

Residential Permit Fees

Site-Built Home <=2,500 sqft* \$600.00

Site-Built Home >2,500 sqft* \$750.00

Accessory Structure <=400 sqft \$200.00

Accessory Structure >400 sqft \$300.00

Addition to Primary Structure* \$600.00

Renovation*# \$500.00

Modular Home* \$500.00

Single-Wide Manufactured Home* \$300.00

Double-Wide Manufactured Home* \$400.00

Miscellaneous+ \$100.00

Courtesy/Change of Occupancy \$100.00

Housing Moving + \$100.00

Re-Inspection \$ 75.00

Work w/o Permit Double Permit Fee

Electrical Permits

Stand-alone permit \$100.00

Temporary Power/Temporary Occupancy \$100.00

Pole Service \$100.00

Solar Equipment \$100.00+\$0.50/panel

Temporary Service Pole \$ 50.00

Miscellaneous+ \$100.00

Mechanical Permits

Stand-alone permit \$100.00

Miscellaneous+ \$100.00

Gas Piping Permit \$100.00

HVAC Change out* (includes Mech & Elec permits)

\$100.00

Plumbing Permits

Stand-alone permit \$100.00

Miscellaneous+ (e.g., irrigation system) \$100.00

Other/Administrative

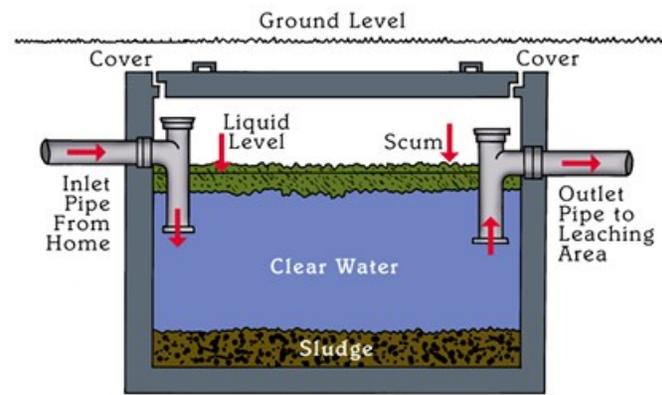
Demolition permits \$100.00

Permit Modification/Change of Contractor \$50.00

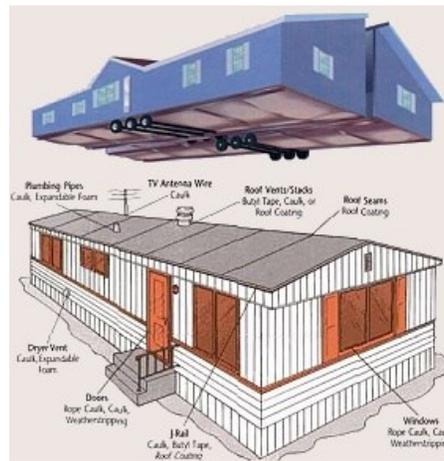
*All Permits Included

+Additional fees apply as needed for additional Inspections

#Minor renovations consisting of 3 or fewer trade permits will be charged \$100/permit



Septic Tank



Development Services Building
1717 West 5th Street
Greenville, NC 27834

Phone: (252) 902-3150

Fax: (252) 830-4974

Pitt County Permitting & Inspections



Permit Process for
Manufactured/Mobile
Home Setup



Permit Process for Manufactured/Mobile Home Setup

Submittal/Application Phase

Step	Action Item
1	Obtain Improvement Permit and Authorization to Construct from Environmental Health, if property is, or will be, served by a septic system.
2	Submit Application, Moving Permit from Pitt County Tax Office (if MH is used and located in Pitt County), Lien agent document (if project exceeds \$30,000), and Environmental Health paperwork (see step 1). Submit Municipal Zoning Compliance Permit, if property is located in a town or its extraterritorial jurisdiction (ETJ).
3	Once a complete application package is submitted, plans will be reviewed for zoning compliance, building code regulations, and floodplain compliance.
4	Manufactured/Mobile Home Setup Permit will be issued upon favorable plan review, and once the fees have been paid. The Electrical, Mechanical, Plumbing, and Gas permits must be issued to the contractor performing that work, unless the owner obtains the permits and does the work himself (requires owner affidavit).

Inspection Phase

Step	Action Item
1	Footing Inspection and, if required, FEMA set-up compliance
2	Marriage Wall Inspection (if double or triple-wide) Plumbing Test
3	Under Home Inspection
4	Obtain Environmental Health Operation Permit
5	Obtain Septic Tank Pump Control Panel Permit (if necessary)
6	Mobile Home Setup Inspection
	Mobile Home Site Inspection
	Final Electrical Inspection
	Final Mechanical Inspection
	Final Plumbing Inspection
7	Final Gas Piping Inspection
	Final Septic Tank Pump Control Panel Inspection (if necessary)
8	Issue Certificate of Occupancy

Notes: Holders of individual trade permits (building, electrical, mechanical, etc.) are responsible for requesting inspections. Inspections will be scheduled once all applicable permit holders request a rough-in or final inspection. The Marriage Wall Inspection, if required, and Plumbing Test must be performed at the same time. Depending on the project, all steps/items may not be required. Mobile homes manufactured prior to June 15, 1976, may not be moved into Pitt County from outside of the County. The setup contractor may be issued a plumbing permit to perform drain-waste-vent (DWV) work under the home. A licensed plumber must obtain a plumbing permit to perform the remaining work on the lines outside of the perimeter of the home.

Environmental Health Division activities are shaded Gray.

Important Phone #'s:

Permitting Center (252)902-3150 (24 Hour Hotline)
 Permitting Center Fax (252)830-4974
 Planning Department (252)902-3250
 Building Inspections (252)902-3150
 Environmental Health (252)902-3200
 Pitt County Tax Administration (252)902-3400

