

ANIMAL CONTROL

ORDINANCE NO. 1

**Animal Cruelty and Neglect Ordinance
Historical Notes**

| DATE | SECTION | ACTION |
|-------------|--------------------------------------|---|
| 12/1/2008 | Animal Cruelty and Neglect Ordinance | Ordinance adopted |
| 8/2/2010 | Animal Cruelty and Neglect Ordinance | Ordinance adopted in its entirety and reformatted |
| 11/20/2017 | Animal Cruelty and Neglect Ordinance | Ordinance repealed |

ANIMAL CONTROL

ORDINANCE NO. 2

**Animal Nuisance Ordinance
Historical Notes**

| DATE | SECTION | ACTION |
|-------------|--|--|
| 7/11/2005 | Animal Nuisance Ordinance | Ordinance adopted |
| 4/5/2010 | Section 5. Definitions <i>(formerly Article V.)</i> | Deleted language in definition of nuisance: "By the frequent howling, yelping, barking or making other noises that shall disturb the peace." |
| 8/2/2010 | Animal Cruelty and Neglect Ordinance | Ordinance adopted in its entirety and reformatted |
| 11/20/2017 | Animal Nuisance Ordinance | Ordinance repealed |

ANIMAL CONTROL

ORDINANCE NO. 3

Dangerous Dog Ordinance Historical Notes

| DATE | SECTION | ACTION |
|------------|---|---|
| 6/19/2006 | Dangerous Dog Ordinance | Ordinance adopted |
| 4/5/2010 | Section 4. A. <i>(formerly Section IV. A.)</i> | Section revised as to notice |
| 8/2/2010 | Dangerous Dog Ordinance | Ordinance adopted in its entirety and reformatted |
| 5/2/2011 | Multiple Sections | Sections revised as to vicious dogs |
| 11/20/2017 | Dangerous Dog Ordinance | Ordinance repealed |

ANIMAL CONTROL

ORDINANCE NO. 4

Canine Control Ordinance Historical Notes

| DATE | SECTION | ACTION |
|------------|--------------------------|--------------------|
| 6/16/2014 | Canine Control Ordinance | Ordinance adopted |
| 11/20/2017 | Canine Control Ordinance | Ordinance repealed |

ANIMAL CONTROL

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ORDINANCE NO. 5

**Comprehensive Animal Services Ordinance
Historical Notes**

| DATE | SECTION | ACTION |
|-------------|---|---|
| 11/20/2017 | Comprehensive Animal Services Ordinance | Ordinance adopted |
| 2/21/2022 | Comprehensive Animal Services Ordinance | Ordinance considered for amendment to define domestic animals as a domesticated dog or cat. Motion passed 8-1 and a second reading is required. |
| 3/7/2022 | Comprehensive Animal Services Ordinance | Ordinance amended to define domestic animals as a domesticated dog or cat. (Section 10: Definitions) |

**Ordinance Establishing Pitt County Human Relations Commission
Historical Notes**

**BOARD OF
COMMISSIONERS**

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ORDINANCE NO. 1

| DATE | SECTION | ACTION |
|-------------|---|--|
| 1/11/2021 | Ordinance Establishing Pitt County Human Relations Commission | Ordinance adopted |
| 1/10/2022 | Ordinance Establishing Pitt County Human Relations Commission | Ordinance amended (Section 1) to include gender, gender identity, gender expression. |

**EMERGENCY
MANAGEMENT**

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ORDINANCE NO. 1

**Ordinance Establishing Office of
Emergency Management Historical Notes**

| DATE | SECTION | ACTION |
|-------------|---|---|
| 8/15/1988 | Ordinance Establishing Office of Emergency Services | Ordinance adopted |
| 8/2/2010 | Ordinance Establishing Office of Emergency Services <i>(formerly Chapter 5, Article I)</i> | Ordinance adopted in its entirety and reformatted |

**EMERGENCY
MANAGEMENT**

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ORDINANCE NO. 2

**State of Emergency
Historical Notes**

| DATE | SECTION | ACTION |
|-------------|---|---|
| 8/15/1988 | State of Emergency | Ordinance adopted |
| 8/2/2010 | State of Emergency <i>(formerly Chapter 5, Article II)</i> | Ordinance adopted in its entirety and reformatted |
| 10/1/2012 | State of Emergency <i>Revised</i> | Ordinance revised to reflect Session Law 2012-12 (House Bill 843) effective October 1, 2012 |
| 8/19/2013 | State of Emergency <i>Revised</i> | Ordinance revised for clarification |

**EMERGENCY
MANAGEMENT**

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ORDINANCE NO. 3

**Fire Prevention Ordinance
Historical Notes**

| DATE | SECTION | ACTION |
|-------------|---|--|
| | | |
| 2/17/1992 | Fire Prevention Ordinance | Ordinance adopted |
| | | |
| 6/26/1995 | Fire Prevention Ordinance | New Ordinance Adopted which superseded Ordinance adopted 2/17/1992 |
| | | |
| 8/2/2010 | Fire Prevention Ordinance <i>(formerly Chapter 5, Article III)</i> | Ordinance adopted in its entirety and reformatted |
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**EMERGENCY
MANAGEMENT**

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ORDINANCE NO. 4

**EMS System Oversight Ordinance
Historical Notes**

| DATE | SECTION | ACTION |
|-------------|---|---|
| | | |
| 6/18/1990 | Ambulance Service Franchises Ordinance | Ordinance adopted |
| | | |
| 4/5/1993 | Section 8-127 | Section amended as to rate |
| | | |
| 8/20/2001 | Ordinance Establishing the Pitt County Emergency Medical Services Advisory Commission and Guidelines for the Pitt County Emergency Medical Services | Ordinance adopted |
| | | |
| 7/15/2002 | Multiple Sections of Ordinance Establishing the Pitt County Emergency Medical Services Advisory | Revised to reflect change in membership and to mirror the language in the Emergency Medical Services Contract |

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|------------|---|--|
| | Commission and Guidelines for the Pitt County Emergency Medical Services | |
| 6/4/2007 | Ordinance Establishing a Franchise for Non-Emergency Ambulance Operators and Creating an Oversight Committee for Both Emergency Medical Services Providers and Non-Emergency Ambulance Operators in Pitt County | Ordinance adopted; repealed both the Ambulance Service Franchises Ordinance and the Ordinance Establishing the Pitt County Emergency Medical Services Advisory Commission and Guidelines for the Pitt County Emergency Medical Services in their entirety |
| 8/2/2010 | Ordinance Establishing a Franchise for Non-Emergency Ambulance Operators and Creating an Oversight Committee for Both Emergency Medical Services Providers and Non-Emergency Ambulance Operators in Pitt County | Ordinance adopted in its entirety and reformatted |
| 12/16/2013 | Ordinance name changed to EMS System Oversight Ordinance | <ul style="list-style-type: none"> •Renamed and shortened the ordinance title from “ORDINANCE ESTABLISHING A FRANSHICE FOR NON-EMERGENCY AMBULANCE OPERATORS AND CREATING AN OVERSIGHT COMMITTEE FOR BOTH EMERGENCY MEDICAL SERVICES PROVIDERS AND NON-EMERGENCY AMBULANCE OPERATORS IN PITT COUNTY” to “EMS SYSTEM OVERSIGHT ORDINANCE” •Added a new section entitled ‘Purpose’ to set forth the statutory authority for the ordinance and purpose of the committee. •Revised from 10 sections to three (3). Section 1 focuses on governance; section 2 on emergency medical services; and section 3 on non-emergency medical services. This is intended to make the ordinance more user-friendly to both emergency and non-emergency providers and to avoid confusion between the two. •Membership was clarified to make clear who may be appointed by the Board, terms, duties, and responsibilities. It is proposed that a new non-voting liaison be added who would be a representative from a non-emergency provider. •Definitions were deleted as most terms were not used in the ordinance. •Section 2 on emergency medical services was simplified to refer to the contract provisions. In practice, the contract provisions have been relied upon to establish the relationship and expectations between the County and the EMS provider. This |

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| | | <p>simplification will avoid conflicts between the ordinance and the contract, and mirror current practice.</p> <p>•Section 3 focuses on non-emergency providers, and was reformatted and re-written to make clearer the application process, standards for performance, renewal, enforcement, and complaint procedures. The substance of the requirements have not changed, but the order, flow and clarity of the proposed revisions should make the ordinance more user-friendly to the non-emergency providers in the county</p> |
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FACILITY SERVICES

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ORDINANCE NO. 1

**Ordinance to Regulate Parking on County Owned Property
Historical Notes**

| DATE | SECTION | ACTION |
|-------------|--|---|
| 10/20/2003 | Ordinance to Regulate Parking on County Owned Property | Ordinance adopted |
| 8/2/2010 | Ordinance to Regulate Parking on County Owned Property | Ordinance adopted in its entirety and reformatted |

FACILITY SERVICES

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ORDINANCE NO. 2

**Ordinance to Regulate the Utilization of the Pitt County
Recreation Complex Historical Notes**

| DATE | SECTION | ACTION |
|-------------|---------------------------|-------------------|
| 5/5/2008 | Ordinance to Regulate the | Ordinance adopted |

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|-----------|---|--|
| | Utilization of the Pitt County Recreation Complex | |
| 8/2/2010 | Ordinance to Regulate the Utilization of the Pitt County Recreation Complex | Ordinance adopted in its entirety and reformatted |
| 9/16/2013 | Ordinance to Regulate the Utilization of the Pitt County Recreation Complex | Revisions made to page 2, Section 2.A.7. to bring the County Ordinance into compliance with State law in reference to fire arms. |

FACILITY SERVICES

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ORDINANCE NO. 3

**Restrictions on Use of County Owned Parking Lots,
Driveways and Roadways Historical Notes**

| DATE | SECTION | ACTION |
|-----------|--|---|
| 5/15/2006 | Restrictions on Use of County Owned Parking Lots, Driveways and Roadways | Ordinance adopted |
| 8/2/2010 | Restrictions on Use of County Owned Parking Lots, Driveways and Roadways | Ordinance adopted in its entirety and reformatted |

HUMAN RESOURCES

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ORDINANCE NO. 1

Personnel Ordinance Historical Notes

| DATE | SECTION | ACTION |
|----------|---------------------|---|
| 3/2/1987 | Personnel Ordinance | Ordinance adopted <i>Per Municipal Code Editor Note contained in</i> |

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| | | <i>previous codification: an Ordinance adopted July 15, 2002(2) amended ch. 10 in its entirety to read as herein set out. Formerly, ch. 10 pertained to similar subject matter and derived from an Ordinance of March 2, 1987, art. I, §§ 1—5), art. II, §§ 1—3, art. III, §§ 1—16, art. IV §§ 1—8, art. V, §§ 1—9, art. VI, §§ 1—4, 7—15, ch. 16, art. VII, §§ 1—10, art. VIII, §§ 1, 2, art. IX, § 1, art. X, § 1, supp. II, §§ I—V; a resolution of October 16, 1989; a motion of November 16, 1992; a motion of October 4, 1993; a motion of December 4, 1995; an Ordinance of October 6, 1997; an Ordinance of December 15, 1997(2); an Ordinance of August 2, 1999, and a motion of January 10, 2000.</i> |
| 7/15/2002 | Personnel Ordinance | Ordinance adopted; repeals Ordinance of 3/2/1987 in its entirety |
| 9/13/2004 | Section 91. Overtime <i>(formerly Sec. 10-91)</i> | Amended to reflect changes in Fair Labor Standards Act |
| | Section 121. Inclement Weather/Emergency Closing Policy <i>(formerly Sec. 10-121)</i> | Amended to allow exempt employees to earn compensatory time during a state of emergency |
| 6/20/2005 | Section 3. Employees Subject to Ordinance <i>(formerly Sec. 10-3)</i> | Amended to reflect Mental Health Program Director is directly supervised by the County Manager |
| | Section 9. Responsibility of Appointing Authorities <i>(formerly Sec. 10-9)</i> | Amended to update title of Mental Health Area Program Director |
| | Section 37. Maintenance of Salary Plan <i>(formerly Sec. 10-37)</i> | Deleted duplicate word “director” |
| | Section 86. Workweek <i>(formerly Sec. 10-86)</i> | Amended to reflect that all employees on occasion may be asked to work beyond their normal work schedule |
| | Section 108. Holiday - When Work Required <i>(formerly Sec. 10-108)</i> | Amended to allow exempt employees to bank holiday time |
| | Section 114. Workers’ Compensation <i>(formerly Sec. 10-114)</i> | Amended to reflect recommendations of Workers’ Compensation Administrator |
| | Section 115. Military Leave With Pay <i>(formerly Sec. 10-115)</i> | Amended to clarify difference in paid and unpaid military leave |
| | Section 116. Leave of Absence <i>(formerly Sec. 10-116)</i> | Amended to clarify policy and link to other relevant policies within the Ordinance |
| | Section 118. Family and Medical Leave Act <i>(formerly Sec. 10-118. Family Medical Leave Act)</i> | Amended to clarify the policy and update terminology as used in the Family and Medical Leave Act |
| | Section 141. Types of | Added (7) Voluntary Resignation Without Notice and |

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| | Separation (formerly Sec. 10-141) | (8) Separation Due to Unavailability When Leave is Exhausted |
| | Section 149. Voluntary Resignation Without Notice | Section added in its entirety and will apply to all County employees. This language is in the State Personnel Act, which covers Public Health, Social Service and Mental Health employees |
| | Section 150. Separation Due to Unavailability When Leave is Exhausted | Section added in its entirety and will apply to all County employees. This language is in the State Personnel Act, which covers Public Health, Social Service and Mental Health employees |
| | Section 161. Grievance Definition (formerly Sec. 10-161) | Amended because the Program Director for the Mental Health Local Management Entity is supervised by the County Manager |
| | Section 162. Grievance Policy (formerly Sec. 10-162) | Amended because the Program Director for the Mental Health Local Management Entity is supervised by the County Manager |
| | Section 171. Definitions (formerly Sec. 10-171) | Amended to correct grammatical errors |
| | | |
| 6/19/2006 | Section 52. On-Call Pay (formerly Sec. 10-52) | Amended to standardize administration of on-call pay |
| | Section 53. Call-Back Time (formerly Sec. 10-53) | Added in its entirety |
| | Section 122. Hospitalization (formerly Sec. 10-122) | Amended to allow administrative flexibility each fiscal year |
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| 11/6/2006 | Section 3. Employees Subject to Ordinance (formerly Sec. 10-3) | Amended as to applicability to Pitt County Board of Elections |
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| 6/18/2007 | Section 112. Sick Leave (formerly Sec. 10-112) | Amended to allow employees to use more than 3 days of sick leave in the case of illness in the immediate family if the illness is a qualifying event under FMLA |
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| 1/14/2008 | Section 68. Types of Appointments (formerly Sec. 10-68) | Language added to include "career status appointment" |
| | Section 148. Disciplinary Actions (formerly Sec. 10-148) | Amended to require Departments to forward disciplinary actions to Human Resources |
| | Section 171. Definitions (formerly Sec. 10-171) | Added Definition of "career status" |
| | | |
| 8/4/2008 | Section 3. Employees Subject to Ordinance (formerly Sec. 10-3) Section 9. Responsibility of Appointing Authorities (formerly Sec. 10-9) Section 121. Inclement | Deleted references to Mental Health and Local Management Entity |

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| | Weather/Emergency Closing Policy (formerly Sec. 10-121) Section 162. Grievance Policy (formerly Sec. 10-162) | |
| | Section 44. Salary of Promoted Employee (formerly Sec. 10-44) | Amended to treat internal applicants similarly to outside applicants when promoted |
| | Section 114. Workers Compensation (formerly Sec. 10-114) | Language added linking this Section to the Return to Work Policy |
| | Section 118. Family and Medical Leave Act (formerly Sec. 10-118) | Amended Section to include Servicemember Family Leave and qualifying exigencies |
| | Section 171. Definitions (formerly Sec. 10-171) | Added Definitions for "qualifications", "qualifying exigencies" and "Servicemember Family Leave" |
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| 12/15/2008 | Section 124. Retired Employee - Hospitalization Coverage (formerly Sec. 10-124) | Amended to require employees hired on or after January 1, 2009 to have the last 15 years of service with Pitt County in order to be eligible for retiree hospitalization coverage |
| | Section 171. Definitions (formerly Sec. 10-171) | Added Definition for "continuous employment" |
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| 8/2/2010 | Personnel Ordinance (formerly Chapter 10) | Ordinance adopted in its entirety and reformatted |
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| 11/15/2010 | Section 42. Earned Salary Increment | Amended to tie salary increment increases earned through the PEP annual review process back to the annual budget process and availability of funding; additionally, upon attainment of increment 17, to require an employee to achieve an above standard performance score to be considered for a 1 increment increase |
| | Section 48. Longevity Pay | Amended to eliminate this benefit for employees hired on or after January 1, 2011 |
| | Section 114. Sick Leave Pay Back | Amended to eliminate this benefit for employees hired on or after January 1, 2011 |
| | Section 124. Retired Employee - Hospitalization Coverage | Amended to require employees hired on or after January 1, 2011 to have the last 20 years of service with Pitt County in order to be eligible for retiree hospitalization coverage |
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| 12/6/2010 | Personnel Ordinance | Adopted and approved replacement pages in Code of Ordinances reflecting Ordinance amendments previously approved by the Board of Commissioners |
| 6/18/2012 | Section 91 - Overtime | Amended language which requires employees to use banked compensatory time prior to using personal leave. This change should minimize potential fiscal liability since employees who are non exempt under Fair Labor Standards Regulations must be paid for all banked hours of compensatory time if they leave employment, even if the number of banked hours exceeds the 60 hour limit as outlined in this section |

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| | | of the Personnel Ordinance. |
| 6/18/2012 | Section 148 (F) Disciplinary actions - Types | Added language which reduces the number of required days for suspensions without pay for disciplinary actions from a minimum of one full work week to a minimum of three full work days. |
| 6/3/2013 | Section 108 - Holiday When Work Required | Added language which will limit the number of holiday hours that may be banked by employees required to work on observed holidays. |
| 6/3/2013 | Section 110 - Personal Leave | Transfers an item to Section 129. |
| 6/3/2013 | Section 118 - Family and Medical Leave Act | Added language which makes changes based on amendments approved and signed into law to the Family and Medical Leave Act in March 2013 and to update language in the policy for consistency and clarity. |
| 6/3/2013 | Section 128 - Leave Usage | Added section to clarify the order in which supervisors may approve leave requests. This change should minimize as much as possible the County's financial liability for leave pay outs when employees terminate employment with the County. |
| 6/3/2013 | Section 129 - Leave Pay Outs | Added section to consolidate information that was included in each leave policy throughout the Personnel Ordinance. |
| 7/21/2014 | Sections 116,119,141, 161, and 171. The revisions do not change the definition or application of the polices. | <p><u>Section 116 item(c)</u> - Leave of Absence- is updated in accordance with Section 128, Leave Usage, which was added to the Personnel Ordinance on June 3, 2013 and lists the order in which leave time should be used.</p> <p><u>Section 119</u> - Americans with Disabilities Act - is updated to include reference to the American with Disabilities Act Amendments Act (ADAAA).</p> <p><u>Section 141</u>- Types of Separation - is updated to include items G (Voluntary Resignation without Notice) and H (Separation due to Unavailability when Leave is Exhausted) to the list of types of separations. The corresponding policies in sections 149 and 150 were already included in the Ordinance and are not changing.</p> <p><u>Section 161</u> - Grievance Definition - is updated to remove reference to the Mental Health Director.</p> <p><u>Section 171</u> Definitions - adds the Americans with Disabilities Act Amendments Act (ADAAA) as referenced in section 119.</p> |
| 7/20/2015 | Sections 108, 109, 128 and 129 | <u>Section 108</u> – Added language: Non-exempt County employees that are designated as shift workers and assigned to work in 24-hour operations departments |

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| | | <p>will be paid for 8 hours per holiday when earned for County observed holidays in addition to their regular hours worked. Holiday pay for part-time employees entitled to benefits shall be on a pro rata basis based upon percent of employment.</p> <p>Non-exempt County employees that are not designated as shift workers who may be called in to work outside of the standard workweek for the employee, which includes work of an unusual, unscheduled or emergency nature and is directed by the Department Head or County Manager, will record any time worked on observed holidays as compensatory time under the guidelines of the Fair Labor Standards Act and Section 91 of this Personnel Ordinance.</p> <p>Exempt County employees that work on an observed holiday shall be paid for the 8 hours of holiday only. Holiday pay for part-time employees entitled to benefits shall be on a pro rata basis based upon percent of employment. Exempt employees may not bank the hours worked on the holiday as compensatory time or holiday time, but may flex the hours worked on the holiday over the 80 hour pay period at the discretion of the Department Head or County Manager.</p> <p><u>Section 109 - Added language:</u> Christmas Holidays (3 days) based on the State Holiday Schedule.</p> <p>An employee must be in a pay status the day prior to and after a holiday, in order to receive holiday pay. Employees are paid 8 hours for each observed holiday. Holiday pay for part-time employees entitled to benefits shall be paid on a pro rata basis based upon percent of employment.</p> <p><u>Section 128 – Added language in sections 128 and 129 to eliminate banked holiday language in accordance with the proposed changes in Section 108.</u></p> <p>Leave requests shall be approved such that banked compensatory time is used prior to the use of accrued personal leave. Sick leave must be approved in accordance with Section 112. Employees must have the approval of department heads prior to taking leave time and the leave should be requested for a time that is least disruptive to the operations of the department</p> <p><u>Section 129 - Added language:</u> When an employee terminates employment with the County:</p> <ol style="list-style-type: none">1. A maximum of two hundred forty (240) hours of |
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|------------|--|---|
| | | <p>accrued personal leave will be paid if not transferred to another government agency.</p> <p>2. Nonexempt employees will be paid for any unused banked compensatory time.</p> <p>3. Leave payments will be included in the employee's last paycheck.</p> <p>4. Employees are not paid for any unused banked sick leave at the time of departure from the County.</p> <p>5. In the case of a deceased employee, leave payouts shall be included in the last paycheck which shall be direct deposited into the deceased employee's bank account. Should the deceased employee not have an active direct deposit account, payment shall be made to the deceased employee's administrator or executor. In the absence of an administrator or executor, payment shall be made to the Clerk of Superior Court of the county of the deceased employee's residence.</p> |
| 12/21/2015 | Sections 68 and 171 | Section 68 - Types of Appointments and Section 171 - Definitions, of the Pitt County Personnel Ordinance need to be amended to accommodate this change. |
| 2/1/2016 | Section 125 | Section 125 amended to allow employees to apply and receive shared leave to cover time away from work to care for an immediate family member suffering from a prolonged medical condition. |
| 6/5/2017 | Sections 52, 53, 54, 71, 114, 115, 116 | <p>Sections 71, 114, 115 and 116 offer minor changes for clarification purposes. The requested changes for sections 52-On-Call Pay, and Section 53-Call-Back Time, are needed to align these sections with the requested new addition of Section 54-Emergency Stand-by Pay.</p> <p><u>Section 54 - Added language:</u></p> <p>Emergency Stand-By Pay is in response to Pitt County Emergency Management's review of employee staffing after the last hurricane. This additional language will give the County Manager the authority to place employees on standby with compensation under certain emergency situations apart from the normal rotating on-call designation of employees to cover acute situations requiring immediate attention. Stand-By Pay is paid at the same rate (\$1/hr.) as On-Call Pay.</p> |
| 7/13/2020 | Sections 43, 68, 121, 124, 148, 171 | <p>Sections 43, 121 and 124 clarifications for the administration and application of the benefits as outlined in each section.</p> <p>Section 68 updated to cover the human services agencies, Public Health and DSS that are subject to the State Personnel Act.</p> |

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| | | <p>Section 148 amendments to the disciplinary section of the Personnel Ordinance. The State Personnel Act was recently updated and traditionally county disciplinary policies have been as similar as possible to the State Personnel Act such that employees of the human services agencies and other county employees are subject to the same policy.</p> <p>Section 171 updated to match the definition of career status with the State Personnel Act and to add a definition of eligibility date that is used in various benefit policies.</p> |
| 1/10/2022 | Section 49 | Section 49 amended to provide authority to the County Manager, after consultation with the Human Resources Director and Chief Financial Officer, to authorize a special raise in limited circumstances. |
| 2/7/2022 | Section 121 | Section 121 amended to prevent employees from being required to use personal leave on days when county offices are closed due to inclement weather or an emergency closing. |
| 6/20/2022 | Section 48 | Section 48 amended to reinstate longevity pay effective July 1, 2022. |

LAW ENFORCEMENT

--
ORDINANCE NO. 1

Noise Ordinance Historical Notes

| DATE | SECTION | ACTION |
|------------|--|--|
| 3/23/1987 | Noise Ordinance | Ordinance adopted |
| 8/17/1992 | Noise Ordinance | Ordinance adopted; repealed Noise Ordinance of 3/23/1987 in its entirety |
| 3/8/1993 | Section 3. A <i>(formerly Section 3.1)</i> Section 3. B <i>(formerly Section 3.2)</i> | Sections amended to clarify noise prohibited |
| 8/2/2010 | Noise Ordinance <i>(formerly Chapter 9, Article II)</i> | Ordinance adopted in its entirety and reformatted |
| 03/21/2022 | Noise Ordinance <i>(Reading One)</i> | Ordinance considered for amendment with the below revisions: <ul style="list-style-type: none"> Eliminates of language requiring the ordinance to be enforced by specially designated officers, and now can be enforced |

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| | | <p>by any Pitt County Sheriff's Deputy.</p> <ul style="list-style-type: none"> Increases possible criminal penalty from \$50 to \$400. Adds civil penalties, \$100 first offense, \$200 for second offense, \$400 for each subsequent offense. <p>Motion passed 8-1 and a second reading is required.</p> |
| 04/04/2022 | Noise Ordinance (Reading Two) | <p>Ordinance adopted with below revisions:</p> <ul style="list-style-type: none"> Eliminates of language requiring the ordinance to be enforced by specially designated officers, and now can be enforced by any Pitt County Sheriff's Deputy. Increases possible criminal penalty from \$50 to \$400. Adds civil penalties, \$100 first offense, \$200 for second offense, \$400 for each subsequent offense. |

LAW ENFORCEMENT

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ORDINANCE NO. 2

Ordinance Governing Hunting in Pitt County Historical Notes

| DATE | SECTION | ACTION |
|-----------|--|---|
| 8/2/1999 | Ordinance Governing Hunting in Pitt County | Ordinance adopted |
| 4/15/2002 | Ordinance Governing Hunting in Pitt County | New Ordinance adopted which replaced Ordinance adopted 8/2/1999 |
| 4/5/2004 | Section 3. E (formerly Section 3.5) | Section amended as to release of hunting dogs on posted land |
| 8/2/2010 | Ordinance Governing Hunting in Pitt County (formerly Chapter 9, Article IV) | Ordinance adopted in its entirety and reformatted |

LAW ENFORCEMENT

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ORDINANCE NO. 3

**Ordinance to Prohibit Trespassing Within 25 Feet of any Fenced Enclosure
at the Pitt County Detention Center to Prevent the Conveyance
of Contraband Forbidden to Inmates by Jail Rules
Historical Notes**

| DATE | SECTION | ACTION |
|-----------|---|---|
| 10/4/1999 | An Ordinance to Prohibit Trespassing Within 25 Feet of any Fenced Enclosure at the Pitt County Detention Center to Prevent the Conveyance of Contraband Forbidden to Inmates by Jail Rules | Ordinance adopted |
| 8/2/2010 | An Ordinance to Prohibit Trespassing Within 25 Feet of any Fenced Enclosure at the Pitt County Detention Center to Prevent the Conveyance of Contraband Forbidden to Inmates by Jail Rules <i>(formerly Chapter 9, Article V)</i> | Ordinance adopted in its entirety and reformatted |

LAW ENFORCEMENT

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ORDINANCE NO. 4

**Ordinance Prohibiting the Carrying of Deadly Weapons in
Pitt County Buildings and Permitting the Posting of Signs to Prohibit
the Carrying of Deadly Weapons in Pitt County Buildings
Historical Notes**

| DATE | SECTION | ACTION |
|-----------|--|---|
| 1/22/1996 | Ordinance Prohibiting the Carrying of Deadly Weapons in Pitt County Buildings and Permitting the Posting of Signs to Prohibit the Carrying of Deadly Weapons in Pitt County Buildings | Ordinance adopted |
| 8/2/2010 | Ordinance Prohibiting the Carrying of Deadly Weapons in Pitt County Buildings and Permitting the Posting of Signs to Prohibit the Carrying of Deadly Weapons in Pitt County Buildings | Ordinance adopted in its entirety and reformatted |
| 12/7/2015 | <i>Ordinance Prohibiting the Carrying of Deadly Weapons in Pitt County Buildings and Permitting the Posting of Signs to Prohibit the Carrying of Deadly Weapons in Pitt County Buildings</i> | Ordinance amended to (1) modify the wording on the signage to remove the prohibition of concealed handguns; and (2) require employees exercising the option to carry a concealed handgun at work to notify and provide a copy of his or her concealed handgun permit to his or her Supervisor, who must share it with the County Manager. |

LAW ENFORCEMENT

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ORDINANCE NO. 5

**Ordinance Prohibiting the Possession of Concealed Handguns
in Pitt County Buildings and Permitting the Posting of Signs
Prohibiting the Carrying of Concealed Handguns in Pitt County Buildings
Historical Notes**

| DATE | SECTION | ACTION |
|-----------|---|-------------------|
| 1/22/1996 | Ordinance Prohibiting the Possession of Concealed Handguns in Pitt County Buildings and Permitting the Posting of Signs Prohibiting the Carrying of Concealed Handguns in Pitt County Buildings | Ordinance adopted |

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|-----------|---|---|
| 8/2/2010 | Ordinance Prohibiting the Possession of Concealed Handguns in Pitt County Buildings and Permitting the Posting of Signs Prohibiting the Carrying of Concealed Handguns in Pitt County Buildings | Ordinance adopted in its entirety and reformatted |
| 12/7/2015 | Ordinance Prohibiting the Possession of Concealed Handguns in Pitt County Buildings and Permitting the Posting of Signs Prohibiting the Carrying of Concealed Handguns in Pitt County Buildings | Repealed Ordinance by way of Ordinance. |

LAW ENFORCEMENT

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ORDINANCE NO. 6

**Ordinance Prohibiting Skateboarding and Other Similar Activities on Pitt County Property Without Written Permission of the Board of Commissioners
Historical Notes**

| DATE | SECTION | ACTION |
|----------|---|---|
| 7/7/2003 | Ordinance Prohibiting Skateboarding and Other Similar Activities on Pitt County Property Without Written Permission of the Board of Commissioners | Ordinance adopted |
| 8/2/2010 | Ordinance Prohibiting Skateboarding and Other Similar Activities on Pitt County Property Without Written Permission of the Board of Commissioners <i>(formerly Chapter 9, Article VI)</i> | Ordinance adopted in its entirety and reformatted |

LAW ENFORCEMENT

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ORDINANCE NO. 7

**Unmanned Aircraft System Ordinance
Historical Notes**

| DATE | SECTION | ACTION |
|-----------|------------------------------------|-------------------|
| 6/18/2018 | Unmanned Aircraft System Ordinance | Ordinance adopted |

**OFFICE OF PUBLIC
INFORMATION**

ORDINANCE NO. 1

**Cable Communications Ordinance
Historical Notes**

| DATE | SECTION | ACTION |
|-----------|---|--|
| 12/4/1978 | Cable Television Franchises | Ordinance adopted |
| 12/6/1993 | Ordinance Prescribing Regulations for Customer Service and Rates Charged to Cable Television Subscribers for the Basic Service Tier | Ordinance adopted and added to Ordinance of 12/4/1978 as a amendment |
| 3/21/1994 | Cable Communications Ordinance | Ordinance adopted; repeals Ordinance of 12/4/1978 |
| 8/2/2010 | Cable Communications Ordinance <i>(formerly Chapter 8, Article IV)</i> | Ordinance adopted in its entirety and reformatted |

**PLANNING &
DEVELOPMENT SERVICES**

ORDINANCE NO. 1

**Addressing Ordinance
Historical Notes**

| DATE | SECTION | ACTION |
|----------|----------------------|---|
| 8/2/2010 | Addressing Ordinance | Ordinance adopted in its entirety and reformatted |

**PLANNING &
DEVELOPMENT SERVICES**

ORDINANCE NO. 2

**Ordinance Regulating Adult Establishments Sexually Oriented Businesses
Historical Notes**

| DATE | SECTION | ACTION |
|----------|--|---|
| 8/2/2010 | Ordinance Regulating Adult Establishments Sexually Oriental Businesses | Ordinance adopted in its entirety and reformatted |

**PLANNING &
DEVELOPMENT SERVICES**

ORDINANCE NO. 3

**Building Codes Enforcement Ordinance
Historical Notes**

| DATE | SECTION | ACTION |
|------------|--------------------------------------|--|
| 8/2/2010 | Building Codes Enforcement Ordinance | Ordinance adopted in its entirety and reformatted |
| 11/17/2014 | Building Codes Enforcement Ordinance | Amended to comply with North Carolina Law and established procedures in the Pitt County Inspections Department and Permitting Center |

**PLANNING &
DEVELOPMENT SERVICES**

ORDINANCE NO. 4

**Flood Damage Prevention Ordinance
Historical Notes**

| DATE | SECTION | ACTION |
|----------|-----------------------------------|---|
| 8/2/2010 | Flood Damage Prevention Ordinance | Ordinance adopted in its entirety and reformatted |

| | | |
|-----------|-----------------------------------|--|
| 3/25/2013 | Flood Damage Prevention Ordinance | Section 4-86 amended to include basis for establishing the special flood hazard areas |
| 3/25/2014 | Flood Damage Prevention Ordinance | Purpose of the amendment is to establish special flood hazard areas based on revised map panels. |
| 5/20/2020 | Flood Damage Prevention Ordinance | Sections amended to include FEMA's minimum floodplain regulations. |

**PLANNING &
DEVELOPMENT SERVICES**

ORDINANCE NO. 5

Manufactured Home Parks Historical Notes

| DATE | SECTION | ACTION |
|----------|-------------------------|---|
| 8/2/2010 | Manufactured Home Parks | Ordinance adopted in its entirety and reformatted |

**PLANNING &
DEVELOPMENT SERVICES**

ORDINANCE NO. 6

Massage Business License Historical Notes

| DATE | SECTION | ACTION |
|----------|--|---|
| 8/2/2010 | Massage Business License | Ordinance adopted in its entirety and reformatted |
| 5/8/2017 | Resolution Repealing Pitt County Planning and Development Services Ordinance No. 6: Massage Business License | Repealed Ordinance by way of Ordinance. |

**PLANNING &
DEVELOPMENT SERVICES**

ORDINANCE NO. 7

**Outdoor Advertising Signs
Historical Notes**

| DATE | SECTION | ACTION |
|-------------|---------------------------|---|
| 8/2/2010 | Outdoor Advertising Signs | Ordinance adopted in its entirety and reformatted |

**PLANNING &
DEVELOPMENT SERVICES**

ORDINANCE NO. 8

**Riparian Buffer Protection Ordinance
Historical Notes**

| DATE | SECTION | ACTION |
|-------------|--------------------------------------|---|
| 8/2/2010 | Riparian Buffer Protection Ordinance | Ordinance adopted in its entirety and reformatted |

**PLANNING &
DEVELOPMENT SERVICES**

ORDINANCE NO. 9

**Shooting Range Regulations
Historical Notes**

| DATE | SECTION | ACTION |
|-------------|----------------------------|---|
| 8/2/2010 | Shooting Range Regulations | Ordinance adopted in its entirety and reformatted |

**PLANNING &
DEVELOPMENT SERVICES**

ORDINANCE NO. 10

**Soil Erosion & Sedimentation Control Ordinance
Historical Notes**

| DATE | SECTION | ACTION |
|-------------|----------------|---------------|
|-------------|----------------|---------------|

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|-----------|--|---|
| 8/2/2010 | Soil Erosion & Sedimentation Control Ordinance | Ordinance adopted in its entirety and reformatted |
| 4/15/2013 | Soil Erosion & Sedimentation Control Ordinance | Language added to conform with the Model Ordinance of the NC Sedimentation Control Commission |

**PLANNING &
DEVELOPMENT SERVICES**

ORDINANCE NO. 11

Stormwater Management Ordinance for Nutrient Control Historical Notes

| DATE | SECTION | ACTION |
|----------|--|---|
| 8/2/2010 | Stormwater Management Ordinance for Nutrient Control | Ordinance adopted in its entirety and reformatted |

**PLANNING &
DEVELOPMENT SERVICES**

ORDINANCE NO. 12

Subdivision Ordinance Historical Notes

| DATE | SECTION | ACTION |
|------------|-----------------------|--|
| 8/2/2010 | Subdivision Ordinance | Ordinance adopted in its entirety and reformatted |
| 12/17/2012 | Subdivision Ordinance | Section 11-141 (Streets) amended to include developer responsibility and acceptable levels of maintenance |
| 10/21/2013 | Subdivision Ordinance | Section 148 (Road Maintenance Guarantees) and Section 149 (Road Maintenance Violations & Corrective Action) added |
| 9/14/2015 | Subdivision Ordinance | Amended Section 125 (Preliminary Plat Review for Major Subdivisions), Section 128 (Improvements or Guarantees) and Section 148 (Road Maintenance Guarantees) due to recently passed House Bill 721 (Subdivision Ordinance/Land Development Changes), which prohibits the use of performance guarantees for maintenance purposes, including road maintenance guarantees added to Pitt County's Subdivision Ordinance in October 2013. |

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|------------|-----------------------|--|
| 10/17/2016 | Subdivision Ordinance | Amended Section 141 (Streets), and Appendix 6 (Commentary) |
| 12/18/2017 | Subdivision Ordinance | Proposed amendments to the Subdivision Ordinance are to bring the ordinance into compliance with Session Law 2017-10 and to eliminate floppy disks as an allowed form of final plat submittal. Amended Section 102. Definition of Subdivision Amended Section 124. Preliminary Plat Review for Minor Subdivisions Amended Section 129. Final Plat Review Amended Section 153. Final Plats |
| 1/1/2020 | Subdivision Ordinance | Amended Section 146. Other Standards Amended Section 148. Road Maintenance Assurances Amended Section 149. Road Maintenance Violations and Corrective Action Amended Section 155. Table of Map Requirements Add Section 156. Park, Recreation, and Open Space Amended Section 170. Definitions Amended Appendix 1. Certifications Amended Section 128. Improvements or Guarantees |
| 9/27/2021 | Subdivision Ordinance | Division 2. Plat Review and Approval Procedure • Section 125. Adjacent Property Owners located within 500 feet of the parcel being subdivided, shall be notified of the Planning Board's consideration of the preliminary plat at least ten (10) days prior to the Board meeting. Division 3. Design and Improvement Standards • Section 142. Minimum Width. All new lots must maintain at least a 40-foot minimum width as measured in any direction, provided the parent parcel allow such. |

**PLANNING &
DEVELOPMENT SERVICES**

ORDINANCE NO. 13

Water Supply Watershed Protection Ordinance Historical Notes

| DATE | SECTION | ACTION |
|----------|---|---|
| 8/2/2010 | Water Supply Watershed Protection Ordinance | Ordinance adopted in its entirety and reformatted |
| 12/15/14 | Water Supply Watershed Protection Ordinance | Ordinance repealed |

**Zoning Ordinance
Historical Notes**

| DATE | SECTION | ACTION |
|-------------|------------------|--|
| 8/2/2010 | Zoning Ordinance | Ordinance adopted in its entirety and reformatted |
| 11/15/2010 | Zoning Ordinance | Section 15 amended to include "Miscellaneous Educational Services" |
| 11/7/2011 | Zoning Ordinance | Table 5-1 amended to include "Halfway House", amended Section 8 to include RA, RR and language included for specific development standards for halfway houses |
| 1/9/2012 | Zoning Ordinance | Section 15 amended to include "as applicable" for Halfway House definition |
| 10/15/2012 | Zoning Ordinance | Table 5-1 amended to permit "outdoor fruit and vegetable markets" |
| 3/25/2013 | Zoning Ordinance | Table 5-1 amended to include "solar energy facility" and "solar collector, accessory" |
| 10/21/2013 | Zoning Ordinance | Sections 2.C.(1), 2.C(2)(d), 2.C.(7), 3.M.(3), 3.M.(4), 3.N.(2), 3.N.(3)(b), 11.G, 13.A, 13.B.(1)(b), 13.C, 13.F.(1), 13.H, 14.E.(3), 15.C.(2) amended Appendix A (A-1-2) and A (A-1-4) amended |
| 12/16/2013 | Zoning Ordinance | Section 8 amended to fix incorrect reference numbers, change tower setbacks and remove the provision for modifying setbacks and to remove excessive separation conditions and make the separation distance consistent irrespective of the type of tower construction |
| 11/17/2014 | Zoning Ordinance | Amended Table 5-1 Pitt County Table of Permitted Uses to incorporate "Wedding/Event Facility". Added Section 8(PPPP) Wedding/Event Facility. Amended Section 15 Definitions to incorporate new definitions for "Wedding/Event Facility" and "Agritourism". |
| 12/15/14 | Zoning Ordinance | Amended Section 3.A and B Permits and Hearing Procedures, Added Section 3.X High Density Development Permit Application, Added Section 7.A.3.d Vegetative Swale Requirements, Added Sections 7.A.3.e,f,g and h High Density Option, Amended Section 15 Definitions |
| 12/21/15 | Zoning Ordinance | Amended Section 3(C). Permit Exemptions, Table 5-1 List of Permitted Uses, Section 6(B). Accessory Uses, Buildings and Structures, Section 8. Development Standards for Individual Uses and Section 15(D), Definitions. |

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|-----------------------------------|------------------|---|
| 3/21/16 | Zoning Ordinance | Amended Section 8(P). "Cemetery or Mausoleum, Not on Same Property as Church" to reduce setbacks for interment. |
| 12/19/16 (Effective 1/1/17) | Zoning Ordinance | <ol style="list-style-type: none"> 1. Amended Executive Summary and Commentary, mailing distance for Public Hearing Requirements and Procedures. 2. Amended Section 3.(M.)(3.) "Public Hearing Requirements and Procedures" for mailing distance. 3. Amended Section 13.(H.)(2.) "Notice of Hearing" for mailing distance. 4. Amended Section 14.(E.)(3.) "Public Hearing Requirements" for mailing distance. 5. Amended Section 3(Q.)(1.) "Expiration of Permits" for length of time before expiration. |
| 2/20/17 | Zoning Ordinance | <ol style="list-style-type: none"> 1. Amended table 5-1 Pitt County Table of Permitted Uses to incorporate Recreational Vehicles. 2. Amended Section 8. KKK. Private Campground/RV Park. 3. Added Section 8. PPP. Recreational Vehicles. 4. Amended Section 15 D. Definitions for Dwelling Unit, Park Model Recreational Vehicle, Recreational Vehicle, Recreational Vehicle Park, and Tiny House. |
| 12/18/17 | Zoning Ordinance | <ol style="list-style-type: none"> 1. Amended Executive Summary and Commentary to remove references to swine farms. 2. Amended Table 5-1 Pitt County Table of Permitted Uses to make Swine Farm an exempt use in all districts. 3. Amended Section 8.DDD. Use Separation for Mining, Quarrying, Sand Pits, and Mineral Extraction 4. Amended Section 8.III. to remove development standards for Swine Farms 5. Amended Section 15 D. Removed definition of "Swine Farm". |
| 9/23/2019 | Zoning Ordinance | <ol style="list-style-type: none"> 1. Amended Section 14(G) Conditional Zoning Districts, Subsections 4, 5, 7, and 10. 2. Amended Section 6(F) Special Purpose Lots. 3. Amended Section 13 (B) Variances and Section 13(f) Board Action on Appeals and Variances. 4. Amended Table 6-1 Table of Density and Dimensional Requirements and Section 6(C)(3) Encroachments into Required Setbacks. |
| 1/1/2020 | Zoning Ordinance | <ol style="list-style-type: none"> 1. Cluster development regulations. 2. Creation of a Southwest Bypass Highway Corridor Overlay district. 3. Enhanced lighting standards for non-residential development. |
| 1/10/2022 | Zoning Ordinance | <ol style="list-style-type: none"> 1. Amended Table 5-1 Pitt County Table of Permitted Uses to remove "Data Processing Facility (Large Scale)" from the RR zoning district. 2. Amended Section 8(UUUU) "Data Processing Facility (Large Scale)". 3. Amended Section 15 Definitions to clarify the definition for "Data Processing Facility (Large Scale)". |

PLANNING &
DEVELOPMENT SERVICES

ORDINANCE NO. 15

**Pitt County Voluntary Agricultural District Ordinance
Historical Notes**

| DATE | SECTION | ACTION |
|----------|---|---|
| 8/2/2010 | Pitt County Voluntary Agricultural District Ordinance | Ordinance adopted in its entirety and reformatted |

SOLID WASTE &
RECYCLING

ORDINANCE NO. 1

**Franchise Ordinance for Construction Debris Landfills
Historical Notes**

| DATE | SECTION | ACTION |
|-----------|---|---|
| | | |
| 9/11/2000 | Franchise Ordinance for Construction Debris Landfills | Ordinance adopted; |
| 8/2/2010 | Franchise Ordinance for Construction Debris Landfills <i>(formerly Chapter 12.5)</i> | Ordinance adopted in its entirety and reformatted |

SOLID WASTE &
RECYCLING

ORDINANCE NO. 2

**Junk Motor Vehicles
Historical Notes**

| DATE | SECTION | ACTION |
|----------|--|---|
| 5/6/1974 | Junk Motor Vehicles | Ordinance adopted |
| 8/2/2010 | Junk Motor Vehicles <i>(formerly Chapter 13, Article III)</i> | Ordinance adopted in its entirety and reformatted |



**Solid Waste Recycling, Collection and Disposal Ordinance
Historical Notes**

| DATE | SECTION | ACTION |
|-----------|---|--|
| 2/1/1974 | Collection Franchises <i>(formerly Chapter 6, Article II)</i> | Ordinance adopted |
| 7/1/1985 | Garbage, Trash, and Rubbish, Article I, In General <i>(formerly Chapter 6, Article I)</i> | Ordinance adopted |
| 6/15/1992 | Solid Waste Collection Fees for Disposal Facilities <i>(formerly Chapter 6, Article III)</i> | Ordinance adopted |
| 8/3/1992 | Solid Waste Recycling, Collection and Disposal Ordinance, Pitt County, North Carolina | Ordinance adopted; repeals all prior Ordinances |
| 7/1/1996 | Solid Waste Recycling, Collection and Disposal Ordinance, Pitt County, North Carolina | Ordinance adopted with amendments to 8/3/1992 Ordinance; replaces 8/3/1992 in its entirety |

| | | |
|----------|---|---|
| 5/5/2003 | Section 16. Enforcement, Penalties and Remedies <i>(formerly XV. Enforcement, Penalties, Remedies)</i> | Section amended as to offense penalties |
| 8/2/2010 | Solid Waste Recycling, Collection and Disposal Ordinance <i>(formerly Chapter 12.5)</i> | Ordinance adopted in its entirety and reformatted |

TAX ADMINISTRATION

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ORDINANCE NO. 1

Occupancy Tax Historical Notes

| DATE | SECTION | ACTION |
|-----------|---|--|
| 7/1/1987 | Occupancy Tax | Ordinance adopted |
| 11/1/1993 | Occupancy Tax | BOCC voted to adopt an additional 3% occupancy tax, effective December 1, 1993 |
| 8/2/2010 | Occupancy Tax <i>(formerly Chapter 8, Article III)</i> | Ordinance adopted in its entirety and reformatted |
| 1/12/2015 | Occupancy Tax | Ordinance updated to reflect the additional 3% occupancy tax approved by the Board of Commissioners after public hearing and by motion on November 1, 1993, and currently in effect. |

TAX ADMINISTRATION

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ORDINANCE NO. 2

Ordinance Levying Tax on Gross Receipts Derived from Retail Short-Term Leases or Rental of Motor Vehicles Historical Notes

| DATE | SECTION | ACTION |
|------|---------|--------|
|------|---------|--------|

| | | |
|----------|---|---|
| | | |
| 6/5/2000 | Ordinance Levying Tax on Gross Receipts Derived from Retail Short-Term Leases or Rental of Motor Vehicles | Ordinance adopted |
| | | |
| 8/2/2010 | Ordinance Levying Tax on Gross Receipts Derived from Retail Short-Term Leases or Rental of Motor Vehicles <i>(formerly Chapter 8, Article VII)</i> | Ordinance adopted in its entirety and reformatted |
| | | |