

**Pitt County Board of Commissioners
Greenville, North Carolina
Monday, July 13, 2020 Minutes**

Board of Commissioners met on Monday, July 13, 2020 at 9:00 AM in the Eugene James Auditorium, Pitt County Office Building, 1717 W 5th Street, Greenville, North Carolina.

Board Members Present via Teleconference:

Melvin McLawhorn, Chair
Tom Coulson, Vice-Chair
Alex Albright, Commissioner
Mike Fitzpatrick, Commissioner
Ann Floyd Huggins, Commissioner
Chris W. Nunnally, Commissioner
Beth B. Ward, Commissioner
Mary Perkins-Williams, Commissioner

Board Members Absent:

Lauren White, Commissioner

Staff Present:

Scott Elliott, County Manager
Janis Gallagher, County Attorney
Kimberly Hines, Clerk to the Board
Brian Barnett, Deputy County Manager, Chief Financial Officer
Mike Taylor, Deputy County Manager/Chief Information Officer
Mike Emory, Public Information Officer
Tim Corley, County Engineer
James Rhodes, Planning Director
Sheriff Dance, Sheriff's Office
Ernest Moore, Sheriff's Office
John Guard, Sheriff's Office
Dr. John Silvernail, Public Health Director
Sam Croom, Tax Administrator
Florida Hardy, Human Resources Director
Dave Davis, Elections Director

Welcome

Chairman McLawhorn welcomed everyone to the meeting.

Call to Order

Chairman McLawhorn called the meeting to order.

Motion:

Motion to excuse Commissioner White.
Motion made by Vice-Chair Tom Coulson.
Motion seconded by Commissioner Beth B. Ward.
Motion passed unanimously.

Invocation and Pledge

A moment of silence was offered by Chairman McLawhorn for our county, state and for those affected by COVID-19. He offered peace and justice throughout the land. County Manager Elliott offered the pledge.

Approval of Agenda

Meeting Notes

Chairman Mclawhorn stated he has received input in regard to adding the appointment of the vacant seat on the Development Commission to the agenda. He stated Commissioner Fitzpatrick serves as the board liaison on the Development Commission and asked Commissioner Fitzpatrick for his thoughts prior to entertaining the motion for approval of the agenda.

Mr. Elliott stated he has communicated with the Development Commission that the item was removed from the regular scheduled meeting on June 15, 2020. He stated the Development Commission Board did not address the vacancy at their last meeting and the item has not been acted on by their board as of yet.

Commissioner Fitzpatrick stated if the Board of Commissioners wishes to move forward today, that would be fine. He stated Development Commission Board is in the process of revisiting potential significant changes to their bylaws, none of which are for the better.

Vice Chairman Coulson stated he would the proclamation declaring racism a public health crisis deferred until a committee can be formed to approach the proclamation with alternate language. Chairman McLawhorn stated the item is currently placed under 'Item for Discussion'. He stated after board discussion, the Commissioners can direct staff on follow-up to the requested proclamation. Vice Chairman Coulson stated an 'Item for Discussion' does not mean the item will not be voted on. He stated changes are needed prior to approval.

Motion:

Motion to approve the agenda with adding the appointment of the Development Commission.

Motion made by Commissioner Beth B. Ward.

Motion seconded by Commissioner Mary Perkins-Williams.

Motion passed unanimously.

Presentation

Recognition of Eagle Scouts - Charles "Stuart" O'Connor, Jr (Troop 30) and Jordan Anderson (Troop 176) - Scott Elliott

Information Provided with the Agenda

The Board of Commissioners wishes to recognize Charles "Stuart" O'Connor, Jr (Troop 30) and Jordan Anderson (Troop 176)) for receiving their Eagle Scout Rank.

Staff Recommendation

Motion to send a letter and a certificate to Charles "Stuart" O'Connor, Jr (Troop 30) and Jordan Anderson (Troop 176) for receiving their Eagle Scout Rank.

See Appendix 1

Motion:

Motion to send a letter and a certificate to Charles "Stuart" O'Connor, Jr (Troop 30) and Jordan Anderson (Troop 176) for receiving their Eagle Scout Rank.

Motion made by Commissioner Chris W. Nunnally.

Motion seconded by Commissioner Ann Floyd Huggins.

Motion passed unanimously.

Employee Service Awards

Employee Service Awards - Florida Hardy, Scott Elliott

Information Provided with the Agenda

Employees with 5, 10, 15, 20, and 25 years of service with Pitt County are recognized by the Board of Commissioners each quarter. Employees who reach these 5-year milestones during a quarter are honored at the next regularly scheduled Commissioners' meeting following that quarter. Due to COVID-19, employees from this quarter will receive their certificates and watches from their department head.

Staff Recommendation

No recommendation.

See Appendix 2

Motion:

Motion to accept the service award recognitions.

Motion made by Commissioner Chris W. Nunnally.

Motion seconded by Commissioner Ann Floyd Huggins.

Motion passed unanimously.

Public Addresses to the Board

Meeting Notes

Mr. Elliott provided the following written comment from Anthony Herring, 1245 Lewis Dudley Road, Greenville.

I pray all of you and your families are well in these uncertain times in 2020. Thank you all for your hard work and all of the accomplishments, progress, and momentum you have moved Pitt County and its citizens towards in making our County better. I am writing to the Pitt County Board of Commissioners and the County Manager/ Staff to request you all take a look at the disposition of the garbage collection sites on Briley road and the Stokes Site. I assure you these sites need repair. These sites have craters in sections of the pavement, Pitt County residents North of the River deserve better. The vehicles that our Pitt County Citizens drive and pay taxes on are knocked out of alignment, driving through these sites. It is a pretty good expense to have vehicle alignment done. Car and truck tires are pretty expensive new or used. I also realize that the poverty level north of the river is enormous and poor people deserve better, particularly those our residents of Pitt County, who invest in the County by paying taxes, spending their money in the County, working in the County, and liking where they live.

Also, out on Highway 903 and all surrounding areas, the grass grows tall and in certain sections seldom mowed. I live on Lewis Dudley Road, I am requesting some speed limit signs be erected on this road. Also, more traffic comes through here and the road needs to be paved with a new surface. The reason is because there are a lot of potholes in this road on Lewis Dudley Road. People cut short at the intersection, coming off of Old Creek Road making a left hand turn at this intersection, we need something creative done' to stop this from happening. Heavy trucks are destroying Lewis Dudley Rd even more. I would appreciate if all of you wonderful decision makers would consider helping us out, by putting these old problems on a new agenda so our citizens want have to continue complaining about old problems that require immediate resolution for the citizens of our great County. Please do make us proud by resolving these old issues.

Leigh Guth, Cooperative Extension Director, stated she was in attendance to address public concerns in regard to masking at the Leroy James Farmers Market. She stated since the Governor ordered mandatory mask requirements (four weeks ago), at least one public complaint a week has been received in regard to individuals not masking at the Leroy James Farmers Market. She stated she has met with county staff to devise measures to ensure further safety precautions. She stated when the pandemic started, they were very proactive in placing signs and floor markings throughout the market to encourage social distancing.

Mr. Elliott stated staff is proposing temporarily suspending the non-food vendors (craft merchants and musicians) and refund all related registration fees. He stated this would allow the food vendors to operate safely.

Mrs. Guth stated in the last four weeks they have had as many as thirty-nine vendors on location at the Leroy James Farmers Market. She stated there are thirty-six designated booths. She stated if the non-food vendors are removed, food vendors could social distance easier.

Commissioner Floyd Huggins asked if the complaints are about the vendors not masking or the public. Mrs. Guth stated it is both. She stated because the Farmer's Market is a retail space, individuals are required to mask unless they claim one of the eleven exemptions.

Mrs. Gallagher stated the Governor's executive order creates an honor system for the application of the exemptions. She stated the Governor's order does not allow criminal enforcement for non-masking.

Commissioner Nunnally asked if he was correct in assuming all vendors are located inside. Mrs. Guth stated yes. Commissioner Nunnally asked how many current vendors are masking. Mrs. Guth stated eighty percent. Commissioner Nunnally stated it would be his hope that those unable to wear a mask provide a reason as to why they are unable to mask.

Vice Chair Coulson stated the Governor's language protects individual's privacy.

Commissioner Ward spoke of placing signage at the Farmer's Market. Mrs. Guth stated two large a-framed signs are currently on display. She stated floor stickers are in place in the center of the market encouraging individuals to remain 6-feet apart.

Commissioner Perkins-Williams stated individuals need to be responsible and embrasive of their actions.

Commissioner Floyd Huggins suggested revising the vendor application to include mandatory masking requirements. Mrs. Gallagher stated the Governor's order clearly states you cannot ask questions or require proof for those individuals that claim an exemption. She stated the Governor's order is based on an honor system. She stated the goal of spacing vendors apart is to create social distance, more than six feet between vendors and customers so safety can be maximized.

Commissioner Nunnally asked if there was capacity to open-air space at the Farmer's Market. Mrs. Guth stated in past summers, vendors have been placed outside. She stated there is open availability in the septic field area. She stated there is limited available space outside and there is a parking lot issue because of limited space.

Commissioner Albright asked if those not masking can be grouped together. Mrs. Gallagher stated it would be treating those individuals differently which isn't allowed.

Items for Report

NC 43 South Land Use Plan - James Rhodes

Information Provided with the Agenda

At the Board's July 13th meeting, Planning staff will provide an update on Pitt County's efforts towards drafting a land use plan for the NC 43 South corridor, a portion of which is proposed to be widened in the near future. The plan is a collaborative effort between Pitt County, the City of Greenville, and NCDOT. Stewart, Inc. (Raleigh, NC) has been selected to serve as the consultant on the project and is assisting with development of the plan.

The study area for the NC 43 South corridor is approximately 9.5 miles in length, extending from Bells Fork Road in the City of Greenville to just south of the intersection with Stokestown-St. Johns Road in Chicod. The study area also encompasses additional area to the east along Mills Road, including several properties that have been recently annexed by the City of Greenville. NC 43 South is primarily a 2-lane roadway that includes a center turn lane on the northern end. NCDOT is proposing to widen the northern end of the corridor between Firetower Road and Worthington Road to a 4-lane, raised median, divided roadway. The corridor is experiencing significant growth in residential and commercial development, and proposed infrastructure improvements will present many additional development opportunities. The intent of the land use plan is to guide anticipated growth and development along the corridor, particularly at major intersections and crossroads areas, such as Hollywood Crossroads, Cox Crossing, and Chicod.

The planning process began in February and is expected to last approximately 10-12 months. A working group has been organized to oversee the development of the plan. The group consists of appointed local officials, including Pitt County Planning Board members Brad Guth and David Davenport; County and municipal staff; and representatives from NCDOT, the Greenville Urban Area MPO, Greenville Utilities, Eastern Pines Water Corporation, and Pitt County Schools.

Public engagement efforts for the plan are currently underway. Interviews with stakeholders in the study area were held on March 11th at Alice F. Keene District Park and were attended by approximately 20 people. Stakeholders were able to provide direct input to staff about how growth along the corridor should be managed and identified opportunities and challenges for future development. Additionally, an online public survey was conducted from May 8th-June 16th, and received approximately 145 responses. A public input session is scheduled to be held on July 13th. Due to the County's COVID-19 response efforts, the input session will be conducted virtually.

The total budget for the project is \$49,999 and is primarily being funded by NCDOT through the Greenville Urban Area MPO. Attached is a map of the study area for the NC 43 South Land Use Plan (Attachment 1), the proposed project schedule and Public Engagement Plan from Stewart, Inc. (Attachment 2), a summary of the March 11th stakeholder interviews (Attachment 3), and the responses to the online public survey (Attachment 4).

Staff Recommendation

None - Report for informational purposes only.

Meeting Notes

Mr. Rhodes presented the following Power Point presentation.

See Appendix 3

He invited the Commissioners to attend a live virtual public input meeting today, Monday, July 13, 2020 at 4:00 p.m. to discuss the growth and development of the study area.

Public Health Director's COVID-19 Report - [Scott Elliott](#)

Information Provided with the Agenda

Dr. John Silvernail will attend to provide an update on the Coronavirus/COVID-19 response.

Staff Recommendation

Report only.

Meeting Notes

Dr. Silvernail stated Pitt County Health Department is working at or above capacity with little or no reserve at this time. He stated the Pitt County Health Department testing went live at 8:30 a.m. this morning at J.H. Rose High School and the Farmville Community site. He stated Moyewood Cultural and Recreation site will go live on Thursday. He stated open testing will be available at the Public Health Department on Tuesdays. He stated seven individuals have been reassigned to perform contact tracing in-house. He stated the state offered four staff but has been unable to deliver the resources as promised. He stated East Carolina senior Public Health students are being trained as contact tracers and may be used as interns depending on when school resumes. He stated commercial labs are still taking five or more days to produce results negatively impacting the ability to do contact tracing in a timely manner. He shared website data from the state's website.

Board of Elections - Dave Davis

Information Provided with the Agenda

Per Commissioner Perkins-Williams request, Dave Davis, Board of Elections Director will appear before the Board to provide an update on the COVID-19 plan for the Board of Elections.

Staff Recommendation

Report Only.

Meeting Notes

Mr. Davis stated the Board of Elections is preparing for November elections with COVID-19 plans. He stated they have seen absentee requests increase. He stated beginning September 1, 2020 the state board will create an online portal to request an absentee ballot. He stated the number of witnesses has been reduced to one on the absentee ballot. He stated in the past it has required two witnesses. He stated polling place layouts are being considered to allow social distancing. He stated the Pitt Area Transit voting location as well as the Cypress Glen retirement location will not allow social distancing so they are considering alternate locations. He stated the average age of poll workers is sixty-five and there has been some concern with available poll workers for the upcoming election. He stated PPE are being purchased for the election.

Chairman McLawhorn asked how the underserved community can acquire their absentee ballot. Mr. Davis stated the Board of Elections is happy to mail an absentee ballot to anyone that is unable to pick one up.

Commissioner Perkins-Williams asked if a drop box can be located at every voting location. Mr. Davis stated a count machine is located at each polling location. He stated drop boxes are not permitted at this time. He stated the state board of elections does offer ballot tracking of the absentee ballot. She suggested an alternate voting location be placed within proximity of the County Office Building. She asked if identification will be needed in order to vote. Mr. Davis stated not at this time. She asked when early voting will occur. Mr. Davis stated October 15 - October 31, 2020.

Commissioner Albright asked if it is possible to waive the PATS fee for election day. Mr. Elliott stated he could look into the request.

Commissioner Floyd Huggins stated she is happy to hear COVID funds will cover the needed changes for the upcoming election.

Manager's Report - Scott Elliott

Information Provided with the Agenda

Next Meeting Dates:

August 3, 2020 at 9:00 a.m.

August 17, 2020 at 6:00 p.m.

National Association of Counties (NACo) Annual Conference - July 20, 2020 (virtually)

North Carolina Association of County Commissioners Annual Conference (NCACC) - August 5-6 and August 14-15 2020 (virtually)

Staff Recommendation

Report Only.

Meeting Notes

Mr. Elliott reminded the Board of the next meeting dates of August 3, 2020 at 9:00 a.m. and August 17, 2020 at 6:00 p.m. He stated it is anticipated to remain in the virtual meeting environment.

Mr. Elliott reminded the Board of the National Association of Counties (NACo) Annual Conference - July 20, 2020 (virtually).

Mr. Elliott reminded the Board of the North Carolina Association of County Commissioners Annual Conference (NCACC) - August 5-6 and August 14-15 2020 (virtually).

Mr. Elliott stated Chairman McLawhorn appointed members to the confederate monument relocation committee. He stated the committee met last week for the first time and will continue to meet regularly. He stated a recommendation will be brought back before the Commissioners in the future.

Mr. Elliott stated Chairman McLawhorn and himself have meet with the City of Greenville Manager and Mayor in regard to the expansion of the Greenville Human Relations Committee. He stated a recommendation will be brought back before the Commissioners in the future.

Mr. Elliott stated the county initially received \$3.2 million in CARES ACT funding. He stated round two of CARES ACT funding in the amount of \$3.5 million has been allocated, for a total of \$6.7 million. He stated twenty-five percent of the money will be distributed to the municipalities (~\$1.7 million). He stated his biggest concerns are the general fund revenues in the new year (beginning July 1, 2020), property tax collections and sales tax. He stated one of the sales tax numbers have already come in substantially lower than the previous year. He stated it is very important to preserve the CARES ACT funding until we see where we land within the general fund in terms of fund balance.

Mr. Elliott stated a mailer regarding recycling was mailed to residents. He stated glass is no longer being accepted in residential recycling. He stated there are three major categories of recycling: plastics, metals and papers.

Items for Consent

Approval of Minutes - [Kimberly Hines](#)

Information Provided with the Agenda

Minutes from the June 3, 2020, June 4, 2020, June 10, 2020 (budget workshop meetings), June 15, 2020 (regular meeting), June 16, 2020 (public hearing on budget) and June 18, 2020 (special called meeting) have been prepared for the Board's consideration.

Staff Recommendation

Motion to approve minutes.

Manager's Comments

Concur with staff recommendation to approve minute(s).

Motion:

Motion to approve minutes.

Motion made by Commissioner Beth B. Ward.

Motion seconded by Vice-Chair Tom Coulson.

Motion passed unanimously.

Budget Amendment - Public Health - Women Infants and Children (WIC) \$13,539 (No County Funds) - John Silvernail

Information Provided with the Agenda

North Carolina Department of Health and Human Services, Division of Public Health, Nutrition Services Branch notified Pitt County Public Health WIC that additional funds would be received for operational support of the WIC department.

Staff Recommendation

Approve as presented

See Appendix 4

Manager's Comments

Concur with staff recommendation to approve budget amendment.

Motion:

Approve as presented

Motion made by Commissioner Beth B. Ward.

Motion seconded by Vice-Chair Tom Coulson.

Motion passed unanimously.

Budget Amendment - Cooperative Extension - Vidant Medical Foundation Grant-Healthy Communities EFNEP - \$9,500 (No County Funds) - Leigh Guth

Information Provided with the Agenda

Cooperative Extension Service has received a \$9,500 grant from Vidant Medical Center Foundation. This grant is for one year of funding (FY 2020-21) for the Expanded Food and Nutrition Education Program teaching children about nutrition, basic cooking preparation, food safety, food resource management, and physical activity. This is the thirteenth year of funding for EFNEP.

Staff Recommendation

Approve as submitted.

See Appendix 5

Manager's Comments

Concur with staff recommendation to approve budget amendment.

Motion:

Approve as submitted.

Motion made by Commissioner Beth B. Ward.

Motion seconded by Vice-Chair Tom Coulson.
Motion passed unanimously.

Budget Amendment - Cooperative Extension - Vidant Health Foundation Grant - Food and Nutrition Educator \$8,500 - Leigh Guth

Information Provided with the Agenda

Cooperative Extension has received \$8,500 from Vidant to fund a portion of the Family and Consumer Sciences Extension Agent to do food and nutrition education. This agent will teach food safety, cooking, food preservation, and nutrition to adults and children throughout Pitt County to impact health and wellness of county residents.

Staff Recommendation

Motion to accept the Vidant Health Foundation Grant.

See Appendix 6

Manager's Comments

Concur with staff recommendation to approve budget amendment.

Motion:

Motion to accept the Vidant Health Foundation Grant.
Motion made by Commissioner Beth B. Ward.
Motion seconded by Vice-Chair Tom Coulson.
Motion passed unanimously.

Budget Amendment - Cooperative Extension - Vidant Medical Foundation Grant - Food Council Coordinator for Pitt County Farm and Food Council - \$18,600 (No County Funds) - Leigh Guth

Information Provided with the Agenda

Cooperative Extension has received \$18,600 in grant funding from Vidant Medical Foundation for FY 2020-21 for a local food coordinator for the Pitt County Farm and Food Council (PCFFC). Funds will be used to support the part-time position and supplies. The PCFFC will work to improve the local food system by networking, outreach and education to diminish food scarcity, increase access to health food, and encourage agricultural economic development. This is the fifth year of funding.

Staff Recommendation

Motion to accept the Vidant Medical Center Foundation Grant.

See Appendix 7

Manager's Comments

Concur with staff recommendation to approve budget amendment.

Motion:

Motion to accept the Vidant Medical Center Foundation Grant.
Motion made by Commissioner Beth B. Ward.
Motion seconded by Vice-Chair Tom Coulson.
Motion passed unanimously.

Budget Amendment - Cooperative Extension- Vidant Medical Foundation Grant - Community Garden Coordinator - \$50,500 (No County Funds) - Leigh Guth

Information Provided with the Agenda

Cooperative Extension Service has received \$50,500 in grant funding from Vidant Medical Foundation for FY 2020-21 for the Community Garden Coordinator. The position coordinates the Making Pitt Fit Community Garden, teaches children from Wintergreen School STEM education in the garden, and provides technical support to people interested in organic or sustainable gardening practices, school gardens and community gardens. This is the ninth year of funding from Vidant for the community garden.

Staff Recommendation

Motion to accept the Vidant Medical Center Foundation Grant.

See Appendix 8

Manager's Comments

Concur with staff recommendation to approve budget amendment.

Motion:

Motion to accept the Vidant Medical Center Foundation Grant.

Motion made by Commissioner Beth B. Ward.

Motion seconded by Vice-Chair Tom Coulson.

Motion passed unanimously.

Budget Amendment - Planning - Project Safe Shelter - \$8,500 (No County Funds) - James Rhodes

Information Provided with the Agenda

The Pitt County Planning Department has received a \$8,500 grant through the Vidant Health Community Benefit Grants Program for Project Safe Shelter. Project Safe Shelter is an initiative to help the unsheltered homeless gain access to safe shelter in situations that occur outside normal business hours, such as overnight and/or on weekends.

Funds will be used to purchase stays in local motels, known as motel vouchers. These vouchers will provide limited stays until the move into a homeless shelter, or another stable housing option, occurs. Vouchers will be targeted to situations where a health/safety hazard exists. Among the situations to receive consideration for a voucher are chronic/severe health conditions, extremely cold weather, and child protection.

Staff Recommendation

Staff recommends approval of the budget amendment as presented.

See Appendix 9

Manager's Comments

Concur with staff recommendation to approve budget amendment.

Motion:

Staff recommends approval of the budget amendment as presented.

Motion made by Commissioner Beth B. Ward.

Motion seconded by Vice-Chair Tom Coulson.
Motion passed unanimously.

Budget Amendment - Sheriff's Office - Housing of Beaufort County Inmates - \$517,500 - Paula Dance

Information Provided with the Agenda

The Sheriff's Office will receive \$517,500 from Beaufort County for the housing of Beaufort County inmates at the Pitt County Detention Center. Per the contract, Beaufort County has a minimum commitment of \$5,625 per day for 92 days. We ask that this additional revenue be used for the purchase of law enforcement vehicles and a drone.

Staff Recommendation

Staff recommends approval of this budget amendment as presented.

See Appendix 10

Manager's Comments

Concur with recommendation to approve budget amendment at full projected amount. (It is noted that the minimum guaranteed amount the county will receive under this contact is \$337,500.)

It is further recommended to not commit these funds to any specific purpose until after the first quarter of the new fiscal year. At this point we will have a better idea as to what the effects of COVID-19 are having on major revenue sources such as sales tax.

Motion:

Staff recommends approval of this budget amendment as presented.
Motion made by Commissioner Beth B. Ward.
Motion seconded by Vice-Chair Tom Coulson.
Motion passed unanimously.

Tax Administration Adjustment Refunds - Sam Croom

Information Provided with the Agenda

Refund of \$100 or more from the period of June 1, 2020 through June 30, 2020, created by adjustment or other property valuation change or correction are submitted for approval by the Pitt County Board of Commissioners in accordance with NCGS 105-38. The attached report details releases and refunds for the period listed. Refunds total \$4,850.64, including \$1,990.95 processed in NCPTS and 2,859.69 processed in NCVTS.

Staff Recommendation

To approve the refunds as presented, and direct staff to prepare the refunds.

See Appendix 11

Manager's Comments

Concur with staff recommendation to approve adjustment refunds.

Motion:

To approve the refunds as presented, and direct staff to prepare the refunds.
Motion made by Commissioner Beth B. Ward.

Motion seconded by Vice-Chair Tom Coulson.
Motion passed unanimously.

Resolution Honoring Eric Todd's Retirement from Law Enforcement and Awarding Badge and Handgun - Paula Dance

Information Provided with the Agenda

In accordance with NCGS 20-187.2, the Sheriff's Office requests that the Board of County Commissioners surplus Eric Todd's current badge and handgun for the purpose of awarding them to him for retirement. Per NCGS 14-402, he will be required to obtain a permit prior to the transaction.

Staff Recommendation

Approve the attached resolution awarding current badge and handgun to Eric Todd who is retiring from the Pitt County Sheriff's Office.

See Appendix 12

Manager's Comments

Concur with recommendation to award badge and handgun.

Motion:

Approve the attached resolution awarding current badge and handgun to Eric Todd who is retiring from the Pitt County Sheriff's Office.

Motion made by Commissioner Beth B. Ward.

Motion seconded by Vice-Chair Tom Coulson.
Motion passed unanimously.

Contract for Construction Administration and Observation Services - Not to Exceed \$74,000 - Tim Corley

Information Provided with the Agenda

The Wooten Company of Pitt County was the original designer for the cap repair at the close-out southern landfill unit. They have developed specific knowledge in the layout and functionality of the area needing repair. As per State law contract bidding requirements in order to execute a contract without going through the RFP process, the Mini Brooks Act must be excepted by the Board of County Commissioners. Solid Waste would like to contract with the Wooten Company to bid the project and perform construction administration and observation for the repair of the southern landfill cap. The cost of engineering services would not exceed \$74,000. As soon as the bid documents are completed the project will go out for bid.

Staff Recommendation

Exempt the southern landfill cap repair construction administration and observation services from the requirements of the Mini Brooks Act and authorize the County Manager to enter into a contract with the Wooten Company for these services with a not to exceed amount of \$74,000 as well as authorization to bid out the construction contract for the cap repair.

See Appendix 13

Manager's Comments

Concur with staff recommendation regarding the selection of the consulting engineer (Wooten Co.) and the authorization to bid out the cap repair. This project is a CIP project that was approved as part of the FY 20-21 budget and funds are available for this purpose.

Motion:

Exempt the southern landfill cap repair construction administration and observation services from the requirements of the Mini Brooks Act and authorize the County Manager to enter into a contract with the Wooten Company for these services with a not to exceed amount of \$74,000 as well as authorization to bid out the construction contract for the cap repair.

Motion made by Commissioner Beth B. Ward.

Motion seconded by Vice-Chair Tom Coulson.

Motion passed unanimously.

Change Order # 5 - Tipping Fee Increase for Commingled Recyclables at ECVC - John Demary

Information Provided with the Agenda

As discussed in the FY 20-21 Budget workshop and the pre-budget presentation, ECVC is requesting a tipping fee increase from the current rate of \$34.50 to \$100.00 per ton. There are two (2) main reasons responsible for the proposed increase in ECVC's tipping fee. One is contamination and the other is the marketability of recyclable materials. To combat these issues, Pitt County Solid Waste & Recycling (SW&R) will be rolling out its new "For Pitt's Sake. Recycle Right!" campaign to educate the public on the new changes to the recycling program (See attached brochure).

ECVC will be grading the loads coming into ECVC. ECVC and Pitt County SW&R will be monitoring and collecting data to evaluate how the new recycling program progresses. This data will be communicated back with the county's recycling partners (i.e. municipalities).

Staff Recommendation

Approve an increase in ECVC's tipping fee and allow the County Manager to execute the Change order # 5. The new tipping fee for commingled material from Pitt County residents will be 100.00 per ton effective July 1, 2020.

See Appendix 14

Manager's Comments

Concur with staff recommendation to approve tipping fee increase with ECVC.

Motion:

Approve an increase in ECVC's tipping fee and allow the County Manager to execute the Change order # 5. The new tipping fee for commingled material from Pitt County residents will be 100.00 per ton effective July 1, 2020.

Motion made by Commissioner Beth B. Ward.

Motion seconded by Vice-Chair Tom Coulson.

Motion passed unanimously.

Purchase of a New Loader - \$273,375 - John Demary

Information Provided with the Agenda

The Board of Commissioners approved the purchase of a wheel loader in the FY 20-21 Capital Improvements Plan and the FY 20-21 Budget. Pitt County Solid Waste & Recycling (SW&R) is requesting to purchase the new wheel loader as it is a crucial need. The wheel loader will be purchased from the NC State 760H State Contracts which exempts the County from going through the bidding process. Pitt County will receive 22% off the list price and an additional 2.75% discount from Gregory Poole Equipment Company. The cost of the loader is \$273,375 which includes the discounts. Pitt County SW&R budgeted \$275,000 for the purchase.

Staff Recommendation

Approve the purchase of a new wheel loader on State contract for \$273,375.

Manager's Comments

Concur with staff recommendation to approve purchase of equipment (wheel loader) for SW&R operations.

Motion:

Approve the purchase of a new wheel loader on State contract for \$273,375.

Motion made by Commissioner Beth B. Ward.

Motion seconded by Vice-Chair Tom Coulson.

Motion passed unanimously.

Items for Discussion

NCACC Legal Competency for Local Elected Officials - Travel/Training Exception Request - Scott Elliott

Information Provided with the Agenda

According to the Board's travel and training policy, special trainings and additional workshops may be taken at the expense of each individual Commissioner unless prior approval is received by majority vote of the Board of Commissioners, giving due consideration to available budgeted funds, the cost and location of the conference, the conference agenda and any other considerations related to the request.

Commissioner Perkins-Williams is seeking permission to attend a 1-day training through NCCAC. This course is designed to enhance the basic materials covered in the Essentials courses, and will give you a deeper understanding of your legal responsibilities. Through a combination of pre-recorded modules to watch and discuss, faculty presentations and scenarios with interactive breakout sessions, this on-line course will enrich your practice of leading and governing. Topics included focus on the legal foundations and day-to-day requirements elected officials should understand to be effective, competent local leaders. The course is July 31, 2020. The registration fee is \$175.

Per Commissioner Perkins-Williams request, this is being brought before the Board for consideration.

Staff Recommendation

Discuss request for participation in NCACC Legal Competency for Local Elected Officials.

See Appendix 15

Motion:

Discuss request for participation in NCACC Legal Competency for Local Elected Officials.

Motion made by Commissioner Mike Fitzpatrick.

Motion seconded by Commissioner Chris W. Nunnally.

Motion passed unanimously.

Covid-19 Hazard Pay - Sheriff's Office - Paula Dance

Information Provided with the Agenda

The Sheriff's Office is requesting Covid-19 hazard pay for employees. The amount requested for each employee is 5% of their yearly salary or \$5000. A portion of the CARES Act Funding can be used for this purpose.

Staff Recommendation

Review options for providing Covid-19 hazard pay to Sheriff's Office employees.

Manager's Comments

It is recommended to delay any consideration of this request at this time. There has been no discussion between the Sheriff's Office and county staff otherwise on this topic. Also, there are other instances in which hazard pay could be applicable if the county were to so choose. More importantly, it is noted that CARES Act funding maybe critical in assisting the county to meet revenue targets overall if the county's fund balance is reduced substantially to meet expenses.

Meeting Notes

Sheriff Dance stated the CARES ACT funding allows for hazard pay. She stated the Sheriff's Office and Detention Center doors have remained open during the pandemic. She stated officers have responded to higher volume of calls. She stated during the recent protest, officers offered support roles to the Greenville Police Department and protected the courthouse. She stated the amount requested for each employee is five percent of their yearly salary or \$5,000.

Mr. Elliott recommended delaying any consideration of this request at this time. He stated there has been limited discussion between the Sheriff's Office and county staff otherwise on this topic. Also, there are other instances in which hazard pay could be applicable if the county were to so choose. More importantly, it is noted that CARES Act funding maybe critical in assisting the county to meet revenue targets overall if the county's fund balance is reduced substantially to meet expenses. He stated it would be irresponsible to approve this request at this point in time.

The following chart was shared:

See Appendix 16

Sheriff Dance stated other departments within the State of North Carolina have compensated their law enforcement officers for their heroic acts performed on a daily basis. She stated she feels if other county and city governments can recognize the

difficulties and sacrifices of first responders (specifically Pitt County Sheriff's Office), Pitt County should compensate as such.

Commissioner Perkins-Williams asked if each municipality can request CARES ACT funds from the state. Mr. Elliott stated in the first round of monies, Pitt County initially appropriated funds to the municipalities based on their requested needs. He stated the situation has now changed. He stated out of the total \$6.7 million, twenty-five percent has to be allocated to the municipalities. He stated each municipality will have to submit a plan by September 1, 2020 indicating how they will spend the money. He stated the municipalities can also apply for funds through the Federal Emergency Management Agency (FEMA) for any expenses the CARES ACT may not fund.

Mr. Barnett stated all the municipalities in North Carolina have the ability to apply to FEMA directly. He stated Pitt County has encouraged all the municipalities to do so. He stated from a FEMA perspective, the county serves as the group to utilize the online portal. He stated the Sheriff's Office along with other departments have submitted non-personnel related invoices to Finance, who then enters them on the online portal.

Mr. Barnett stated the CARES ACT does allow hazard pay for public health and public safety employees. He stated administrative positions within the Sheriff's Office do not qualify for CARES ACT hazard pay under the CARES ACT fund.

Commissioner Ward stated she supports delaying the item.

Sheriff Dance reminded the Board that officers do not have the luxury of social distancing and masking at all times. She stated Greenville could take the CARES ACT monies they receive and allocate hazard pay to their officers. She stated that would be a shame.

Commissioner Floyd Huggins stated she is sensitive to the hazard pay needs but she has a duty to be financially sound. She proposed allocating 10 percent to municipalities. Mr. Elliott recommended bringing back the proposed allocation to the municipalities at a future time.

Motion:

Motion to take no action on Covid-19 hazard pay to Sheriff's Office employees.

Motion made by Commissioner Ann Floyd Huggins.

Motion seconded by Vice-Chair Tom Coulson.

Motion passed unanimously.

Proclamation Declaring Racism a Public Health Crisis - Scott Elliott

Information Provided with the Agenda

Chairman McLawhorn is asking the Board to consider the creation of a Proclamation Declaring Racism a Public Health Crisis. Attached is a like resolution adopted by the Mecklenburg County Board of Commissioners.

Staff Recommendation

After board discussion, direct staff on follow-up to the requested proclamation.

See Appendix 17

Meeting Notes

Chairman McLawhorn stated racism is a public health crisis. He applauded East Carolina University for acting in terms of moving forward with identifying racism as a public health crisis.

Commissioner Nunnally stated his support for staff to develop a proclamation.

Commissioner Floyd Huggins suggested information and ideas be submitted to staff for inclusion in the proclamation.

Vice Chairman Coulson stated he would like to see a committee formed so various input can be received. He stated there are many things that can be added to make the proclamation less divisive. He stated if staff is promoted to draft the language of the proclamation, some input may not be included. He stated the Board of Commissioners should be directing the proclamation.

Motion:

Motion to form a committee of at least three county commissioners and at least one at-large member to draft a proclamation in regard to declaring racism a public health crisis.

Motion made by Vice-Chair Tom Coulson.

Motion seconded by Commissioner Mary Perkins-Williams.

Motion tied

Vote Record:

Chris W. Nunnally No

Mike Fitzpatrick Yes

Alex Albright No

Ann Floyd Huggins No

Mary Perkins-Williams Yes

Melvin McLawhorn No

Tom Coulson Yes

Beth B. Ward Yes

Voting Totals:

Yes: 4 No: 4

Motion:

Motion for staff to draft a proclamation with Commissioner input in regard to declaring racism a public health crisis.

Motion made by Commissioner Chris W. Nunnally.

Motion seconded by Commissioner Ann Floyd Huggins.

Motion passed

Vote Record:

Chris W. Nunnally Yes

Mike Fitzpatrick Yes

Alex Albright Yes

Ann Floyd Huggins Yes

Mary Perkins-Williams No

Melvin McLawhorn Yes

Tom Coulson No

Beth B. Ward Yes

Voting Totals:

Yes: 6 No: 2

Items for Decision

Body cameras from Axon Enterprise, Inc. for the Sheriff's Office - \$1,147,737.58 - Paula Dance

Information Provided with the Agenda

After demonstrating multiple body camera systems, the Sheriff's Office has chosen Axon Enterprise, Inc. as their preferred vendor. The total cost of the contract is \$1,147,737.58 to be paid \$229,657.58 in year 1 and \$229,520 years 2-5. NC G.S. 143-129(e)(3) allows a competitive bidding exception for Group Purchasing Programs. The Bureau of Justice Assistance Office of General Council has authorized a non-competitive contract since the Sheriff's Office will be purchasing through the Charlotte Cooperative Purchasing Alliance which meets the criteria of NC G.S. 143-129(e)(3). The Sheriff's Office applied for and obtained a \$100,000 grant reimbursement award from the Bureau of Justice Assistance. The grant requires a dollar for dollar county match of \$100,000 which has already been appropriated with additional funding for a total of \$310,210 by the Pitt County Board of Commissioners.

Staff Recommendation

Approve the contract for purchase of body cameras from Axon Enterprise, Inc. for the Sheriff's Office.

See Appendix 18

Manager's Comments

Concur with recommendation to approve purchase of body cameras. This program and purchase is to be paid for by a combination of grant funding and fed bed revenue. The fed bed rate going from \$78 to \$100 per inmate/per day is making this program possible.

Meeting Notes

Chief Deputy Guard stated after demonstrating multiple body camera systems, the Sheriff's Office has chosen Axon Enterprise, Inc. as their preferred vendor. He stated the total cost of the contract is \$1,147,737.58 to be paid \$229,657.58 in year 1 and \$229,520 years 2-5. NC G.S. 143-129(e)(3) allows a competitive bidding exception for Group Purchasing Programs. The Bureau of Justice Assistance Office of General Council has authorized a non-competitive contract since the Sheriff's Office will be purchasing through the Charlotte Cooperative Purchasing Alliance which meets the criteria of NC G.S. 143-129(e)(3). He stated the Sheriff's Office applied for and obtained a \$100,000 grant reimbursement award from the Bureau of Justice Assistance. He stated the grant requires a dollar for dollar county match of \$100,000 which has already been appropriated with additional funding for a total of \$310,210 by the Pitt County Board of Commissioners.

Motion:

Approve the contract for purchase of body cameras from Axon Enterprise, Inc. for the Sheriff's Office.

Motion made by Commissioner Mike Fitzpatrick.

Motion seconded by Commissioner Chris W. Nunnally.

Motion passed unanimously.

Personnel Ordinance Amendments - Florida Hardy

Information Provided with the Agenda

Attached are draft changes to the Pitt County Personnel Ordinance. Below is a brief description of the requested changes:

Sections 43, 121 and 124 are clarifications for the administration and application of the benefits as outlined in each section.

Section 68 is updated to cover the human services agencies, Public Health and DSS that are subject to the State Personnel Act.

Section 148 are proposed amendments to the disciplinary section of the Personnel Ordinance. The State Personnel Act was recently updated and traditionally county disciplinary policies have been as similar as possible to the State Personnel Act such that employees of the human services agencies and other county employees are subject to the same policy.

Section 171 is updated to match the definition of career status with the State Personnel Act and to add a definition of eligibility date that is used in various benefit policies.

Staff Recommendation

Approved the proposed changes.

See Appendix 19

Manager's Comments

Concur with staff recommendation to approve Personnel Ordinance amendments.

Meeting Notes

Mrs. Hardy stated recommended changes to the Personnel Ordinance require board action. She reviewed the proposed changes.

Motion:

Approved the proposed changes.

Motion made by Commissioner Mike Fitzpatrick.

Motion seconded by Commissioner Mary Perkins-Williams.

Motion passed unanimously.

Designation of Voting Delegate to NCACC Annual Conference - Scott Elliott

Information Provided with the Agenda

The North Carolina Association of County Commissioners Annual Conference will be held August 5-6 and August 14-15, 2020. Due to COVID-19, the conference will be held virtually. Chairman McLawhorn and Commissioners Perkins-Williams and Floyd Huggins will be attending.

Staff Recommendation

Motion to designate a Commissioner as the voting delegate for the NCACC Annual Conference and submit documentation to the North Carolina Association of County Commissioners by August 3, 2020.

See Appendix 20

Motion:

Motion to appoint Commissioner Floyd Huggins as the voting delegate for the NCACC Annual Conference and submit documentation to the North Carolina Association of County Commissioners by August 3, 2020.

Motion made by Commissioner Mike Fitzpatrick.

Motion seconded by Commissioner Beth B. Ward.

Motion passed unanimously.

Designation of Voting Delegate to NACo Annual Conference - Scott Elliott

Information Provided with the Agenda

The National Association of Counties (NACo) Annual Conference will be held virtually due to COVID-19. Chairman McLawhorn and Commissioners Ward, Floyd Huggins and Perkins-Williams will be attending. The delegate will cast Pitt County's vote during the annual business session held on Monday, July 20, 2020 at 2:00p.m.

Staff Recommendation

Motion to designate a Commissioner as the voting delegate for the NACo Annual Conference and submit documentation to the National Association of Counties.

See Appendix 21

Motion:

Motion to appoint Commissioner Floyd Huggins as the voting delegate for the NACo Annual Conference and submit documentation to the National Association of Counties.

Motion made by Commissioner Mary Perkins-Williams.

Motion seconded by Commissioner Mike Fitzpatrick.

Motion passed unanimously.

Reappointment to the Convention & Visitors Authority - Scott Elliott

Information Provided with the Agenda

Greenville City Council is requesting Tyler McDowell for reappointed to the Convention & Visitors Authority to serve a seat attribute of hotel owner/operator. If reappointed, his term will expire 07/31/2023.

Staff Recommendation

Motion to reappoint Tyler McDowell to serve a seat attribute of hotel owner/operator on the Convention

See Appendix 22

Motion:

Motion to reappoint Tyler McDowell to serve a seat attribute of hotel owner/operator on the Convention & Visitors Authority.

Motion made by Commissioner Mike Fitzpatrick.

Motion seconded by Commissioner Chris W. Nunnally.
Motion passed unanimously.

Appointment to the Pitt Area Transit Advisory Board - Scott Elliott

Information Provided with the Agenda

Cam Coburn, PATS Director, is recommending Mr. Ryan Mayers be appointed to the vacant seat on the Pitt Area Transit Advisory Board as the City of Greenville representative. The seat was vacated by Mr. Lamont Jackson who resigned. If appointed, Mr. Mayers will serve an unexpired term that expires December 31, 2020.

Staff Recommendation

Motion to appoint Mr. Ryan Mayers to the Pitt Area Transit Advisory Board as the City of Greenville representative.

See Appendix 23

Motion:

Motion to appoint Mr. Ryan Mayers to the Pitt Area Transit Advisory Board as the City of Greenville representative.

Motion made by Commissioner Mike Fitzpatrick.

Motion seconded by Commissioner Chris W. Nunnally.

Motion passed unanimously.

Appointment to the Greenville Utilities Commission - Scott Elliott

Information Provided with the Agenda

Mr. Joe Butler's term expired on June 30, 2020 and he is not eligible for reappointment due to serving the maximum number of terms. The Greenville Utilities Commission is recommending Dr. Kristin Braswell be nominated to be appointed by the Greenville City Council. If appointed by Greenville City Council, her term will expire June 30, 2023.

Individuals nominated by the Board of Commissioners must reside outside the City of Greenville and be Greenville Utilities Commission customers.

Staff Recommendation

Motion to nominate Dr. Kristin Braswell to be appointed by the Greenville City Council.

See Appendix 24

Motion:

Motion to nominate Dr. Kristin Braswell to be appointed by the Greenville City Council.

Motion made by Commissioner Mike Fitzpatrick.

Motion seconded by Commissioner Chris W. Nunnally.

Motion passed unanimously.

Appointment to the Development Commission (Added Item)

Motion:

Nominate Linda Smith to the Pitt County Development Commission.

Motion made by Commissioner Beth B. Ward.

Motion seconded by Vice-Chair Tom Coulson.

Motion passed unanimously.

Motion:

Nominate Seri Steele to the Pitt County Development Commission.

Motion made by Commissioner Chris W. Nunnally.

Motion seconded by Commissioner Ann Floyd Huggins.

Motion tied

Vote Record:

Chris W. Nunnally Yes

Mike Fitzpatrick Yes

Ann Floyd Huggins Yes

Alex Albright No

Mary Perkins-Williams No

Melvin McLawhorn Yes

Tom Coulson No

Beth B. Ward No

Voting Totals:

Yes: 4 No: 4

Commissioners' Comments/Committee Reports

No one spoke.

Adjourn

Motion:

Motion to adjourn the meeting at 12:10 p.m.

Motion made by Commissioner Mary Perkins-Williams.

Motion seconded by Commissioner Beth B. Ward.

Motion passed

Vote Record:

Beth B. Ward Yes

Tom Coulson Yes

Melvin McLawhorn Yes

Mary Perkins-Williams Yes

Ann Floyd Huggins Yes

Alex Albright Yes

Mike Fitzpatrick No

Chris W. Nunnally No

Voting Totals:

Yes: 6 No: 2

Respectfully Submitted,

Kimberly W. Hines

Clerk to the Board

Appendix 1

Recognition of Eagle Scouts - Charles "Stuart"
O'Connor, Jr (Troop 30) and Jordan Anderson (Troop
176)



100% JUN 12 2020
pls process-

June 9, 2020

Ms. Kimberly Hines

1717 W. 5th Street

Greenville, NC 27834

Dear Ms. Hines;

On Tuesday, June 9, 2020, three scouts from Pitt County completed all requirements for the rank of Eagle in the Boy Scouts of America. I hope the County Commissioners will see fit to recognize these young men for their valuable service and accomplishments. See below for their information.

<u>Troop 911</u>	<u>Troop 30</u>	<u>Troop 30</u>
Garrison Outlaw	Robert Jackson Powell	Benjamin Goodson
837 Ray Jackson Drive	200 Crown Point Road	107 Duke Road
Winterville, NC 28590	Greenville, NC 27858	Winterville, NC 28590
252-916-7462	252-752-1581	252-757-0701

Projects: Garrison Outlaw completed a very ambitious project at River Park North, which included demolishing and removing a delapidated bridge and building a new one in its place; Jackson Powell completed a major refurbishment of a large storage building at St. Timothy's Church. Benjamin Goodson painted the preschool classroom area at Jarvis Memorial UMC church in Greenville.

These Eagle Candidates did excellent work with their projects. Pitt County is a better place to live because of the fine work they have accomplished. If I can furnish any more information about these deserving young men, please feel free to call me. The Pitt County Eagle Board was very impressed with their dedicated and selfless efforts and accomplishments during these challenging times. They have set strong examples for other scouts to follow.

Sincerely,

Glenn M. Joyner, Chairman

Pitt District Eagle Board 252-531-5403



FEB 28 2020

UTA

February 25, 2020

Ms. Kimberly Hines

1717 W. 5th Street

Greenville, NC 27834

Dear Ms. Hines;

On January 31, 2019, two scouts from Pitt County completed all requirements for the rank of Eagle in the Boy Scouts of America. I hope the County Commissioners will see fit to recognize these young men for their valuable service and accomplishments. See below for their information.

Troop 176

Troop 176

Baker Scott Brimhall

Jordan Anderson

1502 Trafalger Drive

977 Derbyshire Lane

Winterville, NC 28590

Greenville, NC 27858

252-916-2434

252-864-0782

Projects: Baker planned and developed and created and installed a station of outdoor games for Wintergreen Elementary School. These are well-built and durable and will be enjoyed by students for years to come.

Jordan planned and constructed and installed a fine glassed in cabinet for Band trophies at his school.

These Eagle Candidates did excellent work with their projects. Pitt County is a better place to live because of the fine work they have accomplished. If I can furnish any more information about these deserving young men, please feel free to call me. The Pitt County Eagle Board was very impressed with their dedicated and selfless efforts and accomplishments. They have set shining examples for other scouts to follow.

Sincerely,

Glenn M. Joyner, Chairman

Pitt District Eagle Board 252-531-5403

Appendix 2

Employee Service Awards

July 13, 2020 Service Awards 9:00am

FIVE YEARS

Michael R. Baude	Detention Center
Joshua E. Bullock	Sheriff's Office
Latoya Kiada Cannonier	Detention Center
Sheila Harrell Farrow	Social Services
Sherry Lewis Jefferson	Public Health
Devin Rio Marston	Sheriff's Office
Ernest Wayne Moore	Sheriff's Office
Earl Oxendine Jr.	Detention Center
Quentin Chandler Pool	Sheriff's Office
Michael W. Williams	Detention Center

TEN YEARS

Sophia N. Benton	Public Health
Claude H. Christopher	Sheriff's Office
Nathan Edwards II	Sheriff's Office
Brittany G. Kinder	Public Health
Kayla W. Manning	Public Health
Robert D. Roach	Sheriff's Office
Kacey T. Wilson	Sheriff's Office

FIFTEEN YEARS

Kelli O. Clay	Social Services
Deidire L. Hill	Social Services
Christopher M. Small	Sheriff's Office

Appendix 3

NC 43 South Land Use Plan



NC 43 South Corridor Land Use Plan

James Rhodes, AICP
Planning Director
July 13, 2020

- The **NC 43 South Corridor Land Use Plan** is a cooperative effort between Pitt County, the City of Greenville, the Greenville Urban Area Metropolitan Planning Organization (MPO), and the NC Dept. of Transportation.
- **Stewart, Inc.** selected as the consultant for the project.
- Planning process began in February and is expected to last approximately 10-12 months.

- Reasons for the **NC 43 South Land Use Plan**, include:
 - NC 43 South widening and infrastructure improvements
 - Widen from existing 2-lane road with center turn lane to 4-lane divided roadway with raised median
 - Roundabouts at Signature Dr. and Hollywood Crossroads
 - Increasing residential and commercial development along the corridor
 - Mills Road annexations/future development

- **Working Group** established to oversee plan development
 - Members:
 - Brad Guth, Pitt County Planning Board
 - David Davenport, Pitt County Planning Board
 - Kevin Faison, City of Greenville Planning and Zoning Board
 - Max Ray Joyner, III, City of Greenville Planning and Zoning Board
 - County and municipal staff
 - Reps from NCDOT, Greenville Urban Area MPO, Greenville Utilities, Eastern Pines Water Corp., and Pitt County Schools.



- **Public Engagement:**
 - **March 11th** – Conducted Stakeholder Interviews at Community Schools and Recreation
 - 3 Stakeholder Groups – 14 attendees
 - Provided input on desired growth patterns, values, opportunities, and challenges.
 - **May 8th- June 16th** – Conducted online public survey
 - 145 Respondents – Most valued rural character of area; cited traffic/safety, schools, and future development as areas of concern.

- **Public Engagement:**
 - **July 13th at 4:00pm** – Virtual Public Input Meeting (via Zoom)
 - Staff will provide an overview of the proposed plan, including preliminary concepts and analysis.
 - Participants will be able to provide input about the plan and future growth and development of the study area.
 - Login information available by contacting Eric Gooby, Senior Planner at **(252) 902-3250**, or via email at **eric.gooby@pittcountync.gov**

Activity	Date	Purpose
Public Meeting #1	July 13, 4:00-5:00pm	Online public meeting; obtain public input / perspective on preliminary concepts
Working Group Meeting #3	late-August	Review and provide comments on draft corridor plan; may be resolved via email correspondence
Public Meeting #2 - Plan Rollout	September (date/time TBD)	Public to review and comment on draft plan
Working Group Meeting #4	September (date/time TBD)	Review outcomes gathered at Public Meeting #2 and direct plan revisions
Pitt County Planning Board Meeting	Anticipate Oct. 2020	Present final draft of Corridor Plan
Adoption hearings	TBD by each agency	Partner agencies will review and adopt the Corridor Plan

For more information about the
NC 43 South Land Use Plan,
please visit the project website:

www.PittCountyNC.gov/NC43SouthPlan

GREENVILLE

SIMPSON

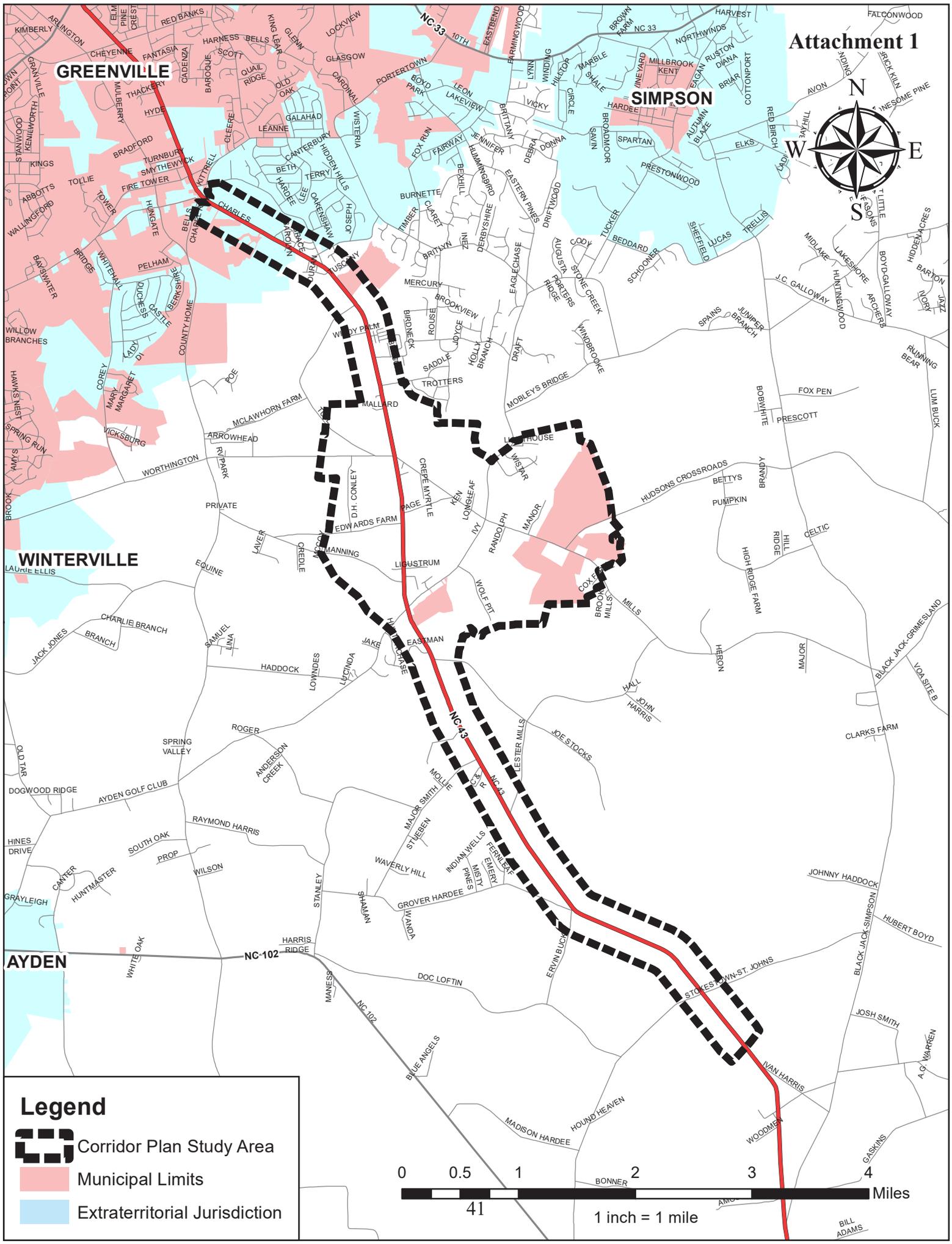
WINTERVILLE

AYDEN



Legend

-  Corridor Plan Study Area
-  Municipal Limits
-  Extraterritorial Jurisdiction





and

on behalf
of:

NC 43 S Corridor Plan - Project Schedule & Public Engagement Plan

Updated: 04/10/2020

Phase	Activity	Description	Date	Purpose
1	Calls with Staff	Monthly project progress / coordination calls	Regularly	Project coordination, progress update, consultation, and logistics
	Stakeholder Meetings	1-hour meetings with individuals or small groups; some will be a phone conference	Date	In-depth interviews with identified stakeholders
	Kick-off Meeting	Staff and team introductions	February 6, 2020	Refine scope, establish communication protocol, tour of study area, confirm schedule, etc.
	Working Group Meeting #1 + Working Group Kickoff	Steering committee established to guide plan development	March 11, 2020 3:00 - 4:30pm	Discuss responsibilities, issue identification, study area refinement, expand communication network, share agency goals
	Establish online presence	Enact webpage and social media campaigns	County	Digital engagement portal to post notices, meeting summaries, draft documents, articles of interest, etc.
	Public Survey	Online Survey, also available in hard copy	May 8-June 16	Assess community vision, concerns, and goals for the study area
2	Working Group Meeting #2 (3pm, virtual meeting)	Steering committee established to guide plan development	June 24 (tentative)	Review background chapters, suitability, data/demographics, and preliminary land use and transportation concepts
	Public Meeting #1 - Visioning Charrette (evening)	Public open house-style meeting	July 13 (tentative)	Informal open house meeting with activities at facilitated stations; obtain public input / perspective on preliminary concepts
	Working Group Meeting #3 (virtual meeting)	Steering committee established to guide plan development	Late July-early August	Review and provide comments on draft corridor plan; may be resolved via email correspondence
3	Public Meeting #2 - Plan Rollout	Public open house-style meeting	August-September	Reveal the draft plan at open house style meeting to allow public to review and comment
	Working Group Meeting #4	Steering committee established to guide plan development		Review outcomes and information gathered during Public Meeting #2 and provide direction on plan revisions.
	Pitt County Planning Board Meeting	Public review and recommendation hearing	Anticipate October	Present final draft of Corridor Plan for recommendation
	Adoption hearings	Presentation, review, and recommendation / approval by partner agencies, as necessary	TBD	Partner agencies will review and adopt the Corridor Plan according to their own established procedures

Project Communications

Project Notices	Distribute notices via project website, email, social media, etc. min. 2 weeks prior to ea. event	Ongoing, by County	Advertise upcoming project, community meetings, hearings, and completion
Project Press Releases	Distribute notices & project updates via social media, project website	Ongoing, by County	Inform public about project status and accomplishments and how to comment
Social Media/Web	Facebook page, integration with project website, other social media	Ongoing, by County	Inform public about project status and accomplishments and how to comment

NC 43 South Corridor Plan Stakeholder Interview Summaries

Date: 3/11/20

Location: Community Center at 4561 County Home Road, Greenville, NC

Purpose: As part of the public input gathering process, select stakeholders were interviewed to gather a better understanding of the context, challenges, and opportunities in the study area. These individuals volunteered their time to share their perspectives and this information will be considered by the Working Group during the plan development process. In addition to those listed on the sign-in sheet, members of the consultant team and County staff were present to take notes, ask questions, and provide context. What follows is a summary of the stakeholders' input.

Session #1 – representing perspectives from the development, construction, and homebuilder community, and utility service providers (GUC).

Interview session: 9:00am

- Some existing housing may be impacted by the NC 43 widening, such as impending multifamily development near Grey Fox Run may be impacted by road widening; some mobile homes also.
 - Sagebrush Subdivision, located near Cox Crossing, is the first subdivision off the Chicod sewer line
- In part because the soils are not conducive to on-site (septic) wastewater treatment, the lack of sewer service is the limiting utility issue in this area. As parts of three separate projects, GUC has installed a 6-inch sewer force main line to Chicod School (the line was upsized to allow service in the surrounding area) and a 4-inch sewer force main line to Hope Middle School. D.H. Conley High School is also served. These lines were designated to support the schools, but are attractive to private development interests as well and have led to increased development pressure.
 - Stakeholders would like a cohesive plan for developing pump stations and gravity lines. Thus far there has been a developer-driven expansion of sewer service, with oversizing coordinated by GUC.
- The corridor plan should encourage school services to keep pace with growth, because people move to the area for these things.
- The study area probably doesn't need another park in the LUP because there is a park on Corey Road. The County's district park is also located nearby.
- The Land Use Plan should prioritize schools.
- Stakeholders were open to incorporating new retail into the Plan
 - Stakeholders could see neighborhood-scale services such as corner stores on the corridor.
 - A grocery store on the north side of the new roundabout at Hollywood Crossroads is possible, but far off; need to wait for additional households.

- There was discussion regarding the future of housing along the corridor.
 - Developers are currently only building about 300-400 new homes in Pitt County per year to meet current demand.
 - 550 homes are currently approved at the recently-annexed assembly of properties near the intersection of Mills Road and Hudsons Crossroads Road.
 - Buyers want access to retail.
 - Developers would consider slightly more dense housing along the corridor to maintain affordability. They discussed layouts with 60-foot lot widths that are potentially alley-loaded, but aren't sure if that format would work in this market for cost/pricing reasons.
 - Current 60-foot lots on Frog Level Road aren't really working.
 - Residential is a natural progression of development for this area because there are good schools and sewer service is present.
- The NCDOT's plan for a roundabout was discussed and whether a large roundabout was appropriate for the corridor.
 - Stakeholders are skeptical that the roundabout will create the type of place they want.
 - Proximity of high school to the roundabout could be an issue. There is traffic to and from school along Page Road and Edwards Farm Road currently, and will likely increase with students trying to avoid roundabout.
- A commercial center will likely be appropriate at the Worthington Road/Mills Road intersection (aka Hollywood Crossroads) at some point in the future.

Session #2 – representing perspectives from agriculture, local and sometimes long-term landowners, business owners, mobile home park operators, landlords, and HOA/property management.

Interview session: 10:15am

- Input from mobile home park owners expressed concerns about the NCDOT widening plan and also emphasized the importance of the mobile home developments for Pitt County.
 - Mobile home park (MHP) owners were concerned about medians inhibiting the moving of mobile homes into and out of the parks due to tight turns.
 - MHPs are in demand because they provide affordable housing. MHPs are being sold to investors/developers. Housing price increases around MHPs increase the price of mobile homes.
- Landowners are concerned that they are being asked to pay for sewer extension (through taxes) while their land is being taken for the lines.
- There was discussion about the future of retail along the corridor. Landowners see Hollywood Crossroads (aka the NC 43/Worthington Road/Mills Road intersection) as a future commercial site.
 - A retail development - similar to Hardee's Crossing (on Hwy 33) - could be a neighborhood-based commercial asset, especially if it was walkable or within a golf cart drive.

- Higher density residential around such a commercial node would be palatable.
- People come to Pitt Co for school system and rural character and those should be maintained.
- The current amount of intersections and driveways make NC43 somewhat dangerous.
- The back entrance to the high school (Edwards Farm Road and Page Road) creates traffic issues and the perception is that these will likely increase with the installation of the roundabout.
 - In general, there was a negative perception of the Hollywood Crossroads roundabout, especially among adjacent landowners.
- The newly annexed area (aka the 550-dwelling subdivision) at Hudsons Crossroads Road and Mills Road will exacerbate traffic congestion.
- Stakeholders were aware and accepting of growth in the area, but wanted to ensure its quality and that supportive services would be provided to the new population.
 - The Plan should avoid hodgepodge of unplanned growth and should ensure land uses are compatible.
 - Another school and a fire department will be needed to accommodate population increases.
- Some stakeholders don't want to resemble Greenville and would like to keep rural character.

Session #3: Representative from Pitt County school district

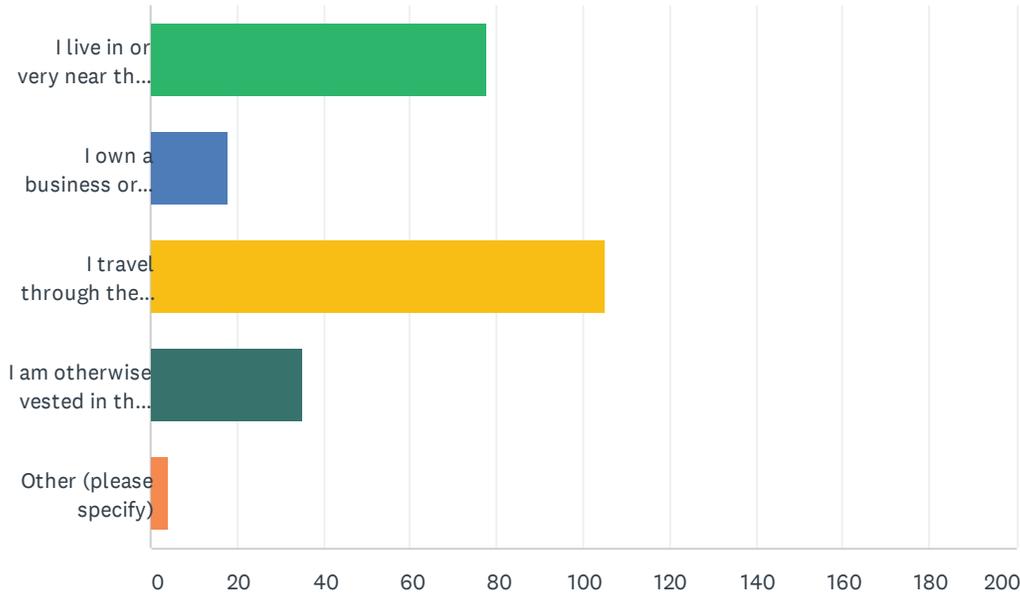
Interview session: 11:30am

- General school- and school district-related context:
 - No new schools in the next 10 year CIP – only expansions.
 - The school district objected to the Mills Rd rezoning because it increased the density from 1.5/2.0 du/acre to about 5du/acre, which significantly affects the school projections for the area.
 - There is currently no current discussion at the school board level of re-aligning school districts to alleviate the over-enrollment/capacity issues.
 - In the past 3 years [since the charter schools have become more prolific], enrollment at Pitt Co. schools has been relatively flat, although the enrollment at specific schools has varied.
 - The balance of commercial vs. residential growth (in the NC 43 corridor) will greatly influence the school district's position.
 - School district has significant concerns (previously expressed to NCDOT) about the roundabout at Hollywood Crossroads. Lots of concern that the new drivers (high school students) are not able to navigate it safely. Edwards Farm Road is a bypass around school-related congestion that might be used as a secondary route, which is not preferable, but un-stoppable. The NCDOT widening stops just short of Edwards Farm Road, although a turn lane is planned for this area.

- However, overall, the super-street widening will add positively to the area, increasing safety and flow - there are two (or so) left turn lanes currently shown that can accommodate a bus.
- If NCDOT is widening NC43, what treatments will be given to Worthington Road and Mills Road to extend the improvements just off the main corridor. Main concerns are on Worthington Road from NC 43 to County Home Road. Pedestrian improvements are always nice, but Conley is not currently a school with many walkers.
- District-wide probably about 1/3 or fewer students ride the bus, and probably fewer than this in the study area schools.
- School-specific information:
 - The only available expansion opportunity at D.H. Conley High School is to build a second two-story building behind the existing one. This would expand the school capacity to 1,700 students. The projection for this school is 2,000 by 2028. Parking is currently constrained. The neighboring landowner has indicated they will not sell additional land to the school, which severely limits expansion opportunities. Current enrollment is about 1,640 students. Current capacity is 1,400 in the building with 8 additional modular classrooms out front.
 - Hope Middle School was built to hold 800 students, but was enrolled at 843 this year. There is a 2026 request to expand this school, but that will only alleviate the over-enrollment at that time and will not add additional capacity.
 - Chicod Elementary has a phase 3 planned for 2024, which would demolish the old part of the school and the modular portion, rebuild those sections, and add a small amount of capacity. Currently, the school is enrolled at a little over its 930 student capacity.
 - The newly annexed city land (550 homes) will not negatively affect Chicod Elementary so much as the high school, because Chicod has more available capacity. The school district's current estimation is that for every 100 new homes about 26 students are added to the system - with 17 of those being in grades K-5, 3 students in middle school, and 6 students in high school. This is using the 2010 Census data, so the school board is looking forward to new data derived from the 2020 Census.
 - Wintergreen Elementary and Intermediate Schools are the second highest-enrolled school in the district (~1,500 enrolled) and are located on County Home Road.

Q1 Do you live and/or own property, own a business, work, travel through, or are otherwise vested within the study area boundary or the nearby area? (please choose all that apply)

Answered: 145 Skipped: 1

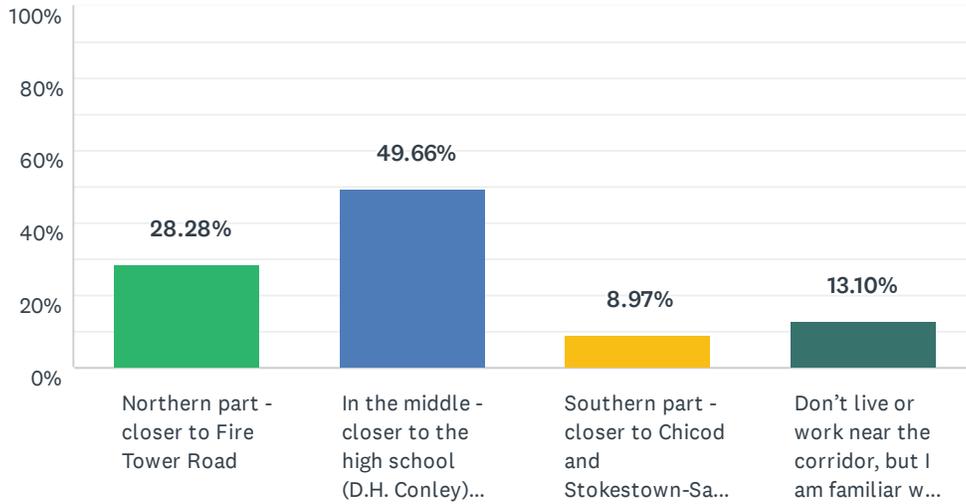


ANSWER CHOICES	RESPONSES	
I live in or very near the study area	53.79%	78
I own a business or work in or very near the study area	12.41%	18
I travel through the study area frequently	72.41%	105
I am otherwise vested in this part of Greenville and/or Pitt County	24.14%	35
Other (please specify)	2.76%	4
Total Respondents: 145		

#	OTHER (PLEASE SPECIFY)	DATE
1	Don't live or work near either	6/4/2020 10:45 AM
2	Land owner	5/28/2020 7:03 PM
3	All of highway 43 going to new bern needs repaving. The road has been in bad shape since the cold weather two years ago when it got very cold. It would be nice if this entire section was four lane with so much traffic going to the beach from Greenville.	5/23/2020 10:16 AM
4	I visit family in this area often	5/23/2020 12:56 AM

Q2 This land use plan will address the NC 43 South highway corridor (aka Charles Blvd) from Fire Tower Road to Chicod / Stokestown-Saint John road. In what part of the corridor are you most invested?

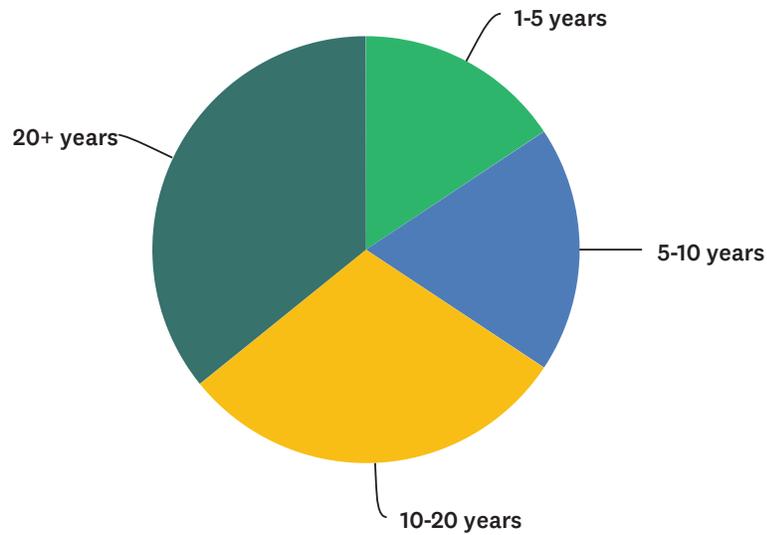
Answered: 145 Skipped: 1



ANSWER CHOICES	RESPONSES	
Northern part - closer to Fire Tower Road	28.28%	41
In the middle - closer to the high school (D.H. Conley), Worthington Road, Mills Road, Ivy Road	49.66%	72
Southern part - closer to Chicod and Stokestown-Saint John Road	8.97%	13
Don't live or work near the corridor, but I am familiar with it and/or travel it often	13.10%	19
TOTAL		145

Q3 If a resident, how long have you lived in this part of the County or in this part of Greenville?

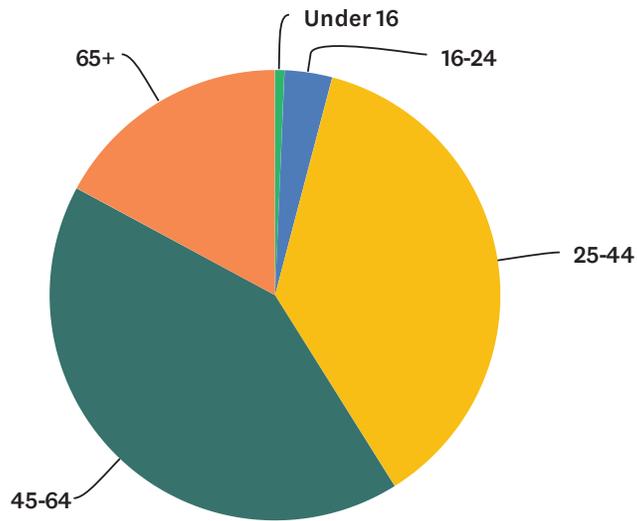
Answered: 134 Skipped: 12



ANSWER CHOICES	RESPONSES	
1-5 years	15.67%	21
5-10 years	18.66%	25
10-20 years	29.85%	40
20+ years	35.82%	48
TOTAL		134

Q4 What is your age?

Answered: 146 Skipped: 0



ANSWER CHOICES	RESPONSES
Under 16	0.68% 1
16-24	3.42% 5
25-44	36.99% 54
45-64	41.78% 61
65+	17.12% 25
TOTAL	146

Q5 What do you value most about this area? (character, cost of housing, retail options, natural resources, etc)

Answered: 134 Skipped: 12

#	RESPONSES	DATE
1	The agricultural character of corridor.	6/16/2020 10:30 PM
2	cost of housing and space	6/9/2020 2:18 PM
3	Character	6/7/2020 9:28 AM
4	character, housing costs, retail options	6/7/2020 7:59 AM
5	No city taxes; cost of housing; Eastern Pines water, etc.	6/6/2020 8:48 PM
6	Cost of housing and that it is not overdeveloped	6/6/2020 10:58 AM
7	natural resources & character ease the traffic flow as it is a main thoroughfare to New Bern & the beaches.	6/5/2020 8:31 PM
8	Less congestion.	6/5/2020 6:55 PM
9	Quiet setting but close to Greenville	6/5/2020 12:14 PM
10	All of above	6/5/2020 10:51 AM
11	Cost of housing, close to Bells Fork and new businesses on Hwy 33, Light traffic for the most part	6/4/2020 10:02 PM
12	All of the above. Great neighborhood	6/4/2020 6:25 PM
13	Character, convenience	6/4/2020 6:02 PM
14	I attend church in this area and the natural resources.	6/4/2020 5:42 PM
15	Character	6/4/2020 5:33 PM
16	Being close to the city, but enjoying a country atmosphere.	6/4/2020 4:11 PM
17	Access to necessities	6/4/2020 2:51 PM
18	Character	6/4/2020 2:41 PM
19	A community full of character that values family, a rural setting, with a stable and workable infrastructure system.	6/4/2020 2:36 PM
20	Being outside the city limits, country lifestyle. Quiet.	6/4/2020 2:20 PM
21	Location	6/4/2020 1:49 PM
22	Character	6/4/2020 1:20 PM
23	Character	6/4/2020 12:55 PM
24	my church	6/4/2020 11:16 AM
25	Character	6/4/2020 11:08 AM
26	Church	6/4/2020 11:01 AM
27	character, cost of housing, school district	6/4/2020 10:54 AM
28	Natural resources	6/4/2020 10:45 AM
29	I go to church in the area.	6/4/2020 10:41 AM
30	I value the character of the country area and the natural landscape and don't want to see it change.	6/4/2020 10:33 AM
31	Retail options	6/4/2020 10:31 AM
32	.	6/4/2020 10:31 AM
33	character	6/4/2020 10:24 AM
34	Schools and being close enough to the city to utilize but not living directly in it.	6/4/2020 9:57 AM
35	Close to church, retail options	6/4/2020 9:53 AM

36	Cost of living	6/4/2020 9:46 AM
37	Ability to travel along and through this area safely and without unnecessary delays. This corridor serves as frequent means for my traveling to businesses, into and out of Greenville, and when going to Washington.	6/4/2020 9:46 AM
38	Travel time	6/4/2020 9:41 AM
39	Safety, quiet, community, cost of living	6/4/2020 9:40 AM
40	RURAL SETTING, AGRICULTURE & WOODSLAND	6/4/2020 9:34 AM
41	Member of Unity FWB Church, Church Location	6/4/2020 9:34 AM
42	I go to church in the area	6/4/2020 9:32 AM
43	natural resources	6/3/2020 10:00 PM
44	close proximity to retail options while still on the outskirts of city	6/3/2020 10:22 AM
45	Good area and convenient to town.	6/3/2020 10:18 AM
46	retail options	6/2/2020 5:50 PM
47	Cost of housing and ease of access to the city and off side roads.	5/30/2020 8:28 PM
48	Character and natural resources. Quite with distant housing	5/28/2020 7:03 PM
49	have lived here my whole life, character	5/27/2020 7:19 PM
50	Natural resources, character, neighborhoods with larger lots	5/27/2020 5:32 PM
51	Character and convenience	5/26/2020 10:11 PM
52	It's safe and it has nice neighborhoods and people	5/26/2020 8:32 PM
53	Peaceful, rural setting without a lot of noise and traffic	5/26/2020 7:09 PM
54	lack of commercial development	5/26/2020 3:43 PM
55	nature	5/26/2020 1:14 PM
56	character	5/26/2020 11:03 AM
57	Open spaces, trees, relative ease of moving from one part of town to another.	5/26/2020 10:38 AM
58	Location	5/26/2020 10:16 AM
59	It's on my drive to my children's school	5/26/2020 10:00 AM
60	Retail options	5/26/2020 9:58 AM
61	Openness, greenery, away from "city".	5/26/2020 9:17 AM
62	opportunity for NCDOT to built a safe bike and pedestrian corridor, esp with DH Conley nearby	5/26/2020 8:48 AM
63	Natural resources	5/26/2020 5:43 AM
64	Hope Middle School	5/26/2020 2:02 AM
65	Area, convenience of city without being in the city limits	5/26/2020 12:39 AM
66	All of the above.	5/25/2020 10:23 PM
67	Country living outside of town	5/25/2020 9:20 PM
68	character	5/25/2020 8:17 PM
69	The quiet being out in the country	5/25/2020 7:41 PM
70	Cost of housing and being in the best school district in the county; Chicod.	5/25/2020 7:15 PM
71	Character	5/25/2020 7:03 PM
72	The location, distance from Greenville amenities, character of the land	5/25/2020 6:27 PM

73	Quiet, no riff raff running around. Take this crap to the northern part of the county.	5/25/2020 6:19 PM
74	My land value	5/25/2020 6:09 PM
75	Character	5/25/2020 5:34 PM
76	Character,	5/25/2020 3:46 PM
77	Natural resources and the quiet of the country living	5/25/2020 3:35 PM
78	What I like is that the area is close to Greenville without having the headache of traffic. As this area expands in population, the roads need to keep up so that it is not an Old Tar Rd/Evans St type situation 15 years from now.	5/25/2020 12:43 PM
79	Natural resources, density of people and homes	5/25/2020 11:45 AM
80	The exclusivity of being in the county, apart from city limits and the urban congestion. Deciding factor for our settlement was the premier location for the highly sought after Chicod school district.	5/25/2020 4:57 AM
81	I value the flow of traffic and safety of the school zone area and flow of traffic in and around that area. However this project needs to go forward. It is much needed and as the housing grows in this area, the traffic will only get worse.	5/24/2020 9:58 PM
82	Cost of housing	5/24/2020 1:03 PM
83	Natural resources	5/24/2020 12:49 PM
84	Natural resources, the view and the ability to skirt traffic from the city	5/23/2020 9:29 PM
85	Natural resources, low population	5/23/2020 8:46 PM
86	Character, housing cost and natural resources	5/23/2020 10:16 AM
87	All of the above	5/23/2020 10:06 AM
88	Not being over crowded. I moved out of the city for a reason.	5/23/2020 10:03 AM
89	My home	5/23/2020 9:38 AM
90	School and housing options, would love more retail options	5/23/2020 9:03 AM
91	Character	5/23/2020 8:23 AM
92	Character	5/23/2020 7:59 AM
93	Schools	5/23/2020 7:26 AM
94	Cost of housing	5/23/2020 7:07 AM
95	Quiet	5/23/2020 7:05 AM
96	Country living that's close to town	5/23/2020 4:31 AM
97	Healthy living and active transportation options	5/23/2020 12:56 AM
98	Nature	5/22/2020 11:54 PM
99	The rural area. Quiet and peaceful.	5/22/2020 11:30 PM
100	School district and neighborhood	5/22/2020 10:04 PM
101	natural resources	5/22/2020 10:03 PM
102	It's a good place to drive through and it has good character.	5/22/2020 9:30 PM
103	Quiet country	5/22/2020 9:16 PM
104	Natural resources	5/22/2020 8:31 PM
105	The fields/trees. Leave them be	5/22/2020 8:20 PM
106	Cost of living	5/22/2020 8:10 PM
107	Cost of housing	5/22/2020 8:02 PM

108	Access to Greenville from my home on the Pitt/Craven county line.	5/22/2020 8:00 PM
109	Retail	5/22/2020 7:49 PM
110	taxes	5/22/2020 7:25 PM
111	Quick travel to all parts of the county.	5/22/2020 6:54 PM
112	Character, ease of travel on Charles Boulevard, accessibility of shopping.	5/22/2020 6:19 PM
113	Solitude and proximity to Bells Fork and the surrounding multiplicity of businesses in that area.	5/22/2020 4:31 PM
114	Character, setting/ nature	5/22/2020 4:03 PM
115	location, close but not too close	5/22/2020 2:52 PM
116	character and cost of housing	5/18/2020 9:28 AM
117	This area of the County has great neighborhoods & schools. In addition, the corridor serves as a primary thoroughfare through the southeastern part of the County.	5/15/2020 8:30 AM
118	The ability to plan a community as Greenville is developed.	5/15/2020 8:19 AM
119	Character	5/13/2020 9:41 AM
120	character	5/13/2020 7:24 AM
121	ECU	5/12/2020 4:50 PM
122	It has always been where I have called home. I wanted my family to be raised in the same place.	5/12/2020 4:37 PM
123	cost of housing	5/12/2020 3:26 PM
124	small community and close to everything.	5/12/2020 2:30 PM
125	Location, character	5/12/2020 12:12 PM
126	Free flowing traffic and reduced traffic accidents	5/12/2020 12:06 PM
127	Clean neighborhoods and good school districts.	5/12/2020 11:22 AM
128	Far enough outside city limits but close enough to retail options and amenities	5/12/2020 11:05 AM
129	Character	5/12/2020 10:55 AM
130	cost of housing and retail options	5/12/2020 10:45 AM
131	Growth opportunity	5/12/2020 6:37 AM
132	The rural nature of it	5/11/2020 5:01 PM
133	Rural feel, close proximity to city	5/11/2020 4:44 PM
134	g	5/8/2020 11:03 AM

Q6 What is your vision for this area?

Answered: 128 Skipped: 18

#	RESPONSES	DATE
1	A corridor that could keep the rural character promoting dense and multifamily development in the north side. Creating an urban to rural Transect zones and encourage place making development per spectrum.	6/16/2020 10:30 PM
2	Traffic flow	6/7/2020 9:28 AM
3	Beautiful development that compliments Unity Church	6/7/2020 7:59 AM
4	Widening the road(s) would be nice and roundabouts are great	6/6/2020 8:48 PM
5	Better traffic pattern that allows me to safely turn out on Hwy 43 better	6/6/2020 10:58 AM
6	maintain safety and ease of traffic flow in & out of Pitt Co/ Greenville	6/5/2020 8:31 PM
7	Residential along corridor with businesses at Mills Road and Chico's.	6/5/2020 6:55 PM
8	Controlled positive growth	6/5/2020 12:14 PM
9	Family oriented	6/5/2020 10:51 AM
10	Improve the roads. The condition of the roads are poor. The road between Simpson and Ivy Road (Tucker Road) is awful. Better planning regarding growth in this area.	6/4/2020 10:02 PM
11	Very little change. Certainly not part of the city	6/4/2020 6:25 PM
12	To see growth in business and continue to be a family-oriented community	6/4/2020 6:02 PM
13	Not sure	6/4/2020 5:42 PM
14	Residential development	6/4/2020 5:33 PM
15	Better roads would be nice to handle the traffic.	6/4/2020 4:11 PM
16	ease of entrance/exit (2 ways) into Unity church	6/4/2020 2:51 PM
17	Maintain the present character of the area, safety for the students that travel this area frequently	6/4/2020 2:41 PM
18	For it to remain rural.	6/4/2020 2:36 PM
19	NOT FOR IT TO BE IN THE CITY OF GREENVILLE	6/4/2020 2:20 PM
20	4 - 5 lane road to New Bern	6/4/2020 1:49 PM
21	Keep traffic moving	6/4/2020 1:20 PM
22	To keep it similar to its current state.	6/4/2020 12:55 PM
23	free flowing traffic	6/4/2020 11:16 AM
24	For growth and keeping area up to codes	6/4/2020 11:08 AM
25	Less traffic congestion	6/4/2020 11:01 AM
26	rural communities with very light retail/grocery development	6/4/2020 10:54 AM
27	I would like to see it stay rural. There is to much over building.	6/4/2020 10:41 AM
28	To leave it as the country area that it is.	6/4/2020 10:33 AM
29	Retail	6/4/2020 10:31 AM
30	.	6/4/2020 10:31 AM
31	Keep the character while developing regulations for the growth that the area will continue to see.	6/4/2020 10:24 AM
32	easier flow of traffic.	6/4/2020 9:57 AM
33	Restaurants, retail	6/4/2020 9:53 AM
34	Growth	6/4/2020 9:46 AM

35	Safe travel without reoccurring driveways, turn-offs, or things that impede the safe and expedient travel. Building a thoroughfare to keep traffic moving without access roads or means by which to keep traffic moving has not worked in other areas throughout Greenville. Examples include Firetower Rd., Greenville Blvd., and Memorial Dr.	6/4/2020 9:46 AM
36	Accessibility to local venues	6/4/2020 9:41 AM
37	For it to not lose it's quiet country feel	6/4/2020 9:40 AM
38	KEEPING IT MUCH AS IT IS, RURAL	6/4/2020 9:34 AM
39	I don't necessarily have one	6/4/2020 9:32 AM
40	Protect family farms, private land use, and not taking of land from families.	6/3/2020 10:00 PM
41	maintain ease of moving about	6/3/2020 10:22 AM
42	Better housing for those that are currently struggling.	6/3/2020 10:18 AM
43	Small Chapel Hill	6/2/2020 5:50 PM
44	4 lane road with turning lane for high areas like Mills rd and Edwards Farm rd and PGSA area.	5/30/2020 8:28 PM
45	Stay as is now	5/28/2020 7:03 PM
46	???	5/27/2020 7:19 PM
47	Better movement of traffic without large retail businesses	5/27/2020 5:32 PM
48	Housing and commercial development with a quality, multi-lane highway	5/26/2020 10:11 PM
49	A few more businesses would be nice. Less mobile home parks	5/26/2020 8:32 PM
50	To continue to be a quiet, rural area	5/26/2020 7:09 PM
51	limit commercial development	5/26/2020 3:43 PM
52	better traffic flow around conley	5/26/2020 1:14 PM
53	I'm in my 70's so have not really thought about the future of this section of highway 43.	5/26/2020 11:03 AM
54	Not increase congestion. People and live and work without traffic impeding.	5/26/2020 10:38 AM
55	Eradicate Hills convenience store and all mobile homes in the radius and provide provisions that do not allow for their future development. People should be impressed coming into Greenville. The area still has ample farmland that could be developed into shopping plazas and offices. All residences should be rezoned and bought through imminent domain along this corridor too.	5/26/2020 10:16 AM
56	I think that a 4 lane highway would be nice, I do not like the round-about idea, I would rather the traffic light remain there	5/26/2020 10:00 AM
57	To provide a smooth flowing traffic pattern in this area of the City of Greenville	5/26/2020 9:58 AM
58	Well maintained thoroughfare with sparse businesses set well back from roadway. Maintained or enhanced greenery throughout route with no tree clear-cutting and (please!) no more electrical utilities above ground. We can do better than that.	5/26/2020 9:17 AM
59	roundabouts, safe bike and pedestrian travel	5/26/2020 8:48 AM
60	No further development	5/26/2020 5:43 AM
61	Winterville, NC	5/26/2020 2:02 AM
62	To keep the suburban feel	5/26/2020 12:39 AM
63	Smart, slow growth.	5/25/2020 10:23 PM
64	Leave it alone	5/25/2020 9:20 PM
65	maintain the rural character on interior areas of the corridor	5/25/2020 8:17 PM
66	Staying in the country with little growth	5/25/2020 7:41 PM

67	I'd like to see a gas station or perhaps a dollar general on Hwy 43 near the intersection of Ivy Rd.	5/25/2020 7:15 PM
68	Closer Grocery store, had station	5/25/2020 7:03 PM
69	Smart growth and ability to control and handle traffic needs	5/25/2020 6:27 PM
70	To stay the same as it is now. We all paid top dollar to move out here and don't want it changed.	5/25/2020 6:19 PM
71	Higher property value slower traffic in adjoining areas	5/25/2020 6:09 PM
72	More commercial growth.	5/25/2020 5:34 PM
73	To remain semi-rural	5/25/2020 3:46 PM
74	Leave it alone - country living at its finest	5/25/2020 3:35 PM
75	I would like to see this area expands commercially in and around Bells Fork but maintain a predominantly residential area around Worthington Rd. Also minimizing the number of intersections would be ideal to help keep commuter traffic flowing in and out of the city.	5/25/2020 12:43 PM
76	Reasonable expansion with maintaining green space	5/25/2020 11:45 AM
77	To keep Greenville city limits contiguous and leave the county boundary as it is. While roadways do need enhancements such as more lanes on hwy 43 and a turn lane leaving Conley, roundabouts on a hwy seem like a terrible decision. The Ivy roundabout only works well because it is NOT over run and still 1/2 the time drivers are confused by it and dont yield properly. Maybe a roundabout in lieu of 4way stop at Worthington, but not on highway 43.	5/25/2020 4:57 AM
78	Four lanes and I live the traffic circles with ample right turn lane areas to help the flow of the through traffic.	5/24/2020 9:58 PM
79	For 43 to be 4 lane from fire tower to Vanceboro	5/24/2020 1:03 PM
80	It remaining as is.	5/24/2020 12:49 PM
81	Don't see the benefit of traffics circles as there is never a pause in traffic. Would be especially bad near the high school. Prefer to keep most of the road rural.	5/23/2020 9:29 PM
82	Parks, green spaces, bike lanes and trails.	5/23/2020 8:46 PM
83	If you really want this area to grow then covert all of highway 43 going to new bern into a 4 lane highway. It will help with traffic and increase population down this highway and have more businesses wanting to expand this area.	5/23/2020 10:16 AM
84	Staying the same as it is now.	5/23/2020 10:03 AM
85	Improvement of the intersections along 43. All areas are becoming increasingly difficult to pass through due to increased traffic.	5/23/2020 9:03 AM
86	Controlled growth	5/23/2020 8:23 AM
87	Growth	5/23/2020 7:26 AM
88	Increase road lanes and safety	5/23/2020 7:07 AM
89	Multi lane highway	5/23/2020 7:05 AM
90	I can understand widening 43 - it is a heavily travelled road. But I do not wish to see commercial sites development along 43.	5/23/2020 4:31 AM
91	a more sustainable transportation area via waling and/or biking	5/23/2020 12:56 AM
92	Gentrification and pushing out the not so well off folks	5/22/2020 11:54 PM
93	To stay as it is.	5/22/2020 11:30 PM
94	Need 4 lanes to keep up with the amount of traffic that flows through this area as well as a roundabout at Mills Road	5/22/2020 10:04 PM
95	two lane each way	5/22/2020 10:03 PM

96	My vision for the future of thos area is an industrial area with apartments, housing units, and maybe stores.	5/22/2020 9:30 PM
97	Remain rural	5/22/2020 9:16 PM
98	Farmer	5/22/2020 8:31 PM
99	Just widen it with limited effect on trees or fields when possible. (Cut as little as possible)	5/22/2020 8:20 PM
100	More housing developments and more stores	5/22/2020 8:10 PM
101	Multifamily medium density homes. Not everyone wants a large plot of land to maintain	5/22/2020 8:02 PM
102	Alleviation of traffic congestion, increasing safety and decreasing commute times.	5/22/2020 8:00 PM
103	Shopping -supermarkets- restaurants	5/22/2020 7:49 PM
104	mostly residential development	5/22/2020 7:25 PM
105	Nice growth but controlled growth. Preserve the small town southern Pitt Co aspects in this area. Don't lose the charm. Can we even add more charm in the process? This should be prime HIGH DOLLAR housing area and upscale kind of interest family living. Look at the interest in schools already with Chicod, Hope, DHC.	5/22/2020 6:54 PM
106	No more student housing. Mix of middle class to upscale multifamily houses with single family housing.	5/22/2020 6:19 PM
107	A RIGHT TURNING LANE on B STOKES RD. A turning lane right or left into any housing complex off of hwy 43.	5/22/2020 4:31 PM
108	NO roundabout, make dedicated, restricted highway. Widen to a 4 lane divided. Eliminate traffic lights too.	5/22/2020 4:03 PM
109	Single family homes farm land	5/22/2020 2:52 PM
110	residential with commercial aspects	5/18/2020 9:28 AM
111	This corridor should be an inviting gateway into Greenville. Existing & future neighborhoods should be protected from incompatible land uses.	5/15/2020 8:30 AM
112	To continue the southern growth.	5/15/2020 8:19 AM
113	Safe, aesthetically pleasing, accessible	5/13/2020 9:41 AM
114	stableness	5/13/2020 7:24 AM
115	Walkable, mixed use	5/12/2020 4:50 PM
116	My vision is that Greenville will stop growing out so much.	5/12/2020 4:37 PM
117	Housing and family recreation	5/12/2020 3:26 PM
118	Future commercial developoment	5/12/2020 2:30 PM
119	Suburban neighborhoods and small retail footprint.	5/12/2020 12:12 PM
120	Gateway to the beach	5/12/2020 12:06 PM
121	Protected travel corridor with limited commercial driveways.	5/12/2020 11:22 AM
122	Better road options without sacrificing the rural character	5/12/2020 11:05 AM
123	4 lanes to Chicod, with residential and retail rezoning.	5/12/2020 10:55 AM
124	Housing and retail area.	5/12/2020 10:45 AM
125	Future expansion/growth of Greenville	5/12/2020 6:37 AM
126	slow growth	5/11/2020 5:01 PM
127	Make highway travel better while preserving the country feel.	5/11/2020 4:44 PM
128	r	5/8/2020 11:03 AM

Q7 What are your current concerns with development and/or travel along the corridor?

Answered: 129 Skipped: 17

#	RESPONSES	DATE
1	There is a need for traffic safety and controlled access improvements along the corridor.	6/16/2020 10:30 PM
2	Completion time	6/7/2020 9:28 AM
3	Like anyone else, I want free-flowing traffic	6/7/2020 7:59 AM
4	That the traffic will undoubtedly increase	6/6/2020 8:48 PM
5	Too many houses in proposed building of houses on Mills Road as well as school traffic and work traffic coming into Greenville make for much congestion. The area is already very travelled so more housing will greatly increase that congestion	6/6/2020 10:58 AM
6	single two way traffic at high rate of speed, too many left turns & not enough areas for safe passing of vehicles. doubling of HWY lanes is needed	6/5/2020 8:31 PM
7	Needs quick upgrade.	6/5/2020 6:55 PM
8	Traffic back ups in the mornings and afternoons on this stretch of highway. The inability to get around slower moving vehicles	6/5/2020 12:14 PM
9	Construction traffic and removing home owners front yard for street	6/5/2020 10:51 AM
10	Traffic in this area with teenagers on the road. A round about at Conley would be a poor idea. I like the idea personally, but I believe this would be a large bottle neck UNLESS it is built in such a way that cars MUST MUST enter much slower than at other round abouts in town.	6/4/2020 10:02 PM
11	Traffic and congestion	6/4/2020 6:25 PM
12	It is a major road past the church where I attend.	6/4/2020 6:02 PM
13	I don't want the corridor to upset the businesses and churches in the area.	6/4/2020 5:42 PM
14	None	6/4/2020 5:33 PM
15	Construction during work commute times.	6/4/2020 4:11 PM
16	That Unity Church members will have a difficult time entering/departing	6/4/2020 2:51 PM
17	Heavy level of traffic with 2 schools and a large church involved	6/4/2020 2:41 PM
18	Increase of traffic without addressing infrastructure and water runoff.	6/4/2020 2:36 PM
19	Future expansion for COG to grow	6/4/2020 2:20 PM
20	Congestion	6/4/2020 1:49 PM
21	None at present	6/4/2020 1:20 PM
22	Heavy Traffic	6/4/2020 12:55 PM
23	idiot drivers, traffic flow,	6/4/2020 11:16 AM
24	so much volume of traffic	6/4/2020 11:08 AM
25	Traffic congestion	6/4/2020 11:01 AM
26	NC 43 is has a high volume of traffic and is treated by many motorists as if it is a freeway (high driving speeds and dangerous passing). Further development in this area will make the widening of NC 43 imperative	6/4/2020 10:54 AM
27	At this time none. I like it the way it is.	6/4/2020 10:41 AM
28	It will bring more traffic to our area and I don't want that. Leave the country alone and us.	6/4/2020 10:33 AM
29	Travel congestion	6/4/2020 10:31 AM
30	.	6/4/2020 10:31 AM
31	43 needs to be widened all the way to vanceboro.	6/4/2020 9:57 AM
32	Ease of left turns from Charles Blvd	6/4/2020 9:53 AM

33	Traffic	6/4/2020 9:46 AM
34	Previously mentioned - safe and expedient travel with limited interruptions.	6/4/2020 9:46 AM
35	None	6/4/2020 9:40 AM
36	INCREASED TRAVEL TIME, MORE TRAFFIC CONGESTION	6/4/2020 9:34 AM
37	That the construction will make it harder for my weekly travel to my church that is located on Charles blvd.	6/4/2020 9:32 AM
38	Congestion	6/3/2020 10:00 PM
39	I am concerned about taking away left turns everywhere, which will make it difficult to move about easily. I am competent enough to make a safe left turn	6/3/2020 10:22 AM
40	No left turns will affect all businesses. Need to know the negative affect on each, dealerships, churches, stores, ect.	6/3/2020 10:18 AM
41	Safety in travel while using the corridor, landscaping, and traffic flow.	6/2/2020 5:50 PM
42	School traffic	6/1/2020 9:14 PM
43	Traffic flow/movement during construction.	5/31/2020 10:38 PM
44	The chicod school zone is dangerous already. Speeding from New Bern. The HS students attempting left hand turns into and out of Edwards Farm rd.	5/30/2020 8:28 PM
45	Crowded roads and people. Increase in taxes	5/28/2020 7:03 PM
46	widening of the road would likely remove me from this property,	5/27/2020 7:19 PM
47	Housing developments that are too large and grow too quickly and not having the roadways needed. Loss of land/rural area. Schools are overcrowded and no plan to accommodate new neighborhoods	5/27/2020 5:32 PM
48	Takes too long to travel between New Bern and Greenville because the two-lane highway means that travelers are at the mercy of slow drivers, turning drivers, or slow-moving farm equipment	5/26/2020 10:11 PM
49	Not enough speed enforcement by the PCSO and the NCSHP	5/26/2020 7:09 PM
50	too much traffic and limited access to Charles Blvd at the intersection of Bells Fork and Charles Blvd.	5/26/2020 3:43 PM
51	more developments will be in this area due to schools so traffic planning proactively is important	5/26/2020 1:14 PM
52	I attend Hollywood Church and grew up with and know lots of people who live on that section of road. My concern and what I feel sorry about is they losing their homes, etc.	5/26/2020 11:03 AM
53	Difficult ability to turn off of side streets onto NC-43 (B. Stokes, Tull, Herman Garris, Wesley). Regardless of utilities, Option 1, with roundabout at Signature Dr, makes very little sense. The traffic light there is well-timed and does not cause backups.	5/26/2020 10:38 AM
54	See above	5/26/2020 10:16 AM
55	narrow shoulders and congestion	5/26/2020 10:00 AM
56	ensuring we have adequate roadways to handle the traffic for future growth	5/26/2020 9:58 AM
57	Currently entry on to the northern part of NC 43 under consideration here (Bells Fork to DH Conley) is challenging at peak hours (8:00, 4-5:00). The widening project should alleviate this concern. After that, the greatest concerns for this area are travel safety, business set-backs and retention/enhancement of existing greenery.	5/26/2020 9:17 AM
58	no medians, bike lanes or sidewalks, and over-development causing accidents	5/26/2020 8:48 AM
59	Roundabout at Mills Road seems unwise due to the amount of traffic generated by DH Conley and the middle school on Mills Road.	5/26/2020 5:43 AM
60	Four Lane	5/26/2020 2:02 AM

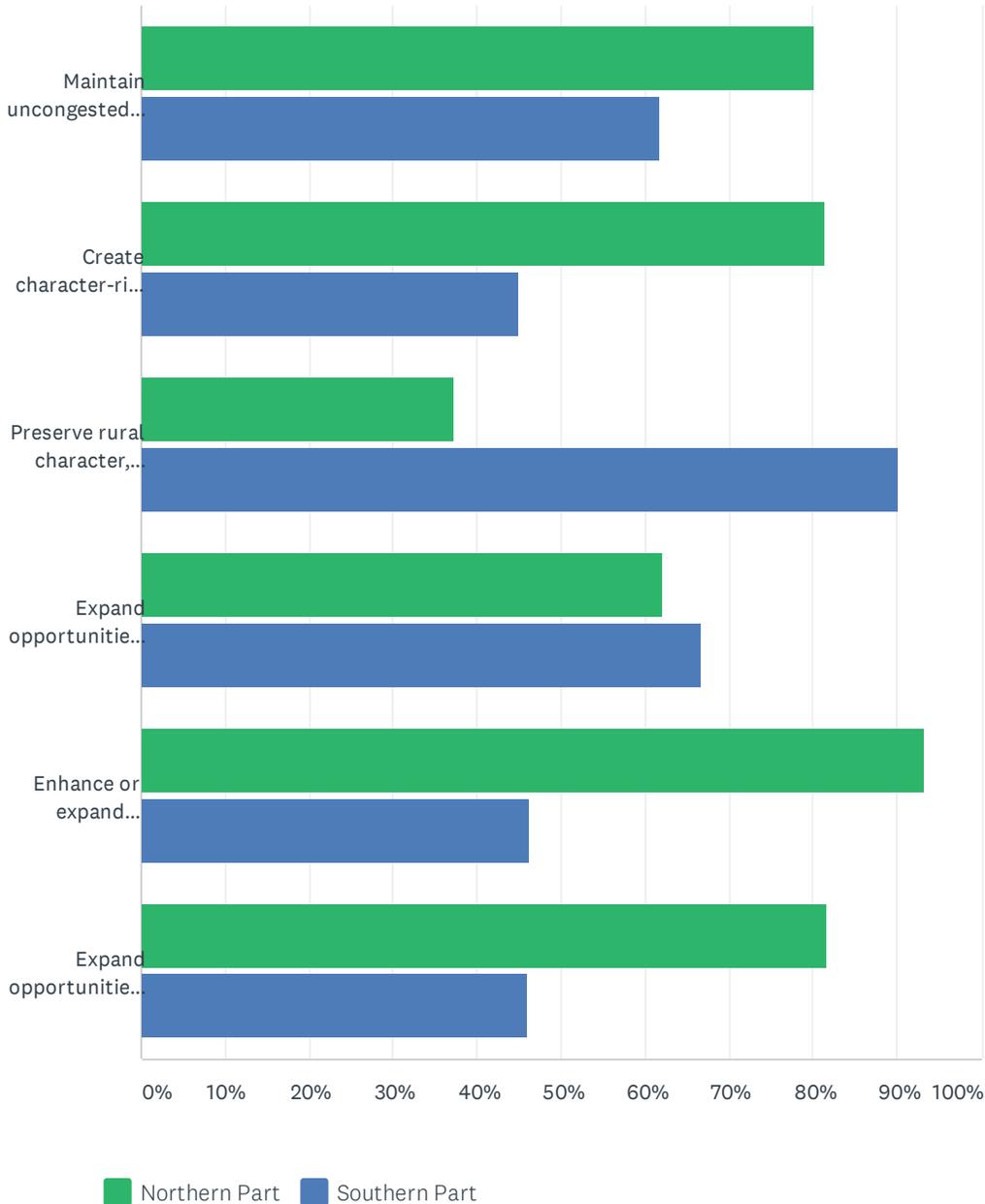
61	It will become too crowded.	5/26/2020 12:39 AM
62	Subdivisions that are too densely populated.	5/25/2020 10:23 PM
63	None	5/25/2020 9:20 PM
64	none	5/25/2020 8:17 PM
65	Too much traffic. Not enough EMT services. Not enough capacity at Chicod and conly for this growth	5/25/2020 7:41 PM
66	This is a heavily traveled highway to begin with so making it a 4- lane would be great.	5/25/2020 7:15 PM
67	Will it slow traffic during 8:00 AM rush hour traffic	5/25/2020 7:03 PM
68	Delays during construction, loss of property.	5/25/2020 6:27 PM
69	Too much riff raff moving in.	5/25/2020 6:19 PM
70	High traffic and high speeds on adjoining roads	5/25/2020 6:09 PM
71	Time.	5/25/2020 5:34 PM
72	No plans for additional school facilities with the impending development and increase in population	5/25/2020 3:46 PM
73	None right now, however, if you plan to build we will need bigger roads.	5/25/2020 3:35 PM
74	My biggest concern is the roads not being suitable for the amount of traffic it will see in the coming years. Everyone needs to sit down and discuss what the goals are for this area and how much traffic we are going to see in the next 10-15 years. Otherwise, this will turn into an Old Tar Rd/Evans St or Fire Tower Rd/Portertown Rd nightmare that we see every morning and evening during rush hour.	5/25/2020 12:43 PM
75	Too dense of expansion, adding strip malls with many entrances onto 43	5/25/2020 11:45 AM
76	Roundabout is a terrible idea. Hate the city limit infringement on the county. We live in the county for the population density as it stands, do not want it to change.	5/25/2020 4:57 AM
77	Costs with the current budget.	5/24/2020 9:58 PM
78	Dangerous road with high volume, people passing, stopping to turn in driveways and businesses	5/24/2020 1:03 PM
79	Becoming more congested and less rural. I live this far out because it IS rural area.	5/24/2020 12:49 PM
80	Keep it natural and not overly commercial. Property should be maintained with green space. Reuse current buildings instead of vacant sprawl	5/23/2020 9:29 PM
81	Traffic congestion, noise, pollution,	5/23/2020 8:46 PM
82	Convert all of highway 43 south of Greenville to New Bern into a four lane corridor.	5/23/2020 10:16 AM
83	Flow of traffic turning onto Hwy 43 from roads	5/23/2020 10:06 AM
84	Crime, traffic, overcrowding.	5/23/2020 10:03 AM
85	That I will loose my house.	5/23/2020 9:38 AM
86	The travel has increased significantly over the last few years due to more homes. As long as the roadways are increased to assist I feel this is not a negative issue.	5/23/2020 9:03 AM
87	Traffic	5/23/2020 8:23 AM
88	need better roads	5/23/2020 7:26 AM
89	Congestion & Safety	5/23/2020 7:07 AM
90	Need more lanes	5/23/2020 7:05 AM
91	Commercial sites and city taxes. 43 does have a lot of traffic, especially when school is in session. Otherwise, traffic is not that bad.	5/23/2020 4:31 AM
92	complete lack of sidewalks and bike lanes in accordance to NCDOT's complete St policy	5/23/2020 12:56 AM

93	5 people getting rich and the hard lived people getting disregard	5/22/2020 11:54 PM
94	Overpopulation of an area that is not ready for a large population growth.	5/22/2020 11:30 PM
95	Dangerous intersection at Ivy and Hwy 43	5/22/2020 10:04 PM
96	school traffic with a rotary	5/22/2020 10:03 PM
97	How long the construction would take and the detour routes.	5/22/2020 9:30 PM
98	Traffic,development, increased population density	5/22/2020 9:16 PM
99	Developments will eliminate farm land and will lower food supply	5/22/2020 8:31 PM
100	Busy during certain times of day. Turning left from b stokes onto 43 towards Conley can be a little scary sometimes.	5/22/2020 8:20 PM
101	Road quality and with the continuing growth of Greenville this area will have to be prepared to handle the growth.	5/22/2020 8:10 PM
102	Traffic	5/22/2020 8:02 PM
103	Too much stop and go traffic from vehicles entering and exiting the highway from driveways, parking lots, and secondary roads. A lot of pedestrian traffic near Hill's store and those trailer parks. These issues demand a lower speed during peak times, which seems frustratingly too low during off-peak hours, which SHP is well aware since they set up camp near the little bar. Also, traffic from Conley and Chicod cause significant safety and traffic issues during school arrivals and releases, which definitely need to be considered and factored into all changes in traffic patterns.	5/22/2020 8:00 PM
104	Traffic- road conditions	5/22/2020 7:49 PM
105	exactly where the incorporation line is	5/22/2020 7:25 PM
106	Firetower is grossly congested as we all know. I'm worried about that and how it will change with plans. 43 S is beautiful territory and I love it! But it is dangerous road. People fly like crazy and pass like fools through there. Small roads and driveways are disasters waiting to happen. Travel to and from Greenville for work for folks has caused plenty of wrecks. Development of roads could ease problems and speed up commutes. Maintain the beauty at all costs! Or... even ENHANCE the beauty if possible! Feel free to bulldoze a trailer park or two (yes, I said that). Ease of SAFE access to Mills & Worthington is a concern, as is Stokestown-St. John. This is a big undertaking but I trust you.	5/22/2020 6:54 PM
107	Rush hour backups.	5/22/2020 6:19 PM
108	Additional land be annexed into city limits.	5/22/2020 4:31 PM
109	that a roundabout will be added. I think this will deter shopping/ tourism from the south. Focus on making travel times less through widening.	5/22/2020 4:03 PM
110	way to much traffic for a two lane road, lots of vehicles coming from south of Chicod	5/22/2020 2:52 PM
111	none	5/18/2020 9:28 AM
112	Excessive number of driveways, limited screening of older developments & nonresidential sites	5/15/2020 8:30 AM
113	Planned development with places to shop without going into Greenville for everything.	5/15/2020 8:19 AM
114	Currently unsafe, aesthetically challenged, inaccessible.	5/13/2020 9:41 AM
115	over build	5/13/2020 7:24 AM
116	too many cars	5/12/2020 4:50 PM
117	I don't think a round about is going to solve the congestion issue. *A turn lane going onto Edwards Farm Rd. would be practical also from both directions.*	5/12/2020 4:37 PM
118	need more roadways better traffic	5/12/2020 3:26 PM
119	None if done right	5/12/2020 2:30 PM
120	That housing and population will outpace road capacity.	5/12/2020 12:12 PM

121	Should have been done 30+ years ago	5/12/2020 12:06 PM
122	Future development should not equal more stop lights along this highway.	5/12/2020 11:22 AM
123	Roads are too small to handle the volume of traffic	5/12/2020 11:05 AM
124	None	5/12/2020 10:55 AM
125	I have no concerns at this time. The road expansion should take care of the growth over the next 20 years.	5/12/2020 10:45 AM
126	Traffic management at certain hours	5/12/2020 6:37 AM
127	more traffic than it can safely support	5/11/2020 5:01 PM
128	I'm looking forward to an improved highway for travel.	5/11/2020 4:44 PM
129	r	5/8/2020 11:03 AM

Q8 NCDOT will be widening the section of NC 43 (Charles Blvd) between Fire Tower Road and Worthington Road / Mills Road to a four-lane divided highway. After the widening is finished, what should be the primary goals for the northern part of the corridor? Southern part of the corridor?

Answered: 142 Skipped: 4



	NORTHERN PART	SOUTHERN PART	TOTAL RESPONDENTS
Maintain uncongested roadway and minimize traffic congestion	80.15% 109	61.76% 84	136
Create character-rich commercial nodes at key intersection	81.32% 74	45.05% 41	91
Preserve rural character, agriculture, and other non-urban areas	37.17% 42	90.27% 102	113
Expand opportunities for additional suburban residential development	62.07% 54	66.67% 58	87
Enhance or expand walkability and non-automobile transportation opportunities (sidewalks, bike lanes, etc.)	93.27% 97	46.15% 48	104
Expand opportunities for additional nonresidential uses (office, employment, retail, service, commercial, institutional, religious, industrial, etc.)	81.61% 71	45.98% 40	87

#	OTHER (PLEASE SPECIFY)	DATE
1	No retail spaces brought out further than Bells Fork	6/6/2020 10:58 AM
2	More side walks, the better!!	6/4/2020 1:49 PM
3	I prefer option 2 with the traffic circle near DH Conley and find that to be most conducive to traffic patterns currently known to me.	6/4/2020 9:46 AM
4	Scenic route for both northern and southern corridors.	6/2/2020 5:50 PM
5	Plan to go all the way to Chicod regardless. Don't be like the suburbs of Charlotte and get caught with your pants down when all the Yankees move in overnight.	5/26/2020 10:16 AM
6	Don't bring that mess around here.	5/25/2020 6:19 PM
7	I disagree with all of these. The county residents DO NOT WANT ANY OF THIS DEVELOPMENT TO OCCUR.	5/25/2020 4:57 AM
8	Parks, green spaces, wooded hiking and biking trails.	5/23/2020 8:46 PM
9	Making this a four lane highway to New Bern will allow more people easier access to Greenville from southern counties like Carteret, Craven, et	5/23/2020 10:16 AM
10	We don't need more housing developments. Why keep destroying natural resources to build more homes, when there is an abundance of empty homes throughout the county.	5/22/2020 8:00 PM
11	The southern part should focus on widening, increase speed limit, therefore lowering travel time from the New Bern & other southeast communities. More people would visit Greenville if the travel time was reduced significantly.	5/22/2020 4:03 PM

Q9 Is there anything else you would like to share?

Answered: 74 Skipped: 72

#	RESPONSES	DATE
1	No	6/7/2020 9:28 AM
2	No	6/6/2020 8:48 PM
3	Provide service roads to intersections.	6/5/2020 6:55 PM
4	Na	6/5/2020 12:14 PM
5	We need more bike paths away from traffic. In a protected area like a park or through non highway areas	6/5/2020 10:51 AM
6	Most surveys are waste of time. Citizens input don,t have much meaning.	6/4/2020 6:25 PM
7	No	6/4/2020 5:33 PM
8	No	6/4/2020 1:20 PM
9	re-educate the population to understand what a yield sign is.... it's not a stop sign	6/4/2020 11:16 AM
10	No	6/4/2020 11:08 AM
11	Roundabouts are excellent tools in helping with traffic congestion. I would like roundabouts utilized in a greater way in new transportation plans and possibly utilized to help with traffic flow in existing infrastructure.	6/4/2020 10:54 AM
12	No	6/4/2020 10:41 AM
13	Please leave the country area alone; we love it like it is and this is why we live here because this is where my husband grew up and we've raised our kids here because of it...family is important.	6/4/2020 10:33 AM
14	No	6/4/2020 10:31 AM
15	No	6/4/2020 10:31 AM
16	No	6/4/2020 9:46 AM
17	No	6/4/2020 9:40 AM
18	NO	6/4/2020 9:34 AM
19	Please don't make it take forever to do the road like it took with what y'all did with the downtown roads.	6/4/2020 9:32 AM
20	no	6/3/2020 10:00 PM
21	Consider young drivers with a everything around Mills rd and Edwards Farm rd and even Pgsa where they park. Also Ivy rd is dangerous pull out with a curve for young drivers.	5/30/2020 8:28 PM
22	There is no reason to protest because the city and county have their minds made up in advance. They just want the citizens to think they had a voice in the decision.	5/28/2020 7:03 PM
23	No	5/26/2020 10:11 PM
24	Please don't turn this area into another Winterville!	5/26/2020 7:09 PM
25	Charles Blve and Fire tower road are already developed to the max.	5/26/2020 3:43 PM
26	No	5/26/2020 11:03 AM
27	Regardless of utilities, Option 1, with roundabout at Signature Dr, makes very little sense. The traffic light there is well-timed and does not cause backups. Option 2 makes more sense with the school traffic congestion and Mills Rd entering the intersection at a 45 degree angle.	5/26/2020 10:38 AM
28	Don't screw this up	5/26/2020 10:16 AM
29	there is a lot of undeveloped land and it seems like the city is already expanding this way. It should be kept mainly residential since the people who live there seem to like it because of it's suburban qualities	5/26/2020 10:00 AM
30	This area has the potential to be an excellent area for development and we should ensure that we have adequate road infrastructure to handle the additional traffic flow.	5/26/2020 9:58 AM

31	NCDOT may get negative press from time to time but from my experience you/they do a good, albeit expensive, job. The openness and seemingly energetic solicitation of public input is refreshing.	5/26/2020 9:17 AM
32	please consider expanding the median, bike lanes and pedestrian sidewalks all the way to downtown Greenville	5/26/2020 8:48 AM
33	We would prefer the beautiful relatively rural road that we moved to 16 years ago. Too much development, cheap housing developments and now taking our land for road expansion. Not a good idea in our opinion	5/26/2020 5:43 AM
34	Yes	5/26/2020 2:02 AM
35	No.	5/25/2020 10:23 PM
36	no	5/25/2020 8:17 PM
37	Schools and traffic needs to be considered. It wasn't in other studies we have seen out here	5/25/2020 7:41 PM
38	Not at this time	5/25/2020 6:27 PM
39	Take your expansion up north. We all know what the city council is trying to do. They want to distribute people to certain parts of the county. If people want to move to the country and expand take it up north of the airport.	5/25/2020 6:19 PM
40	Reduce speed limit to 35 mph on Herman Garris road before children, joggers, and people on bikes get injured.	5/25/2020 6:09 PM
41	No.	5/25/2020 5:34 PM
42	We bought our house in Eastern Pines because of the country living feel. Please do not bring the city life down here. We are just fine.	5/25/2020 3:35 PM
43	No.	5/25/2020 12:43 PM
44	Please understand the county residents do not want city infringement and infrastructure in this area. We like the quiet, seclusion, and exclusivity of land and peace in the county. Develop the trailer park by Hills gas station and get the drug dealers out of that area. Leave the Mills Road area ALONE!	5/25/2020 4:57 AM
45	No	5/24/2020 9:58 PM
46	Four lane 43 from Greenville to Vanceboro. Dangerous road	5/24/2020 1:03 PM
47	No	5/24/2020 12:49 PM
48	Keep the soccer field entrances and the school access points safe for young drivers	5/23/2020 9:29 PM
49	We don't need more development in this area. It will erode our standard of living greatly. The roads are already too congested, and noise and trash on the roads are increasing. We need to preserve green spaces and dedicate this area to parks.	5/23/2020 8:46 PM
50	Greenville or the state needs put a highway completely around the city like in other growing towns. Highway 264 should go completely around the city. Greenville Blvd shouldn't be part of 264. 264 should go south of the city and connect into highway 43, then continue around the city and connect to west side to highway 264. That way you have a complete four lane highway going around Greenville which will help with traffic on Greenville Blvd, Arrington and memorial and allow for more growth and faster access to different parts of the city.	5/23/2020 10:16 AM
51	I wish Greenville would follow their own land development models and stay out of the area.	5/23/2020 10:03 AM
52	I'm concerned by the main photo submitted by the news of the area in question being greater than that of what was shown and discussed in the maps at the meeting in the fall.	5/23/2020 9:38 AM
53	No	5/23/2020 7:05 AM
54	Please lower the speed limit here and keep people safe	5/23/2020 12:56 AM
55	No	5/22/2020 11:54 PM
56	Nothing else	5/22/2020 9:30 PM

57	No high density housing	5/22/2020 9:16 PM
58	Not to eliminate any farm land on southern section	5/22/2020 8:31 PM
59	We don't need more housing here. We need it to stay rural, fields, and trees. Many people enjoy pitt county because of the countryside or rural parts while having the benefits of the city of greenville being close by.	5/22/2020 8:20 PM
60	Bike lanes are a must!	5/22/2020 8:02 PM
61	Internet service needs to be expanded to serve all homes along this major highway.	5/22/2020 8:00 PM
62	All roads in Pitt County need to have roadway traffic markings painted on roadways	5/22/2020 7:49 PM
63	This part of the county is not perfect but it is darn near it if any area of the county is. This project is needed and I'm glad that people are being progressive enough to handle it. But, I am worried and hope that it goes well and doesn't start a series of changes to where 25 years from now the charm of this corner of Pitt is gone forever. Please don't let that happen. Capitalize on that charm and add to it. That is my challenge to you. Are you up to that large of a task? Thank you.	5/22/2020 6:54 PM
64	No	5/22/2020 4:31 PM
65	NC43 between Greenville & Ernul has been a frustrating travel for years. I often travel between this area on a weekly basis, & find travel times can vary by 15-25 minutes. This should be a main factor for future planning.	5/22/2020 4:03 PM
66	Be mindful of flooding potential	5/13/2020 9:41 AM
67	No	5/12/2020 4:37 PM
68	No	5/12/2020 3:26 PM
69	This is a need as is more commercial/multi family projects	5/12/2020 2:30 PM
70	I like the roundabouts. Future commercial should be required to use shared driveways and install sidewalks in along the road.	5/12/2020 11:22 AM
71	Please do not put in a five lane road anywhere in this design.	5/12/2020 11:05 AM
72	no	5/12/2020 10:45 AM
73	no	5/11/2020 5:01 PM
74	r	5/8/2020 11:03 AM

Q10 Thank you for participating in this survey. For more information and to learn more about upcoming events, please visit the project website:
<https://www.pittcountync.gov/810/NC-43-South-Land-Use-Plan>

Answered: 3 Skipped: 143

#	RESPONSES	DATE
1	.	6/4/2020 10:42 AM
2	Yourw	5/26/2020 2:02 AM
3	g	5/8/2020 11:03 AM

Appendix 4

**Budget Amendment - Public Health - Women Infants
and Children (WIC) \$13,539 (No County Funds)**

PITT COUNTY FINANCE – BUDGET AMENDMENT REQUEST

Department: Health- WIC Client Services
 FY Budget: 2020-2021

Date of Request: 7.13.20

	ACCOUNT NO.	TITLE OF ACCOUNT	DECREASE	INCREASE
REVENUES	153170-436500	DHHS Funds		13,539
	ACCOUNT NO.	TITLE OF ACCOUNT	INCREASE	DECREASE
EXPENDITURES	155170 561090	Other Contracted Servies	13,539	
TOTAL			BALANCES	

Net Effect to Budget: Increase budget by \$13,539

Department Justification:
 WIC Special Funding for operational support

APPROVAL	SIGNATURE	DATE
Deputy County Manager – CFO		
Budget Administrator		
County Manager	Required for transfers between Personal Services, Operating & Capital Accounts	
Human Resources	Required for actions involving Personal Services Accounts	
Board of County Commissioners	Agenda Item # Meeting Date Reference #	
Creates Adjustment to a Fund Transfer Account <input type="checkbox"/>		



NC DEPARTMENT OF
**HEALTH AND
HUMAN SERVICES**

ROY COOPER • Governor
MANDY COHEN, MD, MPH • Secretary
MARK T. BENTON • Assistant Secretary for Public Health
Division of Public Health

June 16, 2020

MEMORANDUM

TO: Robin Tant, Nutrition Program Director
Pitt County Health Department

FROM: *Kim Lovenduski*
Kim Lovenduski, Deputy Director
Nutrition Services Branch

SUBJECT: WIC Special Funding Opportunity Approval – Phase 2

Thank you for submitting your FFY 20 Special Funding Opportunity- Phase 2 Application. We are pleased to provide you with approval to purchase the following items:

QTY	ITEM	SFY	UNIT COST	TOTAL COST
3	Three Great Bus Ads	20-21	\$1,500.00	\$9,000.00
3	Production Cost for three Great Bus Ads	20-21	\$425.00	\$1,275.00
1	Mural by Tabatha Ferrell	20-21	\$2,000.00	\$2,000.00
2	Varidesk Pro Plus	20-21	\$395.00	\$790.00
3	Varidesk Mats	20-21	\$60.00	\$180.00
2	Tablet Cases	20-21	\$21.99	\$43.98
2	Single Monitor Arm	20-21	\$125.00	\$250.00
			Total	\$13,538.98

Please note:

- Computer equipment being ordered from State Contract must be placed directly with the vendor contact listed below:

State Contract 2020-21 Volume Purchase Award 400500 Account Contacts		
Dell	Sean_R_Miller@Dell.com	Sean Miller (512) 513-9606
HP	www.applieddatatech.com	Terri Barnes (704) 847-3000 ext. 2003
Lenovo	kmcmurray@lenovo.com	Katie McMurray (919) 874-3411

NC DEPARTMENT OF HEALTH AND HUMAN SERVICES • DIVISION OF PUBLIC HEALTH • NUTRITION SERVICES BRANCH

LOCATION: 5601 Six Forks Road, Building 2, Raleigh, NC 27609
MAILING ADDRESS: 1914 Mail Service Center, Raleigh, NC 27699-1914
www.ncdhhs.gov • TEL: 919-707-5800 • FAX: 919-870-4818

AN EQUAL OPPORTUNITY / AFFIRMATIVE ACTION EMPLOYER

2. If the purchase price exceeds the amount approved, you must request approval of the excess before incurring the cost and use agency funds to cover the additional costs.
3. Submit a copy of the invoice for equipment to the NC Department of Health and Human Services, Nutrition Services Branch, Attention: Karen Mason, 5601 Six Forks Road, 1914 Mail Service Center, Raleigh, NC 27699-1914, at the time you report the expenditure. The invoice should indicate the actual cost of each item including discount and sales tax and any serial or identification number.
4. If you no longer wish to purchase the equipment listed above please submit notification to the NC Department of Health and Human Services, Nutrition Services Branch, Attention: Karen Mason, 5601 Six Forks Road, 1914 Mail Service Center, Raleigh, NC 27699-1914.

Appendix 5

Budget Amendment - Cooperative Extension -
Vidant Medical Foundation Grant- Healthy
Communities EFNEP - \$9,500 (No County Funds)

PITT COUNTY FINANCE – BUDGET AMENDMENT REQUEST

Department: Cooperative Extension - Healthy Communities Grant
FY Budget: 20-21

Date of Request: 7/13/20

	ACCOUNT NO.	TITLE OF ACCOUNT	DECREASE	INCREASE
REVENUES	243729 436000	Non Fed Categorical Grant		9,500
	ACCOUNT NO.	TITLE OF ACCOUNT	INCREASE	DECREASE
EXPENDITURES	245729 512201	Contract Salaries	8,500	
	245729 522000	Food & Provisions	1,000	
TOTAL			BALANCES	

Net Effect to Budget: \$9,500

Department Justification: (Please provide detailed explanation)

Budget amendment is to recognize grant funds received from Vidant Medical Center Foundation. The grant will fund the Healthy Communities Expanded Food & Nutrition Education Program (EFNEP) for FY 2020-21 teaching children about nutrition, basic cooking preparation, food safety, food resource management, and physical activity.

APPROVAL	SIGNATURE	DATE
Deputy County Manager – CFO		
Budget Administrator		
County Manager	Required for transfers between Personal Services, Operating & Capital Accounts	
Human Resources	Required for actions involving Personal Services Accounts	
Board of County Commissioners	Agenda Item # _____ Meeting Date _____ Reference # _____	
Creates Adjustment to a Fund Transfer Account <input type="checkbox"/>		

Appendix 6

Budget Amendment - Cooperative Extension -
Vidant Health Foundation Grant - Food and Nutrition
Educator \$8,500

PITT COUNTY FINANCE – BUDGET AMENDMENT REQUEST

Department: Cooperative Extension - Food & Nutrition Educator
FY Budget: 20-21

Date of Request: 7/13/20

	ACCOUNT NO.	TITLE OF ACCOUNT	DECREASE	INCREASE
REVENUES	243825 436000	Non Fed Categorical Grant		8,500
	ACCOUNT NO.	TITLE OF ACCOUNT	INCREASE	DECREASE
EXPENDITURES	245825 512201	Contracted Salaries	8,500	
TOTAL			BALANCES	

Net Effect to Budget: \$8,500

Department Justification: (Please provide detailed explanation)

Budget Amendment is to establish a budget for the Food and Nutrition Educator Grant. The funding received from Vidant Medical Foundation will supplement the cost of the Food and Nutrition Educator position. The agent will teach food safety, cooking, food preservation, and nutrition to adults and children throughout Pitt County to impact health and wellness of county residents.

APPROVAL	SIGNATURE	DATE
Deputy County Manager – CFO		
Budget Administrator		
County Manager	Required for transfers between Personal Services, Operating & Capital Accounts	
Human Resources	Required for actions involving Personal Services Accounts	
Board of County Commissioners	Agenda Item # _____ Meeting Date _____ Reference # _____	
Creates Adjustment to a Fund Transfer Account <input type="checkbox"/>		

Appendix 7

Budget Amendment - Cooperative Extension -
Vidant Medical Foundation Grant - Food Council
Coordinator For Pitt County Farm and Food Council
- \$18,600 (No County Funds)

Appendix 8

**Budget Amendment - Cooperative Extension- Vidant
Medical Foundation Grant - Community Garden
Coordinator - \$50,500 (No County Funds)**

PITT COUNTY FINANCE – BUDGET AMENDMENT REQUEST

Department: Cooperative Extension - Community Garden Tech Grant
FY Budget: 20-21

Date of Request: 7/13/20

	ACCOUNT NO.	TITLE OF ACCOUNT	DECREASE	INCREASE
REVENUES	243757 436000	Non-Fed Categorical Grant		50,500
	ACCOUNT NO.	TITLE OF ACCOUNT	INCREASE	DECREASE
EXPENDITURES	245757 512000	Salaries	33,641	
	245757 518100	FICA	2,574	
	245757 518200	Retirement	3,431	
	245757 518201	401k Retirement	1,918	
	245757 518300	Hospitalization	8,340	
	245757 518400	Life Insurance	73	
	245757 526000	Office Supplies	523	
TOTAL			BALANCES	

Net Effect to Budget: \$50,500

Department Justification: (Please provide detailed explanation)

Budget Amendment to recognize grant funds received from Vidant Medical Foundation for FY 2020-21. Funds will be used for the Community Garden Coordinator. The position coordinates the Making Pitt Fit Community Garden, teaches children from Wintergreen School STEM education in the garden, and provides technical support to people interested in organic or sustainable gardening practices, school gardens and community gardens.

APPROVAL	SIGNATURE	DATE
Deputy County Manager – CFO		
Budget Administrator		
County Manager	Required for transfers between Personal Services, Operating & Capital Accounts	
Human Resources	Required for actions involving Personal Services Accounts	
Board of County Commissioners	Agenda Item # _____ Meeting Date _____ Reference # _____	
Creates Adjustment to a Fund Transfer Account <input type="checkbox"/>		

Appendix 9

**Budget Amendment - Planning - Project Safe Shelter
- \$8,500 (No County Funds)**

Appendix 10

Budget Amendment - Sheriff's Office - Housing of
Beaufort County Inmates - \$517,500

PITT COUNTY FINANCE – BUDGET AMENDMENT REQUEST

Department: Sheriff's Office

Date of Request: 7/13/20

FY Budget: 2021

	ACCOUNT NO.	TITLE OF ACCOUNT	DECREASE	INCREASE
REVENUES	102400-432015	OTHER COUNTY INMATE REIMBURSE		517,500
	ACCOUNT NO.	TITLE OF ACCOUNT	INCREASE	DECREASE
EXPENDITURES	104310-554000	Motor Vehicles	469,500	
	104310-553001	Law Enforcement Equipment	48,000	
TOTAL			BALANCES	

Net Effect to Budget: | 517,500 |

Department Justification: (Please provide detailed explanation)

The Sheriff's Office will receive \$517,500 from Beaufort County for the housing of Beaufort County inmates at the Pitt County Detention Center. Per the contract, Beaufort County has a minimum commitment of \$5,625 per day for 92 days. We ask that this additional revenue be used for the purchase of law enforcement vehicles and a drone.

APPROVAL	SIGNATURE	DATE
Deputy County Manager – CFO		
Budget Administrator		
County Manager	Required for transfers between Personal Services, Operating & Capital Accounts	
Human Resources	Required for actions involving Personal Services Accounts	
Board of County Commissioners	Agenda Item # _____ Meeting Date _____ Reference # _____	
Creates Adjustment to a Fund Transfer Account <input type="checkbox"/>		

Appendix 11

Tax Administration Adjustment Refunds



Pitt County Board of Commissioners meeting, Monday July 13

NCPTS Refunds for Board approval			
Refund Payee	Bill	Source	Refund Amount
Susan Williams	0000345335-2019-2019-0000-00	REI	\$ 556.63
Susan Williams	0000345335-2018-2018-0000-00	REI	\$ 547.20
Susan Williams	0000345335-2017-2017-0000-00	REI	\$ 547.20
Robby Stallings	0000273939-2017-2017-0000-00	IND	\$ 172.78
Robby Stallings	0000273939-2018-2018-0000-00	IND	\$ 167.14
total			\$ 1,990.95

NCVTS Refunds for Board approval			
Refund Payee	Bill	Source	Refund amount
Gail Brown	0051672972-2019-2019-0000-00	RMV	\$ 100.36
Glenn Cauvin	0047266213-2018-2018-0000-00	RMV	\$ 129.94
Chad Driver	0052214831-2019-2019-0000-00	RMV	\$ 262.80
Nuhman Makanangot	0054254528-2018-2018-0000-00	RMV	\$ 272.69
Phyllis Morris	0029789417-2019-2019-0000-00	RMV	\$ 211.97
Meghan Heinchon	0040032559-2019-2019-0000-00	RMV	\$ 276.98
Lauren Ainsley	0035013387-2019-2019-0000-00	RMV	\$ 148.73
Marian Mclawhorn	0006054100-2019-2019-0000-00	RMV	\$ 119.12
Donghyeon Roh	0050893956-2019-2019-0000-00	RMV	\$ 151.15
Margaret Sparrow	0039345802-2019-2019-0000-00	RMV	\$ 251.81
Thomas Chaney	0039741824-2019-2019-0000-00	RMV	\$ 129.43
Jennifer Jones	0045845448-2019-2019-0000-00	RMV	\$ 201.07
Albert Furr	0050093242-2019-2019-0000-00	RMV	\$ 120.12
William Godley	0049232165-2019-2019-0000-00	RMV	\$ 161.21
Kathryn Swope	0016229426-2019-2019-0000-00	RMV	\$ 180.12
Catherine Lloyd	0040441981-2019-2019-0000-00	RMV	\$ 142.19
NCVTS refunds total			\$ 2,859.69

Appendix 12

Resolution Honoring Eric Todd's Retirement from
Law Enforcement and Awarding Badge and Handgun



Resolution Honoring Eric Todd
For 24 years 4 months and years of Law Enforcement Service
and Awarding His, His Badge and Sidearm

WHEREAS, Eric Todd joined the Pitt County Sheriff's Office as a Deputy on June 1, 1996 date and held the ranks of Deputy Sheriff; and

WHEREAS, Eric Todd service and dedication to the Pitt County Sheriff's Office and Service, dedication and accomplishment in the field of law enforcement during his 24 years and 4 months years of service are hereby recognized and commended; and

WHEREAS, N.C.G.S 20-187.2 provides that retiring officers of the Pitt County Sheriff's Office may receive, at the time of their retirement, the badge worn or carried by them during their service with the Pitt County Sheriff's Office.

WHEREAS, N.C.G.S 12-187.2 further provides that the Pitt County Board of Commissioners may, in its discretion, award to a retiring officer the service sidearm of such retiring officer at a price determined by the Board of Commissioners, upon securing a permit as required by N.C.G.S 14-402 et seq; and

WHEREAS, Eric Todd has served as a member of the Pitt County Sheriff's Office for a period of more than 24 years and is retiring from the Pitt County Sheriff's Office on October 1, 2020 date; and

NOW, THEREFORE, BE IT RESOLVED by the Pitt County Board of Commissioners as follows:

1. Sheriff Paula Dance is hereby authorized in accordance with the provision of N.C.G.S. 20-187.2 to transfer to Eric Todd the badge worn by him during (his) service with the Pitt County Sheriff's Office; and
2. Sheriff Paula Dance is hereby authorized in accordance with the provisions of N.C.G.S. 20-187.2 to transfer to Eric Todd (serial # ACBV200) Glock 9MM (his) sidearm (at no cost to the officer/for and in consideration of the sum of \$0 received) after the recipient secures a permit required by N.C.G.S. 14-402.

BE IT FURTHER RESOLVED, that the Pitt County Board of Commissioners recognizes and thanks Eric Todd for his dedicated service to Pitt County and its citizens.

Adopted this _____ the day of _____, 2020__.

CHAIRMAN
PITT COUNTY BOARD OF COMMISSIONERS

ATTEST:

Clerk to the Board

Appendix 13

Contract for Construction Administration and
Observation Services - Not to Exceed \$74,000



July 8, 2020

Mr. Tim Corley
Pitt County Engineer
1717 West 5th Street
Greenville, NC 27834

RE: Proposal for Southern Landfill Repair-Construction Services
Pitt County, NC

Dear Mr. Corley:

The Wooten Company appreciates the opportunity to continue assisting the County on the mitigative actions at the Pitt County Southern Landfill. Through our initial conversation with County and GMA staff on ideas and strategies to reduce the leaching of 1,4 Dioxin into the groundwater, it is now time to take the proposed design of stormwater improvements and cap repair into construction.

It is our understanding that Pitt County would like for The Wooten Company to provide construction services including advertisement and bidding, construction administration, and construction observation on the previously prepared design. Our proposed scope of services for this project includes:

1. Advertisement and Bidding

- Assist owner with advertising the scope of work through direct solicitation of bids, local newspaper advertisement, and online bidding forums.
- Furnish copies of bidding documents to contractors and other interested parties.
- Receive and respond to potential bidders questions.
- If warranted, issue addenda(s) to the bidding documents.
- Conduct the public bid opening and prepare the Certified Bid Tab, Unit Price Summary, and Letter of Recommendation for Pitt County's consideration and concurrence.

2. Construction Administration

- Host the pre-construction meeting and monthly progress meetings.
- Review and approve, for conformance to the design concept, shop drawings submittals.
- Interpret the intent of the construction documents to protect the County against defects and deficiencies (although we are not able to guarantee contractor performance).
- Review and approve partial and final payment requests.
- Prepare change orders as deemed necessary after evaluation.
- Complete walk-through and project closeout documentation.

301 West 14th Street
Greenville, NC 27834

252.757.1096
Fax 252.757.3221

3. Construction Observation

- Provide resident observation to observe materials and workmanship, check layouts or work and keep the necessary or required records of inspection.
- The Wooten Company representative will be a liaison between the County and Contractor.
- Review partial payment requests and keep accurate notes of installed infrastructure location.

We propose to conduct this entire scope of work for a combination of lump sum and hourly rate fee as indicated in the table below. Billings for the hourly rate work will be calculated using the labor rates of the employees involved as listed on the attached Schedule of Fees plus mileage at the current IRS standard mileage rate and out of pocket expenses at cost. Invoices will be sent monthly and are payable within 30 days of receipt by the County. Only those services as described within the scope of services described above are included in the fee. Should modifications or additions to the scope of work be requested, we will prepare a written amendment to the services agreement to include such services at additional cost for your approval prior to initiating with the work.

<i>Category of Services</i>	<i>Compensation Method</i>	<i>Estimate of Compensation for Services</i>
Advertisement and Bidding	<i>Lump Sum</i>	\$5,000.00
Construction Administration	<i>Hourly Rate</i>	\$19,500.00
Construction Observation	<i>Hourly Rate</i>	\$49,500.00
TOTAL ESTIMATED FEE		\$74,000.00

The above work is based on a construction period of three (3) months.

If this proposal to amend our current agreement meets your satisfaction, please forward an amendment to update our Contract for Services agreement for execution. Thank you for allowing this opportunity to be of technical assistance to Pitt County. Please let us know if you have any questions or need anything further.

Best Regards,

THE WOOTEN COMPANY



W. Brian Johnson, PE

cc: Derrick Smith, PE

Enclosures: As stated.



SCHEDULE OF FEES
Hourly Rates for Wage Categories

Wage Category	Hourly Billing Rate
Engineer I	\$ 106
Engineer II	\$ 135
Engineer III	\$ 161
Engineer IV	\$ 193
Engineer V	\$ 232
Architect II	\$ 138
Designer I	\$ 75
Designer II	\$ 91
Designer III	\$ 117
Designer IV	\$ 140
Construction Admin I	\$ 109
Construction Admin II	\$ 165
Construction Admin III	\$ 232
Construction Observer / Resident Project Representative	\$ 99
Utility Coordinator II	\$ 122
Utility Coordinator III	\$ 154
Survey Technician I	\$ 50
Survey Technician II	\$ 65
Survey Technician III	\$ 85
Survey Technician IV	\$ 117
Surveyor II	\$ 110
Surveyor III	\$ 129
Surveyor IV	\$ 167
GIS Analyst II	\$ 83
GIS Analyst III	\$ 114
GIS Analyst IV	\$ 124
Community Development Coordinator	\$ 118
Project Assistant	\$ 79

Reimbursables: Mileage will be billed at the current IRS Standard Mileage Rate, Subcontracted Services and other expenses at cost plus 10%.

Annual adjustments are made on July 1st of each year. The above hourly rates reflect current rates for the period through June 30, 2021. Hourly billing rates will change next on July 1, 2021 to reflect Direct Payroll Costs (salaries) being paid at that time.

Effective Rates July 1, 2020 through June 30, 2021



LEWOOTE-01

PPEELE

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
4/7/2020

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER First Citizens Insurance Services 8510 Colonnade Center Drive 5th Floor PO Box 29611 (27626-0611) Raleigh, NC 27615	CONTACT NAME: Patricia Peele PHONE (A/C, No, Ext): (919) 716-4228 FAX (A/C, No): (919) 716-2226 E-MAIL ADDRESS: patricia.peele@firstcitizens.com													
	<table border="1"> <thead> <tr> <th>INSURER(S) AFFORDING COVERAGE</th> <th>NAIC #</th> </tr> </thead> <tbody> <tr> <td>INSURER A : Cincinnati Insurance Company</td> <td>10677</td> </tr> <tr> <td>INSURER B : Cincinnati Casualty Ins Co</td> <td>28665</td> </tr> <tr> <td>INSURER C : Travelers Casualty & Surety Co of America</td> <td>19038</td> </tr> <tr> <td>INSURER D :</td> <td></td> </tr> <tr> <td>INSURER E :</td> <td></td> </tr> <tr> <td>INSURER F :</td> <td></td> </tr> </tbody> </table>	INSURER(S) AFFORDING COVERAGE	NAIC #	INSURER A : Cincinnati Insurance Company	10677	INSURER B : Cincinnati Casualty Ins Co	28665	INSURER C : Travelers Casualty & Surety Co of America	19038	INSURER D :		INSURER E :		INSURER F :
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INSURER D :														
INSURER E :														
INSURER F :														
INSURED L. E. Wooten & Company dba The Wooten Company 120 North Boylan Avenue Raleigh, NC 27603-1423														

COVERAGES **CERTIFICATE NUMBER:** **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input checked="" type="checkbox"/> PROJECT <input type="checkbox"/> LOC OTHER:			ECP/EBA 0482225	4/9/2020	4/9/2021	EACH OCCURRENCE	\$ 1,000,000
							DAMAGE TO RENTED PREMISES (Ea occurrence)	\$ 300,000
							MED EXP (Any one person)	\$ 10,000
							PERSONAL & ADV INJURY	\$ 1,000,000
							GENERAL AGGREGATE	\$ 2,000,000
							PRODUCTS - COMP/OP AGG	\$ 2,000,000
							EMPLOYEE BENEFIT	\$ 3,000,000
A	<input checked="" type="checkbox"/> AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO OWNED AUTOS ONLY <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> NON-OWNED AUTOS ONLY			ECP/EBA 0482225	4/9/2020	4/9/2021	COMBINED SINGLE LIMIT (Ea accident)	\$ 1,000,000
							BODILY INJURY (Per person)	\$
							BODILY INJURY (Per accident)	\$
							PROPERTY DAMAGE (Per accident)	\$
								\$
A	<input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED <input checked="" type="checkbox"/> RETENTION \$ 10,000			ECP/EBA 0482225	4/9/2020	4/9/2021	EACH OCCURRENCE	\$ 9,000,000
							AGGREGATE	\$ 9,000,000
								\$
B	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below Y/N <input checked="" type="checkbox"/> N N/A			EWC 0482226	4/9/2020	4/9/2021	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTHER	\$ 500,000
							E.L EACH ACCIDENT	\$ 500,000
							E.L DISEASE - EA EMPLOYEE	\$ 500,000
							E.L DISEASE - POLICY LIMIT	\$ 500,000
C	Crime - 3rd Party			106978033	8/10/2019	8/10/2020		1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

CERTIFICATE HOLDER "FOR INFORMATION ONLY"	CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
	AUTHORIZED REPRESENTATIVE

**CONTRACT FOR SERVICES
BETWEEN PITT COUNTY
AND
The Wooten Company**

THIS AGREEMENT is made and entered into this 13th of July, 2020, by and between Pitt County, a political subdivision of the State of North Carolina, (hereinafter referred to as the “County”) and The Wooten Company. (hereinafter referred to as “Contractor”).

WITNESSETH:

WHEREAS, County desires assistance with bidding, administration and observation to repair the Southern landfill cap; and

WHEREAS, Contractor possesses the expertise and experience to assist County in such capacity;

NOW THEREFORE, in consideration of the mutual promises of the parties hereto, and other good and valuable consideration the sufficiency of which is hereby acknowledged, the parties agree as follows:

1. Services. The Contractor shall provide the services listed in Exhibit A attached hereto and incorporated by reference. All deliverables under this Agreement shall be delivered in a final form acceptable to County.
2. Termination. The County or Contractor may terminate this Agreement, with or without cause, at any time by providing thirty (30) days written notice from the terminating party to the non-terminating party. In that event, all finished or unfinished materials shall, at the option of the County, become its property. If the Agreement is terminated as provided herein, the Contractor will be paid for all services performed.
3. Regulations. While on County’s property, Contractor shall comply with County’s regulations, including but not limited to safety and employee relation’s regulations. County will provide Contractor with all relevant regulations upon request of Contractor.
4. Term. This Agreement shall commence on the date written above and shall continue until the services have been completed to the satisfaction of the County and Contractor has been paid.
5. Payment. County shall pay Contractor at the rate not to exceed \$74,000.00, invoiced monthly as work progresses, for services rendered under this Agreement. These services include bidding, administration and observation of construction activities of the southern landfill cap plus drainage features. Payment shall be due and payable upon completion of the work to the satisfaction of the County.
6. Entire Agreement and Amendments. This Agreement contains the entire understanding between the parties with respect to the subject matter hereof and supersedes all prior and

contemporaneous written or oral negotiations and agreements between them regarding the subject matter hereof. This Agreement may be amended only in writing, which writing must be signed by both of the parties. Each of the statements set forth in the recitals to this Agreement are hereby incorporated herein by reference as a valid representation of the party or parties to whom such statement relates.

7. Assignment. This Agreement is personal to each of the parties hereto, and neither party may assign nor delegate any of its rights or obligations without first obtaining the written consent of the other party. Any purported assignment without prior written consent from the other party shall be null and void. In the event of assignment, this Agreement shall be binding upon the successors or assigns of the parties hereto.

8. Independent Contractor. The relationship between the parties to this Agreement shall be that of independent contractors, and no party shall be construed to be the agent, partner, employee, or joint venture of the other party to the Agreement. The parties shall not exercise control or direct the manner in which other parties perform their duties hereunder except to assure compliance with this Agreement. The parties further agree that Contractor is not eligible for any County employee benefits whatsoever and does not possess any rights or privileges as generally established for the County's employees.

9. Hold Harmless and Indemnification. Contractor agrees to hold harmless and indemnify County from any and all claims, loss, liability, demands, damages or any other financial demands that may be alleged or realized due to acts of nonfeasance, malfeasance, misfeasance, or negligence committed by Contractor while in the performance of the duties or assignment pursuant to this Agreement.

10. Insurance. Contractor agrees to procure and maintain, or cause to be procured and maintained, commercial general liability insurance with liability limits of at least one million dollars (\$1,000,000.00) per occurrence and two million dollars (\$2,000,000.00) per aggregate. Contractor shall also procure and maintain, or cause to be procured and maintained, Workers' Compensation coverage for its employees, as may be required by law. Contractor's certificate of insurance is attached hereto as exhibit B.

11. Third Party Beneficiary. The parties do not intend to confer any rights, privileges or benefits upon any other individual(s) or entity(ies), not signatories to this Agreement, arising out of this Agreement. The parties agree that nothing in this Agreement shall be construed or interpreted to confer any such rights, privileges or benefits upon any individual or entity not a signatory to this Agreement.

12. Costs and Taxes. Except as otherwise specifically provided herein, each party shall bear its own costs and expenses incurred in connection with the performance of its obligations hereunder. Each party shall be responsible for payment of any and all federal, state, local or other taxes which may arise or be imposed as the result of its performance under this Agreement or as the result of the receipt of any compensation or other funds under this Agreement or in connection with the transactions contemplated hereby, if any. This Section shall survive termination of this Agreement.

13. Notice: Any notice required or permitted to be given hereunder shall be in writing and shall be deemed to have been given when personally delivered or three (3) days after being mailed by certified mail, return receipt requested, postage prepaid, to the following addresses, or at such other address as either party may designate in a manner in compliance with this Section:

Pitt County
Attn: County Manager
1717 West 5th Street
Greenville, NC 27834

Contractor:
The Wooten Company.
301 West 14th Street
Greenville, NC 27834

Each party shall keep the other party informed of its current address at all times.

14. Applicable Law, Venue, and Service of Process. This Agreement has been entered into in the State of North Carolina, County of Pitt, and all questions with respect to the construction of this Agreement and the rights and liabilities of the parties shall be governed by the laws of the State of North Carolina. The parties agree that exclusive venue for the bringing of any action concerning this Agreement shall be in the state or federal courts having jurisdiction in Pitt County, North Carolina and that service of process may be made upon either party by certified mail, return receipt requested, postage prepaid to the party's address as set forth herein or such other address as the party may designate in writing received by the other party.

15. Force Majeure. The parties understand and acknowledge that neither shall be liable for any loss, damage, detention, delay or failure to perform in whole or part resulting in causes beyond their control including, but not limited to fire, strikes, insurrections, riots, embargoes, shortages of motor vehicles, delays in transportation, and inability to obtain supplies of raw materials or requirements or regulations of the United States government or any other civil or military authority.

16. Severability. If any provision, or portion thereof, of this Agreement shall for any reason be adjudged by any court of competent jurisdiction to be illegal, invalid or otherwise unenforceable, such judgment shall not affect, impair or invalidate the remainder of this Agreement but shall be limited in its operation to the provision of this Agreement directly involved and only the illegal, invalid or unenforceable provision shall be deemed struck.

17. Waiver. The failure by the party at any time to require performance by the other party of any provision hereof shall not affect in any way the right to require such performance at a later time nor shall the waiver by either party of a breach of any provision hereof be taken or be held to be a waiver of such provision.

18. Counterparts and Facsimiles. This Agreement may be executed in one or more counterparts each of which may be deemed an original, but all of which constitute one and the same. An executed Agreement transmitted by facsimile to the other party may be relied upon as an original

and if there is any inconsistency between such facsimile and an executed Agreement subsequently received by "hard-copy," the terms contained in the facsimile shall prevail.

19. Headings. The headings and numbers of sections and paragraphs contained in this Agreement are for reference purposes only and shall not affect in any way the meaning or interpretation of this Agreement.

20. E-verify. Pursuant to North Carolina General Statute 143-133.3 and related state and federal laws, the undersigned hereby certifies that the Contractor named herein, and the Contractor's subcontractors, comply with the requirements of Article 2 of Chapter 64 of the NC General Statutes, including the requirement for each employer with more than 25 employees in North Carolina to verify the work authorization of its employees through the federal E-Verify system.

IN WITNESS WHEREOF, each party has caused this Agreement to be executed by its duly authorized representative on the date set forth above.

Pitt County:

By: _____

Contractor:

By: _____

EXHIBIT A

See attached proposal.

EXHIBIT B

See attached COI.

Appendix 14

Change Order # 5 - Tipping Fee Increase for
Commingled Recyclables at ECVC

FOR PITT'S SAKE. RECYCLE RIGHT!

RECYCLE TOGETHER

PLASTIC Water, soda, juice, milk and detergent bottles



Empty and rinse

METAL All cans



Empty and rinse

PAPER Newspaper, office paper, and cardboard



Flatten cardboard

For a detailed list and more information, please visit:
pittcountync.gov/depts/solidwaste/
or call: Paula Clark: 252-902-3353



ATTENTION



**Pitt County is
CHANGING
the way it recycles.**

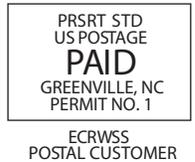
Pitt County now has a more streamlined list of recyclables to keep the County's recycling program sustainable and contaminant-free. Please recycle **ONLY the items listed on the reverse side of this postcard.**

The list is simpler and Pitt County's commitment to recycling remains strong.



FOR PITT'S SAKE. RECYCLE RIGHT!

Place recyclables in curbside bins and containers at Pitt County Container sites





Jobs with Purpose

June 25, 2020

Mr. John Demary
Director of Solid Waste and Recycling
Pitt County Government
1717 W. Fifth Street
Greenville, NC 27834

Re: Comingled Recycling Tipping Fee

Dear John:

Pursuant to meetings we have had with Pitt County on several occasions since January 2020 and Pitt County's Budget Approval, please find Change Order #5 for the increase in the tipping fee for all comingled material collected in Pitt County from \$34.50 per ton to \$100.00 per ton effective July 1, 2020 through June 30, 2021.

We look forward to our continued partnership.

Sincerely,

A handwritten signature in cursive script, appearing to read "Lisa", is written in dark ink.

Lisa Ward-Ross
President & CEO

cc: Scott Elliott, Pitt County Manager
Tim Corely, Pitt County Engineer

Tom Rassau, ECVC VP of Operations
John Coward, ECVC Off-Site Operations Manager

800.756.4188
252.756.4189
FAX 252.930.1260

2100 N. Greene Street
PO Box 1686
Greenville, NC 27834

CHANGE ORDER #5

Effective Date: July 1, 2020
Contract Name: Contract between Pitt County and Eastern Carolina Vocational Center
Contractor: Eastern Carolina Vocational Center, Inc. (ECVC)
Owner: Pitt County

Change in Contract Terms:

Pitt County shall pay Eastern Carolina Vocational Center, Inc. a tipping fee of \$100 per ton for the period July 1, 2020 – June 30, 2021 for all comingled material collected in Pitt County. On or about March 1, 2021, Pitt County Staff will meet with ECVC Staff and determine tipping fee for FY'22.

Cost of Change: Approximately \$390,000

PITT COUNTY:

BY: _____
D. Scott Elliott
Pitt County Manager

CONTRACTOR:

BY: _____
Lisa Ward-Ross, President/CEO
Eastern Carolina Vocational Center

(CORPORATE SEAL)

(CORPORATE SEAL)

ATTEST _____

ATTEST _____

“This instrument has been pre-audited in the manner required by the Local Government Budget and Fiscal Control Act”

Finance Officer

Appendix 15

**NCACC Legal Competency for Local Elected
Officials - Travel/Training Exception Request**

Legal Competency for Local Elected Officials

- Click here to register for this course offering
July 31, 2020

This course will be offered online via Zoom from 10am-3pm with a mid-day break. You will receive the link to join the Zoom session in the confirmation email upon registering.

Being effective as a local elected official means understanding your local authority, being fluent in meeting procedures, and knowing the scope of your transparency obligations. The laws are complex, and many situations raise questions that are unique to each set of circumstances. These complexities are often heightened by the vast array of social media platforms, which call into question the boundaries of free speech and the public's right to know. As leaders, it is important for elected officials to know and understand appropriate and meaningful ways to engage citizens in the business of governing.

This course is designed to enhance the basic materials covered in the Essentials courses, and will give you a deeper understanding of your legal responsibilities. Through a combination of pre-recorded modules to watch and discuss, faculty presentations and scenarios with interactive breakout sessions, this on-line course will enrich your practice of leading and governing. Topics included focus on the legal foundations and day-to-day requirements elected officials should understand to be effective, competent local leaders. Subjects addressed will include:

- Legal authority of the local unit
- Rules of Procedure
- Roles and responsibilities of individual board members
- Transparency requirements
- Conflicts of Interests

Scholarship Information

NCACC County Commissioner Discount

The North Carolina Association of County Commissioners provides cost offsets for county elected officials to attend LELA courses. For information on this discount click [here](#).

LELA 6.00 hrs

Singleton, Janna

From: Mary Perkins-Williams <pittcounty.commissionerd2@gmail.com>
Sent: Monday, June 22, 2020 3:02 PM
To: Singleton, Janna
Subject: Fwd: Register Today: Legal Competency for Local Elected Officials

----- Forwarded message -----

From: **UNC School of Government** <announcements@sog.unc.edu>
Date: Fri, Jun 19, 2020 at 9:10 AM
Subject: Register Today: Legal Competency for Local Elected Officials
To: <pittcounty.commissionerd2@gmail.com>



Legal Competency for Local Elected Officials

July 31, 2020
10:00 a.m. | Zoom

Register Now

Being effective as a local elected official means understanding your local authority, being fluent in meeting procedures, and knowing the scope of your transparency obligations. The laws are complex, and many situations raise questions that are unique to each set of circumstances. These complexities are often heightened by the vast array of social media platforms, which call into question the boundaries of free speech and the public's right to know. As leaders, it is important for elected officials to know and understand appropriate and meaningful ways to engage citizens in the business of governing.

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Upon registering for the course, you will receive the link to join the Zoom session.

UNC School of Government | sog.unc.edu



UNC School of Government | Knapp-Sanders Building, Campus Box 3330, Chapel Hill, NC 27599-3330

[Unsubscribe pittcounty.commissionerd2@gmail.com](mailto:pittcounty.commissionerd2@gmail.com)

[Update Profile](#) | [About Constant Contact](#)

Sent by announcements@sog.unc.edu

--

Mary Perkins-Williams

Commissioner Mary Perkins-Williams

Pitt County Board of Commissioners, District 2

NC Association of Black Elected Officials, Treasurer -- Cell 252.367.7120

Personal Vision: *" It should not matter where our residential guests and families enter Pitt County, they should view our area with visions of progressive growth and positive development with beautiful roads, communities and residents free from negatives!!" All of us can give a little each day in District TWO to show that we love the place we call home!!*

WE SHOULD COMMISSION OURSELVES AS ONE AND FUNCTION AS A TEAM RATHER THAN INDIVIDUAL LOCALS!! If we are to grow, we must plan and plot a strong and positive course of action which will include all of our residents!!

Appendix 16

Covid-19 Hazard Pay - Sheriff's Office

Pitt County Sheriff's Office Hazard Pay

Option #1: \$5,000 per employee

Organization	Hazard Pay	FICA	Retirement	401K	Life Insurance	Total
Law Enforcement (153)	\$765,000	\$58,523	\$83,385	\$38,250	\$1,634	\$946,792
*Detention Center (176)	\$880,000	\$67,320	\$95,920	\$44,000	\$1,880	\$1,089,120
School Security (10)	\$50,000	\$3,825	\$5,450	\$2,500	\$107	\$61,882
Total Cost:						\$2,097,793

Option #2: 5% of employees fiscal salary

Organization	Hazard Pay	FICA	Retirement	401K	Life Insurance	Total
Law Enforcement	\$412,314	\$31,542	\$44,942	\$20,616	\$881	\$510,295
*Detention Center	\$452,095	\$34,585	\$49,278	\$22,605	\$966	\$559,530
School Security	\$26,470	\$2,025	\$2,885	\$1,323	\$57	\$32,760
Total Cost:						\$1,102,585

* Includes Jail Inmate Coordinator

Appendix 17

Proclamation Declaring Racism a Public Health
Crisis

Mecklenburg County

North Carolina

PROCLAMATION DECLARING RACISM A PUBLIC HEALTH CRISIS

WHEREAS, the Mecklenburg County Board of Commissioners has identified Reducing Racial Disparity as a critical priority and essential to an effective systemic response to delivering health and human services in Mecklenburg County; and

WHEREAS, racism unfairly disadvantages Black and Brown individuals and communities, while unfairly giving advantages to other individuals and communities, and Mecklenburg County's collective prosperity depends upon the equitable access to opportunity for every resident; and

WHEREAS, racism has produced and perpetuates poverty through intentional and unintentional policies that create barriers to economic mobility; and is a social system with multiple dimensions: individual racism that is internalized or interpersonal and systemic racism that is institutional or structural, and

WHEREAS, criminal justice practices have caused deep disparities, harm, and mistrust; African American residents of Mecklenburg County are eight times more likely to die of homicide; and 73% of homicide victims were African American in Mecklenburg County; and

WHEREAS, a growing body of literature shows that social determinants — otherwise known as the conditions in which an individual is born and in which he or she lives, works, or recreates — are key drivers of health inequities. For generations, communities of color have faced vast disparities in job opportunities, income, and inherited family wealth. They are less likely to have housing security, access to quality schools, healthy food, and green spaces. This involves systemic racism all of which can undermine mental and physical well-being; and

WHEREAS, in addition it is well-documented that racism itself has an adverse impact on health. Chronic stress caused by discrimination can trigger a cascade of adverse health outcomes, from high blood pressure, heart disease, diabetes, immunodeficiency, and accelerated aging, all of which are high in the African American community. There is also evidence suggesting that the racism endured by black mothers contributes to the high maternal and infant mortality rate; and

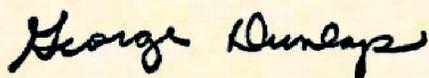
WHEREAS, in Mecklenburg County, the COVID-19 pandemic has made visible and intensified racial health disparities with Black and Brown communities comprising 57% of all COVID-19 cases and 41.2% of coronavirus deaths; and

WHEREAS, Blacks are twice as likely to not have health insurance, 3 times more likely to experience chronic diseases and 70% of new HIV infections; and

WHEREAS, in 2006, the Board of County Commissioners received a report and recommendations on a call to action to eliminate health disparities in Mecklenburg County, yet the rates of disparity have widened.

NOW THEREFORE. BE IT RESOLVED, that the Mecklenburg County Board of Commissioners believes that racism can form the basis for a public health crisis affecting our entire County and should be treated with the urgency and funding of a public health crisis. Looking at racism in this way offers legislators, health officials, and others an opportunity to analyze data and discuss how to dismantle or change problematic institutions. Mecklenburg County will seek to promote racial equity through policies approved by the Board of Commissioners and will encourage other local, state and national entities to recognize racism as a public health crisis as well.

This 16th day of June 2020.



George Dunlap, Chair
Mecklenburg Board of County Commissioners



Appendix 18

Body cameras from Axon Enterprise, Inc. for the
Sheriff's Office - \$1,147,737.58

CONTRACT COVER SHEET

Department: Sheriff's Office

Date: 6/9/2020

Contract Monitor: Ernest W. Moore

Phone Number: 252-902-2800

CONTRACT INFORMATION: New Renewal Amendment

Vendor: Axon Enterprise, Inc.

Effective Date: 7/13/2020

Revenue Generating: Yes No

Expiration Date: 7/13/2025

Contract Purpose/Description: _____

Service and purchase agreement for body cameras, their accessories, and cloud storage.

Deadline/Special Need: N/A

Total Dollar Value (if applicable) \$ 1,147,737.50

Budget Account Code: 245858-501000

Current year portion: \$ 229,657.58 (2020-2021)

Contract Budgeted: N/A Yes No

Date approved by County Commissioners, if applicable _____

Reviewed for HIPAA: N/A Yes No
 Reviewed for ACM: N/A Yes No

Insurance Certificate(s) Attached: N/A Yes No
 E-Verify Language included: N/A Yes No

DOCUMENT ROUTING

SB

	Date In	Changes Needed		Reviewer	Date Out	Initial if Changes Accepted
		Yes	No			
<input checked="" type="checkbox"/> Program Supervisor <u>PCSO Staff Attorney</u>	<u>6/9/2020</u>	()	()	<u>Susan Britt</u>	<u>6/9/20</u>	()
<input checked="" type="checkbox"/> Agency Director	<u>6/9/20</u>	()	()	<u>Paula Bruce</u>	<u>6/9/20</u>	()
<input type="checkbox"/> Risk Manager (Ins.)	<u>1/1</u>	()	()	_____	<u>1/1</u>	()
<input checked="" type="checkbox"/> County Attorney	<u>6/15/2020</u>	()	(X)	<u>(Signature)</u>	<u>6/19/20</u>	()
<input checked="" type="checkbox"/> Finance Officer	<u>6/19/2020</u>	()	(X)	<u>BB</u>	<u>6/22/20</u>	()
<input checked="" type="checkbox"/> County Manager	<u>JUN 22 2020</u>	()	(X)	<u>(Signature)</u>	<u>6/23/20</u>	()
<input checked="" type="checkbox"/> Other: Chief Information Officer	<u>6/11/20</u>	()	(X)	<u>(Signature)</u>	<u>6/11/20</u>	()

Reviewer comments: _____

Contract Monitor: Please return copy of fully executed Contract with Cover Sheet to Susan Britt, Finance Department, for scanning into the Contracts data base and retain original Contract pursuant to your department's retention and disposition schedule.

***AIMs** Item will be completed for board approval after the contract is reviewed by staff. (Signature)



Handwritten text, possibly a title or header, located in the upper middle section of the page.

Two lines of handwritten text, likely the main body of the document, located in the middle section.

STATE OF NORTH CAROLINA
COUNTY OF PITT

MASTER SERVICES AND
PURCHASING AGREEMENT

This MASTER SERVICES AND PURCHASING AGREEMENT (this “Agreement”) is made and entered into this 13 th of July 2020, by and between Axon Enterprise, Inc., a Delaware corporation doing business in North Carolina (“Axon”), and the Pitt County Sheriff’s Office, an office created by the North Carolina Constitution (the “PCSO” or “Agency”). This Agreement governs the PCSO’s purchase and use of certain Axon Products and Services as set forth below.

Statement of Background and Intent

- A. In a contract, dated January 13, 2014, between Axon and the City of Charlotte (“Contract No. 1400673”), Axon agreed to provide Tasers and Related Products to the City and any other local government entity who elects to participate in the Charlotte Cooperative Purchasing Alliance (the “CCPA”).
- B. The Sixth Amendment to Contract No. 1400673, attached hereto as **Exhibit A** and incorporated fully herein, expanded the scope of products available for purchase through participation in the CCPA to include body worn cameras.
- C. The PCSO has elected to participate in the CCPA to purchase body worn cameras and related products and services from Axon.
- D. Axon provided the PCSO a Quote, dated May 18, 2020, enumerating the specific Products and Services Axon agrees to provide to the PCSO through its participation in the CCPA. This Quote is attached hereto as **Exhibit B** and incorporated fully herein.

NOW, THEREFORE, for good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, and in further consideration of the mutual covenants and agreements contained herein, the PCSO and Axon (collectively, the “Parties”) hereby agree as follows:

AGREEMENT

- 1. **TERM.** The initial term of this Agreement shall commence on July 13, 2020 and terminate on July 12, 2025. This Agreement may be extended only by a written amendment to the Agreement signed by both Parties.
- 2. **DEFINITIONS.** Specified terms shall have the following meanings for purposes of this Agreement (including all Exhibits):

- a. "Axon Cloud Services" means Axon's web services for Axon Evidence, Axon Records, Axon Dispatch, and interactions between Evidence.com and Axon Products or Axon client software. Axon Cloud Service excludes third-party applications, hardware warranties, and my.evidence.com.
 - b. "Axon Products" means body cameras, related accessories, and any other hardware provided by Axon under this Agreement.
 - c. "Services" means all services provided by Axon pursuant to this Agreement, including software, Axon Cloud Services, and professional services, including but not limited to training and IT services.
3. **AGREEMENT TO PROVIDE PRODUCTS AND SERVICES.** Axon shall provide the Products and Services in accordance with the terms and conditions set forth in this Agreement and the attached Exhibits. The prices set forth in **Exhibit B** constitute all charges payable by the PCSO for the Products and Services, and all labor, materials, equipment, transportation, facilities, storage, information technology, permits, and licenses necessary for Axon to provide the Products and Services.
 4. **COMPENSATION.** The PCSO shall pay Axon for the Products and Services delivered in compliance with the specifications at the unit prices set forth in **Exhibit B**. This amount constitutes the maximum fees and charges payable to Axon in the aggregate under this Agreement and will not be increased except by a written amendment duly executed by both Parties. Axon shall not be entitled to charge the PCSO any prices, fees, or other amounts that are not listed in **Exhibit B**.
 5. **BILLING.** Each invoice sent by Axon shall include all reports, information and data required by this Agreement (including the Exhibits) necessary to entitle Axon to the requested payment. Axon shall send all invoices using one of the following options:

Option 1: E-mail one copy of each invoice to ernest.moore@pittcountync.gov. Axon shall not mail invoices that have been sent via e-mail.

Option 2: Mail one copy of each invoice to:

Ernest W. Moore
Business Manager
Pitt County Sheriff's Office
PO Box 528
Greenville, NC 27835

Payment of invoices shall be due within thirty (30) days after the PCSO has received all of the following: (a) an accurate, properly submitted invoice, and (b) any other information reasonably requested by the PCSO to verify the charges contained in the invoice. Invoices

must include state and local sales tax.

6. **INVOICES.** Axon must submit invoices to the PCSO Business Manager per one of the two options described in the preceding paragraph 5.
 - a. Invoices must include the item number, description, unit cost, quantity and extended price, and Agreement or purchase order number of each item purchased. The PCSO will pay accurate, properly submitted, uncontested invoices.
 - b. Invoices must include only Products and Services that have been delivered and completed.
 - c. As a condition of payment, Axon must invoice the PCSO for Products and Services within 60 days after such Products and Services are delivered.
7. **SHIPPING.** Axon may make partial shipments and may ship Products from multiple locations. All shipments are FOB shipping point via common carrier. Title and risk of loss pass to the PCSO upon Axon's delivery to the common carrier.
8. **RETURNS.** All sales are final. Axon does not allow refunds or exchanges, except warranty returns or as provided by state or federal law.
9. **WARRANTIES.**
 - a. General Company Warranties. Axon represents and warrants:
 - i. It is a corporation duly incorporated, validly existing and in good standing under the laws of the state of Delaware, and is qualified to do business in North Carolina;
 - ii. It has all the requisite corporate power and authority to execute, deliver and perform its obligations under this Agreement;
 - iii. The execution, delivery, and performance of this Agreement have been duly authorized by Axon;
 - iv. No approval, authorization or consent of any governmental or regulatory authority is required to be obtained or made by it in order for it to enter into and perform its obligations under this Agreement;
 - v. In connection with its obligations under this Agreement, it shall comply with all applicable federal, state and local laws and regulations and shall obtain all applicable permits and licenses; and
 - vi. Axon shall not violate any agreement with any third party by entering into or performing this Agreement.
 - b. Additional Representations and Warranties. Axon represents, warrants, and covenants that:

- i. The Products and Services shall comply with all requirements set forth in this Agreement, including but not limited to the attached Exhibits;
 - ii. All work performed by Axon and/or its subcontractors pursuant to this Agreement shall meet industry accepted standards, and shall be performed in a professional and workmanlike manner by staff with the necessary skills, experience and knowledge;
 - iii. Neither the Services nor any Products provided by Axon under this Agreement will infringe or misappropriate any patent, copyright, trademark or trade secret rights of any third party; and
 - iv. Axon shall comply in all material respects with all applicable federal, state and local laws, regulations and guidelines in providing the Products and the Services, and shall obtain all necessary permits and licenses.
- c. Hardware Limited Warranty. Axon warrants that Axon-manufactured products are free from defects in workmanship and materials for 1 year from the date of PCSO's receipt, except Signal Sidearm, which Axon warrants for 30 months from the date of PCSO's receipt. Axon warrants its Axon-manufactured accessories for 90-days from the date of PCSO's receipt. Used conducted energy weapon ("CEW") cartridges are deemed to have operated properly. Extended warranties run from the expiration of the 1-year hardware warranty through the extended warranty term. Non-Axon manufactured products are not covered by Axon's warranty. PCSO should contact the manufacturer for support of non-Axon manufactured products.
- d. Warranty Claims.
 - i. If Axon receives a valid warranty claim for an Axon-manufactured product during the warranty term, Axon's sole responsibility is to repair or replace the product with the same or like product, at Axon's option. A replacement product will be new or like new. Axon will warrant the replacement product for the longer of (a) the remaining warranty of the original product or (b) 90-days from the date of repair or replacement.
 - ii. If the PCSO exchanges a device or part, the replacement item becomes PCSO's property, and the replaced item becomes Axon's property. Before delivering a Product for service, PCSO must upload data to Axon Evidence or download it and retain a copy. Axon is not responsible for any loss of software, data, or other information contained in storage media or any part of the product sent to Axon for service.
- e. Spare Products. Axon may provide PCSO a predetermined number of spare products and/or devices as detailed in Exhibit B. These "Spare Devices" are intended to be used as necessary to replace broken or non-functioning units. If the PCSO utilizes a Spare Device, the PCSO must return to Axon, through Axon's warranty return process, any broken or non-functioning units. Axon will repair or replace the unit with

a replacement device. Upon termination, Axon will invoice the PCSO the MSRP then in effect for all Spare Devices provided. If the PCSO returns the Spare Device to Axon within 30 days of the invoice date, Axon will issue a credit and apply it against the invoice.

- f. **Limitations.** Axon's warranty excludes damage related to: (a) failure to follow product use instructions; (b) Products used with equipment not manufactured or recommended by Axon; (c) abuse, misuse, or intentional damage to a device; (d) force majeure; (e) products or devices repaired or modified by persons other than Axon without Axon's written permission; or (f) products or devices with a defaced or removed serial number.
 - g. To the extent permitted by law, the above warranties and remedies are exclusive. Axon disclaims all other warranties, remedies, and conditions, whether oral, written, statutory, or implied. If statutory or implied warranties cannot be lawfully disclaimed, then such warranties are limited to the duration of the warranty described above and by the provisions in this Agreement.
10. **LIMITATION OF LIABILITY.** Axon's cumulative liability to the PCSO for any loss or damage resulting from any claim, demand, or action arising out of or relating to any Axon Product or Service will not exceed the purchase price paid to Axon for the Product, or if for Services, the amount paid for such Services over the 12 months preceding the claim. Neither Party will be liable for direct, special, indirect, incidental, punitive or consequential damages, however caused, whether for breach of warranty or Agreement, negligence, strict liability, tort or any other legal theory.
11. **DEVICE WARNINGS.** See www.axon.com/legal for the most current Axon device warnings.
12. **DESIGN CHANGES.** Axon may make design changes to any Axon Product or Service without notifying the PCSO or making the same change to Products and Services previously purchased by the PCSO.
13. **INSURANCE.** Axon will maintain General Liability, Workers' Compensation, and Automobile Liability insurance. Axon will supply the PCSO with the certificates of insurance within ten (10) days following Axon's receipt of the executed Agreement.
14. **INDEMNIFICATION.**
- a. Axon will indemnify the PCSO, its agents and employees against all claims, demands, losses, and reasonable expenses arising out of a third-party claim against the PCSO or its agent or employee resulting from any negligent act, error or omission, or willful misconduct, by Axon during the course of this Agreement, except to the extent of PCSO's negligence or willful misconduct, or claims under workers compensation.

- b. To the fullest extent permitted by law, Axon shall indemnify, defend and hold harmless the PCSO, its agents and employees from and against any and all “Charges” (as defined below) paid or incurred by any of them as a result of any claims, demands, lawsuits, actions, or proceedings:
 - i. alleging violation, misappropriation or infringement of any copyright, trademark, patent, trade secret or other proprietary rights with respect to the Work or any products or deliverables provided to the PCSO pursuant to this Agreement (“Infringement Claims”);
 - ii. seeking payment for labor or materials purchased or supplied by Axon or its subcontractors in connection with this Agreement; or
 - iii. arising from any act of negligence or willful misconduct by Axon or any of its agents, employees or subcontractors relating to this Agreement, except to the extent of PCSO’s negligence or willful misconduct, or claims under workers compensation.
- c. Axon shall not be liable for any Charges arising from alleged excessive force or constitutional or state law violations or similar claims.
- d. “Charges” means any and all losses, damages, costs, expenses (including reasonable attorneys’ fees), obligations, duties, fines, penalties, royalties, interest charges and other liabilities (including settlement amounts).
- e. Axon’s IP indemnification obligations do not apply to claims based on (a) modification of Axon Devices or Services by PCSO or a third-party not approved by Axon; (b) use of Axon Devices and Services in combination with hardware or services not approved by Axon; (c) use of Axon Devices and Services other than as permitted in this Agreement; or (d) use of Axon software that is not the most current release provided by Axon.

IP RIGHTS. Axon owns and reserves all right, title, and interest in Axon devices and services and suggestions to Axon, including all related intellectual property rights. PCSO will not knowingly or intentionally cause any Axon proprietary rights to be violated.

15. **AGENCY RESPONSIBILITIES.** Agency is responsible for (a) PCSO’s use of Axon Devices; (b) breach of this Agreement or violation of applicable law by PCSO or a PCSO end user; and (c) a dispute between PCSO and a third-party over PCSO’s use of Axon Devices.

16. **TERMINATION.**

- a. Termination Without Cause. The PCSO may terminate this Agreement at any time without cause by giving sixty (60) days written notice to Axon. Axon may terminate this Agreement at any time without cause by giving one hundred and eighty (180) days written notice to the PCSO.

- b. Termination Upon Default of Either Party. Either Party may terminate this Agreement by giving written notice to the other Party upon the occurrence of one or more of the following events:
- i. The other Party violates or fails to perform any covenant, provision, obligation, term or condition contained in this Agreement, except that such failure or violation shall not be cause for termination if both of the following conditions are satisfied: (i) such default is reasonably susceptible to cure; and (ii) the other Party cures such default within thirty (30) days of receipt of written notice of default from the non-defaulting party; or
 - ii. The other Party ceases to do business as a going concern, makes an assignment for the benefit of creditors, admits in writing its inability to pay debts as they become due, files a petition in bankruptcy or has an involuntary bankruptcy petition filed against it (except in connection with a reorganization under which the business of such Party is continued and performance of all its obligations under this Agreement shall continue), or if a receiver, trustee or liquidator is appointed for it or any substantial part of other party's assets or properties.
- c. Any notice of default pursuant to this Section shall identify and state the Party's intent to terminate this Agreement if the default is not cured within the specified period.
- d. Additional Grounds for Default Termination by the PCSO. By giving written notice to Axon, the PCSO may also terminate this Agreement upon the occurrence of one or more of the following events (which shall each constitute grounds for termination without a cure period and without the occurrence of any of the other events of default previously listed):
- i. Axon makes or allows to be made any material written misrepresentation or provides any materially misleading written information in connection with this Agreement, any Quote, or any covenant, agreement, obligation, term or condition contained in this Agreement; or
 - ii. Axon takes or fails to take any action which constitutes grounds for immediate termination under the terms of this Agreement, including but not limited to failure to obtain or maintain the insurance policies and endorsements as required by this Agreement, or failure to provide the proof of insurance as required by this Agreement.
- e. Obligations Upon Expiration or Termination. Upon expiration or termination of this Agreement, Axon shall promptly (a) return to the PCSO all computer programs, files, documentation, data, media, related material and any other recording devices, information, or compact discs that are owned by the PCSO; (c) in the case of termination due to Axon's uncured breach, refund to the PCSO all pre-paid sums, on

a pro-rated basis, for Products or Services that have been cancelled and will not be delivered.

- f. No Suspension. In the event that the PCSO disputes in good faith an allegation of default by Axon, notwithstanding anything to the contrary in this Agreement, Axon agrees that it will not terminate this Agreement or suspend or limit the delivery of Products or Services or any warranties or repossess, disable or render unusable any Software supplied by Axon, unless (i) the Parties agree in writing, or (ii) an order of a court of competent jurisdiction determines otherwise.
- g. Effect of Termination. Upon termination of this Agreement, PCSO rights immediately terminate. PCSO remains responsible for all fees incurred before the effective date of termination. If PCSO purchases Products for less than the manufacturer's suggested retail price ("MSRP") and this Agreement terminates before the end of the Term, Axon will invoice PCSO the difference between the MSRP for Products received and amounts paid towards those Products. If terminating for non-appropriation, PCSO may return Products to Axon within 30 days of termination. MSRP is the standalone price of the individual Device at the time of sale. For bundled Products, MSRP is the standalone price of all individual components.

17. **NON-APPROPRIATION OF FUNDS.** If the PCSO is not appropriated the funding needed to make payments under this Agreement for a given fiscal year, the PCSO will not be obligated to pay amounts due beyond the end of the last fiscal year for which funds were appropriated. In such event, the PCSO will promptly notify Axon of the non-appropriation and this Agreement will be terminated at the end of the last fiscal year for which funds were appropriated. No act or omission by the PCSO which is attributable to non-appropriation of funds shall constitute a breach of or default under this Agreement.

18. **CONFIDENTIALITY.**

- a. The term "Confidential Information" shall mean any information, in any medium, whether written, oral or electronic, not generally known in the relevant trade or industry, that a Party may obtain from the other Party or any of its suppliers, contractors or licensors which falls within any of the following general categories, defined and/or described below as needed for purposes of this Agreement:
 - i. *Trade secrets*. Trade secrets consist of information of either Party: (a) that derives value from being secret; and (b) that the owner has taken reasonable steps to keep confidential. Examples of trade secrets include information relating to proprietary software, new technology, new products or services, flow charts or diagrams that show how things work, manuals that tell how things work and business processes and procedures.
 - ii. Information of the PCSO or its suppliers, contractors or licensors marked

“Confidential” or “Proprietary.”

- iii. Information relating to criminal investigations conducted by the PCSO, and records of criminal intelligence information compiled by the PCSO.
 - iv. Information contained in the PCSO’s personnel files, as defined by NC. GEN. STAT. §160A-168. This consists of all information gathered by the PCSO about employees, except for that information which is a matter of public record under North Carolina law.
 - v. Citizen or employee social security numbers collected by the PCSO.
 - vi. Computer security information of the PCSO, including all security features of electronic data processing, or information technology systems, telecommunications networks and electronic security systems. This encompasses but is not limited to passwords and security standards, procedures, processes, configurations, software and codes.
 - vii. Local tax records of the County that contain information about a taxpayer’s income or receipts.
 - viii. Any attorney/client privileged information disclosed by either Party.
 - ix. Any data collected from a person applying for financial or other types of assistance, including but not limited to their income, bank accounts, savings accounts, etc.
 - x. Building plans of county-owned buildings or structures, as well as any detailed security plans.
 - xi. Any other information that is exempt from disclosure under the North Carolina public records laws.
- b. Neither Party shall copy, modify, enhance, compile or assemble (or reverse compile or disassemble), or reverse engineer Confidential Information, except as authorized by the both Parties in writing.
- c. **Axon will not sell or disclose data.** Axon will treat as Confidential Information all data provided by the PCSO in connection with this Agreement. PCSO data processed by Axon shall remain the exclusive property of the PCSO. Axon will not reproduce, copy, duplicate, disclose, or in any way treat the data supplied by the PCSO in any manner except that contemplated by this Agreement.
- d. The Parties mutually agree that they will not, directly or indirectly, disclose, divulge, reveal, report or transfer Confidential Information to any third party, other than an agent, subcontractor or vendor of the PCSO or Axon having a need to know such Confidential Information for purpose of performing work contemplated by written agreements between the PCSO and Axon, and who has executed a confidentiality agreement incorporating substantially the form of this the Agreement.
- e. Both Parties shall use reasonable efforts (including but not limited to seeking injunctive relief where reasonably necessary) to prohibit its employees, vendors,

agents and subcontractors from using or disclosing the Confidential Information in a manner not permitted by this Agreement.

- f. In the event that any demand is made in litigation, arbitration or any other proceeding for disclosure of Confidential Information, the other Party shall assert this Agreement as a ground for refusing the demand and, if necessary, shall seek a protective order or other appropriate relief to prevent or restrict and protect any disclosure of Confidential Information.
- g. Both Parties, to the extent reasonably practicable, shall restrict employee access to the Confidential Information of the other Party to those employees having a need to know for purposes of their jobs.

19. **FORCE MAJEURE.**

- a. Neither Party will be liable for any delay or failure to perform if (a) such delay or failure could not have been prevented by reasonable precaution, (b) cannot reasonably be circumvented by the non-performing Party through the use of alternative sources, work-around plans, or other means, and (c) if, and to the extent that, such failure or delay is caused, directly or indirectly, by fire, flood, earthquake, hurricane, elements of nature or acts of God, acts of war, terrorism, riots, civil disorders, rebellions, revolutions or court order.
- b. An event that satisfies all of the conditions set forth above shall be referred to as a “Force Majeure Event.” Upon the occurrence of a Force Majeure Event, the affected Party shall be excused from any further performance of those of its obligations which are affected by the Force Majeure Event for as long as (a) such Force Majeure Event continues and (b) the affected Party continues to use reasonable efforts to recommence performance whenever and to whatever extent possible without delay.
- c. Upon the occurrence of a Force Majeure Event, the affected Party shall promptly notify the other by telephone (to be confirmed by written notice within five (5) days of the inception of the failure or delay) of the occurrence of a Force Majeure Event and shall describe in reasonable detail the nature of the Force Majeure Event. If any Force Majeure Event prevents Axon from performing its obligations for more than fifteen (15) days, the PCSO shall have the right to terminate the Agreement by written notice to Axon.
- d. Notwithstanding anything contained herein to the contrary, strikes, slow-downs, walkouts, lockouts, and industrial disputes of Axon or its subcontractors shall not constitute “Force Majeure Events” and are not excused under this provision. Nothing in the preceding Force Majeure provisions shall relieve Axon of any obligation it may have regarding disaster recovery, whether under the Agreement or at law.

20. **PUBLICITY.** Axon may publicly announce information related to this Agreement in accordance with its obligations as a publicly traded company. Axon may also list the PCSO as a reference in responses to requests for proposals and may identify the PCSO as a customer in presentations to potential customers.
21. **WAIVER.** No delay or omission by either Party to exercise any right or power it has under this Agreement shall impair or be construed as a waiver of such right or power. A waiver by either Party of any covenant or breach of this Agreement shall not constitute or operate as a waiver of any succeeding breach of that covenant or of any other covenant. No waiver of any provision of this Agreement shall be effective unless in writing and signed by the Party waiving the rights.
22. **GENERAL TERMS.**
- a. Independent Contractors. The Parties are independent contractors. Neither Party has the authority to bind the other. This Agreement does not create a partnership, franchise, joint venture, agency, fiduciary, or employment relationship between the Parties.
 - b. Third-Party Beneficiaries. There are no third-party beneficiaries under this Agreement.
 - c. No Bribery. Axon certifies that neither it, nor any of its affiliates or subcontractors, nor any employees of any of the forgoing has bribed or attempted to bribe any employee or representative of the PCSO in connection with this Agreement.
 - d. Familiarity and Compliance with Laws and Ordinances. Axon agrees to make itself aware of and comply with all local, state and federal ordinances, statutes, laws, rules and regulations applicable to the Services. Axon further agrees that it will be, at all times during the term of this Agreement, in compliance with all applicable federal, state and/or local laws regarding employment practices. Such laws will include, but shall not be limited to workers' compensation, the Fair Labor Standards Act (FLSA), the Americans with Disabilities Act (ADA), the Family and Medical Leave Act (FMLA) and all OSHA regulations applicable to the work.
23. **Assignment.** This Agreement shall bind the Parties and their successors and permitted assigns. Neither Party may assign this Agreement without the prior written consent of the other. Any assignment attempted without the written consent of the other Party shall be void.
24. **E-VERIFY.** Pursuant to N.C. GEN. STAT. §153A-449, no county may enter into a contract unless the contractor and the contractor's subcontractor(s) comply with the E-Verify requirements of Article 2 of Chapter 64 of the North Carolina General Statutes.

- a. In accordance with N.C. GEN. STAT. §143-133.3, Axon hereby certifies (i) that Axon complies and shall maintain compliance with the E-Verify requirements of Article 2 of Chapter 64 of the North Carolina General Statutes (the “E-Verify Requirements”) at all times during which this Agreement is in effect; and (ii) shall cause each subcontractor under this Agreement to comply with such E-Verify Requirements as well.
- b. Axon will indemnify the PCSO from all losses, damages, costs, expenses (including reasonable attorneys’ fees), obligations, duties, fines, penalties, interest charges and other liabilities (including settlement amounts) incurred on account of any failure by Axon or any subcontractor to comply with the E-Verify Requirements.
25. **SEVERABILITY.** The invalidity of one or more of the phrases, sentences, clauses or sections contained in this Agreement or the Exhibits shall not affect the validity of the remaining portion of this Agreement or Exhibits so long as the material purposes of this Agreement can be determined and effectuated. If any provision of this Agreement or Exhibit is held to be unenforceable, then both Parties shall be relieved of all obligations arising under such provision, but only to the extent that such provision is unenforceable, and this Agreement shall be deemed amended by modifying such provision to the extent necessary to make it enforceable while preserving its intent.
26. **GOVERNING LAW.** North Carolina law shall govern the interpretation and enforcement of this Agreement, and any other matters relating to this Agreement (all without regard to North Carolina conflicts of law principles). All legal actions or other proceedings relating to this Agreement shall be brought in a state court sitting in Pitt County, North Carolina and/or, if necessary, the United States District Court for the Eastern District of North Carolina. By execution of this Agreement, the Parties submit to the jurisdiction of such courts and hereby irrevocably waive any and all objections which they may have with respect to venue in any state court sitting in Pitt County, North Carolina and/or the United States District Court for the Eastern District of North Carolina.
27. **NOTICES.** All notices must be in English. Notices posted on the PCSO’s Axon Evidence site are effective upon posting. Notices by email are effective on the sent date of the email. Notices by personal delivery are effective immediately.

Contact information for notices:

Axon Enterprise, Inc.
Attn: Legal
17800 N. 85th Street
Scottsdale, Arizona 85255
legal@axon.com

Pitt County Sheriff’s Office
Attn: Serenity Norman, Staff Attorney
100 W. 3rd Street
Greenville, North Carolina 27834
serenity.norman@pittcountync.gov

28. **Entire Agreement.** This Agreement and the attached Exhibits together represent the entire agreement between the Parties. This Agreement supersedes all prior agreements or understandings, whether written or verbal, regarding the subject matter of this Agreement. This Agreement may only be modified or amended in a writing signed by both of the Parties.

Each representative identified below declares they have been expressly authorized to execute this Agreement as of the date of signature.

Axon Enterprise, Inc.

Signature: _____

Name: _____

Title: _____

Date: _____

Pitt County Sheriff's Office

Signature: Paula S. Dance

Paula S. Dance, Sheriff

Date: 6/9/20

This document has been reviewed and final approval has been given by Pitt County Manager.

County Manager – Pitt County

"This instrument has been presaudited in the manner required by the Local Government Budget and Fiscal Control Act."

Brian Barnett
Finance Officer

APPROVED AS TO FORM

James Hill
County Attorney

Axon Cloud Services Terms of Use Appendix

1 Definitions.

"Agency Content" is data uploaded into, ingested by, or created in Axon Cloud Services within Agency's tenant, including media or multimedia uploaded into Axon Cloud Services by Agency. Agency Content

includes Evidence but excludes Non-Content Data.

“**Evidence**” is media or multimedia uploaded into Axon Evidence as 'evidence' by an Agency. Evidence is a subset of Agency Content.

“**Non-Content Data**” is data, configuration, and usage information about Agency’s Axon Cloud Services tenant, Axon Devices and client software, and users that is transmitted or generated when using Axon Devices. Non-Content Data includes data about users captured during account management and customer support activities. Non-Content Data does not include Agency Content.

2 **Subscription Term.** For Axon Evidence subscriptions, including Fleet 2 Unlimited, the subscription begins after shipment of the applicable Axon Device. If Axon ships the Device in the first half of the month, the start date is the 1st of the following month. If Axon ships the Device in the second half of the month, the start date is the 15th of the following month. For phased deployments, the start date begins on shipment of phase one. For purchases solely of Axon Evidence subscriptions, the start date is the Effective Date. The Axon Evidence subscription term ends upon completion of the Axon Evidence subscription stated in the Quote (“**Axon Evidence Subscription Term**”).

3 **Access.** Upon Axon granting Agency a subscription to Axon Cloud Services, Agency may access and use Axon Cloud Services to store and manage Agency Content. Agency may not exceed more end users than the Quote specifies. Axon Air requires an Axon Evidence subscription for each drone operator. For Axon Evidence Lite, Agency may access and use Axon Evidence only to store and manage TASER CEW and TASER CAM data (“**TASER Data**”). Agency may not upload non-TASER Data to Axon Evidence Lite.

4 **Agency Owns Agency Content.** Agency controls and owns all right, title, and interest in Agency Content. Except as outlined herein, Axon obtains no interest in Agency Content, and Agency Content are not business records of Axon. Agency is solely responsible for uploading, sharing, managing, and deleting Agency Content. Axon will have limited access to Agency Content solely for providing and supporting Axon Cloud Services to Agency and Agency end users.

5 **Security.** Axon will implement commercially reasonable and appropriate measures to secure Agency Content against accidental or unlawful loss, access or disclosure. Axon will maintain a comprehensive information security program to protect Axon Cloud Services and Agency Content including logical, physical access, vulnerability, risk, and configuration management; incident monitoring and response; encryption of uploaded digital evidence; security education; and data protection. Axon agrees to the Federal Bureau of Investigation Criminal Justice Information Services Security Addendum.

6 **Agency Responsibilities.** Agency is responsible for (a) ensuring Agency owns Agency Content; (b) ensuring no Agency Content or Agency end user’s use of Agency Content or Axon Cloud Services violates this Agreement or applicable laws; and (c) maintaining necessary computer equipment and Internet connections for use of Axon Cloud Services. If Agency becomes aware of any violation of this Agreement by an end user, Agency will immediately terminate that end user’s access to Axon Cloud Services.

Agency will also maintain the security of end user names and passwords and security and access by end users to Agency Content. Agency is responsible for ensuring the configuration and utilization of Axon Cloud Services meet applicable Agency regulation and standards. Agency may not sell, transfer, or sublicense access to any other entity or person. Agency shall contact Axon immediately if an unauthorized party may be using Agency’s account or Agency Content, or if account information is lost or stolen.

7 **Privacy.** Axon will not disclose Agency Content or information about Agency except as compelled by a court or administrative body or required by law or regulation. If Axon receives a disclosure request for Agency Content, Axon will give Agency notice, unless legally prohibited from doing so, to allow Agency to file an objection with the court or administrative body. Agency agrees to allow Axon access to certain information from Agency to (a) perform troubleshooting services upon request or as part of regular diagnostic screening; (b) enforce this Agreement or policies governing the use of Axon Evidence; or (c)

perform analytic and diagnostic evaluations of the systems.

- 8 **Storage.** For Axon Evidence Unlimited, Agency may store unlimited data in Agency's Axon Evidence account only if data originates from Axon Capture or an Axon body-worn camera. For Axon Air Evidence subscriptions, Agency may store unlimited data in Agency's Axon Evidence account only if data originates from an Axon Air device. For Axon Interview Room Unlimited, Agency may store unlimited data in Agency's Axon Evidence account only if data originates from Axon Interview Room hardware. For Axon Fleet Unlimited, Agency may store unlimited data in Agency's Axon Evidence account only if data originates from Axon Fleet hardware.

Axon may charge Agency additional fees for exceeding purchased storage amounts. Axon may place Agency Content that Agency has not viewed or accessed for 6 months into archival storage. Agency Content in archival storage will not have immediate availability and may take up to 24 hours to access.

- 9 **Location of Storage.** Axon may transfer Agency Content to third-party subcontractors for storage. Axon will determine the locations of data centers for storage of Agency Content. For United States agencies, Axon will ensure all Agency Content stored in Axon Cloud Services remains within the United States. Ownership of Agency Content remains with Agency.

- 10 **Suspension.** Axon may temporarily suspend Agency's or any end user's right to access or use any portion or all of Axon Cloud Services immediately upon notice, if Agency or end user's use of or registration for Axon Cloud Services may (a) pose a security risk to Axon Cloud Services or any third-party; (b) adversely impact Axon Cloud Services, the systems, or content of any other customer; (c) subject Axon, Axon's affiliates, or any third-party to liability; or (d) be fraudulent.

Agency remains responsible for all fees incurred through suspension. Axon will not delete Agency Content because of suspension, except as specified in this Agreement.

- 11 **Axon Cloud Services Warranty.** Axon disclaims any warranties or responsibility for data corruption or errors before Agency uploads data to Axon Cloud Services.

- 12 **Axon Cloud Services Restrictions.** Agency and Agency end users (including employees, contractors, agents, officers, volunteers, and directors), may not, or may not attempt to:

- 12.1. copy, modify, tamper with, repair, or create derivative works of any part of Axon Cloud Services;
- 12.2. reverse engineer, disassemble, or decompile Axon Cloud Services or apply any process to derive any source code included in Axon Cloud Services, or allow others to do the same;
- 12.3. access or use Axon Cloud Services with the intent to gain unauthorized access, avoid incurring fees or exceeding usage limits or quotas;
- 12.4. use trade secret information contained in Axon Cloud Services, except as expressly permitted in this Agreement;
- 12.5. access Axon Cloud Services to build a competitive device or service or copy any features, functions, or graphics of Axon Cloud Services;
- 12.6. remove, alter, or obscure any confidentiality or proprietary rights notices (including copyright and trademark notices) of Axon's or Axon's licensors on or within Axon Cloud Services; or
- 12.7. use Axon Cloud Services to store or transmit infringing, libelous, or other unlawful or tortious material; to store or transmit material in violation of third-party privacy rights; or to store or transmit malicious code.

- 13 **After Termination.** Axon will not delete Agency Content for 90-days following termination. There will be no functionality of Axon Cloud Services during these 90-days other than the ability to retrieve Agency Content. Agency will not incur additional fees if Agency downloads Agency Content from Axon Cloud Services during this time. Axon has no obligation to maintain or provide Agency Content after these 90-days and will thereafter, unless legally prohibited, delete all Agency Content. Upon request, Axon will provide written proof that Axon successfully deleted and fully removed all Agency Content from Axon Cloud Services.

- 14 **Post-Termination Assistance.** Axon will provide Agency with the same post-termination data retrieval assistance that Axon generally makes available to all customers. Requests for Axon to provide additional assistance in downloading or transferring Agency Content, including requests for Axon’s data egress service, will result in additional fees and Axon will not warrant or guarantee data integrity or readability in the external system.
- 15 **U.S. Government Rights.** If Agency is a U.S. Federal department or using Axon Cloud Services on behalf of a U.S. Federal department, Axon Cloud Services is provided as a “commercial item,” “commercial computer software,” “commercial computer software documentation,” and “technical data”, as defined in the Federal Acquisition Regulation and Defense Federal Acquisition Regulation Supplement. If Agency is using Axon Cloud Services on behalf of the U.S. Government and these terms fail to meet the U.S. Government’s needs or are inconsistent in any respect with federal law, Agency will immediately discontinue use of Axon Cloud Services.
- 16 **Survival.** Upon any termination of this Agreement, the following sections in this Appendix will survive: Agency Owns Agency Content, Storage, Axon Cloud Services Warranty, and Axon Cloud Services Restrictions.

Technology Assurance Plan Appendix

If Technology Assurance Plan (“TAP”) or a bundle including TAP is on the Quote, this appendix applies.

- 1 **Term.** TAP begins after shipment of Devices covered under TAP. If Axon ships Devices in the first half of the month, TAP starts the 1st of the following month. If Axon ships Devices in the second half of the month, TAP starts the 15th of the following month. (“TAP Term”).
- 2 **TAP Warranty.** The TAP warranty is an extended warranty that starts at the end of the 1-year Hardware Limited Warranty.
- 3 **Officer Safety Plan Standard.** The Officer Safety Plan Standard (“OSP Standard”) includes Axon Evidence Unlimited, TAP for Axon body-worn camera (“BWC”) and Axon Dock, one TASER X2 or X26P CEW with a 4-year extended warranty, one CEW battery, and one CEW holster. Agency must purchase OSP for 5 years (“OSP Term”). At any time during the OSP Term, Agency may choose to receive the X2 or X26P CEW, battery and holster by providing a \$0 purchase order.
- 4 **Officer Safety Plan 7.** Both the Officer Safety Plan 7 (“OSP 7”) and Officer Safety Plan 7 Plus (“OSP 7 Plus”) include Axon Evidence Unlimited, TAP for Axon BWC and Axon Dock, TASER 7 Certification Plan, Axon Records, and Axon Aware. OSP 7 Plus also includes Axon Aware Plus, Signal Sidearm, Auto-Tagging, Axon Performance, Axon Redaction Assistant, and Axon Citizen for Communities. Both bundles are subject to additional terms for services in their bundle. Agency must purchase an OSP 7 subscription for every TASER 7 CEW user. Agency must accept delivery of the TASER 7 CEW and accessories as soon as available from Axon. Some offerings in the OSP 7 bundles may not be generally available at the time of Agency’s OSP 7 purchase. Axon will not provide a refund, credit, or additional discount beyond what is in the Quote due to a delay of availability or Agency’s election not to utilize any portion of an OSP 7 bundle.

Axon Records is the software-as-a-service product that is generally available at the time Agency purchases an OSP 7 bundle. During the Term, you will be entitled to receive Axon’s Update and Upgrade releases on an if-and-when available basis.

An “Update” is a generally available release of Axon Records that Axon makes available from time to time. An Upgrade includes (i) new versions of Axon Records that enhance features and functionality, as solely determined by Axon; and/or (ii) new versions of Axon Records that provide additional features or perform additional functions. Upgrades exclude new products that Axon introduces and markets as distinct products or applications.

New or additional Axon products and applications, as well as any Axon professional services needed to configure Axon Records, are not included in the OSP 7 bundle. The Axon Records subscription will begin upon the start of the OSP 7 Term and end at the end of the OSP 7 Term, as defined below.

- 5 **OSP 7 Term.** OSP 7 begins after Axon ships the Axon Body 3 or TASER 7 hardware to Agency. If Axon ships in the first half of the month, OSP 7 starts the 1st of the following month. If Axon ships in the second half of the month, OSP 7 starts the 15th of the following month. For phased deployments, each phase has its own start and end date based on the phase’s first shipment per the above. OSP 7 runs for 5 years from the OSP 7 start date (“OSP 7 Term”).

- 6 **TAP BWC Upgrade.** If Agency purchased 3 years of Axon Evidence Unlimited or TAP as a standalone and makes all payments, Axon will provide Agency a new Axon BWC 3 years after TAP starts (“**BWC Upgrade**”). If Agency purchases 5 years of Axon Evidence Unlimited, an OSP, or TAP as a standalone and makes all payments, Axon will provide Agency a BWC Upgrade 2.5 and 5 years after TAP starts. If Agency purchased TAP as a standalone, Axon will provide a BWC Upgrade that is the same or like Device, at Axon’s option. Axon makes no guarantee the BWC Upgrade will utilize the same accessories or Axon Dock. If Agency purchased Axon Evidence Unlimited or an OSP, Agency may choose a new BWC of Agency’s choice.
- 7 **TAP Dock Upgrade.** If Agency purchased 3 years of Dock TAP and makes all payments, Axon will provide Agency a new Axon Dock 3 years after TAP starts (“**Dock Upgrade**”). If Agency purchases 5 years of Axon Evidence Unlimited, an OSP, or Dock TAP and makes all payments, Axon will provide Agency a Dock Upgrade 2.5 and 5 years after TAP starts. The Dock Upgrade at year 2.5 will only include a new Axon Dock bay configuration unless a new Axon Dock core is required for BWC compatibility. If Agency originally purchased a single-bay Axon Dock, the Dock Upgrade will be a single-bay Axon Dock model that is the same or like Device, at Axon’s option. If Agency originally purchased a multi-bay Axon Dock, the Dock Upgrade will be a multi-bay Axon Dock that is the same or like Device, at Axon’s option.
- 8 **Upgrade Delay.** Axon may ship the BWC and Dock Upgrades at year 2.5 without prior confirmation from Agency unless the Parties agree in writing otherwise at least 90 days in advance. Axon may ship the second BWC and Dock Upgrade 60 days before the end of the Term without prior confirmation from Agency.
- 9 **Upgrade Change.** If Agency wants to change Device models for the offered BWC or Dock Upgrade, Agency must pay the price difference between the MSRP for the offered BWC or Dock Upgrade and the MSRP for the model desired. If the model Agency desires has an MSRP less than the MSRP of the offered BWC Upgrade or Dock Upgrade, Axon will not provide a refund. The MSRP is the MSRP in effect at the time of the upgrade.
- 10 **Return of Original Device.** If Axon provides a warranty replacement 6 months before the date of a BWC Upgrade or Dock Upgrade, the replacement is the upgrade. Within 30 days of receiving a BWC or Dock Upgrade, Agency must return the original Devices to Axon or destroy the Devices and provide a certificate of destruction to Axon including serial numbers for the destroyed Devices. If Agency does not return or destroy the Devices, Axon will deactivate the serial numbers for the Devices received by Agency.
- 11 **Termination.** If Agency’s payment for TAP, OSP, or Axon Evidence is more than 30 days past due, Axon may terminate TAP or OSP. Once TAP or OSP terminates for any reason:
- 11.1. TAP and OSP coverage terminates as of the date of termination and no refunds will be given.
 - 11.2. Axon will not and has no obligation to provide the Upgrade Models.
 - 11.3. Agency must make any missed payments due to the termination before Agency may purchase any future TAP or OSP.

Axon Auto-Tagging Appendix

- 1 **Scope.** Axon Auto-Tagging consists of the development of a module to allow Axon Evidence to interact with Agency's Computer-Aided Dispatch ("CAD") or Records Management Systems ("RMS"). This allows end users to auto-populate Axon video meta-data with a case ID, category, and location-based on data maintained in Agency's CAD or RMS. Agency must purchase Axon Auto-Tagging for every Axon Evidence user in Agency, even if the user does not have an Axon body camera.
- 2 **Support.** For thirty days after completing Auto-Tagging Services, Axon will provide up to 5 hours of remote support at no additional charge. Axon will provide free support due to a change in Axon Evidence, so long as long as Agency maintains an Axon Evidence and Auto-Tagging subscription. Axon will not provide support if a change is required because Agency changes its CAD or RMS.
- 3 **Changes.** Axon is only responsible to perform the Services in this Appendix. Any additional Services are out of scope. The Parties must document scope changes in a written and signed change order. Changes may require an equitable adjustment in fees or schedule.
- 4 **Agency Responsibilities.** Axon's performance of Auto-Tagging Services requires Agency to:
 - 4.1. Make available relevant systems, including Agency's current CAD or RMS, for assessment by Axon (including remote access if possible);
 - 4.2. Make required modifications, upgrades or alterations to Agency's hardware, facilities, systems and networks related to Axon's performance of Auto-Tagging Services;
 - 4.3. Provide access to the premises where Axon is performing Auto-Tagging Services, subject to Agency safety and security restrictions, and allow Axon to enter and exit the premises with laptops and materials needed to perform Auto-Tagging Services;
 - 4.4. Provide all infrastructure and software information (TCP/IP addresses, node names, network configuration) necessary for Axon to provide Auto-Tagging Services;
 - 4.5. Promptly install and implement any software updates provided by Axon;
 - 4.6. Ensure that all appropriate data backups are performed;
 - 4.7. Provide assistance, participation, and approvals in testing Auto-Tagging Services;
 - 4.8. Provide Axon with remote access to Agency's Axon Evidence account when required;
 - 4.9. Notify Axon of any network or machine maintenance that may impact the performance of the module at Agency; and
 - 4.10. Ensure reasonable availability of knowledgeable staff and personnel to provide timely, accurate, complete, and up-to-date documentation and information to Axon.
- 5 **Access to Systems.** Agency authorizes Axon to access Agency's relevant computers, network systems, and CAD or RMS solely for performing Auto-Tagging Services. Axon will work diligently to identify as soon as reasonably practicable resources and information Axon expects to use and will provide an initial list to Agency. Agency is responsible for and assumes the risk of any problems, delays, losses, claims, or expenses resulting from the content, accuracy, completeness, and consistency of all data, materials, and information supplied by Agency.

Axon Aware Appendix

This Axon Aware Appendix applies to both Axon Aware and Axon Aware Plus. Axon Aware Plus includes Axon Aware.

- 1 **Axon Aware Subscription Term.** If Agency purchases Axon Aware as part of a bundled offering, the Axon Aware subscription begins on the later of the (1) start date of that bundled offering, or (2) date Axon provisions Axon Aware to Agency.

If Agency purchases Axon Aware as a standalone, the Axon Aware subscription begins the later of the (1) date Axon provisions Axon Aware to Agency, or (2) first day of the month following the Effective Date.

The Axon Aware subscription term will end upon the completion of the Axon Evidence Subscription associated with Axon Aware.

- 2 **Scope of Axon Aware.** The scope of Axon Aware is to assist Agency with real-time situational awareness during critical incidents to improve officer safety, effectiveness, and awareness. In the event Agency uses Axon Aware outside this scope, Axon may initiate good-faith discussions with Agency on upgrading Agency's Axon Aware to better meet Agency's needs.

- 3 **LTE Requirements.** Axon Aware is only available and usable with an LTE enabled body-worn camera. Axon is not liable if Agency utilizes the LTE device outside of the coverage area or if the LTE carrier is unavailable. LTE coverage is only available in the United States, including any U.S. territories. Axon may utilize a carrier of Axon's choice to provide LTE service. Axon may change LTE carriers during the Term without Agency's consent.

- 4 **Axon Aware Service Limitations.** Agency acknowledges that LTE service is made available only within the operating range of the networks. Service may be temporarily refused, interrupted, or limited because of: (a) facilities limitations; (b) transmission limitations caused by atmospheric, terrain, other natural or artificial conditions adversely affecting transmission, weak batteries, system overcapacity, movement outside a service area or gaps in coverage in a service area and other causes reasonably outside of the carrier's control such as intentional or negligent acts of third parties that damage or impair the network or disrupt service; or (c) equipment modifications, upgrades, relocations, repairs, and other similar activities necessary for the proper or improved operation of service.

Partner networks are made available as-is and the carrier makes no warranties or representations as to the availability or quality of roaming service provided by carrier partners, and the carrier will not be liable in any capacity for any errors, outages, or failures of carrier partner networks. Agency expressly understands and agrees that it has no contractual relationship whatsoever with the underlying wireless service provider or its affiliates or contractors and Agency is not a third-party beneficiary of any agreement between Axon and the underlying carrier.

- 5 **Termination.** Upon termination of this Agreement, or if Agency stops paying for Axon Aware or bundles that include Axon Aware, Axon will end LTE service.

Add-on Services Appendix

This Appendix applies to Axon Citizen for Communities, Axon Redaction Studio, and Axon Performance.

- 1** **Subscription Term.** If Agency purchases Axon Citizen for Communities, Axon Redaction Studio, or Axon Performance as part of a bundled offering, the subscription begins on the later of the (1) start date of that bundled offering, or (2) date Axon provisions Axon Citizen for Communities, Axon Redaction Studio, or Axon Performance to Agency.

If Agency purchases Axon Citizen for Communities, Axon Redaction Studio, or Axon Performance as a standalone, the subscription begins the later of the (1) date Axon provisions Axon Citizen for Communities, Axon Redaction Studio, or Axon Performance to Agency, or (2) first day of the month following the Effective Date.

The subscription term will end upon the completion of the Axon Evidence Subscription associated with the add-on.

- 2** **Axon Citizen Storage.** For Axon Citizen, Agency may store an unlimited amount of data submitted through the public portal (“**Portal Content**”), within Agency’s Axon Evidence instance. The post-termination provisions outlined in the Axon Evidence Terms of Use Appendix also apply to Portal Content.
- 3** **Performance Auto-Tagging Data.** In order to provide Axon Performance to Agency, Axon will need to store call for service data from Agency’s CAD or RMS.



AXON

Pitt County Sheriff's Office - NC

AXON SALES REPRESENTATIVE

Roscoe Brown
6106204681
rbrown@axon.com

ISSUED
5/18/2020

Q-251083-43969.925RB



Axon Enterprise, Inc.
 17800 N 85th St.
 Scottsdale, Arizona 85255
 United States
 Phone: (800) 978-2737

Q-251083-43969.925RB

Issued: 05/18/2020

Quote Expiration: 06/30/2020

Account Number: 113498

Payment Terms: Net 30
 Delivery Method: Fedex - Ground

SHIP TO

John Guard
 Pitt County Sheriff's Office - NC
 124 New Hope Road
 GREENVILLE, NC 27834
 US

BILL TO

Pitt County Sheriff's Office - NC
 100 West 3rd Street
 GREENVILLE, NC 27834
 US

SALES REPRESENTATIVE

Roscoe Brown
 Phone: 6106204681
 Email: rbrown@axon.com
 Fax:

PRIMARY CONTACT

John Guard
 Phone: (252) 902-2854
 Email: john.guard@pittcountync.gov

Year 1

Item	Description	Term (Months)	Quantity	List Unit Price	Net Unit Price	Total (USD)
Axon Plans & Packages						
73680	AWARE PLUS LICENSE	60	140	0.00	0.00	0.00
73682	AUTO TAGGING LICENSE	60	140	0.00	0.00	0.00
73739	PERFORMANCE LICENSE	60	140	0.00	0.00	0.00
73683	10 GB EVIDENCE.COM A-LA-CART STORAGE	60	140	0.00	0.00	0.00
73840	EVIDENCE.COM BASIC ACCESS LICENSE	60	140	0.00	0.00	0.00
73686	EVIDENCE.COM UNLIMITED AXON DEVICE STORAGE	60	140	0.00	0.00	0.00
73683	10 GB EVIDENCE.COM A-LA-CART STORAGE	60	60	0.00	0.00	0.00
73746	PROFESSIONAL EVIDENCE.COM LICENSE	60	20	0.00	0.00	0.00
Hardware						
73202	AXON BODY 3 - NA10		140	699.00	0.00	0.00
74210	AXON BODY 3 - 8 BAY DOCK		10	1,495.00	750.68	7,506.80
71026	MAGNET MOUNT, FLEXIBLE REINFORCED, RAPIDLOCK		154	0.00	0.00	0.00
11534	USB-C to USB-A CABLE FOR AB3 OR FLEX 2		140	0.00	0.00	0.00
87063	TECH ASSURANCE PLAN BODY 3 CAMERA PAYMENT	12	140	336.00	336.00	47,040.00
74211	AXON BODY 3 - 1 BAY DOCK		5	200.00	200.00	1,000.00

Year 1 (Continued)

Item	Description	Term (Months)	Quantity	List Unit Price	Net Unit Price	Total (USD)
Other						
71019	NORTH AMER POWER CORD FOR AB3 8-BAY, AB2 1-BAY / 6-BAY DOCK		10	0.00	0.00	0.00
73666	AWARE PLUS PAYMENT	12	140	300.00	300.00	42,000.00
73835	AUTO TAGGING LICENSE PAYMENT	12	140	180.00	180.00	25,200.00
73836	PERFORMANCE LICENSE PAYMENT	12	140	300.00	180.00	25,200.00
73841	EVIDENCE.COM BASIC LICENSE PAYMENT	12	140	180.00	180.00	25,200.00
73827	AB3 CAMERA TAP WARRANTY	60	140	0.00	0.00	0.00
73830	EVIDENCE.COM UNLIMITED AXON DEVICE STORAGE PAYMENT	12	140	288.00	288.00	40,320.00
73837	EVIDENCE.COM PROFESSIONAL LICENSE PAYMENT	12	20	468.00	468.00	9,360.00
71104	NORTH AMER POWER CORD FOR AB3 1-BAY DOCK		5	0.00	0.00	0.00
Services						
85144	AXON STARTER		1	2,750.00	2,750.00	2,750.00
					Subtotal	225,576.80
					Estimated Shipping	0.00
					Estimated Tax	4,080.78
					Total	229,657.58

Spares

Item	Description	Term (Months)	Quantity	List Unit Price	Net Unit Price	Total (USD)
Hardware						
87063	TECH ASSURANCE PLAN BODY 3 CAMERA PAYMENT	60	4	1,680.00	0.00	0.00
73202	AXON BODY 3 - NA10		4	699.00	0.00	0.00
74028	WING CLIP MOUNT, AXON RAPIDLOCK		4	0.00	0.00	0.00
11534	USB-C to USB-A CABLE FOR AB3 OR FLEX 2		4	0.00	0.00	0.00
Other						
73827	AB3 CAMERA TAP WARRANTY	60	4	0.00	0.00	0.00
					Subtotal	0.00
					Estimated Tax	0.00
					Total	0.00

Year 2

Item	Description	Term (Months)	Quantity	List Unit Price	Net Unit Price	Total (USD)
Hardware						
87063	TECH ASSURANCE PLAN BODY 3 CAMERA PAYMENT	12	140	336.00	336.00	47,040.00
Other						
73666	AWARE PLUS PAYMENT	12	140	300.00	300.00	42,000.00
73835	AUTO TAGGING LICENSE PAYMENT	12	140	180.00	180.00	25,200.00
73836	PERFORMANCE LICENSE PAYMENT	12	140	300.00	180.00	25,200.00
73841	EVIDENCE.COM BASIC LICENSE PAYMENT	12	140	180.00	180.00	25,200.00
73830	EVIDENCE.COM UNLIMITED AXON DEVICE STORAGE PAYMENT	12	140	288.00	185.01	25,901.40
73837	EVIDENCE.COM PROFESSIONAL LICENSE PAYMENT	12	20	468.00	1,784.29	35,685.80
Subtotal						226,227.20
Estimated Tax						3,292.80
Total						229,520.00

Year 3

Item	Description	Term (Months)	Quantity	List Unit Price	Net Unit Price	Total (USD)
Hardware						
87063	TECH ASSURANCE PLAN BODY 3 CAMERA PAYMENT	12	140	336.00	336.00	47,040.00
Other						
73666	AWARE PLUS PAYMENT	12	140	300.00	300.00	42,000.00
73835	AUTO TAGGING LICENSE PAYMENT	12	140	180.00	180.00	25,200.00
73836	PERFORMANCE LICENSE PAYMENT	12	140	300.00	180.00	25,200.00
73841	EVIDENCE.COM BASIC LICENSE PAYMENT	12	140	180.00	180.00	25,200.00
73309	AXON BODY CAMERA REFRESH ONE		140	0.00	0.00	0.00
73830	EVIDENCE.COM UNLIMITED AXON DEVICE STORAGE PAYMENT	12	140	288.00	185.01	25,901.40
73837	EVIDENCE.COM PROFESSIONAL LICENSE PAYMENT	12	20	468.00	1,784.29	35,685.80

Year 3 (Continued)

Item	Description	Term (Months)	Quantity	List Unit Price	Net Unit Price	Total (USD)
Other (Continued)						
73309	AXON BODY CAMERA REFRESH ONE		4	0.00	0.00	0.00
					Subtotal	226,227.20
					Estimated Tax	3,292.80
					Total	229,520.00

Year 4

Item	Description	Term (Months)	Quantity	List Unit Price	Net Unit Price	Total (USD)
Hardware						
87063	TECH ASSURANCE PLAN BODY 3 CAMERA PAYMENT	12	140	336.00	336.00	47,040.00
Other						
73666	AWARE PLUS PAYMENT	12	140	300.00	300.00	42,000.00
73835	AUTO TAGGING LICENSE PAYMENT	12	140	180.00	180.00	25,200.00
73836	PERFORMANCE LICENSE PAYMENT	12	140	300.00	180.00	25,200.00
73841	EVIDENCE.COM BASIC LICENSE PAYMENT	12	140	180.00	180.00	25,200.00
73830	EVIDENCE.COM UNLIMITED AXON DEVICE STORAGE PAYMENT	12	140	288.00	185.01	25,901.40
73837	EVIDENCE.COM PROFESSIONAL LICENSE PAYMENT	12	20	468.00	1,784.29	35,685.80
					Subtotal	226,227.20
					Estimated Tax	3,292.80
					Total	229,520.00

Year 5

Item	Description	Term (Months)	Quantity	List Unit Price	Net Unit Price	Total (USD)
Hardware						
87063	TECH ASSURANCE PLAN BODY 3 CAMERA PAYMENT	12	140	336.00	336.00	47,040.00
Other						
73666	AWARE PLUS PAYMENT	12	140	300.00	300.00	42,000.00
73835	AUTO TAGGING LICENSE PAYMENT	12	140	180.00	180.00	25,200.00
73836	PERFORMANCE LICENSE PAYMENT	12	140	300.00	180.00	25,200.00
73841	EVIDENCE.COM BASIC LICENSE PAYMENT	12	140	180.00	180.00	25,200.00
73310	AXON BODY CAMERA REFRESH TWO		140	0.00	0.00	0.00
73830	EVIDENCE.COM UNLIMITED AXON DEVICE STORAGE PAYMENT	12	140	288.00	185.01	25,901.40

Year 5 (Continued)

Item	Description	Term (Months)	Quantity	List Unit Price	Net Unit Price	Total (USD)
Other (Continued)						
73837	EVIDENCE.COM PROFESSIONAL LICENSE PAYMENT	12	20	468.00	1,784.29	35,685.80
73310	AXON BODY CAMERA REFRESH TWO		4	0.00	0.00	0.00
					Subtotal	226,227.20
					Estimated Tax	3,292.80
					Total	229,520.00

Grand Total | 1,147,737.58

Discounts (USD)

Quote Expiration: 06/30/2020

List Amount	1,281,676.00
Discounts	151,190.40
Total	1,130,485.60

**Total excludes applicable taxes*

Summary of Payments

Payment	Amount (USD)
Year 1	229,657.58
Spares	, 0.00
Year 2	229,520.00
Year 3	229,520.00
Year 4	229,520.00
Year 5	229,520.00
Grand Total	1,147,737.58

Difference is estimated tax.

Tax is subject to change at order processing with valid exemption.

Axon's Sales Terms and Conditions

This Quote is limited to and conditional upon your acceptance of the provisions set forth herein and Axon's Master Services and Purchasing Agreement (posted at www.axon.com/legal/sales-terms-and-conditions), as well as the attached Statement of Work (SOW) for Axon Fleet and/or Axon Interview Room purchase, if applicable. Any purchase order issued in response to this Quote is subject solely to the above referenced terms and conditions. By signing below, you represent that you are lawfully able to enter into contracts. If you are signing on behalf of an entity (including but not limited to the company, municipality, or government agency for whom you work), you represent to Axon that you have legal authority to bind that entity. If you do not have this authority, please do not sign this Quote.

Signature:	_____	Date:	_____
Name (Print):	_____	Title:	_____
PO# (Or write N/A):	_____		

Please sign and email to Roscoe Brown at rbrown@axon.com or fax to

Thank you for being a valued Axon customer. For your convenience on your next order, please check out our online store buy.axon.com

The trademarks referenced above are the property of their respective owners.

Axon Internal Use Only		
		SFDC Contract#:
		Order Type:
		RMA #:
		Address Used:
		SO #:
Review 1	Review 2	
Comments:		



ATTENTION

This order may qualify for freight shipping, please fill out the following information.

What is the contact name and phone number for this shipment?	
What are your receiving hours? (Monday-Friday)	
Is a dock available for this incoming shipment?	
Are there any delivery restrictions? (no box trucks, etc.)	

Appendix 19

Personnel Ordinance Amendments

Section 43. Salary of ~~Reclassified~~ Employee in Reclassified Position

An employee occupying a position that ~~whose position~~ is reclassified to a class having a higher pay range shall receive a one step (four (4) increments) increase, or an increase to the minimum salary of the new pay range, whichever is higher. An employee whose position is reclassified to a lower pay range shall be paid his current salary, but not to exceed the maximum of the pay range. Reclassifications that occur as part of a county classification and review process will use the formula defined by the Classification and Study process to compensate the incumbent employee.

Section 68. Types of Appointments

- A. *Probationary appointment.* All employees appointed to regular positions shall serve a probationary employment period for six (6) months of active work time. One extension of three (3) months may be granted by the County Human Resources Director upon written request from the Department Head prior to the end of the six-month period. This also applies to lateral transfers, promotions, and demotions between departments within County Government. If the desired level of performance is not achieved within nine months after initial appointment, the employee shall be separated from service unless in trainee status. An employee with a trainee appointment is expected to make satisfactory progress, but is not permanent until he/she has completed the training period.

At any time during a probationary period an employee may be separated from service for causes related to performance of duties or for personal conduct detrimental to the County without right of appeal or hearing. The employee must be given written notice of dismissal, including reasons.

- B. *Career Status Appointment.* All employees appointed to regular county positions in one of the Human Service Agencies that are subject to the State Personnel Act must work serve a 12 24 continuous consecutive month-months to complete their probationary period and reach career status. During this 12 24 month period, employees will not be entitled to the protections of the disciplinary action policy as outlined in the State Personnel Act. Employees must serve-work 12 24 continuous consecutive-months in a position that is subject to the State Personnel Act within County Government. Employees that transfer, whether it is lateral, a promotion or demotion, between departments subject to the State Personnel Act within County Government will not have to serve another 12 24-month period before gaining career status. Employees that transfer from a position that is not subject to the State Personnel Act to a position that is covered under the State Personnel Act must complete 24-consecutive-12 continuous months before obtaining career status.
- C. *Trainee appointment.* A trainee appointment may be made to a position in any class where a demonstrated inability to recruit applicants that meet the minimum qualifications and requirements and where a trainee progression may lead to a regular appointment. An individual may not be appointed as a trainee if he possesses the acceptable training and experience for the class. After the employee has successfully completed all educational and experience requirements, he shall be given probationary status (if trainee status is less than six (6) months or twenty-four (24) months for a career status appointment) or permanent status in the position or shall be separated. If the period of the trainee appointment equals or exceeds nine (9) months or twenty-four (24) months for a career status appointment, the employee must be given permanent status or be separated at the completion of the trainee period.
- D. *Permanent appointment.* A permanent appointment is an appointment to a permanently established position following the satisfactory completion of a probationary and/or trainee appointment.
- E. *Temporary appointment.* A temporary appointment may be made to a permanent or temporary position and is intended to last for a specified time period and then cease at the end of that period.

Section 121. Inclement Weather/Emergency Closing Policy

- A. In the event of imminent hazardous weather conditions or other emergencies, the County Manager or his designee, in consultation with appropriate emergency management and other government officials, will decide whether and when to invoke the county's inclement weather/emergency closing policy.
- B. Announcements of closings and/or delayed openings that affect County Government offices will be broadcast on local radio and television stations and can also be accessed by calling Human Resources Department message line.
- C. Department Heads are responsible for ensuring that essential services (i.e., 24-hour operations, law enforcement, facilities, technical) are continued, and for identifying the essential staff required to do so. Department Heads and other employees who have assignments outlined in the County's emergency disaster plan are responsible for fulfilling their emergency duties as assigned.
- D. When the inclement weather/emergency closing policy is in effect or when a state of emergency has been declared by the Board of County Commissioners, pay practices will be adjusted as follows:
 - 1. When the County Manager closes the County offices for an entire day or more:
 - a. Total pay for all non-exempt employees who are required to work shall be straight time for the regular work schedule.
 - b. All non-exempt employees required to work beyond their regular scheduled work shall be eligible for compensatory time in accordance with Section 91.
 - c. All other non-exempt employees shall choose either personal leave, or leave without pay, or previously earned compensatory time during the declared closure. When operational needs allow, employees will be given the opportunity to make up time not worked. Since hours worked in excess of 40 during a workweek would constitute overtime under federal regulation, it will be necessary for make-up time for employees subject to overtime to be limited to the workweek in which the time is lost or within 12 months in a week when the employee has not worked full work schedules due to such absences as holidays, personal, sick leave, etc.
 - d. All employees on pre-approved leave or on disciplinary unpaid leave will remain unaffected by the declared emergency or adverse weather condition.
 - 2. If the County closes due to an emergency or inclement weather for less than eight hours, all employees will be paid for an entire eight-hour shift. Non-exempt employees, who by function must be at their place of work regardless of closure, shall earn personal compensatory leave time for hours worked during official closure to be used at the discretion of their supervisor.
- E. In the event the County Manager determines an imminent threat exists that could prompt a state of emergency to be declared, all exempt employees required to work in excess of the standard 40 hour workweek due to the declared state of emergency shall be eligible for compensatory time, and the following provisions shall apply:
 - 1. The compensatory time off (one hour for each hour worked in excess of 40 hours) shall be granted whenever feasible at the discretion of the Department Head, or the County Manager if the exempt employee has no Department Head.
 - 2. Compensatory time may be accrued even in workweeks where time away from work for holidays or use of sick leave reduces the number of hours worked below the standard 40-hour workweek. (The sick leave usage must be in accordance with Section 112.)

3. The County Manager shall determine what time is work beyond regularly scheduled work due to the emergency (which can include work in preparation for and resolution of the state of emergency).
 4. Under no circumstances shall compensatory time be paid to an exempt employee as overtime, sick or vacation pay regardless of the exempt employee's employment status or separation from service.
- F. After two business days or upon extenuating circumstances, the Board of Commissioners reserves the right to vary the policies of Section 121. The Board of Commissioners will be required to meet within 48 hours of any emergency or closing to address the appropriateness of varying the policies contained in Section 121.

Section 124. Retired Employees—Hospitalization Coverage

Employees who are credited with at least thirty (30) years' service with the North Carolina Local Governmental Employees' Retirement System or the North Carolina Law Enforcement Officers' Local Governmental Employees' Retirement System; and/or employees who are credited with at least twenty (20) years' service with the North Carolina Local Governmental Employees' Retirement System or the North Carolina Law Enforcement Officers' Local Governmental Employees' Retirement System and have reached their sixtieth (60th) birthday in service are eligible to participate in the County hospitalization plan to the extent listed below, if the employee's last five (5) years or last fifteen (15) years if hired on or after January 1, 2009, or the last 20 years if hired on or after January 1, 2011, of continuous service has been with the County at the time of retirement.

Retired employees meeting the criteria of this section until their sixty-fifth (65th) birthday will be provided hospitalization in the same manner as active County employees, with no cost to the retiree.

Retired employees who have reached their sixty-fifth (65th) birthday and comply with the criteria of this Section will be provided hospitalization in the form of a Medicare supplement policy purchased by the County, at no cost to the retiree.

~~Qualified retirees wishing to continue existing family or parent/child coverage may do so at such retiree's own expense until the retiree reaches sixty-five (65) years of age.~~

County Commissioners with twelve (12) years of service with the County are eligible to participate in the County hospitalization plan to the following extent:

- A. Commissioners until sixty-fifth birthday will be provided hospitalization in the same manner as active County employees, with no cost to the Commissioner.
- B. Commissioners who have reached their sixty-fifth (65th) birthday and comply with the criteria of this section will be provided hospitalization in the form of a Medicare supplement policy purchased by the County, at no cost to the Commissioner.
- ~~C. Commissioners wishing to continue existing family or parent/child coverage may do so at the Commissioner's own expense until the Commissioner reaches sixty-five (65) years of age.~~

Qualified retirees and eligible Commissioners as defined in this section wishing to continue existing family or parent/child coverage may do so at such retiree's or Commissioner's own expense until the retiree or Commissioner reaches sixty-five (65) years of age. Dependent children must be removed from the plan once they reach age 26 or until the retiree or Commissioner reaches age 65 whichever comes first, while spouses may remain on the plan until the retiree or Commissioner reaches age 65. Retirees and eligible Commissioners are also subject to the following guidelines:

- a. May drop active dependent coverage that was purchased and in place prior to retirement in compliance with IRS regulations;
- b. May not add dependent coverage that was not active at the time of retirement;
- c. May not reinstate dependent coverage if dropped during retirement.

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Section 148. Disciplinary actions - Types; Effective Date

Department Heads and supervisors are responsible for maintaining the proper conduct and discipline of employees under their supervision. When an employee's performance or conduct is determined by a supervisor or Department Head to be unacceptable, disciplinary action may be taken in a confidential manner in a number of ways, depending on the nature of the offense. All written documentation of disciplinary actions taken is to be confidentially forwarded to the Human Resources Director to be included in the employee's personnel file. Employees should sign the action acknowledging receipt prior to it being forwarded to Human Resources.

A. "Just cause" for disciplinary action.

1. Any employee, regardless of occupation, position, or profession may be warned, demoted, suspended or dismissed by the appointing authority. Such actions may be taken against employees with permanent status, as defined by this Ordinance, only for "just cause." The degree and type of action taken shall be based upon the sound and considered judgement of the appointing authority in accordance with the provisions of this Section. When "just cause" exists the only disciplinary actions provided for are:
 - a. Written warning;
 - b. Disciplinary suspension without pay;
 - c. Demotion;
 - d. Dismissal.
2. There are two (2) bases for the discipline or dismissal of employees under the statutory standard of "just cause" as set out in G.S. 126-35. These two (2) bases are:
 - a. Discipline or dismissal imposed on the basis of unsatisfactory job performance, including grossly inefficient job performance.
 - b. Discipline or dismissal imposed on the basis of unacceptable personal conduct.
3. Either unsatisfactory or grossly inefficient job performance or unacceptable personal conduct, as defined in Subsections B, C and D1 of this Section, constitutes just cause for discipline or dismissal. The categories are not mutually exclusive, as certain actions by employees may fall into both categories, depending upon the facts of each case. No disciplinary action shall be invalid solely because the disciplinary action is labeled incorrectly.
4. The imposition of any disciplinary action shall comply with the Procedural Requirements of this Section contained in Subsection H, Procedural Requirements.

B. Dismissal for unsatisfactory performance of duties.

1. Unsatisfactory job performance is work related performance that fails to satisfactorily meet job requirements as specified in the relevant job description, work plan or as directed by the management of the work unit or department.
2. The intent of this Section is to assist and promote improved employee performance, rather than to punish. This Section covers all types of performance-related inadequacies. This Section does not require that successive disciplinary actions all concern the same type of unsatisfactory performance. Disciplinary actions related to personal conduct may be included in the successive system for performance related dismissal provided that the employee receives at least the number of disciplinary actions, regardless of the basis of the disciplinary actions, required for dismissal on the basis of inadequate performance. Disciplinary actions administered under this section are intended to bring about a permanent improvement in job performance. Should the required improvement later deteriorate, or other inadequacies occur, the supervisor may deal with this new unsatisfactory performance with further disciplinary action.

3. In order to be dismissed for a current incident of unsatisfactory job performance, an employee must first receive at least two (2) prior disciplinary actions: First, one (1) or more written warnings; followed by a warning or other disciplinary action which notifies the employee in writing that failure to make the required performance improvements may result in dismissal.
4. Prior to the decision to dismiss an employee, the Department Head must conduct a pre-dismissal conference with the employee in accordance with the Procedural Requirements of Subsection H, Procedural Requirements of this Section.
5. An employee who is dismissed must receive written notice of the specific reasons for the dismissal as well as notice of any applicable appeal rights.
6. Failure to give specific written reasons for the dismissal, failure to give written notice of applicable appeal rights, or failure to conduct a pre-disciplinary conference constitute procedural violations. Time limits for filing a grievance do not start until the employee receives written notice of any applicable appeal rights.

C. *Dismissal for grossly inefficient job performance.*

~~4. Grossly inefficient job performance is a type of unacceptable personal conduct inefficiency (grossly inefficient job performance) and means the employee fails to perform job requirements as specified in the job descriptions, work plan, or as directed by the management of the work unit or agency and that failure results in: occurs in instances in which the employee fails to satisfactorily perform job requirements as specified in the job description, work plan, or as directed by the management of the work unit or department and that failure results in:~~

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~~a.1. Death or serious harm or~~ The creation of the potential for death or serious harm to a client(s), an employee(s), members of the public or to a person(s) over whom the employee has responsibility; or

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~~b.a.~~ The loss of or damage to department property or funds that result in a serious impact on the department and/or work unit.

2. Dismissal on the basis of grossly inefficient job performance is administered in the same manner as for unacceptable personal conduct detrimental to the department or county service. Employees may be dismissed on the basis of a current incident of grossly inefficient job performance without any prior disciplinary action.
3. Prior to dismissal of an employee with permanent or career status on the basis of grossly inefficient job performance, there shall be a pre-~~dismissal~~disciplinary conference between the employee and the Department Head. This conference shall be held in accordance with the provisions of Subpart H, Procedural Requirements.
4. Dismissals for grossly inefficient job performance require written notification to the employee. Such notification must include specific reasons for the dismissal and notice of the employee's right of appeal.
5. Failure to give specific written reasons for the dismissal, failure to give written notice of applicable appeal rights, or failure to conduct a pre-disciplinary conference constitute procedural violations Time limits for filing a grievance do not start until the employee receives written notice of any applicable appeal rights.

D. *Dismissal for unacceptable personal conduct.*

1. Employees may be dismissed for a current incident of unacceptable personal conduct without any prior active disciplinary actions, warnings or notice.
2. Unacceptable personal conduct meansis:
 - a. Conduct on or off the job that is related to the employee's job duties and responsibilities for which no reasonable person should expect to receive prior warning; or

- b. ~~Job-related~~ Conduct that which constitutes a violation of Sstate or federal law; or
- c. Conviction of a felony ~~or an offense involving moral turpitude~~ that is detrimental to or impacts the employee's service to the department; or
- d. The willful violation of ~~known or written~~ work rules; or
- e. Conduct unbecoming an employee that is detrimental to the department's service; or
- f. The abuse of client(s), patient(s), student(s), or person(s) over whom the employee has charge or to whom the employee has responsibility or of an animal owned or in the custody of the department; or
- g. Falsification of an employment application or other employment documentation; or
- h. Insubordination ~~which that~~ is the willful failure or refusal to carry out a reasonable order from an authorized supervisor. ~~Insubordination is considered unacceptable personal conduct for which any level of discipline, including dismissal, may be imposed without prior warning; or~~
- i. Absence from work after all authorized leave credits and benefits have been exhausted;
- i-j. Failure to maintain or obtain credentials or certifications as required for the job and included in the job description.

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- 3. Prior to dismissal of an employee with permanent or career status on the basis of unacceptable personal conduct, there shall be a pre-~~dismissal~~disciplinary conference between the employee and the Department Head. This conference shall be held in accordance with the provisions of Subpart H, Procedural Requirements of this Section.
- 4. Dismissals for unacceptable personal conduct require written notification to the employee. Such notification must include specific reasons for the dismissal and notice of the employee's right of appeal.
- 5. Failure to give specific written reasons for the dismissal, failure to give written notice of applicable appeal rights, or failure to conduct a pre-disciplinary conference constitute procedural violations. Time limits for filing a grievance do not start until the employee receives written notice of any applicable appeal rights.

E. *Written warning.*

- 1. The supervisor shall monitor the performance of work assignments and assure that employees do not engage in unacceptable personal conduct and ~~promote the satisfactory performance of work assignments and acceptable standards of personal conduct.~~ All types of performance-related job inadequacies may constitute unsatisfactory job performance under this section. ~~Unacceptable personal conduct may be work-related or non-work-related conduct and may be intentional or unintentional.~~ When the supervisor determines that disciplinary action is appropriate for unsatisfactory job performance, a written warning is the first type of disciplinary action that an employee shall must receive. The supervisor may elect to issue a written warning for grossly inefficient job performance or unacceptable personal conduct. The written warning shall must:
 - a. Inform the employee that this is a written warning, and not some other non-disciplinary process such as counseling;
 - b. Inform the employee of the specific issues that are the basis for the warning;
 - c. Tell the employee what specific correctionsimprovements, if applicable, must be made to address these specific issues;
 - d. Tell the employee the time frame, allowed for making the required improvements/corrections. ~~Absent a specified time frame, sixty (60) days is the time frame~~

~~allowed for correcting unsatisfactory job performance.~~ Immediate correction is required for grossly inefficient job performance or unacceptable personal conduct;

e. Tell the employee the consequences of failing to make the required improvements/corrections.

e.f. Tell the employee of any appeal rights provided by county/department policy.

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2. A written warning must be issued in accordance with the requirements contained in Subsection H, Procedural Requirements of this section.

F. *Disciplinary suspension without pay.* An employee may be suspended without pay for disciplinary purposes for unsatisfactory job performance after the receipt of at least one ~~(4)~~ prior disciplinary action or without any prior warning for causes relating to any form of unacceptable personal conduct or grossly inefficient job performance pursuant to section 148A of this Personnel Ordinance. The length of a disciplinary suspension without pay for an employee must be for at least one full work day~~three (3) full working days,~~ but not more than two (2) full work weeks. Prior to placing any employee on disciplinary suspension without pay the Department Head shall conduct a pre-suspension/pre-disciplinary conference with the employee in accordance with the Procedural Requirements of this Section contained in Subsection H, Procedural Requirements. An employee who has been suspended without pay must be furnished a statement in writing setting forth the specific acts or omissions that are the reasons for the suspension and the employee's appeal rights.

G. ~~G.~~ *Demotion.*

An employee may be demoted as a disciplinary measure. Demotion may be made on the basis of either unsatisfactory or grossly inefficient job performance or unacceptable personal conduct. The Department Head in rare and unusual circumstances may recommend the retention of an employee in a lesser capacity when the employee's work performance or conduct is sufficient to satisfy grounds for dismissal but the employee shows promise of acceptable performance or conduct in a position in a lower job classification. The Department Head has the discretion, in rare and unusual circumstances to retain an employee in a lesser capacity when the employee's performance or conduct is sufficient to satisfy grounds for dismissal but the employee shows promise of acceptable performance or conduct in a lesser position. The Department Head shall reduce the salary of the employee.

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~~1. Any employee may be demoted as a disciplinary measure. Demotion may be made on the basis of either unsatisfactory or grossly inefficient job performance or unacceptable personal conduct.~~

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2-1. Unsatisfactory job performance. An employee may be demoted for unsatisfactory job performance after the employee has received at least one (1) prior disciplinary action.

3-2. Grossly inefficient job performance. An employee may be demoted for grossly inefficient job performance without any prior disciplinary action.

4-3. Unacceptable Personal conduct. An employee may be demoted for unacceptable personal conduct without any prior disciplinary action.

5-4. An employee who is demoted must receive written notice of the specific reasons for the demotion, as well as notice of any applicable appeal rights.

6. An employee shall receive a decrease in salary due to a demotion to a lower job classification~~salary grade~~ as determined by the Department Head subject to review and approval by the Human Resources Director and the County Manager. In no event shall an employee's salary rate be reduced to less than the minimum salary rate for the applicable pay grade.

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7. (c) Prior to the decision to demote an employee for disciplinary reasons, the Department Head must conduct a pre-demotion/pre-disciplinary conference with the employee in accordance with the Procedural Requirements of this Section.

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- H. *Procedural Requirements.* Department Heads shall consult with the Human Resources Director regarding matters where suspension without pay, demotion, or dismissal are considered. The following Procedural Requirements must be followed to issue disciplinary action under this section:
1. *Written warning.* To issue a written warning to an employee, a supervisor must issue the employee a written warning, detailing the matters referenced in Subsection E.
 2. *Disciplinary suspension without pay.* To place an employee on disciplinary suspension without pay, the Department Head must comply with the following Procedural Requirements:
 - a. In matters of unsatisfactory job performance, insure that the employee has received at least one prior disciplinary action. In matters of grossly inefficient job performance or unacceptable personal conduct, no prior disciplinary actions are required so an employee may be suspended without pay for a current incident of grossly inefficient job performance or unacceptable personal conduct;
 - b. Furnish the employee a statement in writing setting forth the specific acts or omissions that are the reasons for the suspension;
 - c. Advise the employee of any applicable appeal rights in the document affecting the suspension. A department shall furnish to an employee, as an attachment to the written documentation of a grievable disciplinary action, a copy of the County grievance procedure. An employee with permanent status who has been placed on disciplinary suspension shall have fifteen (15) calendar days from the date of his receipt of written notice of such action to file an appeal in accordance with the County grievance procedure contained in Section 162.
 3. *Demotion.* To demote an employee the Department Head must comply with the following Procedural Requirements:
 - a. In matters of unsatisfactory job performance, insure that the employee has received at least one prior disciplinary action;

Part 9. Definitions

Section 171. Definitions

Above standard performance means performance clearly exceeds objectives/standards.

Affirmative action means all organizational efforts to ensure equal employment opportunity for all current and potential employees of the organization.

Aggregate service means the employee's combined total period of regular service as an employee of the County. Aggregate service for retirement purposes refers to total length of service under which retirement contributions are paid into the Local Government Employee's Retirement System by the employee.

Allocation means the assignment of a position to its appropriate class in relation to duties performed.

Americans with Disabilities Act of 1990 means the ADA prohibits discrimination against individuals with disabilities. Title I of the Act prohibits covered employers from discriminating against a qualified disabled individual in any aspect of employment, including hiring, promotion, dismissal, compensation, training, or any other term, condition, or privilege of employment.

Americans with Disabilities Act Amendments Act (ADAAA) means a number of significant changes were made to the definition of disability under the Americans with Disabilities Act (ADA).

Anniversary date means the employee's most recent date of employment with the County in a permanent position.

Appeal means an application or procedure for review of an alleged grievance submitted or instituted by an employee to the proper authority.

Applicant means one who places himself or herself in competition for a vacant position by virtue of completing and submitting an application for employment regardless of employment status, i.e., a current County employee becomes an applicant when an application for another position is submitted for purposes of that employee's relationship to the vacant position.

Appointing authority means an individual or board who has the responsibility to assign or place a person into a position.

Appointment means the offer to and acceptance by a person of a position.

Board of County Commissioners means the local government unit charged with the legislative affairs of the County

Bona fide means genuine; made in good-faith without fraud or deception.

Break in service means any separation from the service of the County whether by resignation, layoff, dismissal, disability, or retirement, when the employee is subsequently re-employed. An authorized leave without pay shall not be considered as constituting a "break in service".

Career Status is an amendment to the State Personnel Act that requires local government employees subject to the State Personnel Act to work ~~1224 continuous consecutive~~ months as a permanent appointment in a permanent position before they gain a property interest that is protected by due process. Employees in this group will be covered by the disciplinary action and appeals policy in 25 NCAC 11.2300 only after they have ~~worked served 1224 continuous consecutive~~ months in a position in Pitt County that is subject to the State Personnel Act. The General Assembly passed and the Governor signed this into law August 19, 2007. The General Assembly reduced the requirement from 24 to 12 months effective October 1, 2015.

Civil Rights Act of 1964 prohibits discrimination on the basis of race, color, religion, sex, or national origin.

Class means a group of positions which are sufficiently alike in general duties and responsibilities to warrant the use of the same title, specification and pay range.

Classification means a system of identifying the relative relationship of each position to all other positions in the organization by grouping of positions in regard to: (a) kinds of duties performed and responsibilities; (b) level of duties performed; (c) requirements as to education, knowledge and experience and ability; (d) tests of fitness; (e) ranges of pay.

Classification plan means the official or approved system of grouping positions into appropriate classes, based on internal comparisons and market surveys of relative duties and responsibilities.

Classification review or reclassification review means an evaluation of the duties and responsibilities of a position performed by the Department of Human Resources to determine the appropriateness of the present class. Appropriateness will be determined on the basis of: (a) kinds of duties performed and responsibilities; (b) level of duties performed; (c) requirements as to education, knowledge and experience and ability; (d) tests of fitness; (e) ranges of pay. The review will result in the position retaining its present class assignment; or being assigned to an existing lower class, or being assigned to an existing higher class; or being assigned to a new class created by amendment to the classification and compensation plans.

Compensation means the total salary and fringe benefits provided by the organization for each employee.

Compensatory time means time off in lieu of monetary payment for overtime worked.

Continuous service/employment means an employee has worked continuously with Pitt County and is eligible to receive County benefits and without a break in service such as a termination, resignation or an unpaid leave of absence. Continuous service/employment does not include time worked as a temporary, part-time hourly, contractor, volunteer or emergency appointment.

County Manager means the highest level of supervision and highest administrative official of County Government appointed by the Board of Commissioners.

Demotion means a change in job responsibility to another position of lesser responsibility and a lower salary grade.

Department means an administrative subdivision of the organization, which may include other administrative groupings of employees and related work functions.

Director or Department Head means the highest level of supervision or top administrative official of a department of County Government.

Disciplinary action means action taken by management to correct or modify unacceptable behavior or performance of employee.

Dismissal means separation from County employment for cause.

Downgrade means a change that results in a lower grade being assigned to a position based on duties, responsibilities, reorganization, or market surveys.

Eligible means a person who has successfully met required qualifications.

Eligibility date means the date an employee has met all the qualifications and criteria for certain county benefits.

Emergency appointment means an appointment may be made when an emergency situation exists requiring the services of an employee before it is possible to identify a qualified applicant through the regular selection process.

Employee means an individual who is employed by the County and is compensated through the County payroll for his services. Individuals or groups compensated on a fee basis are not included.

Equal employment opportunity means the prohibition of discrimination of employment on the basis of age, sex, race, color, creed, religion, national origin, or physical or mental disability is prohibited except where specific age, sex, or physical requirements constitute a bona fide occupational qualification necessary for job performance.

Exempt employees means employees who are not covered by the overtime provisions as set forth in the Fair Labor Standards Act.

Fair Labor Standards Act means legislation originally enacted by Congress in 1938, which establishes requirements with respect to minimum wage, overtime, compensation and record keeping.

Family Medical Leave Act (FMLA) of 1993 means generally requires employers of fifty (50) or more employees to provide up to twelve (12) workweeks of unpaid, job-protected leave to eligible employees for certain specified family and medical reasons.

Full-time employee means any employee who is regularly scheduled to work at least two thousand eighty (2,080) hours in twelve (12) consecutive months.

Full-time position means any position which is authorized to be filled for at least two thousand eighty (2,080) hours in twelve (12) consecutive months.

Grade means numerical value assigned to a range as associated with the classification and pay plan.

Grievance means a claim or complaint regarding conditions or work which affects the circumstances under which an employee works, allegedly caused by misinterpretation or unfair application of policy.

Immediate family means wife, husband, mother, father, brother, sister, son, daughter, half-brother and half-sister, mother-in-law, father-in-law, son-in-law, daughter-in-law, grandmother, grandfather, grandson, granddaughter, step-mother, stepfather, stepbrother, stepsister.

Inclement means severe.

Increment means in reference to the salary plan, one in a series of regular consecutive progressions within a pay range.

Appendix 20

Designation of Voting Delegate to NCACC Annual
Conference



Designation of Voting Delegate to NCACC Annual Conference

I, _____, hereby certify that I am the duly designated voting delegate for _____ County at the 113th Annual Conference of the North Carolina Association of County Commissioners to be held during the **virtual*** Annual Business Session on August 6, 2020, at 11 a.m.

Voting Delegate Name: _____

Title: _____

In the event the designated voting delegate is unable to attend, _____ has been selected as _____ County's alternate voting delegate.

Alternate Voting Delegate Name: _____

Title: _____

Article VI, Section 2 of our Constitution provides:

“On all questions, including the election of officers, each county represented shall be entitled to one vote, which shall be the majority expression of the delegates of that county. The vote of any county in good standing may be cast by any one of its county commissioners who is present at the time the vote is taken; provided, if no commissioner be present, such vote may be cast by another county official, elected or appointed, who holds elective office or an appointed position in the county whose vote is being cast and who is formally designated by the board of county commissioners. These provisions shall likewise govern district meetings of the Association. A county in good standing is defined as one which has paid the current year's dues.”

Please return this form to Alisa Cobb via email by **Monday, August 3, 2020** close of business:

Email: alisa.cobb@ncacc.org

***Please note – due to the COVID-19 pandemic, the 113th NCACC Annual Conference will be held virtually with voting taking place via an electronic platform.**

Appendix 21

Designation of Voting Delegate to NACo Annual
Conference



NATIONAL ASSOCIATION OF COUNTIES 2020 VOTING CREDENTIALS

Pitt County, NC

Designated County Delegate

_____ 

If the name of the delegate does not appear on the drop-down list, please enter it here.

Full Name

Email

Your state association is authorized to receive or cast any unclaimed ballots for counties that have registered delegates, unless your county has expressly prohibited the state association from doing so on this form.

Check this box if you **DO NOT authorize your state association to receive your county's ballot**, if unclaimed by a delegate from your county.

If you are unavailable to attend the virtual Annual Business Meeting but still want to cast a vote in the election, please send an email to credentials@naco.org.

I, the designated voting delegate or chief elected official in my county, hereby submit my electronic signature.

Full Name

Email

06/19/2020

Submit

Click [here](#) for more information about NACo voting credentials

Appendix 22

Reappointment to the Convention & Visitors
Authority

Applicant Interest Listing

Convention & Visitors Authority

Gloria Brewington-Person
 1005 Cortland Road
 Greenville NC 27834

Day Phone: (252) 495-2674
 Evening Phone:
 Fax:
 E-mail:

Gender: F
 Race: African
 District: 1
 Priority:

Applied for this board on: 8/29/2017

Application received/updated: 08/29/2017

Applicant's Attributes: Greenville City Limits
 South of the River
 VolAg Southeast

<u>Experience (Educ./Vol./Prof. Assoc./Military/Other Appointed Positions, etc.)</u>		
Organization	Description	Date(s)
Greenville Youth Explosion	Committee Member	
Pitt County Democratic Party	Member	
Pitt County Schools	Retired	
N.C. Dept. of Corrections		
East Carolina University	B.A Teacher Certification, Special Ed.	
JH Rose	Diploma	

<u>Boards Assigned To</u>	
P.C. Nursing Home/Adult Care Community Advisory C	3/12/2018 to 3/12/2021

Chenele Coleman-Sellers
 1092 Worthington Road
 Winterville NC 28590

Day Phone: (252) 258-0644
 Evening Phone:
 Fax: (919) 237-1957
 E-mail: chenele1128@gmail.com

Gender: F
 Race: African
 District: 6
 Priority:

Applied for this board on: 5/19/2016

Application received/updated: 07/06/2017

Applicant's Attributes: District 6

Applicant Interest Listing

County Planning Jurisdiction

South of the River

VolAg Southeast

<u>Experience (Educ./Vol./Prof. Assoc./Military/Other Appointed Positions, etc.)</u>			
	Organization	Description	Date(s)
Education	ECPI University	AAS	
Education	Eastern High School		
Experience	Community Non-profits & Farms	Medical Asst, Customer Service, & Public	
Experience	Department of Veteran Affairs	MSA	
Volunteer/Prof. Associations	Alliance Medical Ministry		
Volunteer/Prof. Associations	Veteran Affairs		

<u>Boards Assigned To</u>	
Home and Community Care Block Grant Committee Person over 60 years of age	10/3/2016 to 10/3/2019

Robert Corbett

3879 Bell Road
P.O. Box 61
Fountain NC 27829

Day Phone: (252) 749-4421
Evening Phone:
Fax:
E-mail: rcorbett27829@gmail.com

Gender: M
Race: White
District: 4
Priority:

Applied for this board on: 1/29/2016

Application received/updated: 01/29/2016

Applicant's Attributes: Fountain ETJ
South of the River
VolAg Southwest
District 4

<u>Experience (Educ./Vol./Prof. Assoc./Military/Other Appointed Positions, etc.)</u>			
	Organization	Description	Date(s)
Education	Farmville High School		

Applicant Interest Listing

Experience	Tobacco Processing	40+ yrs
Experience	Standard Commerical Tobacco	22+ yrs
Experience	Imperial Tobacco	18+ yrs
Experience	NC National Guard	
Volunteer/Prof. Associations	Fountain Wellness Ctr Board	
Volunteer/Prof. Associations	Rural Fire Board	
Volunteer/Prof. Associations	Meals on Wheels	
Volunteer/Prof. Associations	Past Fireman	

Boards Assigned To

Fire District Commission	12/31/2019 to 12/31/2021
Fountain FD	

Leo Corbin

121 Banbury Circle
Greenville NC 27858

Day Phone: (252) 830-7466
Evening Phone: (252) 756-6213
Fax: (252) 752-7577
E-mail: leocorbin1@gmail.com

Gender: M
Race: White
District: 3
Priority:

Applied for this board on: 3/25/2019

Application received/updated: 03/25/2019

Applicant's Attributes: Greenville City Limits
South of the River
District 3
VolAg Southeast

Experience (Educ./Vol./Prof. Assoc./Military/Other Appointed Positions, etc.)

	Organization	Description	Date(s)
Education	East Carolina University		
Education	Union Pines High		
Experience	Attends Healthcare Products, Inc.	Human Resources Manager	33 years
Volunteer/Prof. Associations	Brook Valley Country Club Boar	Past Member	

Applicant Interest Listing

Volunteer/Prof. Associations	Chamber of Commerce	Education Cabinet
Volunteer/Prof. Associations	Chamber of Commerce	Leadership Institute Committee
Volunteer/Prof. Associations	United Way	Campaign Chairperson

Suzanne Creech

2140 Ivy Road
Greenville NC 27858

Day Phone: (252) 341-2469
Evening Phone: (252) 341-2469
Fax:
E-mail: ncpi3152@yahoo.com

Gender: F
Race: White
District: 6
Priority:

Applied for this board on: 7/2/2018

Application received/updated: 07/02/2018

Applicant's Attributes: County Planning Jurisdiction
South of the River
VolAg Southeast
District 6

Experience (Educ./Vol./Prof. Assoc./Military/Other Appointed Positions, etc.)

	Organization	Description	Date(s)
Education	Williamston High		
Experience	US Army	Admin. Services, Post Headquarters	
Experience	NC Premier Investigations, Inc.	President/Private Investigator	
Experience	Martin Community College	Law Enforcement Cert./Emergency Me	

Ralph Hall Jr

111 Hardee Street
Greenville NC 27858

Day Phone:
Evening Phone: (252) 756-0262
Fax:
E-mail: bajhall@aol.com

Gender: M
Race: White
District: 6
Priority: 0

Applied for this board on: 2/26/2003

Application received/updated: 02/26/2003

Applicant's Attributes: District 6
Greenville ETJ

Applicant Interest Listing

VolAg Southeast

<u>Experience (Educ./Vol./Prof. Assoc./Military/Other Appointed Positions, etc.)</u>			
	Organization	Description	Date(s)
Education	University of South Carolina	Civil Engineering	1955-1957
Education	Edenton High		
Experience	Phillippines Construction	Project Manager	1962-1966
Experience	Foreign Service Staff Officer	Civil Engineer	1966-1969
Experience	Odell Associates	Hospital Construction Engineer	1969-1973
Experience	PCMH	Vice-President of Facilities	1973-2001
Volunteer/Prof. Associations	N.C. Bio-Medical Association		
Volunteer/Prof. Associations	N.C. Association of Health Care		
Volunteer/Prof. Associations	American Society of Health Care		
Volunteer/Prof. Associations	American Cancer Society		
Volunteer/Prof. Associations	State Board of Directors		

<u>Boards Assigned To</u>	
Industrial Revenue & Pollution Control Authority	3/15/2004 to 3/15/2007

Christie Jahn

3778 Stanley Road
Winterville NC 28590

Day Phone: (252) 321-8780
Evening Phone: (252) 814-1210
Fax:
E-mail: christie@carolinahospitalit

Gender: F
Race: White
District: 6
Priority:

Applied for this board on: 5/22/2020

Application received/updated: 05/22/2020

Applicant's Attributes: County Planning Jurisdiction
South of the River
VolAg Southeast

<u>Experience (Educ./Vol./Prof. Assoc./Military/Other Appointed Positions, etc.)</u>

Applicant Interest Listing

	Organization	Description	Date(s)
Education	Baker College	BA in Accounting, MBA	
Education	Port Huron Northern High School	Diploma	
Experience	Carolina Hospitality Associates	Chief Operation Officer	2020
Experience	Prime Investments & Developme	Chief Financial Officer	2017-present
Experience	Atlantic Wireless Communicatio	Chief Financial Officer	2008-2017
Experience	CBM Environmental	Controller	2006-2007
Experience	Port Huron Are School District	Budgets & Benefits Coordinator	2005-2006
Experience	Thomas Edison Inn	Accounting Clerk	1995-2005

Steve Little

3314 NC 33 W
Greenville NC 27834

Day Phone: (252) 714-3559
Evening Phone: (252) 758-2040
Fax:
E-mail: steve.little@nashfinch.com

Gender: M
Race: White
District: 2
Priority:

Applied for this board on: 1/5/2007

Application received/updated: 08/28/2018

Applicant's Attributes: District 2
County Planning Jurisdiction
North of the River
VolAg Northwest

Experience (Educ./Vol./Prof. Assoc./Military/Other Appointed Positions, etc.)

	Organization	Description	Date(s)
Education	East Carolina University		
Education	Belvoir Elementary		
Experience		NC Real Estate Broker License	
Experience	Nash Finch	Division Manager	
Volunteer/Prof. Associations	Pitt County Planning Board		6 years

Boards Assigned To

Convention & Visitors Authority
Thursday, June 11, 2020

Page 6 of 9

Applicant Interest Listing

Pitt County Planning Board District 2	9/30/2018 to 9/30/2021
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Paula Loftin 3789 Ernest Loftin Road Ayden NC 28513	Day Phone: (252) 945-0079 Evening Phone: (252) 717-7006 Fax: E-mail: ptloftin@gmail.com	Gender: F Race: White District: 6 Priority:
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Applied for this board on: 8/1/2019

Application received/updated: 08/01/2019

Applicant's Attributes: Ayden ETJ
 South of the River
 VolAg Southeast
 District 6

<u>Experience (Educ./Vol./Prof. Assoc./Military/Other Appointed Positions, etc.)</u>			
	Organization	Description	Date(s)
Education	ECU	Business Admin	
Education	Pitt Community College	Accounting AS	
Education	DH Conley	High School Diploma	
Experience	Staff Accountant	Pitt County Government	
Volunteer/Prof. Associations	Ayden Rotary	Member	
Volunteer/Prof. Associations	Boys and Girls Club	Volunteer	
Volunteer/Prof. Associations	Relay for Life	Volunteer	

<u>Boards Assigned To</u>	
Fire District Commission Ayden FD	12/31/2019 to 12/31/2021

Kristoffer Rixon 400 Cooper Street Winterville NC 28590	Day Phone: (518) 570-5801 Evening Phone: Fax:	Gender: M Race: White District: 6
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Applicant Interest Listing

E-mail: kristofferrixon@gmail.com

Priority:

Applied for this board on: 2/11/2019

Application received/updated: 02/11/2019

Applicant's Attributes: South of the River
VolAg Southeast
Winterville City Limits
District 6

Experience (Educ./Vol./Prof. Assoc./Military/Other Appointed Positions, etc.)			
	Organization	Description	Date(s)
Education	East Carolina University	Bachelor of Arts, Psychology	
Education	South Central High School	Diploma	
Experience	YouNow Inc	Trust and Safety Specialist	
Experience	ECU Dept. of Sociology	Graduate Assistant	
Volunteer/Prof. Associations	The Trevor Project	Volunteer Crisis Counselor	

Mark Sanders

1996 Hyde Drive
Apt 1
Greenville NC 27858

Day Phone:

Evening Phone: (252) 558-3563

Fax:

E-mail: markmsanders@gmail.com

Gender: M

Race: White

District: 5

Priority:

Applied for this board on: 3/15/2019

Application received/updated: 03/15/2019

Applicant's Attributes: VolAg Southeast
South of the River
Greenville City Limits

Experience (Educ./Vol./Prof. Assoc./Military/Other Appointed Positions, etc.)			
	Organization	Description	Date(s)
	GovtG		
Education	UNC - Chapel Hill	MS - Library Science	

Applicant Interest Listing

Education	Pennsylvania State University	MA - Spanish	
Education	UNC-Ashville	Bachelors - Spanish	
Education	Enka High School	High School Diploma	
Experience	Joyner Library	Head of Reference	12/07 - 01/11
Experience	Joyner Library	Assistant Director for Public Services	2/11 to present
Volunteer/Prof. Associations	CLIPP Committee	Member	2011 - Present
Volunteer/Prof. Associations	Management Practices Committe	Member	2012 - present
Volunteer/Prof. Associations	Building for College & Universit	Member	2012 - present

Board Members

<i>Seat</i>	<i>Name</i>	<i>Applicant District</i>	<i>First Appt.</i>	<i>Appt Date</i>	<i>Exp Date</i>	<i>Yrs Served (To Date)</i>	<i>Yrs Served (At Term End)</i>
Convention & Visitors Authority							
1	Albritton, Jenna J	6	11/5/2018	11/5/2018	7/31/2019	1.60	0.73
	City Nomination						
	Hotel Owner/Operator						
4	McDowell, Tyler C	6	11/21/2016	7/31/2017	7/31/2020	3.56	3.69
	Hotel Owner/Operator						
	City Nomination						
3	Mills, Dustin	2	9/11/2017	9/9/2019	7/1/2022	2.75	4.81
	City Nomination						
	County Planning Jurisdiction						
5	Nunnally, Christopher	3	1/7/2019	1/13/2020	12/31/2020	1.43	1.98
	Note: liasion						
	Chairman Appointment						
6	Ross, Kenneth R	6	10/5/2015	7/15/2018	7/15/2021	4.69	5.78
	County Planning Jurisdiction						
	City Nomination						
2	Steagall, Monta S	4	8/1/2016	8/1/2016	7/13/2019	3.86	2.95
	Hotel Owner/Operator						
	City Nomination						

Appendix 23

Appointment to the Pitt Area Transit Advisory Board

Applicant Interest Listing

Pitt Area Transit System

Chenele Coleman-Sellers
 1092 Worthington Road
 Winterville NC 28590

Day Phone: (252) 258-0644
 Evening Phone:
 Fax: (919) 237-1957
 E-mail: chenele1128@gmail.com

Gender: F
 Race: African
 District: 6
 Priority:

Applied for this board on: 5/19/2016

Application received/updated: 07/06/2017

Applicant's Attributes: District 6
 County Planning Jurisdiction
 South of the River
 VolAg Southeast

Experience (Educ./Vol./Prof. Assoc./Military/Other Appointed Positions, etc.)

	Organization	Description	Date(s)
Education	ECPI University	AAS	
Education	Eastern High School		
Experience	Community Non-profits & Farms	Medical Asst, Customer Service, & Pu	
Experience	Department of Veteran Affairs	MSA	
Volunteer/Prof. Associations	Alliance Medical Ministry		
Volunteer/Prof. Associations	Veteran Affairs		

Boards Assigned To

Home and Community Care Block Grant Committee	10/3/2016 to 10/3/2019
Person over 60 years of age	

Robert Corbett
 3879 Bell Road
 P.O. Box 61
 Fountain NC 27829

Day Phone: (252) 749-4421
 Evening Phone:
 Fax:
 E-mail: rcorbett27829@gmail.com

Gender: M
 Race: White
 District: 4
 Priority:

Applied for this board on: 1/29/2016

Application received/updated: 01/29/2016

Applicant Interest Listing

Applicant's Attributes: Fountain ETJ
 South of the River
 VolAg Southwest
 District 4

<u>Experience (Educ./Vol./Prof. Assoc./Military/Other Appointed Positions, etc.)</u>		
Organization	Description	Date(s)
Education	Farmville High School	
Experience	Tobacco Processing	40+ yrs
Experience	Standard Commerical Tobacco	22+ yrs
Experience	Imperial Tobacco	18+ yrs
Experience	NC National Guard	
Volunteer/Prof. Associations	Fountain Wellness Ctr Board	
Volunteer/Prof. Associations	Rural Fire Board	
Volunteer/Prof. Associations	Meals on Wheels	
Volunteer/Prof. Associations	Past Fireman	

<u>Boards Assigned To</u>		
Fire District Commission		12/31/2019 to 12/31/2021
Fountain FD		

Ryan Mayers

645 Rose Mallow Drive
 Zebulon NC 27597

Day Phone: (252) 329-4047
 Evening Phone: (516) 425-7304
 Fax:
 E-mail: rmayers@greenvillenc.gov

Gender: M
 Race: African
 District:
 Priority:

Applied for this board on: 6/10/2020

Application received/updated: 06/10/2020

Applicant's Attributes:

<u>Experience (Educ./Vol./Prof. Assoc./Military/Other Appointed Positions, etc.)</u>		
Organization	Description	Date(s)

Applicant Interest Listing

Education	Winston Salem University	
Experience	City of Greenville	Transit Director
Experience	NCDOT - Public Transportation	Senior Mobility Development Specialis
Experience	Paratransit Coordinator	Nassau Inter-County Express (NY)
Experience	Research Support Aide	MTA Transit New York City
Volunteer/Prof. Associations	Meadowbrook Care Center	Volunteer

Kristoffer Rixon

400 Cooper Street
Winterville NC 28590

Day Phone: (518) 570-5801
Evening Phone:
Fax:
E-mail: kristofferrixon@gmail.com

Gender: M
Race: White
District: 6
Priority:

Applied for this board on: 2/11/2019

Application received/updated: 02/11/2019

Applicant's Attributes: South of the River
VolAg Southeast
Winterville City Limits
District 6

Experience (Educ./Vol./Prof. Assoc./Military/Other Appointed Positions, etc.)

	Organization	Description	Date(s)
Education	East Carolina University	Bachelor of Arts, Psychology	
Education	South Central High School	Diploma	
Experience	YouNow Inc	Trust and Safety Specialist	
Experience	ECU Dept. of Sociology	Graduate Assistant	
Volunteer/Prof. Associations	The Trevor Project	Volunteer Crisis Counselor	

Laurie Weston

107 Justin Drive
PO Drawer 7007, Winterville, NC
Washington NC 27889

Day Phone: (252) 493-7439
Evening Phone: (252) 946-2652
Fax:
E-mail: lweston@email.pittcc.edu

Gender: F
Race: Other
District:
Priority:

Pitt Area Transit System
Thursday, June 11, 2020

Page 3 of 5

Applicant Interest Listing

Applied for this board on: 3/27/2019

Application received/updated: 03/27/2019

Applicant's Attributes:

Experience (Educ./Vol./Prof. Assoc./Military/Other Appointed Positions, etc.)		
	Organization	Description
Education	East Carolina Univeristy	MA Education Admin.
Education	UNC Chapel Hil	BS in Education
Education	Northern Nash Senior High	Diploma
Experience	Pitt Community College	2013-present
Experience	Beufort County Community Coll	1995-2003
Experience	Pitt County Schools	1984-1995
Volunteer/Prof. Associations	NC Community Colleges Adult E	Board Member
Volunteer/Prof. Associations	Literacy Volunteers of Pitt Co.	Board Member
Volunteer/Prof. Associations	Life of NC	Board Member
Volunteer/Prof. Associations	Region Q Workforce Dev.	Board Member

Theresa Wilson

3105 Tucker Drive
Greenville NC 27858

Day Phone: (252) 752-8880
Evening Phone: (252) 714-8067
Fax:
E-mail: trwilson9297@gmail.com

Gender: F
Race: White
District: 5
Priority:

Applied for this board on: 4/30/2019

Application received/updated: 04/30/2019

Applicant's Attributes: Greenville City Limits
VolAg Southeast
South of the River
South of the River
District 5

Experience (Educ./Vol./Prof. Assoc./Military/Other Appointed Positions, etc.)

Applicant Interest Listing

Organization	Description	Date(s)
Pitt County PTA	Volunteer/Board Member	
UNC-GH General Alumni Associ	Member	
Ecu Alumni Association	Member	
Girl Scouts of America	Co-Leader	
Immanuel Baptist Church	Member	
Younglife	Board Member	
Eastern Nephrology Assoc.		2019- present
ECU School of Nursing		2019- present
Pitt County Health Deptarment		1988-2018
Pitt Memorial Hospital		1987-1991
UNC Chapel Hill	MSN Certificate in Global Health	
East Carolina University	BSN	
Bath High School	Diploma	

June 11, 2020

Greetings:

This letter is to recommend Ryan Mayers, Transit Director of GREAT for City of Greenville, to the vacant board position on the Pitt Area Transit Advisory Board. This position satisfies the requirement for City of Greenville. Ryan has an extensive background with the North Carolina Department of Transportation's Public Transportation Division. This experience along with his role as director for the City's GREAT bus system will be valuable to the PATS transit advisory board and our complimentary para transit clients within Pitt County.

Please do not hesitate to call me if you have any questions.

Best Regards,



C. Cameron Coburn, MJA
Director of Transportation
Pitt County Government
252-902-2010

"The mission of the Pitt Area Transit System is to provide safe, reliable, cost effective transportation that enables eligible individuals to access necessary medical care and other essential resources that improves and enhances their quality of life."

Board Members

<i>Seat</i>	<i>Name</i>	<i>Applicant District</i>	<i>First Appt.</i>	<i>Appt Date</i>	<i>Exp Date</i>	<i>Yrs Served (To Date)</i>	<i>Yrs Served (At Term End)</i>
Pitt Area Transit System							
6	Bell, Christina	3	7/17/2017	7/17/2017	12/31/2020	2.90	3.46
	ECVC						
13	Brown, Angela	1	4/15/2019	4/15/2019	4/15/2022	1.16	3.00
11	Hall, Marsha	3	2/4/2019	4/15/2019	4/15/2022	1.35	3.19
	Health Department						
12	Hill, Jonas	1	4/15/2019	4/15/2019	4/15/2022	1.16	3.00
	RPO						
4	Jackson, Lamont M		9/14/2015	9/14/2015	12/31/2020	4.75	5.30
	Note: Resigned, via email 8-26-19						
	G.R.E.A.T.						
9	James, Mitchell	3	3/9/2020	3/9/2020	3/9/2023	0.26	3.00
	Mental Health Designee						
15	Lane, Desha N	2	2/4/2019	4/15/2019	4/15/2022	1.35	3.19

<i>Seat</i>	<i>Name</i>	<i>Applicant District</i>	<i>First Appt.</i>	<i>Appt Date</i>	<i>Exp Date</i>	<i>Yrs Served (To Date)</i>	<i>Yrs Served (At Term End)</i>
7	McCorkle, Michele DSS Appointee	4	2/6/2017	2/6/2017	12/31/2020	3.35	3.90
10	McLawhorn, Melvin C County Commissioner	1	2/20/2006	2/17/2008	2/20/2012	14.32	6.00
14	Pase, Helen S At large	3	3/2/2015	4/15/2019	4/15/2022	5.28	7.13
8	Taylor, Mike County	3	9/14/2015	9/15/2018	9/15/2021	4.75	6.01
1	Tripp, Casandra B Pitt County Schools	4	2/17/2009	4/15/2013	4/16/2013	11.32	4.16
3	Ward, Tonika Vocational Rehabilitation		6/18/2018	6/18/2018	12/31/2020	1.98	2.54
5	Yahnker, James A At large Handicap Community	5	4/15/2013	4/15/2019	4/15/2022	7.16	9.01
2	Zeck, Richard Council on Aging	3	9/14/2015	4/15/2019	4/15/2022	4.75	6.59

Appendix 24

Appointment to the Greenville Utilities Commission

Applicant Interest Listing

Greenville Utilities Commission

Kristin Braswell 340 Barrel Drive PO Box 30491, Greenville, NC 27833 Winterville NC 28590	Day Phone: (252) 493-7319 Evening Phone: (910) 670-1285 Fax: (252) 321-4626 E-mail: kristin.braswell@icloud.co	Gender: F Race: African District: 6 Priority:
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Applied for this board on: 5/15/2020

Application received/updated: 05/15/2020

Applicant's Attributes: Winterville City Limits
 VolAg Southeast
 South of the River
 District 6

Experience (Educ./Vol./Prof. Assoc./Military/Other Appointed Positions, etc.)			
	Organization	Description	Date(s)
Education	Nova Southeastern University	Dr in Education, Leadership in Higher	
Education	Clayton High School	Diploma	
Experience	Pitt Community College	Dean, Off Campus Programs and Even	2020-present
Experience	Pitt Community College	Dean, Continuing Education and Work	2014-2019
Experience	Fayetteville Tech. Community Co	Director, College and Careet Readiness	2010-2014
Experience	Fayetteville Tech. Community Co	Adjunct Cirriculum Instructor	2012-2014
Experience	Fayetteville Tech. Community Co	Program Coordinator	2007-2009
Experience	Fayetteville Tech. Community Co	Counselor	2004-2007
Volunteer/Prof. Associations	NC Community College Adult E	Planning Committee	2007-2009
Volunteer/Prof. Associations	Assoc. of Educational Office Prof	Member	2013-Present
Volunteer/Prof. Associations	Nationall Assoc. of Workforce D	Member	2016-Present
Volunteer/Prof. Associations	American Assoc. of Community	Member	2019-Present
Volunteer/Prof. Associations	National Assoc. of Workforce De	Executive Committee	Present

Applicant Interest Listing

Chenele Coleman-Sellers
 1092 Worthington Road
 Winterville NC 28590

Day Phone: (252) 258-0644
 Evening Phone:
 Fax: (919) 237-1957
 E-mail: chenele1128@gmail.com

Gender: F
 Race: African
 District: 6
 Priority:

Applied for this board on: 5/19/2016

Application received/updated: 07/06/2017

Applicant's Attributes: District 6
 County Planning Jurisdiction
 South of the River
 VolAg Southeast

<u>Experience (Educ./Vol./Prof. Assoc./Military/Other Appointed Positions, etc.)</u>			
	Organization	Description	Date(s)
Education	ECPI University	AAS	
Education	Eastern High School		
Experience	Community Non-profits & Farms	Medical Asst, Customer Service, & Pu	
Experience	Department of Veteran Affairs	MSA	
Volunteer/Prof. Associations	Alliance Medical Ministry		
Volunteer/Prof. Associations	Veteran Affairs		

<u>Boards Assigned To</u>	
Home and Community Care Block Grant Committee	10/3/2016 to 10/3/2019
Person over 60 years of age	

Leo Corbin
 121 Banbury Circle
 Greenville NC 27858

Day Phone: (252) 830-7466
 Evening Phone: (252) 756-6213
 Fax: (252) 752-7577
 E-mail: leocorbin1@gmail.com

Gender: M
 Race: White
 District: 3
 Priority:

Applied for this board on: 3/25/2019

Application received/updated: 03/25/2019

Applicant's Attributes: Greenville City Limits

Applicant Interest Listing

South of the River

District 3

VolAg Southeast

<u>Experience (Educ./Vol./Prof. Assoc./Military/Other Appointed Positions, etc.)</u>			
	Organization	Description	Date(s)
Education	East Carolina University		
Education	Union Pines High		
Experience	Attends Healthcare Products, Inc.	Human Resources Manager	33 years
Volunteer/Prof. Associations	Brook Valley Country Club Boar	Past Member	
Volunteer/Prof. Associations	Chamber of Commerce	Education Cabinet	
Volunteer/Prof. Associations	Chamber of Commerce	Leadership Institute Committee	
Volunteer/Prof. Associations	United Way	Campaign Chairperson	

Mary Perkins-Williams

1119 Perkins Road
PO Box 1972, 27835
Greenville NC 27834

Day Phone: (252) 757-3423
Evening Phone: (252) 367-7120
Fax:
E-mail: mwduck63@gmail.com

Gender: F
Race: African
District: 2
Priority:

Applied for this board on: 2/12/2015

Application received/updated: 10/07/2015

Applicant's Attributes: Greenville ETJ
North of the River
District 2
VolAg Northwest

Boards Assigned To

P.C. Nursing Home/Adult Care Community Advisory C 1/13/2020 to 12/31/2020

Applicant Interest Listing

Social Services Board	7/17/2017 to 7/1/2020
County Commissioner	

Kristoffer Rixon 400 Cooper Street Winterville NC 28590	Day Phone: (518) 570-5801 Evening Phone: Fax: E-mail: kristofferrixon@gmail.com	Gender: M Race: White District: 6 Priority:
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Applied for this board on: 2/11/2019

Application received/updated: 02/11/2019

Applicant's Attributes: South of the River
 VolAg Southeast
 Winterville City Limits
 District 6

Experience (Educ./Vol./Prof. Assoc./Military/Other Appointed Positions, etc.)			
	Organization	Description	Date(s)
Education	East Carolina University	Bachelor of Arts, Psychology	
Education	South Central High School	Diploma	
Experience	YouNow Inc	Trust and Safety Specialist	
Experience	ECU Dept. of Sociology	Graduate Assistant	
Volunteer/Prof. Associations	The Trevor Project	Volunteer Crisis Counselor	



**Greenville
Utilities**

June 15, 2020

Pitt County Commissioner Chair Melvin C. McLawhorn
D. Scott Elliott, ICMA-CM
Pitt County Office Building
1717 W. 5th Street
Greenville, NC 27834-1696

Dear Chair McLawhorn and Mr. Elliott:

As you know, Joel Butler's term on the Greenville Utilities Commission Board of Commissioner expires on June 30, 2020. Dr. Kristin Braswell has stated an interest in serving on the GUC Board of Commissioners. Dr. Braswell serves as Dean of Off-Campus Programs at Pitt Community College. She has been in this role for the past six (6) years.

A North Carolina native, Dr. Braswell has over 15 years of experience in positions that require active community and regional engagement. She has vast experience in community relations, education and workforce development. She is well respected in the community for her leadership and civic engagement.

I believe that Dr. Braswell, if appointed, would be an engaged and active member of the GUC Board of Commissioners. If you have any questions regarding this recommendation, please do not hesitate to contact me.

Sincerely,

Anthony C. Cannon
General Manager/CEO

P O Box 1847
Greenville, NC 27835
www.guc.com

*Your Local
Advantage*

Board Members

<i>Seat</i>	<i>Name</i>	<i>Applicant District</i>	<i>First Appt.</i>	<i>Appt Date</i>	<i>Exp Date</i>	<i>Yrs Served (To Date)</i>	<i>Yrs Served (At Term End)</i>
Greenville Utilities Commission							
2	Butler, Joel K	6	6/30/2014	6/30/2014	6/30/2017	5.96	3.00
	Note: Reappointment automatic with 2 terms max./must be outside Greenville City Limits & GUC customer - County nominates. Citv appoints County Nomination						
1	Overton, Vance P	3	6/11/2015	6/18/2018	6/18/2021	5.02	6.02
	Note: Reappointment automatic with 2 terms max./must be outside Greenville City Limits & a GUC customer - County nominates. Citv appoints County Nomination						