report**

1. USDA Farm Service Agency - <u>Gina Allen, Janis Gallagher</u>	7:10	<b>33</b>
2. Monthly Financial Report for the General Fund, Solid Waste Enterprise Fund and EMS Fund as of December 31, 2025, and January 31, 2026 – <u>Michael Hardy</u>	7:15	<b>34</b>
3. January 2026 Tax Collection Report - <u>Russell Hill</u>	7:20	<b>38</b>
4. Report of Unpaid Taxes for the year 2025 that are liens on real property – <u>Russell Hill</u>	7:25	<b>40</b>
5. Manager's Report - <u>Janis Gallagher</u>	7:30	<b>42</b>

a) Meeting Dates:

March 2, 2026, 6:00 p.m. - Eugene James Auditorium

March 16, 2026, 6:00 p.m. - Eugene James Auditorium

b) NACo Legislative Conference, February 21-24, 2026, Washington DC

- c) Severe Weather and Salvation Army Emergency Shelter Warming/Cooling Stations
- d) EMS - Sapphire IV Infusion Pumps Installed on County EMS Fleet
- e) American Heart Month
- f) Black History Month
- g) Legislative Luncheon with State Delegation - March 20, 2026
- h) Joint Meeting with City of Greenville - March 2026
- i) Update on Department Head Positions

#### **10) Items for Consent**

1. Approval of Minutes - <u>Kimberly Hines</u>	7:35	<b>44</b>
2. Budget Amendment - Planning - 2026 Emergency Solutions Grant (ESG) – \$27,798 Supplemental Award (No Additional County Funds) - <u>Jonas Hill</u>	7:35	<b>45</b>
3. Budget Amendment, Resolution, and Grant Acceptance - NC East Alliance 10-10-15 Microgrant Program-\$15,000 (No County Funds) - <u>Kelly Andrews</u>	7:35	<b>69</b>
4. Budget Amendment Non-Departmental - DSS Vehicle Purchase – \$247,250 - <u>John Demary</u>	7:35	<b>74</b>
5. Budget Amendment - Emergency Management - Insurance Proceeds – \$15,806 (No County Funds) - <u>Randy Gentry</u>	7:35	<b>76</b>
6. Budget Amendment - 911 Communications - (Restricted Funds \$200,000) - <u>Michael Hardy</u>	7:35	<b>78</b>
7. Budget Amendment - Sheriff Service Contracts - \$400,000 - <u>Michael Hardy</u>	7:35	<b>80</b>
8. Budget Amendment - Sheriff's Office - NADDI Funds - \$300 (No County Funds) - <u>Paula Dance</u>	7:35	<b>82</b>
9. Public Health-Healthy Beginnings Grant Award - \$78,672 - <u>Angela Manning</u>	7:35	<b>85</b>
10. Public Health-American Diabetes Association Grant Application- \$200 (No County Funds) - <u>Angela Manning</u>	7:35	<b>86</b>
11. Public Health-Additional Public Health WIC Funds- \$64,941 (No County Funds) - <u>Angela Manning</u>	7:35	<b>87</b>
12. Public Health-Request to Apply for National Environmental Health Association Food Safety Grant- \$3,500 (No County Funds) – <u>Angela Manning</u>	7:35	<b>96</b>
13. Request to Apply for Essential Single-Family Rehabilitation Program – <u>Jonas Hill</u>	7:35	<b>98</b>
14. North Carolina Department of Transportation (NCDOT) Request for Addition to State Maintained Secondary Road System - <u>Jonas Hill</u>	7:35	<b>99</b>

15. Tax Administration Adjustment Refunds and Releases for January 2026 - <u>Russell Hill</u>	7:35	<b>111</b>
16. Order for Advertisement of Unpaid 2025 Property Taxes that are liens on real property - <u>Russell Hill</u>	7:35	<b>115</b>
17. Tax Administration Value Adjustments After Board of E&R adjourned - <u>Russell Hill</u>	7:35	<b>117</b>
18. Records Disposal Request - <u>Russell Hill</u>	7:35	<b>119</b>
19. Economic Development - Accept the LEAD for NC Fellow for 26-27 – \$25,000 - <u>Kelly Andrews</u>	7:35	<b>121</b>
20. Economic Development - Approval of Lease for Adaptive VitalCare Solutions LLC at Technology Enterprise Center - <u>Kelly Andrews</u>	7:35	<b>122</b>
21. Economic Development - Permission to apply for EPA Brownfields Assessment Grant (No County Funds) - <u>Kelly Andrews</u>	7:35	<b>136</b>
22. Resolution Honoring William Lanier's Retirement and Awarding him his Badge and Handgun - <u>Paula Dance</u>	7:35	<b>137</b>
23. Approval of Deputy Finance Officer Status - <u>Paula Dance</u>	7:35	<b>139</b>
24. 2024-2025 Annual Comprehensive Financial Report (December Audit Presentation) - <u>Michael Hardy</u>	7:35	<b>140</b>
25. Appointment of Animal Cruelty Investigators - <u>Janis Gallagher</u>	7:35	<b>141</b>

## **11) Items for Decision**

1. Memorandum of Understanding with Green Town Properties - <u>Stephanie Coleman, Dr. Sharon Paynter, Janis Gallagher</u>	7:40	<b>144</b>
2. Pitt County Strategic Plan - <u>Karen Whichard, Janis Gallagher</u>	7:50	<b>147</b>
3. Pitt Area Transit Relocation Project to Technology Enterprise Center - <u>Tim Corley</u>	8:35	<b>156</b>
4. Reappointment to the Pitt County Nursing Home/Adult Care Home Community Advisory Committee - <u>Janis Gallagher</u>	8:40	<b>157</b>
5. Appointment/Reappointment to the Grimesland Planning Board - <u>Janis Gallagher</u>	8:45	<b>159</b>
6. Reappointments to the ECU Health Medical Center Board of Trustees - <u>Janis Gallagher</u>	8:50	<b>164</b>
7. Reappointments to the Board of Equalization & Review - <u>Janis Gallagher</u>	8:55	<b>166</b>

## **12) Commissioners' Comments/Committee Reports**

<b>13) Adjourn</b>	9:00
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