

**PITT COUNTY TAX ADMINISTRATION  
NORTH CAROLINA  
BUSINESS PERSONAL PROPERTY LISTING  
IMPORTANT - INSTRUCTIONS ENCLOSED**

A 10% Late Listing Penalty will be assessed on all listings received or postmarked after January 31st.

7578PBPL 10/15/21 199.K

FOR DEPARTMENT USE ONLY			
City, Fire, Rescue		Tax Year	Penalty
		2022	
DEPRECIABLE PROPERTY	VEHICULAR EQUIPMENT	CONSTR IN PROGRESS	SUPPLIES
		Total	

Name and Address: \_\_\_\_\_

PHYSICAL ADDRESS: \_\_\_\_\_  
 REAL ESTATE OWNED BY: \_\_\_\_\_  
 WERE ANY IMPROVEMENTS MADE TO THE REAL ESTATE DURING THE PRIOR YEAR? Yes \_\_\_ No \_\_\_ IF YES, ATTACH ADDITIONAL SHEET WITH DESCRIPTION AND CONSTRUCTION COST  
 SOC. SEC # / FED. ID #: \_\_\_\_\_  
 PRINCIPAL BUSINESS ACTIVITY: \_\_\_\_\_  
 IF OUT OF BUSINESS, COMPLETE THIS SECTION - DATE CEASED \_\_\_\_\_  
 CHECK ONE: Sold \_\_\_ Bankrupt \_\_\_ Closed \_\_\_ Other \_\_\_\_\_  
 SOLD EQUIPMENT/FIXTURES/SUPPLIES TO: \_\_\_\_\_  
 BUYERS ADDRESS & PHONE: \_\_\_\_\_

Abstract Number	Alpha Number

**SCHEDULE A: DEPRECIABLE PERSONAL PROPERTY - SEE INSTRUCTIONS**

GROUP (1) Machinery & Equipment				
YEAR ACQ	COST	ADDITIONS	DELETIONS	YEARLY TOTALS
2021				
2020				
2019				
2018				
2017				
2016				
2015				
2014				
2013				
2012				
2011				
2010				
2009				
2008				
2007				
2006				
2005				
PRIOR				
TOTAL				

  

GROUP (2) Construction in Progress				
LIST TOTAL OF ALL PERSONAL PROPERTY EXPENDITURES IN CIP ACCOUNT ON JANUARY 1, BUT NOT INCLUDED ABOVE				
TOTAL CIP: \$				

  

GROUP (3) Furniture & Fixtures				
YEAR ACQ	COST	ADDITIONS	DELETIONS	YEARLY TOTALS
2021				
2020				
2019				
2018				
2017				
2016				
2015				
2014				
PRIOR				
TOTAL				

GROUP (4) Computer Equipment				
YEAR ACQ	COST	ADDITIONS	DELETIONS	YEARLY TOTALS
2021				
2020				
2019				
2018				
PRIOR				
TOTAL				

  

GROUP (5) Leasehold Improvements				
YEAR ACQ	COST	ADDITIONS	DELETIONS	YEARLY TOTALS
2021				
2020				
2019				
2018				
2017				
2016				
2015				
PRIOR				
TOTAL				

  

GROUP (8) Farm Equipment/Other				
YEAR ACQ	COST	ADDITIONS	DELETIONS	YEARLY TOTALS
2021				
2020				
2019				
2018				
2017				
2016				
2015				
2014				
2013				
2012				
PRIOR				
TOTAL				

**SCHEDULE B: VEHICULAR EQUIPMENT**

See reverse side of this form to list the following: Unlicensed Vehicles, Permanently Tagged Trailers, IRP Plated Vehicles, Boats, Boat Motors, Mobile Homes, Aircraft, Farm Tractors, Combines, Harvesters, Etc.

RETURN TO: PITT COUNTY TAX ADMINISTRATION PHONE: (252) 902-3412  
 P.O. BOX 43  
 GREENVILLE, NC 27835-0043

**SCHEDULE B: VEHICULAR EQUIPMENT - Unlicensed Vehicles, Boats, Boat Motors, Mobile Homes, Aircraft, Tractors, Combines, Etc.**

DRAW A LINE THROUGH ANY ITEM LISTED BELOW NOT IN YOUR POSSESSION ON JANUARY 1

**ADD PROPERTY PURCHASED OR MOVED TO THIS COUNTY SINCE LAST YEAR**

TYPE	YEAR	MAKE	MOTOR I.D. NUMBER/ MODEL/DESCRIPTION	BOAT H/P	BOAT LENGTH	BOAT REGIS#	MOBILE HOME WIDTH X LENGTH	ORIGINAL COST	YEAR ACQUIRED	FOR OFFICE USE ONLY
TOTAL										

**SCHEDULE C: SUPPLIES AS OF JANUARY 1 (LIST AT 100% ORIGINAL COST)**

OFFICE, MEDICAL, DENTAL, BEAUTY, MAINTENANCE AND JANITORIAL SUPPLIES	\$
FUELS (HELD FOR CONSUMPTION)	\$
REPLACEMENT PARTS OR SPARE PARTS	\$
RESTAURANT, HOTEL, AND MOTEL SUPPLIES (LINENS, CHINA, SILVERWARE, ETC.)	\$
ALL OTHER INCLUDING EXPENSED ITEMS (SPECIFY)	\$
TOTAL	\$

**SCHEDULE D: PROPERTY IN YOUR POSSESSION ON JANUARY 1, BUT OWNED BY OTHERS**

NAME AND ADDRESS OF OWNER	DESCRIPTION OF PROPERTY	LEASE OR ACCT#	MO. PAYMENT	COST NEW	START/END LEASE DATES

**BUSINESS INFORMATION**

LOCATION OF ACCOUNTING RECORDS \_\_\_\_\_  
 DATE BUSINESS BEGAN IN THIS COUNTY \_\_\_\_\_ DATE BUSINESS (FISCAL) YEAR ENDS \_\_\_\_\_  
 CONTACT PERSON FOR AUDIT \_\_\_\_\_ ADDRESS & PHONE \_\_\_\_\_  
 NAICS CODE # \_\_\_\_\_  
 NAME IN WHICH BUSINESS WAS LISTED LAST YEAR \_\_\_\_\_  
 OTHER N.C. COUNTIES WHERE PERSONAL PROPERTY IS LOCATED \_\_\_\_\_

CHECK ONE: <input type="checkbox"/> CORPORATION <input type="checkbox"/> SOLE PROPRIETORSHIP <input type="checkbox"/> PARTNERSHIP <input type="checkbox"/> LIMITED LIABILITY CORPORATION <input type="checkbox"/> OTHER (SPECIFY) _____	BUSINESS CATEGORY (CHECK ONE) <input type="checkbox"/> RETAIL <input type="checkbox"/> WHOLESALE <input type="checkbox"/> MANUFACTURING <input type="checkbox"/> SERVICE <input type="checkbox"/> LEASING/RENTAL <input type="checkbox"/> FARMING <input type="checkbox"/> OTHER (SPECIFY) _____
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**AFFIRMATION LISTING MUST BE SIGNED BY A LEGALLY AUTHORIZED PERSON / SEE INSTRUCTIONS**

Under penalties by law, I hereby affirm that to the best of my knowledge and belief this listing, including any accompanying statements, inventories, schedules, and other information, is true and complete (If this affirmation is signed by an individual other than the taxpayer, the individual affirms that they are familiar with the extent and true value of all the taxpayer's property subject to taxation in this County and their affirmation is based on all the information of which they have any knowledge.)

Listing **MUST** be signed by the taxpayer, a principal officer of the taxpayer, a **FULL-TIME** employee of the taxpayer who has been officially empowered by the principal officer to list the property, or an authorized agent of the taxpayer.

SIGNATURE _____	DATE _____	PREPARER OTHER THAN THE TAXPAYER _____	DATE _____
TITLE _____	EMAIL _____	TELEPHONE # _____	ADDRESS _____
	EMAIL _____		TELEPHONE # _____

Any individual who willfully makes and subscribes an abstract listing required by this Subchapter (of Revenue Laws) which the individual does not believe to be true and correct as to every material matter, shall be guilty of a class 2 misdemeanor, punishable by imprisonment up to 60 days.