

**Pitt County Board of Commissioners
Greenville, North Carolina
Monday, 12 January 2026 Minutes**

Board of Commissioners met on Monday, 12 January 2026 at 6:00 PM in the Eugene James Auditorium, Pitt County Office Building, 1717 W 5th Street, Greenville, North Carolina.

Board Members Present:

Mark Smith, Chair
Benji Holloman, Vice Chair
Mary Perkins-Williams, Commissioner
Ann Floyd Huggins, Commissioner
Chris W. Nunnally, Commissioner
Rochelle Brown, Commissioner
Mac Manning, Commissioner
Gary Weaver, Commissioner

Board Members Absent:

Melvin McLawhorn, Commissioner

Staff Present:

Janis Gallagher, County Manager
Matt Gibson, County Attorney
Kimberly W. Hines, Clerk to the Board
Mike Taylor, Deputy County Manager/Chief Information Officer
Tim Corley, Deputy County Manager/County Engineer
Florida Hardy, Assistant County Manager/Human Resources Director
PJ Andrews, Assistant County Manager/Director of Soil and Water
Kelly Andrews, Director of Economic Development
Russell Hill, Tax Administrator
Michael Hardy, Chief Financial Officer
Jonas Hill, Director of Planning
Dean Burbage, Chief Building Inspector
Jennifer Lanier-Coward, Director of Cultural Arts and Recreation
Angie Manning, Deputy Director of Public Health
Randy Gentry, Director of Emergency Management
Jim McArthur, Deputy Director of Emergency Management

Welcome

Chairman Smith welcomed everyone to the meeting.

Call to Order/Roll Call

Chairman Smith called the meeting to order.

Invocation

Commissioner Brown provided the Invocation.

Pledge

Kedriona Howard, Ayden Grifton High School student led the Pledge of Allegiance.

Approval of Agenda

Motion:

Motion to approve the agenda.

Motion made by Commissioner Chris W. Nunnally.

Motion seconded by Commissioner Mary Perkins-Williams.

Motion passed unanimously.

Public Addresses to the Board

No one spoke.

Presentation

Resolution of Appreciation Honoring Tim Daniels - Janis Gallagher

Information Provided with the Agenda

Staff has prepared a resolution recognizing the retirement of Tim Daniels, Buildings and Grounds.

Staff Recommendation

Accept resolution as presented.

See Appendix 1

Meeting Notes

Chairman Smith and Mrs. Gallagher recognized Tim Daniels with a Resolution of Appreciation Honoring his years of service with Pitt County Government.

Motion:

Accept resolution as presented.

Motion made by Commissioner Mary Perkins-Williams.

Motion seconded by Commissioner Gary Weaver.

Motion passed unanimously.

Proclamation Recognizing January 2026 as Human Trafficking Awareness and Prevention Month - Janis Gallagher

Information Provided with the Agenda

Pam Strickland, Founder of Eastern NC Stop Human Trafficking Now has asked for the Board's support to adopt the attached proclamation recognizing the Month of January 2026 as Human Trafficking Awareness and Prevention Month. Ms. Strickland along with several members of the Pitt County Coalition Against Human Trafficking will attend to accept the proclamation. It is noted the courthouse Cupola was lighted blue January 11, 2026 for Human Trafficking Awareness and Prevention.

Staff Recommendation

Adopt proclamation as presented.

See Appendix 2

Meeting Notes

Chairman Smith and Mrs. Gallagher presented Pam Strickland, Founder of Eastern NC Stop Human Trafficking Now with a Proclamation Recognizing January 2026 as Human Trafficking Awareness and Prevention Month. District Attorney Faris Dixon was present in support. It was acknowledged that the courthouse cupula was lit blue for this occasion on January 11, 2026.

Motion:

Adopt proclamation as presented.

Motion made by Commissioner Mary Perkins-Williams.

Motion seconded by Commissioner Gary Weaver.

Motion passed unanimously.

Items for Report

December 2025 Tax Collection Report - Russell Hill

Information Provided with the Agenda

The Pitt County fiscal year to date (July 1, 2025 – December 31, 2025) combined collection rate for real and personal property is 81.74%. The combined rate one year ago for real and personal property was 81.36%. Pitt County Tax Administration continues to pursue all outstanding taxes using the necessary remedies available

through the North Carolina General Statutes, including bank attachments, wage and salary garnishments, escheated funds attachments, rent attachments, the NC Debt Setoff program, and in rem foreclosure.

Staff Recommendation

To approve the December 2025 Tax Collection Report as presented.

See Appendix 3

Meeting Notes

Mr. Hill stated the Pitt County fiscal year to date (July 1, 2025 – December 31, 2025) combined collection rate for real and personal property is 81.74%. He stated the combined rate one year ago for real and personal property was 81.36%. He stated Pitt County Tax Administration continues to pursue all outstanding taxes using the necessary remedies available through the North Carolina General Statutes, including bank attachments, wage and salary garnishments, escheated funds attachments, rent attachments, the NC Debt Setoff program, and in rem foreclosure.

Motion:

Motion to approve the December 2025 Tax Collection Report as presented.

Motion made by Commissioner Mary Perkins-Williams.

Motion seconded by Commissioner Gary Weaver.

Motion passed unanimously.

ARPA Update - Michael Hardy

Information Provided with the Agenda

Chief Financial Officer Michael Hardy will make a presentation on the status of American Rescue Plan Act (ARPA) funds. This update will provide a recap of deadlines, review of actions and achievements since the last update.

Staff Recommendation

To accept the ARPA report as presented.

Meeting Notes

Mr. Hardy presented the following Power Point presentation.

See Appendix 4

Commissioner Floyd Huggins asked how the Housing and Homelessness funds (\$37, 350.64) will be used. Mr. Hardy stated when building out the project, there was contingency built in to all the projects. He stated some of the costs came in lower than estimated, leaving a balance, after the obligation date had passed.

Mr. Hill stated replacement, and repairs were made to homes. He stated construction always has unknown expenses. He stated twenty percent was factored into the costs of the projects for contingency.

Mrs. Gallagher stated out of \$35M, we are very close to the mark.

Motion:

Motion to accept the ARPA report as presented.

Motion made by Commissioner Gary Weaver.

Motion seconded by Commissioner Chris W. Nunnally.

Motion passed unanimously.

Manager's Report - Janis Gallagher

Information Provided with the Agenda

Meeting Dates:

January 26, 2026, 8:30 a.m. - Capital Budget & Strategic Planning Workshop - Eugene James Auditorium

February 2, 2026, 6:00 p.m. - Eugene James Auditorium

Service Awards - January 13, 2026, at 8:00 a.m. - Eugene James Auditorium

County Offices close January 19, 2026, in observance of Martin Luther King Jr. Day

Chairman's Appointments

Staff Recommendation

Report Only.

Meeting Notes

Mrs. Gallagher reminded the Board of the next meeting dates of January 26, 2026, 8:30 a.m. - Capital Budget & Strategic Planning Workshop and February 2, 2026, 6:00 p.m.

Mrs. Gallagher reminded the Board of the Service Awards tomorrow, January 13, 2026, at 8:00 a.m. in the Eugene James Auditorium.

Mrs. Gallagher reminded the Board that County Offices will be closed January 19, 2026, in observance of Martin Luther King Jr. Day.

Mrs. Gallagher stated the Chairman's Appointments have been selected and provided to the Commissioners this evening.

Items for Consent

Approval of Minutes - Kimberly Hines

Information Provided with the Agenda

Minutes from the December 15, 2025 (regular meeting) have been prepared for the Board's consideration.

Staff Recommendation

Motion to approve the December 15, 2025 minutes.

Motion:

Motion to approve the December 15, 2025 minutes.

Motion made by Commissioner Chris W. Nunnally.

Motion seconded by Commissioner Gary Weaver.

Motion passed unanimously.

Budget Amendment - Emergency Management - Insurance Proceeds - \$5,657 (No County Funds)- Randy Gentry

Information Provided with the Agenda

Accept insurance settlement funds to repair county owned response vehicle that was damaged on October 16, 2025 by an uninsured motorist and is currently being repaired.

Staff Recommendation

Approve attached budget amendment as presented.

See Appendix 5

Motion:

Approve attached budget amendment as presented.

Motion made by Commissioner Chris W. Nunnally.

Motion seconded by Commissioner Gary Weaver.

Motion passed unanimously.

Budget Amendment - Planning - 2026 Emergency Solutions Grant (ESG) Award - \$76,030 (\$25,000 County Match) - Jonas Hill

Information Provided with the Agenda

The Pitt County Planning Department has received \$76,030 in Emergency Solutions Grant funding. These funds are to be used to help homeless individuals and families regain stable housing in a short period of time. The ESG funds will be used to provide temporary financial assistance to eligible citizens.

The Department is requesting the approval of the attached Budget Amendment to increase revenues and expenditures by \$76,030. Program funding includes \$25,000 in county reserved matching grant funds that were included in the FY 25-26 budget, approved by the Board at the June 3, 2025, meeting.

Staff Recommendation

Motion to accept the grant award, approve the attached Budget Amendment to increase revenues and expenditures by \$76,030 and authorize the County Manager to sign and submit all necessary documents associated with the grant.

See Appendix 6

Motion:

Motion to accept the grant award, approve the attached Budget Amendment to increase revenues and expenditures by \$76,030 and authorize the County Manager to sign and submit all necessary documents associated with the grant.

Motion made by Commissioner Chris W. Nunnally.

Motion seconded by Commissioner Gary Weaver.

Motion passed unanimously.

Resolution Supporting the North Carolina Department of Transportation Improvements to the Intersection of NC 102 and SR 1753 (Stokestown-St Johns Road) - Jonas Hill

Information Provided with the Agenda

The North Carolina Department of Transportation (NCDOT) has identified the intersection of NC 102 and SR 1753 (Stokestown-St Johns Road) as an intersection for potential improvements.

NCDOT has conducted an analysis of the crash history and traffic volumes at NC 102 and Stokestown-St

Johns Road intersection. The 5-year crash history indicated that there were nine (9) reported crashes, four (4) of which involved injuries. The frequency and severity of these crashes raise concerns regarding the safety and operational effectiveness of the current traffic control measures. Therefore, NCDOT plans to convert the intersection from a Two-Way Stop Control to an All-Way Stop Control as a countermeasure to reduce crash occurrences and improve the intersection's safety.

NCDOT will fund and perform the work necessary to complete the proposed modifications to this intersection.

Staff Recommendation

Approve the attached Resolution to provide support for NCDOT to make improvements to the Intersection of NC 102 and SR 1753 (Stokestown-St Johns Road).

See Appendix 7

Motion:

Approve the attached Resolution to provide support for NCDOT to make improvements to the Intersection of NC 102 and SR 1753 (Stokestown-St Johns Road).

Motion made by Commissioner Chris W. Nunnally.

Motion seconded by Commissioner Gary Weaver.

Motion passed unanimously.

FY26 NC Tier II Grant Application- Emergency Management- \$5,000 (No County Funds) - Randy Gentry

Information Provided with the Agenda

Grant funds will be utilized to support the Pitt County Local Emergency Planning Committee (LEPC) through meal reimbursement for quarterly LEPC meeting attendees. The attendance for our latest meeting was more than double that of our previous meetings, which in turn, doubled the cost of lunch for the attendees. With a strong presence of industrial and manufacturing facilities, the LEPC plays a critical role in our community's planning efforts surrounding the threat of hazardous materials produced, transported, manufactured, or processed in Pitt County. Engagement with the emergency response community and our reporting facilities allows for better awareness and education to the community members who live, work and visit Pitt County. We are hopeful to also use these funds to bring in a consultant to help develop a tabletop exercise in the near future.

Staff Recommendation

Motion for approval to apply for the grant as presented.

See Appendix 8

Motion:

Motion for approval to apply for the grant as presented.

Motion made by Commissioner Chris W. Nunnally.

Motion seconded by Commissioner Gary Weaver.

Motion passed unanimously.

Approve Agreements Adding Radios for Macclesfield & Conetoe Volunteer Fire Departments (Edgecombe County) & Hugo Volunteer Fire Department (Lenoir County) to the Pitt County Radio System - Jimmy Hodges, Randy Gentry

Information Provided with the Agenda

Per the Commissioners vote on 11/03/2025, fire departments from outside of Pitt County (7 Contiguous) are allowed up to 6 radios to be added to the Pitt County radio system in exchange for like radio IDs. Agreements with Macclesfield Volunteer Fire Department, Conetoe Volunteer Fire Department, and Hugo Volunteer Fire Department are attached for approval by the Board.

Staff Recommendation

Motion to approve and authorize the Chairman to sign the three Agreements attached.

See Appendix 9

Motion:

Motion to approve and authorize the Chairman to sign the three Agreements attached.

Motion made by Commissioner Chris W. Nunnally.

Motion seconded by Commissioner Gary Weaver.

Motion passed unanimously.

Information Provided with the Agenda

Emergency Management is in contract with a third-party company for EMS billing, Colleton Billing Inc. Colleton has sent a revised 2026 recommended EMS billing fee schedule. Emergency Management recommends adoption of the EMS billing fee schedule as follows:

Approve the following:

- A0425-Ground Mileage per mile - \$14.13
- A0426-Advanced Life Support, Non-Emergent - \$502.83
- A0427-Advanced Life Support, Emergent - \$796.16
- A0428-Basic Life Support, Non-Emergent - \$419.03
- A0429-Basic Life Support, Emergent - \$670.44
- A0433-Advanced Life Support 2 - \$1,152.32
- Treat/No Transport \$150.00

Staff Recommendation

Adopt EMS billing fees as recommended.

Motion:

Adopt EMS billing fees as recommended.

Motion made by Commissioner Chris W. Nunnally.

Motion seconded by Commissioner Gary Weaver.

Motion passed unanimously.

Public Health-Donation of Diabetic Supplies to Diabetes Recognition Program - Angela Manning

Information Provided with the Agenda

The Pitt County Public Health Diabetes Recognition Program assists clients living with diabetes by providing them with chronic disease management and peer support. HealthMapRx has been a valued partner to Pitt County Public Health by aiding our clients with comprehensive care. This organization has donated 24 blood glucose meters to our program to support clients with the management of pre-diabetes or diabetes. The value of this donation is approximately \$500. These glucometers will be distributed to participants of the program that do not have insurance coverage for diabetic supplies.

Staff Recommendation

Motion to accept to the donation of supplies.

Motion:

Motion to accept to the donation of supplies.

Motion made by Commissioner Chris W. Nunnally.

Motion seconded by Commissioner Gary Weaver.

Motion passed unanimously.

The Governors Crime Commission – Edward Byrne Memorial Justice Assistance Grant Submission Request- Up to \$120,000 for Behavioral Health Treatment Court (No County Match) - Michael Hardy

Information Provided with the Agenda

The Behavioral Health Treatment Court is requesting permission to apply for the Governors Crime Commission – Edward Byrne Memorial Justice Assistance Grant. The grant is being funded through US Department of Justice, Office of Justice Programs, Bureau of Justice Assistance. The administration agency is NC Department of Public Safety. The anticipated notice of award has not been published. The closing date is January 31, 2026. Pitt County is a tier 1 county and would be eligible to receive up to \$120,000 for up to two years.

This grant does not require a match. The award start date is October 1. 2026. The BHTC will utilize the funds for the expansion and continuation of the program. The expansion will include the addition of a part time Justice Involved Peer Support person, part time therapist, in house drug testing, increased access to supports and therapies.

Staff Recommendation

Motion to authorize submission of the grant application.

Motion:

Motion to authorize submission of the grant application.

Motion made by Commissioner Chris W. Nunnally.

Motion seconded by Commissioner Gary Weaver.

Motion passed unanimously.

Sheriff Administration Building Amended Project Ordinance (Closeout) - Michael Hardy

Information Provided with the Agenda

To amend project fund to reflect interest and sales tax revenues with a closeout and residual transfer back to general fund. New Sheriff Administration Building was capitalized and added to Fixed Asset system in November of 2024.

Staff Recommendation

To approve the amended project ordinance(closeout) and accompanying budget amendment.

See Appendix 10

Motion:

To approve the amended project ordinance(closeout) and accompanying budget amendment.

Motion made by Commissioner Chris W. Nunnally.

Motion seconded by Commissioner Gary Weaver.

Motion passed unanimously.

Tax Administration Adjustment Refunds and Releases for December 2025 - Russell Hill

Information Provided with the Agenda

Refunds and Releases of \$100 or more from the period of December 1, 2025 through December 31, 2025, created by adjustment or other property valuation, change or correction, are submitted for approval by the Pitt County Board of Commissioners in accordance with NCGS § 105-381. The attached report details refund and releases for the period listed. NCVTS refunds total \$6,450.72. NCPTS refunds total \$7,199.34. NCPTS releases total \$31,505.56.

Staff Recommendation

To approve the refunds and releases as presented, and direct staff to prepare the refunds.

Motion:

To approve the refunds and releases as presented, and direct staff to prepare the refunds.

Motion made by Commissioner Chris W. Nunnally.

Motion seconded by Commissioner Gary Weaver.

Motion passed unanimously.

Personnel Ordinance Amendment Section 49 - Florida Hardy

Information Provided with the Agenda

Section 49- Special Raises of the Personnel Ordinance was amended January 2022 to grant the County Manager the authority to approve special raises for county employees with a renewal date of two years. The policy change was effective January 10, 2022, with a sunset date of January 10, 2024. The policy was renewed effective January 10, 2024 with sunset date of January 10, 2026.

Staff Recommendation

Review and consider the renewal of Section 49 - Special Raises of the Personnel Ordinance for an additional two years with a sunset date of January 10, 2028.

See Appendix 11

Motion:

Renew Section 49 - Special Raises of the Personnel Ordinance for an additional two years with a sunset date of January 10, 2028.

Motion made by Commissioner Chris W. Nunnally.

Motion seconded by Commissioner Gary Weaver.

Motion passed unanimously.

Items for Decision

Mid-East Commission Regional Digital Inclusion Plan Resolution - Michael Taylor

Information Provided with the Agenda

The Mid-East Region Digital Inclusion Plan was graciously funded by Building a New Digital Economy in NC (BAND-NC) which is part of the Institute for Emerging Issues (IEI) at NC State University.

The Mid-East Region Digital Inclusion Steering Committee was developed to guide the planning process. The committee included a diverse range of participants from across the 5-county region (which includes Beaufort, Bertie, Hertford, Martin, and Pitt Counties). In total, there were 99 Steering Committee members, including participants from Pitt County.

The plan focuses on availability (infrastructure), access to devices, affordability, digital skills training, and implementation resources goals. There are priority project profiles included to guide plan implementation.

The vision statement of the plan is “A digitally inclusive Mid-East Region where every individual has equitable access to affordable and reliable internet, digital skills training, essential devices, and support services – fostering economic growth, education and quality of life for all communities.”

The Pitt County Board of Commissioners is being asked to adopt this plan because of the benefits that it may provide to Pitt County residents. The county is not being asked to provide

any funds to implement the plan. The Mid-East Commission requests that the county continue to provide staff and/or elected official representation on the Implementation Committee if possible. That committee is meeting virtually monthly. If Pitt County, any municipalities, any Institutes of Higher Education, or non-profit organizations in the county would like to apply for digital inclusion related grants, this plan may be helpful. It is a benefit to most grant applications if a project is in an adopted plan. It is our hope that the plan will be helpful to Pitt County and its partners when digital opportunity types of grants are sought.

After a brief presentation the board is asked to consider a resolution to adopt the Mid-East Region Digital Inclusion Plan. The Mid-East Region Digital Inclusion Plan - Final can be viewed on the homepage at <https://mideastcom.org/>

Staff Recommendation

Approve resolution adopting the Mid-East Region Digital Inclusion Plan.

Meeting Notes

Ms. Heath presented the following Power Point presentation.

See Appendix 12

Commissioner Perkins-Williams asked how community engagement was sought for the implementation of the plan. Ms. Heath stated when developing the plan, they called around the region asking for support. She stated they did not locate any non-profit organization in Pitt County that were offering broadband education. Commissioner Perkins-Williams asked if any municipalities were contacted. Ms. Heath stated they tried to have at least one municipality from each county participate. She stated Winterville was the representative from Pitt County.

Motion:

Approve resolution adopting the Mid-East Region Digital Inclusion Plan.

Motion made by Commissioner Mary Perkins-Williams.

Motion seconded by Commissioner Rochelle Brown.

Motion passed unanimously.

Interlocal Agreements between the Town of Farmville and Pitt County for Administration of Building Code and Flood Damage Prevention Ordinance (FDPO) - Jonas Hill, Tim Corley

Information Provided with the Agenda

The Town of Farmville and Pitt County propose entering into an interlocal agreement for the administration of Pitt County's Building Code and the Town's Flood Damage Prevention Ordinance (FDPO) within the Town's jurisdiction.

Under these agreements:

Pitt County's Planning Department will administer the Town's FDPO and the Pitt County Inspection's Department will administer the County's Building Code within the Town's corporate limits and extra-territorial jurisdiction.

Services provided by the Pitt County Inspection and Planning Department's will be at no cost to the Town.

The County will retain all associated fees and revenues from Building Code and FDPO administration.

The Town agrees to indemnify the County for any liability resulting from actions performed under this agreement.

Enforcement responsibilities are shared, with the Town responsible for pursuing legal action upon request by the County.

These agreements will remain in effect until terminated by either party with six months' written notice or by mutual agreement.

Staff Recommendation

Approve the Interlocal Agreements and associated Resolution between the Town of Farmville and Pitt County for Building Code and FDPO administration within the Town of Farmville's jurisdiction.

See Appendix 13

Meeting Notes

Mr. Corley stated the Town of Farmville and Pitt County propose entering into an interlocal agreement for the administration of Pitt County's Building Code and the Town's Flood Damage Prevention Ordinance (FDPO) within the Town's jurisdiction. He stated all fees collected will be used by the Pitt County Inspections Department. He stated they anticipate fees will cover any/all employee resources to provide these services.

Commissioner Weaver asked if the anticipated fees would cover the current Pitt County employees. Mr. Corley stated anticipated fees collected from the Town of Farmville will cover an employee if Inspections deems it necessary to hire an additional employee. He stated there is a floating position currently open within Inspections, if needed.

Commissioner Brown asked if the county provides the service for other municipalities. Mr. Corley stated the county provides the service for all municipalities with the exception of Greenville and Winterville.

Mr. Corley shared a handout reflecting the volume of work done in each municipality.

See Appendix 14

Motion:

Approve the Interlocal Agreements and associated Resolution between the Town of Farmville and Pitt County for Building Code and FDPO administration within the Town of Farmville's jurisdiction.

Motion made by Commissioner Chris W. Nunnally.

Motion seconded by Commissioner Gary Weaver.

Motion passed unanimously.

Commissioners' Comments/Committee Reports

Several Commissioners wished Commissioner Manning a 'Happy Birthday'.

Commissioner Floyd Huggins wished all a 'Happy New Year'.

Closed Session

Pursuant to N.C.G.S. 143-318.11(a)(4) - Economic Dev., G.S 143-138.11(a)(5) - Acquisition of Real Property, G.S. 143-318.11(a)(3) Attorney Client Privilege & G.S. 143-318.11 (a)(1) Closed Session Minutes - Janis Gallagher

Information Provided with the Agenda

It is suggested that this Board go into closed session pursuant to North Carolina General Statute 143-318.11(a)(4) to discuss matters relating to the location or expansion of industries or other businesses in the area served by the public body, G.S. 143-318.11(a)(5) to establish, or to instruct the public body's staff or negotiating agents concerning the position to be taken by or on behalf of the public body in negotiating (i) the price and other material terms of a contract or proposed contract for the acquisition of real property by purchase, option, exchange, or lease, G.S. 143-318.11(a)(3) to consult with an attorney employed or retained by the public body in order to preserve the attorney-client privilege between the attorney and the public body, which privilege is hereby acknowledged, G.S. 143-318.11 (a)(1) to prevent the disclosure of information that is privileged or confidential pursuant to the law of this State or of the United States, or not considered a public record within the meaning of Chapter 132 of the General Statutes.

Staff Recommendation

Move to go into closed session pursuant to North Carolina General Statute 143-318.11(a)(4) to discuss matters relating to the location or expansion of industries or other businesses in the area served by the public body, G.S. 143-318.11(a)(5) to establish, or to instruct the public body's staff or negotiating agents concerning the position to be taken by or on behalf of the public body in negotiating (i) the price and other material terms of a contract or proposed contract for the acquisition of real property by purchase, option, exchange, or lease, G.S. 143-318.11(a)(3) to consult with an attorney employed or retained by the public body in order to preserve the attorney-client privilege between the attorney and the public body, which privilege is hereby acknowledged, and G.S. 143-318.11 (a)(1) to prevent the disclosure of information that is privileged or confidential pursuant to the law of this State or of the United States, or not considered a public record within the meaning of Chapter 132 of the General Statutes.

Motion to return to open session.

Motion:

Move to go into closed session pursuant to North Carolina General Statute 143-318.11(a)(4) to discuss matters relating to the location or expansion of industries or other businesses in the area served by the public body, G.S. 143-318.11(a)(5) to establish, or to instruct the public body's staff or negotiating agents concerning the position to be taken by or on behalf of the public body in negotiating (i) the price and other material terms of a contract or proposed contract for the acquisition of real property by purchase, option, exchange, or lease, G.S. 143-318.11(a)(3) to consult with an attorney employed or retained by the public body in order to preserve the attorney-client privilege between the attorney and the public body, which privilege is hereby acknowledged, and G.S. 143-318.11 (a)(1) to prevent the disclosure of information that is privileged or confidential pursuant to the law of this State or of the United States, or not considered a public record within the meaning of Chapter 132 of the General Statutes.

Motion made by Commissioner Rochelle Brown.

Motion seconded by Commissioner Mary Perkins-Williams.

Motion passed unanimously.

Motion:

Motion to return to open session.

Motion made by Commissioner Mary Perkins-Williams.

Motion seconded by Commissioner Gary Weaver.

Motion passed unanimously.

Motion:

Motion to approve the content from the closed session minutes from December 15, 2025.

Motion made by Commissioner Rochelle Brown.

Motion seconded by Vice Chair Benji Holloman.

Motion passed unanimously.

Adjourn

Motion:

Motion to adjourn at 8:30 p.m.

Motion made by Commissioner Mary Perkins-Williams.

Motion seconded by Vice Chair Benji Holloman.

Motion passed unanimously.

Respectfully Submitted,

Kimberly W. Hines

Clerk to the Board

Appendix 1

Resolution of Appreciation Honoring Tim Daniels

RESOLUTION OF APPRECIATION HONORING TIM DANIELS

WHEREAS, Tim Daniels began his dedicated service to Pitt County on May 9, 1994; and

WHEREAS, throughout more than thirty-one years of service, Tim consistently demonstrated an extraordinary work ethic, always willing to take on any task required to complete work orders with a positive attitude, strong determination, and an unwavering commitment to excellence; and

WHEREAS, Tim's exceptional skills in operating heavy equipment including backhoes, tractors, and lawnmowers set a high standard of proficiency and reliability for his team; and

WHEREAS, his enthusiasm for equipment operation never wavered, even in the most challenging conditions, including extreme heat and icy cold weather, exemplifying his dedication to the job; and

WHEREAS, Tim was always willing to share his knowledge, generously offering his time to teach, mentor, and support others, inspiring team members through both his expertise and encouraging spirit; and

WHEREAS, Tim Daniels is widely regarded as a great coworker and an even better person known for his positive attitude, strong character, and willingness to help others at every opportunity; and

WHEREAS, Tim concluded his distinguished career with Pitt County on December 1, 2025, leaving behind a legacy of service, professionalism, and goodwill.

NOW, THEREFORE, BE IT RESOLVED that the Pitt County Board of Commissioners hereby recognizes and honors Tim Daniels for his exemplary service to Pitt County and extends its deepest appreciation for his dedication, hard work, and positive impact on the Buildings and Grounds Department and the community it serves.

Adopted this 12th day of January, 2026.

Attest:

Kimberly W. Hines
Clerk to the Board

Mark C. Smith, Chairman
Pitt County Board of Commissioners

Appendix 2

**Proclamation Recognizing January 2026 as Human
Trafficking Awareness and Prevention Month**

Human Trafficking Awareness and Prevention Month
January 2026

WHEREAS, human trafficking involves the recruitment, harboring, transportation, provision, buying or selling of human beings for their services of labor or commercial sex through the use of force, fraud or coercion; and

WHEREAS, human trafficking violates basic human rights and deprives victims of human dignity and freedom; and

WHEREAS, human trafficking is a national problem, with North Carolina being ranked ninth in the country for prevalence in human trafficking; and

WHEREAS, in Pitt County the Pitt County Human Trafficking Multidisciplinary Team responds to local victimization at increasing rates;

WHEREAS, sex buyers are the reason that children and adults are being groomed and recruited by traffickers into the exploitative sex industry; and

WHEREAS, our community must hold accountable those people who purchase sex, exploit workers, and those people who look the other way; and

WHEREAS, the Pitt County Coalition Against Human Trafficking seeks to eradicate human trafficking by empowering organizations and individuals through collaboration, leadership and training; and

WHEREAS, NC Stop Human Trafficking, ECU Health, Daughters of Worth, Pitt County Sheriff's Office, the Greenville Police Department, the Center for Family Violence Prevention, and many other organizations are active members of the Pitt County Coalition Against Human Trafficking/Pitt County Human Trafficking Multidisciplinary Team; and

WHEREAS, Pitt County is committed to protecting people vulnerable to human trafficking and acting to end human trafficking by holding the sex buyers and traffickers accountable; and

WHEREAS, the Pitt County Courthouse cupola was lit blue on Sunday, January 11, 2026 to observe Human Trafficking Awareness Day.

NOW, THEREFORE, BE IT RESOLVED the Pitt County Board of Commissioners, do hereby proclaim January 2026 as "Human Trafficking Awareness and Prevention Month" in Pitt County and commend its observance to all citizens.

Mark C. Smith, Chairman
Pitt County Board of Commissioners

Attest:

Kimberly W. Hines, Clerk to the Board

Appendix 3

December 2025 Tax Collection Report



DECEMBER 2025 TAX COLLECTION REPORT

1. CURRENT FISCAL YEAR (FY) NET TAX LEVY - PRINCIPAL

CURRENT FYTD	FYTD 24-25	DIFFERENCE	PERCENTAGE DIFFERENCE
\$122,874,947.76	\$119,559,015.58	\$3,315,932.18	2.77% increase

2. COUNTY TAX AND FEE COLLECTIONS -- CURRENT FISCAL YEAR ONLY

CURRENT	ONE YEAR AGO	DIFFERENCE	PERCENTAGE DIFFERENCE
\$18,146,981.68	\$17,330,460.83	\$816,520.85	4.71% increase

3. COUNTY TAX AND FEE COLLECTIONS -- ALL COLLECTIBLE YEARS

CURRENT	ONE YEAR AGO	DIFFERENCE	PERCENTAGE DIFFERENCE
\$18,195,400.18	\$17,374,457.85	\$820,942.33	4.72% increase

4. TAX COLLECTION RATE - REAL AND PERSONAL PROPERTY

FY 25-26:	81.74%	FY 24-25:	81.36%	0.38%	increase
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5. PITT COUNTY PROPERTY TAXES AND FEES FISCAL YEAR TO DATE COLLECTIONS

TAX YEAR	COLLECTED	COLLECTED RATE	UNCOLLECTED	UNCOLLECTED RATE
2025	\$110,801,578.55	81.99%	\$24,342,874.76	18.01%
Prior Year Taxes:	\$426,438.62	99.81%	\$1,872,066.20	0.19%

6. PITT COUNTY PROPERTY TAXES RECEIVED THROUGH COLLECTIONS REVIEW AND ACTIONS FYTD

	FYTD 25-26
Payment plans	\$490,999.43
Called/Emailed Citizens	\$63,885.44
Manager Review	\$79,966.48
Final notices	\$83,982.37
Escheated funds	\$32,308.50
Wage Garnishments	\$125,819.15
Bank Attachments	\$322,923.70
Rent Attachments	\$12,507.58
Foreclosure warning	\$187,393.00
TOTAL	\$1,399,785.65

7. NC DEBT SETOFF PROGRAM FUNDS RECEIVED FYTD

FYTD 25-26:	\$5,772.89	FYTD 24-25:	\$5,533.26	DIFFERENCE	PERCENTAGE
				\$239.63	4.33% increase

8. OCCUPANCY TAX COLLECTIONS RECEIVED FYTD

FYTD 25-26:	\$1,970,990.82	FYTD 24-25:	\$1,686,390.20	DIFFERENCE	PERCENTAGE
				\$284,600.62	16.88% increase

9. SHORT TERM RENTAL/LEASED MOTOR VEHICLE GROSS RECEIPTS TAX IN LIEU OF VEHICLE PROPERTY TAX

FYTD Pitt County tax:	\$285,528.54	FYTD 24-25:	\$159,708.95	DIFFERENCE	PERCENT DIFFERENCE
<i>FYTD Greenville tax:</i>	\$281,158.93	<i>FYTD 24-25:</i>	\$157,569.54	\$123,589.39	78.43% increase
FYTD 25-26 TOTAL TAX:	\$566,687.47	FYTD 24-25:	\$317,278.49	\$249,408.98	78.61% increase

10. SHORT TERM RENTAL/LEASED HEAVY EQUIPMENT GROSS RECEIPTS TAX REPORTED QUARTERLY

Reported Quarterly Per NC Statutes. No report for November 2025

11. PITT COUNTY NET VEHICLE REVENUE FROM TAG & TAX TOGETHER

MONTHLY NET VEHICLE PROPERTY TAX COLLECTIONS:	FYTD 25-26	FYTD 24-25:	DIFFERENCE	PERCENT DIFFERENCE
\$915,423.68	\$6,689,067.41	\$7,245,586.40	\$ (556,518.99)	-8% decrease

Appendix 4

ARPA Update



American Rescue Plan Act (ARPA) Update – January 12, 2026

Michael Hardy – Chief Finance Officer



Update

- Pitt County Received \$35,107,015
- All funds had to be obligated by December 31, 2024
- All funds must be liquidated by December 31, 2026
- ARPA Project Reconciliation/Closeout



ARPA Cost Center Summary– December 2025

Cost Center	LTD Budget(December 2025)	Expended	Pending Obligation	Available
Broadband	2,611,961.00	1,308,481.00	1,303,480.00	-
Community Health	15,686,149.56	15,686,149.56	-	-
Employee Health & Safety	10,146,038.42	10,145,006.52	-	1,031.90
Housing & Homelessness	3,474,631.34	3,437,280.70	-	37,350.64
Business & Employment Assistance	1,850,000.00	1,850,000.00	-	-
Water & Sewer Infrastructure	1,100,000.00	1,100,000.00	-	-
ARP Administration/Other Eligible Projects	238,235.00	238,224.72	-	10.28
Total	35,107,015.32	33,765,142.50	1,303,480.00	38,392.82



ARPA Cost Center Detail – December 2025

Broadband	Allocation	Expended	Pending Obligation	Available
Great Grant	2,606,961.00	1,303,481.00	1,303,480.00	-
Great Grant 2	5,000.00	5,000.00	-	-
Cab Grant	-	-	-	-
Total	2,611,961.00	1,308,481.00	1,303,480.00	-
Community Health	Allocation	Expended	Pending Obligation	Available
Twin Community Centers *	15,686,149.56	15,686,149.56	-	-
Total	15,686,149.56	15,686,149.56	-	-
Employee Health & Safety	Allocation	Expended	Pending Obligation	Available
COVID Vaccine Incentive Policy	240,827.54	240,827.54	-	-
EMS Equipment Project	4,768,685.74	4,767,467.40	-	1,218.34
Courthouse Improvement Project *	1,678,763.57	1,678,950.01	-	(186.44)
Premium Pay	1,487,838.41	1,487,838.41	-	-
Police Radio System Upgrade	1,719,974.16	1,719,974.16	-	-
County Facility Water Equipment	249,949.00	249,949.00	-	-
Total	10,146,038.42	10,145,006.52	-	1,031.90
Housing & Homelessness	Allocation	Expended	Pending Obligation	Available
Community Crossroads	1,000,000.00	1,000,000.00	-	-
CAREE Transitional Housing Project	250,000.00	250,000.00	-	-
Eviction and Rental Assistance Gap Fund Projec	149,494.34	149,494.34	-	-
Temporary Hotel Sheltering Project	100,000.00	100,000.00	-	-
Habitat for Humanity Project	570,800.00	570,800.00	-	-
Housing Improvement/Replacement Project	1,404,337.00	1,366,986.36	-	37,350.64
Total	3,474,631.34	3,437,280.70	-	37,350.64
Business & Employment Assistance	Allocation	Expended	Pending Obligation	Available
ATime For Science	500,000.00	500,000.00	-	-
Boys & Girls Club	750,000.00	750,000.00	-	-
Greenville Convention & Visitor's Bureau	600,000.00	600,000.00	-	-
Total	1,850,000.00	1,850,000.00	-	-
Water & Sewer Infrastructure	Allocation	Expended	Pending Obligation	Available
City of Greenville Utility Project	1,000,000.00	1,000,000.00	-	-
Town of Ayden Utility Project	100,000.00	100,000.00	-	-
Total	1,100,000.00	1,100,000.00	-	-
ARP Administration/Other Eligible Projects	Allocation	Expended	Pending Obligation	Available
ARP Coordinator	(111,765.00)	85,131.91	-	(196,896.91)
ARP Engineering Coordinator	350,000.00	153,092.81	-	196,907.19
Total	238,235.00	238,224.72	-	10.28





Questions



Appendix 5

**Budget Amendment - Emergency Management -
Insurance Proceeds - \$5,657 (No County Funds)**

PITT COUNTY FINANCE – BUDGET AMENDMENT REQUEST

Department: EMS
FY Budget: FY2025-26

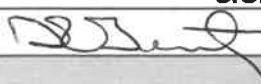
Date of Request: 1/12/26

	ACCOUNT NO.	TITLE OF ACCOUNT	DECREASE	INCREASE
REVENUES	2812800-485000	Insurance Settlement		5,657
EXPENDITURES	2817101-525000	Automotive Expenses	5,657	DECREASE
TOTAL				BALANCES

Net Effect to Budget:

Department Justification: (Please provide detailed explanation)

Budget amendment is to recognize insurance settlement funds received for damage to 2022 Dodge Ram QRV.

APPROVAL	SIGNATURE	DATE
Department Head/Elected Official Or Designee		1/12/26
Budget Administrator		
Chief Financial Officer		
County Manager	Required for transfers between Personal Services, Operating & Capital Accounts	
Human Resources	Required for actions involving Personal Services Accounts	
Board of County Commissioners	Agenda Item #	Meeting Date
		Reference #
Creates Adjustment to a Fund Transfer Account <input type="checkbox"/>		

Appendix 6

**Budget Amendment - Planning - 2026 Emergency
Solutions Grant (ESG) Award - \$76,030 (\$25,000
County Match)**

PITT COUNTY FINANCE – BUDGET AMENDMENT REQUEST

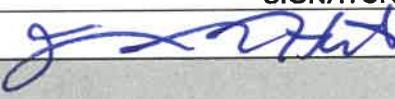
Department: Planning & Development-ESG 2026 Date of Request: 1/12/2026
 FY Budget: 2025-26

	ACCOUNT NO.	TITLE OF ACCOUNT	DECREASE	INCREASE
REVENUES	243989-426400	Federal Categorical Grant		76,030
	243989-498010	Interfund Transfer-General Fund		23,444
	243767-499103	Fund Balance Appropriation	1,556	
	243989-499103	Fund Balance Appropriation		1,556
EXPENDITURES	ACCOUNT NO.	TITLE OF ACCOUNT	INCREASE	DECREASE
	109810-598024	Fund Transfer-Grant Fund	23444	
	109910-599101	Grant Match		23,444
	245989-512000	Salaries	34,836	
	245989-518100	FICA Taxes	2,665	
	245989-518200	Retirement	4,999	
	245989-518201	401K Retirement	2351	
	245989-518300	Hospitalization	9120	
	245989-518400	Life Insurance	75	
	245989-540000	Emergency Assistance	46984	
	245737-512600	Temp & Part Time		1,556
TOTAL				BALANCES

Net Effect to Budget: 76,030

Department Justification: (Please provide detailed explanation)

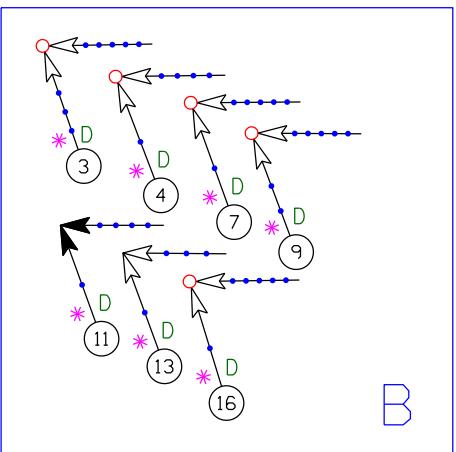
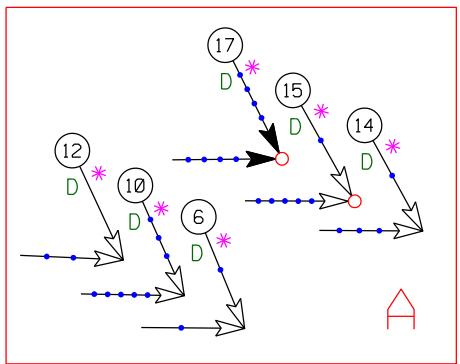
Budget amendment is to establish accounts for the Emergency Solutions Grant to assist the homeless citizens of Pitt County.

APPROVAL	SIGNATURE	DATE
Department Head/Elected Official Or Designee		1/6/20
Budget Administrator		
Deputy County Manager – CFO	Required for transfers between Personal Services, Operating & Capital Accounts	
County Manager	Required for actions involving Personal Services Accounts	
Human Resources		
Board of County Commissioners	Agenda Item # _____ Meeting Date _____ Reference # _____	
Creates Adjustment to a Fund Transfer Account	<input type="checkbox"/>	

Appendix 7

**Resolution Supporting the North Carolina
Department of Transportation Improvements to the
Intersection of NC 102 and SR 1753 (Stokestown-St
Johns Road)**

SR 1753 (Stokestown-St John Road)
AADT: 850 vpd (2023)
55 mph



**AADT: NC 102
2,100 vpd (2023)**
55 mph

NC 102
AADT: 2,900 vpd (2023)
55 mph

Project# 02-15-35438 (3 of 4)
Order# 41000076044 (3 of 4)
SR 1753 (Stokestown-St John Road)
at NC 102
Pitt County
AFTER Period
8/1/2020 - 3/31/2025

SR 1753 (Stokestown-St John Road)
AADT: 1,700 vpd (2023)
55 mph

LEGEND

→	9 MPH OR LESS	A ANIMAL
→	10 MPH TO 19	P PEDESTRIAN
→	20 MPH TO 29	B BICYCLE
→	30 MPH TO 39	T TRAIN
→	40 MPH TO 49	* DRIVER AT FAULT
→	50 MPH TO 59	D DRY
→	60 MPH TO 69	W WET
→	70 AND UP	ICY OR SNOWY
→	SPEED UNKNOWN	O OTHER

N.C. DEPARTMENT of TRANSPORTATION
DIVISION of HIGHWAYS
TRANSPORTATION MOBILITY and
SAFETY DIVISION

TRAFFIC SAFETY UNIT

Date: 8-29-2025 | Prepared By: Logan Newsome, PE



940 Main Campus Drive, Suite 500
Raleigh, NC 27606
VHB Engineering NC, P.C. (C-3705)

Safety Project Evaluation

Order ID:	41000076044 (3 of 4)
Project ID:	02-15-35438 (TIP #SS-4902CI) (3 of 4)
Signal ID:	02-0610 (Overhead Flasher)
Location:	SR 1753 (Stokestown-St. John Road) at NC 102
GPS Coordinates:	35.430317, -77.295020
County:	Pitt
City:	Greenville
Division:	2

Countermeasure(s):	Upgrade existing overhead flashers to include shoulder mounted "Vehicle Entering When Flashing" signs and flasher assemblies for NC 102 approaches to intersection. Also remove vegetation restricting sight distance in northwest quadrant
Estimated Project Cost:	\$322,286*
Completion Date:	7/9/2020

	Start Date	End Date	Length
Before Period	8/1/2013	3/31/2018	4y, 8m
Construction Period	4/1/2018	7/31/2020	2y, 4m
After Period	8/1/2020	3/31/2025	4y, 8m

Analysis Criteria:	Treatment data includes all crashes at the intersection of SR 1753 (Stokestown-St. John Road) and NC 102, with a Y-line of 150 feet.
--------------------	--

Target Crashes:	Frontal Impact Crashes (FI) involving at least 1 vehicle on each of NC 102 and SR 1753. (Angle, Left-Turn, Same Roadway (LTSR), Left-Turn, Different Roadway (LTDR), Right-Turn, Same Roadway (RTSR), Right-Turn, Different Roadway (RTDR), Head-On).
-----------------	---

Project Development Comparison

Crashes Per Year by Project Time Period	Project Development	Before Period	After Period
Years	10.00 years	4.67 years	4.67 years
Start Date	5/1/2010	8/1/2013	8/1/2020
End Date	4/30/2020	3/31/2018	3/31/2025
Total	1.80	1.93	3.64
Fatal Injury	0.00	0.00	0.00
Class A Injury	0.00	0.00	0.00
Class B Injury	0.00	0.00	1.29
Class C Injury	0.70	0.86	0.64
Property Damage Only	1.10	1.07	1.71

Items for Discussion

- * - The project cost reflects the total cost of the above described countermeasure in addition to similar improvements to the intersections of SR 1753 at NC 43 (2 of 4) and SR 1753 at SR 1725 (4 of 4), and edgeline and centerline improvements along SR 1753 (1 of 4).
- The project development crash totals were pulled from the Crash Analysis prepared for HSIP PH #75I00385, completed in July 2020.
- Oversized STOP signs and new STOP Ahead Warning signs with Brightside reflective strips were installed on both SR 1753 approaches in October 2021 upon recommendation of an HSIP study. Prior to October 2021, there were 3 Target crashes (2.4 crashes/year), and there were 12 Target crashes after October 2021 (3.5 crashes/year), including 2 crashes in which vehicles ran the posted STOP sign, 1 northbound, 1 southbound.
- Vegetation was removed in the northwest quadrant as it was impacting sight distance for southbound vehicles at the STOP sign looking for eastbound vehicles on NC 102. There were no Target crashes involving southbound vehicles in the Before Period, while all 8 of the target crashes in the After Period that involved southbound vehicles also involved an eastbound vehicle on NC 102.

Data Prepared For:

The Traffic Safety Unit of the
Transportation Mobility and Safety Division of the
Division of Highways of the
North Carolina Department of Transportation

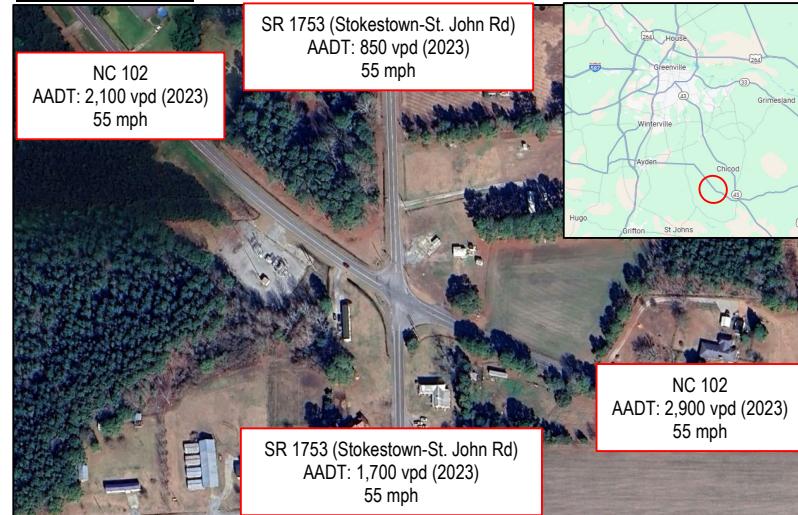
Treatment Information	Before	After	Percent Reduction (-) Percent Increase (+)
Total Crashes	9	17	88.89%
Total Severity Index	4.29	4.92	14.66%
Target Crashes	8	15	87.50%
Target Crash Severity Index	4.70	4.95	5.25%
Volume (2018, 2023)	3,100	3,800	22.58%

Injury Crash Summary	Before	After	Percent Reduction (-) Percent Increase (+)
Fatal Injury Crashes	0	0	n/a
Class A Injury Crashes	0	0	n/a
Class B Injury Crashes	0	6	n/a
Class C Injury Crashes	4	3	-25.00%
Property Damage Only	5	8	60.00%

Target Injury Crash Summary	Before	After	Percent Reduction (-) Percent Increase (+)
Fatal Injury Crashes	0	0	n/a
Class A Injury Crashes	0	0	n/a
Class B Injury Crashes	0	5	n/a
Class C Injury Crashes	4	3	-25.00%
Property Damage Only	4	7	75.00%

Additional Information	Before	After	Percent Reduction (-) Percent Increase (+)
Target Crash - NB on SR 1753 at Fault	7	7	0.00%
Target Crash - SB on SR 1753 at Fault	0	8	n/a
Target Crash - Involving EB on NC 102	0	8	n/a
Target Crash - Involving WB on NC 102	8	7	-12.50%

Map/Satellite Views



Data Prepared By:

Principal Investigator:	Logan Newsome, PE
Work Group/Consultant:	VHB
Date:	6/6/2025

DISCLAIMER FOR 2020 DATA:

Reductions in typical roadway volumes were experienced Statewide in 2020 due to the COVID-19 pandemic. In addition, the frequency of total crashes in 2020 was found to have decreased from prior years, but the frequency of fatal crashes in 2020 was found to have increased from prior years. The potential impact of the COVID-19 pandemic and shift in data trends should be kept in mind when reviewing traffic safety analyses and/or data reports that incorporate 2020 volume and/or crash data. The analyses and reports that include this data may not represent typical conditions of the areas and locations being reviewed.

**North Carolina Department of Transportation
Traffic Engineering Accident Analysis System
Intersection Analysis Report**

Study Criteria Summary

County: PITT **City:** All and Rural
Date: 8/1/2013 **to** 3/31/2018 **Study:** 410000760443BEFORE
Location: SR 1753 (Stoekestown-St. John Road) at NC 102

Report Details

North Carolina Department of Transportation
Traffic Engineering Accident Analysis System
Intersection Analysis Report

Acc No	Crash ID	Date	Accident Type	Total Damage	Injuries				Condition			Road		Trfc Ctl	
					F	A	B	C	R	L	W	Ch	Ci	Dv	Op
Unit	2 : 1	Alchl/Drgs: 0	Speed: 55 MPH Dir: W	Veh Mnvr / Ped Actn: 4										Obj Strk:	
9	105248309	09/25/2017 18:30	ANGLE	\$ 15000	0	0	0	1	1	1	1	5	0	4	1
Unit	1 : 2	Alchl/Drgs: 0	Speed: 15 MPH Dir: N	Veh Mnvr / Ped Actn: 4										Obj Strk:	
Unit	2 : 2	Alchl/Drgs: 0	Speed: 55 MPH Dir: W	Veh Mnvr / Ped Actn: 4										Obj Strk:	34

Acc No - Accident Number

Injuries: F - Fatal, A - Class A, B - Class B, C - Class C

Legend for

Condition: R - Road Surface, L - Ambient Light, W - Weather

Report Details: Rd Ch - Road Character

Rd Ci - Roadway Contributing Circumstances

Trfc Ctl - Traffic Control: Dv - Device, Op - Operating

Alchl/Drgs - Alcohol Drugs Suspected

Veh Mnvr/Ped Actn - Vehicle Maneuver/Pedestrian Action

Obj Strk - Object Struck

**North Carolina Department of Transportation
Traffic Engineering Accident Analysis System
Intersection Analysis Report**

Summary Statistics

High Level Crash Summary

Crash Type	Number of Crashes	Percent of Total
Total Crashes	9	100.00
Fatal Crashes	0	0.00
Non-Fatal Injury Crashes	4	44.44
Total Injury Crashes	4	44.44
Property Damage Only Crashes	5	55.56
Night Crashes	1	11.11
Wet Crashes	2	22.22
Alcohol/Drugs Involvement Crashes	0	0.00

Crash Severity Summary

Crash Type	Number of Crashes	Percent of Total
Total Crashes	9	100.00
Fatal Crashes	0	0.00
Class A Crashes	0	0.00
Class B Crashes	0	0.00
Class C Crashes	4	44.44
Property Damage Only Crashes	5	55.56

Vehicle Exposure Statistics

Annual ADT = 3100

Total Vehicle Exposure = 5.28 (MEV)

Crash Rate	Crashes Per 100 Million Vehicles Entered
Total Crash Rate	170.38
Fatal Crash Rate	0.00
Non Fatal Crash Rate	75.72
Night Crash Rate	18.93
Wet Crash Rate	37.86
EPDO Rate	730.73

**North Carolina Department of Transportation
Traffic Engineering Accident Analysis System
Intersection Analysis Report**

Miscellaneous Statistics

Severity Index =	4.29
EPDO Crash Index =	38.60
Estimated Property Damage Total = \$	86950.00

Accident Type Summary

Accident Type	Number of Crashes	Percent of Total
ANGLE	7	77.78
LEFT TURN, DIFFERENT ROADWAYS	1	11.11
LEFT TURN, SAME ROADWAY	1	11.11

Injury Summary

Injury Type	Number of Injuries	Percent of Total
Fatal Injuries	0	0.00
Class A Injuries	0	0.00
Class B Injuries	0	0.00
Class C Injuries	11	100.00
Total Non-Fatal Injuries	11	100.00
Total Injuries	11	100.00

**North Carolina Department of Transportation
Traffic Engineering Accident Analysis System
Intersection Analysis Report**

Monthly Summary

Month	Number of Crashes	Percent of Total
Jan	0	0.00
Feb	1	11.11
Mar	1	11.11
Apr	0	0.00
May	2	22.22
Jun	0	0.00
Jul	0	0.00
Aug	2	22.22
Sep	2	22.22
Oct	1	11.11
Nov	0	0.00
Dec	0	0.00

Daily Summary

Day	Number of Crashes	Percent of Total
Mon	4	44.44
Tue	0	0.00
Wed	2	22.22
Thu	0	0.00
Fri	0	0.00
Sat	2	22.22
Sun	1	11.11

**North Carolina Department of Transportation
Traffic Engineering Accident Analysis System
Intersection Analysis Report**

Hourly Summary

Hour	Number of Crashes	Percent of Total
0000-0059	0	0.00
0100-0159	0	0.00
0200-0259	0	0.00
0300-0359	0	0.00
0400-0459	0	0.00
0500-0559	0	0.00
0600-0659	0	0.00
0700-0759	0	0.00
0800-0859	1	11.11
0900-0959	0	0.00
1000-1059	0	0.00
1100-1159	0	0.00
1200-1259	0	0.00
1300-1359	1	11.11
1400-1459	1	11.11
1500-1559	2	22.22
1600-1659	0	0.00
1700-1759	1	11.11
1800-1859	1	11.11
1900-1959	1	11.11
2000-2059	0	0.00
2100-2159	1	11.11
2200-2259	0	0.00
2300-2359	0	0.00

**North Carolina Department of Transportation
Traffic Engineering Accident Analysis System
Intersection Analysis Report**

Light and Road Conditions Summary

Condition	Dry	Wet	Other	Total
Day	5	2	0	7
Dark	1	0	0	1
Other	1	0	0	1
Total	7	2	0	9

Object Struck Summary

Object Type	Times Struck	Percent of Total
DITCH	1	33.33
UTILITY POLE	2	66.67

Vehicle Type Summary

Vehicle Type	Number Involved	Percent of Total
PASSENGER CAR	9	50.00
PICKUP	8	44.44
VAN	1	5.56

**North Carolina Department of Transportation
Traffic Engineering Accident Analysis System
Intersection Analysis Report**

Yearly Totals Summary

Accident Totals

Year	Total Accidents	Fatal Accidents	Injury Accidents	Property Damage Only Accidents
2013	1	0	1	0
2014	0	0	0	0
2015	3	0	1	2
2016	2	0	1	1
2017	3	0	1	2
2018	0	0	0	0
Total	9	0	4	5

Injury Totals

Year	Fatal Injuries	Class A, B, or C Injuries
2013	0	1
2014	0	0
2015	0	5
2016	0	4
2017	0	1
2018	0	0
Total	0	11

Miscellaneous Totals

Year	Property Damage	EPDO Index
2013	\$ 4500	8.40
2014	\$ 0	0.00
2015	\$ 17700	10.40
2016	\$ 43750	9.40
2017	\$ 21000	10.40
2018	\$ 0	0.00
Total	\$ 86950	38.60

Type of Accident Totals

Year	Run Off Road &						
	Left Turn	Right Turn	Rear End	Fixed Object	Angle	Side Swipe	Other
2013	0	0	0	0	1	0	0
2014	0	0	0	0	0	0	0

North Carolina Department of Transportation
Traffic Engineering Accident Analysis System
Intersection Analysis Report

Year	Run Off Road &						
	Left Turn	Right Turn	Rear End	Fixed Object	Angle	Side Swipe	Other
2015	2	0	0	0	1	0	0
2016	0	0	0	0	2	0	0
2017	0	0	0	0	3	0	0
2018	0	0	0	0	0	0	0
Total	2	0	0	0	7	0	0

**North Carolina Department of Transportation
Traffic Engineering Accident Analysis System
Intersection Analysis Report**

Study Criteria Summary

County: PITT **City:** All and Rural
Date: 8/1/2020 **to** 3/31/2025 **Study:** 410000760443AFTER
Location: SR 1753 (Stokesstown-St. John Road) at NC 102

Report Details

Acc No	Crash ID	Date	Accident Type	Total Damage	Injuries			Condition			Road		Trfc Ctl		
					F	A	B	C	R	L	W	Ch	Ci	Dv	Op
1	106305801	08/08/2020 12:09	LEFT TURN, SAME ROADWAY	\$ 5003	0	0	2	0	1	1	1	5	0	13	1
Unit	1 : 2	Alchl/Drgs: 0	Speed: 55 MPH	Dir: W	Veh Mnvr / Ped Actn:			8	Obj Strk:						
Unit	2 : 1	Alchl/Drgs: 0	Speed: 55 MPH	Dir: E	Veh Mnvr / Ped Actn:			4	Obj Strk:						
2	106404255	11/13/2020 08:33	ANGLE	\$ 16000	0	0	1	0	1	1	1	1	0	4	1
Unit	1 : 14	Alchl/Drgs: 0	Speed: 55 MPH	Dir: E	Veh Mnvr / Ped Actn:			4	Obj Strk:						
Unit	2 : 1	Alchl/Drgs: 0	Speed: 0 MPH	Dir: S	Veh Mnvr / Ped Actn:			4	Obj Strk:						
3	106484712	02/03/2021 13:05	ANGLE	\$ 12000	0	0	0	1	1	1	1	1	0	1	1
Unit	1 : 4	Alchl/Drgs: 0	Speed: 30 MPH	Dir: E	Veh Mnvr / Ped Actn:			4	Obj Strk:						
Unit	2 : 1	Alchl/Drgs: 0	Speed: 55 MPH	Dir: W	Veh Mnvr / Ped Actn:			4	Obj Strk:						
4	106722375	10/04/2021 08:09	ANGLE	\$ 25500	0	0	1	1	1	1	1	1	0	1	1
Unit	1 : 4	Alchl/Drgs: 0	Speed: 15 MPH	Dir: N	Veh Mnvr / Ped Actn:			4	Obj Strk:						
Unit	2 : 1	Alchl/Drgs: 0	Speed: 55 MPH	Dir: W	Veh Mnvr / Ped Actn:			4	Obj Strk: 64						
5	106759168	10/27/2021 17:06	FIXED OBJECT	\$ 1000	0	0	0	0	1	1	1	5	0	13	1
Unit	1 : 1	Alchl/Drgs: 0	Speed: 55 MPH	Dir: W	Veh Mnvr / Ped Actn:			4	Obj Strk: 58						
6	106838154	01/19/2022 06:58	ANGLE	\$ 6500	0	0	0	0	1	1	1	1	0	1	1
Unit	1 : 4	Alchl/Drgs: 0	Speed: 10 MPH	Dir: S	Veh Mnvr / Ped Actn:			4	Obj Strk:						
Unit	2 : 4	Alchl/Drgs: 0	Speed: 45 MPH	Dir: E	Veh Mnvr / Ped Actn:			4	Obj Strk:						
7	106896674	03/16/2022 15:50	ANGLE	\$ 34000	0	0	2	0	1	1	1	5	0	1	1
Unit	1 : 2	Alchl/Drgs: 0	Speed: 15 MPH	Dir: N	Veh Mnvr / Ped Actn:			4	Obj Strk: 38						
Unit	2 : 5	Alchl/Drgs: 0	Speed: 55 MPH	Dir: W	Veh Mnvr / Ped Actn:			4	Obj Strk: 38						
8	107016401	07/14/2022 07:47	LEFT TURN, DIFFERENT ROADWAYS	\$ 28000	0	0	0	0	2	1	1	1	0	1	1
Unit	1 : 2	Alchl/Drgs: 0	Speed: 55 MPH	Dir: E	Veh Mnvr / Ped Actn:			4	Obj Strk:						
Unit	2 : 1	Alchl/Drgs: 0	Speed: 15 MPH	Dir: S	Veh Mnvr / Ped Actn:			8	Obj Strk:						

North Carolina Department of Transportation
Traffic Engineering Accident Analysis System
Intersection Analysis Report

Acc No	Crash ID	Date	Accident Type	Total Damage	Injuries				Condition		Road	Trfc Ctl			
					F	A	B	C	R	L	W	Ch	Ci	Dv	Op
9	107085402	09/19/2022 14:29	ANGLE	\$ 18500	0	0	0	1	1	1	1	5	0	4	1
Unit	1 : 4	Alchl/Drgs: 0	Speed: 25 MPH	Dir: N	Veh Mnvr / Ped Actn:				4	Obj Strk:					
Unit	2 : 2	Alchl/Drgs: 0	Speed: 55 MPH	Dir: W	Veh Mnvr / Ped Actn:				4	Obj Strk: 38					
10	107392619	07/05/2023 14:51	ANGLE	\$ 7000	0	0	0	0	1	1	1	1	0	4	1
Unit	1 : 1	Alchl/Drgs: 0	Speed: 35 MPH	Dir: S	Veh Mnvr / Ped Actn:				4	Obj Strk:					
Unit	2 : 1	Alchl/Drgs: 0	Speed: 55 MPH	Dir: E	Veh Mnvr / Ped Actn:				4	Obj Strk:					
11	107536145	11/18/2023 21:37	ANGLE	\$ 14400	0	0	0	0	1	5	1	5	0	1	1
Unit	1 : 1	Alchl/Drgs: 0	Speed: 15 MPH	Dir: N	Veh Mnvr / Ped Actn:				4	Obj Strk:					
Unit	2 : 1	Alchl/Drgs: 0	Speed: 55 MPH	Dir: W	Veh Mnvr / Ped Actn:				4	Obj Strk: 64					
12	107652933	03/08/2024 10:10	ANGLE	\$ 11000	0	0	0	0	1	1	1	1	0	1	1
Unit	1 : 1	Alchl/Drgs: 0	Speed: 0 MPH	Dir: S	Veh Mnvr / Ped Actn:				4	Obj Strk:					
Unit	2 : 1	Alchl/Drgs: 0	Speed: 55 MPH	Dir: E	Veh Mnvr / Ped Actn:				4	Obj Strk:					
13	107750514	06/08/2024 13:20	ANGLE	\$ 25500	0	0	0	0	1	1	1	5	0	4	1
Unit	1 : 1	Alchl/Drgs: 0	Speed: 10 MPH	Dir: N	Veh Mnvr / Ped Actn:				4	Obj Strk:					
Unit	2 : 4	Alchl/Drgs: 0	Speed: 55 MPH	Dir: W	Veh Mnvr / Ped Actn:				4	Obj Strk: 38					
14	107770074	06/27/2024 17:33	ANGLE	\$ 12000	0	0	0	0	1	1	1	1	0	1	1
Unit	1 : 1	Alchl/Drgs: 0	Speed: 15 MPH	Dir: S	Veh Mnvr / Ped Actn:				4	Obj Strk:					
Unit	2 : 2	Alchl/Drgs: 0	Speed: 50 MPH	Dir: E	Veh Mnvr / Ped Actn:				4	Obj Strk:					
15	107789008	07/17/2024 07:33	ANGLE	\$ 9500	0	0	2	0	1	1	1	5	0	1	1
Unit	1 : 4	Alchl/Drgs: 0	Speed: 55 MPH	Dir: S	Veh Mnvr / Ped Actn:				4	Obj Strk:					
Unit	2 : 1	Alchl/Drgs: 0	Speed: 55 MPH	Dir: E	Veh Mnvr / Ped Actn:				4	Obj Strk: 58					
16	107930355	11/12/2024 16:11	ANGLE	\$ 20000	0	0	1	0	1	1	1	5	0	1	1
Unit	1 : 4	Alchl/Drgs: 0	Speed: 0 MPH	Dir: N	Veh Mnvr / Ped Actn:				4	Obj Strk:					
Unit	2 : 2	Alchl/Drgs: 0	Speed: 55 MPH	Dir: W	Veh Mnvr / Ped Actn:				4	Obj Strk: 58					
17	108056317	03/12/2025 21:02	ANGLE	\$ 22500	0	0	0	1	1	5	1	7	0	1	1
Unit	1 : 1	Alchl/Drgs: 0	Speed: 55 MPH	Dir: S	Veh Mnvr / Ped Actn:				4	Obj Strk:					
Unit	2 : 4	Alchl/Drgs: 0	Speed: 55 MPH	Dir: E	Veh Mnvr / Ped Actn:				4	Obj Strk: 34					

North Carolina Department of Transportation
Traffic Engineering Accident Analysis System
Intersection Analysis Report

Acc No	Crash ID	Date	Accident Type	Total Damage	Injuries			Condition			Road		Trfc Ctl	
					F	A	B	C	R	L	W	Ch	Ci	Dv

Acc No - Accident Number

Injuries: F - Fatal, A - Class A, B - Class B, C - Class C

Legend for Report Details:
 Condition: R - Road Surface, L - Ambient Light, W - Weather
 Rd Ch - Road Character
 Rd Ci - Roadway Contributing Circumstances
 Trfc Ctl - Traffic Control: Dv - Device, Op - Operating
 Alchl/Drgs - Alcohol Drugs Suspected
 Veh Mnvr/Ped Actn - Vehicle Maneuver/Pedestrian Action
 Obj Strk - Object Struck

**North Carolina Department of Transportation
Traffic Engineering Accident Analysis System
Intersection Analysis Report**

Summary Statistics

High Level Crash Summary

Crash Type	Number of Crashes	Percent of Total
Total Crashes	17	100.00
Fatal Crashes	0	0.00
Non-Fatal Injury Crashes	9	52.94
Total Injury Crashes	9	52.94
Property Damage Only Crashes	8	47.06
Night Crashes	2	11.76
Wet Crashes	1	5.88
Alcohol/Drugs Involvement Crashes	0	0.00

Crash Severity Summary

Crash Type	Number of Crashes	Percent of Total
Total Crashes	17	100.00
Fatal Crashes	0	0.00
Class A Crashes	0	0.00
Class B Crashes	6	35.29
Class C Crashes	3	17.65
Property Damage Only Crashes	8	47.06

Vehicle Exposure Statistics

Annual ADT = 3800

Total Vehicle Exposure = 6.48 (MEV)

Crash Rate	Crashes Per 100 Million Vehicles Entered
Total Crash Rate	262.54
Fatal Crash Rate	0.00
Non Fatal Crash Rate	138.99
Night Crash Rate	30.89
Wet Crash Rate	15.44
EPDO Rate	1291.08

**North Carolina Department of Transportation
Traffic Engineering Accident Analysis System
Intersection Analysis Report**

Miscellaneous Statistics

Severity Index =	4.92
EPDO Crash Index =	83.60
Estimated Property Damage Total = \$	268403.00

Accident Type Summary

Accident Type	Number of Crashes	Percent of Total
ANGLE	14	82.35
FIXED OBJECT	1	5.88
LEFT TURN, DIFFERENT ROADWAYS	1	5.88
LEFT TURN, SAME ROADWAY	1	5.88

Injury Summary

Injury Type	Number of Injuries	Percent of Total
Fatal Injuries	0	0.00
Class A Injuries	0	0.00
Class B Injuries	9	69.23
Class C Injuries	4	30.77
Total Non-Fatal Injuries	13	100.00
Total Injuries	13	100.00

**North Carolina Department of Transportation
Traffic Engineering Accident Analysis System
Intersection Analysis Report**

Monthly Summary

Month	Number of Crashes	Percent of Total
Jan	1	5.88
Feb	1	5.88
Mar	3	17.65
Apr	0	0.00
May	0	0.00
Jun	2	11.76
Jul	3	17.65
Aug	1	5.88
Sep	1	5.88
Oct	2	11.76
Nov	3	17.65
Dec	0	0.00

Daily Summary

Day	Number of Crashes	Percent of Total
Mon	2	11.76
Tue	1	5.88
Wed	7	41.18
Thu	2	11.76
Fri	2	11.76
Sat	3	17.65
Sun	0	0.00

**North Carolina Department of Transportation
Traffic Engineering Accident Analysis System
Intersection Analysis Report**

Hourly Summary

Hour	Number of Crashes	Percent of Total
0000-0059	0	0.00
0100-0159	0	0.00
0200-0259	0	0.00
0300-0359	0	0.00
0400-0459	0	0.00
0500-0559	0	0.00
0600-0659	1	5.88
0700-0759	2	11.76
0800-0859	2	11.76
0900-0959	0	0.00
1000-1059	1	5.88
1100-1159	0	0.00
1200-1259	1	5.88
1300-1359	2	11.76
1400-1459	2	11.76
1500-1559	1	5.88
1600-1659	1	5.88
1700-1759	2	11.76
1800-1859	0	0.00
1900-1959	0	0.00
2000-2059	0	0.00
2100-2159	2	11.76
2200-2259	0	0.00
2300-2359	0	0.00

**North Carolina Department of Transportation
Traffic Engineering Accident Analysis System
Intersection Analysis Report**

Light and Road Conditions Summary

Condition	Dry	Wet	Other	Total
Day	14	1	0	15
Dark	2	0	0	2
Other	0	0	0	0
Total	16	1	0	17

Object Struck Summary

Object Type	Times Struck	Percent of Total
DITCH	3	30.00
OFFICIAL HIGHWAY SIGN BREAKAWAY	4	40.00
OTHER FIXED OBJECT	2	20.00
UTILITY POLE	1	10.00

Vehicle Type Summary

Vehicle Type	Number Involved	Percent of Total
PASSENGER CAR	16	48.48
PICKUP	6	18.18
SPORT UTILITY	9	27.27
TRACTOR/SEMI-TRAILER	1	3.03
VAN	1	3.03

**North Carolina Department of Transportation
Traffic Engineering Accident Analysis System
Intersection Analysis Report**

Yearly Totals Summary

Accident Totals

Year	Total Accidents	Fatal Accidents	Injury Accidents	Property Damage Only Accidents
2020	2	0	2	0
2021	3	0	2	1
2022	4	0	2	2
2023	2	0	0	2
2024	5	0	2	3
2025	1	0	1	0
Total	17	0	9	8

Injury Totals

Year	Fatal Injuries	Class A, B, or C Injuries
2020	0	3
2021	0	3
2022	0	3
2023	0	0
2024	0	3
2025	0	1
Total	0	13

Miscellaneous Totals

Year	Property Damage	EPDO Index
2020	\$ 21003	16.80
2021	\$ 38500	17.80
2022	\$ 87000	18.80
2023	\$ 21400	2.00
2024	\$ 78000	19.80
2025	\$ 22500	8.40
Total	\$ 268403	83.60

Type of Accident Totals

Year	Run Off Road &						
	Left Turn	Right Turn	Rear End	Fixed Object	Angle	Side Swipe	Other
2020	1	0	0	0	1	0	0
2021	0	0	0	1	2	0	0

North Carolina Department of Transportation
Traffic Engineering Accident Analysis System
Intersection Analysis Report

Year	Run Off Road &						
	Left Turn	Right Turn	Rear End	Fixed Object	Angle	Side Swipe	Other
2022	1	0	0	0	3	0	0
2023	0	0	0	0	2	0	0
2024	0	0	0	0	5	0	0
2025	0	0	0	0	1	0	0
Total	2	0	0	1	14	0	0

Pitt County Resolution
Supporting North Carolina Department of Transportation Improvements to the
Intersection of NC 102 and SR 1753 (Stokestown-St Johns Road)

WHEREAS, the intersection of NC 102 and SR 1753 (Stokestown-St Johns Road) in Pitt County currently operates under a Two-Way Stop Control configuration; and

WHEREAS, the North Carolina Department of Transportation (NCDOT) has conducted an analysis of the crash history and traffic volumes at NC 102 and SR 1753 (Stokestown-St Johns Road) intersection. The 5-year crash history indicated that there were nine (9) reported crashes, four (4) of which involved injuries; and

WHEREAS, the frequency and severity of these crashes raise concerns regarding the safety and operational effectiveness of the current traffic control measures; and

WHEREAS, the implementation of an All-Way Stop Control has been identified as a proven countermeasure to reduce crash occurrences and improve intersection safety, particularly in rural areas with documented crash patterns; and

WHEREAS, the Pitt County Board of Commissioners recognizes the importance of proactive measures to enhance roadway safety for all users, including motorists, pedestrians, and emergency responders;

NOW, THEREFORE, BE IT RESOLVED that the Pitt County Board of Commissioners hereby supports the conversion of the intersection of NC 102 and SR 1753 (Stokestown-St Johns Road) from a Two-Way Stop Control to an All-Way Stop Control;

BE IT FURTHER RESOLVED that this resolution be forwarded to the North Carolina Department of Transportation (NCDOT) for consideration and implementation in accordance with applicable engineering standards and safety protocols.

ADOPTED, this _____ day of _____, 2026.

Pitt County

By: _____

Mark C. Smith, Chairman

Pitt County Board of Commissioners

I, _____, Clerk for Pitt County, North Carolina, hereby certify that the foregoing is true and correct copy of a resolution adopted in an adjourned meeting of the Pitt County Board of Commissioners. WITNESS my hand and the official seal of Pitt County, this _____ day of _____, 2026.

Appendix 8

FY26 NC Tier II Grant Application- Emergency Management- \$5,000 (No County Funds)

Grant Portal New

- [Close Window](#)
- [Print This Page](#)
- [Expand All | Collapse All](#)

App-0001733

Applicant

Application Number	App-0001733	Status	Pending
Notice of Funding	FY26 NC Tier II Grant (Tier II)	Owner	Merredith Lovely
Account	Pitt County	Record Type	Tier II Application
UEID	VZNPMCLFT5R6	Applicant	Pitt County
EIN	56-6000332-A	Street	1717 West 5th Street
SAM Registered	Yes	City	Greenville
SAM Expiration Date	7/8/2025	State	NC
		Zip Code	27834
		County	Pitt

Contact Information

Select POC Contact	Randy Gentry	Select Secondary POC Contact	Merredith L Lovely
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Project Information

Project Title	FY26 NC Tier II Grant
Abstract	Pitt County Emergency Management will utilize the Tier II funds to help support its current LEPC through meal reimbursement and training materials for quarterly meetings. Our attendance and stakeholder engagement has more than doubled in the past year thus driving up the costs for meals.
Scope	Local LEPC
Request RRT participation	No

Budget Summary

Application Budget ABN-0001450

Budget Total \$5,000.00

Additional Information

Additional Information Grant funds will be utilized to support the Pitt County LEPC through meal reimbursement for quarterly LEPC meeting attendees. The attendance for our latest meeting was more than double that of our previous meetings, which in turn, doubled the cost of lunch for the attendees. With a strong presence of industrial and manufacturing facilities, the LEPC plays a critical role in our community's planning efforts surrounding the threat of hazardous materials produced, transported, manufactured, or processed in Pitt County. Engagement with the emergency response community and our reporting facilities allows for better awareness and education to the community members who live, work and visit Pitt County. We are hopeful to also use these funds to bring in a consultant to help develop a tabletop exercise in the near future.

Certifications

Certification 1

Certification 2

Certification 3

Certification 4

Withdrawal

Withdrawal Comments

Budgets

ABN-0001450

Status **Under Review**

Grantee Original Funding Requested **\$5,000.00**

Awarded **\$0.00**

Appendix 9

Approve Agreements Adding Radios for Macclesfield & Conetoe Volunteer Fire Departments (Edgecombe County) & Hugo Volunteer Fire Department (Lenoir County) to the Pitt County Radio System

**NORTH CAROLINA
PITT COUNTY**

**INTERLOCAL AGREEMENT BETWEEN
PITT COUNTY AND OUTSIDE FD
PARTNERING AGENCY
FOR THE USE
OF 700 MHz RADIO SYSTEM**

THIS AGREEMENT entered into on this the 12th day of November, 2025, by and between Pitt County, hereinafter referred to as "COUNTY" and partnering agency Macclesfield Rural Volunteer Fire Department, hereinafter referred to as "AGENCY".

WITNESSETH:

WHEREAS, COUNTY has purchased, installed and is operating a Motorola 700 MHz L-2 Core ASTRO P-25 TDMA Radio System, hereinafter referred to as "SYSTEM", to provide improved public safety communications, including emergency and non-emergency, which can be expanded to accommodate the requirements of the COUNTY; and

WHEREAS, the SYSTEM has the capacity to allow other users to communicate on the SYSTEM, both public safety and non-public safety agencies; and

WHEREAS, AGENCY has expressed an interest to use the SYSTEM as a primary means of communications when responding with Pitt County; and

WHEREAS, AGENCY is a Fire department among the 7 contiguous counties to the COUNTY that provides mutual-aid to Pitt County Fire Departments; and

WHEREAS, COUNTY is willing to allow AGENCY the ability to use the SYSTEM for Auto-Aid response communications; and

WHEREAS, AGENCY and COUNTY desire to enter into an agreement to provide the terms and conditions of their agreement, AGENCY for the use of the radio system.

NOW, THEREFORE, for and in consideration of the mutual covenants and agreements contained herein, the COUNTY and the AGENCY agree as follows:

1. Purpose: The purpose of this Agreement is to set forth the rights and obligations regarding the use of the SYSTEM by AGENCY.

2. **AGENCY Subscriber:** AGENCY requesting access to COUNTY's 700 MHz; system; requesting AGENCY will be provided up to 6 radio user ID's in exchange for up to 6 radio user ID's utilized by the requesting Agency's radio system, and the County will waive the \$15 subscriber fee upon completion of the exchange. Provide that each Agency shall cover the cost of their own radio radios and any programming.

3. **Non-Motorola subscriber units** purchased by AGENCY will be P25 Phase 2 TDMA capable and will require the AGENCY to purchase for the COUNTY the necessary software and hardware equipment for the programming of the non-Motorola subscribers' units. It is recommended that all subscriber units are Motorola, however, if non-Motorola is purchased, it will be allowed on the system after receipt of a waiver signed by agency (waiver attached).

All subscriber units shall only be granted access to the system by a radio ID assigned by the COUNTY. All subscribers' units must be maintained and programmed in accordance with the COUNTY specifications. COUNTY will maintain the system key but will provide a programming button to allow AGENCY the ability to program their radios that have an approved and issued County ID, with approved talk groups/channels only.

If AGENCY chooses to purchase non-Motorola subscriber units, any Ancillary Equipment needed for AGENCY to join the system must be Motorola compatible (Motorola approved) and will be at the expense of AGENCY. All equipment will be P25 Phase 2 TDMA capable.

4. **Infrastructure:** COUNTY shall own, operate, maintain and administer all aspects of the SYSTEM in a professional manner to ensure the long-term and reliable provision of the SYSTEM's coverage and capacity requirements. Performance shall be as specified in the contract between COUNTY and Motorola, which is attached hereto and incorporated by reference. COUNTY shall be responsible for maintaining the SYSTEM.

5. **Priorities:** It is understood that public safety agency access and utilization of the SYSTEM is first priority and that the access of other Agencies, whether currently on the Radio System or requesting service in the future, may be restricted to avoid negatively impacting public safety use of the SYSTEM. A public safety agency is defined as an agency whose primary function is law enforcement, firefighting or emergency medical care. COUNTY and AGENCY agree that Public Works shall be considered a public safety agency for the purposes of this agreement and shall have priority.

6. **FCC Licenses:** Throughout the term of this Agreement, COUNTY will provide the use of radio frequencies licensed to the COUNTY. Use of the frequencies shall comply with the rules and policies of the FCC, any other applicable federal and state law, and the specific authorizations of COUNTY. COUNTY shall be responsible for ensuring that the frequencies are used properly and AGENCY shall provide access to facilities and equipment necessary to ensure compliance. COUNTY shall perform the necessary administrative responsibilities with regard to

the FCC Licenses, which shall include the timely renewal of all licenses and responding to all FCC inquiries. During the term of this Agreement, neither party shall take any action, or fail to take any action, in respect to the FCC Licenses which would inhibit or prevent operation of the SYSTEM. Upon termination of this Agreement for any reason, the frequencies associated with the FCC Licenses shall remain with the COUNTY.

7. Amendments: This Agreement shall not be modified or otherwise amended except in writing and signed by the parties.

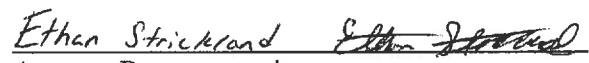
8. Independent Contractor: COUNTY and AGENCY are and shall remain independent contractors with respect to all services performed under this Agreement.

9. Indemnification: Each party shall indemnify and hold the other harmless from and against any and all loss, damage, cost or expense caused by the negligent or wrongful act or omission of any employee of the indemnifying party. Except as permitted by law, neither party shall be liable to the other for any indirect, special, incidental, consequential or punitive damages.

10. Governing Law: This Agreement shall be governed by and construed in accordance with North Carolina law.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement as of the day and year first above written, all pursuant to authority duly granted.

AGENCY:



Agency Representative

COUNTY:

Chairman, Board of Commissioners

ATTEST:

Clerk to the Board

**NORTH CAROLINA
PITT COUNTY**

**INTERLOCAL AGREEMENT BETWEEN
PITT COUNTY AND OUTSIDE FD
PARTNERING AGENCY
FOR THE USE
OF 700 MHz RADIO SYSTEM**

THIS AGREEMENT entered into on this the 2 day of December,
2025, by and between Pitt County, hereinafter referred to as "COUNTY" and partnering agency
Coretoe Volunteer Fire Dept, hereinafter referred to as
"AGENCY".

WITNESSETH:

WHEREAS, COUNTY has purchased, installed and is operating a Motorola 700 MHz L-2 Core ASTRO P-25 TDMA Radio System, hereinafter referred to as "SYSTEM", to provide improved public safety communications, including emergency and non-emergency, which can be expanded to accommodate the requirements of the COUNTY; and

WHEREAS, the SYSTEM has the capacity to allow other users to communicate on the SYSTEM, both public safety and non-public safety agencies; and

WHEREAS, AGENCY has expressed an interest to use the SYSTEM as a primary means of communications when responding with Pitt County; and

WHEREAS, AGENCY is a Fire department among the 7 contiguous counties to the COUNTY that provides mutual-aid to Pitt County Fire Departments; and

WHEREAS, COUNTY is willing to allow AGENCY the ability to use the SYSTEM for Auto-Aid response communications; and

WHEREAS, AGENCY and COUNTY desire to enter into an agreement to provide the terms and conditions of their agreement, AGENCY for the use of the radio system.

NOW, THEREFORE, for and in consideration of the mutual covenants and agreements contained herein, the COUNTY and the AGENCY agree as follows:

1. **Purpose:** The purpose of this Agreement is to set forth the rights and obligations regarding the use of the SYSTEM by AGENCY.

2. **AGENCY Subscriber:** AGENCY requesting access to COUNTY's 700 MHz; system; requesting AGENCY will be provided up to 6 radio user ID's in exchange for up to 6 radio user ID's utilized by the requesting Agency's radio system, and the County will waive the \$15 subscriber fee upon completion of the exchange. Provide that each Agency shall cover the cost of their own radio radios and any programming.

3. **Non-Motorola subscriber units** purchased by AGENCY will be P25 Phase 2 TDMA capable and will require the AGENCY to purchase for the COUNTY the necessary software and hardware equipment for the programming of the non-Motorola subscribers' units. It is recommended that all subscriber units are Motorola, however, if non-Motorola is purchased, it will be allowed on the system after receipt of a waiver signed by agency (waiver attached).

All subscriber units shall only be granted access to the system by a radio ID assigned by the COUNTY. All subscribers' units must be maintained and programmed in accordance with the COUNTY specifications. COUNTY will maintain the system key but will provide a programming button to allow AGENCY the ability to program their radios that have an approved and Issued County ID, with approved talk groups/channels only.

If AGENCY chooses to purchase non-Motorola subscriber units, any Ancillary Equipment needed for AGENCY to join the system must be Motorola compatible (Motorola approved) and will be at the expense of AGENCY. All equipment will be P25 Phase 2 TDMA capable.

4. **Infrastructure:** COUNTY shall own, operate, maintain and administer all aspects of the SYSTEM in a professional manner to ensure the long-term and reliable provision of the SYSTEM's coverage and capacity requirements. Performance shall be as specified in the contract between COUNTY and Motorola, which is attached hereto and incorporated by reference. COUNTY shall be responsible for maintaining the SYSTEM.

5. **Priorities:** It is understood that public safety agency access and utilization of the SYSTEM is first priority and that the access of other Agencies, whether currently on the Radio System or requesting service in the future, may be restricted to avoid negatively impacting public safety use of the SYSTEM. A public safety agency is defined as an agency whose primary function is law enforcement, firefighting or emergency medical care. COUNTY and AGENCY agree that Public Works shall be considered a public safety agency for the purposes of this agreement and shall have priority.

6. **FCC Licenses:** Throughout the term of this Agreement, COUNTY will provide the use of radio frequencies licensed to the COUNTY. Use of the frequencies shall comply with the rules and policies of the FCC, any other applicable federal and state law, and the specific authorizations of COUNTY. COUNTY shall be responsible for ensuring that the frequencies are used properly and AGENCY shall provide access to facilities and equipment necessary to ensure compliance. COUNTY shall perform the necessary administrative responsibilities with regard to

the FCC Licenses, which shall include the timely renewal of all licenses and responding to all FCC inquiries. During the term of this Agreement, neither party shall take any action, or fail to take any action, in respect to the FCC Licenses which would inhibit or prevent operation of the SYSTEM. Upon termination of this Agreement for any reason, the frequencies associated with the FCC Licenses shall remain with the COUNTY.

7. **Amendments:** This Agreement shall not be modified or otherwise amended except in writing and signed by the parties.

8. **Independent Contractor:** COUNTY and AGENCY are and shall remain independent contractors with respect to all services performed under this Agreement.

9. **Indemnification:** Each party shall indemnify and hold the other harmless from and against any and all loss, damage, cost or expense caused by the negligent or wrongful act or omission of any employee of the indemnifying party. Except as permitted by law, neither party shall be liable to the other for any indirect, special, incidental, consequential or punitive damages.

10. Governing Law: This Agreement shall be governed by and construed in accordance with North Carolina law.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement as of the day and year first above written, all pursuant to authority duly granted.

AGENCY:

 (chief)

Agency Representative

COUNTY:

Chairman, Board of Commissioners

ATTEST:

Clerk to the Board

**NORTH CAROLINA
PITT COUNTY**

**INTERLOCAL AGREEMENT BETWEEN
PITT COUNTY AND OUTSIDE FD
PARTNERING AGENCY
FOR THE USE
OF 700 MHz RADIO SYSTEM**

THIS AGREEMENT entered into on this the 79 day of November, 2015, by and between Pitt County, hereinafter referred to as "COUNTY" and partnering agency Hugo Volunteer Fire Department and Rescue, hereinafter referred to as "AGENCY".

WITNESSETH:

WHEREAS, COUNTY has purchased, installed and is operating a Motorola 700 MHz L-2 Core ASTRO P-25 TDMA Radio System, hereinafter referred to as "SYSTEM", to provide improved public safety communications, including emergency and non-emergency, which can be expanded to accommodate the requirements of the COUNTY; and

WHEREAS, the SYSTEM has the capacity to allow other users to communicate on the SYSTEM, both public safety and non-public safety agencies; and

WHEREAS, AGENCY has expressed an interest to use the SYSTEM as a primary means of communications when responding with Pitt County; and

WHEREAS, AGENCY is a Fire department among the 7 contiguous counties to the COUNTY that provides mutual-aid to Pitt County Fire Departments; and

WHEREAS, COUNTY is willing to allow AGENCY the ability to use the SYSTEM for Auto-Aid response communications; and

WHEREAS, AGENCY and COUNTY desire to enter into an agreement to provide the terms and conditions of their agreement, AGENCY for the use of the radio system.

NOW, THEREFORE, for and in consideration of the mutual covenants and agreements contained herein, the COUNTY and the AGENCY agree as follows:

1. Purpose: The purpose of this Agreement is to set forth the rights and obligations regarding the use of the SYSTEM by AGENCY.

2. **AGENCY Subscriber:** AGENCY requesting access to COUNTY's 700 MHz; system; requesting AGENCY will be provided up to 6 radio user ID's in exchange for up to 6 radio user ID's utilized by the requesting Agency's radio system, and the County will waive the \$15 subscriber fee upon completion of the exchange. Provide that each Agency shall cover the cost of their own radio radios and any programming.

3. **Non-Motorola subscriber units** purchased by AGENCY will be P25 Phase 2 TDMA capable and will require the AGENCY to purchase for the COUNTY the necessary software and hardware equipment for the programming of the non-Motorola subscribers' units. It is recommended that all subscriber units are Motorola, however, if non-Motorola is purchased, it will be allowed on the system after receipt of a waiver signed by agency (waiver attached).

All subscriber units shall only be granted access to the system by a radio ID assigned by the COUNTY. All subscribers' units must be maintained and programmed in accordance with the COUNTY specifications. COUNTY will maintain the system key but will provide a programming button to allow AGENCY the ability to program their radios that have an approved and Issued County ID, with approved talk groups/channels only.

If AGENCY chooses to purchase non-Motorola subscriber units, any Ancillary Equipment needed for AGENCY to join the system must be Motorola compatible (Motorola approved) and will be at the expense of AGENCY. All equipment will be P25 Phase 2 TDMA capable.

4. **Infrastructure:** COUNTY shall own, operate, maintain and administer all aspects of the SYSTEM in a professional manner to ensure the long-term and reliable provision of the SYSTEM's coverage and capacity requirements. Performance shall be as specified in the contract between COUNTY and Motorola, which is attached hereto and incorporated by reference. COUNTY shall be responsible for maintaining the SYSTEM.

5. **Priorities:** It is understood that public safety agency access and utilization of the SYSTEM is first priority and that the access of other Agencies, whether currently on the Radio System or requesting service in the future, may be restricted to avoid negatively impacting public safety use of the SYSTEM. A public safety agency is defined as an agency whose primary function is law enforcement, firefighting or emergency medical care. COUNTY and AGENCY agree that Public Works shall be considered a public safety agency for the purposes of this agreement and shall have priority.

6. **FCC Licenses:** Throughout the term of this Agreement, COUNTY will provide the use of radio frequencies licensed to the COUNTY. Use of the frequencies shall comply with the rules and policies of the FCC, any other applicable federal and state law, and the specific authorizations of COUNTY. COUNTY shall be responsible for ensuring that the frequencies are used properly and AGENCY shall provide access to facilities and equipment necessary to ensure compliance. COUNTY shall perform the necessary administrative responsibilities with regard to

the FCC Licenses, which shall include the timely renewal of all licenses and responding to all FCC inquiries. During the term of this Agreement, neither party shall take any action, or fail to take any action, in respect to the FCC Licenses which would inhibit or prevent operation of the SYSTEM. Upon termination of this Agreement for any reason, the frequencies associated with the FCC Licenses shall remain with the COUNTY.

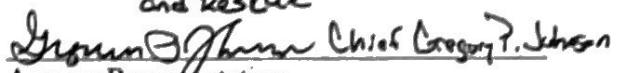
7. Amendments: This Agreement shall not be modified or otherwise amended except in writing and signed by the parties.

8. Independent Contractor: COUNTY and AGENCY are and shall remain independent contractors with respect to all services performed under this Agreement.

9. Indemnification: Each party shall indemnify and hold the other harmless from and against any and all loss, damage, cost or expense caused by the negligent or wrongful act or omission of any employee of the indemnifying party. Except as permitted by law, neither party shall be liable to the other for any indirect, special, incidental, consequential or punitive damages.

10. Governing Law: This Agreement shall be governed by and construed in accordance with North Carolina law.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement as of the day and year first above written, all pursuant to authority duly granted.

AGENCY: Hugo Volunteer Fire Department
and Rescue

Gregory P. Johnson, Chief Gregory P. Johnson
Agency Representative

COUNTY:

Chairman, Board of Commissioners

ATTEST:

Clerk to the Board

Appendix 10

Sheriff Administration Building Amended Project Ordinance (Closeout)

**OFFICE OF THE PITT COUNTY BOARD OF COMMISSIONERS
GREENVILLE, NORTH CAROLINA**

January 12, 2026

**Sheriff Administration Building Project
AMENDMENT(Closeout)**

UPON MOTION by _____ and seconded by _____, the Pitt County Board of Commissioners adopted the following Capital Project Ordinance.

BE IT ORDAINED by the Pitt County Board of Commissioners pursuant to Section 13.2 of Chapter 159 of the General Statutes of North Carolina, the following Capital Project Ordinance, originally adopted on October 18, 2021, is hereby amended;

Section 1. The project authorized is for a new Sheriff Administration Building to be built near the Detention Center to consolidate five different buildings that are currently used as offices for Sheriff's Office employees.

Section 2. The officers of this unit are hereby authorized to proceed within the terms of this resolution and the budget contained herein.

Section 3. The following revenues are hereby appropriated for the projects listed above:

Loan Proceeds	4851000 491001	\$17,287,000
Interfund Transfer General	4851000 498010	\$7,631,978
FB Appropriated-Interest/Sales Tx	4851000 499100	\$793,136.12

Total Revenues	\$25,712,114.12
-----------------------	------------------------

Section 4. The following amounts are appropriated for the projects' expenditures:

General Construction	4858166 558100	\$15,839,092.71
Other Contracted Services	4858166 561090	\$317,048.52
Architect/Engineering	4858166 559800	\$966,266.86
Issuance Fees	4858166 559802	\$100,658.02
Interfund Transfer General	4858166 598010	\$8,489,048.01

Total Expenses	\$25,712,114.12
-----------------------	------------------------

Section 5. The CFO is hereby directed to maintain within the Capital Projects Funds sufficient specific detailed accounting records in accordance with general accepted accounting principals. Reports of this detail will be made available upon request.

Section 6. Copies of this Capital Project Ordinance shall be made available to the Pitt County Manager and the CFO for direction in carrying out this project.

NOW, THEREFORE, BE IT RESOLVED this 12th day of January 2026 that the Pitt County Board of Commissioners endorsed this Capital Project Ordinance for execution of projects related to the Sheriff Administration Building project.

(SEAL)

Mark C. Smith
Chairperson, Board of Commissioners

Kimberly W. Hines
Clerk to the Board

PITT COUNTY FINANCE – BUDGET AMENDMENT REQUEST

Department: Financial Services

Date of Request:

1/12/2026

FY Budget: 2025-26

	ACCOUNT NO.	TITLE OF ACCOUNT	DECREASE	INCREASE
REVENUES	4851000-499100	FB Appropriated		793,136.12
EXPENDITURES	4858166-561090	Contracted Services		16,984.48
	4858166-559800	Architect/Engineering Fees		46,707.14
	4858166-559802	Issuance Fees		241.98
	4858166-558100	General Construction		0.29
	4858166-598010	Transfer to General	63,933.89	
	4858166-598010	Transfer to General	793,136.12	
TOTAL				BALANCES

Net Effect to Budget:

Department Justification: (Please provide detailed explanation)

To amend project fund to reflect interest and sales tax revenues with a closeout and residual transfer back to general fund.

APPROVAL	SIGNATURE	DATE
Department Head/Elected Official Or Designee		
Budget Administrator		
Chief Financial Officer		
County Manager	Required for transfers between Personal Services, Operating & Capital Accounts	
Human Resources	Required for actions involving Personal Services Accounts	
Board of County Commissioners	Agenda Item #	Meeting Date
Creates Adjustment to a Fund Transfer Account		Reference #

Appendix 11

Personnel Ordinance Amendment Section 49

Original Policy**Section 49. Special Raises**

A special raise may be given to an employee upon recommendation of the County Manager and approval by the Board of Commissioners for very unusual circumstances in which an employee does very exceptional work and/or additional money is needed to retain the employee's service with the county.

Amended Policy**Section 49. Special Raises**

A special raise may be given to an employee by the County Manager, after consultation with the Human Resources Director and Chief Financial Officer, upon recommendation by the department head for very unusual circumstances in which an employee does very exceptional work, to achieve equity and/or additional money is needed to retain the employee's service with the county. The department head must submit the request and documentation in writing to the Manager.

The total salary increases shall not exceed a dollar amount as set annually by the Board of Commissioners.

This amended policy shall sunset two years from January 10, 2024-2026 Continuance of this policy beyond January 10, 2026-2028 shall be subject to the review and approval of the Board of Commissioners.

Appendix 12

Mid-East Commission Regional Digital Inclusion Plan Resolution

RESOLUTION OF THE PITT COUNTY BOARD OF COMMISSIONERS ADOPTING THE MID-EAST REGION DIGITAL INCLUSION PLAN

WHEREAS, from Summer 2024 through Spring 2025, Mid-East Commission staff members in partnership with the Mid-East Region Digital Inclusion Steering Committee, which included members from Pitt County, drafted the Mid-East Region Digital Inclusion Plan; and

WHEREAS, the plan identifies priority projects to improve digital inclusion and close the digital divide in the region, including availability/infrastructure, access to devices, affordability, and digital skills training priorities; and

WHEREAS, on May 21, 2025, the Steering Committee recommended approval of the adoption of the draft plan; and

WHEREAS, at the Regular Meeting on September 18, 2025, the Mid-East Commission Board of Directors adopted the Mid-East Region Digital Inclusion Plan; and

WHEREAS, at the Regular Meeting on January 12, 2026, the Pitt County Board of Commissioners found the content and priority projects in the draft plan to be consistent with the desired vision for the future of the region and approved to adopt the Mid-East Region Digital Inclusion Plan.

NOW, THEREFORE, BE IT RESOLVED THAT the Pitt County Board of Commissioners hereby adopts the Mid-East Region Digital Inclusion Plan.

Adopted the 12th day of January 2026.

Attest:

Kimberly W. Hines
Clerk to the Board

Mark C. Smith, Board Chairman
Pitt County Board of Commissioners

Mid-East Region Digital Inclusion Plan

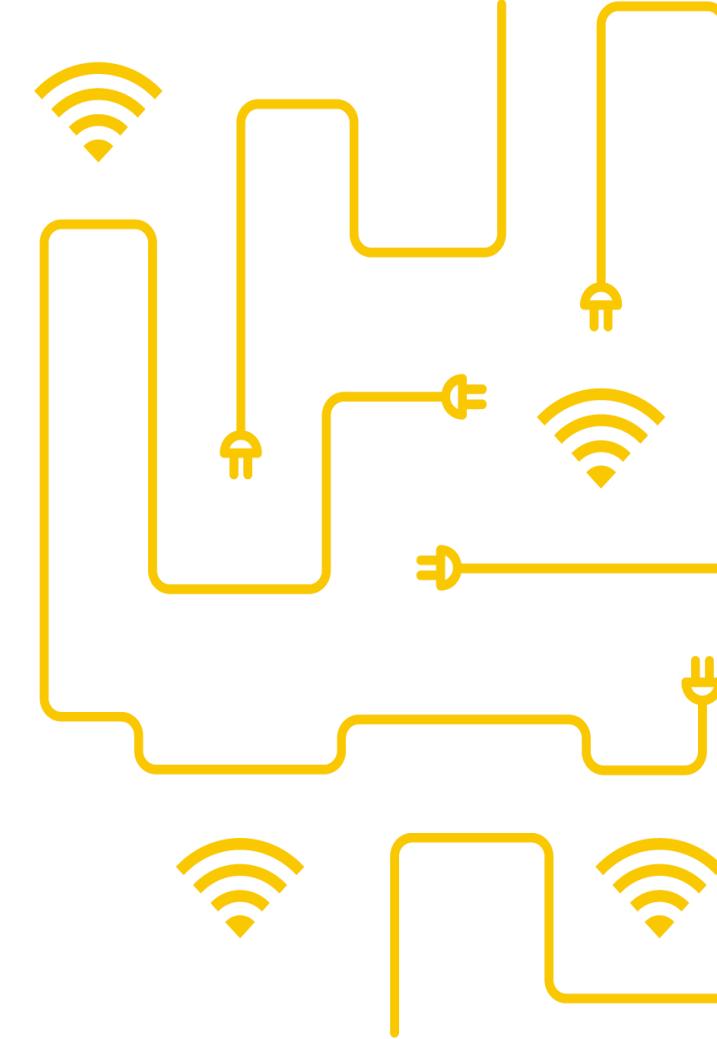
Pitt County Board of Commissioners Meeting

January 12, 2026



NC STATE UNIVERSITY
Institute for
Emerging Issues

BAND NC
Building a New Digital Economy in NC



Digital Inclusion Planning

What is BAND-NC?

Our goal is to equip counties and regions with the tools to build more digitally equitable communities. We provide technical assistance and planning capacity to support every county in developing and implementing a digital inclusion plan.

Planning Process

- The Mid-East Region Digital Inclusion Steering Committee was developed to guide the planning process. The committee included a diverse range of participants including local governments, broadband focused support organizations, organizations serving vulnerable populations such as minorities, seniors, and the reentry population, Institutes of Higher Education, economic development, workforce development, healthcare, internet service providers, Cooperative Extension, Social Services, Chambers of Commerce, private businesses, faith-based organizations, and community institutions such as libraries and senior centers, amongst others.
- In total, there were 99 Steering Committee members from across the region, including participants from Pitt County.

- The Steering Committee met seven times between August 2024 – May 2025.
- Meetings were hybrid, in person at the NC Telecenter in Williamston with a virtual option available. Meetings were generally 2 – 2.5 hours in duration. Information was disseminated by email between meetings.
- The NC Dept. of Information Technology's Digital Equity Survey was used as the public survey for the planning process. Steering Committee members played a strong role in gathering responses from community members. A total of 389 residents responded to the survey.
- There were three Public Open Houses and two Focus Groups held to obtain additional public input around digital inclusion priorities and needs in local communities.
- Public input was a strong driving factor in the development of goals, objectives, implementation strategies, and priority projects.

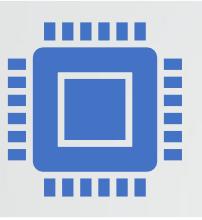
Vision Statement

A digitally inclusive Mid-East Region where every individual has equitable access to affordable and reliable internet, digital skills training, essential devices, and support services – fostering economic growth, education and quality of life for all communities.

Mission Statement

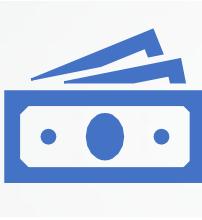
North Carolina's Mid-East Region is dedicated to bridging the digital divide by ensuring that every resident, regardless of background, demographics, geography, or socio-economic status, has equitable access to essential technology and skills needed to thrive in the digital age. By leveraging local partnerships and resources, we will provide broadband infrastructure, affordable, high-quality internet access, digital skills programs, essential devices, and support services that empower our community members to overcome barriers, enhance educational and economic opportunities and improve their quality of life. Together, we strive to build connected and inclusive communities, where every individual has the tools and opportunities to fully participate in the digital economy and society.

Goals, Objectives and Implementation Actions



Access to Devices Goal

Increase the number of residents in the Mid-East Region who have access to an affordable device that meets their needs and allows them to fully participate in the digital landscape.



Affordability Goal

Increase access to low cost or no-cost broadband across the Mid-East Region through stipend or subsidy programs and services.



Availability Goal

Improve and increase broadband connectivity throughout the Mid-East Region to provide residents and businesses access to reliable, high-speed broadband service.

Goals, Objectives and Implementation Actions



Digital Skills Goal

Develop technology support and educational programming that meets a variety of needs and accommodates all skill levels; empowering community members to gain the necessary skills to fully participate in the digital world.



Implementation Resources Goal

Build structure and organization to support long-term Digital Inclusion success and to empower partners to create their own digital inclusion programs and partnerships.

Priority Project Profiles

- Device Access Program
- Device Repair and Technical Support Program
- Internet Subsidy Program
- Cell Tower Infrastructure Expansion
- Improve the Quality of Broadband Networks
- Resiliency Back-Up Networks
- Broadband Infrastructure Expansion
- Public Access Locations
- Digital Skills Training
- Workforce Development Program Integration
- Advocacy Coalition
- Coalition of Churches
- Digital Skilling Coalition
- Implementation Resources Portal
- Public Informational Portal

Mid-East Region Digital Inclusion Plan document

- Available on Mid-East Commission website: <https://mideastcom.org/>
- Questions?
- Asking Pitt County Board of Commissioners to consider adoption resolution
- Community organizations that are interested in joining the Implementation Committee can contact Jamie Heath at jheath@mideastcom.org or (252)296-1656

Appendix 13

**Interlocal Agreements between the Town of
Farmville and Pitt County for Administration of
Building Code and Flood Damage Prevention
Ordinance (FDPO)**

North Carolina

Pitt County INTERLOCAL AGREEMENT
 BETWEEN TOWN OF FARMVILLE AND PITT COUNTY – FLOOD
 DAMAGE PREVENTION ORDINANCE

THIS AGREEMENT, made and entered into this the ____ day of January, 2026, by and between the Town of Farmville, a municipal corporation organized and existing pursuant to the laws of the State of North Carolina, Party of the First Part and hereinafter referred to as the TOWN, and Pitt County, a political subdivision of the State of North Carolina established and operating pursuant to the laws of the State of North Carolina, Party of the Second part and hereinafter referred to as the County;

WITNESSETH:

WHEREAS, TOWN requests COUNTY to expand and administer a FDPO within the Town of Farmville's jurisdiction located within the borders and boundaries of Pitt County; and

WHEREAS, TOWN and COUNTY, pursuant to the authority granted by North Carolina General Statutes 160A-461, hereby covenant and agree as follows:

1. That the TOWN hereby contracts with the COUNTY to use the services of the Planning Department of the COUNTY to administer the Town's Flood Damage and Prevention Ordinance (FDPO) within the corporate limits and extra-territorial jurisdiction of the TOWN.

2. That the TOWN shall provide written notice to the COUNTY of any amendments to the TOWN's FDPO upon adoption and furnish the COUNTY with an updated copy of the FDPO.

3. That the services and the Pitt County Planning Department shall be performed at no cost to the TOWN.

4. The TOWN agrees to indemnify and hold the COUNTY, its employees, agents, and contractors, harmless from any and all claims for liability, loss, injury, damages to person or property, costs or attorney's fees resulting for any action brought against Pitt County, its employees, agents, contractors, or Commissioners arising as a result of these services performed on behalf of the TOWN that are the subject matter of this Agreement.

5. That all fees and charges associated with administering the FDPO as adopted by the Pitt County Board of Commissioners, shall be collected by the COUNTY, shall be the sole property of the COUNTY, and no part hereof shall be payable to the TOWN.

6. That all development to take place within the TOWN's corporate limits or extra-territorial jurisdiction within the borders and boundaries of Pitt County shall be subject to the rules and regulations set forth in the aforementioned FDPO. No building permits shall be issued for any property until the flood zone is determined and the necessary building standards are met if the property is located within the one hundred (100) year floodplain. If the structure is to be

constructed within the flood hazard area, preliminary and final elevation certificates will be required. The COUNTY will be responsible for ensuring construction complies with the standards set forth in the FDPO.

7. That the Pitt County Planning Department will use every effort to enforce the FPDO, except that if any civil or criminal action becomes necessary, the TOWN shall bring any legal action as may be required to effectively enforce said Ordinance, upon written notice from the Pitt County Planning Department of such violations.

8. That this Agreement shall continue until such time as either the TOWN or COUNTY resolves to discontinue the Agreement and presents six (6) months written notice to the other party of said termination or upon mutual agreement of both parties.

9. This Agreement may only be modified in writing and executed by both parties.

10. This Agreement replaces and supersedes any prior agreement between the TOWN and COUNTY in providing the use of services of the Planning Department of the COUNTY to administer the FDPO.

11. That the effective date of this Interlocal Agreement shall be _____, 2026.

IN WITNESS WHEREOF, Town and County have executed this Agreement in duplicate originals effective on the day and year first above written, all pursuant to authority duly granted.

[SIGNATURES ON NEXT PAGE]

Pitt County

Mark C. Smith., Chairman
Pitt County Board of Commissioners

Attest:

Kimberly Hines, Clerk to the Board

Town of Farmville

Mayor

Attest:

Secretary and Clerk

North Carolina

Pitt County INTERLOCAL AGREEMENT
BETWEEN TOWN OF FARMVILLE AND PITT COUNTY – BUILDING
CODE

ENFORCEMENT

THIS AGREEMENT, made and entered into this the ____ day of January, 2026, by and between the Town of Farmville, a municipal corporation organized and existing pursuant to the laws of the State of North Carolina, Party of the First Part and hereinafter referred to as the TOWN, and Pitt County, a political subdivision of the State of North Carolina established and operating pursuant to the laws of the State of North Carolina, Party of the Second part and hereinafter referred to as the County;

WITNESSETH:

WHEREAS, Municipality and County are both responsible for the enforcement of Article 11 (Building Code Enforcement) of Chapter 160D of the North Carolina General Statutes within their planning and development regulation jurisdiction as that is defined by North Carolina General Statute § 160D-201; and

WHEREAS, North Carolina General Statutes §160D-1102 expressly authorizes local governments to contract with another unit of local government regarding the provision of building code enforcement; and

WHEREAS, an agreement between TOWN and COUNTY was entered into on December 1st, 2009 for COUNTY to provide Building Code Enforcement for public school facilities located in the TOWN; and

WHEREAS, TOWN now requests COUNTY to expand and administer an Inspection Ordinance to all buildings located within the Town of Farmville's jurisdiction; and

WHEREAS, TOWN and COUNTY, pursuant to the authority granted by North Carolina General Statutes 160A-461, hereby covenant and agree as follows:

1. That the TOWN hereby contracts with the COUNTY to use the services of the Inspections Department of the COUNTY to inspect all houses, structures, buildings, and construction within the corporate limits and extra-territorial jurisdiction of the TOWN located within the borders and boundaries of Pitt County.

2. That the COUNTY approves and issues all permits for the construction of buildings and related installations contained therein, provided plans and specifications of the same comply with the N.C. State Building Code, the Pitt County Building Code Enforcement Ordinance, and the Farmville Building Regulations as set forth in the Farmville General Ordinance.

3. That the COUNTY's Building Code Enforcement Ordinance and any amendments thereto are hereby adopted by the TOWN, through execution of this Interlocal

Agreement, as well as by Resolution of the Town of Farmville Board, and the same shall apply within the corporate limits and extra territorial jurisdiction of the TOWN within the borders and boundaries of Pitt County.

4. That the services and the Pitt County Inspections Department shall be performed at no cost to the TOWN.

5. The TOWN agrees to indemnify and hold the COUNTY, its employees, agents, and contractors, harmless from any and all claims for liability, loss, injury, damages to person or property, costs or attorney's fees resulting for any action brought against Pitt County, its employees, agents, contractors, or Commissioners arising as a result of these services performed on behalf of the TOWN that are the subject matter of this Agreement.

6. That all fees and charges associated with administering the Building Code Enforcement Ordinance as adopted by the Pitt County Board of Commissioners, shall be collected by the COUNTY, shall be the sole property of the COUNTY, and no part hereof shall be payable to the TOWN.

7. That all development to take place within the TOWN's corporate limits or extra-territorial jurisdiction within the borders and boundaries of Pitt County shall be subject to the rules and regulations set forth in the aforementioned Building Code Enforcement Ordinance. No building permits shall be issued for any property by the Pitt County Inspections Department until all the plans and specifications of said building comply with the North Carolina State Building Code, the Pitt County Building Code Enforcement Ordinance and the following:

- (a) A certification of compliance with Municipal Zoning and Land Use Regulations has been executed by the designated official.
- (b) The permit fee has been fully paid.

8. That the Pitt County Inspections Department will use every effort to enforce the provisions of the Building Code Enforcement Ordinance, except that if any civil or criminal action becomes necessary, the TOWN shall bring any legal action as may be required to effectively enforce said Ordinance, upon written notice from the Pitt County Inspections Department of such violations.

9. That this Agreement shall continue until such time as either the TOWN or COUNTY resolves to discontinue the Agreement and presents six (6) months written notice to the other party of said termination or upon mutual agreement of both parties.

10. This Agreement may only be modified in writing and executed by both parties.

11. This Agreement replaces and supersedes any prior agreement between the TOWN and COUNTY in providing the use of services of the Inspections Department of the COUNTY to administer the TOWN'S Building Code Inspections.

12. That the effective date of this Interlocal Agreement shall be _____, 2025.

IN WITNESS WHEREOF, Town and County have executed this Agreement in duplicate originals effective on the day and year first above written, all pursuant to authority duly granted.

Pitt County

Mark C. Smith, Chairman
Pitt County Board of Commissioners

Attest:

Kimberly Hines, Clerk to the Board

Town of Farmville

Mayor

Attest:

Secretary and Clerk

**PITT COUNTY RESOLUTION
AUTHORIZING INTERLOCAL AGREEMENT
FOR BUILDING CODE ENFORCEMENT**

WHEREAS, Pitt County has the power, pursuant to North Carolina General Statutes §153A-445(a)(1) and Article 20 of Chapter 160A of the North Carolina General Statutes to enter into contracts or agreements with any one or more other units of local government in this State to execute any undertaking; and

WHEREAS, Pitt County and the Town of Farmville agree for Pitt County Inspections Department to provide and administer the Pitt County Building Code Enforcement Ordinance and the Pitt County Planning Department to administer the Town's Flood Damage Prevention Ordinance within the Town of Farmville's jurisdiction; and

WHEREAS, Pitt County Board of County Commissions must ratify by resolution any contract or agreement entered into pursuant to North Carolina General Statute §160A-461;

NOW, THEREFORE, be it

RESOLVED, by the Pitt County Board of Commissioners that the Chairman is authorized to enter into the interlocal agreement for Pitt County Inspections Department to provide and administer the Pitt County Building Code Enforcement Ordinance and the Pitt County Planning Department to administer the Town's Flood Damage Prevention Ordinance within the Town of Farmville's jurisdiction.

Approved this the _____ day of _____, 2026.

Mark C. Smith, Chairman
Pitt County Board of Commissioners

ATTEST:

Clerk

*****Note: Data was pulled from new Permitting System which went live 4/8/2025. Staff were still completing some items post go-live in the legacy system; therefore, NOT all inspections, permit counts and fees collected for 2025 are reflected in below tables*****

Permit Type (Multiple Items)

Permit Status All

# of Permits Issued or Applied Between 4/7/2025 and 12/31/2025 by Jurisdiction & Filtered by Inspections Permit Types with # of Inspections (with Actual Start Date in same time period for these permits) and sum of Paid Amount			
Jurisdiction	# of Permits	# of Permit Inspections	Paid Amount
AYDEN	525	870	\$158,332.20
BETHEL	137	238	\$26,477.00
FALKLAND	11	21	\$2,125.00
FARMVILLE	103	9	\$800.00
FOUNTAIN	28	45	\$5,069.00
GREENVILLE	7	5	\$800.00
GRIFTON	403	711	\$93,435.00
GRIFTON-LENOIR	19	41	\$2,300.00
GRIMESLAND	81	95	\$13,396.60
PITT COUNTY	2,471	3,654	\$502,919.60
SIMPSON	312	386	\$67,447.80
Grand Total	4,097	6,075	\$873,102.20

Module Permit

Permit Type (Multiple Items)

Permit Status All

Inspection Status All

# of Permit Inspections by Jurisdiction (filtered by Inspections Permit Types) with Actual Inspection Start Date between 4/7/2025 and 12/31/2025 (even if permit was applied for or issued outside of this range)	
Jurisdiction	# of Permit Inspections

AYDEN	1,218
BETHEL	258
FALKLAND	23
FARMVILLE	9
FOUNTAIN	45
GREENVILLE	5
GRIFTON	851
GRIFTON-LENOIR	41
GRIMESLAND	519
PITT COUNTY	4,587
SIMPSON	537
Grand Total	8,093

Module	Code
Code Case Type	Building Code Enforcement
Code Case Status	All
Inspection Status	All

of Code Inspections by Jurisdiction
(filtered by Inspections Code Case Types)
with Actual Inspection Start Date between
4/7/2025 and 12/31/2025 (even if code
case was opened outside of this date
range)

Jurisdiction	# of Code Case Inspections
AYDEN	4
BETHEL	3
GREENVILLE	2
GRIFTON	2
PITT COUNTY	28
SIMPSON	3
Grand Total	42