

Meeting Type: Regular

Location: 1800 North Greene Street, Suite C, Greenville NC

Date and Time: July 22, 2025; 12:00 PM

Present: Members: Chair Gary Weaver, Debbie Avery, Jeffrey Blick, and Etsil S. Mason

Staff: Dave Davis

Oath of Office: The four members in attendance took their oath of office.

Board Organization

1. **Elect Secretary:** A motion was made by Jeff Blick to elect Debbie Avery as secretary. The motion passed.
2. **Adopt Rules of Procedure:** A motion was made by Etsil Mason to adopt the Rules of Procedure. The motion passed.
3. **Approve Director of Elections Duties and Responsibilities:** A motion was made by Jeff Blick to approve the Director of Elections Duties and Responsibilities. The motion passed.
4. **Present certificate:** Etsil Mason, on behalf of the Board, presented Pat Dunn a certificate of appreciation for her years of service to the Board of Elections.

Minutes: Approved

Agenda: Approved

Director's Report:

1. **Candidate Filing:** Dave Davis reported that only one candidate filed for the three seats for Fountain Town Commissioner. No candidates filed for the Candlewick Area Sanitary District Supervisor contest.
2. At the meeting on August 19, the Board will appoint Precinct Judges to a two-year term.
3. **Next Board meeting:** Tuesday, August 19, 2025 at 4:30 PM

Public Comment: None

Old Business: None

New Business:

1. **Adopt Early Voting plan for 2025 Municipal Elections:** Due to the absence of Derek Brown, the Board will meet at 4:30 pm on July 31 or August 7 depending on availability.

The Board adjourned.

Debbie Avery, Secretary