

**PITT COUNTY BOARD OF SOCIAL SERVICES
REGULAR SESSION**

April 9, 2019

The Pitt County Board of Social Services met in Regular Session at 4:00 p.m. on this date in the Eugene James Auditorium located on the second floor of the Pitt County Office Building, 1717 W. 5th Street, Greenville, N.C. The purpose of this meeting was to conduct the official business of the Pitt County Board of Social Services. Board members and Management Team staff present:

Board Members

Members Present
Melonie Bryan, Chair
James Cox, Vice Chair
Shelia Bunch
Catherine Nelson
Mary Perkins-Williams

Agency Staff

Members Present
Jan Y. Elliott, Director
Gwen Burns, Deputy Director
Bryan Averette, ESS Prog. Admin
Angela Hart, Business Officer
Cynthia Ross, SW Prog. Manager
Michele McCorkle, FSS Prog. Administrator

County Manager Rep.

Members Present
Brian Barnett, Dep. Co. Manager

Call to Order

Chair Bryan called the meeting to order at 4:00 p.m.

Moment of Silent Prayer

Chair Bryan offered a moment of silent prayer or meditation before the meeting began.

Public Comments

Chair Bryan opened the floor for public comments. No one had submitted a form or signed in to speak.

Adopt or Revise the Agenda

Item presented by: Chair Bryan

Discussion: The agenda for today's meeting was reviewed by the Board. A motion was made to amend the agenda by adding a closed session to discuss a client matter and to add the Director's Evaluation to the Items to be discussed.

Motion Made: To adopt the agenda with the amendments as motioned.

Motion Made by: Mary Perkins-Williams

Motion seconded by: Jim Cox

Motion passed: The motion was passed unanimously.

Action on minutes of previous meeting

Item presented by: Chair Bryan

Item Description: Minutes of March meeting

Discussion: Chair Bryan asked if there were any revisions to be made to the minutes of the March meeting.

Motion Made: To accept the minutes as presented.

Motion Made by: Shelia Bunch

Motion seconded by: Jim Cox

Motion passed: Unanimous

Items for Consent

Item Presented: Budget Amendment
Item Presented by: Chair Melonie Bryan

The Chair presented the GUC Neighbor to Neighbor Funds amendment in the amount of \$16,696.

Motion Made: To accept the budget amendment as presented.
Motion Made by: Mary Perkins-Williams
Motion seconded by: Jim Cox
Motion passed: Unanimous

Items for Discussion

Item Presented: Child Abuse Prevention Event
Item Presented by: Kecia Adams and Coleen Anderson, SW Supervisors

Ms. Kecia Adams and Coleen Anderson, SW Supervisors, provided information on how a CPS report is processed through Intake, Investigations and then into In-Home Services. With April being Child Abuse Prevention month, there was a walk on April 1st and the Agency will be having a festival on April 28th. The festival will have 25+ vendors (community resources/resources). Have had television and radio ads playing promoting the festival and played those for the Board. Prevent Child Abuse NC will also be there and will be sharing the event on their social media.

Item Presented: Community Plan to Prevent Child Abuse
Item Presented by: Jan Elliott, Director, Jim Cox and Shelia Bunch, DSS Board Members

Dr. Bunch said the last meeting was on March 19th. Officers were elected. They've discussed training dates for protective factors. They continue to do the asset mapping and seeing what the County's strengths are. Discussing creating subcommittees for speaking events, parent engagement, etc. Ms. Elliott noted they are still in the beginning stages. The training is sponsored by Prevent Child Abuse NC.

Item Presented: Director's Evaluation
Item Presented by: Melonie Bryan, Chair

Chair Bryan shared copies of the work plan that was adopted by the Board last year. She needs everyone's input by the May Meeting.

Director's Report

Ms. Elliott noted the Medicaid Transformation meeting will be April 10th in Durham. On March 18th, DHHS released plan for Managed Care Behavioral Health Tailored Plans eligibility and enrollment. The RFP has been issued for the Ombudsman services for managed care on March 8th. Healthy Opportunities proposal is going out for bids for pilot regions. Joint trainings are beginning this month for DSS, enrollment brokers and PHPs. Mailings will start June 28th. The PHPs are working on getting transportation providers. The State is still working on data validation for the MOU reports. As a result of Social Services work group, there is some interest in slowing down the NC Fast conversion in Child Welfare. The Legislature recommends no further rollout at this time per bills that have been introduced. We didn't meet the processing requirement for MAD due to 2 cases with help desk tickets. Asking for a waiver on that and expecting to get waiver approved. Ms. Perkins-Williams asked if there are any penalties with the MOU. Ms. Elliott replied that it is hard to do penalties right now with the data not being validated at this time. Data is supposed to be validated by July 1st. Discussed the personnel vacancy report. Ms. Perkins-Williams asked if there was a retention issue. Ms. Elliott stated all the Counties are experiencing retention issues within Child Welfare. Noted there had been a number of retirements and internal movement. Ms. Perkins-Williams asked if the NC Fast program at the Community College was fruitful. Ms. Elliott said yes as getting lots of applicants with CRCs and NC Fast Certificates. Stated there is a waiting list for the class and other community colleges are also offering the class. Reviewed the LIEAP/CIP reports. Still have 5 LIEAP applications to process but will be done by the April 16th deadline. We

spent a little less than the prior year. The \$150,000 in additional allotment remains unspent. The budget meeting with the County Manager and Financial Services Director was on April 1st. Was told to rework the budget and take out 11 positions. Gave a "Shout Out" to Christina Carter and Wanda Murphy for being numbers 8 and 9 on the State's Child Support Shout Out for high collections.

There being no further business in the regular session, the Board of Social Services was prepared for closed session by Susan May, DSS Clerk to the Board, by reading the North Carolina General Statute regarding closed session.

Motion: Motion made to go to closed session.
Motion Presented by: Mary Perkins-Williams
Motion Seconded by: Jim Cox
Motion passed: Motion passed unanimously

Adjournment to closed session.

No action needed to be taken upon return to the open session.

Board Member Comments

Dr. Bunch commended staff on their hard work and their enthusiasm for event and the Child Abuse Prevention month. Ms. Perkins-Williams encouraged citizens to go to the Child Abuse Prevention Festival. Mr. Cox agreed and commended the staff as well.

Motion: Motion made to adjourn
Motion Presented by: Mary Perkins-Williams
Motion Seconded by: Shelia Bunch
Motion passed: Motion passed unanimously

Respectfully Submitted,

Jan Y. Elliott
Director

Melonie Bryan
Chair

Susan May
Clerk to the Board

PITT COUNTY BOARD OF SOCIAL SERVICES
CLOSED SESSION

April 9, 2019

The Board of Social Services, before leaving Regular Session, was prepared for entering Closed Session, by the reading of the General Statutes which covers Closed Sessions meetings (N.C. General Statute 143-318.11, Section A (1), subsection 1.

The following Board members and Management Team Members attended the Closed Session meeting:

Board Members Present

Melonie Bryan, Chair
James Cox, Vice Chair
Shelia Bunch
Mary Perkins-Williams
Catherine Nelson

Management Team Members Present

Jan Elliott
Gwen Burns
Susan May

A letter was received by all the Board Members and the Director (copy attached). Had discussion about the letter and the case. Recommendations were made to meet with the person who wrote the letter to discuss the case. No action was taken.

Motion made to go back into open session and seconded.

Respectfully submitted,

Jan Y. Elliott
Director

Susan May
Clerk to the Board

Melonie Bryan
Chair