

**PITT COUNTY BOARD OF SOCIAL SERVICES
REGULAR SESSION**

August 13, 2019

The Pitt County Board of Social Services met in Regular Session at 4:00 p.m. on this date in the Eugene James Auditorium located on the second floor of the Pitt County Office Building, 1717 W. 5th Street, Greenville, N.C. The purpose of this meeting was to conduct the official business of the Pitt County Board of Social Services. Board members and Management Team staff present:

Board Members

Members Present
James Cox, Chair
Mary Perkins-Williams
Catherine Nelson

Agency Staff

Members Present
Jan Y. Elliott, Director
Gwen Burns, Deputy Director
Bryan Averette, ESS Prog. Admin
Michele McCorkle, FSS Prog. Administrator

County Manager Rep.

Members Present
Denise Urban, Dep. Co. Manager Rep.

Call to Order

Chair Cox called the meeting to order at 4:00 p.m.

Moment of Silent Prayer

Chair Cox offered a moment of silent prayer or meditation before the meeting began.

Public Comments

Chair Cox opened the floor for public comments. No one had submitted a form or signed in to speak.

Adopt or Revise the Agenda

Item presented by: Chair Cox
Discussion: The agenda for today's meeting was reviewed by the Board.
Motion Made: To adopt the agenda as presented.
Motion Made by: Catherine Nelson
Motion seconded by: Mary Perkins-Williams
Motion passed: The motion was passed unanimously.

Action on minutes of previous meeting

Item presented by: Chair Cox
Item Description: Minutes of July meeting
Discussion: Chair Cox asked if there were any revisions to be made to the minutes of the July meeting.
Motion Made: To accept the minutes as presented.
Motion Made by: Catherine Nelson
Motion seconded by: Mary Perkins-Williams
Motion passed: Unanimous

Items for Report

Item Presented: Strategic Plan Update
Item Presented by: Jan Elliott, Director

Ms. Elliott went over the power point presentation outlining major strategic plan accomplishments. Noted that the Day Care waiting list priorities are Foster Care, working parents, teen parents and the homeless. Can't add anyone off the waiting list per the State unless they come in thru Foster Care/CPS and have to keep that to a minimum. This may cause a problem for Work First as one of their requirements is for the parent to participate in activities and look for a job. If they can't get Day Care, it may affect their long term eligibility for Work First. Clients moving from one County to another have to be covered in the new County, even if there is no money. Chair Cox asked if the issue was across the State. Ms. Elliott stated it was. Ms. Nelson asked if DSS was contracting with someone for the Leadership Institute training. Ms. Elliott replied we have someone who has a Human Services background. He has developed the curriculum and aides for course. The supervisors are conducting the trainings based off of his book and he is available by phone. Each month is a particular chapter with workbook exercises and a meeting to discuss what was learned that month. Chair Cox asked if Board Members could attend a Foster Care Association Meeting. Ms. Elliott said that should be fine. Chair Cox inquired about the how Medicaid Transformation was going with the staff. Ms. Elliott replied that it has been discussed in staff meetings and trainings are being held in the affected units. Will have a Medicaid Transportation Provider Fair at the Agricultural Center in October for the clients to have the opportunity to meet and learn about the providers.

Item Presented: Child Support Background Check Policy
Item Presented by: Michele McCorkle, FSS Administrator

Ms. McCorkle went over the power point presentation. Ms. Perkins-Williams asked who would pay for the background checks and fingerprinting. Ms. McCorkle answered that the background checks are reimbursable, any amount left due will come out of the incentive money. The Sheriff's Department will do the fingerprinting. Mr. Cox asked if this would be a major change. Ms. McCorkle noted that Child Support has always had stricter requirements then the other units. This was something that has been in the works for about 3 years now. Did have to have legislative approval. Ms. Elliott noted that Pitt County has been doing background checks for a while now, just not been fingerprinting.

Motion Made: To accept policy as recommended.
Motion Made By: Mary Perkins-Williams
Motion seconded by: Catherine Nelson
Motion passed: Motion passed unanimously

Item Presented: Social Services Institute Report
Item Presented by: Jim Cox, Chair

Chair Cox briefly discussed the events and trainings held for the Board Members at the 3 day event. He asked if Pitt County knew about the Medicaid Insurance as a provider had been at the event. Discussion was held about audits and insurance for the Counties to cover Medicaid reimbursements.

Director's Report

Ms. Elliott stated that Medicaid Transformation information is going out. The State is moving forward until hear otherwise. A budget bill fix is waiting to be passed for funding. PHPs are meeting with County staff in regional settings about what they are doing and offering. 28,000 doctors signed up by the end of July with more who have joined since. Nothing new on the MOU. Medicaid Application Processing report shows that we continue to meet the State standards. Staff is doing an excellent job. The Vacancy report shows no frozen vacancies as of this morning. Went over the report noting that we have had a lot of internal movement and are working on finalizing the last two new job descriptions to send to the State for approval. Ms. Perkins-Williams commended Ms. Elliott on the internal movement as it helps to boost employee morale.

Board Member Comments

Ms. Perkins-Williams stated that she would be hosting a legislative breakfast on September 21st with Senator Don Davis and Representative Kandi Smith. DSS and the public are invited to attend the event in Bethel. Chair Cox thanked Ms. Elliott and staff for the significant events that have held over the past 6 months.

Motion: Motion made to adjourn
Motion Presented by: Mary Perkins-Williams
Motion Seconded by: Catherine Nelson
Motion passed: Motion passed unanimously

Respectfully Submitted,

Jan Y. Elliott
Director

Jim Cox
Chair

Susan May
Clerk to the Board