

**Pitt County Board of Commissioners  
Greenville, North Carolina  
Monday, May 04, 2020 Minutes**

Board of Commissioners met on Monday, May 04, 2020 at 9:00 AM in the Eugene James Auditorium, Pitt County Office Building, 1717 W 5th Street, Greenville, North Carolina.

**Board Members Present:**

Melvin McLawhorn, Chairman

**Board Members Present via Teleconference:**

Tom Coulson, Vice Chairman  
Alex Albright, Commissioner  
Mike Fitzpatrick, Commissioner  
Ann Floyd Huggins, Commissioner  
Christopher W. Nunnally, Commissioner  
Beth B. Ward, Commissioner  
Lauren White, Commissioner  
Mary Perkins-Williams, Commissioner

**Staff Present:**

Scott Elliott, County Manager  
Janis Gallagher, County Attorney  
Kimberly Hines, Clerk to the Board  
Mike Taylor, Deputy County Manager, Chief Information Officer  
Brian Barnett, Deputy County Manager, Chief Financial Officer  
Mike Emory, Public Information Officer  
Randy Gentry, Emergency Services Director  
Dr. John Silvernail, Public Health Director

**Staff Present via Teleconference:**

Sam Croom, Tax Administrator

**Welcome**

Chairman McLawhorn welcomed everyone to the meeting.

**Call to Order**

Chairman McLawhorn called the meeting to order.

**Invocation and Pledge**

Chairman McLawhorn provided the Invocation and Pledge.

**Approval of Agenda**

**Motion:**

Motion to approve the agenda.

Motion made by Commissioner Chris W. Nunnally.

Motion seconded by Commissioner Lauren White.

Motion passed unanimously.

**Public Addresses to the Board****Meeting Notes**

Ms. Gallagher reminded the citizens that Pitt County welcomes comments on all matters of public concern. She stated she would keep the time at three minutes per speaker.

Keith Taylor, 833 Country Club Drive, Ayden, stated on March 23, 2020, eight of the nine Board of Commissioners adhered to the request of Dr. Waldrum, CEO with Vidant Health. He stated this was prior to the Governor's order issued on March 27, 2020. He stated he strongly disagreed with the eight that voted to implement the stay at home order on March 23<sup>rd</sup>. He stated Pitt County is now six weeks into the order where people continue to shop for groceries, hardware, sporting goods, takeout food and many other things. He stated we are also six weeks into small businesses not being able to work and provide essentials for their families and employees. He stated the great news is Dr. Waldrum was incorrect in his assumption that COVID-19 was headed toward Vidant or it was much like the category hurricane 1 he described (worth preparing for, cause some destruction but not as devastating as it could have been). He stated it is ok for politicians to be ok that it wasn't as bad in North Carolina as the models predicted. He stated Pitt County attacked the economy four days earlier than Governor Cooper and now is the time for the Commissioners to stand up for Pitt County. He stated now is the time to tell the people of Pitt County that the Commissioners believe in their ability to be safe. He stated as a citizen of Pitt County, he demands representation from the Pitt County Board of Commissioners.

Mr. Elliott read the following public statements provided prior to the meeting.

Brandon Williams, Winterville, my main question that I want answered in plain English (without a link to a website) is: Why can't hair salons, nail salons, dentist offices, dog groomers, and a large number of other businesses be trusted to practice the same social distancing standards as grocery stores, home improvement stores, and gas stations? I know you are as concerned as I am about the well-being of the people of North Carolina, as well as the entire country, but well-being includes mental, along with physical health. Forcing people out of employment has extremely bad consequences and the decisions to force people into these hardships must be justified and backed up by impeccable data. Pointing to the "experts" doesn't give normal people much relief when the "experts" have been wrong time and time again. It is far past time to end this shutdown/lockdown. How much more data is needed before the North Carolina government admits they were wrong from the beginning? That the "experts" were wrong from the beginning? That the

measures taken were overblown? Hospitals are reporting that stroke patients in their emergency rooms are down by 50% and heart attack patients are down by a third. People did not stop having strokes and heart attacks!!!! Food supply chains are being damaged!

TJ Sawyer, Sawyer's Fun Park/Air U/EC CATS, as a multi business owner we (my wife and I) feel that we have been discriminated against by this State Government.

Government is not in the business of picking winners and losers. It's not constitutional to allow some "essential" businesses to thrive while killing others. Define "essential".

Every business is essential because they provide a service or product that someone thinks is essential. It's not the Governor's place to define that. Most business owners have been very patient and understanding however this has gone on long enough and the new data coming out does NOT support this shutdown any longer, especially in ENC.

Paul Hanna, Winterville, senior citizen and member of the Aquaventure Aquatic Campus in Winterville, where I exercise regularly. This facility provides an essential fitness service to Pitt County. I urge you to approve the Proposed Resolution Regarding a Reopening Strategy - Coronavirus/COVID-19.

Trent Britt, Next Level Training, I've been incredibly proud of the patience, adherence and perseverance shown by all of us who have not been allowed to operate our businesses. We've all been following the data & the projected data. At this point, it is time to acknowledge that each county, and each area of the state, are being affected differently. The Governor and others in Raleigh have absolutely no local knowledge of businesses in Pitt County. Every single solitary small business, regardless of the sector they are in, IS AN "N" OF 1. We are all uniquely different. But what we all have in common is that we operate successfully only at the pleasure of the customer. They ultimately make the decision as to whether we succeed or not. If we aren't clean and safe, they won't come. This shutdown has already had a dramatic financial effect on all of us not able to operate. To allow it to continue puts many businesses at legitimate risk of not being able to recover. I urge you to unite and act on our behalf before that becomes a reality for any business here in Pitt County. I urge you to ask the Governor for the ability to manage the reopening of local business locally.

Nickie & Brooks Dixon, my husband and I write this email out of concern for our family, Pitt County residents, and for small businesses. The original call to action was to "flatten the curve" and numbers/science show we have successfully done that. As a paid, elected officials what is your motive as to why the board is not pushing for a more transparent and "Pitt County centered approach" - rather than continuing to "move the goal post" along with our Governor. Is the board willing to forfeit their paid wages for as commissioner to offset lost tax revenue? The current proposed phases could easily take us into late July. It needs to be brought to your attention that Walmart, Target, Lowes - all big box department stores (having record sale quarters, comparable to Black Friday numbers) are filled with 100's of patrons each day - yet churches, gyms, small businesses are deemed unsafe by the Governor and in turn, *your silence* appears to agree for enforcing these same restrictions? Why are we not seeing a larger spike in numbers from employees who work in these areas if the numbers are so "true." Our family asks you to

please reconsider your current stance as a board and remember that each one of you were elected by Pitt County residents. Our families want to get back to work and expect you to make Pitt County your priority.#\$NBS

Tani Spencer, Spencer & Company Salon, Greenville, NC has been a wonderful place to raise my two boys and become a small business owner. My salon, Spencer & Company, celebrated its 10th anniversary on Sunday, May 3. For 10 years, we have provided safe services that meet or exceed the criteria for the state board inspections. As hairdressers, we are continually aware of safety precautions and sterilization of equipment. Our services are not just essential for a preferred physical appearance. Our services also impact overall positive mental health. A hair stylist is often portrayed as a “personal therapist” because of the relationship built with clients over time. At Spencer & Company, we value the physical and emotional health of all of our clients and our coworkers. As directed by the city of Greenville and Governor Cooper, our salon closed at the end of March. As the threat of COVID-19 was uncertain, we understood the need to close for one month as the city and Governor initially directed. We have met the original goal of being closed until April 29. Due to the low numbers of cases as well as the private design of my salon, we are asking for permission to reopen. First, please consider the numbers from Pitt County as of May 3, 2020.

Total population: 180,742

Number of cases: 129

Number of estimated recovered cases: 82

Number of deaths: 2 (According to the Pitt County Health Department, both had “several” underlying health issues.)

Second, my salon is designed with separate rooms for each hairdresser. Each room has a chair with shampoo bowl as well as a separate chair for hair services. Each client is able to enter and have contact only with their personal hairdresser. Currently, salons are opening in other states with much less protection between clients than what my salon offers by design. Before the stay-at-home order, we were taking extra precautions by allowing clients to wait in their car until their appointment, cleaning with disinfectant between appointments, and having only one client in the room at a time. We are prepared to take extra precautions in order to reopen. You asked that we shut down and shelter in place to flatten the curve. We have. You asked that we stay home except for essential items. We have. We are now asking that our ability to support our families be given back to us. I do not want to be forced into debt to survive. Let me be clear. My economic wellbeing is not more important than the health of others. However, I know that we can provide our services in a safe environment and have economic health without risking physical health at the same rate as other businesses that have not closed at all. Restaurant employees have certainly been in close contact with each other every day of this pandemic. Grocery store and hardware store employees have been in contact with numerous people every day of this pandemic. We are asking that our clients have the choice to have their appointment in a one-on-one atmosphere. We are asking for fair and logical solutions. We are asking to reopen our salon. We are asking for Pitt County Commissioners to petition the governor for local control and allow us to open our

wonderful county.

Lorie Smith, home address is 1077 Augusta Lane and my hair salon of 11 years is Crawford & Company Hair Salon, which is located in Greenville at 1920 Smythweyck Dr. I have worked there along side of 6 other amazing women, almost daily. I have worked through ailments, I have worked through storms and severe weather, and I have even worked through pregnancy. I have worked since I was old enough to work, but on March 25, 2020, Governor Roy Cooper told us we could not work. That we needed to stay home for our safety and the safety of others. He and other politicians told us that they were sorry and that they were there for us. That they were there to help. I hear the news updates daily while I'm home with my children, attempting to finish out their school year. I am anxious each day the news briefings come on television. I'm hopeful when I call the unemployment agency. I remain hopeful for the promised help and assistance like EDIL and the PPP. But now, my hope has been lost. Frustration and defeat have taken the place of my hope. Unemployment...denied. EDIL...no response. PPP. The PPP that I needed a "relationship" with my bank of 20+ years. BB&T barely replied with an email saying they wouldn't be there for me. Hair stylist are educated in depth about sanitizing and cleanliness. We practice these things daily. Our clients deserve a grade A salon and that's what we give them. We can control the number of clients that enter our doors daily. We know how to properly sanitize between clients. These big stores that have remained open, cannot and are not doing those things at all like it should be done. But here in America, where we have been told to stay home, small businesses don't have the freedom to interpret guidelines set forth by our leaders for the best interest of ourselves and our clients. Though our rent is due. Though our utilities need to be paid. It seems that small businesses have been the target during this pandemic. I always thought that Pitt County stood behind small businesses. At this point, it doesn't seem that way at all. Though our families suffer while we watch corporate America slumber through the social distancing guidelines, we do as we were told with our doors locked. In months to come, it will be so sad to drive around and see the businesses that have been forced to close their doors forever. Everything they have worked for. This is America! Americans were never born to suffer through this type of oppression. We were born to rise above, to persevere. Americans are fighters and we are too intelligent to just stay home! Allow small businesses to open their doors again. We deserve a chance to contribute to society the way we always have. There is no consistency with the current mandates. New York City and rural North Carolina cannot be treated the same. Let's get Pitt County back to work! Please put small businesses, not just some, but all small businesses back to work, and help make America the great country that it is once again!

### **Items for Report**

Public Health Director's COVID-19 Report - [Scott Elliott](#)

### **Information Provided with the Agenda**

Dr. John Silvernail will attend to provide an update on the Coronavirus/COVID-19

response.

### **Staff Recommendation**

Report only.

### **Meeting Notes**

Dr. Silvernail presented the following Power Point presentation.

See Appendix 1

Chairman McLawhorn thanked Dr. Silvernail for his representation throughout the community. He asked Dr. Silvernail if he thought the actions taken by the community has contributed to the reduction of cases in Pitt County. Dr. Silvernail stated the interventions by the community has helped the caseload tremendously. He stated those actions could be lifted if the Governor's order was no longer in place and a structured reopening could begin safely.

Commissioner Nunnally stated there are three primary benchmarks that Public Health officials as the Center for Disease Control and Prevention (CDC) are advising as the economy begins to reopen. He stated the first benchmark is to see a sustained flattening reduction of cases for a fourteen-day period. He asked Dr. Silvernail how Pitt County is fairing locally with that metric. Dr. Silvernail stated the caseload has remained steady for a 2-week period. He stated cases will continue to occur but hopefully will occur at a rate that will not overwhelm the healthcare system or cripple other vital services. Commissioner Nunnally asked if a higher capacity of testing and tracing is available in the event of spikes of the infection. Dr. Silvernail stated increased number of testing is available. He stated residents have done a great job with self-isolation. He stated contact tracing with local residents have been relatively short (mostly among family members). He stated additional staff will be available through the state contact tracing collaborative, if needed. Commissioner Nunnally asked Dr. Silvernail if he has communicated to the Department of Health and Human Services where Pitt County currently stands with the benchmarks. Dr. Silvernail stated he participates in call each Monday with the high impacted counties. He stated Pitt County's numbers have been shared with the group although feedback has not been received from the state.

Commissioner White stated she was keeping notes and wanted to make sure she understood correctly: Pitt County is at over three incubation cycles and the new confirmed cases are at a reasonable rate. She stated the death toll is two individuals and testing options and capacity have improved. She stated Pitt County has remained at a steady case rate for more than two weeks and new treatment options have emerged. There is no reason to believe a second strain will occur and most days the case count is between one and four individuals. Dr. Silvernail confirmed all statements were correct.

Commissioner Ward thanked the Pitt County Health Department for the steady reports.

She asked if a report was available for the case load of Vidant Health facilities in Eastern North Carolina. Dr. Silvernail stated the census across the Vidant Health System has been in the forties. He stated a gradual increase in the number of hospitalizations has occurred.

Commissioner Ward asked if future data could include the cases from area Vidant Health facilities. Dr. Silvernail stated he would need to seek permission from Vidant to share their data. He stated he does not speak for Vidant. Commissioner Ward asked Dr. Silvernail to contact Dr. Waldrum about releasing the information.

Vice Chair Coulson stated when the decision was first made to #gohomestayhome, Dr. Silvernail mentioned an expedient potential increase. He stated at that time, reports were indicated the virus would double every three days. He stated at that time, there were four known cases and in thirty days Pitt County would have gone through ten iterations. He stated that meant at the end of month one, there should have been 4,000 cases and today there should be 16,000 cases. He stated the expedient increases did not materialize. He stated he voted for the #gohomestayhome order in order to have local control. He stated he cares about the east but cares about Pitt County more. He stated he believes Pitt County overacted and continues to overact with the order. He stated it is time to reopen the economy. He stated we cannot afford to allow our country to enter into a depression. He stated a resolution needs to be sent to the Governor excluding Pitt County from any future orders.

Commissioner Albright reiterated Dr. Silvernail's earlier statement that if it were not for the Governor's order, he would be comfortable reopening with a phased approach. Dr. Silvernail stated it would be safe to have a progressive reopening. Commissioner Albright asked if any other counties have been allowed to supersede the Governor's order. Dr. Silvernail stated Gaston County did discuss it but from what he heard it was a disaster (i.e. mixed enforcement, mixed messages, etc.)

Commissioner Perkins-Williams she stated she voted in favor of the #gohomestayhome order because we needed proactive measures. She stated since that time, she has monitored the state statistics of surrounding counties. She spoke of testing criteria and her concern for personal protective equipment (PPE) request. She stated she is leaning toward staying with the Governor's direction and revisiting a reopening phase for Pitt County at a later date.

Commissioner White stated the original shut down order was to slow the virus down not to eradicate it. She stated the original order has been accomplished. She stated the hospital as well Physician's East have furloughed employees due to patient volume. Commissioner White asked when Governor Cooper initiated the stay home order, it was against the counsel of state. She asked if that was constitutional or legal. Mrs. Gallagher stated she is not prepared at this point to provide an opinion on that particular conflict. She stated the current order must be abiding by all jurisdictions until further notice or determination.

Commissioner Floyd Huggins thanked Dr. Silvernail for his leadership. She stated she is pleased that Pitt County is in a good place in regard to the virus. She stated action to save

lives in not overacting. She spoke of her concern with testing.

Manager's Report - Scott Elliott

### **Information Provided with the Agenda**

Next Meeting Dates:

May 18, 2020 at 6:00 p.m. - via Zoom Video Conferencing

June 1, 2020 at 9:00 a.m. - in person at the Agricultural Extensions Center - Auditorium

Budget Workshops - June 2nd, 3rd and 4th - Ag Center - 8:00 a.m. - 12:00 noon - location - T.B.D.

Additional Budget Workshops - June 8-12th, 2020 - location- T.B.D.

Strategic Planning Consultant

### **Staff Recommendation**

Report Only.

### **Meeting Notes**

Mr. Elliott reminded the Board of the next meeting dates of May 18, 2020 at 6:00 p.m. via Zoom Video Conferencing and June 1, 2020 at 9:00 a.m. - in person at the Agricultural Extension Center Auditorium. He stated the budget presentation will be presented on June 1, 2020.

Mr. Elliott stated budget workshops will be held June 2nd, 3rd and 4th at the Agricultural Extension Center from 8:00 a.m. - 12:00. He stated additional budget workshops, if needed, will be held June 8-12th, 2020.

Mr. Elliott stated the strategic planning consultant contract is being recommended to be delayed. He stated one of the major reasons is staff would like to have a high-level public engagement during this process and would be difficult with the current COVID restrictions.

Mr. Elliott announced that Walmart has decided to open a drive-thru testing site at 210 Greenville Blvd., SW, Greenville. He stated the site will be open Mondays, Wednesdays and Fridays from 7:00 a.m. - 9:00 a.m. and there is no out-of-pocket cost to the individual. Those eligible for testing can sign up for an appointment at [www.DoINeedaCOVID19test.com](http://www.DoINeedaCOVID19test.com). He stated average turn-around time is 3-5 days from testing.

Vice Chair Coulson stated an internal expert needs to be created in lieu of hiring an outside consultant. This was in regard to the development at the organization's strategic plan.

Commissioner Floyd Huggins asked how long the Walmart testing will be available. Mr.

Elliott stated they initially indicated the service would be provided through the end of May but he will follow-up to confirm.

Commissioner Albright inquired about the turnaround time of the testing at Walmart and whether the results would be shared with Pitt County.

Mr. Elliott stated there is a donation in the amount of \$10,000 to Animal Services under Items for Consent. He stated staff will send a thank you card to the donor.

**Items for Consent**

Approval of Minutes - Kimberly Hines

**Information Provided with the Agenda**

Minutes from the April 15, 2020 (special called meeting) and April 20, 2020 (regular meeting) have been prepared for the Board's consideration.

**Staff Recommendation**

Motion to approve minutes.

**Manager's Comments**

Concur with staff recommendation to approve minute(s).

**Motion:**

Motion to approve minutes.

Motion made by Commissioner Ann Floyd Huggins.

Motion seconded by Commissioner Chris W. Nunnally.

Motion passed unanimously.

Budget Amendment- Emergency Management- NC Tier II Grant Award- \$4,000 (No County Funds) - Randy Gentry

**Information Provided with the Agenda**

The Pitt County Local Emergency Planning Committee has been awarded a grant by the NC Dept. of Public Safety/ Division of Emergency Management to conduct a functional scale exercise. The purpose of the exercise is test the ability of local agencies to respond to a hazardous materials incident with a large animal response.

**Staff Recommendation**

Approve as submitted.

See Appendix 2

**Manager's Comments**

Concur with staff recommendation to approve budget amendment.

**Motion:**

Approve as submitted.  
Motion made by Commissioner Ann Floyd Huggins.  
Motion seconded by Commissioner Chris W. Nunnally.  
Motion passed unanimously.

Budget Amendment- Emergency Management- 2020 Tier II Non-Competitive Grant- \$1,000 (No County Funds) - Randy Gentry

**Information Provided with the Agenda**

Pitt County Emergency Management was awarded the 2020 Tier II Non-Competitive Grant Award from North Carolina Emergency Management in the amount of \$1,000. Funds will be used in FY2021 by the Local Emergency Planning Committee (LEPC) to support hazardous material activities.

**Staff Recommendation**

To approve as submitted

See Appendix 3

**Manager's Comments**

Concur with staff recommendation to approve budget amendment.

**Motion:**

To approve as submitted  
Motion made by Commissioner Ann Floyd Huggins.  
Motion seconded by Commissioner Chris W. Nunnally.  
Motion passed unanimously.

Budget Amendment - EMS District - CARES Act Provider Relief Funding - \$77,817 - Brian Barnett

**Information Provided with the Agenda**

The attached budget amendment recognizes CARES Act Provider Relief funding for the Pitt County EMS District. President Trump is providing support to healthcare providers fighting the COVID-19 pandemic. The President signed the bipartisan CARES legislation that provides \$100 billion in relief funds to hospitals and other healthcare providers on the front lines of the coronavirus response. Pitt County received \$77,817 through the CARES Act Provider Relief funding.

**Staff Recommendation**

Approve budget amendment as presented.

See Appendix 4

**Manager's Comments**

Concur with staff recommendation to approve budget amendment.

**Motion:**

Approve budget amendment as presented.  
Motion made by Commissioner Ann Floyd Huggins.  
Motion seconded by Commissioner Chris W. Nunnally.  
Motion passed unanimously.

Budget Amendment- Public Health- Child Care Health Consultants (CCHC) - \$5,700 (No County Funds) - John Silvernail

**Information Provided with the Agenda**

The Child Care Health Consultant Program (CCHC) received additional funds from the Martin-Pitt Partnership for Children organization. These funds are for computer replacement and operational costs of the program. The Child Care Health Consultation program promotes healthy and safe environments for children in child care settings through targeted and comprehensive consultation, group training and general resource sharing.

**Staff Recommendation**

Approve as Presented.

See Appendix 5

**Manager's Comments**

Concur with staff recommendation to approve budget amendment.

**Motion:**

Approve as Presented  
Motion made by Commissioner Ann Floyd Huggins.  
Motion seconded by Commissioner Chris W. Nunnally.  
Motion passed unanimously.

Receiving of Estate Check to Pitt County Animal Services - \$10,000 (No County Funds) - Scott Elliott

**Information Provided with the Agenda**

Pitt County Animal Services received on April 21, 2020 a check in the amount of \$10,000 from the estate of Metafawn Miller Cockey.

**Staff Recommendation**

Acknowledge receipt of gift from the estate of Metafawn Miller Cockey.

**Manager's Comments**

Concur with staff recommendation to approve budget amendment.

**Motion:**

Acknowledge receipt of gift from the estate of Metafawn Miller Cockey.  
Motion made by Commissioner Ann Floyd Huggins.  
Motion seconded by Commissioner Chris W. Nunnally.  
Motion passed unanimously.

### **Items for Discussion**

Proposed Resolution Regarding a Reopening Strategy - Coronavirus/COVID-19 - Scott Elliott

#### **Information Provided with the Agenda**

Commissioner Lauren White and Vice-Chairman Tom Coulson would like for the board to consider developing a resolution regarding how Pitt County would reopen after the Governor's Order expires on May 8th. This would be a request to Governor Cooper to allow flexibility for counties to determine how to allow a phased opening approach. One example of this would be the Onslow County Board of Commissioners resolution that was passed on April 20, 2020 (see attached).

#### **Staff Recommendation**

Staff is seeking the board's direction on the development of a formal resolution. If directed, the board may want it to be a joint resolution in step with the April 8th action of Pitt County and each of the ten municipalities in the county.

See Appendix 6

### **Meeting Notes**

Mr. Elliott stated Commissioner Lauren White and Vice-Chairman Tom Coulson would like for the board to consider developing a resolution regarding how Pitt County could reopen after the Governor's Order expires on May 8th. He stated attached is a sample resolution passed by Onslow County. He stated any counties ability to enact a state of emergency, only applies to the unincorporated portions of the said county.

Commissioner White reiterated her earlier statement that the original shut down order was to slow the virus down not to eradicate it. She stated it is time for local control. Historically, it has always been harder for rural counties to bounce back. She stated government should not deem essential versus non-essential. She stated any business that puts food on the table, clothes a child and puts a roof over one's head is essential. She stated the death rate from an unemployed person is sixty-three percent higher than an employed person. She stated there are currently 637,000 people across North Carolina out of work and 22 million across America. She stated she is afraid that the death rate from the negative economic impact of the shutdown will be far greater than the virus itself. She stated the public comments provided were duly noted (i.e. appropriate and justified). These people and many more have taken a huge financial loss because of the shutdown order. She stated local control is needed.

Vice-Chairman Coulson stated he concurs with Commissioner White. He stated the desperation that some are feeling is incalculable. He stated the Board of Commissioners need to put themselves in the individual's shoes that haven't had income for the past eight weeks. He urged fellow Commissioners to support a proposed resolution to the Governor.

Commissioner Fitzpatrick stated he concurs with Commissioner White and Vice-Chairman Coulson. He stated the virus isn't going away anytime soon and we are going to have to live with it. He stated he has heard from several individuals that are struggling and need to get back to some sense of normalcy. He stated he supports sending a resolution to the Governor.

Commissioner Perkins-Williams stated she is concerned with people being dollar driven without humanity. She spoke of the stimulus month and some people having to live out of their means.

Commissioner Ward stated she is not in favor of opening up at this time. She stated she would like to see a plan presented in the next seven days for reopening.

Commissioner Floyd Huggins stated she is not in favor of opening up at this time. She stated she would like to see what the outcome of the Walmart testing is. She stated she would like to see a plan presented in the next two weeks (versus seven days).

Commissioner Nunnally stated there is a clear plan coming from the federal government and the State of North Carolina. He stated passing a resolution discounts reality and unity. He stated he cannot support a resolution to the Governor.

Commissioner Albright stated sending a resolution would not speak for half the residents of the county. He asked if he heard correctly that discussion was held during last week's multi-agency teleconference call about the municipalities joining in on such a joint resolution. Mr. Elliott stated there was no discussion. He stated the last action the Board of Commissioners took was a joint action with the ten municipalities. He stated he suggests the board consider adopting a joint resolution in step with the April 8th action of Pitt County and each of the ten municipalities in the county.

Commissioner White questioned the fact that it was logical for the county to initiate a shutdown order without cooperation from the municipalities but it is not logical to initiate an order to petition the Governor for local control to allow Pitt County to reopen. She stated Pitt County has surpassed the fourteen-day trend with seventeen days. She asked how long is long enough to wait. She stated if Pitt County does not support a resolution asking for local control, we are telling citizens they do not have common sense. She stated guidance from the state has been low. She asked the Commissioners to remember their vote from last year in regard to the 3.5 cent tax increase. She then asked the Commissioners if they were going to vote to shutdown the citizens ability to earn money.

Vice-Chairman Coulson reminded the Board not to be selective in hearing Dr. Silvernail's

earlier comments in regard to reopening in a responsible way. He stated he and Commissioner White are simply asking that the Governor not to lump Pitt County in with the other ninety-nine counties. He stated you need authority in order to develop a plan.

Commissioner Nunnally stated because we do not live in a closed society, it makes no sense to have a fractured reopening. He stated it has to be a unified reopening in order to have a strong recovery. He stated our local economy cannot take a second hit.

Commissioner Ward stated she concurs with Commissioner Nunnally.

Commissioner White stated Pitt County calls itself the leader in the east. She stated it is time for Pitt County to lead in this decision. She stated a lot of citizens are hanging on by a thread.

**Motion:**

Motion to adopt a formal resolution regarding the reopening strategy for Pitt County to have local control and allow a phased opening approach. Also, share a copy with each of the ten municipalities in the county and encourage them to adopt a similar resolution.

Motion made by Commissioner Lauren White.

Motion seconded by Vice-Chair Tom Coulson.

Motion failed

Vote Record:

Lauren White Yes

Chris W. Nunnally No

Alex Albright No

Mike Fitzpatrick Yes

Ann Floyd Huggins No

Melvin McLawhorn No

Mary Perkins-Williams No

Tom Coulson Yes

Beth B. Ward No

Voting Totals:

Yes: 3 No: 6

2019 State Legislative Goals and Resolutions Progress Report - [Janis Gallagher](#)

**Information Provided with the Agenda**

The County Attorney will provide a progress report on Pitt County's 2019 State Legislative Goals and Resolutions. The North Carolina General Assembly will reconvene for the short session of the 2019-2020 biennium on April 28, 2020. The Board will have an opportunity to discuss and provide direction to the Attorney and Manager about goals for the upcoming short session.

**Staff Recommendation**

For Discussion Only

See Appendix 7

### **Manager's Comments**

Agenda item will allow for a review of the County's prior Long Session activity and also the opportunity to consider possible new Short Session matters to be added to the County legislative agenda.

### **Meeting Notes**

Mrs. Gallagher stated throughout the course of the year, six resolutions were added to direct advocacy efforts to the General Assembly. She stated a May 20<sup>th</sup> progress report reflects which goals have been achieved and which goals are still pending.

Commissioner Perkins-Williams stated she would like to see a plan put into place for reopening.

Commissioner Albright asked about the wi-fi initiative (efforts to expand digital infrastructure/broadband). Mr. Elliott stated it is the North Carolina Association of County Commissioners number one goal.

Mr. Elliott stated in response to Commissioner Perkins-Williams request, in essence with a vote of 6-3, by default Pitt County would follow the Governor's phased planned approach.

Commissioner Fitzpatrick asked staff to draft a reopening strategy in the event the issue is revisited in the next five to seven days. Mr. Elliott stated the City of Greenville is looking at some ideas. He stated he could mention this at the Pitt County COVID-19 (Coronavirus) - Inter-Agency Teleconference Call on Wednesday, May 6<sup>th</sup>.

Commissioner Nunnally stated local municipalities have the ability in the Governor's Phase I approach to enact more stringent guidelines if warranted. Mr. Elliott stated that is correct. He stated Phase I will continue in the same operating environment as today.

### **Motion:**

Motion to pursue the two proposed legislative goals for the 2020 short sessions.

Motion made by Commissioner Beth B. Ward.

Motion seconded by Commissioner Alex Albright.

Motion passed unanimously.

Interlocal Agreement with the City of Greenville - Scott Elliott

### **Information Provided with the Agenda**

As mentioned at your April 6th meeting under my Manager's Report, this agenda item is being brought before you for discussion. In reference to this item three documents are attached:

- 1) Interlocal Agreement between Pitt County and the City of Greenville (dated February 11, 1999)
- 2) By-Laws: Pitt County Development Commission (as amended 5-27-15)
- 3) Roster: Pitt County Development Commission Board

This item is being brought forward to discuss the Commissioners appointment responsibilities to the IDC. As currently constructed in the language of the IDC's By-Laws and the Interlocal Agreement, there is a conflict as to how many seats should come forth via a nomination process from the City of Greenville. The IDC's By-Laws call for one seat. However, the Interlocal Agreement calls for two nominations/seats for the City of Greenville.

It is noted that ultimately as specified in the 1987 session law of Chapter 977, Senate Bill 1566 (amended 1957 session law of Section 8 of Chapter 858), that: "such Commission shall be composed of so many members as may be determined and appointed by the Pitt County Board of Commissioners, and said appointees shall be residents of Pitt County.

Several options will be presented for the Board of Commissioners consideration at your meeting regarding this matter.

### **Staff Recommendation**

Discussion only.

See Appendix 8

### **Meeting Notes**

Mr. Elliott stated this item is being brought back at Vice-Chairman Coulson's request after being mentioned at the board last meeting. He stated as currently constructed in the language of the IDC's By-Laws and the Interlocal Agreement, there is a conflict as to how many seats should come forth via a nomination process from the City of Greenville. The IDC's By-Laws call for one seat. However, the Interlocal Agreement calls for two nominations/seats for the City of Greenville. He stated the Development Commission has the legislative authority to create their bylaws as an operating guideline. He stated the Pitt County Board of Commissioners do not have the ability to revise the bylaws.

He stated there are three options as follows:

Option One: Honor the Interlocal Agreement as executed in 1999. (If chosen, it would be recommended that the Clerk to the Board make a formal request to the City of Greenville to act for a nomination. Also, a request from the Board of Commissioners would need to be made to the IDC Board to amend their By-Laws to designate two seats (vs. one) to the City of Greenville to avoid future inconsistencies.)

Option Two: Amend the Interlocal Agreement to match the IDC's By-Laws which

designates only one seat to the City of Greenville. (If chosen, it would be recommended to request that the City of Greenville concur with the change and that the Interlocal Agreement would be formally amended by both parties.)

Option Three: Terminate the Interlocal Agreement after providing 60 days' notice to the City of Greenville.

Commissioner Ward asked the County Manager to elaborate on the options. Mr. Elliott stated the Development Commission Board held a zoom workshop about three weeks ago where the bylaws were discussed. He stated he and the County Attorney joined the meeting. He stated Mrs. Gallagher presented suggested changes to the Development Commission Board (i.e. quorum requirements, vice chair ability to call a meeting and a nominating committee as an advisory recommendation regarding vacant seats). He stated the proposed changes were then presented in writing to Scott Darnell, Industrial Development Director and Kim Bell, Chairman of the Development Commission Board. He stated Option 3 terminates the Interlocal Agreement after providing 60 days' notice to the City of Greenville. Mrs. Gallagher stated if the Interlocal Agreement is terminated, the Development Commission bylaws remain in effect.

Commissioner White stated she believes the most qualified individuals should serve on the Development Commission Board rather than selecting candidates by County Commissioner district.

Commissioner Nunnally asked if there was a preference from the Development Commission Board. Commissioner Fitzpatrick stated concern has been raised by the Development Commission Chair in regard to having people serve from different municipalities of the county. He stated the Development Commission is scheduled to meet on Wednesday and will be discussing the topic. He stated he concurs with Commissioner White in regard to having the most qualified individuals serve.

Vice-Chairman Coulson stated the Interlocal Agreement is redundant and outlived its usefulness.

Commissioner Perkins-Williams stated she would like to see more representation from District 2. She asked if the vacant seat is a voting member seat. Mr. Elliott stated yes. He stated two of the fifteen seats on the Development Commission Board are served by district 2 representatives.

Commissioner Floyd Huggins stated in addition to having qualified members, the entire county should be represented. She spoke of her concern with needed revisions to the bylaws.

Vice-Chairman Coulson stated the Development Commission Board controls their bylaws not the Pitt County Board of Commissioners.

Commissioner White stated even if the Interlocal Agreement is terminated, Greenville would still have representation on the Development Commission Board. She reiterated her earlier comment that she believes the most qualified individuals should serve on the Development Commission Board rather than selecting candidates by County Commissioner district.

**Motion:**

Motion to amend the Interlocal Agreement to match the IDC's By-Laws which designates only one seat to the City of Greenville. (If chosen, it would be recommended to request that the City of Greenville concur with the change and that the Interlocal Agreement would be formally amended by both parties.)

Motion made by Commissioner Ann Floyd Huggins.

Motion seconded by Commissioner Beth B. Ward.

Motion passed

Vote Record:

Beth B. Ward Yes

Tom Coulson Yes

Mary Perkins-Williams Yes

Melvin McLawhorn Yes

Ann Floyd Huggins Yes

Alex Albright Yes

Mike Fitzpatrick Yes

Chris W. Nunnally Yes

Lauren White No

Voting Totals:

Yes: 8 No: 1

**Motion:**

Substitute motion to terminate the Interlocal Agreement after providing 60 days' notice to the City of Greenville.

Motion made by Vice-Chair Tom Coulson.

Motion seconded by Commissioner Lauren White.

Motion failed

Vote Record:

Beth B. Ward No

Tom Coulson Yes

Mary Perkins-Williams No

Melvin McLawhorn No

Ann Floyd Huggins No

Alex Albright No

Mike Fitzpatrick No

Chris W. Nunnally No

Lauren White Yes

Voting Totals:

Yes: 2 No: 7

### **Items for Decision**

Reappointment to the Sheppard Memorial Library Board of Trustees - Scott Elliott

#### **Information Provided with the Agenda**

Greg Needham, Director of Sheppard Memorial Library, is recommending the reappointment of Ms. Veronica Roberson. If reappointed, Ms. Roberson will serve another full term that expires 05/22/2023.

#### **Staff Recommendation**

Motion to reappoint Ms. Veronica Roberson to the Sheppard Memorial Library Board of Trustees.

See Appendix 9

#### **Motion:**

Motion to reappoint Ms. Veronica Roberson to the Sheppard Memorial Library Board of Trustees.

Motion made by Commissioner Mary Perkins-Williams.

Motion seconded by Commissioner Lauren White.

Motion passed unanimously.

#### **Commissioners' Comments/Committee Reports**

Chairman McLawhorn thanked the Board for their consideration on reopening Pitt County. He stated he owned a small business for over twenty-five years and he understands the need of survival, however it is very crucial to follow the guidelines of the experts at this time. He stated saving lives is more critical.

Commissioner White stated she is very disappointed with the result in the vote for the resolution for local control. She stated the result of this vote not only failed to pass a resolution requesting that our Governor permit our county to fully re-open for business, it also failed to support the hard-working men and women of our county who own and operate the many small businesses, restaurants, barber shops, hair parlors and places of worship. Secondly, as a result of this vote, she stated we have emphatically demonstrated to our pastors, shopkeepers, entrepreneurs and all of the citizens of Pitt County that we do not trust their judgement or expertise to put in place the necessary safety precautions necessary for our county's economy to fully mend and recover. Finally, and personally, I appreciate everyone who has reached out to me over the past weeks and expressed concerns and shared how the shutdown has affected you personally. She stated it has been her honor and privilege to be a voice on the board and she is truly sorry the vote came up short.

Commissioner Perkins-Williams stated she has confidence in the community. She spoke

of trash along the highway. She encouraged citizens to be mindful of their trash and to place it in the appropriate place.

## **Adjourn**

### **Motion:**

Motion to adjourn the meeting at 11:55 a.m.

Motion made by Commissioner Lauren White.

Motion seconded by Commissioner Ann Floyd Huggins.

Motion passed

Vote Record:

Beth B. Ward Yes

Tom Coulson Yes

Melvin McLawhorn Yes

Mary Perkins-Williams No

Ann Floyd Huggins Yes

Alex Albright Yes

Mike Fitzpatrick No

Chris W. Nunnally No

Lauren White Yes

Voting Totals:

Yes: 6 No: 3

Respectfully Submitted,

Kimberly W. Hines

Clerk to the Board

Appendix 1

Public Health Director's COVID-19 Report



# **Pitt County Commissioners COVID-19 Update**

**John L. Silvernail, MD, MPH**

**Pitt County Health Director**

**May 4, 2020**



## Introduction

- We are now a little more than 3 incubation cycles (6 weeks) since the first case of COVID-19 was identified in Pitt County
- New confirmed cases continue to occur but at a reasonable rate (2-4 per day)
- To date, only 2 Pitt County residents have died from COVID-19
- We have now had about 5 months of time to study COVID-19
  - Most infections we have had decades or centuries to study

**Main Location** — 201 Government Circle Greenville, NC 27834 • 252-902-2300 • [www.PittCountyNC.gov/PCHD](http://www.PittCountyNC.gov/PCHD)  
**Environmental Health** — 1825 Hospital Drive Greenville, NC 27834 • 252-902-3200 • [www.PittCountyNC.gov/EHD](http://www.PittCountyNC.gov/EHD)



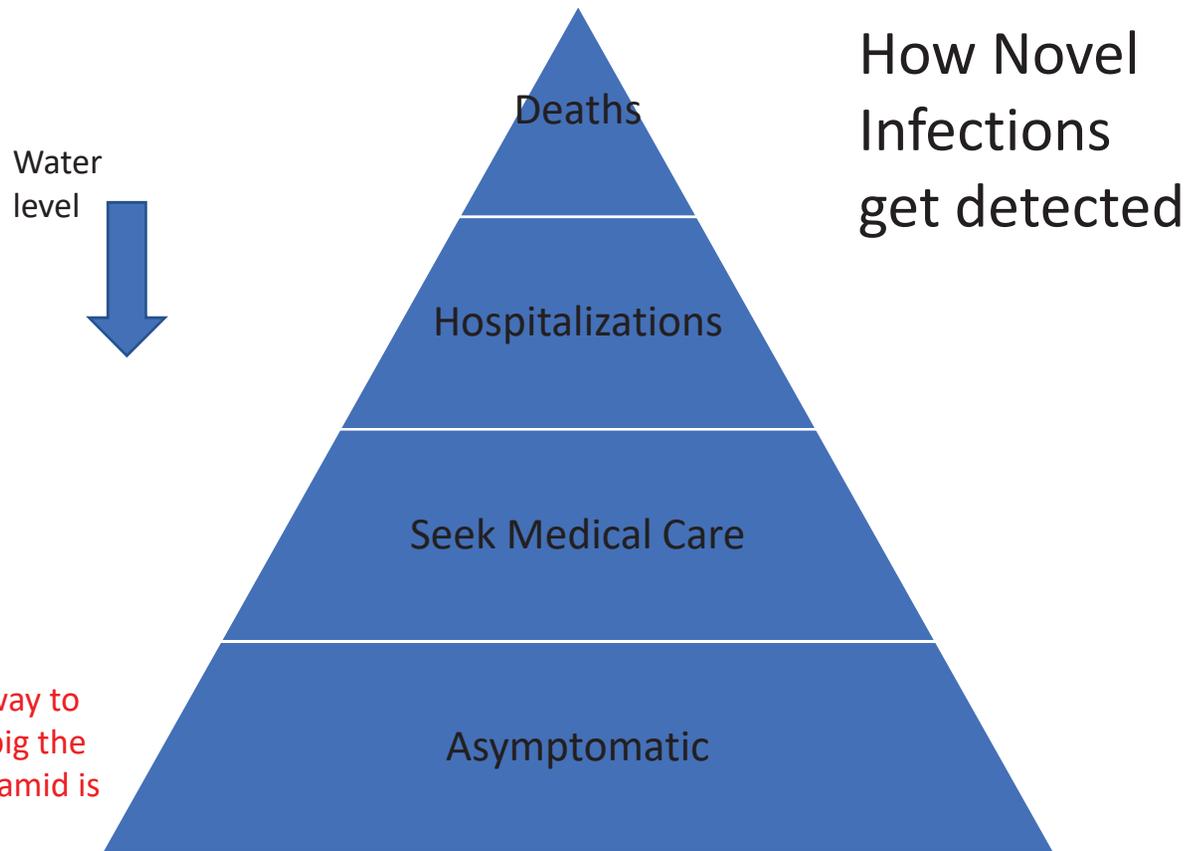
# A BRIEF REVIEW OF NOVEL INFECTIONS

## Challenges of Novel Infections Like COVID

- Little or no experience treating the infection
  - our experience is growing
- Limited diagnostic capabilities
  - No test
  - Limited availability of the test
  - Testing options and capacity have improved significantly

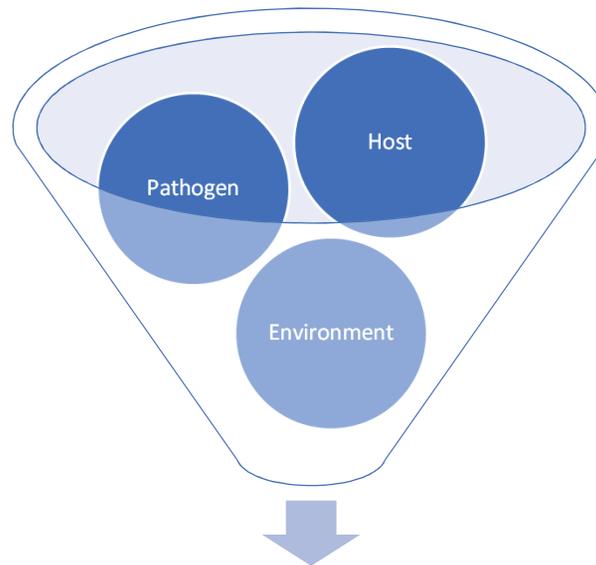
## Challenges of Novel Infections Like COVID

- Limited or no treatment options for the infection
  - Some treatment options have emerged
- No vaccine for the infection
  - Research is progressing on a possible vaccine



# Host, Pathogen, and Environment Relationship

For COVID-19 the pathogen seems unchanged at this time.



Host factors (age / underlying conditions) are probably closely tied to severity or outcome.

Environmental factors, like population density, significantly affect transmission.

Disease / Infection



# COVID – 19 DATA

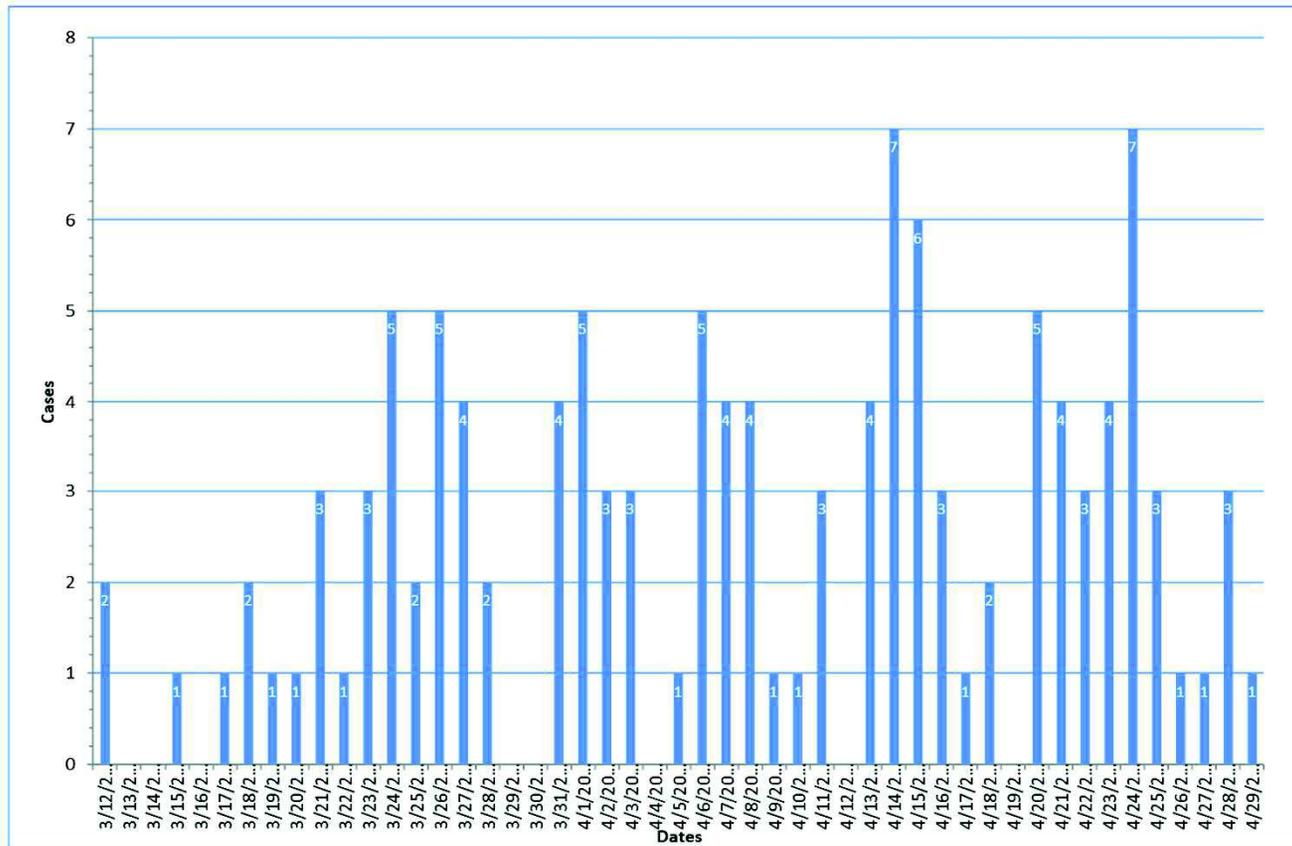


## COVID -19 Data

- We have tried to model our data after the state
  - This facilitates comparison between county and state data

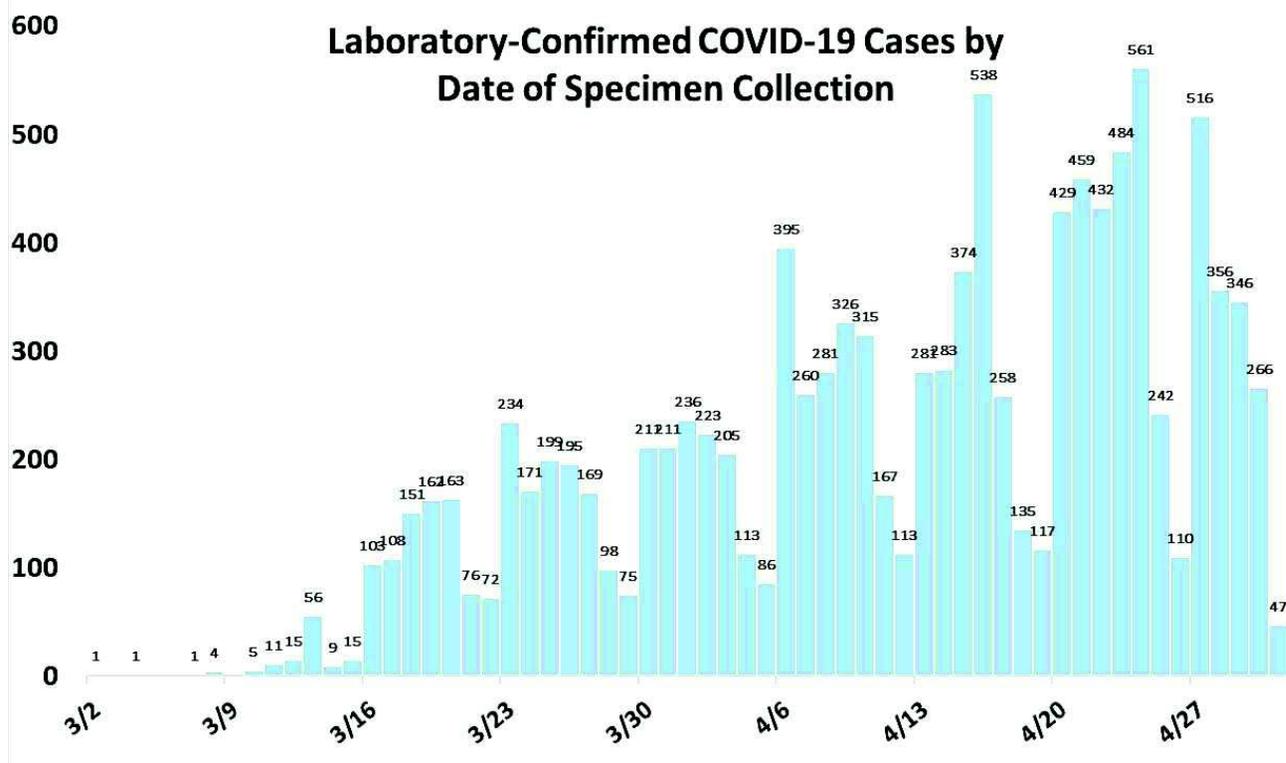
**Main Location** — 201 Government Circle Greenville, NC 27834 • 252-902-2300 • [www.PittCountyNC.gov/PCHD](http://www.PittCountyNC.gov/PCHD)  
**Environmental Health** — 1825 Hospital Drive Greenville, NC 27834 • 252-902-3200 • [www.PittCountyNC.gov/EHD](http://www.PittCountyNC.gov/EHD)

## Pitt County Lab-Confirmed COVID-19 Cases by Date of Specimen Collected

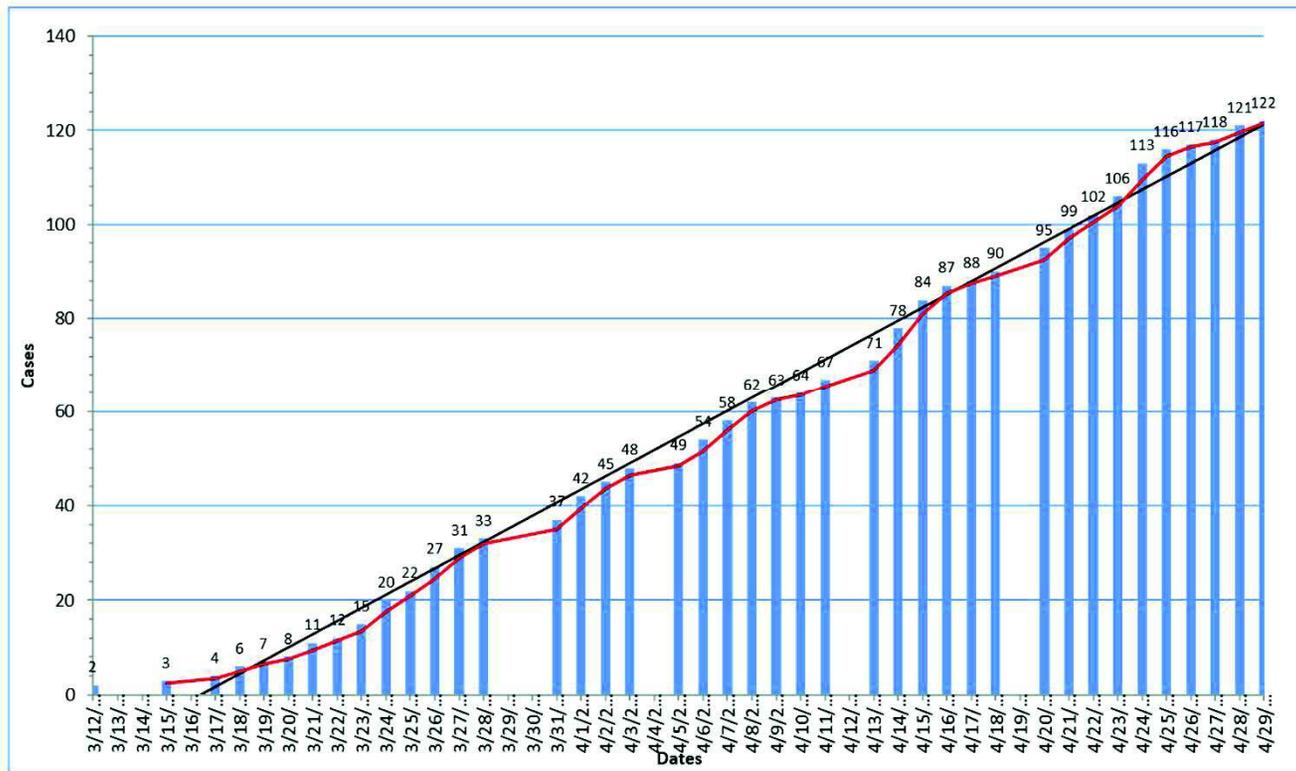


# North Carolina Data

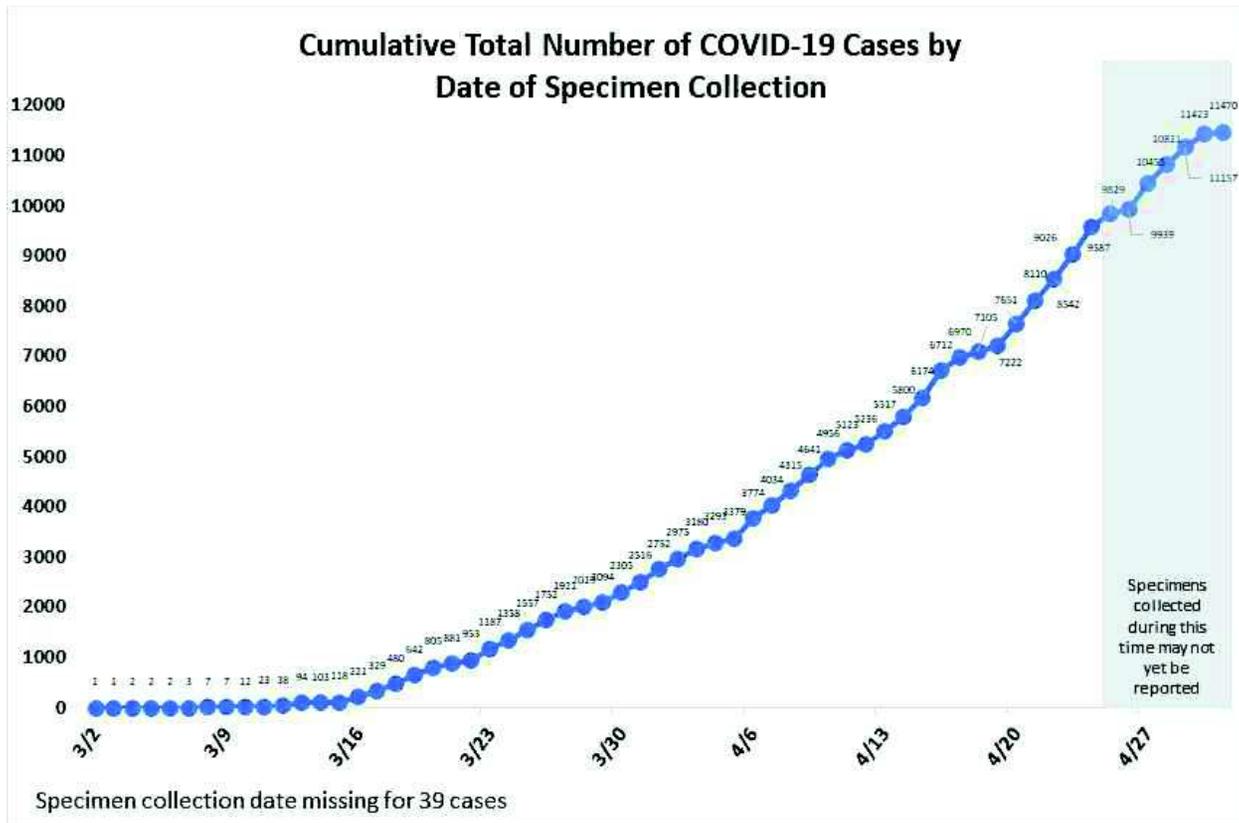
## Laboratory-Confirmed COVID-19 Cases by Date of Specimen Collection



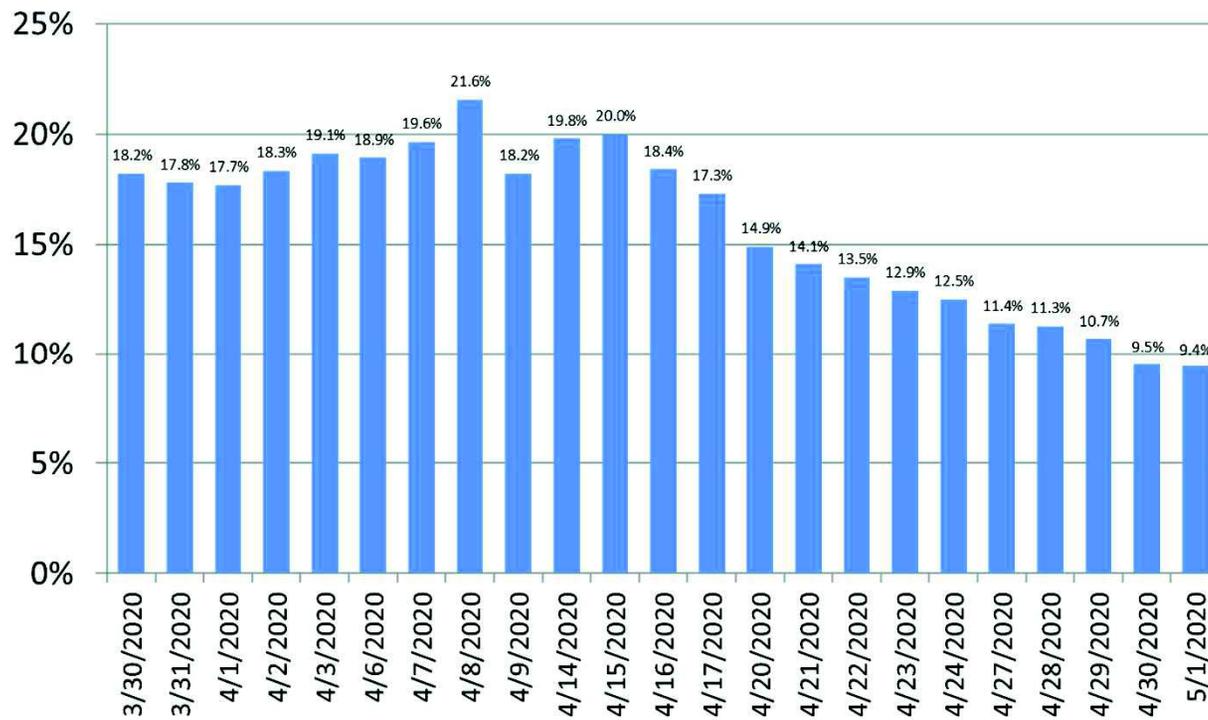
# Pitt County Cumulative Number of COVID-19 Cases by Date of Specimen Collected



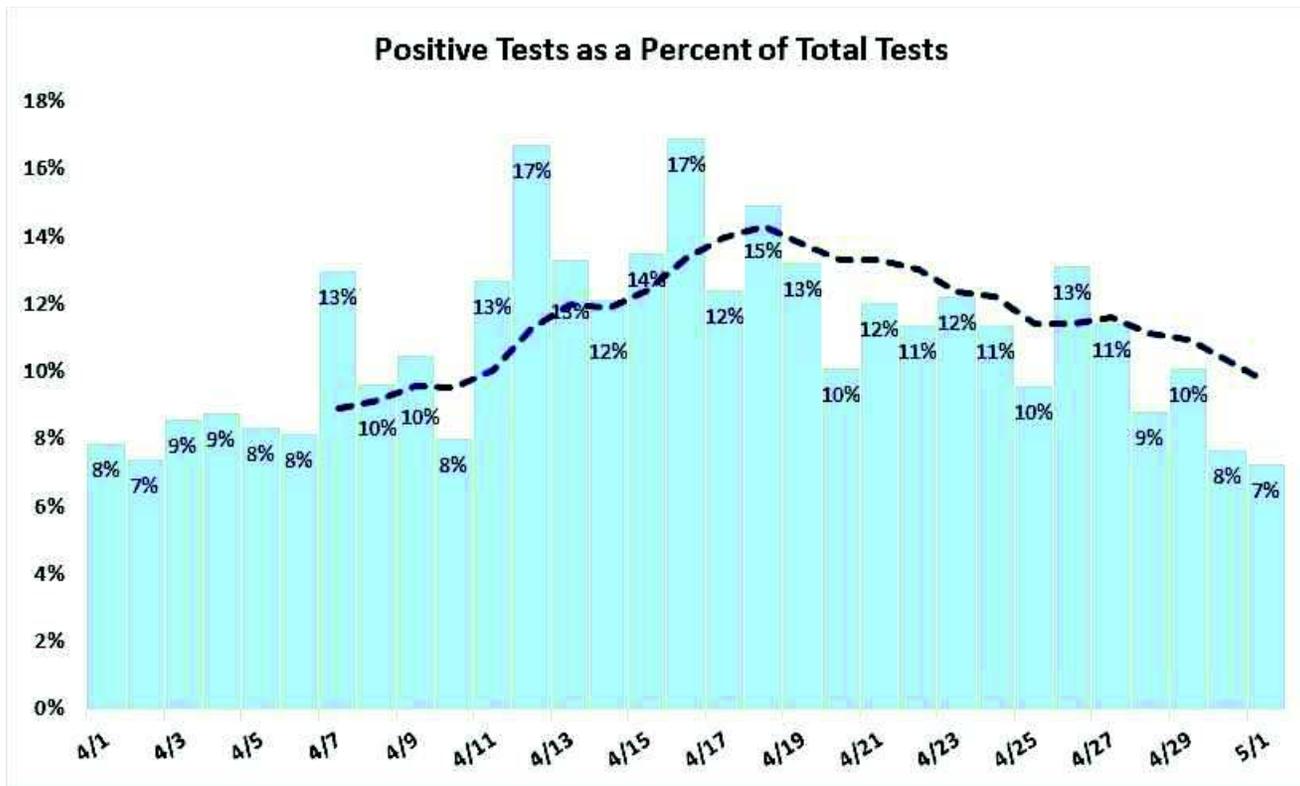
# North Carolina Data



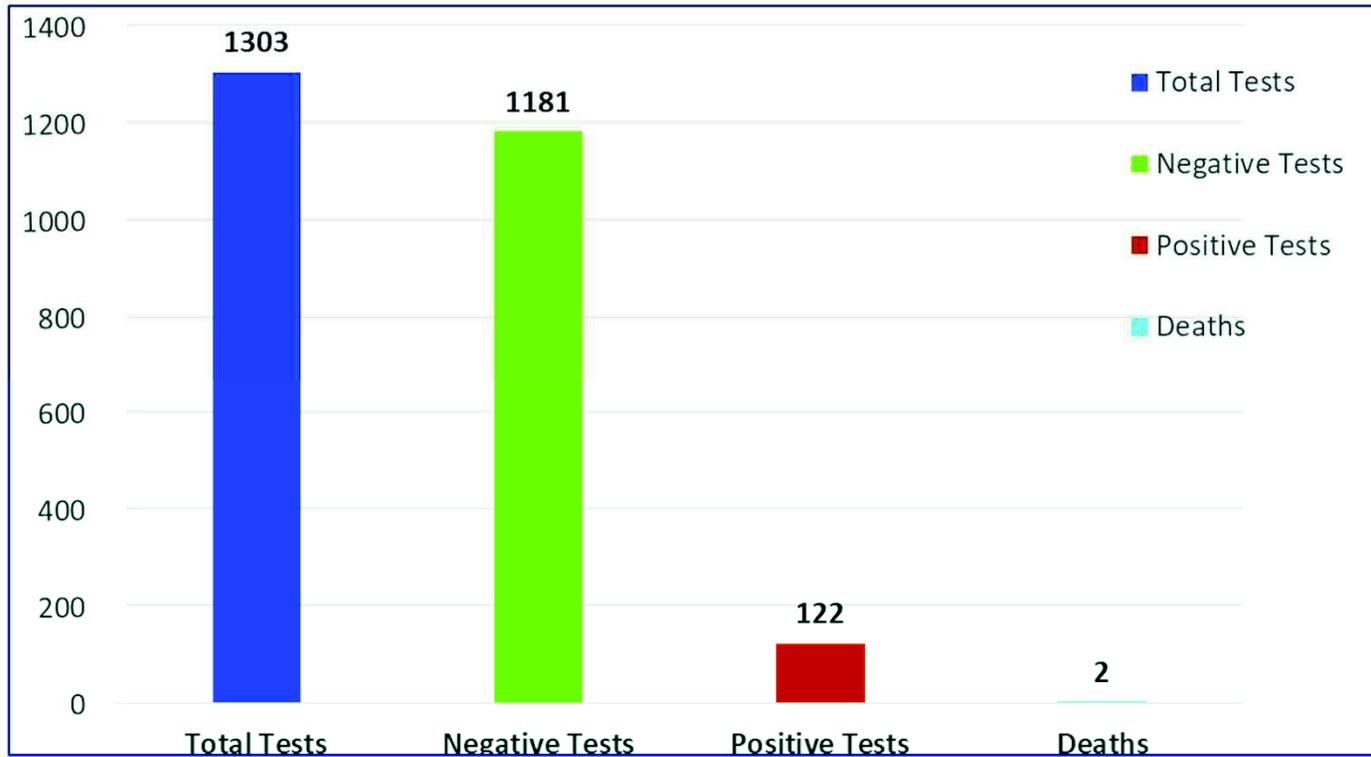
## Pitt County COVID-19 Positive Tests As A Percent of Total Tests March 30, 2020 – May 1, 2020



## North Carolina Data



## Pitt County COVID-19 Test Results March 12, 2020 – May 1, 2020





**QUESTIONS,  
COMMENTS,  
FURTHER DISCUSSION?**



**THANK YOU FOR  
YOUR ATTENTION!**

Appendix 2

**Budget Amendment- Emergency Management- NC  
Tier II Grant Award- \$4,000 (No County Funds)**



Appendix 3

Budget Amendment- Emergency Management- 2020  
Tier II Non-Competitive Grant- \$1,000 (No County  
Funds)

# PITT COUNTY FINANCE – BUDGET AMENDMENT REQUEST

**Department:** Non-Federal Categorical Grants  
**FY Budget:** FY2020

**Date of Request:** 4/21/2020

	ACCOUNT NO.	TITLE OF ACCOUNT	DECREASE	INCREASE
<b>REVENUES</b>	243619-436000	Grant Revenue		1,000
	ACCOUNT NO.	TITLE OF ACCOUNT	INCREASE	DECREASE
<b>EXPENDITURES</b>	245619-539600	Specialized Training	1,000	
<b>TOTAL</b>			<b>BALANCES</b>	

**Net Effect to Budget:**

**Department Justification: (Please provide detailed explanation)**

FFY2020 NCEM Tier II Non-Competitive Grant Award for LEPC Activities between 01/01/2020- 12/31/2020.  
 expenditure will occur on FY2021

Grant

APPROVAL	SIGNATURE	DATE
<b>Deputy County Manager – CFO</b>		
<b>Budget Administrator</b>		
<b>County Manager</b>	Required for transfers between Personal Services, Operating & Capital Accounts	
<b>Human Resources</b>	Required for actions involving Personal Services Accounts	
<b>Board of County Commissioners</b>	Agenda Item #      Meeting Date      Reference #	
Creates Adjustment to a Fund Transfer Account <input type="checkbox"/>		

Appendix 4

Budget Amendment - EMS District - CARES Act  
Provider Relief Funding - \$77,817

# PITT COUNTY FINANCE – BUDGET AMENDMENT REQUEST

**Department:** EMS- District Operations  
**FY Budget:** 19-20

**Date of Request:** 5/4/2020

	ACCOUNT NO.	TITLE OF ACCOUNT	DECREASE	INCREASE
<b>REVENUES</b>	2812800 489000	Misc Revenues		77,817
	ACCOUNT NO.	TITLE OF ACCOUNT	INCREASE	DECREASE
<b>EXPENDITURES</b>	2817100 523000	Med Tech Supplies	77,817	
<b>TOTAL</b>			<b>BALANCES</b>	

**Net Effect to Budget:** \$77,817

**Department Justification: (Please provide detailed explanation)**

Budget amendment to recognize CARES Act funding for the Pitt County EMS District Fund. The CARES Act funding provides support to healthcare providers fighting the COVID-19 pandemic. This legislation provides relief funds to hospitals and other healthcare providers on the front lines of the coronavirus response.

APPROVAL	SIGNATURE	DATE
<b>Deputy County Manager – CFO</b>		
<b>Budget Administrator</b>		
<b>County Manager</b>	Required for transfers between Personal Services, Operating & Capital Accounts	
<b>Human Resources</b>	Required for actions involving Personal Services Accounts	
<b>Board of County Commissioners</b>	Agenda Item # _____ Meeting Date _____ Reference # _____	
<b>Creates Adjustment to a Fund Transfer Account</b> <input type="checkbox"/>		

Appendix 5

Budget Amendment- Public Health- Child Care  
Health Consultants (CCHC) - \$5,700 (No County  
Funds)

# PITT COUNTY FINANCE – BUDGET AMENDMENT REQUEST

Department: Public Health - Child Care Health Consultant (Smart Start)  
 FY Budget: 2020

Date of Request: 5.4.20

	ACCOUNT NO.	TITLE OF ACCOUNT	DECREASE	INCREASE
<b>REVENUES</b>	153147-484000	Cont Donation		5,700
	ACCOUNT NO.	TITLE OF ACCOUNT	INCREASE	DECREASE
<b>EXPENDITURES</b>	155147 - 523100	Education Materials	1,500	
	155147 - 526000	Office	450	
	155147 - 529102	Computer Equipment	2,250	
	155147 - 539500	Training Conference	1,500	
<b>TOTAL</b>			<b>BALANCES</b>	

**Net Effect to Budget:** Increase by \$5,700

**Department Justification:** Increase of funds for operating expenses and to replace computer equipment

APPROVAL	SIGNATURE	DATE
<b>Deputy County Manager – CFO</b>		
<b>Budget Administrator</b>		
<b>County Manager</b>	Required for transfers between Personal Services, Operating & Capital Accounts	
<b>Human Resources</b>	Required for actions involving Personal Services Accounts	
<b>Board of County Commissioners</b>	Agenda Item #      Meeting Date      Reference #	
Creates Adjustment to a Fund Transfer Account <input type="checkbox"/>		

Appendix 6

2019 State Legislative Goals and Resolutions  
Progress Report

**Pitt County Statewide Legislative Goals for the  
2019-2020 Biennium  
Adopted by the Board of Commissioners September 10, 2018  
Updated October 1, 2018 & October 15, 2018**

1. **General Revenue Protection:** Support efforts to preserve the existing local revenue base of counties, including lottery funds for education, and oppose efforts to divert fees or taxes currently allocated to the counties to the State; and oppose efforts to erode the tax base by providing exemptions, exclusions or deferments on real or personal property.
2. **Oppose Unfunded Mandates:** Oppose unfunded mandates and shifts of State responsibilities to counties.
3. **Authorize Maintenance Bonds for Subdivision Streets:** Seek legislation to authorize counties to require developers to post maintenance bonds for publicly dedicated subdivision roads. This will assure that sufficient funds are available to maintain the roads to North Carolina Department of Transportation (NCDOT) standards so that the roads may be accepted into the NCDOT state maintenance system.
4. **Fully Fund State Responsibilities for Public Education:** Adequately and fully fund public school current operating expenses to minimize the burden on counties to fill in the gaps necessary to provide a basic and sound education for all students. Issue bonds for unmet school capital needs, and dedicate lottery revenues for education as originally intended.
5. **Assure Adequate Funding for County Administered Social Services Programs:** Assure adequate funding for mandated county administered social services programs, including child protection, adult protection, and guardianship. Oppose efforts to divert state funds to fill gaps in federal block grant cuts, and oppose shifts to county governments of unfunded workload mandates.
6. **Preserve Confidentiality of Animal Surrender and Adoption Records:** Adopt a local act for Pitt County exempting from North Carolina public records law the personal information of individuals surrendering or adopting pets at the Pitt County Animal Shelter.
7. **Repeal the “Cow Share Unpasteurized Milk” Law:** This law, adopted as part of Session Law 2018-113, which allows the sharing of unpasteurized milk, is likely to lead to outbreaks of disease and possible death, particularly among young children.
8. **Airport Funding:** Seek legislation to provide for recurring State funding for North Carolina’s ten commercial airports from tax revenue generated by on-airport rental car transactions. Such funding was provided in the form of non-recurring funds for 2017 and 2018. Pitt County supports increasing the level of funding to \$125 million with a distribution formula favorable to the eight smaller airports.

**MAY 2020 PROGRESS REPORT**  
**Pitt County Legislative Goals & Resolutions**  
**2019-2020 Biennium**

Goal #	Legislative Goal Short Title	Achieved in Long Session	Requested Action for Short Session	Comment
1	General Revenue Protection	<input checked="" type="checkbox"/>	Continue to Support this Goal	
2	Oppose Unfunded Mandates	<input checked="" type="checkbox"/>	Continue to Support this Goal	
3	Authorize Maintenance Bonds for Subdivision Streets		Continue to Support this Goal	S.L. 2019-156 created a public street information database and requires updates to the DOT Subdivision Roads Manual
4	Fully Fund State Responsibilities for Public Education		Continue to Support this Goal, particularly continued grant funding for School Resource Officers	Introduced: HB 241 Education Bond Act of 2019 HB 298 Restore Lottery Revenue Distribution. Structure
5	Assure Adequate Funding for County Administered Social Services Programs	<input checked="" type="checkbox"/>	Continue to Support this Goal	
6	Preserve Confidentiality of Animal Surrender and Adoption Records	<input checked="" type="checkbox"/>		Goal was achieved by S.L. 2019-106
7	Repeal the "Cow Share Unpasteurized Milk" Law		Defer this Goal	Introduced: HB 385/SB 509 Prohibit Herd Shares Recommend deferral of this goal due to limited applicability in Pitt County
8	Airport Funding		Continue to Support this Goal	
Resolutions Involving Legislation		Achieved in Long Session	Requested Action for Short Session	Comment
1	In Support of the Current ABC Control System for the Sale of Liquor	<input checked="" type="checkbox"/>	Continue to Support this Goal	
2	In Support of Quality Health Care	<input checked="" type="checkbox"/>	Continue to Support this Goal	
3	In Support of Local Control of School Calendars		Continue to Support this Goal	Introduced: H 142 School Calendar Flexibility/Pitt County S 279 School Calendar 3-Year Flexibility (Pitt & Greene) HB 79 Academic Alignment
4	Urging North Carolina to Expand Medicaid		Continue to Support this Goal	
5	Seeking Legislative Support for House Bill 724 – Truth in Caller ID Act	<input checked="" type="checkbox"/>		Achieved by S.L. 2019-188
6	In Support of House Bill 667 – Local Option Sales Tax Flexibility		Continue to Support this Goal	Introduced: HB 667 Local Option Sales Tax Flexibility

**Proposed Legislative Goals for the 2020 Short Session  
For Pitt County, North Carolina**

- (1) Support funding for the development and implementation of Pretrial Services and Mental Health Court Programs in Pitt County.
- (2) Seek flexibility to extend the discount period for the payment of ad valorem property taxes up to 60 days in Pitt County.
- (3) Support proposed statewide legislation extending the effective date of Part II of Chapter 160D (Revised Land Use Law) from January 1, 2021 to August 1, 2021.

Appendix 7

Proposed Resolution Regarding a Reopening Strategy  
- Coronavirus/COVID-19

**STATE OF NORTH CAROLINA  
COUNTY OF ONSLOW**

**Resolution 20-005  
of the Onslow County Board of Commissioners  
to Phase-in Reopening in Onslow County**

WHEREAS, the President of the United States presented new federal guidelines April 16, 2020 entitled "Opening Up America Again," defining conditions for parts of the United States that have a downward trajectory of COVID-19 symptoms, a downward trajectory of documented cases, and effective testing and treatment of patients to begin opening up businesses through a phased-in approach; and

WHEREAS the President also specified the importance of local areas conducting contact tracing, having sufficient screening in place, an ability to surge healthcare capacity and equip workers with protective gear, and to advise citizens regarding protocols for social distancing; and

WHEREAS the President advised that under these conditions of contact tracing, a declining trajectory of the incidence of COVID-19 and a lack of resurgence, a three-phase reopening should begin now, which will include taking preventative precautions like hand-washing, temperature monitoring, enhanced disinfection, limiting nonessential travel, taking special care of more vulnerable populations, continuing to limit visitation at nursing homes, keeping common public areas closed, maintaining many social distancing measures and refraining from large gatherings throughout the three phases of implementation; and

WHEREAS Onslow County began COVID-19 precautionary measures in February 2020, weeks before the first case was confirmed in our area and has demonstrated the ability to initiate precautions to prevent the spread of disease and has implemented a highly effective program of contact tracing from the beginning of the pandemic; and

WHEREAS Onslow County began meetings with community partners to coordinate preventative efforts at the end of February, and a press conference was held February 28<sup>th</sup> to inform the public and began a social distancing, disinfection and enhanced hygiene campaign; and

WHEREAS widespread prevention, disinfection and social distancing practices were in place prior to the first case of COVID-19 being confirmed in Onslow County; County buildings and most businesses closed in mid-March, and Onslow County began promoting mask-wearing in public for those who must leave their home beginning April 4, 2020, the same day CDC Guidelines changed and began recommending mask-wearing; and

WHEREAS Onslow County has seen an overall incidence of COVID-19 of only 19 per 100,000, which is significantly less than the average in North Carolina (63 per 100,000) and the national average (230 cases per 100,000), having only 38 confirmed positive cases and 1 death in Onslow County with a population in excess of 200,000 people, which is fewer than .02% of our population; and

WHEREAS Onslow County has had a declining trajectory of 911 calls reporting respiratory symptoms for weeks, with reported complaints of respiratory illness being lower than this time last year, and has also had a declining number of pending tests that arose from symptoms consistent with COVID-19 over the past 14 days; and more than 1240 people in Onslow County have now tested negative to COVID-19; and

WHEREAS, the Onslow County economy is highly dependent upon retail, restaurant and other service industries, lacking significant manufacturing and other types of industry, and unemployment and hunger have increased in our area at an alarming rate; Onslow County public assistance applications for Food and Nutrition Supplements are up 46% over this time last year from March 1 through April 17; Onslow County residents have received more than \$1.2 million in additional Food and Nutrition Supplements in the last three weeks, and Onslow County has distributed an additional 75,000 meals in essential groceries to citizens in need, and this Board is concerned that the risk of the rising economic impact and widespread food insecurity is now outpacing the risk of death from COVID-19 in this area; and

WHEREAS, the 18-page plan for “Opening Up America Again” by the President of the United States identifies the circumstances necessary for areas of the country to allow employees to start returning to work, and Onslow County has a low incidence, a declining trajectory, a strong healthcare system, and has a population that has demonstrated its willingness to be compliant with social distancing, quarantine and hygiene measures; and

WHEREAS, just as North Carolina is not identical to other states, individual counties in North Carolina also have differing circumstances, risks and population dynamics; Onslow County Board Commissioners know the circumstances and risks of the local population and can work with public health officials to determine systematic, reasonable measures in a three-phase plan to reopen, and will take measures to protect the health and safety of its citizens in line with the current recommendations.

NOW THEREFORE, the Onslow County Board of Commissioners urges the State to implement the “Opening Up America Again” plan promulgated by the President of the United States, to allow all current North Carolina Executive Orders restricting the operation of businesses to expire, and to permit Onslow County Government to begin a cautious plan to reopen for business in three measured phases beginning May 1, in compliance with federal recommendations and in close consult with Public Health recommendations.

Adopted this 20<sup>th</sup> day of April 2020.

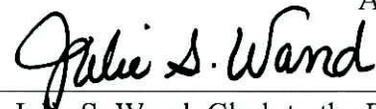


Onslow County  
Board of Commissioners



Jack Bright, Chairman

Attest:



Julie S. Wand, Clerk to the Board

Appendix 8

2019 State Legislative Goals and Resolutions  
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**MAY 2020 PROGRESS REPORT**  
**Pitt County Legislative Goals & Resolutions**  
**2019-2020 Biennium**

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2	Oppose Unfunded Mandates	<input checked="" type="checkbox"/>	Continue to Support this Goal	
3	Authorize Maintenance Bonds for Subdivision Streets		Continue to Support this Goal	S.L. 2019-156 created a public street information database and requires updates to the DOT Subdivision Roads Manual
4	Fully Fund State Responsibilities for Public Education		Continue to Support this Goal, particularly continued grant funding for School Resource Officers	Introduced: HB 241 Education Bond Act of 2019 HB 298 Restore Lottery Revenue Distribution. Structure
5	Assure Adequate Funding for County Administered Social Services Programs	<input checked="" type="checkbox"/>	Continue to Support this Goal	
6	Preserve Confidentiality of Animal Surrender and Adoption Records	<input checked="" type="checkbox"/>		Goal was achieved by S.L. 2019-106
7	Repeal the "Cow Share Unpasteurized Milk" Law		Defer this Goal	Introduced: HB 385/SB 509 Prohibit Herd Shares Recommend deferral of this goal due to limited applicability in Pitt County
8	Airport Funding		Continue to Support this Goal	
Resolutions Involving Legislation		Achieved in Long Session	Requested Action for Short Session	Comment
1	In Support of the Current ABC Control System for the Sale of Liquor	<input checked="" type="checkbox"/>	Continue to Support this Goal	
2	In Support of Quality Health Care	<input checked="" type="checkbox"/>	Continue to Support this Goal	
3	In Support of Local Control of School Calendars		Continue to Support this Goal	Introduced: H 142 School Calendar Flexibility/Pitt County S 279 School Calendar 3-Year Flexibility (Pitt & Greene) HB 79 Academic Alignment
4	Urging North Carolina to Expand Medicaid		Continue to Support this Goal	
5	Seeking Legislative Support for House Bill 724 – Truth in Caller ID Act	<input checked="" type="checkbox"/>		Achieved by S.L. 2019-188
6	In Support of House Bill 667 – Local Option Sales Tax Flexibility		Continue to Support this Goal	Introduced: HB 667 Local Option Sales Tax Flexibility

**Proposed Legislative Goals for the 2020 Short Session  
For Pitt County, North Carolina**

- (1) Support funding for the development and implementation of Pretrial Services and Mental Health Court Programs in Pitt County.
- (2) Seek flexibility to extend the discount period for the payment of ad valorem property taxes up to 60 days in Pitt County.
- (3) Support proposed statewide legislation extending the effective date of Part II of Chapter 160D (Revised Land Use Law) from January 1, 2021 to August 1, 2021.

Appendix 9

Interlocal Agreement with the City of Greenville

## **BY-LAWS: PITT COUNTY DEVELOPMENT COMMISSION**

In conformity with the Act of the General Assembly of North Carolina (Chapter 858 - HB 742) ratified May 29, 1957 -

The By-Laws as they currently stand of the Pitt County Development Commission shall be as follows:

### **I. NAME**

The name of the Commission is officially The Industrial Development Commission for Pitt County, but in accepted usage is known as the Pitt County Development Commission.

### **II. MISSION**

The mission of the Pitt County Development Commission is creating jobs and increasing the tax base of Pitt County through retention and expansion of existing industries, industrial recruitment, and support of innovation and entrepreneurship. The Commission supports efforts to enhance workforce development and quality of life in any and all ways which may be deemed advisable by the Commission.

### **III. MEMBERS**

(a) The Commission shall be composed of fifteen members appointed by the Pitt County Board of Commissioners, and said appointees shall be residents of Pitt County. East Carolina University, Pitt Community College, Vidant Medical Center, and the City of Greenville may each nominate a representative for consideration of appointment by the Commissioners.

(b) The terms of office of the members of the Commission shall be three (3) years, and they shall serve until their successors have been appointed and qualified. Each member shall be limited to serving a maximum of two (2) consecutive three (3) year terms, excluding any portion of an unexpired term to which a member may be appointed to complete. Terms of office for regular appointees begin in January of each year.

(c) All appointments for unexpired terms resulting from resignation, death, or other causes, shall be made by the Board of County Commissioners of Pitt County.

(d) All members must sign a confidentiality commitment, attendance policy, and conflict of interest policy.

### **IV. OFFICERS**

(a) The officers of the Commission, selected from its own membership, shall be a Chair, Vice Chair, Secretary, and Treasurer. These officers shall be elected annually at the last regular meeting of the year, assume their duties at the January meeting, and may be elected to succeed themselves in office.

(b) The duties of the officers shall be in line with duties assigned to similar officers (in other organizations) as the title of each implies.

(d) There shall be an Executive Director employed by the Commission and be directly responsible to the members of the Commission. The Executive Director has day-to-day responsibility for the operation of the Commission, including carrying out the Commission's goals and policy. The Executive Director will attend all regular Commission meetings, report on the progress of the Commission, and carry out the duties described in the job description. The Executive Director reports to the Board of County Commissioners as requested. The Commission members can designate other duties as necessary.

(e) The Executive Director is responsible for hiring and supervising other staff. The Executive Director and all staff members are considered employees of Pitt County Government and are entitled to all the rights, privileges, and benefits associated with such employment, except as imposed by these Bylaws. The Executive Director serves as a department head of Pitt County Government and actions of the Department in regard to staff employees shall be governed by the administrative and personnel policies of the County of Pitt.

(f) Two signatures are required on each check, draft, bill of exchange, and any or all other negotiable instruments which shall properly be issued by the Commission. One of those signatures shall be by any officer of the Commission, with the second signature by either the Executive Director or an Associate Director.

#### **V. MEETINGS**

(a) The Commission shall meet at least once a month, on a proscribed and consistent basis, at a place and time to be agreed upon. Any monthly meeting may be cancelled, postponed, or rescheduled within the wishes of the Commission.

(b) Special meetings of the Commission or the Executive Committee may be called by the Chair or Vice Chair whenever indicated. Conference calls, video conferencing, or electronic voting is at the discretion of the Executive Committee.

(c) A quorum shall be considered present at any meeting, unless questioned by one of the members, in which case the quorum would be a simple majority of the entire membership.

#### **VI. COMMITTEES**

(a) The Commission shall appoint such committees as deemed necessary. All committees, their members, and Chair shall be appointed by the Chair of the Development Commission subject to consent of the Commission. All committees shall be chaired by a member of the Commission.

(b) The Executive Committee shall be composed of the officers of the Commission and the representative of the County Board of Commissioners. A majority of the Executive Committee shall be considered a quorum.

#### **VII. PARLIAMENTARY PROCEDURE**

In the unlikely event any question of parliamentary procedure develops, the Commission will be guided by the latest available edition of Robert's Rules of Order.

### VIII. AMENDMENTS

These By-Laws may be amended at any meeting of the Commission on vote of two-thirds of the total membership voting in favor of such an amendment.

These By-Laws are presented to the Pitt County Development Commission at its meeting on May 28, 2015 and are hereby accepted and ratified as attested by the signatures of the Chairman and Secretary hereto this 28<sup>th</sup> day of May, 2015.

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Brenda Jarman, Chair

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Debbie Avery, Secretary

**NORTH CAROLINA  
PITT COUNTY**

**INTERLOCAL  
AGREEMENT**

THIS AGREEMENT, made and entered into this the 11 day of February, 1999, by and between the City of Greenville, a municipal corporation organized and existing pursuant to the laws of the State of North Carolina, Party of the First Part and hereinafter referred to as the CITY, and Pitt County, a political subdivision of the State of North Carolina established and operating pursuant to the laws of the State of North Carolina, Party of the Second Part and hereinafter referred to as the COUNTY;

**WITNESSETH:**

WHEREAS, pursuant to the provisions of North Carolina General Statute 158-7.1, the CITY and COUNTY are authorized to undertake economic development activities;

WHEREAS, pursuant to the provisions of North Carolina General Statute 158-8 the COUNTY has created the Pitt County Development Commission for the purpose of exercising the powers and duties set forth in North Carolina General Statute 158-13; and

WHEREAS, Part 1 of Article 20 of Chapter 160A of the North Carolina General Statutes empowers the CITY and the COUNTY to enter into an interlocal agreement in order to execute an undertaking whereby a unit of local government exercises any power, function, public enterprise, right, privilege, or immunity either jointly with or on behalf of another unit of local government;

NOW, THEREFORE, for and in consideration of the mutual benefits, covenants, and promises contained herein, the parties hereto agree as follows:

1. **Purpose.** The purpose of this Agreement is to provide for more direct representation of the CITY on the Pitt County Development Commission by conferring nominating authority onto the City Council of the CITY for two (2) of the fifteen (15) members

- appointed by the Board of Commissioners of the COUNTY to said Commission.
2. Number and Initial Term. Two (2) of the members of the Pitt County Development Commission shall be appointed by the Board of Commissioners of the COUNTY after receiving nominations from the City Council of the CITY. The terms of said members shall be for three (3) years with the initial term of the first member to be nominated being from January 1, 1999, until December 31, 2002, and the initial term of the second member to be nominated being from January 1, 2000, until December 31, 2003.
  3. Qualifications. The persons to be nominated by the CITY shall reside within the corporate limits of the City of Greenville and shall not be either an elected official of the CITY nor an appointed official of the CITY.
  4. Procedure. Nominations shall be made by the City Council of the CITY. The Board of Commissioners of the COUNTY has the right to reject any nominee from the City Council of the CITY and request additional nominees. If the City Council of the CITY fails to recommend a nominee to the Board of Commissioners of the COUNTY within sixty (60) days after a written request for nominees is sent by the COUNTY to the CITY, then the Board of Commissioners of the COUNTY may appoint an individual meeting the qualifications set forth in Paragraph 3 herein.
  5. Duration. This AGREEMENT shall be effective commencing on the date first above written and unless canceled in accordance with the provisions of Paragraph 6 herein, shall continue in effect so long as the Pitt County Development Commission exists.
  6. Cancellation. The CITY or the COUNTY may cancel this Agreement anytime after the expiration of the initial terms of the two (2) members initially appointed pursuant to the provisions of this Agreement by providing written notice to the other party at least sixty (60) days prior to the effective date of cancellation. Cancellation of this Agreement shall

not affect the membership of any person appointed pursuant to this Agreement.

7. Amendments. This Agreement shall not be modified or otherwise amended except in writing signed by the parties.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement, in triplicate originals, as of the day and year first above written, all pursuant to authority duly granted.

CITY OF GREENVILLE

By: Nancy M. Jenkins  
Nancy M. Jenkins, Mayor

ATTEST:

Wanda T. Elks  
Wanda T. Elks, City Clerk

APPROVED AS TO FORM:

David A. Holec  
David A. Holec, City Attorney



ATTEST:

Susan Banks  
Susan Banks, Clerk to the Board

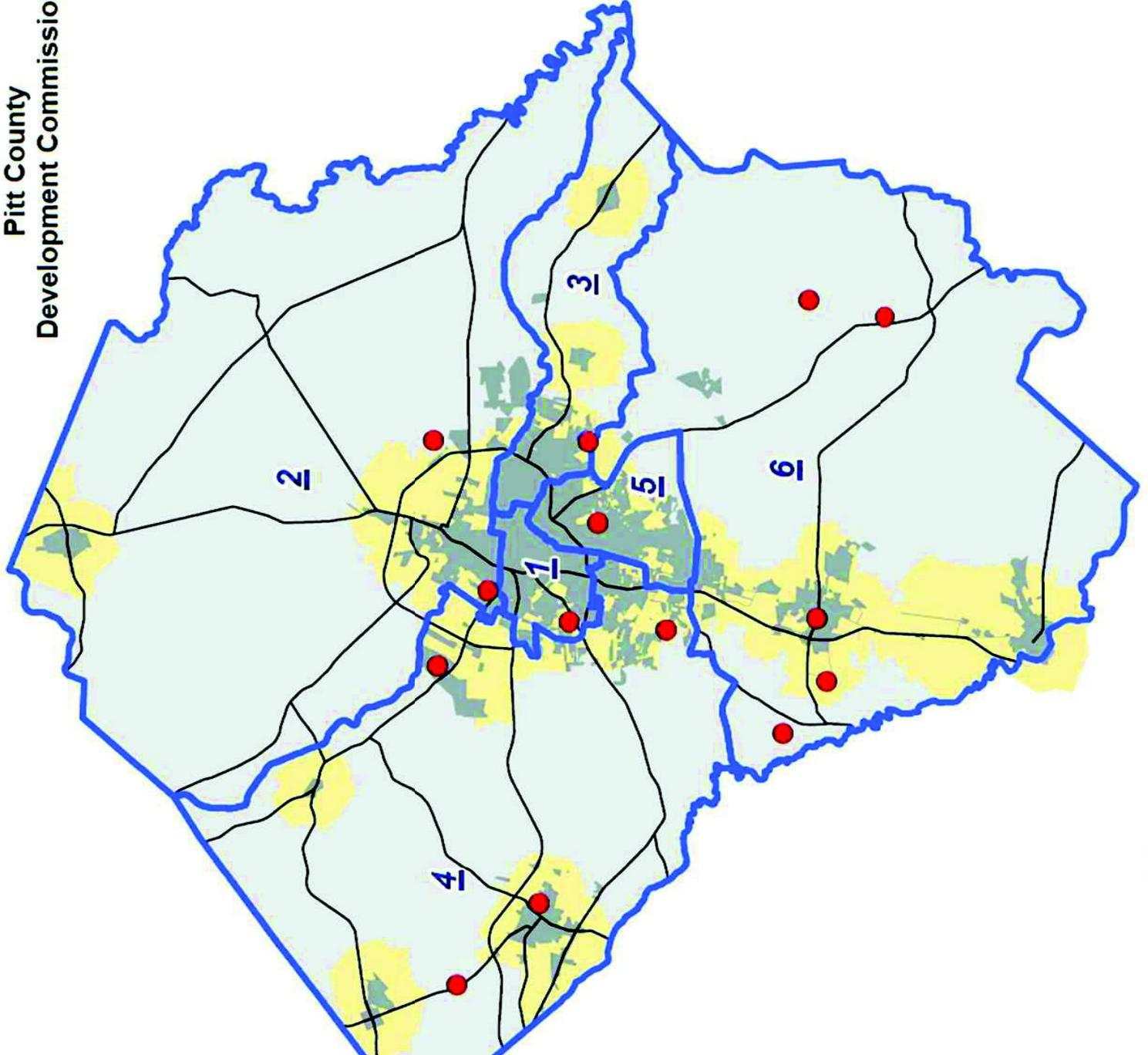
APPROVED AS TO FORM:

Anne Burgdorff  
Anne Burgdorff, County Attorney

PITT COUNTY

By: Eugene James  
Eugene James, Chairman

# Pitt County Development Commission



## Legend

### Member Name / BOCC District (Jurisdiction)

- Denisha Harris D1 (Greenville City Limits)
- Ernis Lee D2 (County)
- Mike McCarty D2 (Greenville City Limits)
- Richard Hines D4 (Winterville City Limits)
- Harry Ploehn D4 (Greenville City Limits)
- Donald Rhodes D4 (County)
- Randy Walters D4 (Farmville City Limits)
- Mike Fitzpatrick D5 (Greenville City Limits)
- Kim Bell D6 (Ayden ETJ)
- Stacy Gaskins D6 (County)
- Thomas Gould D6 (County)
- Michael Harris D6 (Ayden City Limits)
- Roland Smith D6 (County)
- Daniel Van Lier D6 (Greenville ETJ)
- Vacant - To Be Determined

- Member Residence
- Major Roads
- City Limit
- Extraterritorial Jurisdiction



BOCC Districts

Map Scale : 1  
1 Inch Represents 3.5 Miles  
Map Produced By:  
Pitt County Planning Department



## Development Commission Board

The Development Commission Board consists of 15 Pitt County citizens appointed by the Board of County Commissioners. One of the members is a sitting Commissioner who is appointed by the Chair of the County Board for one year. The other 14 members are appointed to three-year terms and each member may serve two consecutive terms. The 2020 Board Members are:

\* Ms. Kim Bell (Chair)  
4436 Pleasant Plain Road  
Ayden, NC 28513  
OUT Phone: 252.746.4555 Cell: 252.341.6130  
Term Expires: 12/31/2022  
kbellrhia@yahoo.com

BOCC-6

\* Mr. Roland Smith  
3800 Black Jack Simpson Road  
Greenville, NC 27858  
OUT Phone: 252.746.2664 Cell:  
Term Expires: 12/31/2022  
res3808@centurylink.net

BOCC-6

\* Ms. Stacy Gaskins  
3882 Gaskins Road  
Grimesland, NC 27837  
OUT Cell: 252.902.4910  
Term Expires: 12/31/2020  
stacy.gaskins@manpower.com

BOCC-6

\* Mr. Ernis Lee  
834 Aspen Lane  
Greenville, NC 27834  
OUT Phone: 252.757.3980 Cell: 252.341.5696  
Term Expires: 12/31/2022  
elee@email.pittcc.edu

BOCC-2

☒ Dr. Thomas Gould (Treasurer) (PCC Rep)  
Pitt Community College  
PO Drawer 7007  
Greenville, NC 27835  
OUT Phone: 252.493.7406 Cell: 336.504.3567  
Term Expires: 12/31/2020  
tgould@email.pittcc.edu

BOCC-6

☒ Mr. Daniel Van Liere (Secretary) (Vidant Rep)  
10 Wisteria Lane  
Greenville, NC 27858  
OUT Phone: 252.847.2163 Cell: 252.412.4913  
Term Expires: 12/31/2021  
Daniel.VanLiere@vidanthealth.com

BOCC-6

\* Ms. Denisha Harris  
2320 A Dovedale Drive  
Greenville, NC 27834  
IN Phone: 252.329.4862 Cell: 252.916.8443  
Term Expires: 12/31/2022  
dharris@greenvillenc.com

BOCC-1

○ Mr. Mike McCarty (Vice-chair) (Greenville Rep)  
PO Box 566  
Greenville, NC 27835  
IN Phone: 252.752.7101 Cell: 252.295.8515  
Term Expires: 12/31/2020  
michael.mccarty@gmail.com

BOCC-2

\* Dr. Michael Harris  
373 Third Street  
Ayden, NC 28513  
IN Phone: 252.737.1057 Cell: 252.341.1737  
Term Expires: 12/31/2021  
harrismi@ecu.edu

BOCC-6

☒ Mr. Mike Fitzpatrick (County Comm. Rep)  
200 E. 4<sup>th</sup> Street  
Greenville, NC 27834  
IN Phone: 252.689-6699 Cell: 252-916.7544  
Term Expires: Liaison  
mike.fitzpatrick@pittcountync.gov

BOCC-5

\* Mr. Richard Hines  
2452 Surry Lane  
Winterville, NC 28590  
IN Phone: 252.752.2035x4 Cell: 252.917.3470  
Term Expires: 12/31/2022  
richardhines27@yahoo.com

BOCC-4

\* Mr. Randy Walters  
3252 Circle Drive  
Farmville, NC 27828  
IN Phone: 252.753.3101 Cell: 252.754.4670  
Term Expires: 12/31/2020  
farmvillefurniture@centurylink.net

BOCC-4

\* Mr. Donald Rhodes  
4785 US 258  
Farmville, NC 27828  
OUT Phone: 252.916.5566 Cell: 252.753.4609  
Term Expires: 12/31/2022  
drhodes@centurylink.net

BOCC-4

☒ Dr. Harry J. Ploehn (ECU Rep)  
205 Deer Creek Lane  
Greenville, NC 27834  
IN Phone: 252.328.9604 Cell: 803.446.0232  
Term Expires: 12/31/2021  
ploehnh17@ECU.EDU

BOCC-4

?

VACANT

Phone: xxx.xxx.xxxx

Cell: xxx.xxx.xxxx

Term Expires: xx/xx/xxxx

BOCC-2

\* vs. 0

## Key:

\* - At-large seats

☒ - Attribute of ECU, PCC, Vidant or  
County Commissioner

0 - Attribute of City of Greenville (1 vs. 2)

Out/In - either resides outside or inside a  
municipality

Appendix 10

Reappointment to the Sheppard Memorial Library  
Board of Trustees

# *Applicant Interest Listing*

## *Sheppard Memorial Library Board Trustees*

<b>Chenele Coleman-Sellers</b> 1092 Worthington Road Winterville NC 28590	Day Phone: (252) 258-0644 Evening Phone: Fax: (919) 237-1957 E-mail: chenele1128@gmail.com	Gender: F Race: African District: 6 Priority:
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Applied for this board on: 5/19/2016

Application received/updated: 07/06/2017

Applicant's Attributes: District 6  
 County Planning Jurisdiction  
 South of the River  
 VolAg Southeast

<u>Experience (Educ./Vol./Prof. Assoc./Military/Other Appointed Positions, etc.)</u>			
	Organization	Description	Date(s)
Education	ECPI University	AAS	
Education	Eastern High School		
Experience	Community Non-profits & Farms	Medical Asst, Customer Service, & Pu	
Experience	Department of Veteran Affairs	MSA	
Volunteer/Prof. Associations	Alliance Medical Ministry		
Volunteer/Prof. Associations	Veteran Affairs		

<u>Boards Assigned To</u>	
Home and Community Care Block Grant Committee Person over 60 years of age	10/3/2016 to 10/3/2019

<b>Robert Corbett</b> 3879 Bell Road P.O. Box 61 Fountain NC 27829	Day Phone: (252) 749-4421 Evening Phone: Fax: E-mail: rcorbett27829@gmail.com	Gender: M Race: White District: 4 Priority:
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Applied for this board on: 1/29/2016

Application received/updated: 01/29/2016

# *Applicant Interest Listing*

Applicant's Attributes: Fountain ETJ  
 South of the River  
 VolAg Southwest  
 District 4

<u>Experience (Educ./Vol./Prof. Assoc./Military/Other Appointed Positions, etc.)</u>		
Organization	Description	Date(s)
Education	Farmville High School	
Experience	Tobacco Processing	40+ yrs
Experience	Standard Commerical Tobacco	22+ yrs
Experience	Imperial Tobacco	18+ yrs
Experience	NC National Guard	
Volunteer/Prof. Associations	Fountain Wellness Ctr Board	
Volunteer/Prof. Associations	Rural Fire Board	
Volunteer/Prof. Associations	Meals on Wheels	
Volunteer/Prof. Associations	Past Fireman	

<u>Boards Assigned To</u>	
Fire District Commission Fountain FD	12/31/2019 to 12/31/2021

**Sheridan Jones**

1104 N. Overlook Drive  
 Greenville NC 27858

Day Phone:  
 Evening Phone:  
 Fax:  
 E-mail:

Gender: M  
 Race: White  
 District: 5  
 Priority: 4

Applied for this board on: 4/10/2002

Application received/updated: 05/21/2003

Applicant's Attributes: District 5  
 Environmentalist  
 Greenville City Limits

# *Applicant Interest Listing*

South of the River

VolAg Southeast

<u>Experience (Educ./Vol./Prof. Assoc./Military/Other Appointed Positions, etc.)</u>			
	Organization	Description	Date(s)
Education	ECU	Masters and PhD	
Education	Your College of PA	BA	
Experience	US Coast Guard Auxillary		
Experience	Purchasing Agent	Quality Built Construction	
Volunteer/Prof. Associations	Cub Scouts		
Volunteer/Prof. Associations	CM Eppes PTA	Treasurer/Vice-President	
Volunteer/Prof. Associations	Greenville Little League	Coach	
Volunteer/Prof. Associations	Volunteer Fireman	Vice-Commander	
Volunteer/Prof. Associations	Coastal Resource Management Pr		

<u>Boards Assigned To</u>	
Industrial Revenue & Pollution Control Authority	3/15/2004 to 3/15/2007

## Kristoffer Rixon

400 Cooper Street  
Winterville NC 28590

Day Phone: (518) 570-5801

Evening Phone:

Fax:

E-mail: kristofferrixon@gmail.com

Gender: M

Race: White

District: 6

Priority:

Applied for this board on: 2/11/2019

Application received/updated: 02/11/2019

Applicant's Attributes: South of the River

VolAg Southeast

Winterville City Limits

District 6

<u>Experience (Educ./Vol./Prof. Assoc./Military/Other Appointed Positions, etc.)</u>			
	Organization	Description	Date(s)

## *Applicant Interest Listing*

	<u>Organization</u>	<u>Description</u>	<u>Date(s)</u>
Education	East Carolina University	Bachelor of Arts, Psychology	
Education	South Central High School	Diploma	
Experience	YouNow Inc	Trust and Safety Specialist	
Experience	ECU Dept. of Sociology	Graduate Assistant	
Volunteer/Prof. Associations	The Trevor Project	Volunteer Crisis Counselor	

### Mark Sanders

1996 Hyde Drive

Apt 1

Greenville NC 27858

Day Phone:

Evening Phone: (252) 558-3563

Fax:

E-mail: markmsanders@gmail.com

Gender: M

Race: White

District: 5

Priority:

Applied for this board on: 8/13/2013

Application received/updated: 03/15/2019

Applicant's Attributes: VolAg Southeast

South of the River

Greenville City Limits

### Experience (Educ./Vol./Prof. Assoc./Military/Other Appointed Positions, etc.)

	<u>Organization</u>	<u>Description</u>	<u>Date(s)</u>
	GovtG		
Education	UNC - Chapel Hill	MS - Library Science	
Education	Pennsylvania State University	MA - Spanish	
Education	UNC-Ashville	Bachelors - Spanish	
Education	Enka High School	High School Diploma	
Experience	Joyner Library	Head of Reference	12/07 - 01/11
Experience	Joyner Library	Assistant Director for Public Services	2/11 to present
Volunteer/Prof. Associations	CLIPP Committee	Member	2011 - Present
Volunteer/Prof. Associations	Management Practices Committe	Member	2012 - present
Volunteer/Prof. Associations	Building for College & Universit	Member	2012 - present

# *Applicant Interest Listing*

**Carole Wilson**

1080 Allen Road, Apt. 1-E  
Greenville NC 27834

Day Phone: (252) 328-2475  
Evening Phone: (910) 262-1454  
Fax:  
E-mail: wilsoncaro17@ecu.edu

Gender: F  
Race: White  
District: 4  
Priority:

Applied for this board on: 10/24/2018

Application received/updated: 10/24/2018

Applicant's Attributes: VolAg Southwest  
Greenville City Limits  
South of the River  
District 4

## Experience (Educ./Vol./Prof. Assoc./Military/Other Appointed Positions, etc.)

	<b>Organization</b>	<b>Description</b>	<b>Date(s)</b>
Education	East Carolina University	MBA Graduate Certification - Conflict	
Education	East Carolina University	Alcohol Rehabilitation Certification	
Education	East Carolina University	Psychology Minor	
Education	East Carolina University	BS - Child Development & Family Rel	
Education	John T Hoggard High		
Experience	East Carolina University	Director of Systems Coord. UNCW	
Volunteer/Prof. Associations	Caregiver for Elderly Parent		2002-current
Volunteer/Prof. Associations	Alterative Dispute Resolution Bo	Treasurer	2010-2015

## Boards Assigned To

Animal Services Advisory Board

2/4/2019 to 2/4/2021

At large

## Singleton, Janna

---

**To:** Greg Needham  
**Subject:** RE: Upcoming Expirations on the Sheppard Memorial Library Board of Trustees

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**From:** Greg Needham <gneedham@sheppardlibrary.org>  
**Sent:** Tuesday, April 21, 2020 10:27 AM  
**To:** Singleton, Janna <janna.singleton@pittcountync.gov>  
**Cc:** Hines, Kimberly <kimberly.hines@pittcountync.gov>; Lynn Woolard <lwoolard@sheppardlibrary.org>; Greg Needham <gneedham@sheppardlibrary.org>  
**Subject:** Re: Upcoming Expirations on the Sheppard Memorial Library Board of Trustees

Good catch Janna- yes, Veronica is eligible for a second term in May, and we definitely would like to have her reappointed! I had spoken with her about it, and she is eager to continue. I had forgotten to follow up with you. Please do proceed, and thanks very much!

Greg

Sent from my iPad

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## *Board Members*

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<i>Seat</i>	<i>Name</i>	<i>Applicant District</i>	<i>First Appt.</i>	<i>Appt Date</i>	<i>Exp Date</i>	<i>Yrs Served (To Date)</i>	<i>Yrs Served (At Term End)</i>
<b>Sheppard Memorial Library Board Trustees</b>							
2	Atkinson, Terry S	6	10/14/2019	10/14/2019	5/31/2020	0.52	0.63
1	Roberson, Veronica W	5	5/22/2017	5/22/2017	3/31/2020	2.92	2.86
3	Stroud, Tracy	5	3/2/2018	3/2/2018	3/2/2021	2.14	3.00
4	White, Lauren S	6	1/13/2020	1/13/2020	12/31/2020	0.27	0.97
	Chairman Appointment						