

## WHAT IS PROJECT E.S.A.V.E. ?

Project E-SAVE is an important initiative for the update and maintenance of the Pitt County Addressing database. This project will include a door-to-door review of all existing addressable structures in the County's addressing jurisdiction. During the process, Planning staff will verify that each structure is posted with the correct E-911 address. They will also ensure that the address number is properly displayed on the structure and is legible from the named road.

## WHY IS PROJECT E-SAVE IMPORTANT?

The Pitt County Planning Department is responsible for the accuracy and maintenance of several databases utilized by emergency providers in responding to E-911 calls. On a daily basis, this information is made available to the County's Communications Department. The Communications Department uses this data along with their own databases to dispatch and respond to 911 calls in Pitt County. The databases include information from rural Pitt County, along with all the other towns in Pitt County, except Greenville. Greenville supplies their own information to the dispatch center. It is vital for all of the information supplied to the Communications department to be accurate and up-to-date. Time is of the essence when dealing with emergency calls.

## HOW TO COMPLY?

- Address numbers should be at least 4 inches in height and contrast with the background of the structure.
- Address numbers must be posted on the addressable structure.
- Address numbers posted on the addressable structure must be legible from the named road/access during all times of the year (i.e. in the summer when plants are thick with growth).
- If the structure is too far from the named road/access to read the address numbers clearly, the numbers should be posted by the driveway that leads to the structure, as well as on the structure.
- Display of any numbers or other signage which may cause confusion with official addresses or posting of any road name sign not approved by Pitt County is prohibited.
- No additional information, except as required by the U.S. Postal Service on the mailbox or mail container, may be affixed to/with the address numbers,

*For a copy of Pitt County's Addressing Ordinance, please contact the Pitt County Planning Department, or visit us on the web.*

[www.pittcountync.gov/depts/planning](http://www.pittcountync.gov/depts/planning)

- When applicable, unit designators shall be displayed on all units within multi-unit structures.
- In the case of new construction, no certificate of occupancy shall be issued until the address number is properly displayed.
- In the case of existing structures, the property owner shall display the address numbers within 30 days of notification of address assignment.

## STILL HAVE QUESTIONS ?

If you have any questions, contact the Pitt County Planning Department Addressing Hotline at (252) 902-3267 anytime and leave a message. If you need to speak to someone directly, staff will be available during regular office hours (8 a.m. to 5 p.m. Monday – Friday).

**PROJECT  
E.S.A.V.E.  
SAVES  
LIVES**

## WE CAN HELP

Several staff members can assist you with addressing questions or concerns. To name a few...

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E-911  
System  
Address  
Verification &  
Enforcement



DO YOU  
COMPLY  
WITH PITT  
COUNTY'S  
ADDRESSING  
ORDINANCE ?