

**Pitt County Board of Commissioners**  
**Agenda for**  
**02/16/2026 6:00 PM**  
**Eugene James Auditorium**

<b>1) Welcome – <u>Chairman Smith</u></b>	6:00	
<b>2) Call to Order/Roll Call</b>		
<b>3) Invocation</b>		
<b>4) Pledge</b>		
<b>5) Approval of Agenda – <u>Chairman Smith</u></b>	6:05	
<b>6) Public Addresses to the Board</b>		
<b>7) Presentation</b>		
1. Recognition of Employee of the Month - Eric Sawyer - Cultural Arts and Recreation (January) - <u>Janis Gallagher</u>	6:35	<b>1</b>
2. Recognition of Employee of the Month - Deborah Savage - Public Health (February) - <u>Janis Gallagher</u>	6:40	<b>4</b>
3. Resolution - Macy Cowan - North Carolina Association of Register of Deeds Certification - <u>Janis Gallagher, Lisa Nichols</u>	6:45	<b>7</b>
4. Proclamation Recognizing February 9-15, 2026, as National Future Business Leaders of America Week - <u>Janis Gallagher</u>	6:50	<b>10</b>
<b>8) Public Hearings</b>		
1. Christopher E. Sutton Rezoning Request – Zoning Ordinance Map Amendment – <u>Jonas Hill</u>	7:00	<b>12</b>
<b>9) Items for Report</b>		
1. USDA Farm Service Agency - <u>Gina Allen, Janis Gallagher</u>	7:10	<b>33</b>
2. Monthly Financial Report for the General Fund, Solid Waste Enterprise Fund and EMS Fund as of December 31, 2025, and January 31, 2026 – <u>Michael Hardy</u>	7:15	<b>34</b>
3. January 2026 Tax Collection Report - <u>Russell Hill</u>	7:20	<b>38</b>
4. Report of Unpaid Taxes for the year 2025 that are liens on real property – <u>Russell Hill</u>	7:25	<b>40</b>
5. Manager's Report - <u>Janis Gallagher</u>	7:30	<b>42</b>
a) Meeting Dates: March 2, 2026, 6:00 p.m. - Eugene James Auditorium March 16, 2026, 6:00 p.m. - Eugene James Auditorium		
b) NACo Legislative Conference, February 21-24, 2026, Washington DC		

- c) Severe Weather and Salvation Army Emergency Shelter Warming/Cooling Stations
- d) EMS - Sapphire IV Infusion Pumps Installed on County EMS Fleet
- e) American Heart Month
- f) Black History Month
- g) Legislative Luncheon with State Delegation - March 20, 2026
- h) Joint Meeting with City of Greenville - March 2026
- i) Update on Department Head Positions

#### 10) Items for Consent

1. Approval of Minutes - <u>Kimberly Hines</u>	7:35	<b>44</b>
2. Budget Amendment - Planning - 2026 Emergency Solutions Grant (ESG) – \$27,798 Supplemental Award (No Additional County Funds) - <u>Jonas Hill</u>	7:35	<b>45</b>
3. Budget Amendment, Resolution, and Grant Acceptance - NC East Alliance 10-10-15 Microgrant Program-\$15,000 (No County Funds) - <u>Kelly Andrews</u>	7:35	<b>69</b>
4. Budget Amendment Non-Departmental - DSS Vehicle Purchase – \$247,250 - <u>John Demary</u>	7:35	<b>74</b>
5. Budget Amendment - Emergency Management - Insurance Proceeds – \$15,806 (No County Funds) - <u>Randy Gentry</u>	7:35	<b>76</b>
6. Budget Amendment - 911 Communications - (Restricted Funds \$200,000) - <u>Michael Hardy</u>	7:35	<b>78</b>
7. Budget Amendment - Sheriff Service Contracts - \$400,000 - <u>Michael Hardy</u>	7:35	<b>80</b>
8. Budget Amendment - Sheriff's Office - NADDI Funds - \$300 (No County Funds) - <u>Paula Dance</u>	7:35	<b>82</b>
9. Public Health-Healthy Beginnings Grant Award - \$78,672 - <u>Angela Manning</u>	7:35	<b>85</b>
10. Public Health-American Diabetes Association Grant Application- \$200 (No County Funds) - <u>Angela Manning</u>	7:35	<b>86</b>
11. Public Health-Additional Public Health WIC Funds- \$64,941 (No County Funds) - <u>Angela Manning</u>	7:35	<b>87</b>
12. Public Health-Request to Apply for National Environmental Health Association Food Safety Grant- \$3,500 (No County Funds) – <u>Angela Manning</u>	7:35	<b>96</b>
13. Request to Apply for Essential Single-Family Rehabilitation Program – <u>Jonas Hill</u>	7:35	<b>98</b>
14. North Carolina Department of Transportation (NCDOT) Request for Addition to State Maintained Secondary Road System - <u>Jonas Hill</u>	7:35	<b>99</b>

15. Tax Administration Adjustment Refunds and Releases for January 2026 - <u>Russell Hill</u>	7:35	<b>111</b>
16. Order for Advertisement of Unpaid 2025 Property Taxes that are liens on real property - <u>Russell Hill</u>	7:35	<b>115</b>
17. Tax Administration Value Adjustments After Board of E&R adjourned - <u>Russell Hill</u>	7:35	<b>117</b>
18. Records Disposal Request - <u>Russell Hill</u>	7:35	<b>119</b>
19. Economic Development - Accept the LEAD for NC Fellow for 26-27 – \$25,000 - <u>Kelly Andrews</u>	7:35	<b>121</b>
20. Economic Development - Approval of Lease for Adaptive VitalCare Solutions LLC at Technology Enterprise Center - <u>Kelly Andrews</u>	7:35	<b>122</b>
21. Economic Development - Permission to apply for EPA Brownfields Assessment Grant (No County Funds) - <u>Kelly Andrews</u>	7:35	<b>136</b>
22. Resolution Honoring William Lanier's Retirement and Awarding him his Badge and Handgun - <u>Paula Dance</u>	7:35	<b>137</b>
23. Approval of Deputy Finance Officer Status - <u>Paula Dance</u>	7:35	<b>139</b>
24. 2024-2025 Annual Comprehensive Financial Report (December Audit Presentation) - <u>Michael Hardy</u>	7:35	<b>140</b>
25. Appointment of Animal Cruelty Investigators - <u>Janis Gallagher</u>	7:35	<b>141</b>

#### **11) Items for Decision**

1. Memorandum of Understanding with Green Town Properties - <u>Stephanie Coleman, Dr. Sharon Paynter, Janis Gallagher</u>	7:40	<b>144</b>
2. Pitt County Strategic Plan - <u>Karen Whichard, Janis Gallagher</u>	7:50	<b>147</b>
3. Pitt Area Transit Relocation Project to Technology Enterprise Center - <u>Tim Corley</u>	8:35	<b>156</b>
4. Reappointment to the Pitt County Nursing Home/Adult Care Home Community Advisory Committee - <u>Janis Gallagher</u>	8:40	<b>157</b>
5. Appointment/Reappointment to the Grimesland Planning Board - <u>Janis Gallagher</u>	8:45	<b>159</b>
6. Reappointments to the ECU Health Medical Center Board of Trustees - <u>Janis Gallagher</u>	8:50	<b>164</b>
7. Reappointments to the Board of Equalization & Review - <u>Janis Gallagher</u>	8:55	<b>166</b>

#### **12) Commissioners' Comments/Committee Reports**

<b>13) Adjourn</b>	9:00
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Citizens with disabilities requiring special needs to access the services or public meetings of Pitt County Government, should contact the County Manager's Office, five days prior to the meeting by calling (252) 902-2950.